

**MINUTES
COMMISSION WORKSHOP
CITY OF HOLLY HILL, FLORIDA
JANUARY 8, 2002**

CALL TO ORDER

Mayor William D. Arthur called the meeting to order in Room 227 at City Hall, 1065 Ridgewood Avenue at approximately 10:35 p.m. Attending with Mayor Arthur were Commissioners Arthur Byrnes, Paul Lockeby, Keith Tarrer, and Roland Via. Also attending were the following staff members: City Manager Joe Forte, Public Works Director Milt Hallman, City Planner Bob Keeth, Emergency Services Director Don Shinnamon, and City Clerk Jeaneen Clauss.

3. MEETING TIME

The Commission discussed what their starting time preference was for the regular Commission Meetings. Commissioner Byrnes and Commissioner Via preferred a 7:30 p.m. start time. Mayor Arthur, Commissioner Lockeby, and Commissioner Tarrer preferred to remain with the 7:00 p.m. start time. Presently, no changes will be made.

4. MULTI-PURPOSE FIELD AT CENTENNIAL PARK

Mr. Forte advised that they have 300 x 350 feet that the Commission can use for whatever type of field they would like to create. Commissioner Byrnes stated that he would like to see an open field for unorganized sports which is open to the public at all times. This is not intended to add another recreational program at this time. Parking issues were discussed and the Commission agreed that the south fifty feet should be used for off street parking. The field will simply be a 300 x 300 open grass area, no adjunct equipment.

1. POLITICAL SIGNS

Mr. Forte advised the Commission that any changes they make to their current regulations cannot be any more stringent than what we have for other temporary signs. The temporary sign ordinance allows for a maximum of twelve square feet on commercial property and no more than two "real estate size" signs on residential property. Concerns were raised over infringement on the right to free speech if they only allowed residents to have two signs. The majority of the Commission felt two was adequate, but Commissioner Via did not agree. Political Signs regulations shall remain the same as those for other temporary signs.

2. CITY CHAPLAIN

Mr. Forte advised the Commission that the position of City Chaplain simply does not exist anywhere else for them to explore its role. Three cities in the area still designate a Police Chaplain and its role is generally defined as: 1) responding to death notification calls, 2) providing employee counseling, and 3) being recommended to provide counseling to members of the public. The City has had a good relationship with the United Brethren Church and Reverend Chuck McKewon has offered his counseling services to any City employee who felt in need. The City has traditionally called upon Rev. McKewon for occasions in which a chaplain was desired. However, no formal steps establishing the role were ever taken. The Commission was in unanimous agreement that in situations where we believe we need a chaplain, Rev. McKewon should be called. However, there was some disagreement as to formalizing this role and Chief Shinnamon advised there was really no pressing need from his department.

COMMUNICATIONS

Mr. Forte advised the Commission that he would like to do a Request for Qualifications for to contract Surveyor. They would be utilized / paid on an as-needed basis under a perpetual contract with a cancellation clause. He also advised the Commission that it was just brought to his attention that the Engineering contract expired February 1999. He must again go out for bid and would like to have the next contract also set-up as a perpetual contract with a cancellation clause. He felt this type of contract would be more efficient for their professional services.

ADJOURNMENT

The workshop officially adjourned at approximately 11:50 p.m.

City of Holly Hill

William D. Arthur, Mayor

Attest:

Jeaneen P. Clauss, City Clerk