



City Commission  
Minutes • June 23, 2026

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City Commission Chamber

Regular City Commission

6:00 PM

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City Hall  
1065 Ridgewood Avenue  
Holly Hill, FL 32117

City Clerk's Office: (386) 248-9441 – Fax: (386) 248-9448

**1. Call to Order**

The meeting was called to order at approximately 6:01 PM.

**Present:**

Mayor John Penny  
City Commissioner Debra Snow  
City Commissioner Jeffrey DeLanoy

**Absent:**

City Commissioner Penny Currie, Vice-Mayor

B. Invocation by City Commissioner Jeffrey DeLanoy  
C. Pledge of Allegiance to the Flag led by Mayor John Penny

**2. Public Comments**

The following individual spoke to the Mayor and City Commissioners:

Jim Legary, Holly Hill.

**3. Approval of Minutes**

1. Minutes - June 9, 2026, Regular City Commission meeting

(Requested by Valerie Manning, City Clerk)

Motion to Approve.

**Result:** Passed [UNANIMOUS]

**Mover:** City Commissioner Debra Snow

**Second:** City Commissioner Jeffrey DeLanoy

**Ayes:** John Penny, Debra Snow, Jeffrey DeLanoy

**Nays:** None

**4. Consent Agenda**

1. 2026-R-36 - RCG Consulting, Inc. - Contract Management Services - Solid Waste Providers Contract

(Requested by Michele Moore, Finance Director)

Mayor Penny asked if there was anyone from the audience who wished to speak on the

Consent Agenda or if any member of the Commission would like to pull the item for further discussion. There was no one.

Motion to Approve.	
<b>Result:</b>	<b>Passed [UNANIMOUS]</b>
<b>Mover:</b>	City Commissioner Jeffrey DeLanoy
<b>Second:</b>	City Commissioner Debra Snow
<b>Ayes:</b>	John Penny, Debra Snow, Jeffrey DeLanoy
<b>Nays:</b>	None

**5. Regular Agenda**

- 1. 2026-R-32 - Pre-Owned Vacuum Trailer

(Requested by Steve Juengst, Deputy Public Works Director)

**RESOLUTION 2026-R-32**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PURCHASE OF A PRE-OWNED 2023 VERMEER CV873SGT VACUUM TRAILER FROM MTI EQUIPMENT AT A COST OF \$61,580, APPROVE A BUDGET AMENDMENT IN THE SAME AMOUNT TO ALLOW FOR THE PURCHASE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, during a City Commission Workshop held on April 28, 2026, it was determined that staff should seek proposals for a pre-owned vacuum trailer; and **WHEREAS**, staff have received five proposals for similar used equipment; and **WHEREAS**, staff is requesting the City Commission waive the formal bidding procedure; and

**WHEREAS**, staff recommend that the city purchase the 2023 Vermeer CV873SGT vacuum trailer from MTI Equipment at a cost of \$61,580.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1. That the City Commission of the City of Holly Hill approve a purchase of a 2023 Vermeer CV873SGT Vacuum Trailer from MTI Equipment at a cost of \$61,580 and authorize the City Manager to execute the same.**

**SECTION 2. That the City Commission of the City of Holly Hill approve a budget amendment request in the amount of \$61,580 using prior year carryover funds to make this purchase.**

**SECTION 3. SEVERABILITY. If any provision of this Resolution is held illegal, invalid, or unenforceable, the remainder shall not be affected and shall remain in full force and effect.**

**SECTION 4. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.**

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Motion to Approve.	
<b>Result:</b>	<b>Passed [UNANIMOUS]</b>
<b>Mover:</b>	City Commissioner Jeffrey DeLanoy
<b>Second:</b>	City Commissioner Debra Snow
<b>Ayes:</b>	John Penny, Debra Snow, Jeffrey DeLanoy
<b>Nays:</b>	None

- 2. 2026-R-33 - Track Loader and Dump Trailer Purchase

(Requested by Steve Juengst, Deputy Public Works Director)

**RESOLUTION 2026-R-33**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF SOURCEWALL CONTRACT 020223-CEC FOR THE PURCHASE OF A BOBCAT COMPACT TRACK LOADER AT A COST OF \$127,405.47, APPROVING A LOCAL VENDOR PREFERENCE PURCHASE OF A DUMP TRAILER FOR THE LOADER FROM THE CAR SHOP TRAILER SALES AT A COST OF \$13,126, APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF \$140,531.47 TO ALLOW FOR THESE PURCHASES AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, during a City Commission Workshop held on April 28, 2026, it was determined that staff should seek proposals for a Bobcat Compact Track Loader with a Dump Trailer; and

**WHEREAS**, Bobcat has an active agreement with Sourcewell, which offers a 26% discount on track loaders and 24% discount on attachments; and

**WHEREAS**, Bobcat has offered additional savings totaling a 33% discount on the track loader; and

**WHEREAS**, staff received five (5) proposals for a dump trailer to be used with this loader; and

**WHEREAS**, staff recommend that the City Commission utilize the local vendor preference policy to purchase a dump trailer from the Car Shop Trailer Sales due to the cost difference being under 1% and the benefit of proximity in the event of future repair or technical support needs; and

**WHEREAS**, a budget amendment is needed in order to fund these purchases.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1. That the City Commission of the City of Holly Hill approve a purchase of the piggyback of Sourcewell Contract 020223-CEC and additional discounts to purchase a Bobcat Compact Track Loader at a cost of \$127,405.47 and authorize the City Manager to execute the same.**

**SECTION 2. That the City Commission of the City of Holly Hill approve the vendor preference policy to select The Car Shop Trailer Sales as the preferred vendor to provide a dump trailer for the loader at a cost of \$13,126 and authorize the City Manager to execute the same.**

**SECTION 3. That the City Commission of the City of Holly Hill approve a budget amendment request in the amount of \$140,531.47 to fund these purchases.**

**SECTION 4. SEVERABILITY. If any provision of this Resolution is held illegal, invalid, or unenforceable, the remainder shall not be affected and shall remain in full force and effect.**

**SECTION 5. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.**

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Motion to Approve.

**Result:** Passed [UNANIMOUS]

**Mover:** City Commissioner Debra Snow

**Second:** City Commissioner Jeffrey DeLanoy

**Ayes:** John Penny, Debra Snow, Jeffrey DeLanoy

**Nays:** None

3. 2026-R-34 - Ground Penetrating Radar Unit Purchase

(Requested by Steve Juengst, Deputy Public Works Director)

**RESOLUTION 2026-R-34**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PURCHASE OF A GROUND PENETRATING RADAR UNIT RLT3 AND AN ALL TERRAIN CART FROM GEOGRAPHICAL SURVEY SYSTEMS, INC. (GSSI) AT A COST OF \$20,886.48, APPROVING A BUDGET AMENDMENT REQUEST IN THE SAME AMOUNT TO PROVIDE FOR THE FUNDING OF THIS EQUIPMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, during a City Commission Workshop held on April 28, 2026, it was determined that staff should seek proposals for a Ground Penetrating Radar Unit with an anticipated cost of \$25,000; and

**WHEREAS**, staff received four (4) proposals and recommend that the City Commission award the lowest responsive proposal received from GSSI at a cost of \$20,886.48 including shipping; and

**WHEREAS**, a budget amendment in the amount of \$20,886.48 is needed in order to fund the purchase of this equipment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1. That the City Commission of the City of Holly Hill approve a purchase Ground Penetrating Radar Unit RLT3 from GSSI at a cost of \$20,886.48 and authorize the City Manager to execute the same.**

**SECTION 2. That the City Commission of the City of Holly Hill approve a budget amendment request in the amount of \$20,886.48 to fund this purchase.**

**SECTION 3. SEVERABILITY. If any provision of this Resolution is held illegal, invalid, or unenforceable, the remainder shall not be affected and shall remain in full force and effect.**

**SECTION 4. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.**

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Motion to Approve.

**Result:** Passed [UNANIMOUS]

**Mover:** City Commissioner Jeffrey DeLanoy

**Second:** City Commissioner Debra Snow

**Ayes:** John Penny, Debra Snow, Jeffrey DeLanoy

**Nays:** None

4. 2026-R-35 - Purchase of Pre-Owned Excavator

(Requested by Steve Juengst, Deputy Public Works Director)

**RESOLUTION 2026-R-35**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING WAIVING THE FORMAL BID PROCEDURE FOR, AND THE PURCHASE OF A 2015 CATERPILLAR M322D WHEELED EXCAVATOR FROM ALTORFER, INC., AT A TOTAL COST OF \$131,650, APPROVE A BUDGET AMENDMENT IN THE SAME AMOUNT TO ALLOW FOR THE PURCHASE AND**

**AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, during a City Commission Workshop held on April 28, 2026, it was determined that staff should seek proposals for a pre-owned wheeled tilt rotator excavator; and

**WHEREAS**, staff have received three proposals for similar used equipment; and

**WHEREAS**, staff is requesting the City Commission waive the formal bidding procedure; and

**WHEREAS**, staff recommend that the city purchase the 2015 Caterpillar M322D wheeled excavator from Altorfer, Inc., at a cost of \$131,650; and

**WHEREAS**, a budget amendment in the amount of \$131,650 is needed to fund this purchase.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill approve waiving the formal bidding procedure for the purchase of a pre-owned wheeled excavator.

**SECTION 2.** That the City Commission of the City of Holly Hill approve a purchase of a 2015 Caterpillar M322D wheeled excavator from Altorfer, Inc., in the amount of \$131,650 and authorize the City Manager to execute the same.

**SECTION 3.** That the City Commission of the City of Holly Hill approve a budget amendment request in the amount of \$131,650 using prior year carryover funds to make this purchase.

**SECTION 4. SEVERABILITY.** If any provision of this Resolution is held illegal, invalid, or unenforceable, the remainder shall not be affected and shall remain in full force and effect.

**SECTION 5. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Motion to Approve.

**Result:** Passed [UNANIMOUS]

**Mover:** City Commissioner Debra Snow

**Second:** City Commissioner Jeffrey DeLanoy

**Ayes:** John Penny, Debra Snow, Jeffrey DeLanoy

**Nays:** None

5. 2026-R-37 - Ratifying Year 3 of the Three-Year Agreement with the Police Benevolent Association (P.B.A.) - October 1, 2024 - September 30, 2027

(Requested by Michele Moore, Finance Director)

**RESOLUTION 2026-R-37**

**A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING YEAR 3 OF THE THREE-YEAR AGREEMENT WITH THE POLICE BENEVOLENT ASSOCIATION OF HOLLY HILL (P.B.A.) OCTOBER 1, 2024 - SEPTEMBER 30, 2027; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, negotiations between management of the City of Holly Hill and representatives from the Police Benevolent Association (P.B.A.) have concluded with an agreement between the representatives and now requires ratification by the City Commission; and

**WHEREAS**, on May, 19, 2026, management was advised that the members of the P.B.A. voted in support of the proposed agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission hereby ratifies the attached Agreement with the P.B.A. as an amendment to the three-year contract, effective the first full pay period in October 2025 and expiring on September 30, 2027.

**SECTION 2.** That if any section, subsection, sentence, clause, phrase, or portion of this resolution, or application hereof, is for any reason held invalid or unconstitutional by an Court, such portion or application shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

**SECTION 3.** That all resolutions made in conflict with this Resolution are hereby repealed.

**SECTION 4.** That this Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Mayor Penny asked if there was anyone from the PBA present for tonight's agenda item. There was no one present.

Mr. Forte stated that he would like to TABLE this item to a date certain, July 14, 2026, regular City Commission meeting so a PBA representative can be present.

**Commissioner DeLanoy withdrew his motion to APPROVE, Commissioner Snow seconded her motion to withdraw. No vote was taken.**

6. 2026-R-38 - FY2025-2026 Hurricane Loss Mitigation Grant Award - Holly Hill Police Department Pipe Improvement Project

(Requested by Michele Moore, Finance Director)

**RESOLUTION 2026-R-38**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE ACCEPTANCE OF A HURRICANE LOSS MITIGATION PROGRAM (HLMP) GRANT AWARD FROM THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT (FDEM); AMENDING THE ADOPTED BUDGET FOR FISCAL YEAR 2025-2026 TO RECOGNIZE GRANT REVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Florida Division of Emergency Management (FDEM) has awarded the City of Holly Hill funding through the Hurricane Loss Mitigation Program (HLMP) for Fiscal Year 2025-2026; and

**WHEREAS**, the City of Holly Hill has been awarded \$120,014.00 in State grant funding for the Holly Hill Police Department Pipe Improvement Project; and

**WHEREAS**, the purpose of the project is to provide mitigation retrofit improvements as identified in the City's approved FY 2025-2026 Hurricane Loss Mitigation application; and

**WHEREAS**, the grant award provides \$120,014.00 in State funding with no local match requirement, for a total project cost of \$120,014.00, and the grant is administered on a cost reimbursement basis whereby the City will be reimbursed for eligible project expenditures up to the approved grant amount; and

**WHEREAS**, the grant period of performance is July 1, 2026 through June 30, 2027; and

**WHEREAS**, the City Commission finds that acceptance of this grant funding is in the best interest of the city and will enhance the resiliency and protection of public facilities; and

**WHEREAS**, this Resolution will amend the Fiscal Year 2025-2026 budget to recognize \$120,014.00 in grant revenue and authorize expenditures associated with the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** The City Commission hereby accepts the Hurricane Loss Mitigation Program (HLMP) grant award from the Florida Division of Emergency Management in the amount of One Hundred Twenty Thousand Fourteen Dollars (\$120,014.00) for the Holly Hill Police Department Pipe Improvement Project.

**SECTION 2.** The City Commission of the City of Holly Hill hereby amends the Fiscal Year 2025-2026 budget by revising the budget in total pursuant to the itemizations contained in Exhibit "A," which is attached hereto and incorporated herein.

**SECTION 3. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Motion to Approve.	
<b>Result:</b>	<b>Passed [UNANIMOUS]</b>
<b>Mover:</b>	City Commissioner Debra Snow
<b>Second:</b>	City Commissioner Jeffrey DeLanoy
<b>Ayes:</b>	John Penny, Debra Snow, Jeffrey DeLanoy
<b>Nays:</b>	None

7. 2026-R-39 - Ross Point Pier Design

(Requested by Steve Juengst, Deputy Public Works Director)

**RESOLUTION 2026-R-39**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING AN AGREEMENT WITH DREDGING AND MARINE CONSULTANTS FOR FIELD INVESTIGATIONS, DESIGN AND ENGINEERING, PERMITTING PREPARATION, PERMIT SUBMISSION, PERMIT RESPONSE, BIDDING ASSISTANCE AND CONSTRUCTION ADMINISTRATION RELATED TO THE ROSS POINT PIER REPLACEMENT, APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$125,100 TO FUND PRE-CONSTRUCTION TASKS FOR THIS WORK, AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Ross Point Pier was severely damaged during Hurricanes Ian and Milton; and

**WHEREAS**, the Federal Emergency Management Agency (FEMA) has declined to cover damages to the pier; and

**WHEREAS**, the City Commission has determined that a replacement hardened pier is desired; and

**WHEREAS**, staff have received a proposal for the design phase of the Ross Point Pier Replacement Project from Dredging and Marine Consultants at a cost of \$171,920; and

**WHEREAS**, the city has an active continuing consultant services agreement with Dredging and Marine Consultants; and

**WHEREAS**, staff recommend that the City Commission approve the proposal with

Dredging and Marine Consultants, but only fund the pre-construction tasks at this time at a cost of \$125,100; and

**WHEREAS**, a budget amendment is needed in order to fund these purchases.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill approve an agreement with Dredging and Marine Consultants for field investigations, design and engineering, permitting preparation, permit submission, permit response and bidding assistance related to the Ross Point Pier Replacement and authorize the City Manager to execute the same.

**SECTION 2.** That the City Commission of the City of Holly Hill approve a budget amendment request in the amount of \$125,100 to fund pre-construction tasks of the agreement.

**SECTION 3. SEVERABILITY.** If any provision of this Resolution is held illegal, invalid, or unenforceable, the remainder shall not be affected and shall remain in full force and effect.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026.**

**Mayor Penny opened public participation. No one spoke.**

Motion to Approve.	
<b>Result:</b>	<b>Passed [UNANIMOUS]</b>
<b>Mover:</b>	City Commissioner Debra Snow
<b>Second:</b>	City Commissioner Jeffrey DeLanoy
<b>Ayes:</b>	John Penny, Debra Snow, Jeffrey DeLanoy
<b>Nays:</b>	None

## 6. Public Hearings

### 1. FIRST READING - Ordinance 3099 - 988 3rd Street Rezone

(Requested by Joshua Steele, Senior Planner)

#### ORDINANCE 3099

**AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE OFFICIAL ZONING MAP TO DESIGNATE THE PROPERTY DESCRIBED IN ATTACHMENT "A" FROM B-1 (PROFESSIONAL OFFICE/MEDICAL OFFICE DISTRICT) TO B-5 (GENERAL COMMERCIAL DISTRICT); PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Commission of the City of Holly Hill, Volusia County, Florida, has adopted a comprehensive plan pursuant to, and in compliance with 163.3161 et. Seq., Florida Statutes; and

**WHEREAS**, the City Commission, as authorized by 163.3202, Florida Statutes, has enacted and does enforce the Land Development Regulations, based on, related to, and as a means to implement its adopted comprehensive plan; and

**WHEREAS**, the City Commission has determined that it is necessary to amend its Land Development Regulations as herein provided in order to more effectively implement its adopted comprehensive plan; and

**WHEREAS**, the City Commission has determined that the proposed amendment to the Land Development Regulations is consistent with its adopted comprehensive plan.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** The Official Zoning Map of the City of Holly Hill is hereby amended to designate the property described in Attachment "A" as B-5 (General Commercial District.)

**SECTION 2.** Development of the property described in Attachment "A" shall conform to the Land Development Regulations of Holly Hill.

**SECTION 3.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be

deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

**SECTION 4.** That all ordinances made in conflict with this Ordinance are hereby repealed.

**SECTION 5.** That this Ordinance shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 23<sup>rd</sup> day of JUNE 2026, for first reading.**

Attorney Simpson reminded the Commission that this was a quasi-judicial hearing and if any of them had any communications with the applicant, they would have to inform everyone. **The Mayor and City Commissioners stated that they have had no ex parte communications with Mr. DeVane.**

Steve DeVane, the applicant, was present to answer any questions the Mayor or City Commissioners might have.

**Mayor Penny opened public participation.**

Phil Wahby, Holly Hill.

**Mayor Penny closed public participation.**

Motion to Approve.	
<b>Result:</b>	<b>Passed [UNANIMOUS]</b>
<b>Mover:</b>	City Commissioner Jeffrey DeLanoy
<b>Seconder:</b>	City Commissioner Debra Snow
<b>Ayes:</b>	John Penny, Debra Snow, Jeffrey DeLanoy
<b>Nays:</b>	None

2. Major Amendment - Fox Pointe

(Requested Joshua Steele, Senior Planner)

Joshua Steele, Senior Planner, briefly went through his staff report that was provided in the agenda packet for Fox Pointe's first major amendment to the Residential Planned Unit Development (RPUD) Agreement.

Attorney Simpson reminded the Commission that this was a quasi-judicial hearing and if any of them had any communications with the applicant, they would have to inform everyone.

**The Mayor and City**

**Commissioners stated that they have had no ex parte communications with the applicant.**

Alanna Smith, Cobb Cole, was present to help answer questions from the Mayor and City Commissioners and briefly spoke about the major amendment.

**Mayor Penny opened public participation.**

Mike Cerbo, Holly Hill.

**Mayor Penny closed public participation.**

Motion to Approve.	
<b>Result:</b>	<b>Passed [UNANIMOUS]</b>

<b>Mover:</b>	City Commissioner Debra Snow
<b>Seconded:</b>	City Commissioner Jeffrey DeLanoy
<b>Ayes:</b>	John Penny, Debra Snow, Jeffrey DeLanoy
<b>Nays:</b>	None

## 7. Communications

- a. City Manager - Mr. Forte mentioned that they will have to appoint a Voting Delegate for the upcoming annual Florida League of Cities conference. Mr. Forte stated he received the renewal agreement for the FY26-27 Funding Agreement from Volusia/Flagler TPO, and typically he puts it on the agenda, but there are no changes to the agreement; it didn't make on the agenda. The total cost is \$1,304.00. He will execute the agreement. It's the same as previous years.

b. Mayor Penny stated the city has a citizen's initiative that is sponsored by Citizens Soapbox, which Jim Legary is overseeing. He has scheduled an election candidate forum at Sica Hall for Monday, June 29, 2026 at 6:30 PM. Mr. Legary will be there and it will be a moderated discussion. Mr. Legary is in charge of it. If you would like more information, please reach out to him. He will have some cooperation with the Holly Hill Historic Society and they will be open as well. It is not a city-sponsored event. The city is only providing, at no cost, Sica Hall to Mr. Legary to host the event. The city has no affiliation with this event other than informing the public that this is a free event and to tell the people to come out and meet the candidates. Mayor spoke about the voting delegate needed for the annual conference. **There was consensus from the Commission to appoint Commissioner Snow.** Mayor Penny asked if Chief Williams can come up and briefly address the sexual offender or predator reverse 9-1-1 calls from the Sheriff's Department that many of the residents, including himself, have been receiving, as well as, citizens that have been calling him. He wanted to ask if Chief Williams could explain it.

Police Chief Williams stated what happens is when a sexual predator moves into the city, they have to go through the Sheriff's Office, as far as, notification per State Statute. Once the Sheriff's Office identifies the location where they're going to be moving to, they map that area with a one-mile radius. We are required within a one-mile radius to notify all residents, schools and parks that this sexual predator is going to be in that area. So that's why you and other residents receive that phone call. Now, when it pertains to the distance from daycares and schools, the State Statute says it's 1,000 ft., and that depends on if the child is under 16; it's going to be schools, daycares, parks, playgrounds and that does not include churches, unless a church has a daycare attached to it. Now, when you talk about predators that are on probation or community control, those that I just notified, are also included. But then there's also places where children regularly congregate are added to that, and there's going to be victims under the age of 18 that, that applies to. So, depending on which category the victim falls in, will determine the restrictions of the predator. Then you also add into the factor County ordinance pertaining to that, where theirs are a little bit stricter. Depending on that category, it can be up to 1500 feet from a daycare, school or a playground.

Mayor Penny asked if a municipality can make that distance greater?

Chief Williams stated yes, that would be something that you would have to discuss.

Mr. Forte stated the city did that some years ago, and that's why most of our retention ponds are called parks because the city declared them parks to prevent people from living within a certain distance and the distance for a predator is different than offender. In some cases, it might be 2 miles or 2.5 miles or 1,000 feet. He will go back and pull that information so they have factual information and send it to them tomorrow.

Mayor Penny stated he was just curious if the Sheriff is notifying the residents, the Sheriff's Office is making sure that the person moving is complying with the County rules and State rules, but he just wants to make sure they are complying with the city's rules. If the city's rules are more stringent, he wants to make sure they are complying with the rules.

Chief Williams stated yes, they can look into that and find out but it's the Sheriff's Office responsibility of maintaining locations and of these predators and where they live.

Mr. Forte stated Chief, to continue on, the city does have staff in the police department that does monthly checks, correct?

Chief Williams stated, yes.

Mr. Forte stated he had an offender come in one day looking for a place to live.

Chief Williams stated Sergeant Hutchison is responsible for that.

Mr. Forte stated, and he works with Sgt. Hutchison on where they are permitted to live within the city limits.

Chief Williams stated he is aware of the several phone calls made and several that have moved into the city over the last several weeks. The officers have been out and putting notices out all over the city within our jurisdiction, including the parks per State Statute.

Mayor Penny stated it seems like it's the south end of the city.

Chief Williams stated, yes. Some moved from Daytona Beach on Ridgewood Avenue and just move down the street to Holly Hill.

Commissioner DeLanoy stated he had a couple of questions he's curious about. What do they exactly have to do? He just wants to make sure he is clear on his understanding on how that works. So, when they want to move, they have to report...

Chief Williams stated they have to report to the Sheriff's. Once they leave the jail, they have to report directly to the Sheriff's Office within, he believes, he wants to say 24 hours or 72 hours.

Commissioner DeLanoy stated so once they move, so they have to let the Sheriff's Department know, "I'm moving to so and so address".

Chief Williams stated and the Sheriff's office maps it out and lets them know that either they can move there or they cannot move there.

Commissioner DeLanoy asked and so what if they want to move again? Do they they constantly have to report this thing...

Chief Williams stated, correct.

Commissioner DeLanoy stated to the Sheriff's Department every time they move and where they're going.

Chief Williams stated for the rest of their life. Yes.

Commissioner DeLanoy asked how quick do you get it?

Chief Williams stated, we get it pretty quickly. We get notified pretty quickly of that. We

have a pretty solid robust system that's throughout the State, with the County Sheriff's and the local police department.

Mayor Penny informed the Commissioners that on September 12th there will be the annual Mayor's Golf Tournament. The benefactor this year is going to be the Food Bridge Pantry, which is a pantry located here in Holly Hill that gives/gave out almost one million pounds of food to Holly Hill last year. On October 12th at Sunrise Park there will be the community block party celebrating the City's 125th Anniversary.

- b. Commissioner DeLanoy shared his concerns about fishing this past Friday night at the pier and is hoping that a courtesy sign can be put up regarding some rules.
- c. Commissioner Snow stated that from May 25<sup>th</sup> until September 5th is the deadliest 100 days for car fatalities. It's mainly because we have teenagers driving in the summer a lot more than we do when they're in school. But please be aware that the odds go up tremendously during this time for bad fat fatalities. Second, congratulations to the staff at Public Works on the evaluation from the Department of Transportation on what we've done in the city and how we've improved and done very well with it. The last thing is about her voice. Michael J. Fox, who you all know has Parkinson's, he has a foundation and in that foundation he supports all types of movement disorders and there have been amazing breakthroughs in the last three months. Two of them came out of Europe and one out of the United States, and she has had more than 10 residents call me and say, "Do you know about this?" And I can't tell you what that means to me. She gets a lot of criticism. She gets a lot of misunderstanding of my bobble-head and my wobbly voice. So, it was a real thrill that these people cared enough to call me and say, "Did you know?" That was great. So, thank you to all of them.
- d. Mayor Penny stated that he and Mr. Forte had a meeting about a new restaurant that's coming to town at Marina Grande. It's going to be a Mexican Restaurant. They signed the lease. It's going to have music and entertainment. It will be at the Shoppes of Marina Grande on the south end and will probably open in December.

## **8. Adjournment**

The meeting adjourned at approximately 7:00 PM.