M I N U T E S
SPECIAL COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA
June 15, 1999

1. CALL TO ORDER – ROLL CALL

Mayor William D. Arthur called the meeting to order in Commission Chambers at City Hall, 1065 Ridgewood Avenue at 7:15 p.m. Present were Mayor Arthur, Commissioners J. D. Mellette, Shirley Heyman, and Roland Via.

Also attending were City Manager Don Lusk; Public Works Director Milt Hallman; Economic Development Director Ira Corliss; and City Clerk Jeaneen Clauss.

2. SEWER SYSTEM EVALUATION SURVEY AND FACILITY PLAN UPDATE.

A. Financial Impact on System Users
B. Capital Finance Plan

Richard Fernandez, President and Engineer of Quentin L. Hampton Associates, gave the following presentation to the Commission and the Public on the Sewer System Evaluation Survey and Facility Plan Update:

> This Public Hearing was advertised in the News Journal and the Facility Plan and Capital Improvements Plan were available for review in the Office of the City Clerk. This is an update of certain elements of the North Coastal Volusia County Plan, which was proposed during the late seventies. This document addresses the items in the State Bureau of Facility Funding checklist. There are no negative environmental impacts. The City observed major flow increases during wet weather. They were selling 30 million gallons of water per day and treating 60 million gallons of sewer per day. The City applied for a planning loan to do the following: 1) smoke test; 2) inspect manholes; 3) clean and televise; and 4) prepare plans and specifications for cost effective correction. Quentin L. Hampton Associates and the subcontractor, dms Environmental accomplished the following: 1) smoke test – 175,000 feet; 2) inspect manholes – 600 manholes; 3) clean and televise sewer – 120,000 feet. The results of this were as follows: 1) repair manholes – 77; 2) point repairs – 59; 3) test and seal – 52,700 feet; 4) reline – 29,900 feet (items 2, 3, and 4 are the real work in restoration). A cost effective analysis was performed and it showed that the expense of the work was justified. The project was scheduled and a cost estimate developed. The project cost estimate is the basis for the Capital Finance Plan which has an annual debt service estimate of $217,647, 6.4% of gross revenue, 3% interest rate from the State. Utilizing 1989 census data, the User Charge equates to 1.18% of the average household income

($20,420). The Capital Cost equates to 2.29% of this average household income, which equals $534 per unit.

Mayor Arthur inquired about the line size and Mr. Fernandez advised that eight inch and ten inch pipe would be used, with the eight inch pipe having a flow capacity of 500,000 gallons per day.

Public Works Director Milt Hallman asked Mr. Fernandez to itemize the overall project cost. Mr. Fernandez responded as follows:

Construction	$2,000,000
Preconstruction Costs	$95,000
Contingency	$200,000
Technical Services	$110,000
Other Costs to Reimburse City	$55,000
Loan Reserve	$74,000
(State requires 3% of loan amount)	
Bureau of Facility Funding	$50,000
Design Allowance	$13,000
Administrative Allowance	$2,000
TOTAL PROJECT COST	$2,699,000

Michael Smith, 709 Grove Avenue, inquired as to what type of material the pipe was made from and what how long the repairs would last. Mr. Fernandez responded the material is clay and it would last fifty years.

3. RESOLUTION 99-R-18, ADOPTING THE FACILITY PLAN UPDATE AND THE CAPITAL FINANCE PLAN AS REQUIRED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

Mayor Arthur read 99-R-18 by short title.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING THE FACILITY PLAN UPDATE AND THE CAPITAL FINANCE PLAN AS REQUIRED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Via moved Approval of Resolution 99r-17, seconded by Commissioner Mellette.

Commissioner Via commended the City Staff on the work they did for this, including the workshop they had where everything was broken down – supplying them enough information to make their decision easier.

The motion **CARRIED** 4-0 on roll call: Via, yes; Mellette, yes; Heyman, yes; Arthur, yes.

4. RESOLUTION 99R-17. AFFIRMING AND SUPPORTING THE REMOVAL OF PARKING IN FRONT OF THE LAMAR TRANSIT/VOTRAN BUS ENCLOSURES.

City Manager Don Lusk read 99-R-17 by short title.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AFFIRMING AND SUPPORTING THE REMOVAL OF PARKING IN FRONT OF THE LAMAR TRANSIT/VOTRAN BUS ENCLOSURES; PROVIDING FOR REPEAL OF ALL RESOLUTIONS IN CONFLICT HEREWITH, AND PROVIDING AN EFFECTIVE DATE.

City Manager Don Lusk advised the Commission that Economic Development Director Ira Corliss had given them each a handout, which listed the fifteen parking spaces that would be lost. There was discussion on each. Four spaces would be lost in front of City Hall but no one uses these anyway. Three spaces would be lost in front of SunTrust but they have a large parking lot. Six spaces would be lost in front of Florida Health Care but they have a two large parking lots. Two would be lost in front of a motel but that is one that Mr. Corliss advised they would like to see be improved or removed. Commissioner Mellette stated his concern over the present parking in these locations due to the problems caused when cars try to get back out on US1. Commissioner Via stated that this would go right along with their present streetscape project and inquired as to the timeline for getting the bus enclosures. Farakzad Bali, Engineer with Ghyabi Lassiter and Associates, responded that once this resolution was approved they would send their request to FDOT for their approval and proceed very quickly once that was received. Commissioner Via asked why they needed to do a resolution for this, when it is a State controlled road. Mr. Bali responded that it was at FDOT's request. Public Works Director Milt Hallman stated that, in the past six months, FDOT had sought City input on projects affecting the City.

Commissioner Mellette moved Approval of Resolution 99-R-17, seconded by Commissioner Via.

The motion **CARRIED** 4-0 on roll call: Mellette, yes; Via, yes; Heyman, yes; Arthur, yes.

5. ADJOURNMENT TO EXECUTIVE SESSION

The meeting officially adjourned at approximately 7:45 p. m.

WILLIAM D. ARTHUR, MAYOR

ATTEST:

JEANEEN P. CLAUSS, CITY CLERK