

MINUTES

**MINUTES  
REGULAR COMMISSION MEETING  
CITY OF HOLLY HILL, FLORIDA**

**JULY 8, 2008**

**1. CALL TO ORDER**

**A. Roll Call**

Mayor Via called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:00 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley.

Also attending were the following staff members: City Manager Tim Harbuck, Assistant City Attorney Scott Simpson, Public Works Director/City Engineer Chris Hurst, Finance Director Kurt Swartzlander, Assistant Finance Director Susan Worde, Commander Mark Barker, Ron Spencer, Fire Department, Community Development Director Doug Gutierrez, Information Technology Director Scott Gutauckis, PAL/Recreation Executive Director Chuck Beach, Human Resources Director Diane Cole, Community Redevelopment Area Coordinator Marsha Radulovich, and City Clerk Valerie Manning.

**B. Invocation**

Mayor Via delivered the invocation.

**C. Pledge of Allegiance to the Flag**

**2. PROCLAMATIONS AND PRESENTATIONS**

Mayor Via presented a Beautification Award Certificate to Roger Healy on behalf of Charter Oaks community; award presentation to the Police and Fire Departments; and a proclamation on behalf of Ray Beltrami, Utilities Division Supervisor.

**3. CONSENT AGENDA**

- Minutes from the Community Redevelopment Agency meeting – June 24, 2008
- Minutes from the Regular City Commission meeting held on June 24, 2008
- Minutes from the City Commission workshop – June 24, 2008
- Surplus Vehicles and Equipment – Public Works Department

*Commissioner Glass moved **APPROVAL** for the Consent Agenda, seconded by Commissioner Reed.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Reed – Yes, Towsley – Yes, Penny – Yes, Mayor Via – Yes

**4. AUDIENCE PARTICIPATION**  
**Regarding items not on the agenda.**

The following individuals came forward to speak to the Mayor and City Commission: Rose Schuhmacher, Director of the Holly Hill Chamber of Commerce; Roger Healy, Charter Oaks; Gilles Blais, 710 Magnolia Avenue; and Sheila Hancock, 130 – 8<sup>th</sup> Street.

**5. PUBLIC HEARING – SECOND READING OF ORDINANCE 2833, CITY COMMISSION HONORARIUM**

Attorney Simpson read by short title:

**ORDINANCE NO. 2833**

**AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING SECTION 2-30 (EXPENSE ALLOWANCE, HEALTH AND LIFE INSURANCE, AND HONORARIUM) TO PROVIDE THAT THE CITY COMMISSION MEMBERS SHALL BE COMPENSATED AS EMPLOYEES OF THE CITY; SETTING FORTH THE EXPENSES TO BE PAID BY THE CITY COMMISSION MEMBERS AND THE EXPENSES TO BE PAID BY THE CITY WHICH ARE INCURRED BY THE COMMISSION MEMBERS; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Mayor Via opened public participation. No one spoke.**

*Commissioner Glass moved **APPROVAL** for the Second Reading of Ordinance 2833, seconded by Commissioner Penny.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Penny – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes

**8. COMMITTEE REPORTS**  
**Members of the Commission are encouraged to give a brief report from the various committees on which they serve.**

No reports.

**9. COMMUNICATIONS**

**A. City Manager**

Mr. Harbuck mentioned the various scrapbooks that are up in the attic and asked if the Commission wouldn't mind turning those books over to the Historic Preservation Society as part of their museum. Mr. Dean Wiggins, Chairman of the Historic Preservation Society came forward and spoke briefly about what the Society is doing in regards to gathering information for the museum.

**B. City Attorney**

Attorney Simpson gave a brief update regarding the FDLE situation/investigation to the Mayor and City Commission. Attorney Simpson informed them that FDLE reported back that they will not be conducting the investigation. There was some discussion amongst the Mayor, City Commission, staff and Attorney Simpson and there was a suggestion that a letter be sent to Governor Charlie Crist to appoint independent counsel for this situation.

**C. Mayor & Commissioners**

Commissioner Glass mentioned the situation at the Salvation Army site.

Commissioner Reed spoke about the sidewalks next to JAVA Junction and the dumpster.

Commissioner Penny thanked Roger Healy for his participation in the school meetings and for the update on the schools; asked if staff can contact Pat Drago in regards to the K-8 program at Holly Hill Elementary and get an update from her on that.

Commissioner Glass spoke briefly about the fuel surcharge for Universal Towing.

Mayor Via mentioned that it would be a good idea to get a City flag and there was consensus from the Commission to have staff look into a design for them.

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**10. ADJOURNMENT**

The meeting officially adjourned at approximately 7:50 p.m.

Attest:

City of Holly Hill, Florida

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Valerie Manning  
City Clerk

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Roland D. Via  
Mayor

**Florida Statutes 286.011 and Government-In-The-Sunshine Manual**

*“The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term “minutes” as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting.”*

*A verbatim copy of Sunshine Law meetings (e.g. City Commission meetings/workshops/Agency meetings and CRA meetings) are available upon request to the City Clerk during regular business hours, Monday through Friday,  
8:00 a.m. to 5:00 p.m.*