HOLLY HILL
FLORIDA

City Commission
Minutes • May 12, 2026

City Commission Chamber	Regular City Commission	6:00 PM

City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117
City Clerk's Office: (386) 248-9441 – Fax: (386) 248-9448

1. Call to Order

This meeting was called to order at approximately 6:05 PM.

Present:
Mayor John Penny
City Commissioner Debra Snow
City Commissioner Penny Currie, Vice Mayor
City Commissioner Jeffrey DeLanoy

B. Invocation was led by Commissioner Debra Snow
C. Pledge of Allegiance was led by Mayor John Penny

2. Presentations

1. Proclamation - National Safe Boating Week - May 16 - 22, 2026

   (Requested by Valerie Manning, City Clerk)

   Proclamation - National Police Week 2026 - Mayor Penny added a Proclamation to the agenda and gave the proclamation to Police Chief Williams.

3. Public Comments

The following individuals came forward to speak to the Mayor and City Commissioners:

Mike Cerbo, Holly Hill; Phil Wahby, Holly Hill; Matt Tomasello, Holly Hill, presented Incident Detail Reports as handouts to the City Clerk; Jed (James) Pollitz, Holly Hill.

4. Approval of Minutes

1. Minutes - April 28, 20 Regular City Commission meeting

   (Requested by Valerie Manning, City Clerk)

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie

Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

2. Minutes - April 28, 2026 Workshop - Capital Equipment Items, Carryover Funds, CRA Funds, SB64 Discussion

   (Requested by Valerie Manning, City Clerk)

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

5. Consent Agenda - None

6. Regular Agenda

1. 2026-R-25 - Disaster Debris Hauling and Monitoring Renewals

   (Requested by Steve Juengst, Deputy Public Works Director)

RESOLUTION 2026-R-25
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE THIRD OF THE (1) ONE-YEAR EXTENSIONS TO AGREEMENT RFP 19-PW-16 WITH PHILLIPS HEAVY, INC., CROWDER GULF JOINT VENTURE, INC., AND CERES ENVIRONMENTAL SERVICES, INC., FOR EMERGENCY DEBRIS HAULING WITH AN INCREASE OF 2.3% TO THEIR RESPECTIVE RATE SCHEDULES AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE THIRD OF THE (1) ONE-YEAR EXTENSIONS TO AGREEMENT RFP 19-PW-15 WITH TETRA TECH, INC., ROSTAN SOLUTIONS, LLC, AND THOMPSON CONSULTING SERVICES, LLC, FOR EMERGENCY DEBRIS MONITORING AT THEIR CURRENT RATES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, the second extension of current agreements for emergency debris hauling and emergency debris monitoring are set to expire on June 11, 2026; and
WHEREAS, it is of paramount importance to have debris hauling and monitoring agreements in place in the event that disaster strikes; and
WHEREAS, the City of Holly Hill retains the sole right to determine whether renewal options should be granted; and
WHEREAS, all debris haulers from agreement RFP 19-PW-16 have requested that the third of the of (1) one-year extensions include an increase of their respective rate schedules negotiated to a rate of 2.3% based on CPI and all debris monitors from agreement RFP 19-PW-15 have agreed to the third of the (1) one-year extensions with no price increases.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, Florida:
SECTION 1. That the City Commission does hereby approve the third of the (1) one-year extensions to agreement RFP 19-PW-16 with Phillips Heavy, Inc., Crowder Gulf Joint Venture, Inc., and Ceres Environmental Services, Inc., for emergency debris hauling and approve increases to their respective rate schedules in the amount of 2.3%.
SECTION 2. That the City Commission does hereby approve the third of the (1) one-year extensions to agreement RFP 19-PW-15 with Tetra Tech, Inc., Rostan Solutions,

LLC and Thompson Consulting Services, LLC for emergency debris monitoring at their current rates.

SECTION 3. Severability. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of MAY 2026.

Mayor Penny opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Debra Snow
Seconder:	City Commissioner Penny Currie
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

2. 2026-R-26 - Overhead to Underground Contribution in Aid of Construction

(Requested by Steve Juengst, Deputy Public Works Director)

RESOLUTION 2026-R-26

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A LIGHTING AGREEMENT WITH FLORIDA POWER AND LIGHT (FPL) TO INSTALL SEVENTY-SEVEN (77) STREET LIGHT FIXTURES ON US1 BETWEEN WALKER STREET AND THE NORTHERN CITY LIMITS AND TO APPROVE A CONTRIBUTION IN AID OF CONSTRUCTION PAYMENT TO FPL IN THE AMOUNT OF $111,871.65 FOR THIS WORK; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, as a part of the Phase III Overhead to Underground Utility Conversion Project, Florida Power and Light proposes to install seventy-seven (77) new street light fixtures; and

WHEREAS, Florida Power and Light requires a Contribution in Aid of Construction (CIAC) payment for this work in the amount of $111,871.65; and

WHEREAS, an adequate budget remains in the Overhead to Underground Utility Conversion Project to fund this payment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, Florida:

SECTION 1. That the City Commission does hereby authorize the City Manager to execute a lighting agreement with Florida Power and Light to install seventy-seven (77) street light fixtures on US1 between Walker Street and the Northern City Limits.

SECTION 2. That the City Commission does hereby authorize the City Manager to approve a payment to FPL for Contribution in Aid of Construction in the amount of $111,871.65 to ensure the scheduled work proceeds as planned.

SECTION 3. Severability. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of MAY 2026.

Mayor Penny opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie
Seconder:	City Commissioner Jeffrey DeLanoy
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy
Nays:	None

3. 2026-R-27 - Commission Chambers AV Upgrades - Change Orders

(Requested by Steve Juengst, Deputy Public Works Director)

RESOLUTION 2026-R-27
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING CHANGE ORDER #1 IN THE AMOUNT OF $11,238.56 AND CHANGE ORDER #2 IN THE AMOUNT OF $4,227.94 TO THE AGREEMENT WITH KONCEPT SYSTEMS TO COMPLETE THE AUDIO/VIDEO UPGRADES TO THE CITY COMMISSION CHAMBERS AND LARGE CONFERENCE ROOM, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
WHEREAS, during the installation of audio/video upgrades in the Commission Chambers and Large Conference Room, unforeseen conditions were discovered that require a change order to be corrected; and
WHEREAS, Koncept Systems has proposed Change Order #1 in the amount of $11,238.56 to optimize the audio/video system; and
WHEREAS, staff recommend that the City purchase one (1) redundant microphone system and one (1) redundant touch panel in the event of a future equipment failure; and
WHEREAS, Koncept Systems has proposed a change order in the amount of $4,227.94 to provide for this request; and
WHEREAS, adequate funding remains in the project 26BG02 budget, general ledger account 301-8110-580-6400 to allow for both of these changes.
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:
<u>SECTION 1.</u> **That the City Commission of the City of Holly Hill approve Change Order #1 in the amount of $11,238.56 with Koncept Systems and authorize the City Manager to execute the same.**
<u>SECTION 2.</u> **That the City Commission of the City of Holly Hill approve Change Order #2 in the amount of $4,227.94 with Koncept Systems and authorize the City Manager to execute the same.**
<u>SECTION 3. SEVERABILITY</u>. If any provision of this Resolution is held illegal, invalid, or unenforceable, the remainder shall not be affected and shall remain in full force and effect.
<u>SECTION 4. EFFECTIVE DATE</u>. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this <u>12th</u> day of MAY 2026.

Mayor Penny opened public participation. No one spoke.

Motion to Approve.	
Result:	**Passed [UNANIMOUS]**
Mover:	City Commissioner Penny Currie
Seconder:	City Commissioner Debra Snow
Ayes:	John Penny, Debra Snow, Penny Currie, Jeffrey DeLanoy

Nays:	None

7. Public Hearings - None

8. Communications

a. Mr. Forte read his letter of retirement to the Mayor and City Commissioners. Mr. Forte stated his date of retirement would be Friday, August 14, 2026, and his last City Commission meeting would be August 11, 2026. Mr. Forte asked the Mayor and City Commissioners for their vote to accept his letter of retirement and to agree that it is better for him to work through the next three-month transition period and allow him to be paid out the additional personal leave earned above his maximum. At this time, Mayor Penny opened public participation and then a vote was taken.

Mayor Penny opened public participation.

Phil Wahby, Holly Hill.

Mayor Penny closed public participation.

Commissioner Currie made a motion to ***ACCEPT MR. FORTE'S LETTER OF RETIREMENT EFFECTIVE FRIDAY, AUGUST 14, 2026****, seconded by Commissioner Snow.*
PASSED, 4-0.

b. Mayor Penny mentioned the demolition that took place at the corner of LPGA Blvd., and US1, things are moving forward; Dunkin' Donuts at the Devon Storage facility location is making progress; met with the School District recently for changes to the campus forthcoming; YMCA discussion during workshop/capital improvements. ***(A copy of this meeting in its entirety is available on CD upon request in the City Clerk's office or the city's YouTube channel.)***
c. Commissioner Snow mentioned the YMCA is doing a Family Fundraiser that goes straight to families for membership or swimming lessons and tickets are $5.00; there is a wheel barrel that has a bunch of gardening tools and plant tools that you can purchase that goes towards the Family Fundraiser.
d. Commissioner Currie shared her comments pertaining to this election season; a healthy debate is important but encouraging negativity, hostility, personal attacks, and division among neighbors is harmful to the fabric of the city. Commissioner Currie's statement pertaining to Mr. Tomasello's email that he had sent to the Commission and Commissioner Currie took the time to address it. *"The email chain that was sent to the Commission reflected a pattern of hostile and inappropriate communications that the City Manager, city staff and elected officials have had to deal with for quite some time. While every citizen has the right to contact their government, request public records, and express concerns, there is a line between legitimate criticism and repeated vulgar, personal, and inflammatory attacks. The city has consistently worked to respond appropriately and fulfill its obligations under Florida Law despite the volume and tone of these communications. No employee or public official should be subjected to ongoing harassment and personal attacks. At some point, professionalism, respect, and basic civility must prevail, so this community can move forward and focus on the business of serving our residents. Our community deserves better than ongoing personal conflict and division."*
(A copy of this meeting in its entirety is available on CD upon request in the City Clerk's office or the city's YouTube channel.)

9. Adjournment

The meeting adjourned at approximately 7:00 PM.