

CITY OF HOLLY HILL, FLORIDA
POLICE PENSION FUND BOARD OF TRUSTEES
AGENDA • MAY 15, 2025

City Commission Chamber

Police Pension Fund Board of Trustees

11:00 AM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

BOARD MEMBERS

Chairman

Sergeant Robert Hutchison

Sergeant Michael Shaffer
Investigator Mike Ballentine
Terry W. Wood
Kimberly Lawson

CITY CLERK

Valerie Manning

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **APPROVAL OF MINUTES**

- 1. Minutes - February 15, 2025 Police Pension Board Meeting
(Requested by Valerie Manning, City Clerk)

4. **CHAIRPERSON'S REPORT**

5. **OLD BUSINESS**

6. **NEW BUSINESS**

- 1. New Business Discussions
(Requested by Valerie Manning, City Clerk)

7. **OTHER BUSINESS**

- A. Meeting Date: August 14, 2025 @ 11:00 AM

8. **ADJOURNMENT**

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the Police Pension Board, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Police Pension Board proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.



Police Pension Board

SCHEDULED

Meeting: 05/15/25 11:00 AM
Department: City Clerk
Category: Minutes
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 4880

POLICE PENSION FUND BOARD OF TRUSTEES (ID # 4880)

Minutes - February 15, 2025 Police Pension Board Meeting

DISCUSSION:

Minutes from the February 13, 2025 Police Pension Board meeting.

MOTION:

Approve the minutes as submitted by staff.

HOLLY HILL POLICE OFFICERS' RETIREMENT TRUST FUND

"MEETING MINUTES"

Thursday, February 13, 2025
City Commission Chambers

1. CALL TO ORDER

The meeting was called to order at 11:00 AM.

2. ROLL CALL

Robert Hutchison – Chairman
Michael Ballentine – Secretary
Michael Shaffer
Terry Wood
Kimberly Lawson

3. APPROVAL OF MINUTES

- Minutes- November 14, 2024, HHPD Pension Board Meeting
Motion to Approve made by Michael Shaffer, 2nd by Kimberly Lawson
All in favor, Motion approved

4. CHAIRPERSON'S REPORT

- Introduced Terry Wood as a citizen appointee to the board.

5. OLD BUSINESS

- None at this time

6. NEW BUSINESS

- Report for Investment Performance for this current fiscal year by Frank Wan of Burgess Chambers and Associates, Inc.
 - Highlighted global economic shifts, currency valuation, and tariff effects.
 - U.S. dollar strengthened significantly; index funds outperforming active managers.
 - Holly Hill Police Pension Plan ranks in the top quartile over a five-year rolling period.
 - Underperformance over the short term due to lack of holdings in AI stocks like NVIDIA.
 - Comparison to Fire Pension Plan: Police plan generally outperforms, though higher risk.

- Plan rebalancing efforts ongoing, shifting from underperforming active managers (Polen, FMI) to Fidelity 500 Index Fund to reduce fees and improve returns.
- Plan has a current balance of \$14,465,188
- Actuarial Report – Patrick Donlin, Foster & Foster
 - Evaluation date: 10/1/2024 to determine 2025 contributions.
 - Employer (City & State) required contribution increased from 31.6% to 35.9% of payroll.
 - Noted high turnover among police officers affecting payroll base and cost percentages.
 - Investment return for FY 2024 was 21.14%, exceeding the 6.9% assumption.
 - Smoothing applied to mitigate large annual swings in required contributions.
 - Six members left the department, creating a \$412,000 gain from turnover.
 - One new lifetime beneficiary added due to a correction in survivor benefits.
 - Unfunded actuarial accrued liability remains steady at \$2.2 million.
 - Amortization payments will continue at ~\$336,000 annually with some bases expiring in 5 years.
 - Motion to approve the actuarial report: Motion by Michael Shaffer, seconded by Michael Ballentine. Approved unanimously.
- Quarterly Invoice Payment of Outstanding Bills
 - Motion to Approve made by Michael Shaffer, 2nd by Michael Ballentine
 - All in favor, motion approved
- Legal Services Proposal
 - The board discussed the need for a new attorney because the current counsel is stepping down.
 - Three firms were reviewed. The motion was made by Michael Shaffer and seconded by Michael Ballentine to hire Sugarman Suskind.
 - Motion passed unanimously. Sugarman Suskind appointed as new legal counsel.

7. OTHER BUSINESS

- Next Meeting Date – Commission Chambers at 11:00 AM.
 - May 15, 2025

8. ADJOURNMENT

- Motion to adjourn meeting made by Michael Shaffer, 2nd by Robert Hutchison
- Meeting adjourned at approximately 11:34 AM



Police Pension Board

SCHEDULED

POLICE PENSION FUND BOARD OF TRUSTEES (ID # 4882)

Meeting: 05/15/25 11:00 AM
 Department: City Clerk
 Category: New Business
 Prepared By: Valerie Manning
 Initiator: Valerie Manning
 Sponsors:
 DOC ID: 4882

New Business Discussions

NEW BUSINESS:

- Frank Wan - Financial Advisor - Burgess Chambers and Associates - March 31, 2025 Quarterly Report
- Pedro Herrera, Attorney from the law offices of Sugarman Susskind, Braswell & Herrera - Legal Services for the Pension Board
 - ✓ DROP Procedures
 - ✓ DROP Application
- Invoices to be paid:
 - Burgess Chambers and Associates - \$7,071.05
 - Integrity Fixed Income Management, LLC - \$1,934.84
 - Police Pension - FY24 Audit Fee - \$5,800
 - Salem Trust - \$2,030.58



Burgess Chambers & Associates, Inc.

Institutional Investment Advisors

www.burgesschambers.com

March 31, 2025

Holly Hill Police Officers' Retirement Trust Fund

Investment Performance Period Ending March 31, 2025

The following investment information was prepared by BCA, relying upon data from statements provided by the plan custodian and/or investment manager(s).
BCA reviews transactions provided by the custodian and uses reasonable care to ensure the accuracy of the data contained herein.
However, BCA cannot guarantee the accuracy of the custodian's statement.

Holly Hill Police Officers' Retirement System
BCA Market Perspective ©
How Tariffs May Start a New American Industrialization
April 2025

The U.S. has embraced tariffs as a tool to either protect domestic industries from foreign competition or raise revenue, going as far back as the 1789 Tariff Act. Following the Morrill Tariff in 1861 to fund the Civil War, there were global trade wars. In 1922 and 1930, import tariffs became severe enough to foster trading nations to retaliate with their own, which some have argued worsened the Great Depression. By 1934, under the Reciprocal Trade Agreements Act, the U.S. began reducing tariffs with major trading nations to promote global economic activity. Following the end of World War II, more agreements went forward to promote peaceful world economic growth. This trend continued with the Kennedy Round (1960) and the Tokyo Round (1970). To promote more trade between Canada, Mexico, and the U.S. the North American Free Trade Agreement (NAFTA), negotiated by President George H.W. Bush, was signed by President Bill Clinton (1994). China became a member of the World Trade Organization in 2001, marking the beginning of their rise to become the world's second largest economy, ahead of Germany and Japan. As a result, world trade and economic expansion has grown since the end of World War II, along with ever increasing industrial and manufacturing investment outside of the U.S.

The wealth of the U.S. has driven trade imbalances with Europe and Asia. Americans are the largest global consumers per capita of global manufacturing (United Nations). This imbalance has only expanded since the 1960s through expanding national and consumer debt. Meanwhile, investments in U.S. manufacturing infrastructure have declined.

With a national debt approaching \$40 trillion, the U.S. Treasury needs cash. Instead of raising taxes, tariffs are seemingly a quick fix. In addition, the U.S. had significant trade deficit imbalances of \$918 billion in 2024, with goods representing \$1.2 trillion and the difference being a services surplus (WSJ). The top five trading countries with a surplus in their favor are China, Mexico, Vietnam, Japan, and Canada (WSJ).

The U.S. has negotiated trading arrangements with many countries that appear outdated, as the U.S. attempts to pivot away from economic globalization. This changed on April 2 when President Trump announced 50% reciprocal import tariffs with few exceptions. Under the United States-Mexico-Canada Agreement (USMCA) which replaced NAFTA in July 2020, the Trump administration secured more automobile parts manufacturing in the U.S. and higher Mexican worker wages. Canada eased restrictions on U.S. food imports. With the exception of the 25% tariff on autos and metals, most of Mexico and Canada's exports to the U.S. are already covered under USMCA.

**Holly Hill Police Officers' Retirement System
BCA Market Perspective ©
How Tariffs May Start a New American Industrialization
April 2025**

Tariffs have been a significant source of U.S. Government funding infrastructure. For example, tariffs revenue funded land grants and the building of the Transcontinental Railroad, completed following the Civil War in 1869. Reciprocal tariffs could be a pathway to encourage countries to rebuild U.S. manufacturing infrastructure. The administration wants the windfall of planned tariffs to jump start this process. Numerous companies have announced large investments being planned in the U.S. in response to the threat of tariffs. Hyundai is planning a \$21 billion investment in the U.S., which includes a \$5.8 billion steel plant in Louisiana, Taiwan Semiconductor announced a \$100 billion expansion in Arizona. Johnson & Johnson plans to spend \$55 billion that includes a \$2 billion facility in North Carolina, and Siemens AG plans to spend \$10 billion for AI manufacturing.

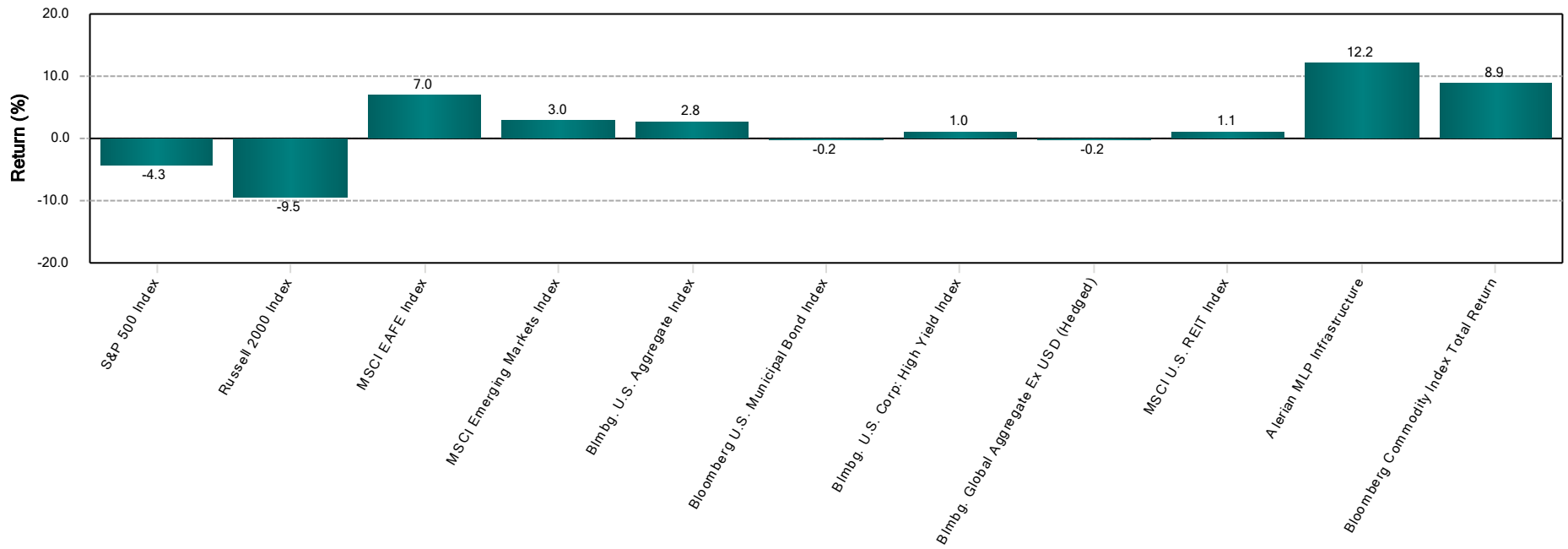
A de-coupling of America's commitment to globalization is underway, the purpose of which is to pivot industrial manufacturing capital back to the U.S. to levels not witnessed since the 1950s-1970s.



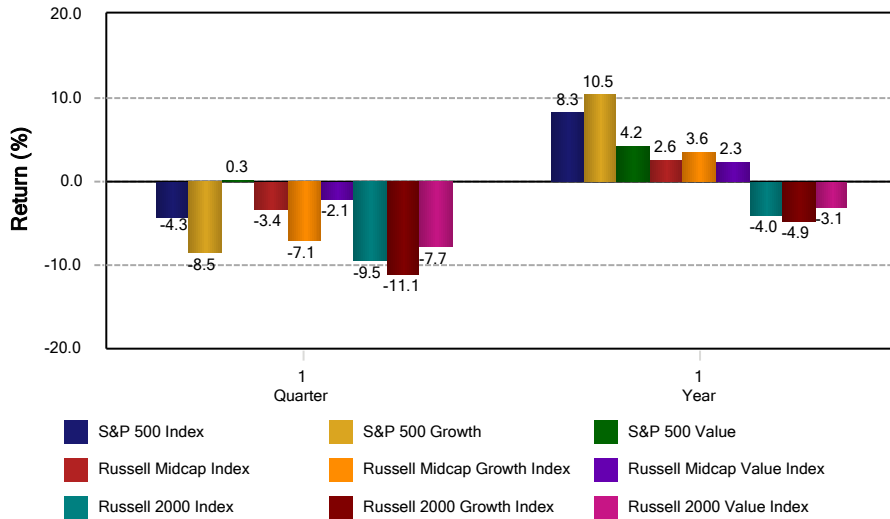
Quarterly Market Summary

March 31, 2025

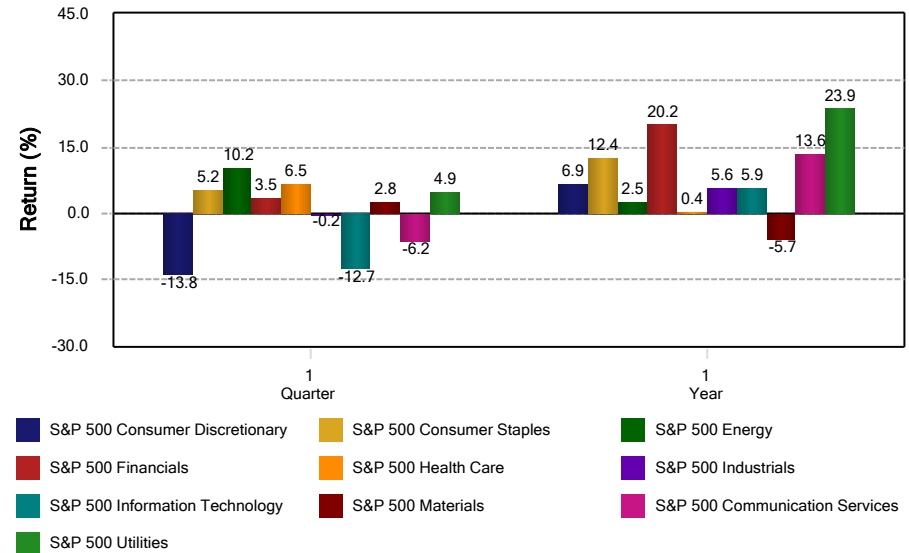
1 Quarter Performance



US Market Indices Performance



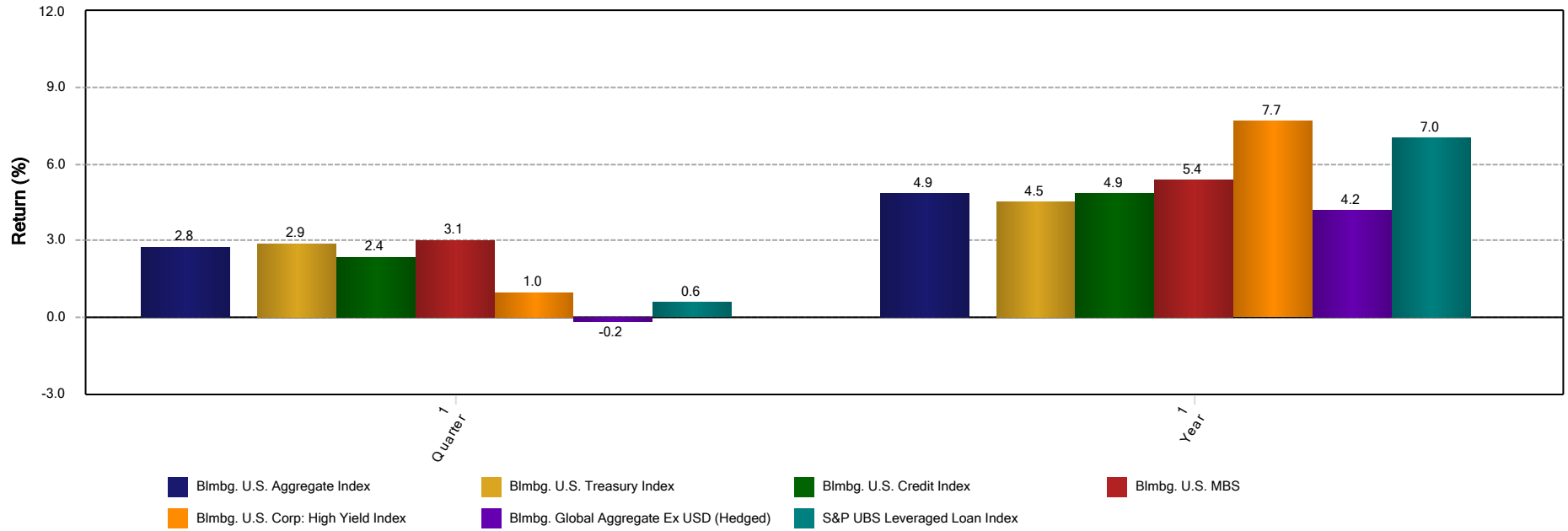
US Market Sector Performance



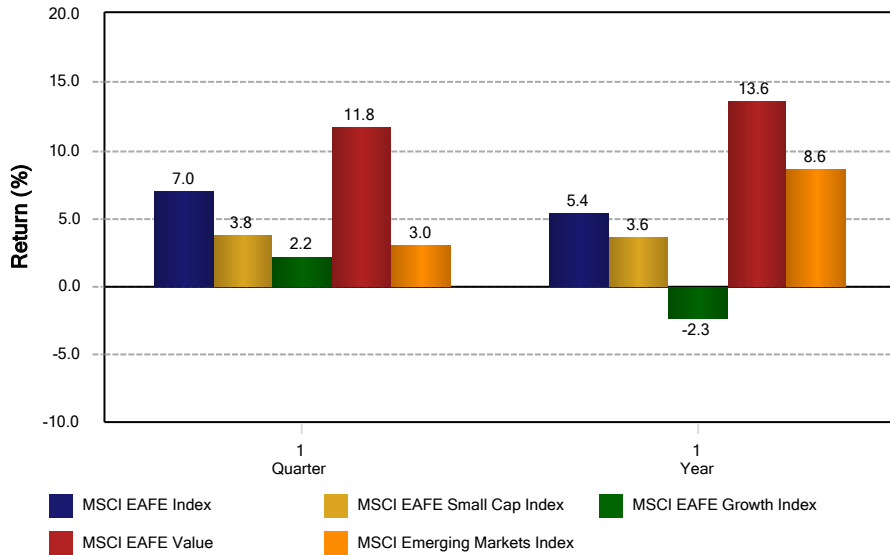
Quarterly Market Summary

March 31, 2025

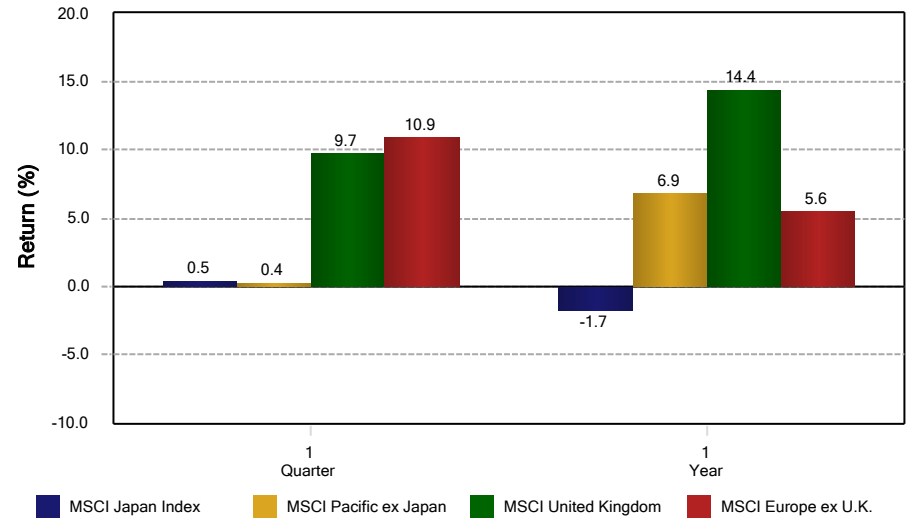
Fixed Income Market Sector Performance



Intl Equity Indices Performance



Intl Equity Region Performance



Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement System
Total Fund
Investment Summary
March 31, 2025

- o For the quarter, the System was down \$148K or -1.0% (-1.1% net), ahead of the policy index (-1.5%). The best three performers were: Integrity Fixed Income (+3.0%, top 13th), American Funds EuroPacific Growth (+2.7%), and FMI Large Cap Fund (+1.4%).
- o For the fiscal-year-to-date, the System was down \$251K or -1.6% (-1.8% net), behind the policy index (-1.0%). The best three performers were: Cash (+2.0%), Intercontinental US Real Estate (+1.4%), and Integrity Fixed Income (-0.1%, top 31st).
- o For the one-year period, the System was up \$477K or +3.8% (+3.3% net), behind the policy index (+6.4%). The best three performers were: Fidelity 500 Index Fund (+8.3%, top 16th), Integrity Fixed Income (+5.6%, top 24th), and Cash (+4.5%).
- o For the three and five-year periods, the System earned +4.1% (+3.6% net) and +11.0% (+10.5% net, top 26th), respectively.
- o A Redemption Notice was submitted to Intercontinental Real Estate with an effective date of March 31, 2023 to redeem \$500K. To date, \$63,312 of the \$500K has been redeemed. In August 2023, the dividend reinvestment plan was turned off to allow cash dividends for expenses as well.
- o In January, \$400K was raised from the Polen Growth Fund and \$400K from the FMI Large Cap Fund and purchased \$650K of the Fidelity Large Cap Fund to rebalance the portfolio back towards the equity targets and to cover quarterly expenses and distributions.
- o In March, \$300K was raised from the Polen Growth Fund and \$300K from the FMI Large Cap Fund and purchased \$500K of the Fidelity Large Cap Fund to rebalance the portfolio back towards the equity targets and to cover quarterly expenses and distributions. The remaining funds were placed into the cash account for future expenses and distributions.

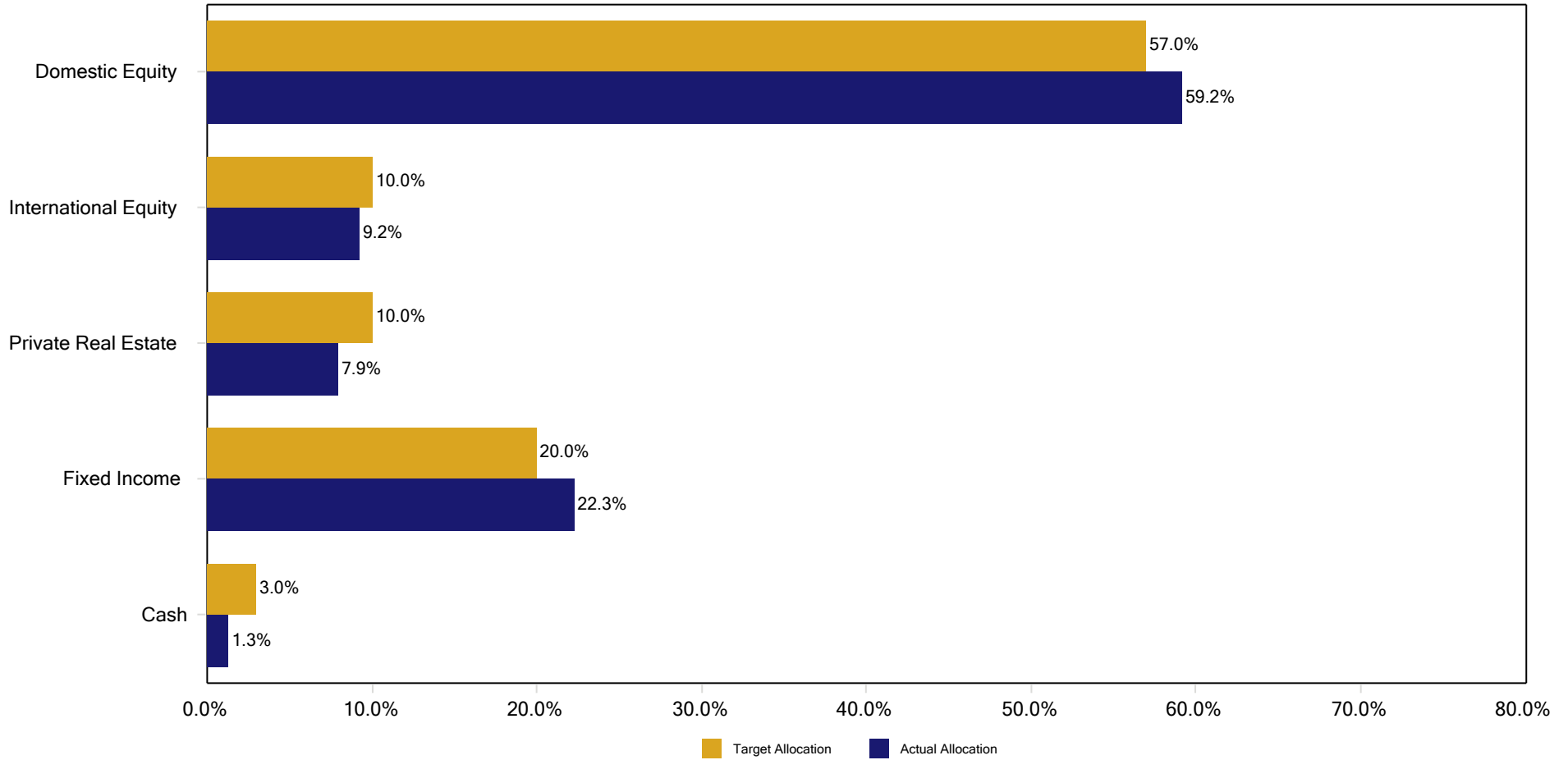


Holly Hill Police Officers' Retirement Trust Fund
Investment Performance - Net
March 31, 2025

	<u>Quarter</u>	<u>FYTD</u>	<u>One Year</u>	<u>Three Years</u>	<u>Five Years</u>
Beginning Market Value	14,465,188	14,732,389	14,187,549	14,066,051	10,047,857
Contributions	-174,619	-339,342	-522,046	-1,388,337	-2,178,864
Gain/Loss	-148,479	-250,957	476,587	1,464,375	6,273,097
Ending Market Value	14,142,090	14,142,090	14,142,090	14,142,090	14,142,090
Total Fund (%)	-1.1	-1.8	3.3	3.6	10.5
Policy Index (%)	-1.5	-1.0	6.4	5.6	12.3

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

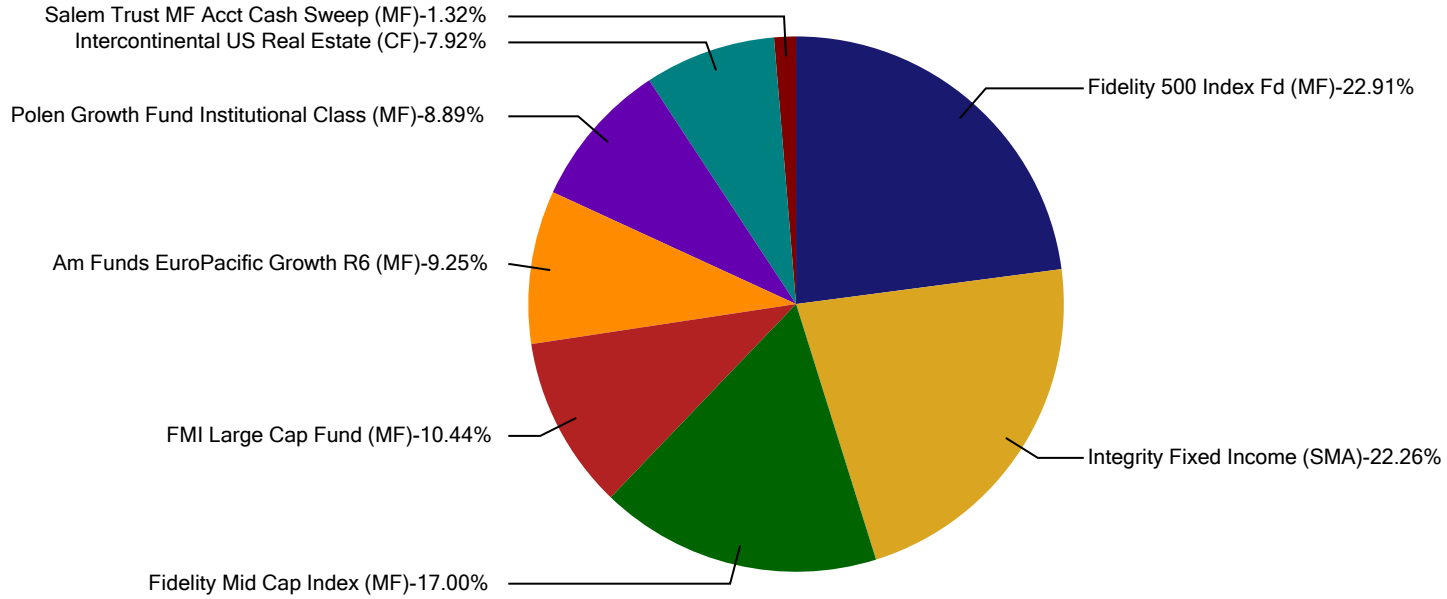
Holly Hill Police Officers' Retirement Trust Fund
 Actual vs. Target Asset Allocation
 March 31, 2025



	Market Value Actual \$	Percent Actual	Percent Target	Percent Difference
Total Fund	14,142,090	100.0	100.0	0.0
Domestic Equity	8,378,907	59.2	57.0	2.2
International Equity	1,307,789	9.2	10.0	-0.8
Private Real Estate	1,120,259	7.9	10.0	-2.1
Fixed Income	3,148,090	22.3	20.0	2.3
Cash	187,045	1.3	3.0	-1.7

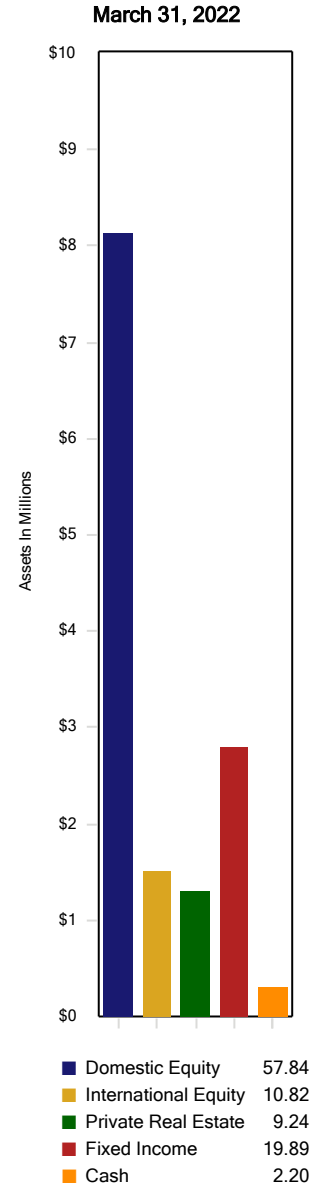
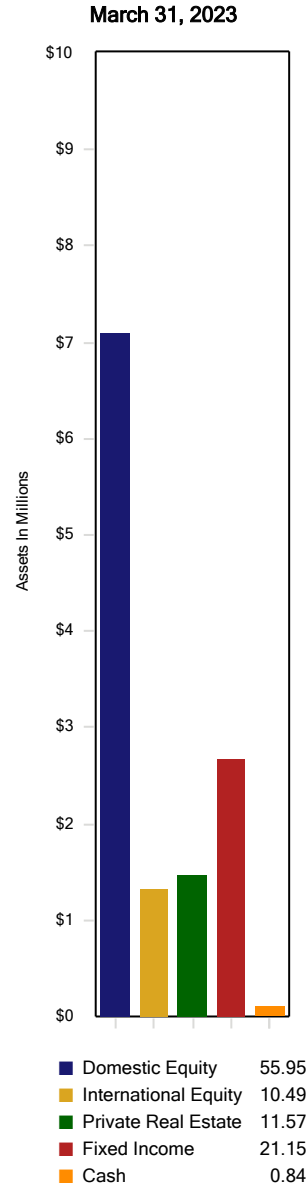
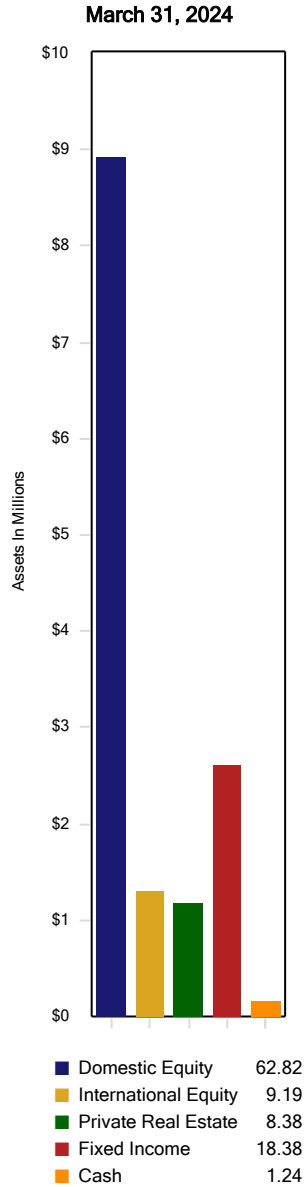
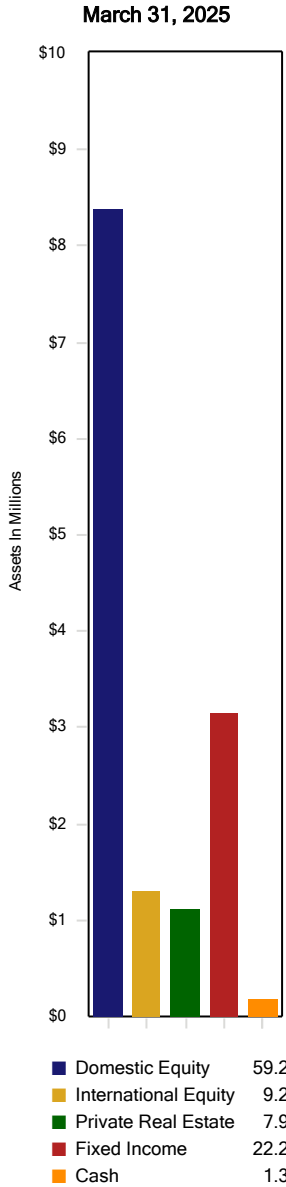
Holly Hill Police Officers' Retirement Trust Fund Asset Allocation

March 31, 2025 : 14,142,089.96



	<u>Market Value \$</u>	<u>Allocation (%)</u>
■ Fidelity 500 Index Fd (MF)	3,240,289	22.91
■ Integrity Fixed Income (SMA)	3,148,090	22.26
■ Fidelity Mid Cap Index (MF)	2,403,883	17.00
■ FMI Large Cap Fund (MF)	1,477,064	10.44
■ Am Funds EuroPacific Growth R6 (MF)	1,307,789	9.25
■ Polen Growth Fund Institutional Class (MF)	1,257,671	8.89
■ Intercontinental US Real Estate (CF)	1,120,259	7.92
■ Salem Trust MF Acct Cash Sweep (MF)	187,045	1.32

Holly Hill Police Officers' Retirement Trust Fund Historical Asset Allocation March 31, 2025



Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund
 Asset Allocation & Performance - Gross
 March 31, 2025

	Market Value	QTD ROR - Rank	FYTD ROR - Rank	1 Year ROR - Rank	2 Year ROR - Rank	3 Year ROR - Rank	5 Year ROR - Rank
Total Fund	14,142,090	-1.0 (83)	-1.6 (68)	3.8 (92)	9.8 (42)	4.1 (64)	11.0 (26)
Policy Index		-1.5	-1.0	6.4	11.6	5.6	12.3
7.4%		1.8	3.6	7.4	7.4	7.4	7.4
CPI + 4%		1.6	3.5	6.5	7.1	7.7	8.5
Equity	9,686,696	-2.4	-2.6	3.4	14.1	5.9	14.9
Domestic Equity	8,378,907	-3.2	-2.4	3.7	15.3	6.3	15.8
Polen Growth Fund Institutional Class (MF)	1,257,671	-6.0	-1.4	1.7	16.4	3.7	13.2
Russell 1000 Growth Index		-10.0	-3.6	7.8	22.4	10.1	20.1
Fidelity 500 Index Fd (MF)	3,240,289	-4.3	-2.0	8.3	18.6	9.1	18.6
S&P 500 Index		-4.3	-2.0	8.3	18.6	9.1	18.6
FMI Large Cap Fund (MF)	1,477,064	1.4	-2.7	3.5	14.8	7.9	15.4
Russell 1000 Value Index		2.1	0.1	7.2	13.5	6.6	16.1
Fidelity Mid Cap Index (MF)	2,403,883	-3.4	-2.8	2.6	12.0	4.7	16.3
Russell Midcap Index		-3.4	-2.8	2.6	12.0	4.6	16.3
International Equity	1,307,789	2.7	-4.4	0.8	7.2	3.8	10.5
Am Funds EuroPacific Growth R6 (MF)	1,307,789	2.7	-4.4	0.8	7.2	3.8	10.4
MSCI AC World ex USA index		5.4	-2.5	6.6	10.2	5.0	11.5
Private Real Estate	1,120,259	0.7	1.4	0.3	-8.4	-6.1	2.0
Intercontinental US Real Estate (CF)	1,120,259	0.7	1.4	0.3	-8.4	-6.1	2.0
NCREIF Fund Index-ODCE (VW)		1.1	2.2	2.0	-4.9	-4.3	2.9
Fixed Income	3,148,090	3.0	-0.1	5.6	4.3	2.3	1.5
Integrity Fixed Income (SMA)	3,148,090	3.0 (13)	-0.1 (31)	5.6 (24)	4.3 (24)	2.3 (8)	1.5 (11)
Blmbg. Intermed. U.S. Government/Credit		2.4	0.8	5.7	4.2	2.2	0.9
Cash	187,045	1.0	2.0	4.5	4.9	4.2	2.5
Salem Trust MF Acct Cash Sweep (MF)	187,045	1.0	2.0	4.5	4.9	4.2	2.5

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund
 Asset Allocation & Performance - Net
 March 31, 2025

	Market Value	QTR ROR - Rank	FYTD ROR - Rank	1 Year ROR - Rank	2 Year ROR - Rank	3 Year ROR - Rank	5 Year ROR - Rank
Total Fund	14,142,090	-1.1	-1.8	3.3	9.3	3.6	10.5
Policy Index		-1.5	-1.0	6.4	11.6	5.6	12.3
7.4%		1.8	3.6	7.4	7.4	7.4	7.4
CPI + 4%		1.6	3.5	6.5	7.1	7.7	8.5
Equity	9,686,696	-2.5	-2.8	3.0	13.6	5.4	14.4
Domestic Equity	8,378,907	-3.3	-2.5	3.3	14.8	5.8	15.3
Polen Growth Fund Institutional Class (MF)	1,257,671	-6.3 (14)	-1.9 (12)	0.7 (90)	15.3 (92)	2.7 (98)	12.1 (98)
Russell 1000 Growth Index		-10.0	-3.6	7.8	22.4	10.1	20.1
Fidelity 500 Index Fd (MF)	3,240,289	-4.3 (48)	-2.0 (37)	8.2 (16)	18.6 (32)	9.1 (29)	18.6 (20)
S&P 500 Index		-4.3	-2.0	8.3	18.6	9.1	18.6
FMI Large Cap Fund (MF)	1,477,064	1.2 (52)	-3.1 (92)	2.8 (88)	14.0 (52)	7.2 (57)	14.6 (79)
Russell 1000 Value Index		2.1	0.1	7.2	13.5	6.6	16.1
Fidelity Mid Cap Index (MF)	2,403,883	-3.4 (43)	-2.8 (24)	2.6 (15)	12.0 (24)	4.6 (47)	16.3 (48)
Russell Midcap Index		-3.4	-2.8	2.6	12.0	4.6	16.3
International Equity	1,307,789	2.6	-4.6	0.3	6.7	3.3	9.9
Am Funds EuroPacific Growth R6 (MF)	1,307,789	2.6 (69)	-4.6 (69)	0.3 (82)	6.7 (69)	3.3 (55)	9.9 (56)
MSCI AC World ex USA index		5.4	-2.5	6.6	10.2	5.0	11.5
Private Real Estate	1,120,259	0.4	0.8	-0.8	-8.8	-6.7	0.7
Intercontinental US Real Estate (CF)	1,120,259	0.4	0.8	-0.8	-8.8	-6.7	0.7
NCREIF Fund Index-ODCE (VW)		1.1	2.2	2.0	-4.9	-4.3	2.9
Fixed Income	3,148,090	3.0	-0.2	5.4	4.1	2.1	1.2
Integrity Fixed Income (SMA)	3,148,090	3.0	-0.2	5.4	4.1	2.1	1.2
Blmbg. Intermed. U.S. Government/Credit		2.4	0.8	5.7	4.2	2.2	0.9
Cash	187,045	1.0	2.0	4.5	4.9	4.2	2.5
Salem Trust MF Acct Cash Sweep (MF)	187,045	1.0	2.0	4.5	4.9	4.2	2.5

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

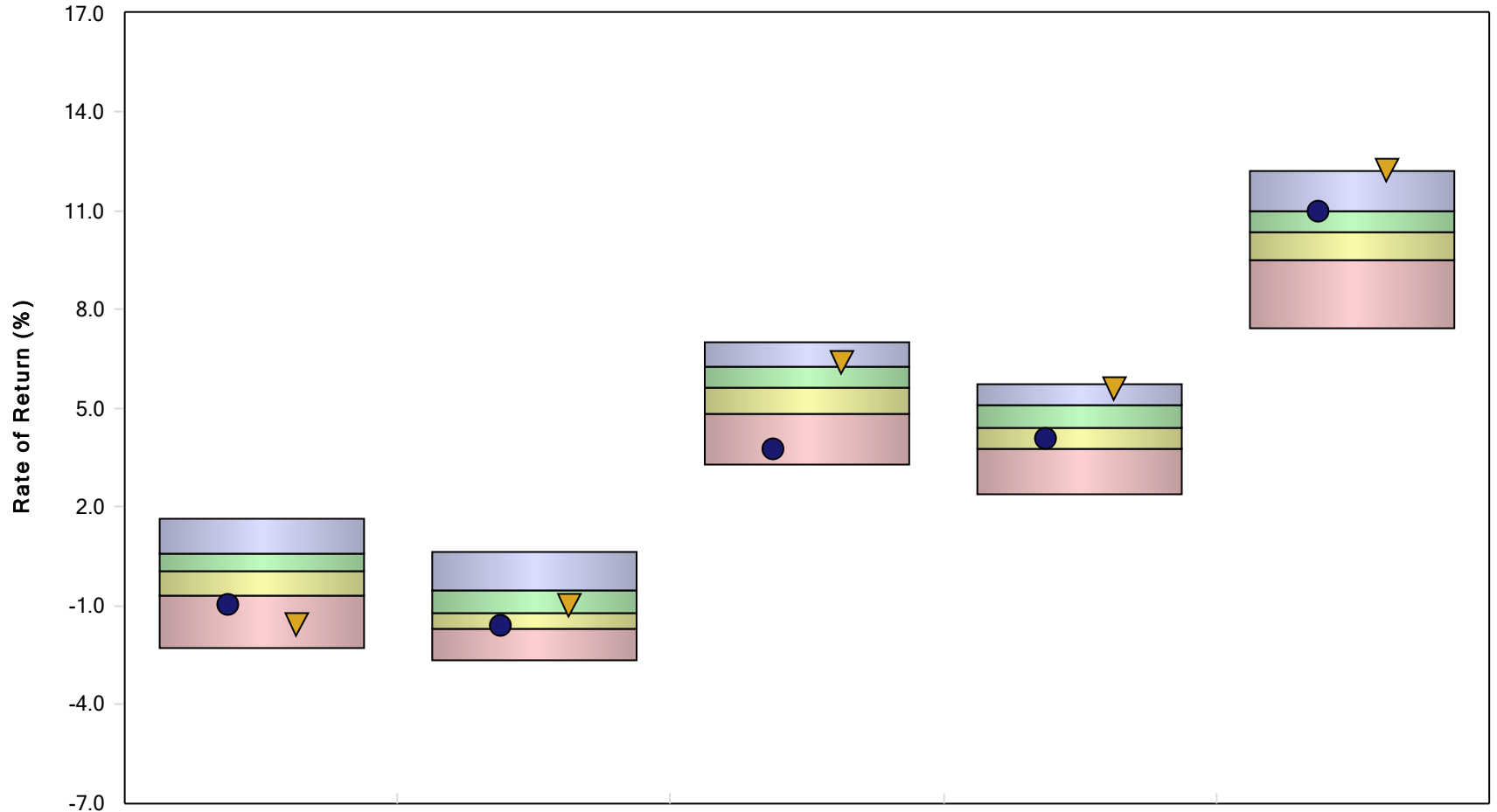
Holly Hill Police Officers' Retirement Trust Fund
Asset Allocation & Performance - Net
March 31, 2025

1. Returns prior to 04/01/2019 were provided by previous service providers. Past performance should be used for illustrative purposes only.

2. **Policy Index:** eff 09/20 57% Russ 3000, 10% MSCI ACWI ex US, 20% BC Int G/C, 10% NCREIF ODCE and 3% 90-day treasury index; eff 12/17 17.5% Russ 1000 Value, 17.5% Russ 1000 Growth, 10% S&P 500, 7.5% Russ 2500 Value, 7.5% Russ 2000 Growth, 5% MSCI EAFE (net), 5% MSCI AC Wd ex US (net), 20% BC Int G/C, 10% NCREIF Prop Idx; eff 3/16 17.5% Russ 1000 Value, 17.5% Russ 1000 Growth, 10% S&P 500, 7.5% Russ 2500 Value, 7.5% Russ 2000 Growth, 5% MSCI EAFE (net), 5% MSCI AC Wd ex US (net), 30% BC Int G/C; eff 8/13 17.5% Russ 1000 Value, 17.5% Russ 1000 Growth, 10% S&P 500, 7.5% Russ 2000 Value, 7.5% Russ 2000 Growth, 5% MSCI EAFE (net), 5% MSCI AC Wd ex US (net), 30% BC Int G/C; eff 1/09 20% Russ 1000 Value, 20% Russ 1000 Growth, 7.5% Russ 2000 Value, 7.5% Russ 2000 Growth, 5% MSCI EAFE (net), 5% MSCI AC Wd ex US (gross), 35% BC Int G/C; eff 1/05 22.5% Russ 1000 Value, 17.5% Russ 1000 Growth, 7.5% Russ 2000, 7.5% Russ 2000 Growth, 5% MSCI EAFE (net), 40% BC Int G/C; eff 9/04 22.5% Russ 1000 Value, 17.5% Russ 1000 Growth, 15% Russ 2500 Growth, 5% MSCI EAFE (net), 40% BC Int G/C; Prior 24% Russ 1000 Value, 18% Russ 1000 Growth, 18% Russ 2500 Growth, 40% BC Int G/C

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund
Peer Universe Quartile Ranking
March 31, 2025

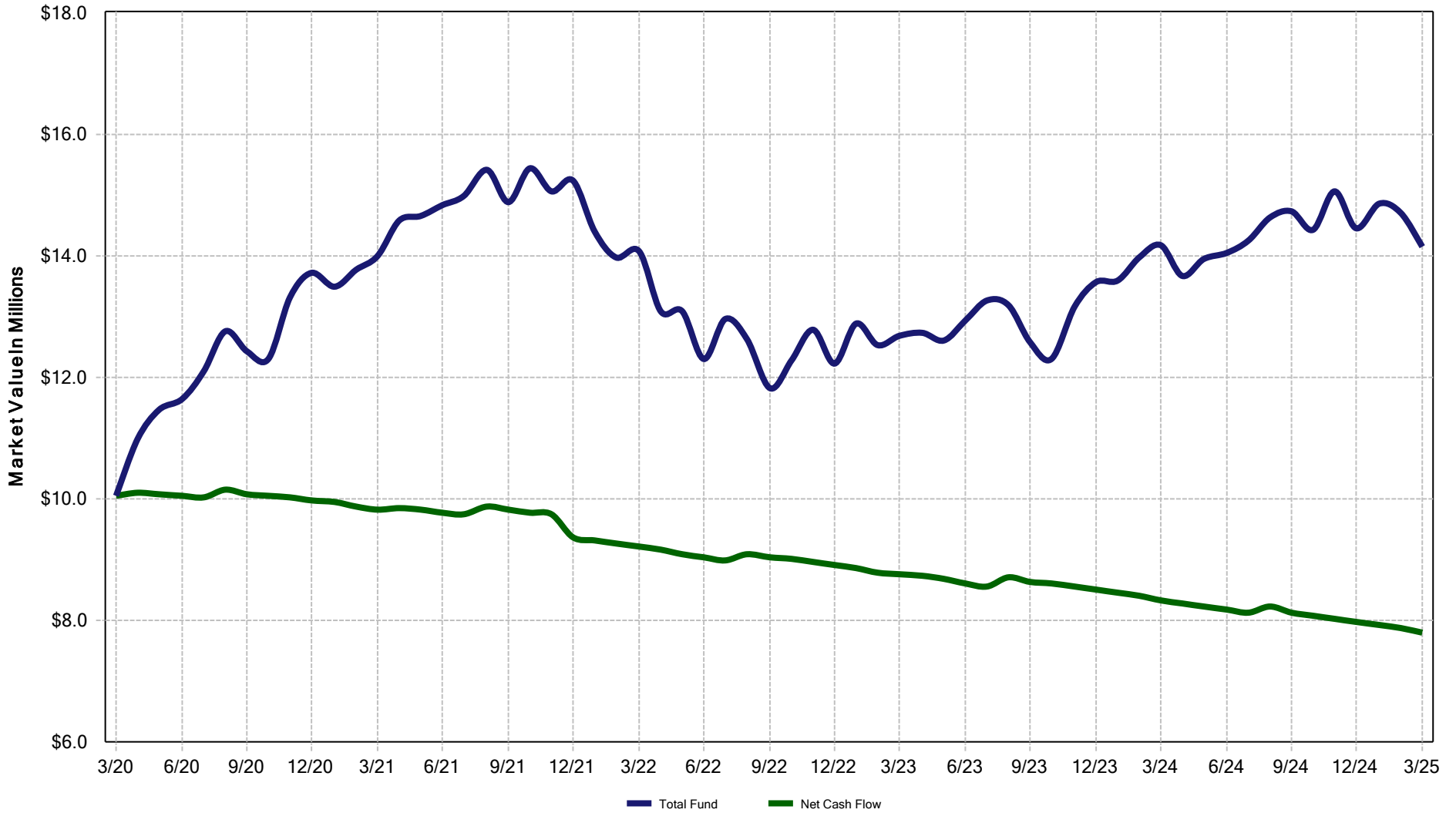


	<u>Quarter</u>	<u>FYTD</u>	<u>One Year</u>	<u>Three Years</u>	<u>Five Years</u>
● Total Fund	-1.0 (83)	-1.6 (68)	3.8 (92)	4.1 (64)	11.0 (26)
▼ Policy Index	-1.5 (91)	-1.0 (40)	6.4 (16)	5.6 (8)	12.3 (5)
5th Percentile	1.6	0.7	7.0	5.7	12.2
1st Quartile	0.6	-0.5	6.2	5.1	11.0
Median	0.1	-1.2	5.6	4.4	10.4
3rd Quartile	-0.7	-1.7	4.8	3.8	9.5
95th Percentile	-2.3	-2.6	3.3	2.4	7.4

Parentheses contain percentile rankings.

Calculation based on quarterly data.

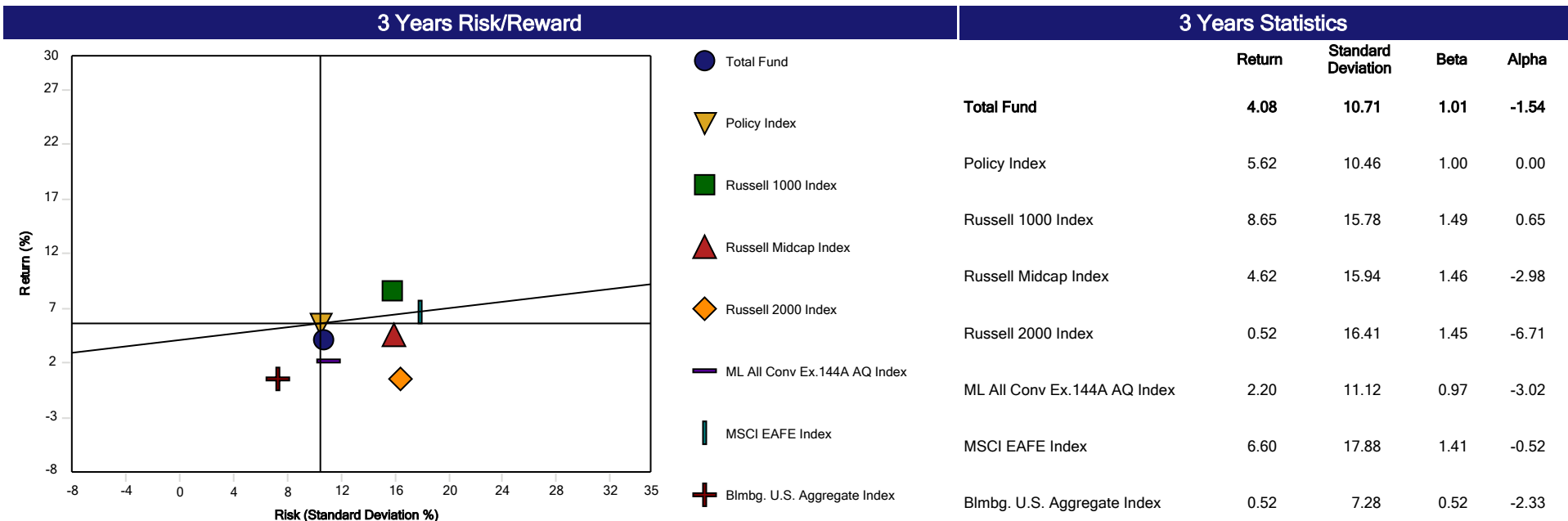
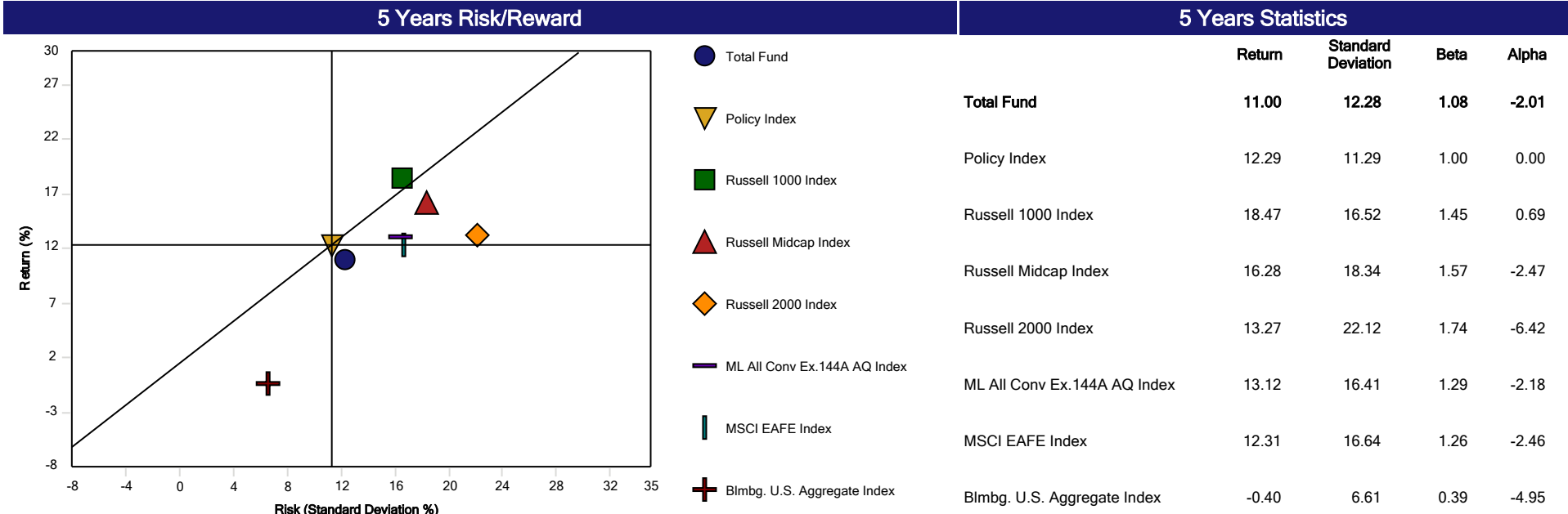
Holly Hill Police Officers' Retirement Trust Fund Growth of Investments April 1, 2020 Through March 31, 2025



<u>Beginning MV</u>	<u>Ending MV</u>	<u>Annualized ROR</u>
\$10,047,857	\$14,142,090	11.0

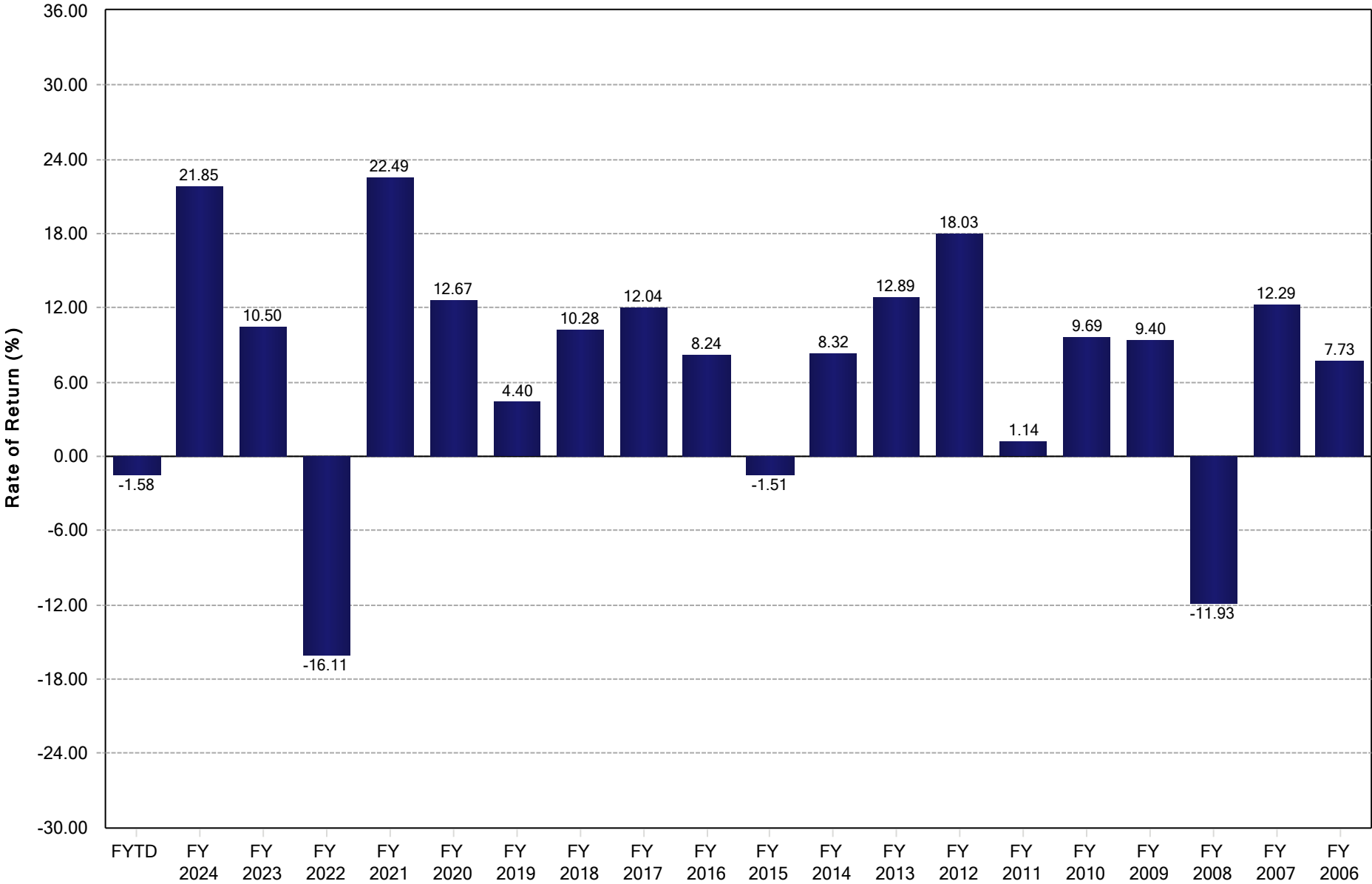
Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund Capital Market Line Period Ending March 31, 2025



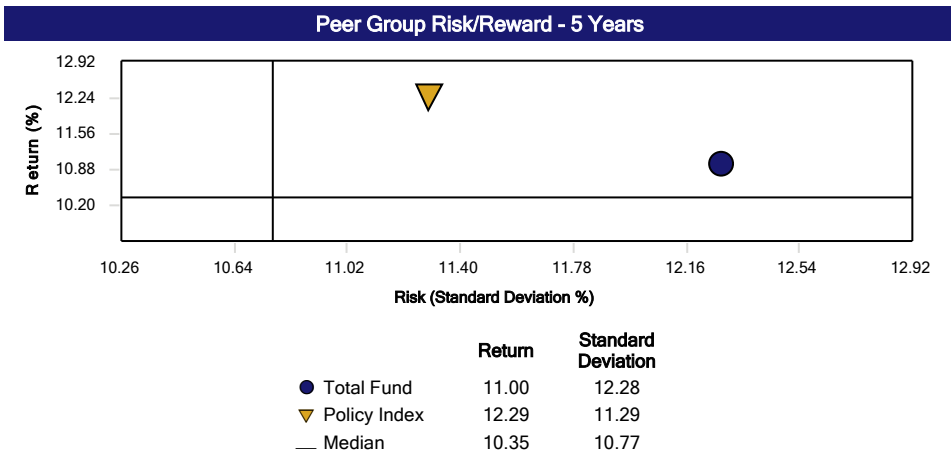
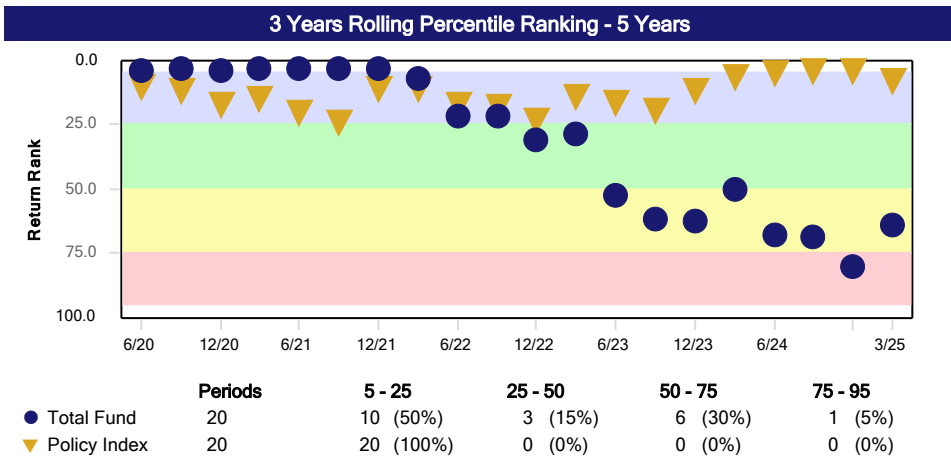
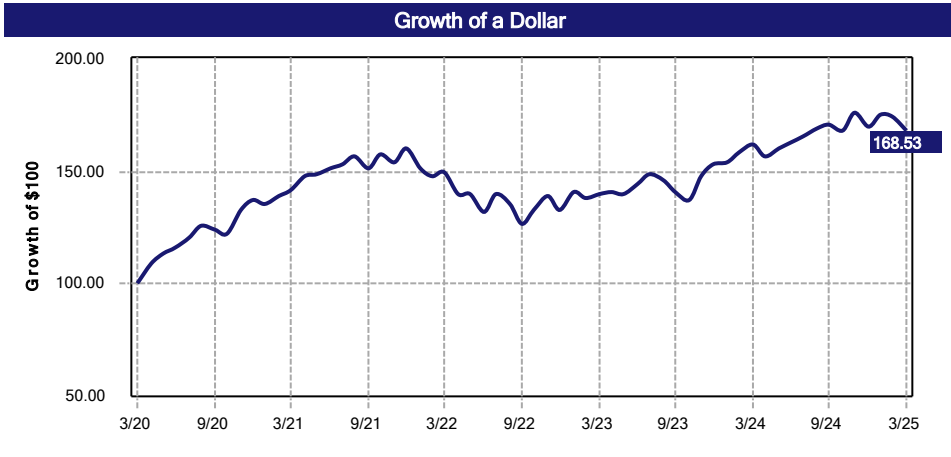
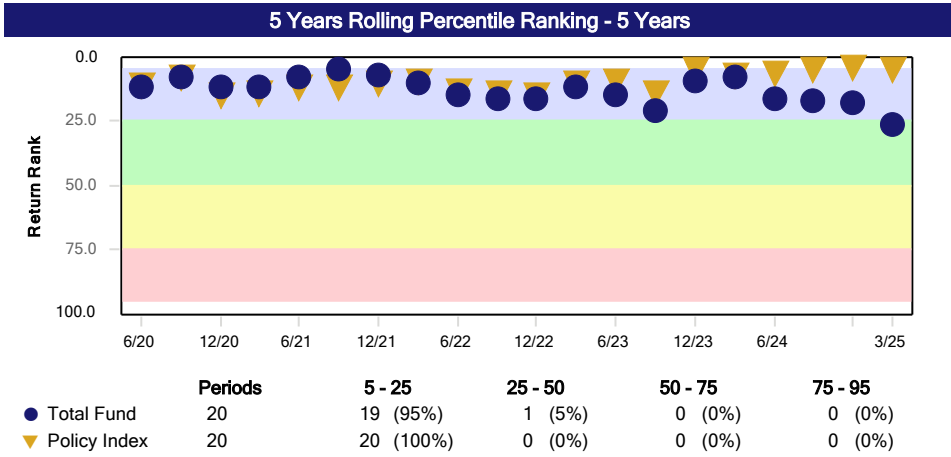
Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund
Fiscal Year Rates of Return
March 31, 2025



Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4862 : New

Holly Hill Police Officers' Retirement Trust Fund Total Fund March 31, 2025



Historical Statistics - 5 Years

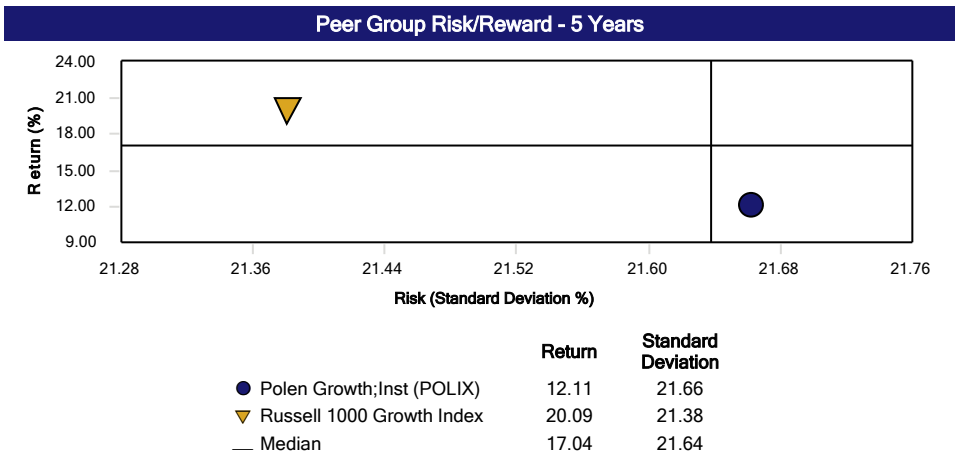
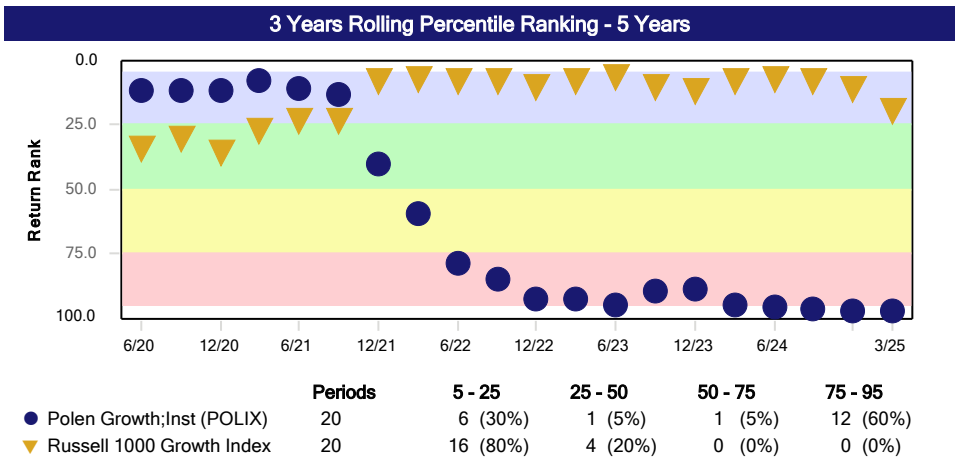
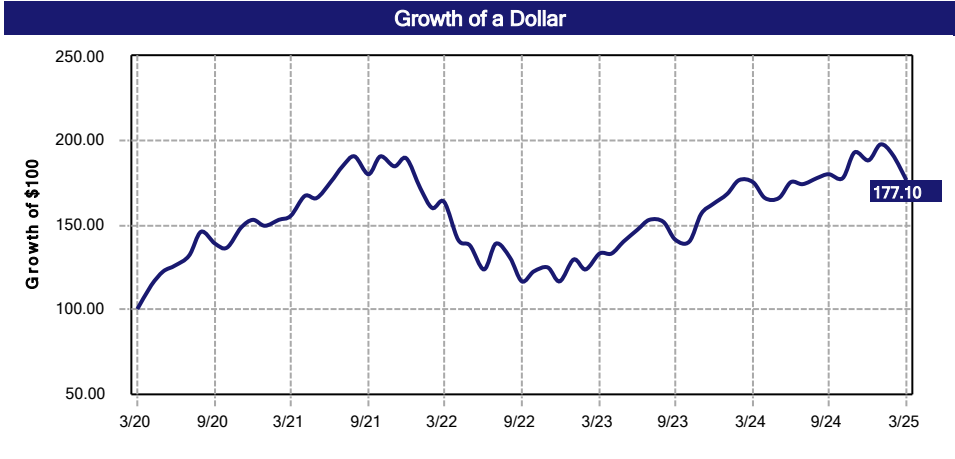
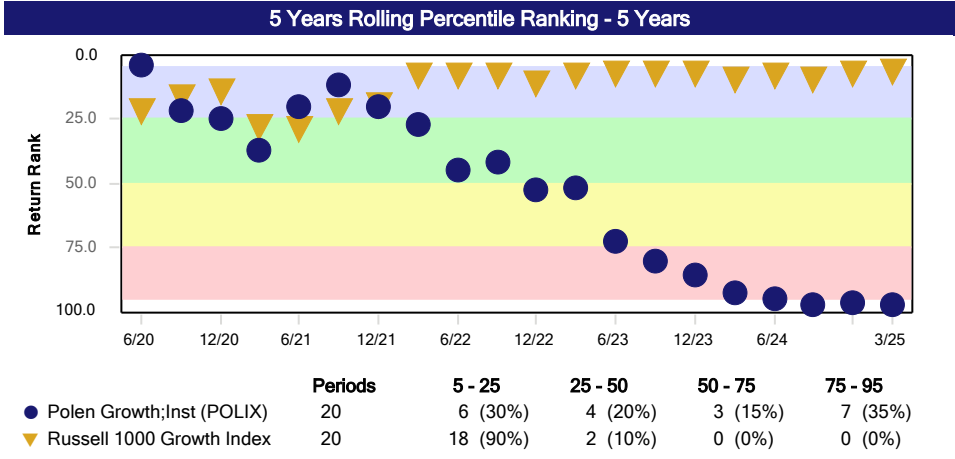
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Total Fund	11.00	12.28	-2.01	1.08	0.71	113.53	97.30
Policy Index	12.29	11.29	0.00	1.00	0.87	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Total Fund	4.08	10.71	-1.54	1.01	0.04	101.12	88.80
Policy Index	5.62	10.46	0.00	1.00	0.19	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4862 : New

Holly Hill Police Officers' Retirement Trust Fund Polen Growth;Inst (POLIX) March 31, 2025



Historical Statistics - 5 Years

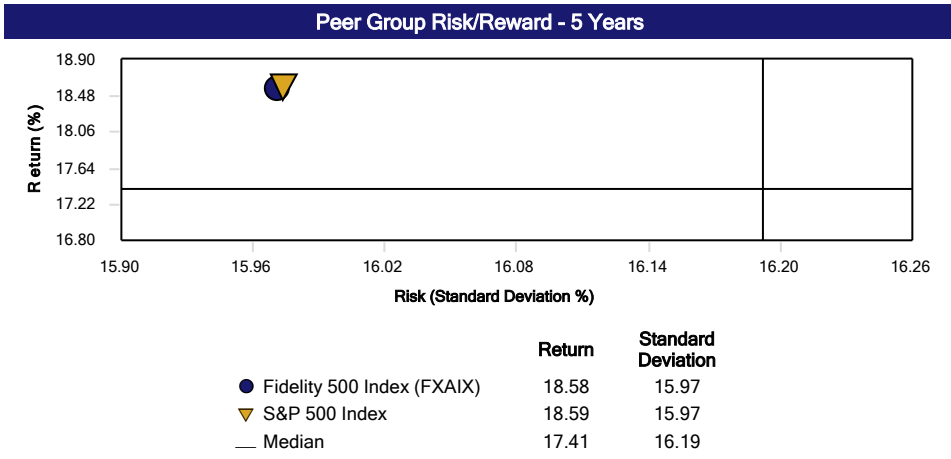
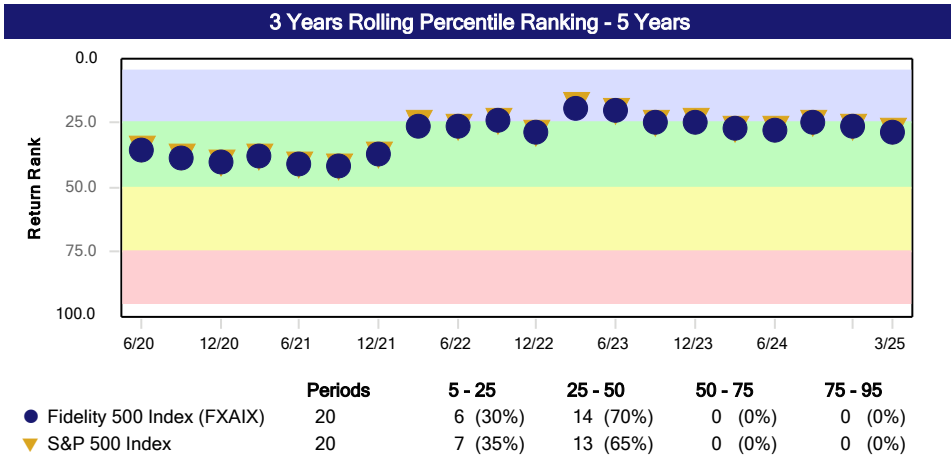
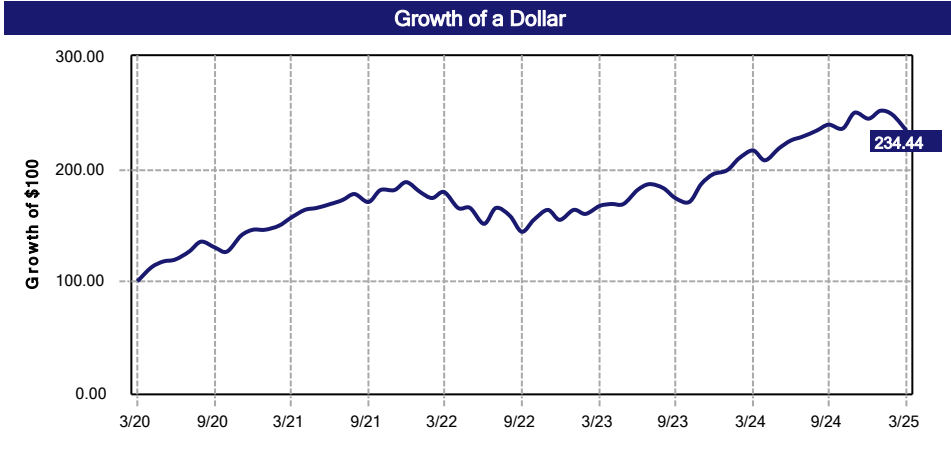
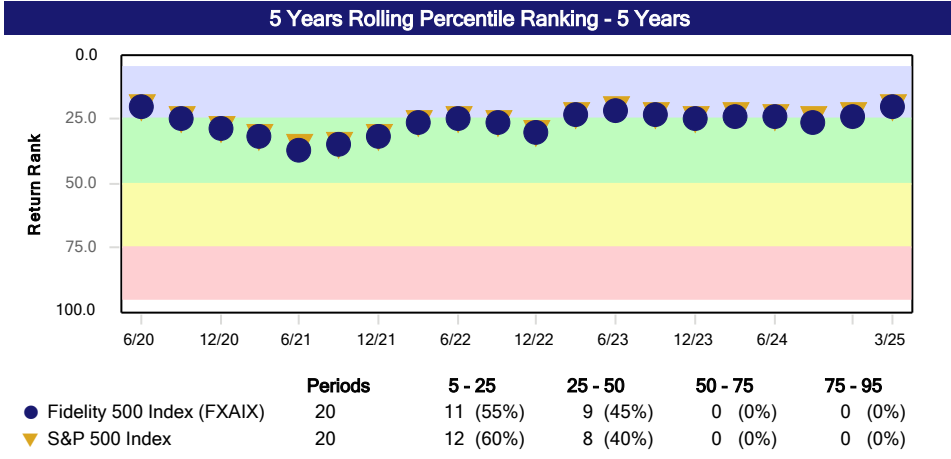
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Polen Growth;Inst (POLIX)	12.11	21.66	-6.45	0.98	0.53	113.59	81.01
Russell 1000 Growth Index	20.09	21.38	0.00	1.00	0.86	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Polen Growth;Inst (POLIX)	2.65	20.48	-6.39	0.95	0.03	104.71	73.39
Russell 1000 Growth Index	10.10	20.72	0.00	1.00	0.39	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund Fidelity 500 Index (FXAIX) March 31, 2025



Historical Statistics - 5 Years

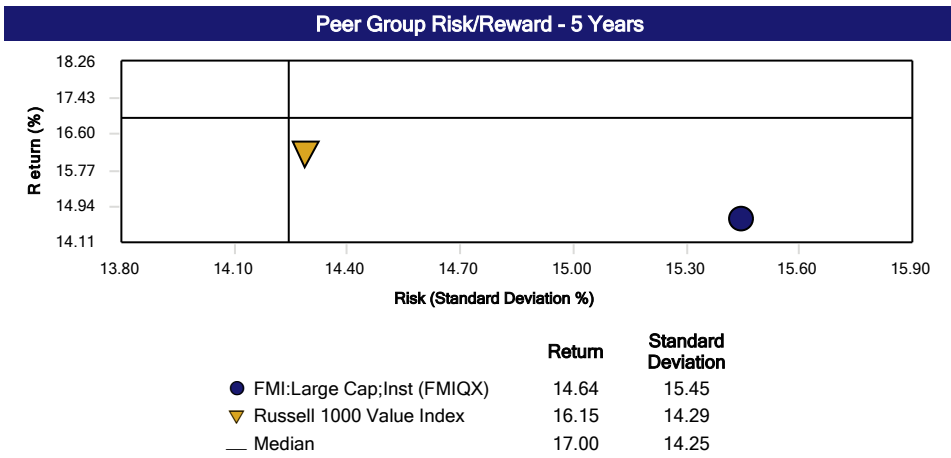
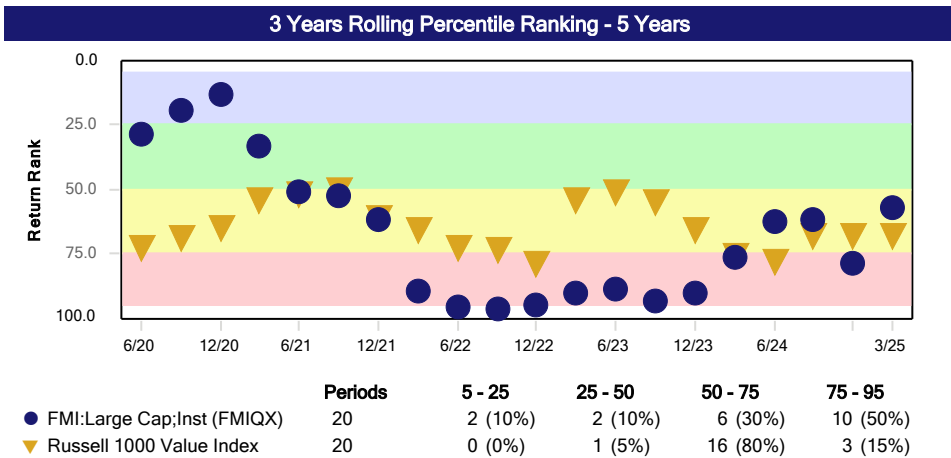
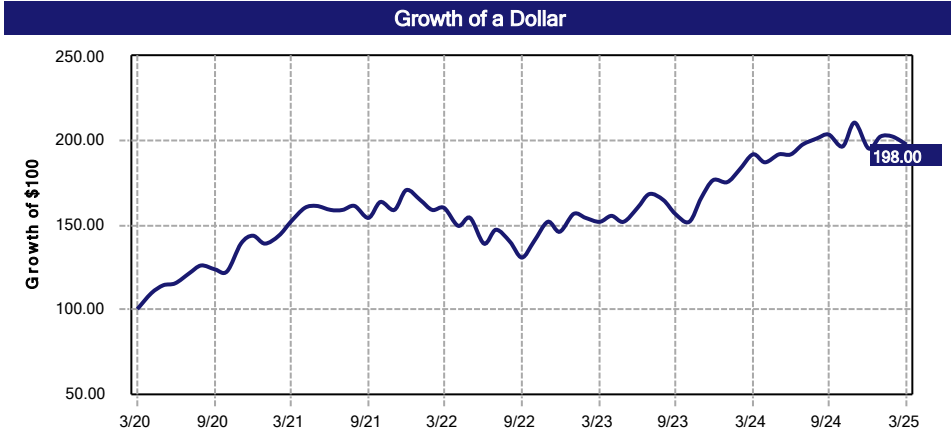
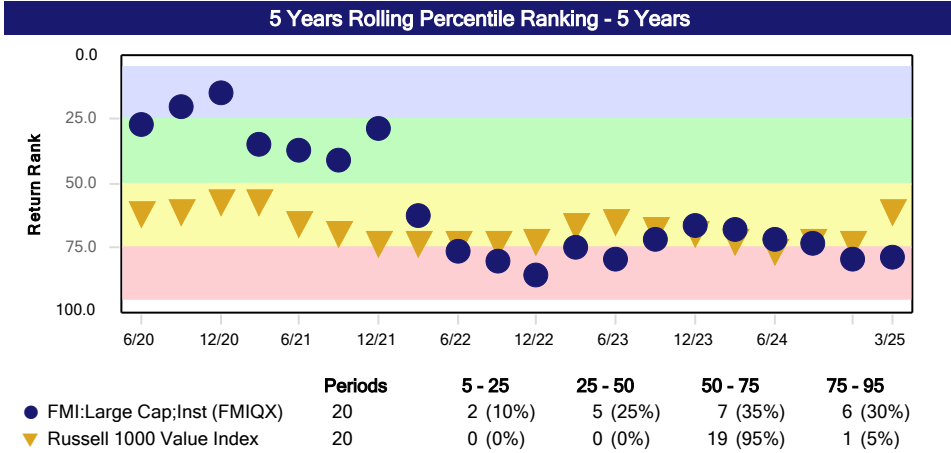
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Fidelity 500 Index (FXAIX)	18.58	15.97	-0.01	1.00	1.01	100.02	99.96
S&P 500 Index	18.59	15.97	0.00	1.00	1.01	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Fidelity 500 Index (FXAIX)	9.05	15.63	-0.01	1.00	0.39	100.01	99.94
S&P 500 Index	9.06	15.63	0.00	1.00	0.39	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882) : New

Holly Hill Police Officers' Retirement Trust Fund FMI:Large Cap;Inst (FMIQX) March 31, 2025



Historical Statistics - 5 Years

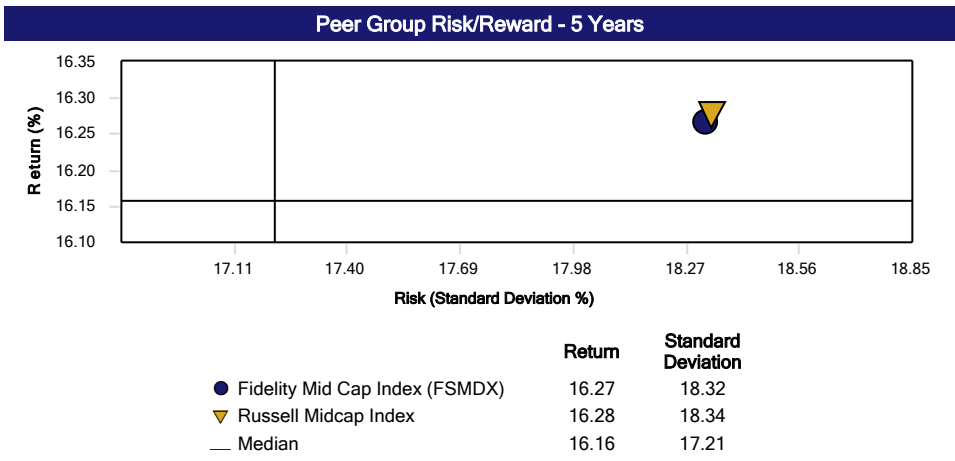
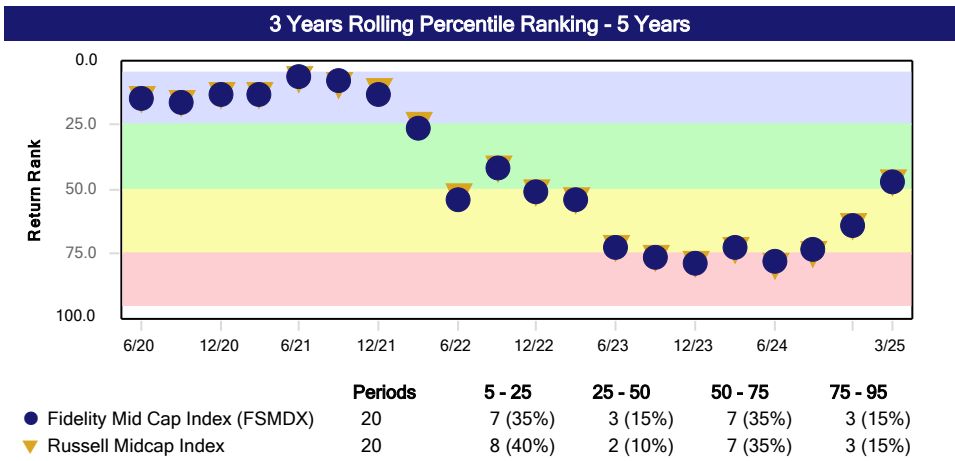
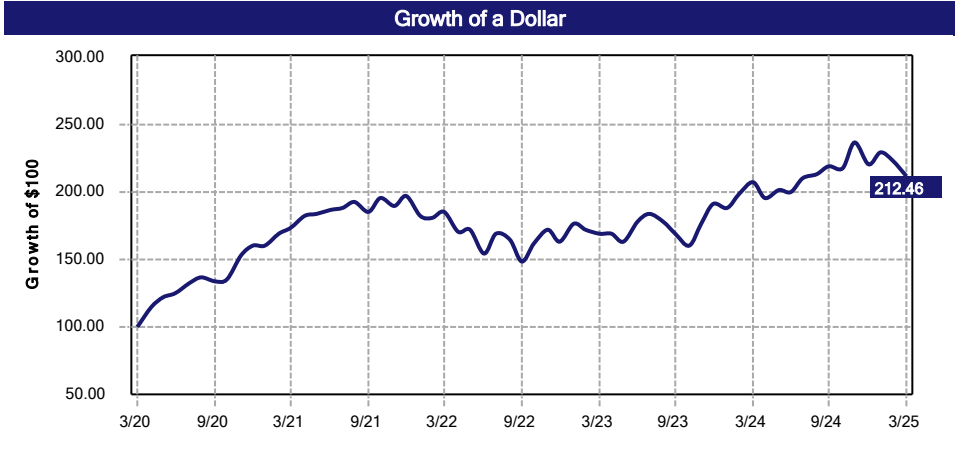
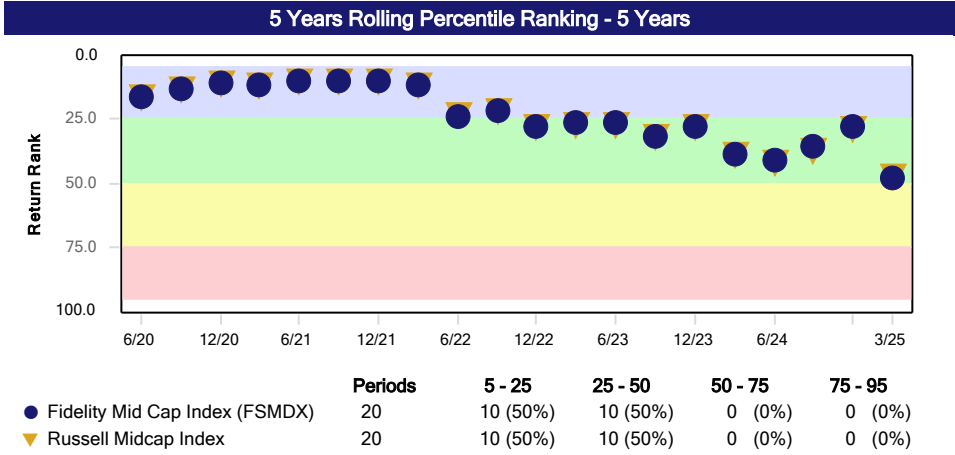
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
FMI:Large Cap;Inst (FMIQX)	14.64	15.45	-1.61	1.03	0.81	132.67	102.59
Russell 1000 Value Index	16.15	14.29	0.00	1.00	0.95	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
FMI:Large Cap;Inst (FMIQX)	7.20	14.95	0.47	1.03	0.27	105.96	107.34
Russell 1000 Value Index	6.64	14.07	0.00	1.00	0.24	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4862 : New

Holly Hill Police Officers' Retirement Trust Fund Fidelity Mid Cap Index (FSMDX) March 31, 2025



Historical Statistics - 5 Years

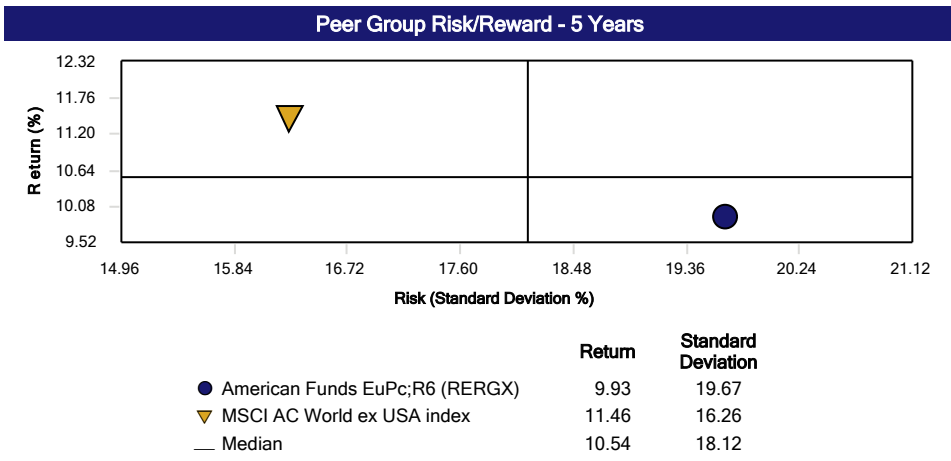
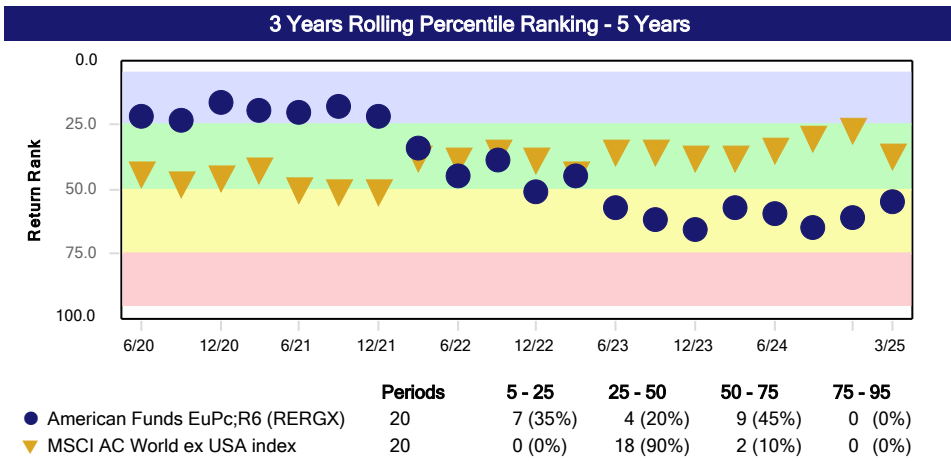
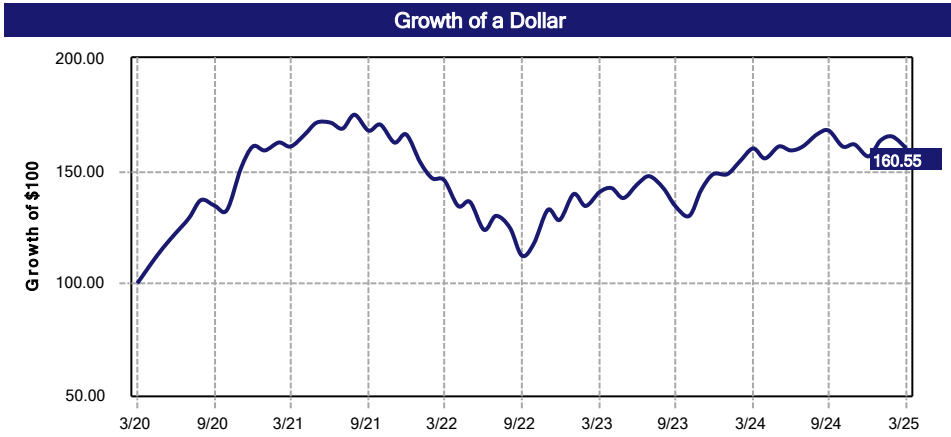
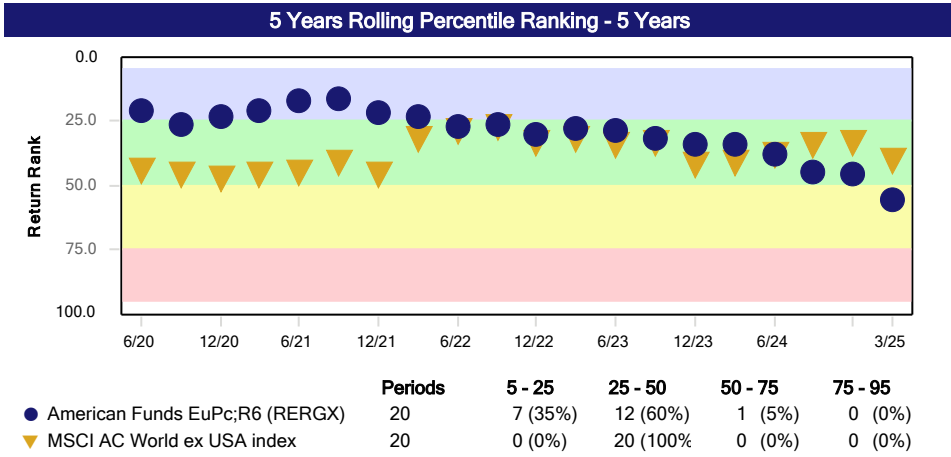
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Fidelity Mid Cap Index (FSMDX)	16.27	18.32	0.00	1.00	0.78	99.97	99.94
Russell Midcap Index	16.28	18.34	0.00	1.00	0.78	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Fidelity Mid Cap Index (FSMDX)	4.62	15.93	0.01	1.00	0.11	99.92	99.97
Russell Midcap Index	4.62	15.94	0.00	1.00	0.11	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4862 : New

Holly Hill Police Officers' Retirement Trust Fund American Funds EuPc;R6 (RERGX) March 31, 2025



Historical Statistics - 5 Years

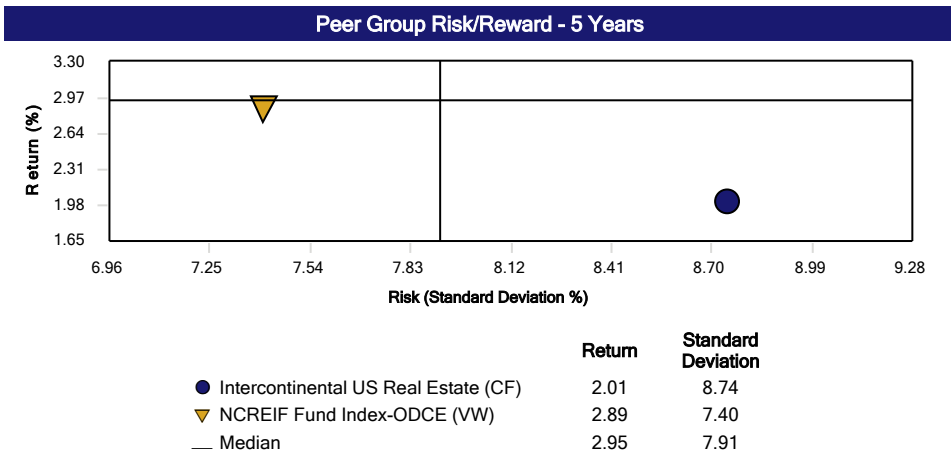
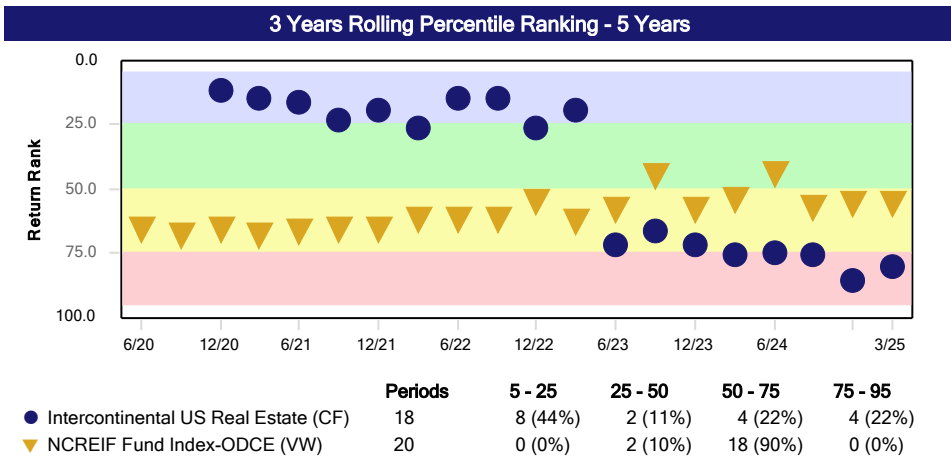
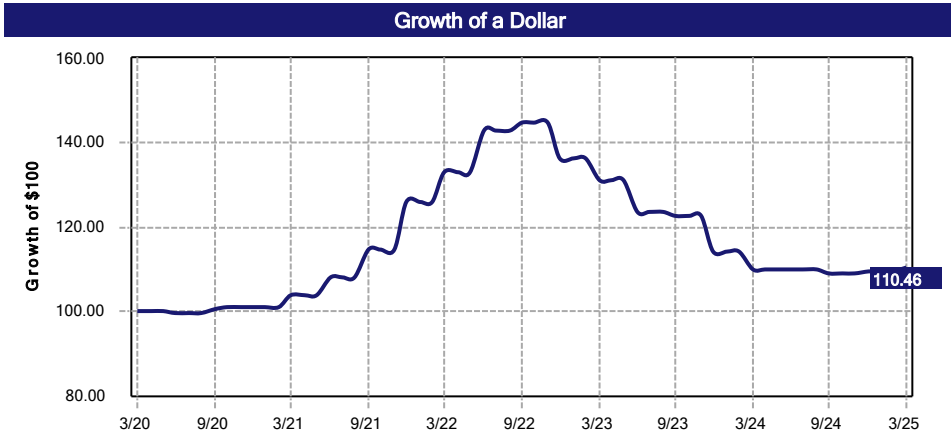
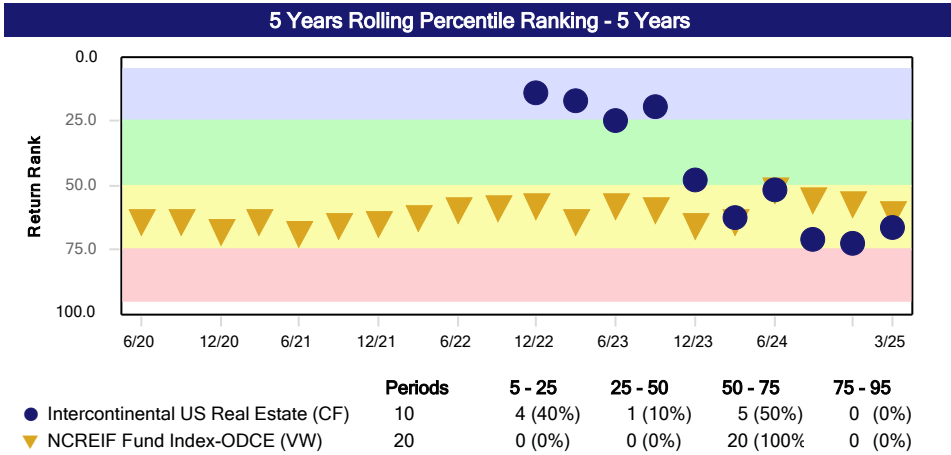
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
American Funds EuPc;R6 (RERGX)	9.93	19.67	-2.83	1.16	0.45	121.50	104.80
MSCI AC World ex USA index	11.46	16.26	0.00	1.00	0.60	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
American Funds EuPc;R6 (RERGX)	3.28	16.99	-1.68	1.02	0.03	108.18	96.38
MSCI AC World ex USA index	5.03	16.32	0.00	1.00	0.13	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882 : New

Holly Hill Police Officers' Retirement Trust Fund Intercontinental US Real Estate (CF) March 31, 2025



Historical Statistics - 5 Years

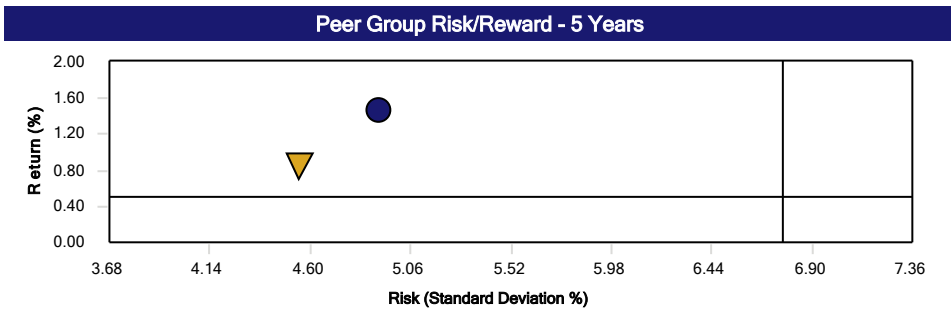
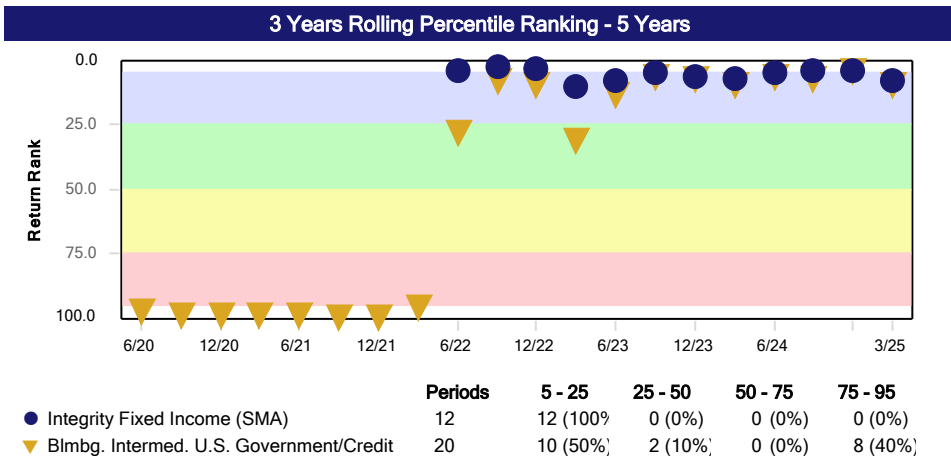
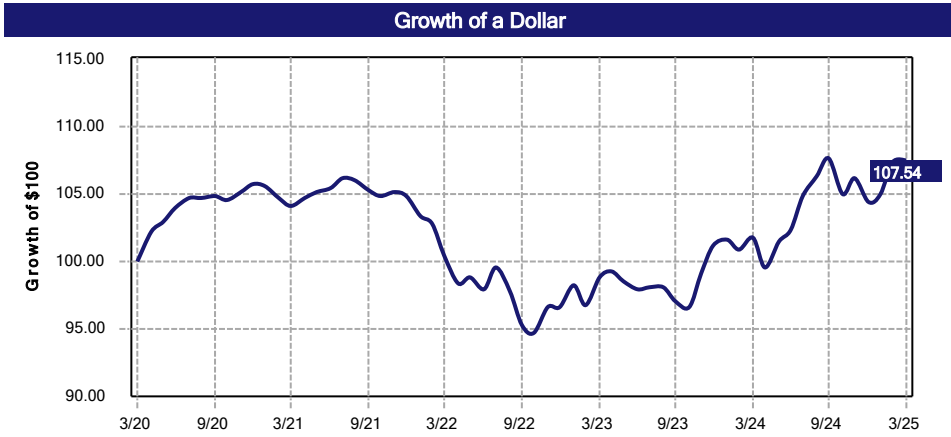
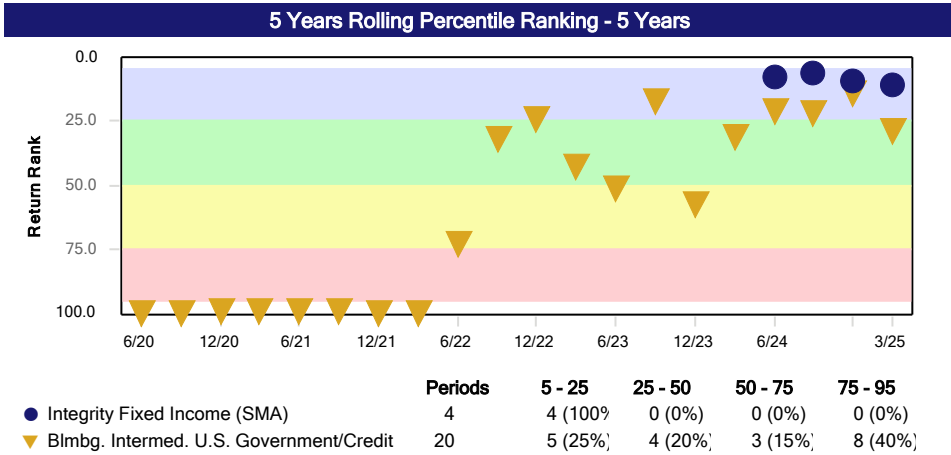
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Intercontinental US Real Estate (CF)	2.01	8.74	-1.15	1.13	-0.02	122.88	103.32
NCREIF Fund Index-ODCE (VW)	2.89	7.40	0.00	1.00	0.07	100.00	100.00

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Intercontinental US Real Estate (CF)	-6.06	7.62	-0.23	1.35	-1.24	132.19	118.25
NCREIF Fund Index-ODCE (VW)	-4.28	5.38	0.00	1.00	-1.43	100.00	100.00

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4882) - New

Holly Hill Police Officers' Retirement Trust Fund Integrity Fixed Income (SMA) March 31, 2025



	Return	Standard Deviation
● Integrity Fixed Income (SMA)	1.46	4.91
▼ Blmbg. Intermed. U.S. Government/Credit	0.86	4.55
— Median	0.50	6.76

Historical Statistics - 5 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Integrity Fixed Income (SMA)	1.46	4.91	0.56	1.06	-0.20	98.46	113.81
<i>Blmbg. Intermed. U.S. Government/Credit</i>	<i>0.86</i>	<i>4.55</i>	<i>0.00</i>	<i>1.00</i>	<i>-0.37</i>	<i>100.00</i>	<i>100.00</i>

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Integrity Fixed Income (SMA)	2.31	5.18	-0.01	1.07	-0.36	105.21	105.69
<i>Blmbg. Intermed. U.S. Government/Credit</i>	<i>2.18</i>	<i>4.74</i>	<i>0.00</i>	<i>1.00</i>	<i>-0.44</i>	<i>100.00</i>	<i>100.00</i>

Attachment: Burgess Chambers & Assoc. - Holly Hill Police Quarterly Report - March 31, 2025 (4862 : New

Holly Hill Police Officers' Retirement Trust Fund
Glossary
March 31, 2025

- ACCRUED INTEREST- Bond interest earned since the last interest payment, but not yet received.
- ALPHA- A linear regressive constant that measures expected return independent of Beta.
- ASSET ALLOCATION- The division of portfolio asset classes in order to achieve an expected investment objective.
- BALANCED UNIVERSES - Public Funds, Endowments & Foundations, Corporate peer groups, and PSN peer groups.
- BETA- A measure of portfolio sensitivity (volatility) in relation to the market, based upon past experience.
- BOND DURATION- A measure of portfolio sensitivity to interest rate risk.
- COMMINGLED FUND- An investment fund which is similar to a mutual fund in that investors are permitted to purchase and redeem units that represent ownership in a pool of securities.
- CONVERTIBLE BONDS - Hybrid securities' that offer equity returns during rising equity markets and improved down-market protection.
- CORE- An equal weighting in both growth and value stocks.
- CORRELATION COEFFICIENT- A measure of how two assets move together. The measure is bounded by +1 and -1; +1 means that the two assets move together positively, while a measure of -1 means that the assets are perfectly negatively correlated.
- GROWTH MANAGER- Generally invests in companies that have either experienced above-average growth rates and/or are expected to experience above-average growth rates in the future. Growth portfolios tend to have high price/earnings ratios and generally pay little to no dividends.
- INDEXES- Indexes are used as "independent representations of markets" (e.g., S&P 500).
- INFORMATION RATIO- Annualized excess return above the benchmark relative to the annualized tracking error.
- LARGE CAP- Generally, the term refers to a company that has a market capitalization that exceeds \$10 billion.
- MANAGER UNIVERSE- A collection of quarterly investment returns from various investment management firms that may be subdivided by style (e.g. growth, value, core).
- MID CAP- Generally, the term refers to a company that has a market capitalization between \$2 and \$10 billion.
- NCREIF - A quarterly time series composite total rate of return measure of investment performance of a large pool of individual commercial real estate properties acquired in the private market for investment purposes only.
- NCREIF ODCE - Open End Diversified Core Equity index which consists of historical and current returns from 26 open-end commingled funds pursuing core strategy. This index is capitalization weighted, time weighted and gross of fees.
- NET- Investment return accounts only for manager fees.
- PROTECTING FLORIDA INVESTMENT ACT (PFIA) - SBA publishes a list of prohibited investments (scrutinized companies).
- RATE OF RETURN- The percentage change in the value of an investment in a portfolio over a specified time period, excluding contributions.
- RISK MEASURES- Measures of the investment risk level, including beta, credit, duration, standard deviation, and others that are based on current and historical data.
- R-SQUARED- Measures how closely portfolio returns and those of the market are correlated, or how much variation in the portfolio returns may be explained by the market. An R2 of 40 means that 40% of the variation in a fund's price changes could be attributed to changes in the market index over the time period.

Holly Hill Police Officers' Retirement Trust Fund
Glossary
March 31, 2025

- SHARPE RATIO- The ratio of the rate of return earned above the risk-free rate to the standard deviation of the portfolio. It measures the number of units of return per unit of risk.
- SMALL CAP- Generally refers to a company with a market capitalization \$300 million to \$2 billion.
- STANDARD DEVIATION- Measure of the variability (dispersion) of historical returns around the mean. It measures how much exposure to volatility was experienced by the implementation of an investment strategy.
- SYSTEMATIC RISK- Measured by beta, it is the risk that cannot be diversified away (market risk).
- TIME WEIGHTED (TW) RETURN - A measure of the investments versus the investor. When there are no flows the TW & DOLLAR weighted (DW) returns are the same and vice versa.
- TRACKING ERROR- A measure of how closely a manager's performance tracks an index; it is the annualized standard deviation of the differences between the quarterly returns for the manager and the benchmark.
- TREYNOR RATIO- A measure of reward per unit of risk. (excess return divided by beta).
- UP AND DOWN-MARKET CAPTURE RATIO- Ratio that illustrates how a manager performed relative to the market during rising and declining market periods.
- VALUE MANAGER- Generally invests in companies that have low price-to-earnings and price-to-book ratios and/or above-average dividend yields.

**Holly Hill Police Officers' Retirement Trust Fund
Disclosure
March 31, 2025**

Advisory services are offered through or by Burgess Chambers and Associates, Inc., a registered SEC investment advisor.

Performance Reporting:

1. Changes in portfolio valuations due to capital gains or losses, dividends, interest, income and management fees are included in the calculation of returns. All calculations are made in accordance with generally accepted industry standards.
2. BCA complies with the Association for Investment Management and Research Performance Presentation Standards (AIMR-PPS). Returns are time-weighted rates of return (TWR).
3. Transaction costs, such as commissions, are included in the purchase cost or deducted from the proceeds or sale of a security. Differences in transaction costs may affect comparisons.
4. Individual client returns may vary due to a variety of factors, including differences in investment objectives, asset allocating and timing of investment decisions.
5. Performance reports are generated from information supplied by the client, custodian, and/or investment managers. BCA relies upon the accuracy of this data when preparing reports.
6. The market indexes do not include transaction costs, and an investment in a product similar to the index would have lower performance dependent upon costs, fees, dividend reinvestments, and timing. Benchmarks and indexes are for comparison purposes only, and there is no assurance or guarantee that such performance will be achieved.
7. Performance information prepared by third party sources may differ from that shown by BCA. These differences may be due to different methods of analysis, different time periods being evaluated, different pricing sources for securities, treatment of accrued income, treatment of cash, and different accounting procedures.
8. Certain valuations, such as alternative assets, ETF, and mutual funds, are prepared based on information from third party sources, the accuracy of such information cannot be guaranteed by BCA. Such data may include estimates and maybe subject to revision.
9. BCA relies on third party vendors to supply tax cost and market values, In the event that cost values are not available, market values may be used as a substitute.
10. BCA has not reviewed the risks of individual security holdings.
11. BCA investment reports are not indicative of future results.
12. Performance rankings are time sensitive and subject to change.
13. Mutual Fund (MF), Collective Investment Trusts (CIT) and Exchange Traded Funds (ETF) are ranked in net of fee universes.
14. Separately Managed Account (SMA) and Commingled Fund (CF) returns are ranked in gross of fees universes.
15. Composite returns are ranked in universes that encompass both gross and net of fee returns.
16. Total Fund returns are ranked in a gross of fee universe.
17. Private investments may include performance fees in addition to a management fee. For the purpose of BCA's calculations, net returns take in consideration both performance and management fees, but gross returns include management fees only.
18. For a free copy of Part II (mailed w/i 5 bus. days from request receipt) of Burgess Chambers & Associates, Inc.'s most recent Form ADV which details pertinent business procedures, please contact: 315 East Robinson Street Suite #690, Orlando, Florida 32801, 407-644-0111, info@burgesschambers.com.

Burgess Chambers & Associates, Inc.
Institutional Investment Advisors
www.burgesschambers.com

315 East Robinson Street, Suite 690, Orlando, Florida 32801
P: 407-644-0111 F: 407-644-0694

INVOICE 522897**Holly Hill Police**Integrity Fixed Income Management, LLC
651 Bryn Mawr Street
Orlando, FL 32804**ATTENTION:****Holly Hill-Plc Rtrmnt Trst Fnd**1065 Ridgewood Avenue
Holly Hills, FL 32117

PERIOD: 01/01/25 - 03/31/25

TOTAL ASSETS: 3,095,745.69

FEE STRUCTURE: Assets Under Management							
0.00	-	30,000,000.00	x	100.0000%	3,095,745.69	@6.2500 BPS/qtr	1,934.84
					3,095,745.69		1,934.84
Account Management Fee							1,934.84

Attachment: Invoice - Integrity Fixed Income Management, LLC - \$1,934.84 (4882 : New Business Discussions)

BURGESS CHAMBERS & ASSOCIATES, INC.
 S.E.C. REGISTERED
 315 E. Robinson Street, Suite 690
 Orlando, Florida 32801

Invoice

Date	Invoice #
4/24/2025	25-244

Bill To
Holly Hill Police Officers Pension 1065 Ridgewood Avenue Holly Hill, FL 32117

Description	Amount
First Quarter 2025 Investment and Performance Monitoring Fee per Contract	7,071.05
Market Value as of 3/31/2025 = \$14,142,089.96	
0.20% X \$14,142,089.96 / 4 = \$7,071.05	

Total	\$7,071.05
Payments/Credits	\$0.00
Balance Due	\$7,071.05

Phone #	Fax #
4076440111	(407) 644-0694

E-mail
dlong@burgesschambers.com

Attachment: Invoice - Burgess Chambers & Assoc. - \$7,071.05 (4882 : New Business Discussions)



City of Holly Hill
Finance Department
1065 Ridgewood Ave.
Holly Hill, FL 32117-2807

INVOICE

CITY OF HOLLY HILL POLICE PENSION PLAN
1065 RIDGEWOOD AVE
HOLLY HILL, FL 32117

DATE: 2/10/2025
INVOICE #: INV02726
DUE DATE: Upon Receipt
TOTAL DUE: 5,800.00

CUSTOMER ACCOUNT # : 16430

AUDIT FEES POLICE PENSION PLAN FY2024

ITEM DESCRIPTION	QUANTITY	COST	AMOUNT
AUDIT FEES POLICE PENSION PLAN FY 2024	1.00	5,800.00	5,800.0
TOTAL THIS INVOICE			5,800.0

REMIT TO:

City of Holly Hill
1065 Ridgewood Ave
Holly Hill, FL 32117

Please put your account number on your payment.

Thank you!

Attachment: Invoice - Police Pension - FY24 Audit Fee - \$5,800 (4882 : New Business Discussions)



April 10, 2025

Robert Hutchison
 1065 Ridgewood Ave
 Holly Hill, FL 32117
rhutchison@hollyhillfl.org

Fee A/C# M72801
City of Holly Hill Police

Fee Advice for Period	January 1, 2025	to	March 31, 2025
Total Market Value for Fund:	\$ 12,995,685.88		
Detail of Calculation:			
Market Value	Basis Point Rate	Annual Fee	Quarterly Fee
\$ 12,995,685.88	0.000625	\$ 8,122.30	\$ 2,030.58
		Minimum Fee	\$0.00
		TOTAL DUE	\$2,030.58

Attachment: Invoice - Salem Trust - \$2,030.58 (4882 : New Business Discussions)

**These fees will automatically be charged to your account.
 If you have any questions, please contact Inez Garcia at 877-382-5268.**

CITY OF HOLLY HILL POLICE OFFICERS' RETIREMENT TRUST FUND

DEFERRED RETIREMENT OPTION PLAN PROCEDURE

Pursuant to Ordinance Number 2689 of the City of Holly Hill, the Board of Trustees of the City of Holly Hill Police Officers' Retirement Trust Fund hereby adopts this Deferred Retirement Option Plan Procedure, as follows:

1. **Eligibility:** A member of the Retirement Trust Fund may enter into the DROP on the first day of any month following the attainment of normal retirement age.

2. **Written Election:** A member of the Retirement Trust Fund electing to participate in the DROP must complete and execute the Application for Retirement and Notice of Election to participate in the Deferred Retirement Option Plan form supplied by the Retirement Trust Fund. This form must be filed with the Board of Trustees not less than five (5) business days prior to the effective date of DROP participation. *Participation in the DROP is irrevocable after the member executes this form.*

3. **Limitation and Disqualification for Other Benefits:** A member shall participate in the DROP only once. After commencement of participation in the DROP the member shall not earn or accrue additional vesting credits and shall not be eligible for disability or pre-retirement death benefits.

4. **Cessation or Reduction of Contributions:** Upon the effective date of a member's commencement of participation in the DROP, all (city and member) pension contributions shall cease. The member shall not be eligible to make any other contributions to their DROP account.

5. **Benefit Calculation:** For all Retirement Trust Fund purposes, the service and vesting credits of a member participating in the DROP shall remain as they existed on the effective date of commencement of participation in the DROP. The member shall not earn or be credited with any additional vesting credits after beginning DROP participation. Service thereafter shall not be recognized by the Retirement Trust Fund or used for the calculation or determination of any benefits payable by the Retirement Trust Fund.

The average final compensation of the member shall remain as it existed on the effective commencement date of participation in the DROP. Earnings or increases in earnings thereafter shall not be recognized by the Retirement Trust Fund or used for the calculation or determination of any benefits payable by the Retirement Trust Fund.

6. **Payments to DROP Account:** The monthly retirement benefits that would have been payable had the member elected to cease employment and receive a normal retirement benefit upon commencing participation in the DROP shall be paid into the member's DROP account. An annual statement of DROP account balance shall be provided to each individual DROP participant.

7. **DROP Administrative Fee:** Each member's DROP account shall be charged an annual fee of one quarter of one percent (0.25%) to compensate the Retirement Trust Fund for costs and expenses of administering the DROP.

8. **DROP Account Earnings:** After each fiscal year quarter, the average daily balance in a member's DROP account shall be credited at the rate equal to the Retirement Trust Fund's actual net rate of investment return less any administrative fee.

9. **Maximum Participation:** A member may participate in the DROP for a maximum of five (5) years (sixty (60) months). At the conclusion of the five (5) years, the member's covered City employment shall be automatically terminated pursuant to Ordinance 2689.

10. **DROP Account Distributions:**

a. Upon termination of a member's covered City employment (for any reason, retirement, resignation, discharge or death), the retirement benefits payable to the member or to the member's beneficiary (if the member selected an optional form of retirement benefit which provides for payments to the beneficiary) shall be paid to the member or beneficiary and shall no longer be deposited into the member's DROP account.

b. Within ninety (90) days following the termination of a member's employment, the balance in the member's DROP account shall be payable at the member's option as follows:

1. In full in a single lump sum payment, all accrued DROP benefits, plus interest, less withholding taxes remitted to the Internal Revenue Service (IRS), paid to the DROP member or surviving beneficiary; or;
2. By rollover to another qualified retirement plan.

Regardless of the option selected by the member, the Board of Trustees has the right to accelerate payments in order to comply with Section 401(A)(9) of the Internal Revenue Code (IRC) and the right to defer payments to comply with Section 415, IRC.

11. **DEATH:** In the event that a member dies prior to the full distribution of their DROP account, all benefits and rights shall then be vested in the member's designated beneficiary. DROP payments to a beneficiary shall be in addition to any retirement benefits payable to the member. DROP members are not eligible for pre-retirement death or disability benefits.

12. **FORMS:** The attached form and notice is approved for use in administering the DROP.

13. **AMENDMENT:** The Board of Trustees can amend this DROP procedure at any time. Such amendments shall be consistent with the provisions covering deferred option plans set forth in any applicable collective bargaining agreement and shall be binding upon all future DROP members and upon all DROP members who have balances in their accounts. Such amendments may increase the expense, decrease the account earnings, or limit or restrict the payout options.

The above was adopted by the Board of Trustees at their _____, 2025 meeting.

Chairperson

Secretary

Attachment: DROP Procedures (4882 : New Business Discussions)

CITY OF HOLLY HILL POLICE OFFICERS' RETIREMENT TRUST FUND

APPLICATION FOR DEFERRED RETIREMENT OPTION PLAN
NOTICE OF ELECTION TO PARTICIPATE IN THE DROP

Name: _____ Social Security No.: XXX-XX-____

Home Address: _____ City: _____ State: __ ZIP: _____

BirthDate: __/__/____ EmploymentDate: __/__/____

Job Title: _____ Department: _____

I hereby apply for participation in the Deferred Retirement Option Plan (hereafter referred to as the "DROP") and I acknowledge and agree to the following (initial on each line):

_____ *Participation in the DROP is irrevocable.* Once I enter the DROP, my earnings and service with the City of Holly Hill thereafter will not be used to determine my pension benefits. I may not rejoin the Retirement Trust Fund as an active member regardless of the length of time during which I may continue to be employed by the City of Holly Hill or the circumstances of such employment.

_____ *Administration of DROP.* The DROP shall be administered in accordance with the City of Holly Hill Code of Ordinances as adopted by the City of Holly Hill.

_____ *Procedures for administration.* The City of Holly Hill has adopted procedures for the administration of the DROP and reserves the right to change them from time to time. I have received and read a copy of these procedures. **These procedures limit my participation in the DROP to sixty (60) months, (five (5) years).**

_____ *Investment of funds and interest earned.* The DROP account moneys will not be segregated from the rest of the Trust Fund's assets. All moneys in the Trust Fund will be invested according to the Investment Guidelines adopted by the Board of Trustees, which are subject to revision from time to time. **DROP accounts shall be credited or debited quarterly at a rate equal to the actual net rate of investment return realized the Retirement System.** I have received and read a copy of these Investment Guidelines.

_____ *Internal Revenue Code.* The DROP is meant to comply with the provisions of the Internal Revenue Code and the Board of Trustees will take no action that may jeopardize the qualification of the Retirement Trust Fund. I understand that the pay-out of my DROP account may be deferred and may not be paid out according to my request, if doing so would jeopardize the Retirement Trust Fund's Internal Revenue Service tax qualification or if doing so, in the sole opinion of the Board of Trustees, violates the Internal Revenue Code.

Attachment: DROP - Application (4882 : New Business Discussions)

_____ *Disability and Pre-Retirement death benefits.* Upon entering the DROP, I will no longer be eligible to ever receive disability or pre-retirement death benefits from the Retirement Trust Fund.

_____ *Termination.* I understand that if I do not terminate from all Town employment at the end of my DROP period (sixty (60) months) all payments into my DROP account shall cease and no further interest shall be earned or credited to my DROP account. I further understand that the accrued total amount in my DROP account shall not be payable until I terminate my employment with the City of Holly Hill. I also understand that I cannot add additional service, change options, or change my type of retirement after I begin DROP participation.

ALL FUNDS PAID INTO AND EARNED BY MY DROP ACCOUNT ARE SUBJECT TO MARKET AND INVESTMENT RISK. PAST INVESTMENT PERFORMANCE OF THE RETIREMENT SYSTEM'S INVESTMENTS IS NO INDICATION OR GUARANTEE OF FUTURE INVESTMENT PERFORMANCE.

My participant in the DROP shall be effective: Date: __/__/____

Witness Signature
Print Name: _____

Signature of Member

Date

Attachment: DROP - Application (4882 : New Business Discussions)