M I N U T E S
REGULAR COMMISSION MEETING
COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING
CITY OF HOLLY HILL, FLORIDA

August 13, 2013

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Penny Currie, Donnie Moore and Elizabeth Albert.

Also attending were the following staff members: City Attorney Scott Simpson, City Manager James A. McCroskey, Finance Director Kurt Swartzlander, Assistant Finance Director Catherine Colwell, Police Chief Mark Barker, Fire Chief Jim Bland, City Planner Tom Harowski, Community Services Director Jacki Maswary, Economic Development Director Lynn Dehlinger, Human Resources Manager Sandy Fenwick, Corporal Ivan Robinson, and City Clerk Valerie Manning.

B. Invocation

Pastor Chuck McKeown from United Brethren in Christ led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

2. MINUTES

Minutes from the Regular City Commission meeting – July 23, 2013 *(City Clerk)*

Commissioner Moore moved ***APPROVAL*** *for the* ***MINUTES****, seconded by Commissioner Albert.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

3. PUBLIC PARTICIPATION

Regarding items not on the agenda

Mayor Johnson opened public participation.

The following individuals came forward to address the City Commission about various issues: Snake Andress, 433 Walker Street, Holly Hill; Bob Bishop, 402 Flomich Avenue, (old Bishop's Dairy Business Park) Holly Hill; Roger Healy, 1211 Charter Oaks, Holly Hill; Linn Dreger, 1003 Indian Oaks Drive West, Holly Hill; Ann Marie Sikorski, 328 Burleigh Avenue, Holly Hill.

Mayor Johnson closed public participation.

Commissioner Albert commended and thanked Mr. Healy for his continuing efforts in participating with the school board and his interest for the kids in the community.

4. CONSENT AGENDA

A. *Law Enforcement Trust* Fund (LETF) Expenditure Request ~ Video Camera Replacement/Command Trailer Interior *(Police Chief)*

B. 2013-2014 Fiscal Year Pay Period / Holiday Calendar *(Human Resources Manager)*

*Commissioner Moore moved **APPROVAL** for the **CONSENT AGENDA**, seconded by Commissioner Albert.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Albert – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

5. BUSINESS AGENDA

A. PUBLIC HEARING – SECOND READING OF ORDINANCE 2941, REDEVELOPMENT DISTRICT OVERLAY BUFFER REDUCTIONS *(City Planner)*

City Attorney read by title only:

ORDINANCE NO. 2941

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS, BY AMENDING SECTION 114-637 ALLOWING MODIFICATIONS TO CERTAIN REGULATIONS WITHIN THE REDEVELOPMENT DISTRICT OVERLAY; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Penny moved **APPROVAL** for **Second Reading of Ordinance 2941 to include a motion to reduce the buffer to 5 feet**, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

B. FIRST READING OF ORDINANCE 2942, BOND REQUIREMENT FOR EXCAVATION CONTRACTORS *(Building Official)*

City Attorney read by title only:

ORDINANCE NO. 2942

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING SECTION 58-102 (EXCAVATION PERMIT REQUIRED) OF THE CITY OF HOLLY HILL CODE OF ORDINANCES TO REQUIRE CONTRACTORS TO POST A BOND; PROVIDING FOR EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Albert moved **APPROVAL** for **First Reading of Ordinance 2942**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

There was some discussion amongst the Mayor, Commissioners and staff.

*Commissioner Moore made a motion to **CALL THE QUESTION**, seconded by Commissioner Penny.*

The motion **CARRIED** 4-1 by roll call vote on ***CALL THE QUESTION***: Moore – Yes, Penny – Yes, Currie – Yes, Albert – No, and Mayor – Yes

The motion **CARRIED** 4-1 by roll call vote on ***MAIN MOTION***: Albert – Yes, Penny – Yes, Currie – No, Moore – Yes, and Mayor – Yes

C. **RESOLUTION 2013-R-48, INTERLOCAL AGREEMENT FOR MUNICIPAL FLEET FUELING SERVICES WITH COUNTY OF VOLUSIA** *(Community Services Director)*

City Attorney read by title only:

RESOLUTION NO. 2013-R-48

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF VOLUSIA TO PROVIDE MUNICIPAL FLEET FUELING SERVICES; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Penny moved ***APPROVAL*** *for* ***Resolution 2013-R-48,*** *seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

D. **RESOLUTION 2013-R-49, RED LIGHT CAMERA ADMINISTRATIVE FEE AND CLERICAL SUPPORT** *(Police Chief)*

City Attorney read by title only:

RESOLUTION 2013-R-49

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, ESTABLISHING AN ADMINISTRATIVE FEE FOR RED LIGHT CAMERA HEARINGS; AND AUTHORIZING THE CITY CLERK TO ACT AS CLERK TO THE CITY'S RED LIGHT CAMERA HEARING OFFICER; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Currie moved ***APPROVAL*** *for* ***Resolution 2013-R-49****, seconded by Commissioner Penny.*

Mayor Johnson opened public participation.

The following individuals came forward to address the City Commission about the Red Light Camera Administrative Fee and Clerical Support: Jim Legary, 342 Burleigh Avenue, Holly Hill; Nick Mostert, 715 Marlene Drive, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 4-1 by roll call vote: Currie – Yes, Penny – Yes, Moore – No, Albert – Yes, and Mayor – Yes

E. RESOLUTION 2013-R-50, WATER TREATMENT PLANT IMPROVEMENTS FY 2013 *(Community Services Director)*

City Attorney read by title only:

RESOLUTION 2013-R-50

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MCMAHAN CONSTRUCTION FOR THE PROJECT WATER TREATMENT PLANT IMPROVEMENTS FY 2013; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Penny moved ***APPROVAL*** *for* ***Resolution 2013-R-50****, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

F. RESOLUTION 2013-R-51, RECREATION PROGRAM PROVIDER – CENTER AVENUE & HOLLYLAND PARK FACILITIES *(Community Services Director)*

City Attorney read by title only:

RESOLUTION 2013-R-51

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH UNITED BRETHREN IN CHRIST TO OPERATE AS RECREATION PROVIDER – CENTER AVENUE & HOLLYLAND PARK FACILITIES; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Penny moved ***APPROVAL*** *for* ***Resolution 2013-R-51****, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

G. RESOLUTION 2013-R-52, RECREATION PROGRAM PROVIDER – DAYTONA AVENUE FACILITY *(Community Services Director)*

City Attorney read by title only:

RESOLUTION 2013-R-52

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED CONTRACT WITH VOLUSIA FLAGLER YMCA TO OPERATE AS RECREATION PROVIDER – DAYTONA AVENUE FACILITY; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Albert moved ***APPROVAL*** *for* ***Resolution 2013-R-52****, seconded by Commissioner Penny.*

Mayor Johnson opened public participation.

The following individuals came forward to address the City Commission about the Red Light Camera Administrative Fee and Clerical Support: Linn Dreger, 1003 Indian Oaks Drive West, Holly Hill; Arthur Morris, 807 Silver Beach Drive, Holly Hill; Ann Marie Sikorski, 328 Burleigh Avenue, Holly Hill; Diana Allen, 427 Elsie Avenue, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 4-1 by roll call vote: Albert – Yes, Penny – Yes, Currie – Yes, Moore – No, and Mayor – Yes

H. RESOLUTION 2013-R-53, OVERHEAD TO UNDERGROUND UTILITIES CONVERSION PROJECT – ELECTRICAL ENGINEERING SERVICES PROPOSAL FROM DICKENS & ASSOCIATES, INC. *(Community Services Director)*

City Attorney read by title only:

RESOLUTION 2013-R-53

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DICKENS & ASSOCIATES, INC., FOR SERVICES RELATED TO THE CRA CORRIDOR OVERHEAD TO UNDERGROUND UTILITIES CONVERSION AND STREETSCAPE IMPROVEMENT PROJECT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **Resolution 2013-R-53**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation.

The following individuals came forward to address the City Commission about the Red Light Camera Administrative Fee and Clerical Support: Mike Chuvan, 407 Miriam Avenue, Holly Hill; Snake Andress, 433 Walker Street, Holly Hill; Jim Legary, 342 Burleigh Avenue, Holly Hill; Arthur Morris, 807 Silver Beach Drive, Holly Hill; Jeff Martin, 934 Jasmine Avenue, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

I. RESOLUTION 2013-R-54, GROUP HEALTH INSURANCE & GROUP LIFE INSURANCE PROPOSALS *(Finance Director)*

City Attorney read by title only:

RESOLUTION NO. 2013-R-54

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FLORIDA HEALTH CARE FOR MEDICAL INSURANCE COVERAGE FOR THE EMPLOYEES BEGINNING THE FISCAL YEAR OCTOBER 1, 2013 TO SEPTEMBER 30, 2014; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Albert moved ***APPROVAL*** *for* ***Resolution 2013-R-54****, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Albert – Yes, Moore – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

6. RECESS THE REGULAR CITY COMMISSION MEETING

7. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING

BUSINESS AGENDA

A. RESOLUTION 2013-R-55, OVERHEAD TO UNDERGROUND UTILITIES CONVERSION PROJECT – ELECTRICAL ENGINEERING SERVICES PROPOSAL FROM DICKENS & ASSOCIATES, INC. *(Community Services Director)*

City Attorney read by title only:

RESOLUTION 2013-R-55

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DICKENS & ASSOCIATES, INC. FOR SERVICES RELATED TO THE CRA CORRIDOR OVERHEAD TO UNDERGROUND UTILITIES CONVERSION AND STREETSCAPE IMPROVEMENT PROJECT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **Resolution 2013-R-55**, seconded by Commissioner Albert.*

Mayor Johnson opened public participation.

The following individuals came forward to address the City Commission about the Red Light Camera Administrative Fee and Clerical Support: Mike Chuvan, 407 Miriam Avenue, Holly Hill; Jim Legary, 342 Burleigh Avenue, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

8. COMMUNICATIONS

a. City Manager

None.

b. City Attorney

Attorney Simpson gave a brief overview/update on the residency summons issue to the Mayor and City Commission.

c. City Clerk

None.

d. Mayor & Commissioners

Commissioner Penny asked if a sign could be put up at the middle school informing the community about the Youth Recreation Program taking place with United Brethren in Christ; asked about forming a "slush fund"/ "care to share" program to help those in the community who may need it (i.e. the lady whose house got damaged last week when the car ran into it).

Commissioner Currie appreciates the residents input; reminded everyone that she will be at The Market on Thursday evening; September 26th Senior Expo at The Market; likes the idea of a "Review Committee for Code Enforcement", maybe the Commission can come up with something.

Commissioner Albert recognized the Police and Fire Department for coming out and participating in the "National Night Out"; it was a good event; commended the PD and FD for the quick response on Peacock pertaining to the lady's house that got damaged by the car; kids are back to school on Monday, reminded everyone to be careful and watch out for the kids as they walk and ride their bikes to school; apologized to Commissioner Moore for her outburst earlier.

Mayor Johnson spoke briefly about the power outages last Saturday evening and the "Care to Share" program, good idea to do something like that.

9. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 9:05 pm.

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Valerie Manning
City Clerk