

**MINUTES
COMMISSION WORKSHOP
CITY OF HOLLY HILL, FLORIDA**

JUNE 10, 2008

1. CALL TO ORDER

Mayor Roland D. Via called the workshop to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 9:00 p.m. Attending with Mayor Via were Commissioners John Penny, Mark Reed, and Liz Towsley. Also attending were the following staff members: City Manager Tim Harbuck, Finance Director Kurt Swartzlander, Assistant Finance Director Susan Worde, Community Development Director Doug Gutierrez, and City Clerk Valerie Manning.

2. A) CUSTOMER PAYMENT OPTIONS

Kurt Swartzlander, Finance Director, showed a power-point presentation to the Mayor and City Commission pertaining to several customer payment options for utility customers and answered any questions or concerns that they may have had.

*There was **CONSENSUS** from the Mayor and City Commission to go with Option 3 which included Option 2: Convenience Fee to citizens (Fee varies based on volume, Fee covers vendor cost and CC company % fees) (average fee is \$3.50 to \$5.00).*

~~B) PROCEDURES / POLICY FOR APPOINTING BOARD MEMBERS~~

*There was **CONSENSUS** from the Mayor and City Commission to continue this workshop item on June 24th when Commissioner Glass will be present to participate in the discussion.*

3. ADJOURNMENT

The workshop officially adjourned at approximately 9:40 p.m.

Attest:

City of Holly Hill, Florida

Valerie Manning
City Clerk

Roland D. Via
Mayor

Florida Statutes 286.011 and Government-In-The-Sunshine Manual

“The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term “minutes” as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting.”

A verbatim copy of Sunshine Law meetings (e.g. City Commission meetings/workshops/Agency meetings and CRA meetings) are available upon request to the City Clerk during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m.