CITY OF HOLLY HILL, FLORIDA

FIREFIGHTERS PENSION FUND BOARD OF TRUSTEES

AGENDA ● AUGUST 13, 2020

Large Conference Room	Firefighters Pension Board Meeting	10:00 AM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

HOLLY HILL
F L O R I D A

Large Conference Room
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

1. CALL TO ORDER

2. APPROVAL OF MINUTES

1. Minutes - May 14, 2020, HHFD Retirement Meeting

   (Requested by Valerie Manning, City Clerk)

3. PUBLIC PARTICIPATION

4. OLD BUSINESS

5. NEW BUSINESS

A. Frank Wan - Financial Advisor

   1. Quarterly Report - June 2020 - Burgess Chambers & Associates, Inc. - Frank Wan, Financial Advisor

      (Requested by Valerie Manning, City Clerk)

B. Paul Daragjati - Attorney

i. Review / Vote on Ordinance Change

C. Mindy Johnson - Salem Trust

D. 2021 Budget Report

   1. 2021 Budget Report

      (Requested by Valerie Manning, City Clerk)

6. ADJOURNMENT

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the Firefighters Pension Board, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441

Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Firefighters Pension Board proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.

HOLLY HILL
FLORIDA

Firefighters Pension Board

,

SCHEDULED

Meeting: 08/13/20 10:00 AM
Department: City Clerk
Category: Minutes
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:

FIREFIGHTERS RETIREMENT PENSION TRUST FUND BOARD (ID # 2992) DOC ID: 2992

Minutes - May 14, 2020, HHFD Retirement Meeting

DISCUSSION:

Minutes from the May 14, 2020 HHFD retirement pension board meeting.

MOTION:

Approve as submitted by staff.

Holly Hill Firefighter's Pension Meeting

May 14, 2020

Special Note: In attendance and person to second motions may not be correct as I lost my handwritten notes from February meeting and not everything can be heard on the audio. – Dave Bridger

Meeting called to order at 10:00

In attendance: Tom Sejnowski (Chairman), Dave Bridger (Secretary), Sharon Miller (Trustee), Kristie Law (Trustee), Laurie Taylor (Trustee), Frank Wan (Financial adviser), Cathleen Colwell (Finance), Stella Gurnee (Finance), Valerie Manning (City Clerk) and Paul Daragjati (Attorney).

Motion to approve February 2020 meeting minutes made by Tom Sejnowski, Could not hear who second on audio recording.

Unanimous vote to approve.

Public Participation: None

Old Business: Sejnowski stated we renewed our membership to FPPTA and it went up from $600 per year to $650. Make sure Form 1 has been filed before July 1, 2020.

Paul Daragjati (Attorney): Relayed information on legislation that passed Federally at the end of 2019 and an update on the CARES act. The Secure act passed and is mostly used for DC plans. DB plans, like ours, will have to be amended in reference to the required minimum distribution at age 72, up from 70.5. We have until 2024 to make amendment.

457 plans: A change around inheritance now says you have to take distribution over 10 years vs for life.

CARES act: DB plans not affected.

More commentary on audio file.

Frank Wan (Financial Adviser) Delivered the quarterly financial report. He started off talking about the markets and the wild ride it has been as of late. He provides market stats as to past rise and falls, more specifically the rebound after a fall.

It is hard to summarize his report and is best to hear it the way he explains it on the audio file.

Frank and Paul both stated we needed to ratify the actions the council took to rebalance the fund.

Sejnowski clarified that in the last week of March 2020, he received and email from Burgess Chambers requesting permission to rebalance. Sejnowski contacted Paul and he felt everything was on par to rebalance without holding a meeting and the action taken would be ratified and voted on at the next (this one) meeting. Paul went on to explain how he arrived at his decision.

Motion made by Tom Sejnowski to ratify the rebalancing done on March 26, 2020, Second by Laurie Taylor.

Unanimous vote to approve.

Motion made by Tom Sejnowski to keep the rate of return at 7.4%, second by Dave Bridger.

Unanimous vote to approve.

Tom Sejnowski makes a motion to adjourn at 10:41, Second by Laurie Taylor

Unanimous vote to approve.

Firefighters Pension Board

,

SCHEDULED

Meeting: 08/13/20 10:00 AM
Department: City Clerk
Category: New Business
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:

FIREFIGHTERS RETIREMENT PENSION TRUST FUND BOARD (ID # 2994) DOC ID: 2994

Quarterly Report - June 2020 - Burgess Chambers & Associates, Inc. - Frank Wan, Financial Advisor

HHFD Retirement System - Investment Performance Period ending June 30, 2020.

Burgess Chambers & Associates, Inc.

Institutional Investment Advisors

www.burgesschambers.com

June 30, 2020

Holly Hill Firefighters' Retirement System

Investment Performance
Period Ending
June 30, 2020

Holly Hill Firefighters' Retirement System
BCA Market Perspective ©
Hurricane CV-19's Impact on Equity Markets
July 2020

The U.S. equity market collapsed nearly 35% during the four-week period from February 19 to March 23. The magnitude and duration of this volatility was unprecedented. For reference, in response to the massive subprime mortgage fraud that triggered the 2008-2009 Great Recession, the previous equity market collapse lasted for nearly 15 months. This time was different, almost a mirage, as the market quickly pivoted to rebound over 38% by June 30. This volatility is a classic example of fear driving irrational behavior amongst investors. Emotion led to hysteria, as investors preemptively sold to front run poor economic forecasting, before facts warranted it.

Reliable data and information are key to everyone, especially for investors in making prudent decisions. Unfortunately, while we have never had as much information more readily available to process than we do today, there is equally as much conflicting data and disinformation in circulation. The principle players that have recently stirred up much of the volatility in markets and society were media outlets, the Chinese and United States governments, the World Health Organization (WHO), and the Center for Disease Control (CDC). Each one holds some responsibility by inundating investors and viewers with loose facts and even blatant falsehoods, to promote specific agendas.

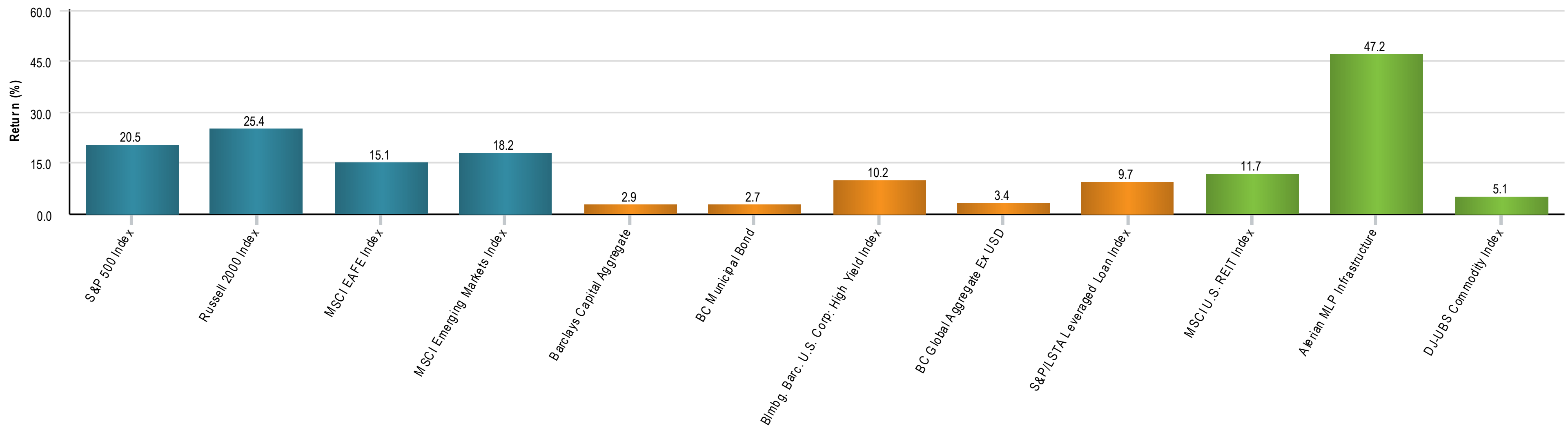
A prime example of this plays out in the following timeline. On January 20, China's National Health Commission first announced evidence of human to human virus transmission. The day prior, the CDC seemingly aloof to the situation, claimed the virus was not a threat to the US. On January 22, China closed the city of Wuhan, placing the epicenter of the pandemic on full lockdown and quarantine. The US followed up China's extreme lockdown measures by placing travel restrictions on January 31 to deny entry to anyone who had traveled from China in the past two weeks. Despite these efforts, by early February, CV-19 cases had taken hold worldwide.

Surprisingly, the market began to recover. But this rally wasn't spurred by the announcement of a new vaccine or slowing rates of infection. In fact, unemployment was accelerating and airline traffic was down over 95% from the year prior. The hospitality industry remained offline as restaurants, retailers, and hotels were still under state issued mandates to stay closed. Hospital intensive care units still faced pressure to capacity in hot spots around the world where cases surged. Regardless, equity markets rallied from late March through early July.

The equity market is an amazing collection of investors and speculators, making individual decisions, based upon information gathered from many sources. The recent 120-day equity market recovery can only be explained as a forward-looking view that better times are approaching and that a second wave of CV-19 does not pose the same threat as the initial outbreak. By the end of June, the facts began to reveal that CV-19 treatments were improving, survival rates were rising, and social distancing measures were effective. The recent spike in cases only confirms that "reopening" does run the risk of additional spread in places where people ignore established guidelines and safety measures. Some believe we are in the eye of the virus hurricane, with tougher times soon to come. Others view the facts of improved treatments, increasing survival rates, stronger job numbers, rising fuel consumption, and stable home prices, as a sign that we are not far off from life getting back to normal. It would appear most investors fall into the later camp, as the market continues to telegraph positive sentiment and a vaccine in the near future.

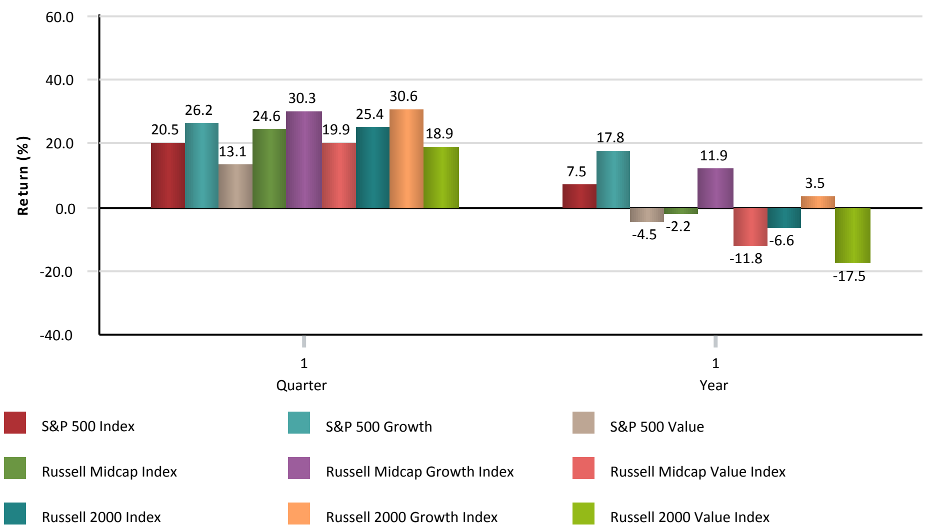
Quarterly Market Summary

1 Quarter Performance



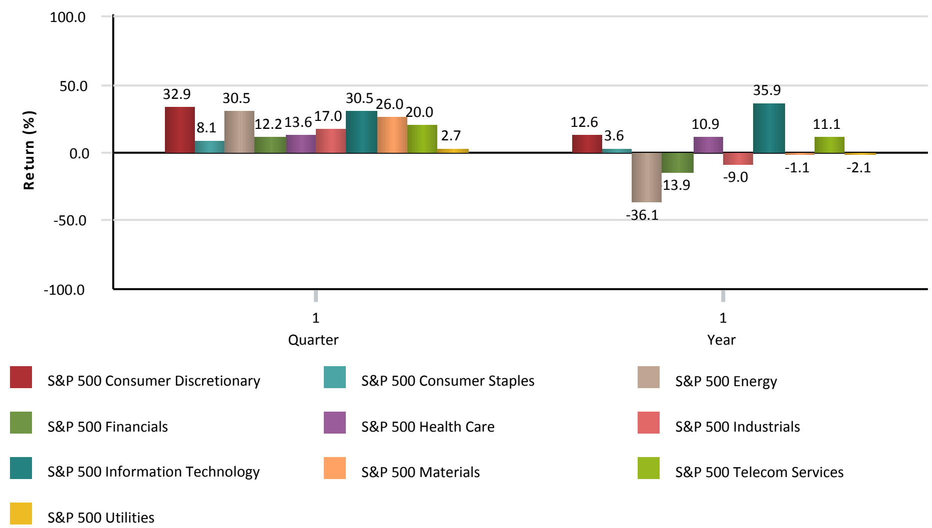
Source: Investment Metrics, LLC

US Market Indices Performance



Source: Investment Metrics, LLC

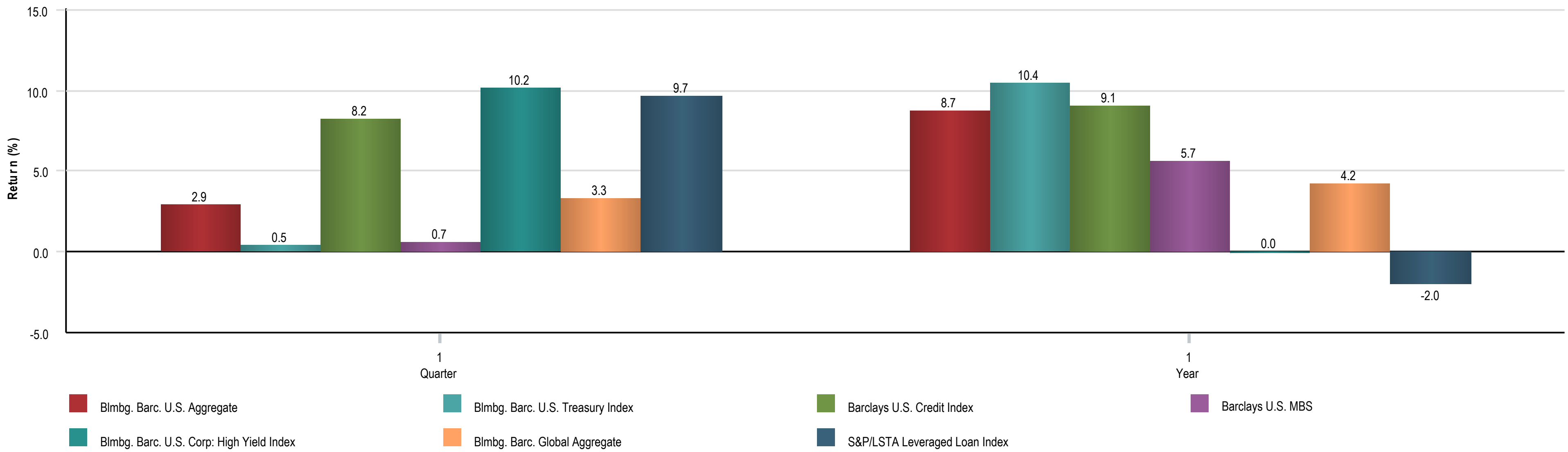
US Market Sector Performance



Source: Investment Metrics, LLC

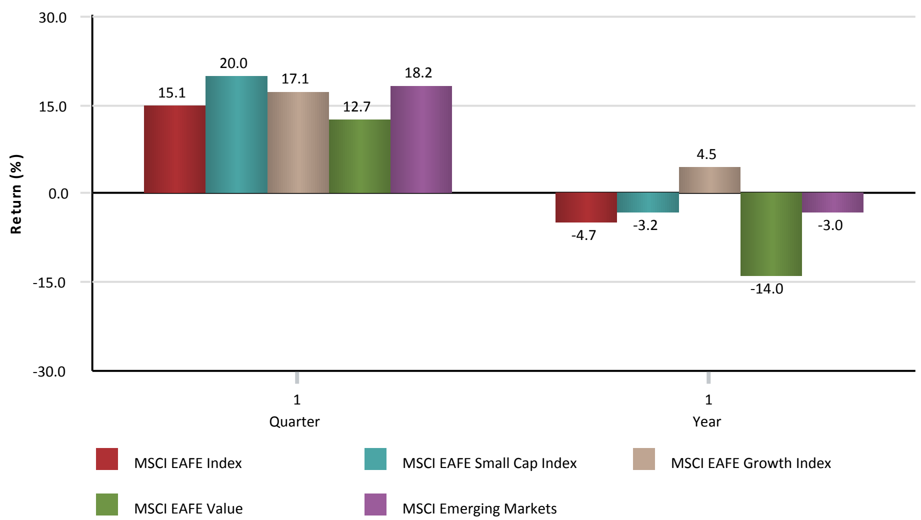
Quarterly Market Summary

Fixed Income Market Sector Performance



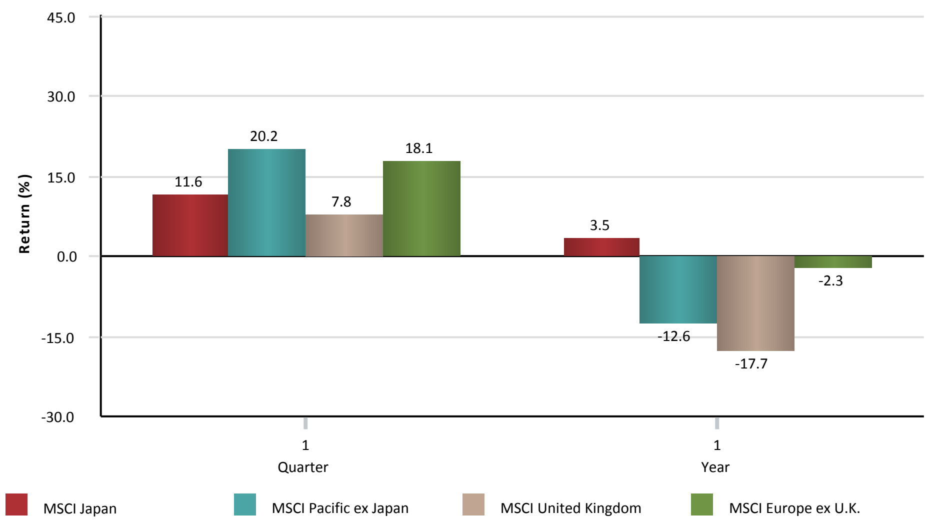
Source: Investment Metrics, LLC

Intl Equity Indices Performance



Source: Investment Metrics, LLC

Intl Equity Region Performance



Source: Investment Metrics, LLC

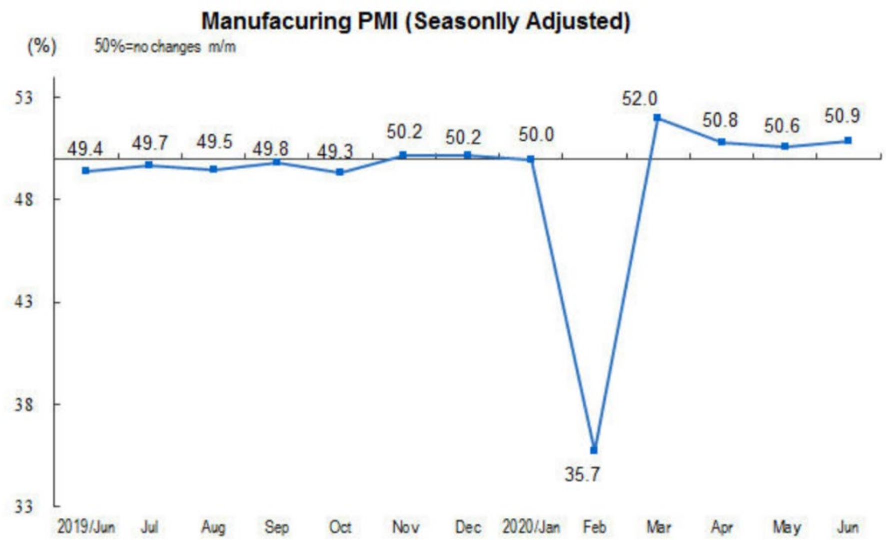
Holly Hill Firefighters' Retirement System
Total Fund
Investment Summary
June 30, 2020

Global economies are recovering from COVID-19, however for most countries, the pain of this recession will likely last through the end of 2020. Among countries/regions mentioned below, China has provided early indications that a recovery could be "V" shaped. See China's Manufacturing PMI below.

% ch annualized. *Q4/Q4

		2020					
	2016-19	1Q	2Q	3Q	4Q	2020*	2021*
Global	**3.0**	**-11.5**	**-19.7**	**31.1**	**7.4**	**-2.2**	**3.6**
DM	**2.0**	**-7.4**	**-34.8**	**33.6**	**7.3**	**-4.0**	**3.0**
US	2.4	-5.0	-31.0	20.0	4.5	-4.8	3.2
Euro area	1.8	-13.6	-40.0	60.0	7.0	-2.9	3.1
Japan	0.7	-2.2	-27.0	10.0	8.0	-4.0	1.4
UK	1.5	-8.5	-56.7	63.9	23.4	-5.4	3.3
EM	**4.6**	**-17.6**	**3.1**	**27.2**	**7.4**	**0.5**	**4.4**
EM Asia	**5.8**	**-23.2**	**23.2**	**22.0**	**6.0**	**3.3**	**4.8**
China	6.5	-34.7	48.8	21.6	5.5	5.7	5.0
India	6.3	2.3	-40.0	53.0	12.0	1.3	5.2
EMEA EM	**2.9**	**-1.3**	**-38.1**	**27.9**	**6.0**	**-5.1**	**4.6**
Poland	4.2	-1.6	-45.0	47.5	5.0	-4.3	4.2
Russia	1.6	-0.3	-36.7	24.0	6.0	-4.6	4.2
Latam	**1.0**	**-6.9**	**-51.8**	**51.2**	**15.2**	**-6.6**	**2.4**
Mexico	1.3	-4.9	-60.0	55.0	34.5	-5.6	0.3
Brazil	0.8	-6.0	-51.0	67.0	4.0	-5.4	2.3

Source: J.P. Morgan



- For the quarter, the System earned $609K or +13.7% net, ahead of the strategic model (+13.3%) and ranked in the top 25th percentile. The top three performing asset classes were: convertibles (+27.2%), mid-cap (+24.6%), and international (+22.9%).

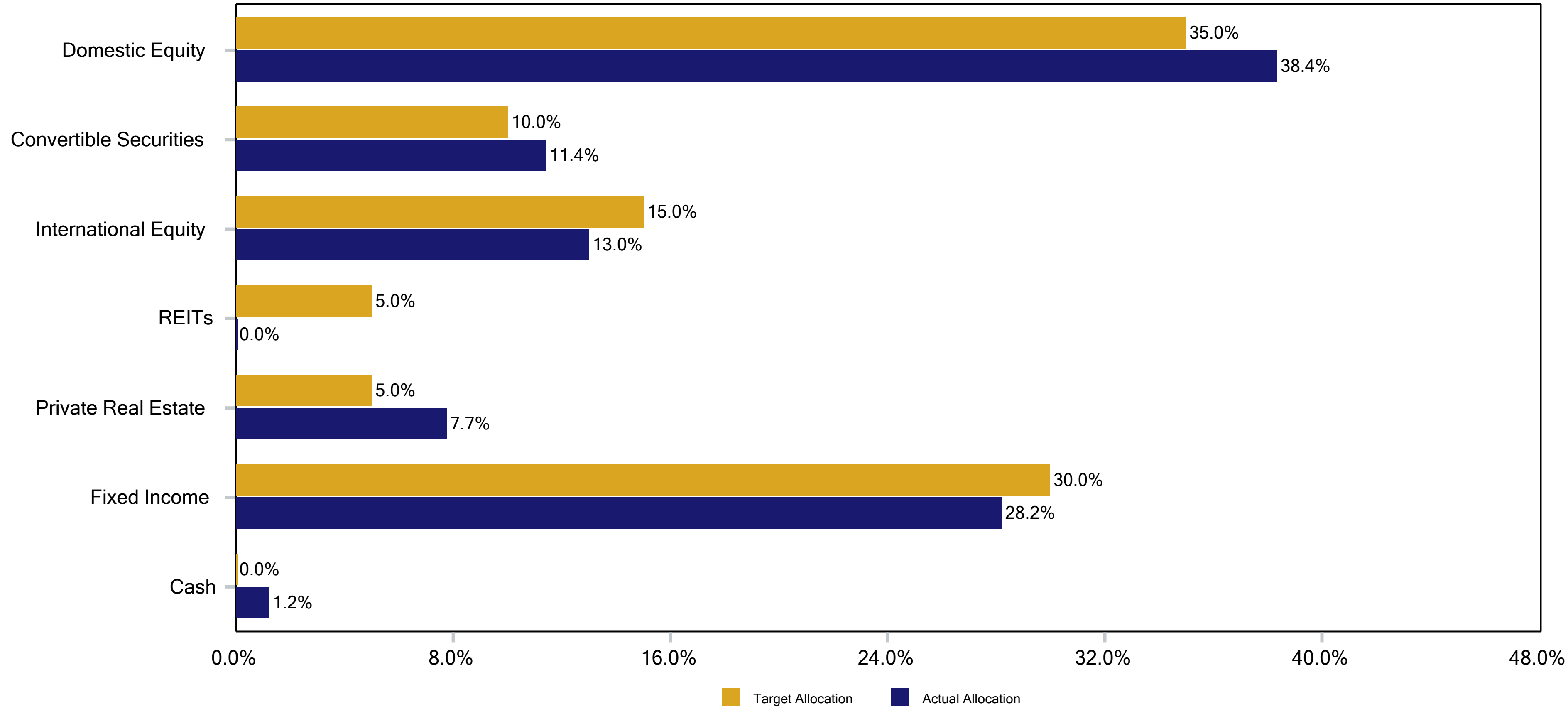
- For the one-year period, the System earned $287K or +6.0% net, ahead of the strategic model (+5.1%) and ranked in the top 9th percentile. The top three performing asset classes were: convertibles (+18.5%), large-cap (+7.6%), and fixed income (+7.0%).

- For both the three and five-year periods, the System earned +7.3% (+7.0% net). The System ranked in the top 8th and 5th percentiles, respectively.

Holly Hill Firefighters' Retirement System
Investment Performance - Net
June 30, 2020

	Quarter	FYTD	One Year	Three Years	Five Years
Beginning Market Value	4,439,093	4,832,969	4,763,284	4,247,799	3,831,828
Contributions	-11,558	-34,891	-14,168	-158,894	-296,037
Gain/Loss	608,765	238,222	287,184	947,395	1,500,509
Ending Market Value	5,036,300	5,036,300	5,036,300	5,036,300	5,036,300
Total Fund (%)	13.7	5.0	6.0	7.0	7.0
Stategic Model (%)	13.3	3.6	5.1	6.6	6.6

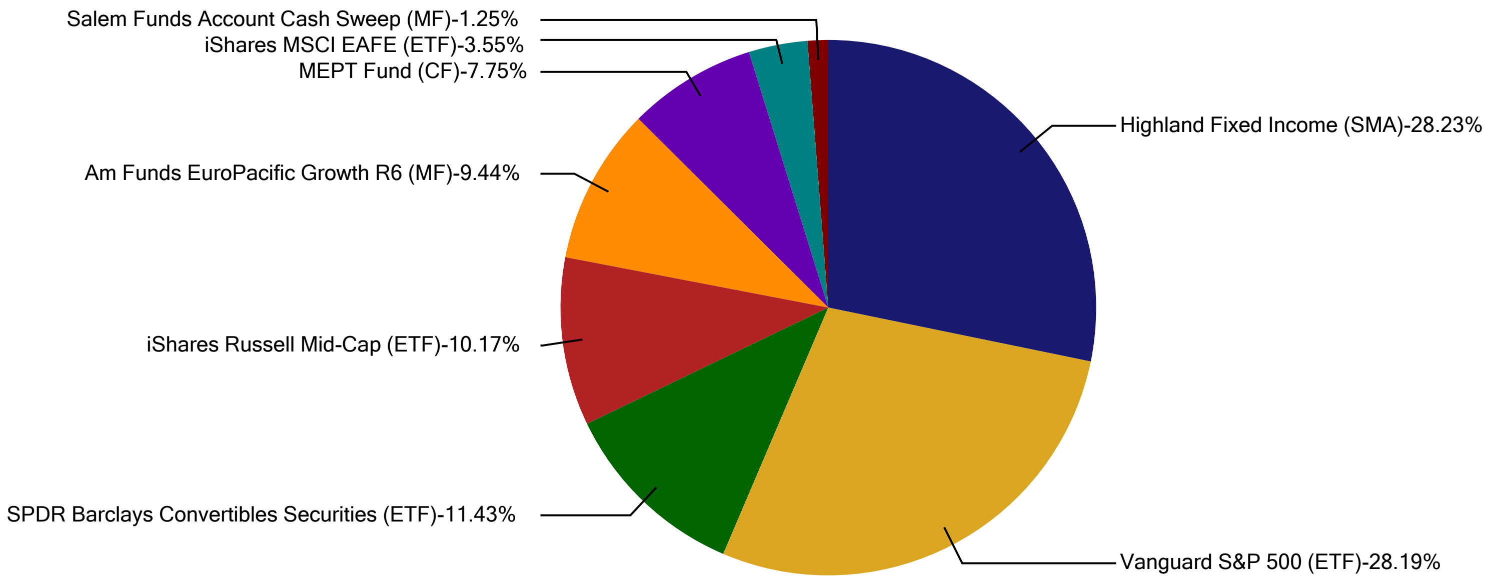
Holly Hill Firefighters' Retirement System
Actual vs. Target Asset Allocation
June 30, 2020



	Market Value Actual $	Percent Actual	Percent Target	Percent Difference
Total Fund	5,036,300	100.0	100.0	0.0
Domestic Equity	1,931,746	38.4	35.0	3.4
Convertible Securities	575,839	11.4	10.0	1.4
International Equity	654,137	13.0	15.0	-2.0
REITs	0	0.0	5.0	-5.0
Private Real Estate	390,143	7.7	5.0	2.7
Fixed Income	1,421,616	28.2	30.0	-1.8
Cash	62,819	1.2	0.0	1.2

Holly Hill Firefighters' Retirement System
Asset Allocation

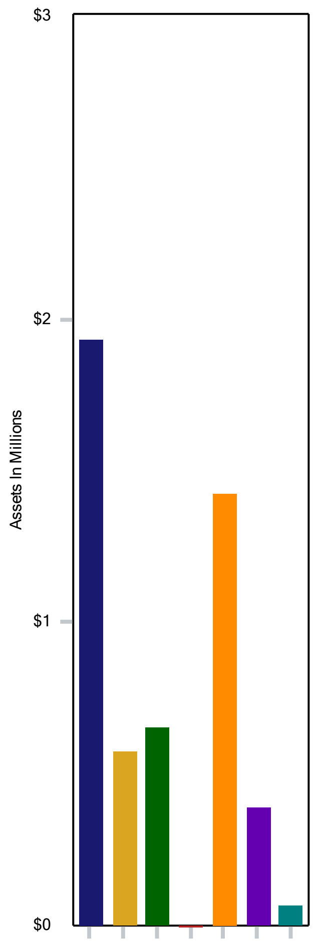
June 30, 2020 : 5,036,300



	Market Value $	Allocation (%)
Highland Fixed Income (SMA)	1,421,616	28.23
Vanguard S&P 500 (ETF)	1,419,759	28.19
SPDR Barclays Convertibles Securities (ETF)	575,839	11.43
iShares Russell Mid-Cap (ETF)	511,987	10.17
Am Funds EuroPacific Growth R6 (MF)	475,423	9.44
MEPT Fund (CF)	390,143	7.75
iShares MSCI EAFE (ETF)	178,714	3.55
Salem Funds Account Cash Sweep (MF)	62,819	1.25

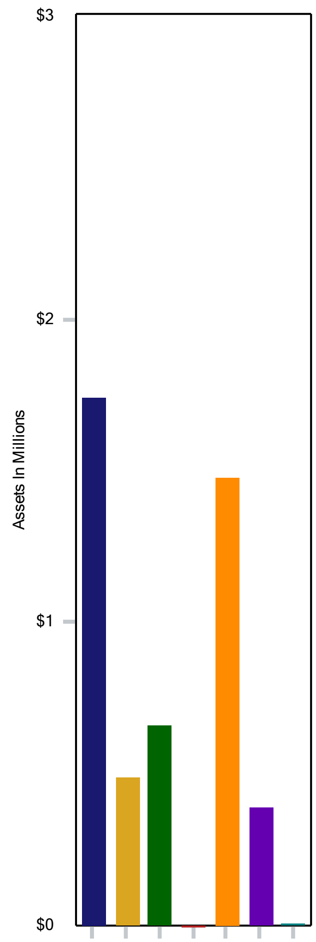
Holly Hill Firefighters' Retirement System
Historical Asset Allocation
June 30, 2020

June 30, 2020



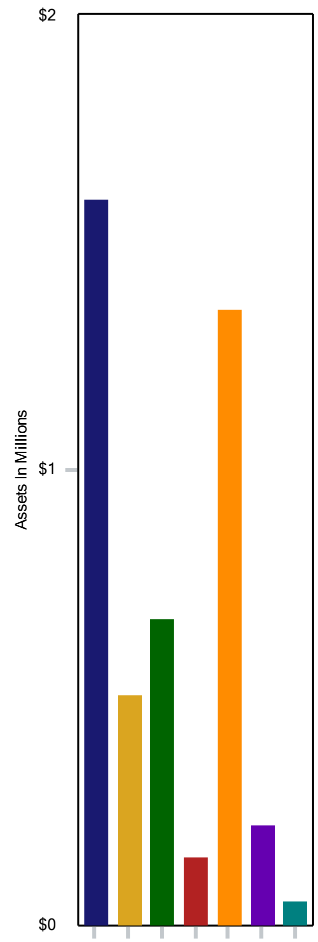
Domestic Equity	38.36
Convertible Securities	11.43
International Equity	12.99
REITs	0.00
Fixed Income	28.23
Private Real Estate	7.75
Cash	1.25

June 30, 2019



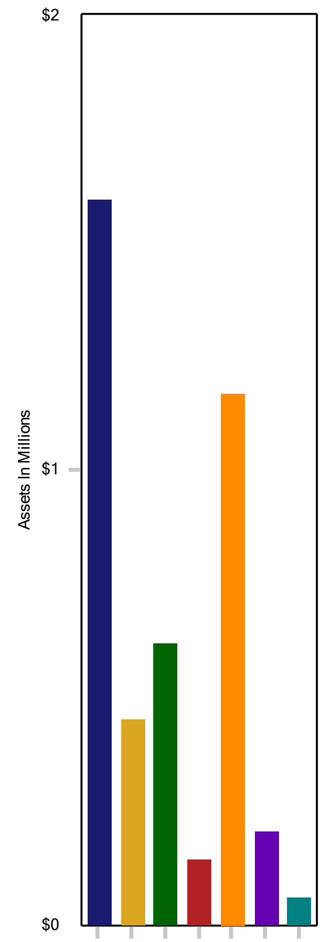
Domestic Equity	36.59
Convertible Securities	10.25
International Equity	13.86
REITs	0.00
Fixed Income	31.04
Private Real Estate	8.18
Cash	0.08

June 30, 2018



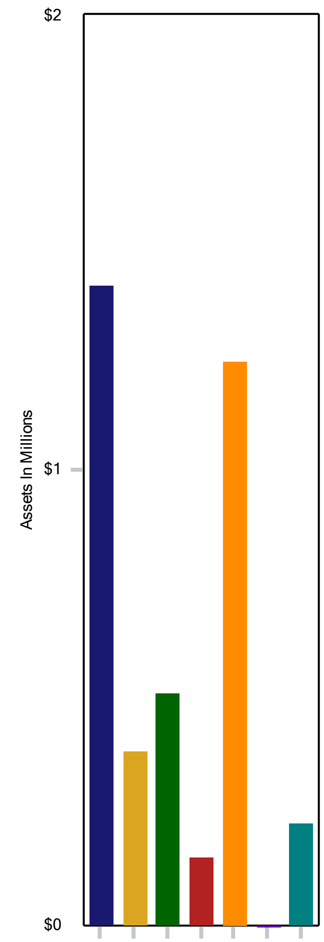
Domestic Equity	35.06
Convertible Securities	11.07
International Equity	14.76
REITs	3.28
Fixed Income	29.78
Private Real Estate	4.86
Cash	1.19

June 30, 2017



Domestic Equity	37.58
Convertible Securities	10.65
International Equity	14.58
REITs	3.37
Fixed Income	27.50
Private Real Estate	4.90
Cash	1.41

June 30, 2016



Domestic Equity	36.00
Convertible Securities	9.80
International Equity	13.04
REITs	3.77
Fixed Income	31.70
Private Real Estate	0.00
Cash	5.70

Holly Hill Firefighters' Retirement System
Asset Allocation & Performance - Gross
June 30, 2020

	Market Value	QTD ROR - Rank	FYTD ROR - Rank	1 Year ROR - Rank	3 Year ROR - Rank	5 Year ROR - Rank
Total Fund	5,036,300	13.8 (25)	5.1 (9)	6.3 (9)	7.3 (8)	7.3 (5)
Stategic Model		13.3	3.6	5.1	6.6	6.6
Equity	3,161,722	22.3	5.6	6.2	8.3	8.7
Domestic Equity	1,931,746	21.4	3.2	4.6	9.4	9.6
Vanguard S&P 500 (ETF)	1,419,759	20.3	5.7	7.6	10.9	10.8
S&P 500 Index		20.5	5.7	7.5	10.7	10.7
iShares Russell Mid-Cap (ETF)	511,987	24.6	-2.7	-2.2	5.8	6.8
S&P MidCap 400 Index		24.1	-6.6	-6.7	2.4	5.2
Convertible Securities	575,839	27.2	18.7	18.5	11.9	10.8
SPDR Barclays Convertibles Securities (ETF)	575,839	27.2	18.7	18.5	11.9	10.8
ML All Convertibles, All Qualities		24.2	15.2	15.3	11.7	9.2
International Equity	654,137	20.8	2.5	1.2	4.1	5.1
iShares MSCI EAFE (ETF)	178,714	15.6	-4.0	-4.7	0.9	2.4
Am Funds EuroPacific Growth R6 (MF)	475,423	22.9	5.2	3.7	5.3	N/A
MSCI EAFE Index		15.1	-3.8	-4.7	1.3	2.5
Private Real Estate	390,143	-2.6	-0.1	1.0	5.0	N/A
MEPT Fund (CF)	390,143	-2.6	-0.1	1.0	5.0	N/A
NCREIF Fund Index-ODCE (VW)		-1.6	0.9	2.2	5.7	7.3
Fixed Income	1,421,616	3.2	4.8	7.0	5.0	4.4
Highland Fixed Income (SMA)	1,421,616	3.2 (81)	4.8 (91)	7.0 (92)	5.0 (96)	4.6 (63)
Fixed Income Benchmark		2.9	6.3	8.7	5.3	4.3
Cash	62,819	0.1	0.8	3.5	2.5	1.6
Salem Funds Account Cash Sweep (MF)	62,819	0.1	0.8	1.4	1.7	1.2
ICE BofAML 3 Month U.S. T-Bill		0.0	1.1	1.6	1.8	1.2

Holly Hill Firefighters' Retirement System
Asset Allocation & Performance - Net
June 30, 2020

	Market Value	QTD ROR - Rank	FYTD ROR - Rank	1 Year ROR - Rank	3 Year ROR - Rank	5 Year ROR - Rank
Total Fund	5,036,300	13.7	5.0	6.0	7.0	7.0
Stategic Model		13.3	3.6	5.1	6.6	6.6
Equity	3,161,722	22.2	5.4	5.9	8.1	8.4
Domestic Equity	1,931,746	21.4	3.1	4.5	9.2	9.5
Vanguard S&P 500 (ETF)	1,419,759	20.3 (42)	5.7 (36)	7.6 (29)	10.7 (26)	10.7 (14)
S&P 500 Index		20.5	5.7	7.5	10.7	10.7
iShares Russell Mid-Cap (ETF)	511,987	24.5 (26)	-2.9 (23)	-2.4 (26)	5.6 (16)	6.6 (18)
S&P MidCap 400 Index		24.1	-6.6	-6.7	2.4	5.2
Convertible Securities	575,839	27.1	18.4	18.1	11.5	10.3
SPDR Barclays Convertibles Securities (ETF)	575,839	27.1 (17)	18.4 (33)	18.1 (32)	11.5 (52)	10.3 (29)
ML All Convertibles, All Qualities		24.2	15.2	15.3	11.7	9.2
International Equity	654,137	20.7	2.2	0.8	3.6	4.7
iShares MSCI EAFE (ETF)	178,714	15.5 (80)	-4.3 (67)	-5.0 (61)	0.6 (55)	2.0 (54)
Am Funds EuroPacific Growth R6 (MF)	475,423	22.8 (23)	4.8 (26)	3.2 (24)	4.8 (22)	N/A
MSCI EAFE Index		15.1	-3.8	-4.7	1.3	2.5
Private Real Estate	390,143	-2.8	-0.8	0.1	4.0	N/A
MEPT Fund (CF)	390,143	-2.8	-0.8	0.1	4.0	N/A
NCREIF Fund Index-ODCE (VW)		-1.6	0.9	2.2	5.7	7.3
Fixed Income	1,421,616	3.2	4.8	6.9	4.9	4.3
Highland Fixed Income (SMA)	1,421,616	3.2	4.8	6.9	4.9	4.5
Fixed Income Benchmark		2.9	6.3	8.7	5.3	4.3
Cash	62,819	0.1	0.8	3.5	2.5	1.6
Salem Funds Account Cash Sweep (MF)	62,819	0.1	0.8	1.4	1.7	1.2
ICE BofAML 3 Month U.S. T-Bill		0.0	1.1	1.6	1.8	1.2

Holly Hill Firefighters' Retirement System
Asset Allocation & Performance - Net
June 30, 2020

1 Strategic Model (IPS Hybrid Benchmark): eff 3/17 12.5% S&P500G, 12.5 S&P500V, 10% S&P400, 5% Wilshire REIT, 15% MSCI EAFE, 10% ML All US Convertibles, 5% NCREIF ODCE, 30 % BC Agg; eff 9/16 12.5% S&P500G, 12.5 S&P500V, 10% S&P400, 5% Wilshire REIT, 15% MSCI EAFE, 10% ML All US Convertibles, 35 % BC Agg; eff 3/11 25% S&P500, 10% S&P400, 5% Wilshire REIT, 15% MSCI EAFE, 10% ML All US Convertibles, 30 % BC Agg, 5% BC 1-10 yr TIP; eff 10/09 25% S&P500, 15% S&P400, 15% MSCI EAFE, 40% BC Agg, 5% BC 1-10Yr TIPS; eff 4/05- 30% S&P500, 15% S&P400, 8% MSCI EAFE, 40% Barclay's Int Agg, 7% Barclay's 1-10 TIPS; eff 4/01 50% S&P500, 50% LB Agg; eff 7/96 30% S&P500, 70% LB Government/Credit.

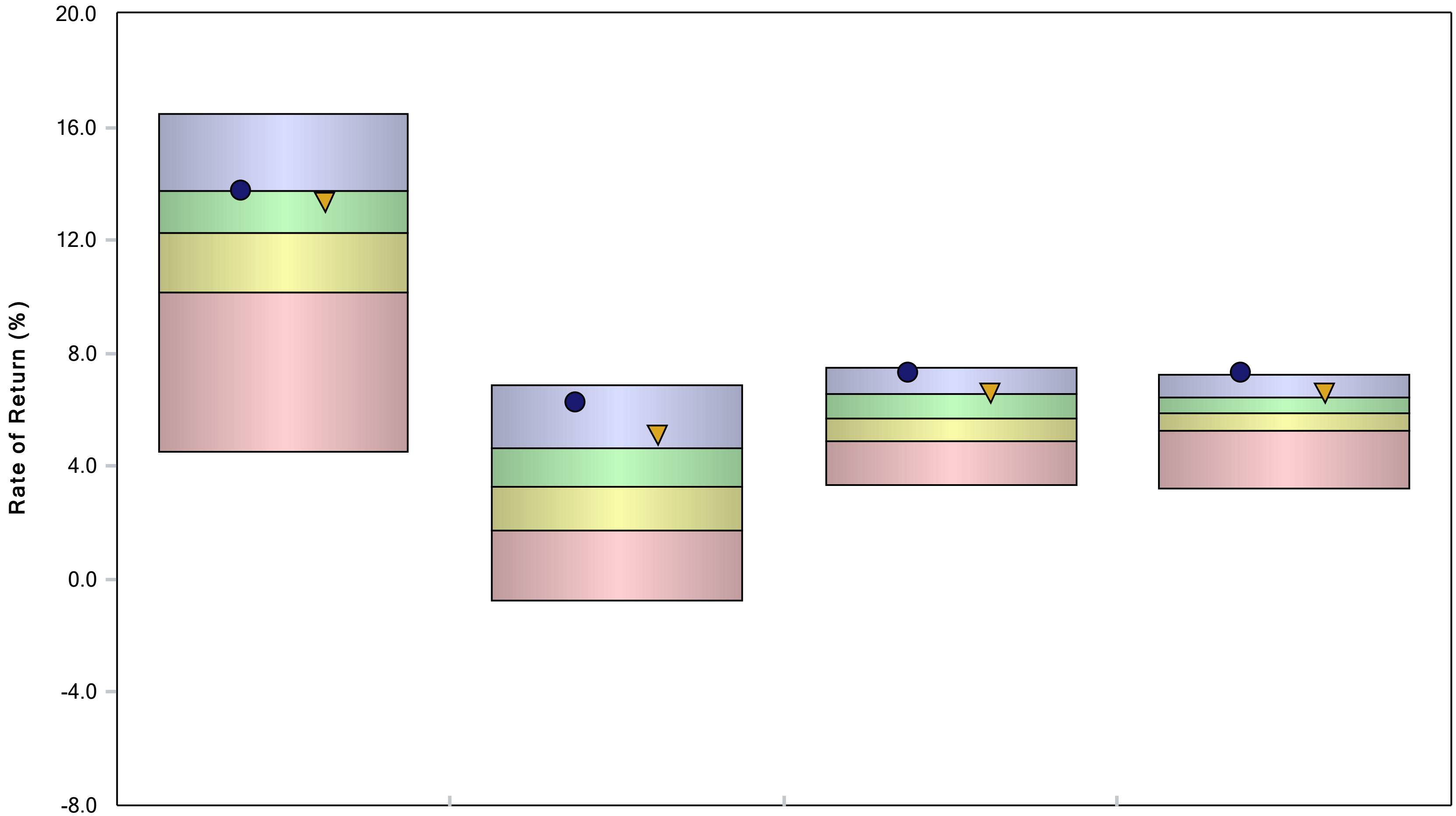
2 FI Benchmark: eff 10/09 100% BC Agg. eff 6/05 100% BC Int Agg. eff 6/01 100% BC Agg.

3 LC Benchmark: eff 10/09, S&P 500 index. Prior: 50% S&P500 stock 50% S&P500/Barra Growth index.

4 LCG Benchmark: eff 10/2009 100% S&P 500 Growth; prior 50% S&P 500/50% 500G

5 6/30/2020 market values for Vanguard S&P 500 (cusip: 922908363) include a 07/02/2020 dividend accrual.

Holly Hill Firefighters' Retirement System
Peer Universe Quartile Ranking
June 30, 2020

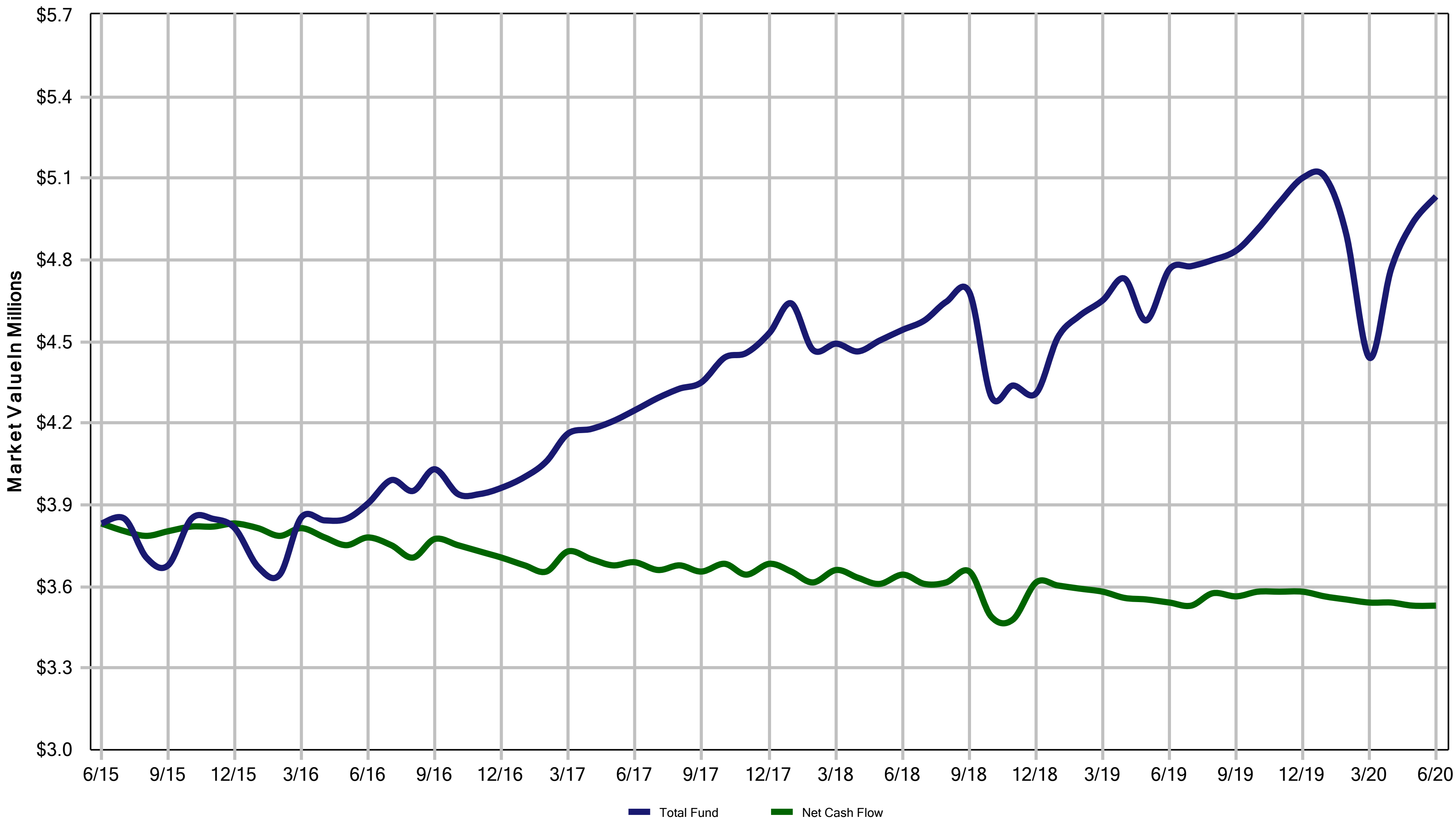


	Quarter	One Year	Three Years	Five Years
● Total Fund	13.8 (25)	6.3 (9)	7.3 (8)	7.3 (5)
▽ Stategic Model	13.3 (31)	5.1 (20)	6.6 (24)	6.6 (21)
5th Percentile	16.4	6.9	7.5	7.3
1st Quartile	13.7	4.6	6.5	6.4
Median	12.2	3.3	5.7	5.9
3rd Quartile	10.2	1.7	4.9	5.2
95th Percentile	4.5	-0.8	3.4	3.2

Parentheses contain percentile rankings.

Calculation based on quarterly data.

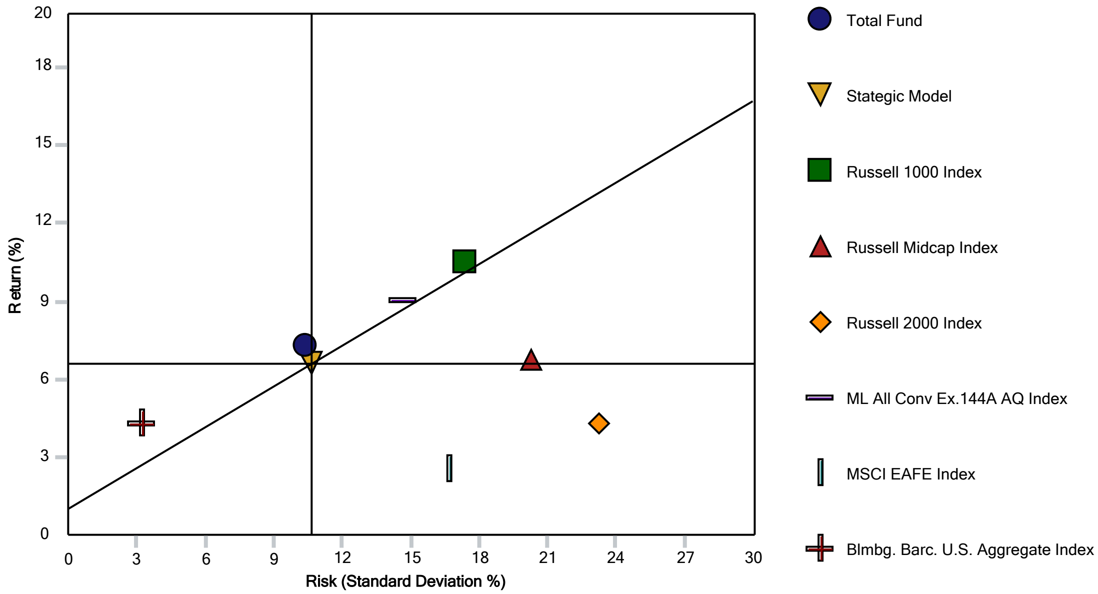
Holly Hill Firefighters' Retirement System
Growth of Investments
July 1, 2015 Through June 30, 2020



Beginning MV	Ending MV	Annualized ROR
$3,831,828	$5,036,300	7.3

Holly Hill Firefighters' Retirement System
Capital Market Line
Period Ending June 30, 2020

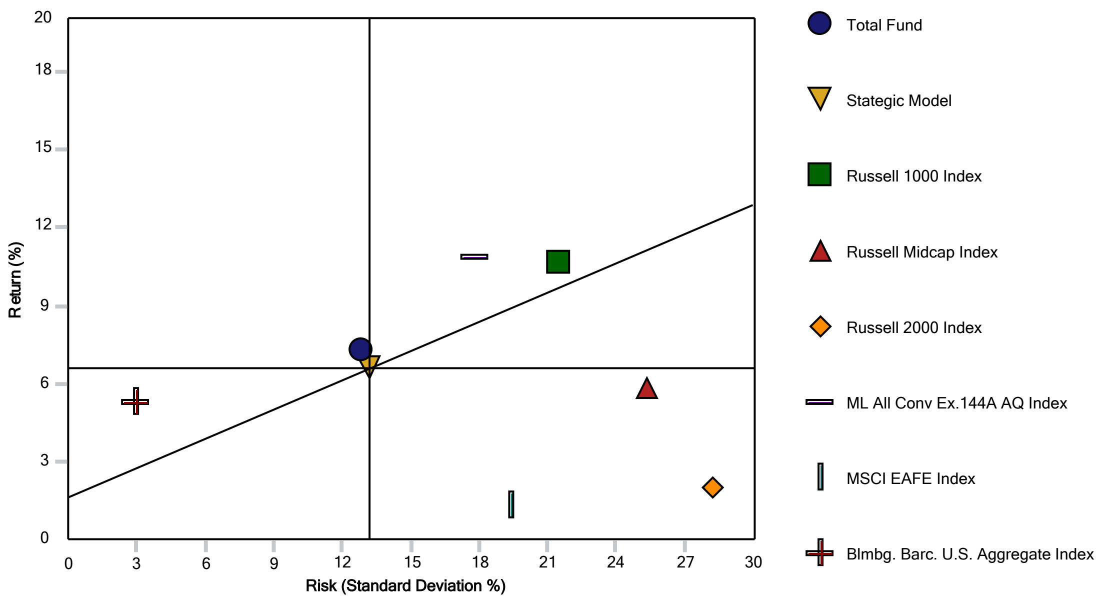
5 Years Risk/Reward



5 Years Statistics

	Return	Standard Deviation	Beta	Alpha
Total Fund	**7.28**	**10.39**	**0.97**	**0.84**
Stategic Model	6.56	10.64	1.00	0.00
Russell 1000 Index	10.47	17.38	1.62	0.37
Russell Midcap Index	6.76	20.29	1.89	-4.35
Russell 2000 Index	4.29	23.28	2.10	-7.24
ML All Conv Ex.144A AQ Index	9.01	14.69	1.30	0.68
MSCI EAFE Index	2.54	16.69	1.51	-6.34
Blmbg. Barc. U.S. Aggregate Index	4.30	3.23	0.01	4.31

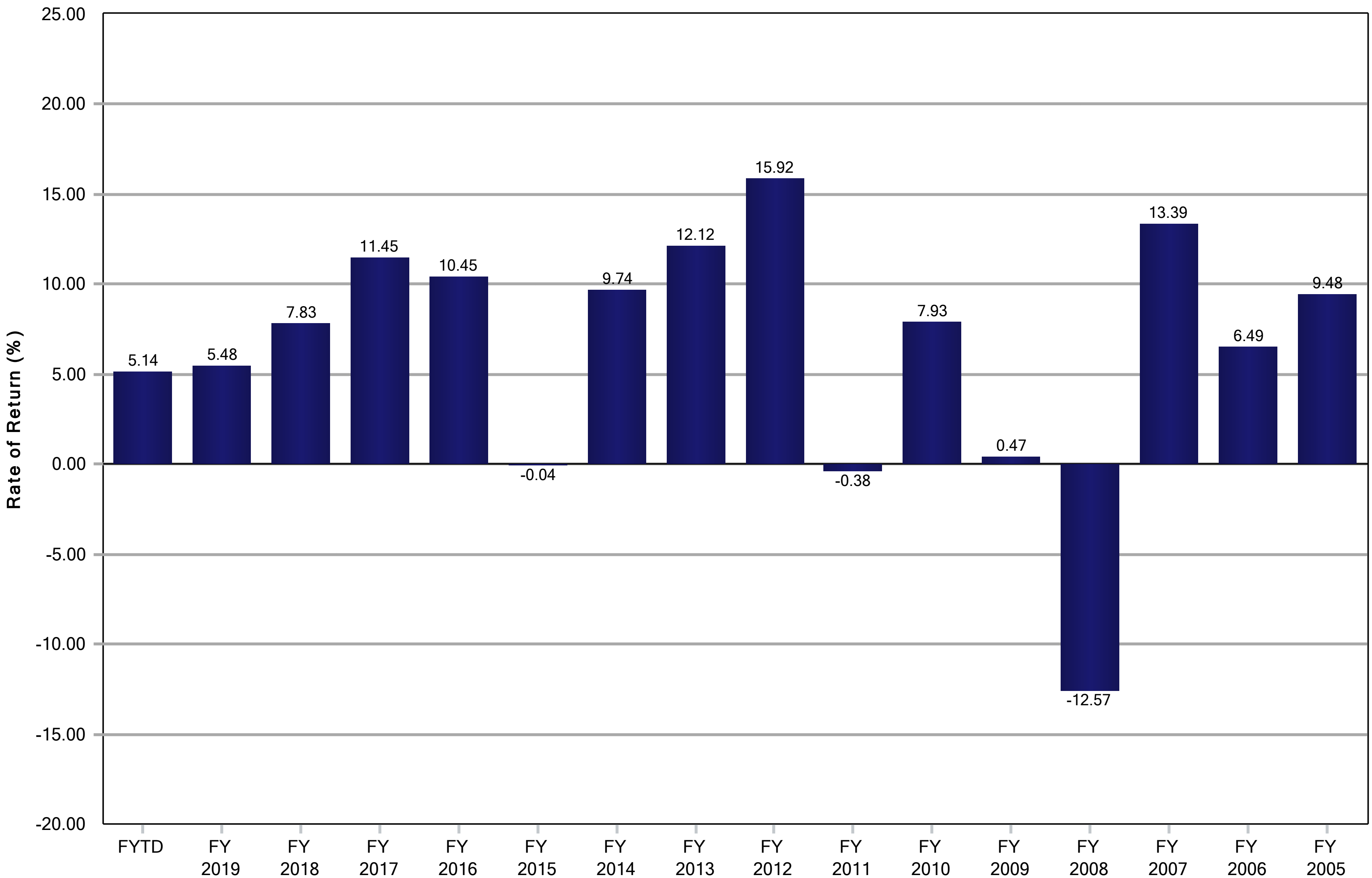
3 Years Risk/Reward



3 Years Statistics

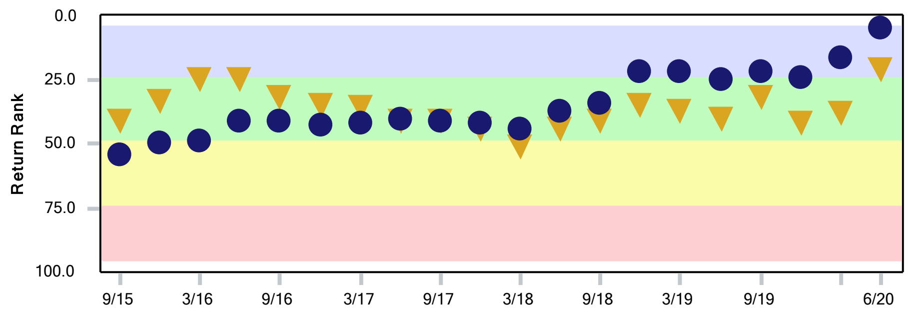
	Return	Standard Deviation	Beta	Alpha
Total Fund	**7.30**	**12.88**	**0.98**	**0.80**
Stategic Model	6.59	13.17	1.00	0.00
Russell 1000 Index	10.64	21.50	1.62	0.75
Russell Midcap Index	5.79	25.40	1.92	-4.86
Russell 2000 Index	2.01	28.28	2.11	-8.75
ML All Conv Ex.144A AQ Index	10.87	17.84	1.29	2.56
MSCI EAFE Index	1.30	19.42	1.45	-7.08
Blmbg. Barc. U.S. Aggregate Index	5.32	2.98	0.01	5.33

Holly Hill Firefighters' Retirement System
Fiscal Year Rates of Return
June 30, 2020



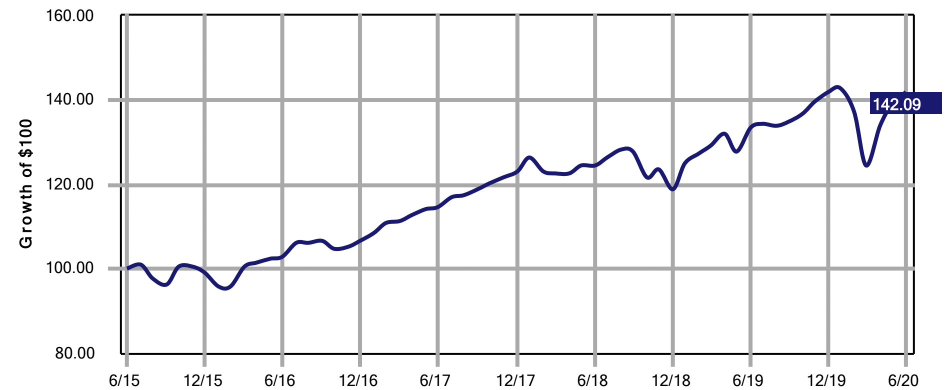
Holly Hill Firefighters' Retirement System
Total Fund
June 30, 2020

5 Years Rolling Percentile Ranking - 5 Years

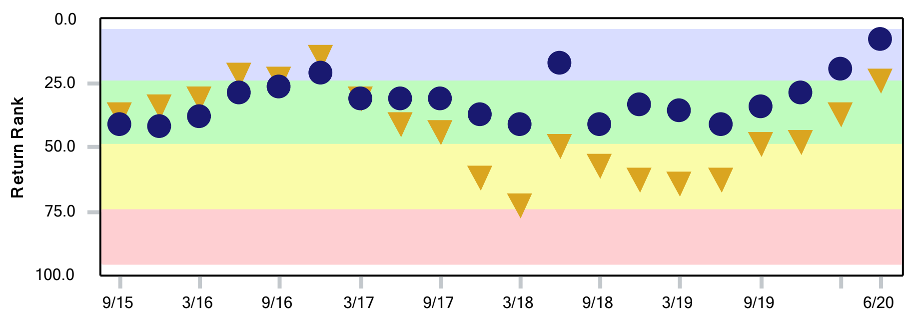


	Periods	5 - 25	25 - 50	50 - 75	75 - 95
Total Fund	20	7 (35%)	12 (60%)	1 (5%)	0 (0%)
Stategic Model	20	3 (15%)	16 (80%)	1 (5%)	0 (0%)

Growth of a Dollar

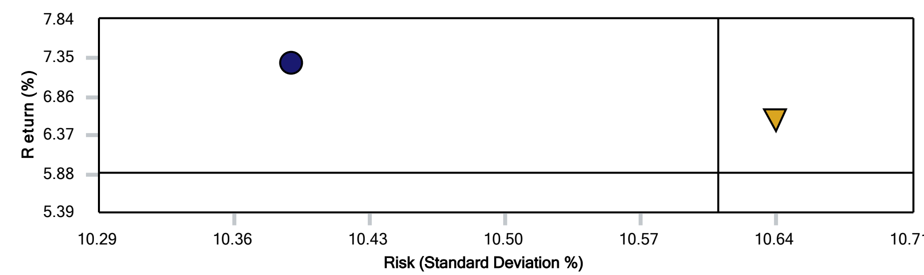


3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
Total Fund	20	4 (20%)	16 (80%)	0 (0%)	0 (0%)
Stategic Model	20	4 (20%)	10 (50%)	6 (30%)	0 (0%)

Peer Group Risk/Reward - 5 Years



	Return	Standard Deviation
Total Fund	7.28	10.39
Stategic Model	6.56	10.64
Median	5.90	10.61

Historical Statistics - 5 Years

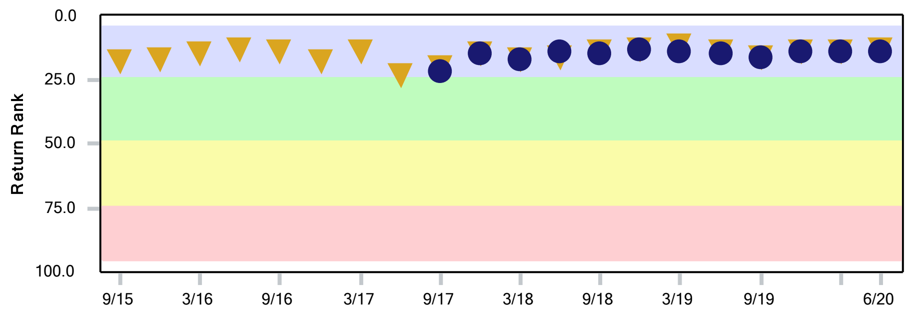
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Total Fund	7.28	10.39	0.84	0.97	0.61	90.19	101.24
Stategic Model	*6.56*	*10.64*	*0.00*	*1.00*	*0.54*	*100.00*	*100.00*

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Total Fund	7.30	12.88	0.80	0.98	0.47	91.69	100.20
Stategic Model	*6.59*	*13.17*	*0.00*	*1.00*	*0.42*	*100.00*	*100.00*

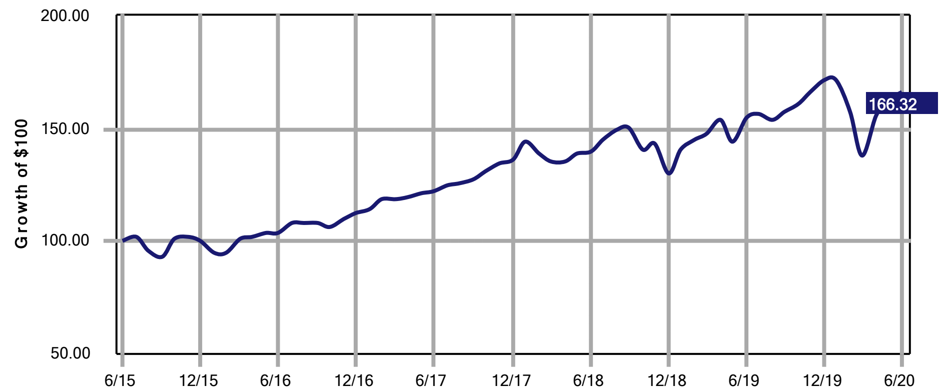
Holly Hill Firefighters' Retirement System
Vanguard S&P 500 (ETF)
June 30, 2020

5 Years Rolling Percentile Ranking - 5 Years

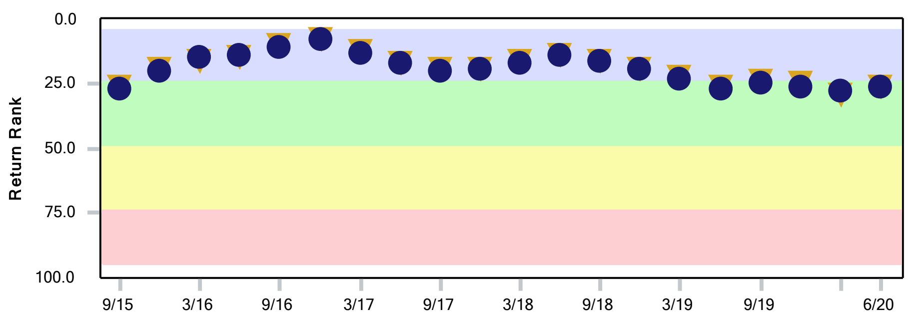


	Periods	5 - 25	25 - 50	50 - 75	75 - 95
● Vanguard S&P 500 (ETF)	12	12 (100%)	0 (0%)	0 (0%)	0 (0%)
▼ S&P 500 Index	20	20 (100%)	0 (0%)	0 (0%)	0 (0%)

Growth of a Dollar

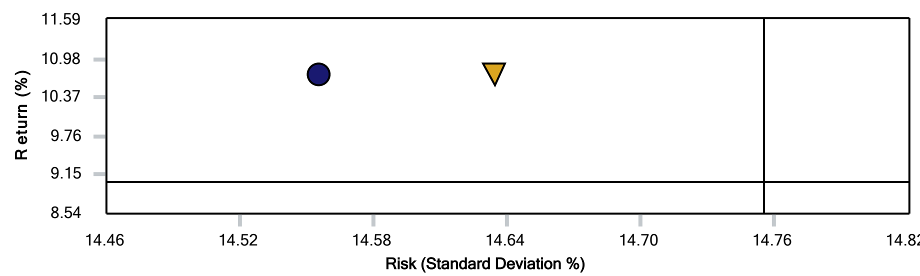


3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
● Vanguard S&P 500 (ETF)	20	15 (75%)	5 (25%)	0 (0%)	0 (0%)
▼ S&P 500 Index	20	16 (80%)	4 (20%)	0 (0%)	0 (0%)

Peer Group Risk/Reward - 5 Years



	Return	Standard Deviation
● Vanguard S&P 500 (ETF)	10.71	14.56
▼ S&P 500 Index	10.73	14.63
— Median	9.02	14.76

Historical Statistics - 5 Years

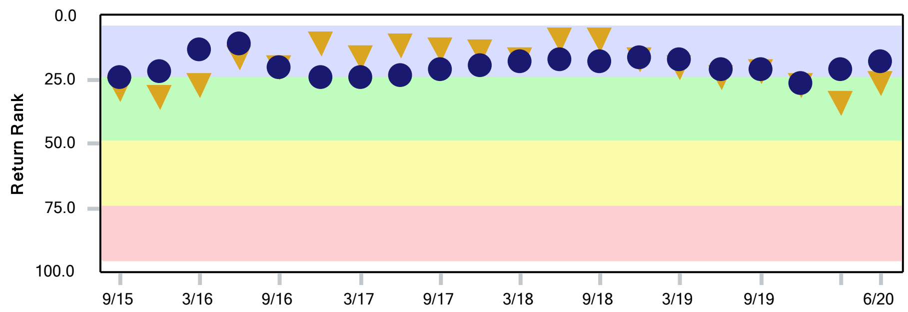
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Vanguard S&P 500 (ETF)	10.71	14.56	0.03	0.99	0.69	99.80	99.78
S&P 500 Index	*10.73*	*14.63*	*0.00*	*1.00*	*0.69*	*100.00*	*100.00*

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Vanguard S&P 500 (ETF)	10.71	16.58	0.06	0.99	0.59	99.27	99.43
S&P 500 Index	*10.73*	*16.71*	*0.00*	*1.00*	*0.59*	*100.00*	*100.00*

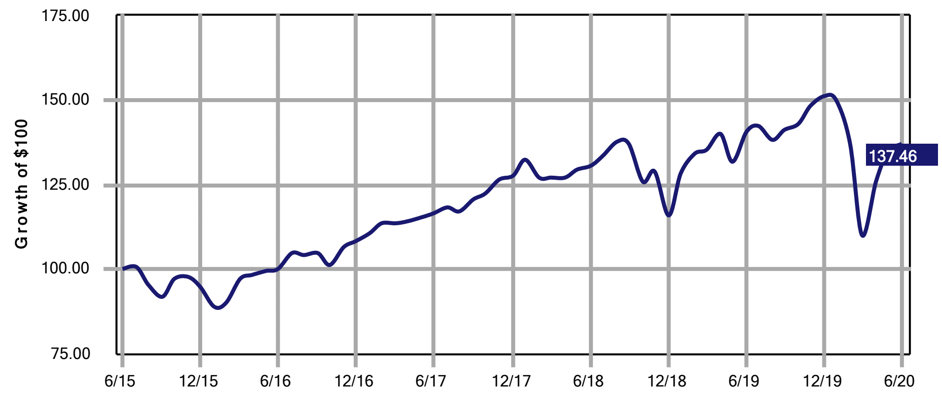
Holly Hill Firefighters' Retirement System
iShares Russell Mid-Cap (ETF)
June 30, 2020

5 Years Rolling Percentile Ranking - 5 Years

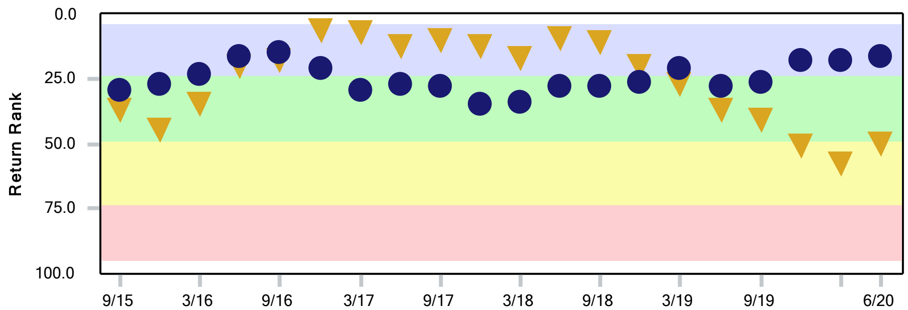


	Periods	5 - 25	25 - 50	50 - 75	75 - 95
iShares Russell Mid-Cap (ETF)	20	19 (95%)	1 (5%)	0 (0%)	0 (0%)
S&P MidCap 400 Index	20	14 (70%)	6 (30%)	0 (0%)	0 (0%)

Growth of a Dollar

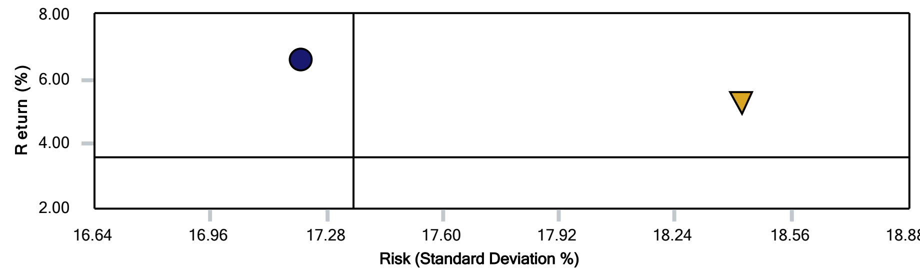


3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
iShares Russell Mid-Cap (ETF)	20	8 (40%)	12 (60%)	0 (0%)	0 (0%)
S&P MidCap 400 Index	20	11 (55%)	7 (35%)	2 (10%)	0 (0%)

Peer Group Risk/Reward - 5 Years



	Return	Standard Deviation
iShares Russell Mid-Cap (ETF)	6.57	17.21
S&P MidCap 400 Index	5.22	18.42
Median	3.60	17.35

Historical Statistics - 5 Years

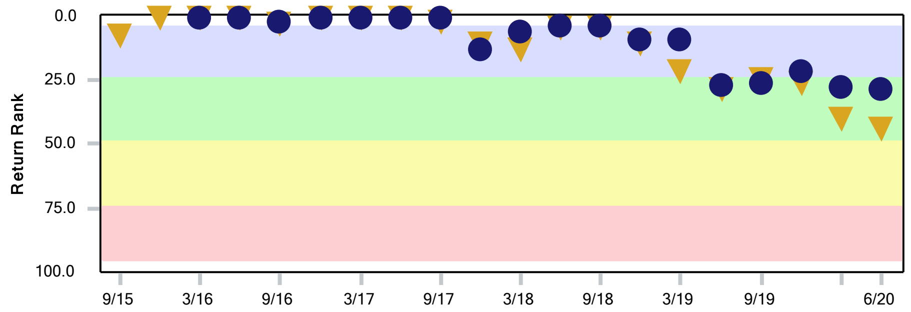
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
iShares Russell Mid-Cap (ETF)	6.57	17.21	1.59	0.92	0.39	84.67	92.74
S&P MidCap 400 Index	*5.22*	*18.42*	*0.00*	*1.00*	*0.31*	*100.00*	*100.00*

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
iShares Russell Mid-Cap (ETF)	5.64	20.14	3.21	0.93	0.29	83.17	95.55
S&P MidCap 400 Index	*2.39*	*21.57*	*0.00*	*1.00*	*0.14*	*100.00*	*100.00*

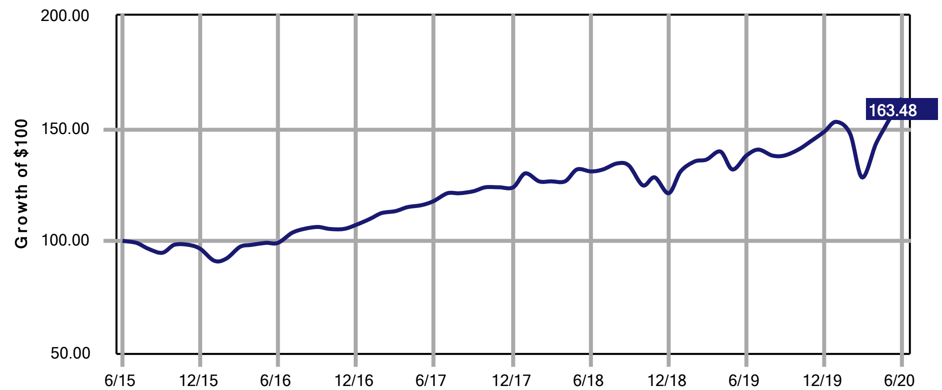
Holly Hill Firefighters' Retirement System
SPDR Barclays Convertibles Securities (ETF)
June 30, 2020

5 Years Rolling Percentile Ranking - 5 Years

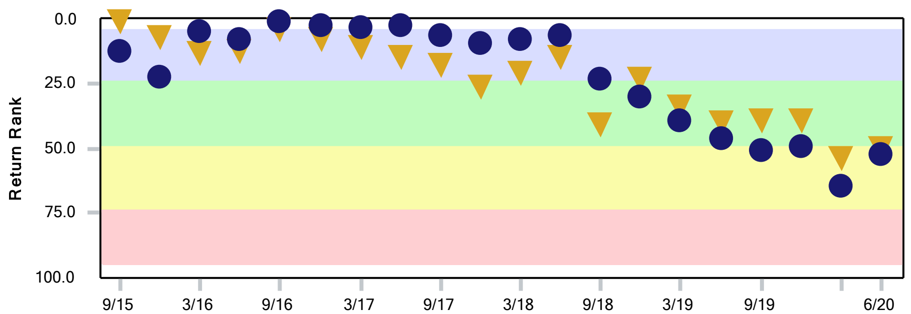


	Periods	5 - 25	25 - 50	50 - 75	75 - 95
● SPDR Barclays Convertibles Securities (ETF)	18	14 (78%	4 (22%	0 (0%)	0 (0%)
▼ ICE BofAML All Convertibles, All Qualities	20	16 (80%	4 (20%	0 (0%)	0 (0%)

Growth of a Dollar

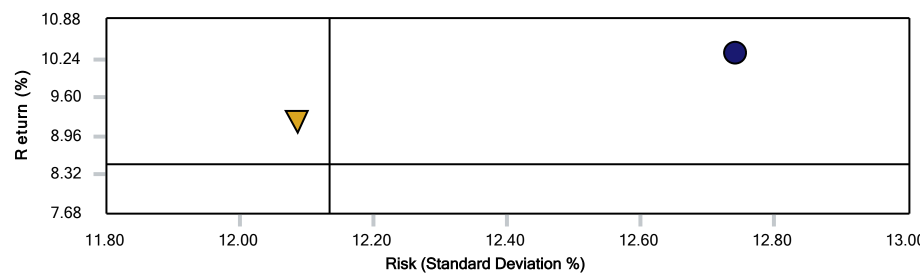


3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
● SPDR Barclays Convertibles Securities (ETF)	20	13 (65%	4 (20%	3 (15%	0 (0%)
▼ ICE BofAML All Convertibles, All Qualities	20	12 (60%	7 (35%	1 (5%)	0 (0%)

Peer Group Risk/Reward - 5 Years



	Return	Standard Deviation
● SPDR Barclays Convertibles Securities (ETF)	10.33	12.74
▼ ICE BofAML All Convertibles, All Qualities	9.17	12.09
— Median	8.51	12.13

Historical Statistics - 5 Years

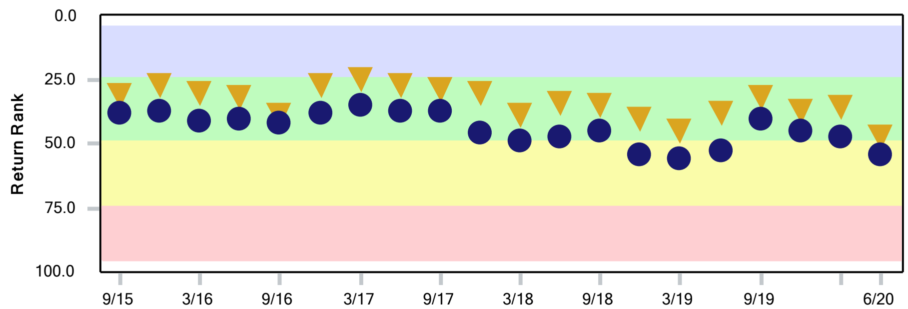
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
SPDR Barclays Convertibles Securities (ETF)	10.33	12.74	0.83	1.03	0.74	102.42	107.00
ICE BofAML All Convertibles, All Qualities	*9.17*	*12.09*	*0.00*	*1.00*	*0.69*	*100.00*	*100.00*

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
SPDR Barclays Convertibles Securities (ETF)	11.49	15.12	-0.88	1.07	0.68	116.57	107.96
ICE BofAML All Convertibles, All Qualities	*11.69*	*13.89*	*0.00*	*1.00*	*0.74*	*100.00*	*100.00*

Holly Hill Firefighters' Retirement System
iShares MSCI EAFE (ETF)
June 30, 2020

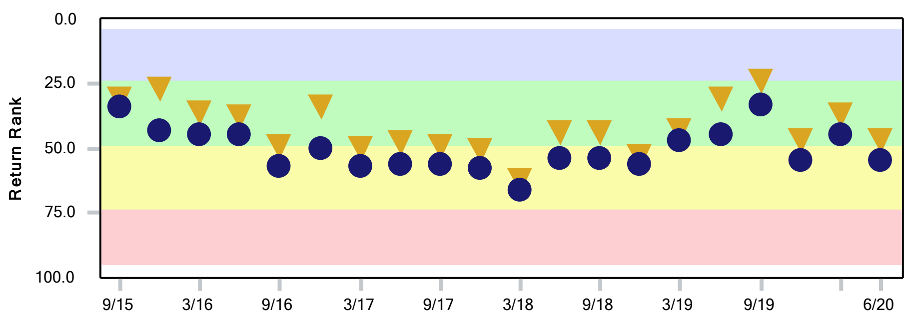
5 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
iShares MSCI EAFE (ETF)	20	0 (0%)	16 (80%)	4 (20%)	0 (0%)
MSCI EAFE Index	20	1 (5%)	19 (95%)	0 (0%)	0 (0%)

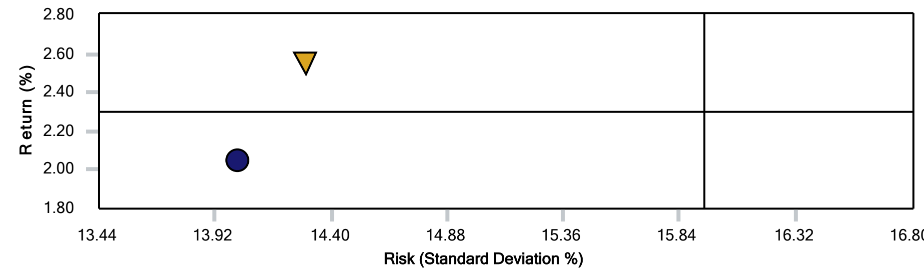
Growth of a Dollar

3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
iShares MSCI EAFE (ETF)	20	0 (0%)	9 (45%)	11 (55%)	0 (0%)
MSCI EAFE Index	20	1 (5%)	16 (80%)	3 (15%)	0 (0%)

Peer Group Risk/Reward - 5 Years



	Return	Standard Deviation
iShares MSCI EAFE (ETF)	2.05	14.01
MSCI EAFE Index	2.54	14.30
Median	2.30	15.94

Historical Statistics - 5 Years

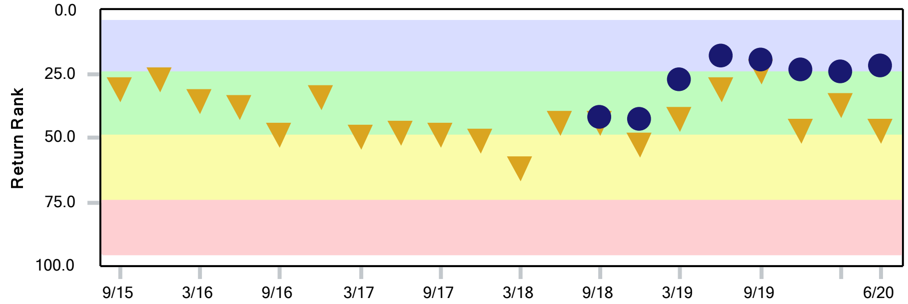
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
iShares MSCI EAFE (ETF)	2.05	14.01	-0.41	0.97	0.13	98.06	95.95
MSCI EAFE Index	*2.54*	*14.30*	*0.00*	*1.00*	*0.17*	*100.00*	*100.00*

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
iShares MSCI EAFE (ETF)	0.62	15.12	-0.65	1.01	0.00	101.48	98.36
MSCI EAFE Index	*1.30*	*14.94*	*0.00*	*1.00*	*0.05*	*100.00*	*100.00*

Holly Hill Firefighters' Retirement System
Am Funds EuroPacific Growth R6 (MF)
June 30, 2020

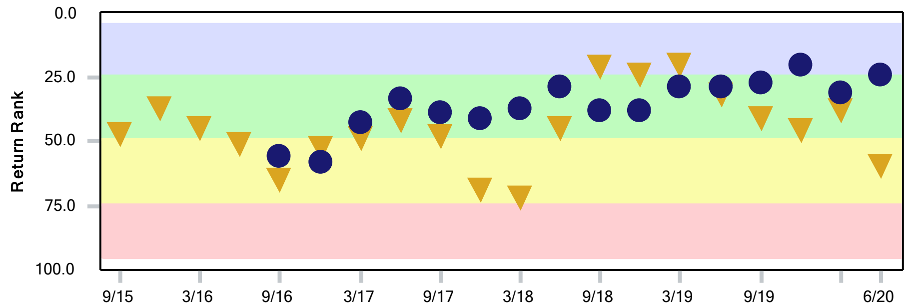
3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
Am Funds EuroPacific Growth R6 (MF)	8	5 (63%)	3 (38%)	0 (0%)	0 (0%)
MSCI EAFE Index	20	1 (5%)	16 (80%)	3 (15%)	0 (0%)

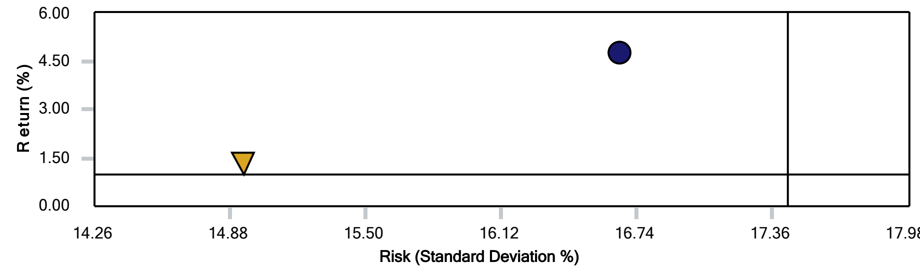
Growth of a Dollar

1 Year Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
Am Funds EuroPacific Growth R6 (MF)	16	2 (13%)	12 (75%)	2 (13%)	0 (0%)
MSCI EAFE Index	20	3 (15%)	11 (55%)	6 (30%)	0 (0%)

Peer Group Risk/Reward - 3 Years



	Return	Standard Deviation
Am Funds EuroPacific Growth R6 (MF)	4.79	16.67
MSCI EAFE Index	1.30	14.94
Median	0.98	17.43

Historical Statistics - 3 Years

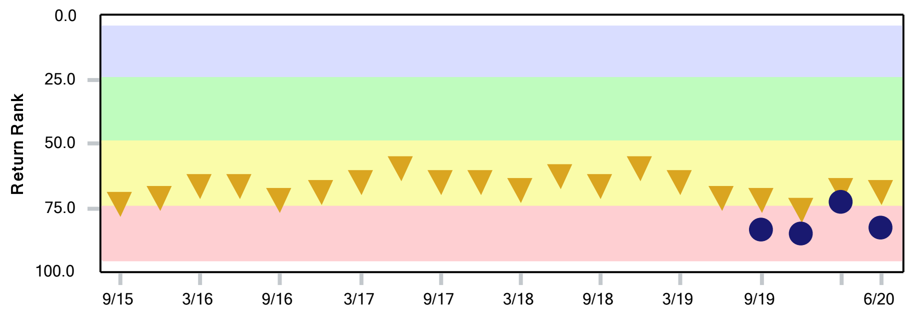
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Am Funds EuroPacific Growth R6 (MF)	4.79	16.67	3.53	1.08	0.26	96.04	113.55
MSCI EAFE Index	*1.30*	*14.94*	*0.00*	*1.00*	*0.05*	*100.00*	*100.00*

Historical Statistics - 1 Year

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Am Funds EuroPacific Growth R6 (MF)	3.17	21.54	8.98	1.08	0.18	96.95	129.75
MSCI EAFE Index	*-4.73*	*19.40*	*0.00*	*1.00*	*-0.23*	*100.00*	*100.00*

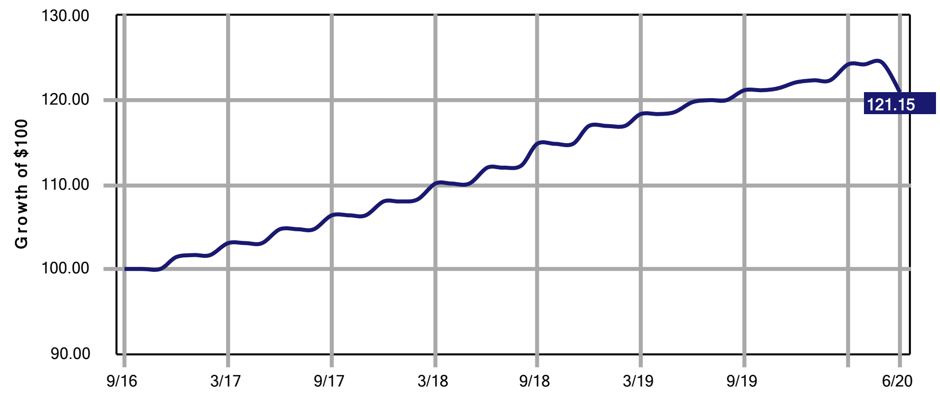
Holly Hill Firefighters' Retirement System
MEPT Fund (CF)
June 30, 2020

3 Years Rolling Percentile Ranking - 5 Years

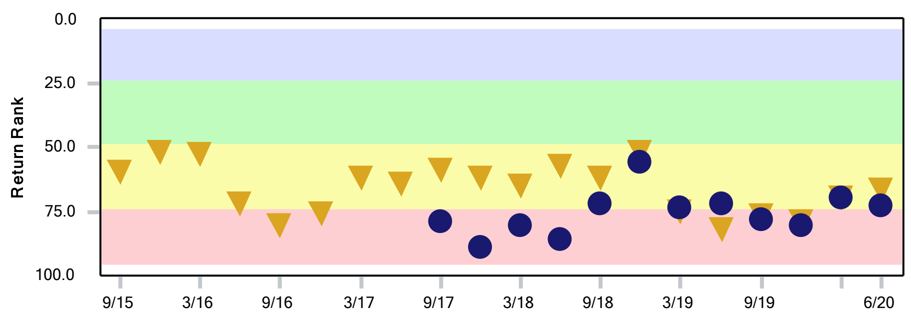


	Periods	5 - 25	25 - 50	50 - 75	75 - 95
● MEPT Fund (CF)	4	0 (0%)	0 (0%)	1 (25%)	3 (75%)
▼ NCREIF Fund Index-ODCE (VW)	20	0 (0%)	0 (0%)	19 (95%)	1 (5%)

Growth of a Dollar

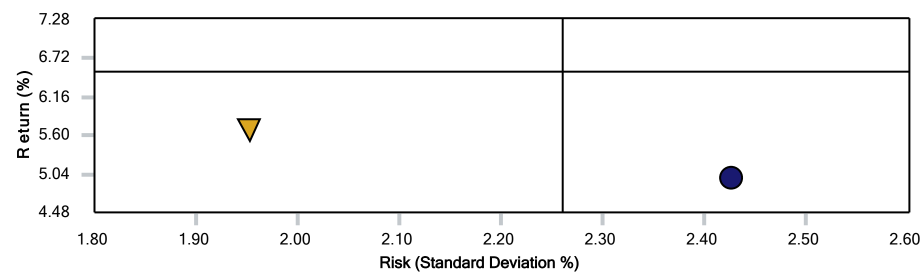


1 Year Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
● MEPT Fund (CF)	12	0 (0%)	0 (0%)	6 (50%)	6 (50%)
▼ NCREIF Fund Index-ODCE (VW)	20	0 (0%)	0 (0%)	15 (75%)	5 (25%)

Peer Group Risk/Reward - 3 Years



	Return	Standard Deviation
● MEPT Fund (CF)	4.96	2.43
▼ NCREIF Fund Index-ODCE (VW)	5.66	1.95
__ Median	6.54	2.26

Historical Statistics - 3 Years

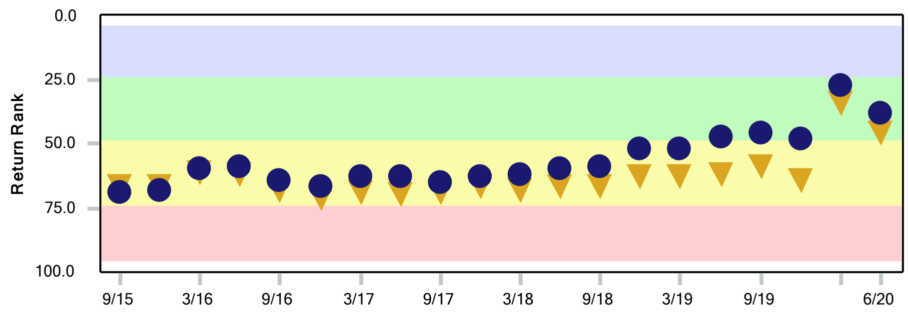
	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
MEPT Fund (CF)	4.96	2.43	-1.61	1.17	1.41	165.50	94.71
NCREIF Fund Index-ODCE (VW)	*5.66*	*1.95*	*0.00*	*1.00*	*2.09*	*100.00*	*100.00*

Historical Statistics - 1 Year

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
MEPT Fund (CF)	1.01	3.33	-1.78	1.28	-0.20	165.50	95.85
NCREIF Fund Index-ODCE (VW)	*2.22*	*2.47*	*0.00*	*1.00*	*0.30*	*100.00*	*100.00*

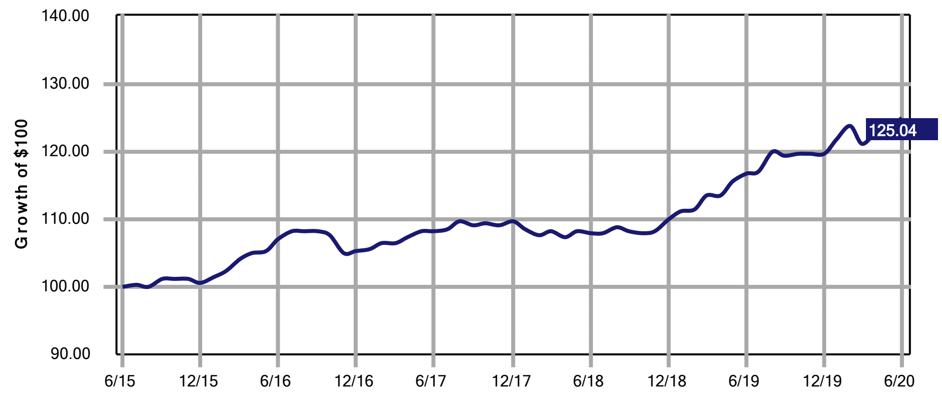
Holly Hill Firefighters' Retirement System
Highland Fixed Income (SMA)
June 30, 2020

5 Years Rolling Percentile Ranking - 5 Years

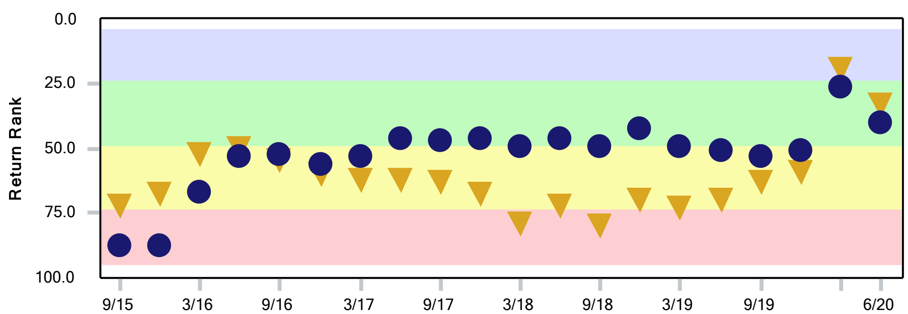


	Periods	5 - 25	25 - 50	50 - 75	75 - 95
Highland Fixed Income (SMA)	20	0 (0%)	5 (25%)	15 (75%)	0 (0%)
Fixed Income Benchmark	20	0 (0%)	2 (10%)	18 (90%)	0 (0%)

Growth of a Dollar

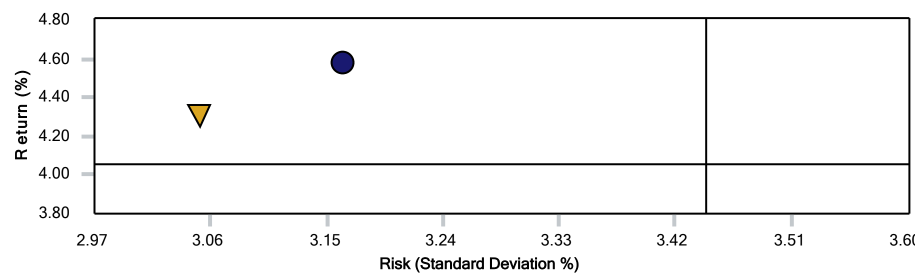


3 Years Rolling Percentile Ranking - 5 Years



	Periods	5 - 25	25 - 50	50 - 75	75 - 95
Highland Fixed Income (SMA)	20	0 (0%)	10 (50%)	8 (40%)	2 (10%)
Fixed Income Benchmark	20	1 (5%)	2 (10%)	15 (75%)	2 (10%)

Peer Group Risk/Reward - 5 Years



	Return	Standard Deviation
Highland Fixed Income (SMA)	4.57	3.16
Fixed Income Benchmark	4.30	3.05
Median	4.05	3.44

Historical Statistics - 5 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Highland Fixed Income (SMA)	4.57	3.16	0.36	0.98	1.06	103.53	105.26
Fixed Income Benchmark	*4.30*	*3.05*	*0.00*	*1.00*	*1.03*	*100.00*	*100.00*

Historical Statistics - 3 Years

	Return	Standard Deviation	Alpha	Beta	Sharpe Ratio	Down Market Capture	Up Market Capture
Highland Fixed Income (SMA)	4.96	3.32	-0.21	0.97	0.95	111.02	98.50
Fixed Income Benchmark	*5.32*	*3.23*	*0.00*	*1.00*	*1.09*	*100.00*	*100.00*

Holly Hill Firefighters' Retirement System
Glossary
June 30, 2020

-ACCRUED INTEREST- Bond interest earned since the last interest payment, but not yet received.

-ALPHA- A linear regressive constant that measures expected return independent of Beta.

-ASSET ALLOCATION- The division of portfolio asset classes in order to achieve an expected investment objective.

-BALANCED UNIVERSES - Public Funds, Endowments & Foundations, Corporate peer groups, and PSN peer groups.

-BETA- A measure of portfolio sensitivity (volatility) in relation to the market, based upon past experience.

-BOND DURATION- A measure of portfolio sensitivity to interest rate risk.

-COMMINGLED FUND- An investment fund which is similar to a mutual fund in that investors are permitted to purchase and redeem units that represent ownership in a pool of securities.

-CONVERTIBLE BONDS - Hybrid securities' that offer equity returns during rising equity markets and improved down-market protection.

-CORE- An equal weighting in both growth and value stocks.

-CORRELATION COEFFICIENT- A measure of how two assets move together. The measure is bounded by +1 and -1; +1 means that the two assets move together positively, while a measure of -1 means that the assets are perfectly negatively correlated.

-GROWTH MANAGER- Generally invests in companies that have either experienced above-average growth rates and/or are expected to experience above-average growth rates in the future. Growth portfolios tend to have high price/earnings ratios and generally pay little to no dividends.

-INDEXES- Indexes are used as "independent representations of markets" (e.g., S&P 500).

-INFORMATION RATIO- Annualized excess return above the benchmark relative to the annualized tracking error.

-LARGE CAP- Generally, the term refers to a company that has a market capitalization that exceeds $10 billion.

-MANAGER UNIVERSE- A collection of quarterly investment returns from various investment management firms that may be subdivided by style (e.g. growth, value, core).

-MID CAP- Generally, the term refers to a company that has a market capitalization between $2 and $10 billion.

-NCREIF - A quarterly time series composite total rate of return measure of investment performance of a large pool of individual commercial real estate properties acquired in the private market for investment purposes only.

-NCREIF ODCE - Open End Diversified Core Equity index which consists of historical and current returns from 26 open-end commingled funds pursuing core strategy. This index is capitalization weighted, time weighted and gross of fees.

-NET- Investment return accounts only for manager fees.

-PROTECTING FLORIDA INVESTMENT ACT (PFIA) - SBA publishes a list of prohibited investments (scrutinized companies).

-RATE OF RETURN- The percentage change in the value of an investment in a portfolio over a specified time period, excluding contributions.

-RISK MEASURES- Measures of the investment risk level, including beta, credit, duration, standard deviation, and others that are based on current and historical data.

-R-SQUARED- Measures how closely portfolio returns and those of the market are correlated, or how much variation in the portfolio returns may be explained by the market. An R2 of 40 means that 40% of the variation in a fund’s price changes could be attributed to changes in the market index over the time period.

Holly Hill Firefighters' Retirement System
Glossary
June 30, 2020

-SHARPE RATIO- The ratio of the rate of return earned above the risk-free rate to the standard deviation of the portfolio. It measures the number of units of return per unit of risk.

-SMALL CAP- Generally refers to a company with a market capitalization $300 million to $2 billion.

-STANDARD DEVIATION- Measure of the variability (dispersion) of historical returns around the mean. It measures how much exposure to volatility was experienced by the implementation of an investment strategy.

-SYSTEMATIC RISK- Measured by beta, it is the risk that cannot be diversified away (market risk).

-TIME WEIGHTED (TW) RETURN - A measure of the investments versus the investor. When there are no flows the TW & DOLLAR weighted (DW) returns are the same and vice versa.

-TRACKING ERROR- A measure of how closely a manager's performance tracks an index; it is the annualized standard deviation of the differences between the quarterly returns for the manager and the benchmark.

-TREYNOR RATIO- A measure of reward per unit of risk. (excess return divided by beta).

-UP AND DOWN-MARKET CAPTURE RATIO- Ratio that illustrates how a manager performed relative to the market during rising and declining market periods.

-VALUE MANAGER- Generally invests in companies that have low price-to-earnings and price-to-book ratios and/or above-average dividend yields.

Holly Hill Firefighters' Retirement System
Disclosure
June 30, 2020

Advisory services are offered through or by Burgess Chambers and Associates, Inc., a registered SEC investment advisor.

Performance Reporting:

1. Changes in portfolio valuations due to capital gains or losses, dividends, interest, income and management fees are included in the calculation of returns. All calculations are made in accordance with generally accepted industry standards.

2. Transaction costs, such as commissions, are included in the purchase cost or deducted from the proceeds or sale of a security. Differences in transaction costs may affect comparisons.

3. Individual client returns may vary due to a variety of factors, including differences in investment objectives, asset allocating and timing of investment decisions.

4. Performance reports are generated from information supplied by the client, custodian, and/or investment managers. BCA relies upon the accuracy of this data when preparing reports.

5. The market indexes do not include transaction costs, and an investment in a product similar to the index would have lower performance dependent upon costs, fees, dividend reinvestments, and timing. Benchmarks and indexes are for comparison purposes only, and there is no assurance or guarantee that such performance will be achieved.

6. Performance information prepared by third party sources may differ from that shown by BCA. These differences may be due to different methods of analysis, different time periods being evaluated, different pricing sources for securities, treatment of accrued income, treatment of cash, and different accounting procedures.

7. Certain valuations, such as alternative assets, ETF, and mutual funds, are prepared based on information from third party sources, the accuracy of such information cannot be guaranteed by BCA. Such data may include estimates and maybe subject to revision.

8. BCA relies on third party vendors to supply tax cost and market values, In the event that cost values are not available, market values may be used as a substitute.

9. BCA has not reviewed the risks of individual security holdings.

10. BCA investment reports are not indicative of future results.

11. Performance rankings are time sensitive and subject to change.

12. Mutual Fund (MF), Collective Investment Trusts (CIT) and Exchange Traded Funds (ETF) are ranked in net of fee universes.

13. Separately Managed Account (SMA) and Commingled Fund (CF) returns are ranked in gross of fees universes.

14. Composite returns are ranked in universes that encompass both gross and net of fee returns.

15. Total Fund returns are ranked in a gross of fee universe.

16. For a free copy of Part II (mailed w/i 5 bus. days from request receipt) of Burgess Chambers & Associates, Inc.'s most recent Form ADV which details pertinent business procedures, please contact: 315 East Robinson Street Suite #690, Orlando, Florida 32801, 407-644-0111, info@burgesschambers.com.

Burgess Chambers & Associates, Inc.

Institutional Investment Advisors

www.burgesschambers.com

315 East Robinson Street, Suite 690, Orlando, Florida 32801

P: 407-644-0111 F: 407-644-0694

Firefighters Pension Board

,

SCHEDULED

Meeting: 08/13/20 10:00 AM
Department: City Clerk
Category: New Business
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:

FIREFIGHTERS RETIREMENT PENSION TRUST FUND BOARD (ID # 2993) DOC ID: 2993

2021 Budget Report

City of Holly Hill Fire Pension

2021 Estimated Administrative Cost

Payee	Investment Expense	Audit Expense	Admin	Misc.
Salem Trust - Trustee Fees ICC	$6,000.00			
Paul Daragjati PLC			$4,000.00	
Foster & Foster			$20,000.00	
Burgess & Chambers Investment Consultants	$11,500.00			
Brent Millikan & Company		$6,000.00		
Lassiter-Ware Insurance			$3,800.00	
FPPTA Membership				$4,800.00
Disability Process				$5,000.00
Miscellaneous Fees				$5,000.00
Cancer Insurance			$1,300.00	
	$17,500.00	$6,000.00	$29,100.00	$14,800.00

	Balances
	$6,000.00
	$4,000.00
	$20,000.00
	$11,500.00
	$6,000.00
	$3,800.00
	$4,800.00
	$5,000.00
	$5,000.00
	$1,300.00
	$0.00
	$0.00
	$0.00
	$67,400.00