M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA

July 25, 2006

1. CALL TO ORDER

A. Roll Call

Mayor Via called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:03 p.m. Attending with Mayor Via were Commissioners John Penny, Gilles Blais, Mark Reed and Traci A. Anderson.

Also attending were City Manager Joe Forte, Assistant City Attorney Scott Simpson, Commander Mark Barker, Community Development Director/City Planner Doug Gutierrez, Public Works Director/City Engineer Christ Hurst, Finance Director Brenda Gubernator, PAL Executive Director Chuck Beach, Information Technology Director Scott Gutauckis, and City Clerk Valerie Manning.

B. Invocation

Mayor Via delivered the invocation.

C. Pledge of Allegiance to the Flag

2. PRESENTATIONS & PROCLAMATIONS

- **Historic Preservation Society – Presentations**

Mayor Via and Dean Wiggins, Chairman of the Historic Preservation Board, presented Historic Landmark plaques to the following honorees:

1) James and Peggy Ainslie, 1589 Riverside Drive
2) Richard and Nadine Williams, 201 LPGA Blvd.
3) Edward and Claire Wyland, 920 Daytona Ave.
4) Daniel Thomas, 900 Riverside Drive
5) Barry and Joanne Zinn, 154 – 4th Street
6) Wilson and Carolyn Glass, 912 May Ave.
7) Doug and Anne Kneller, 1112 Riverside Drive

- **Women's National Golden Glove Championships – Presentation to Maranda Whitley**

Mayor Via and Chuck Beach, PAL Executive Director, presented Maranda Whitley with a *Certificate of Achievement* for the Women's National Golden Glove Championships that was held on Friday, June 23, 2006, in Hollywood, Florida. Mr. Beach also introduced Daryl Fromm who is the former IBO Light heavyweight Champ who helped train Ms. Whitley.

3. CONSENT AGENDA

- Minutes from the Regular City Commission Meeting – June 27, 2006
- Minutes from the City Commission Workshop – June 27, 2006
- Minutes from the Regular City Commission Meeting – July 11, 2006
- Minutes from the City Commission Workshop – July 11, 2006
- Disposal of Property – Fire Department
- Impact Fee Ordinances – NO ACTION TAKEN

Report of Purchase Orders over $5,000

- U.S. Foundry and MFG Corp. – $5,673.12

*Commissioner Penny moved **APPROVAL** of the items on the consent agenda, seconded by Commissioner Anderson.*

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Anderson – Yes, Reed – Yes, Blais – Yes, Mayor Via – Yes.

4. AUDIENCE PARTICIPATION
Regarding items not on the agenda.

Mr. Forte presented the Mayor and Commissioners an evaluation chart of the parking issues at Sunrise Park North/South for Parks Seafood Restaurant on Riverside Drive. This evaluation was evaluated by the Holly Hill Police Department starting from Wednesday, June 28, 2006 through Wednesday, July 19, 2006.

The following individuals spoke in reference to the parking at Sunrise Park and Parks Seafood Restaurant: Joyce Waters, Ormond Beach, Victoria Vincent, Holly Hill, Anthony Rowe, Ormond Beach, Bob Solomon, Daytona Beach, Doug Kneller, Holly Hill, Steve Smith, Holly Hill, Jack Myers, Holly Hill, Carey Stander, Holly Hill, and Jim Legary, Holly Hill.

Brief discussion took place between the Mayor, Commissioners and Mr. Kneller.

Mr. Forte mentioned the improvements that have taken place over at Sunrise Park. Those improvements are to help anyone who may attend the park as well as Parks Seafood Restaurant. City crewmen have installed vertical poles to limit people from parking on the grass, two ramps have been installed that lead up to the wooden walkway that go through the trees and there is lighting on the ramps. The cost of these improvements were split between the City, most of it City's labor, and the other half was divided between Mr. Kneller and Parks Seafood Restaurant.

Brief discussion took place amongst the Mayor and Commissioners and Mr. Forte in regards to solutions for the parking issues at Sunrise Park North/South side.

Jeni Trepasso, Administrative Assistant, Holly Hill Chamber of Commerce, asked for permission to advertise their Annual Golf Scramble on the digital sign.

*Commissioner Anderson moved for **APPROVAL** to allow the Chamber of Commerce to advertise the Annual Golf Scramble on the digital sign, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Anderson – Yes, Blais – Yes, Reed – Yes, Penny – Yes, Mayor Via – Yes.

Steve Smith, 1410 Riverside Drive, asked the Mayor and Commissioners about two-year term limits for their elected seats. The City Clerk informed Mr. Smith that it would take 25% of the registered voters to bring forth a referendum on the ballot regarding term limits.

Brief discussion took place amongst the Mayor and Commissioners and Mr. Smith.

Jim Legary, 342 Burleigh Avenue, spoke about Parks Seafood Restaurant and parking issues.

5. PUBLIC HEARING – SECOND READING OF ORDINANCE 2778 – AMEND SECTION 114-688, FLAG LOTS, IN THE CITY'S LAND DEVELOPMENT REGULATIONS

Mr. Simpson read by short title:

ORDINANCE NO. 2778

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA; AMENDING SECTION 114-688 (FLAG LOTS) TO PROHIBIT THE CREATION OF FLAG LOTS, EXCEPT IN SITUATION FOR PRE-EXISTING LOT WITH NO ACCESS TO A PUBLIC ROAD; AND AMENDING SECTION 114-763 (MINIMUM STREET FRONTAGE) TO REQUIRE A MINIMUM LOT ROAD FRONTAGE EQUAL TO AT LEAST NINETY PERCENT (90%) OF THE MINIMUM LOT WIDTH AND PROHIBITING THE CREATION OF FLAG LOTS IN THE CITY; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Reed moved **APPROVAL** of Second Reading for Ordinance 2778, seconded by Commissioner Blais.*

Mayor Via opened public participation. No one spoke.

The motion **CARRIED** 5-0 on roll call: Reed – Yes, Blais – Yes, Penny – Yes, Anderson – Yes, Mayor Via – Yes.

6. PUBLIC HEARING – SECOND READING OF ORDINANCE 2779, REZONING – AMENDING AN INDUSTRIAL PLANNED UNIT DEVELOPMENT (IPUD) AGREEMENT – 975 GOLF AVENUE – <u>APPLICANT</u>: PLAZA GRANDE, LLC

Mr. Simpson read by short title:

ORDINANCE NO. 2779

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING ORDINANCE NO. 2352, THE LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 5 ACRES, LOCATED ON THE SOUTH SIDE OF GOLF AVENUE NEAR ITS INTERSECTION WITH FIESTA CIRCLE, AMENDING THE IPUD, INDUSTRIAL PLANNED UNIT DEVELOPMENT DISTRICT; APPROVING AN AMENDED MASTER DEVELOPMENT PLAN AND INCORPORATING IT INTO THIS ORDINANCE FOR THE PURPOSE OF REGULATING THE USE AND DEVELOPMENT OF THE PROPERTY; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

*Commissioner Penny moved **APPROVAL** of Second Reading for Ordinance 2779, seconded by Commissioner Blais.*

Mayor Via opened public participation. No one spoke.

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Blais – Yes, Reed – Yes, Anderson – Yes, Mayor Via – Yes.

7. RESOLUTION 2006-R-19, PROPOSED MILLAGE RATE – FISCAL YEAR 2006-2007

Mr. Simpson read the body of said Resolution:

RESOLUTION NO. 2006-R-19

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING A PROPOSED MILLAGE RATE FOR THE YEAR BEGINNING OCTOBER 1, 2006; PROVIDING FOR A PUBLIC HEARING ON MILLAGE RATE; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Blais moved **APPROVAL** of Resolution 2006-R-19, seconded by Commissioner Penny.*

Mayor Via opened public participation. No one spoke.

Commissioner Anderson mentioned to the Mayor and Commissioners that she would like to have a workshop on this one more time. There was *consensus* from the Mayor and Commissioners to do that on August 8^{th}.

Commissioner Reed mentioned that the Mayor and Commissioners know how he feels about it. He believes that a 21% assessment increase is too high and it should be lowered.

There was brief discussion amongst the Mayor, Commissioners and Mr. Forte regarding the proposed millage rate, Resolution 2006-R-19.

The motion **CARRIED** 4-1 on roll call: Blais – Yes, Penny – Yes, Reed – No, Anderson – Yes, Mayor Via – Yes.

8. RESOLUTION 2006-R-20, FLORIDA RECREATIONAL DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) – GRANT FOR SUNRISE PARK IMPROVEMENTS

Mr. Simpson read by short title:

RESOLUTION NO. 2006-R-20

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, EXPRESSING THE INTENT TO ACCEPT GRANT FUNDS FROM THE FLORIDA RECREATIONAL DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) FOR THE DEVELOPMENT OF SUNRISE PARK; AMENDING THE ADOPTED CAPITAL IMPROVEMENTS PROGRAM TO INCLUDE THE PROJECT; PROVIDING FOR REPEAL OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Penny moved ***APPROVAL*** *of Resolution 2006-R-20, seconded by Commissioner Blais.*

Mayor Via opened public participation. No one spoke.

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Blais – Yes, Anderson – Yes, Reed – Yes, Mayor Via – Yes.

9. RESOLUTION 2006-R-21, EQUAL EMPLOYMENT OPPORTUNITY (EEO) PLAN

Mr. Simpson read by short title:

RESOLUTION NO. 2006-R-21

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING AN EQUAL EMPLOYMENT OPPORTUNITY PROGRAM PLAN TO INSURE FULL AND EQUAL PARTICIPATION OF MEN AND WOMEN REGARDLESS OF RACE OR NATIONAL ORIGIN IN THE CITY OF HOLLY HILL WORKFORCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Reed moved ***APPROVAL*** *of Resolution 2006-R-21, seconded by Commissioner Anderson.*

Mayor Via opened public participation. No one spoke.

The motion **CARRIED** 5-0 on roll call: Reed – Yes, Anderson – Yes, Penny – Yes, Blais – Yes, Mayor Via – Yes.

10. POTABLE WATER TREATMENT PLANT UPGRADES PHASE 1 – CONSTRUCTION PHASE SERVICES

Mr. Forte mentioned that this is Phase 1 for the improvements over at the water treatment plant and this is to approve Quentin L. Hampton Associates, Inc., to proceed with the upgrades in the amount of $44,927.

*Commissioner Anderson moved **APPROVAL** for Quentin L. Hampton Associates, Inc., to proceed with the Construction Phase Services for the Potable Water Treatment Plant Upgrades Phase 1 for a total estimated fee of $44,927, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Anderson – Yes, Blais – Yes, Reed – Yes, Penny – Yes, Mayor Via – Yes.

11. EMERGENCY GENERATOR FOR RECREATION CENTER

Mr. Forte mentioned that after the hurricanes in 2004, staff learned that it was important for them to do something over at the Recreation Department. They used the Recreation Department immediately after the hurricanes and during power outages to allow employees to bring their family there so that the employees can come back to work so the City could get up and operating as soon as possible. This emergency generator will be for the Recreation Department and will be purchased from Ring Power in the amount of $36,190.

*Commissioner Penny moved **APPROVAL** for the purchase of an emergency generator for the Recreation Building from Ring Power in the amount of $36,190, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Blais – Yes, Anderson – Yes, Reed – Yes, Mayor Via – Yes.

12. 3RD STREET TURN LANE REVISIONS – BID RESULTS

Mr. Hurst spoke briefly and described the need for the 3rd Street turn lane revisions near Nova Road.

*Commissioner Penny moved **APPROVAL** to award the bid to Militello Contracting in the amount of $16,950, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Blais – Yes, Reed – Yes, Anderson – Yes, Mayor Via – Yes.

13. BIOLOGICAL TREATMENT UNITS (BTU) #1 AND #2 REPAIRS

Mr. Hurst spoke briefly about the Biological Treatment Units (BTU) #1 and #2 repairs that are needed. Florida Environmental Construction will do the necessary repairs on the BTU #1 and #2 in the amount of $24,400.

Commissioner Blais moved ***APPROVAL*** *to authorize Florida Environmental Construction to do the necessary repairs on BTU #1 and #2 for a total cost of $24,400, seconded by Commissioner Anderson.*

The motion **CARRIED** 5-0 on roll call: Blais – Yes, Anderson – Yes, Reed – Yes, Penny – Yes, Mayor Via – Yes.

14. COMMITTEE REPORTS
Members of the Commission are encouraged to give a brief report from the various committees on which they serve.

Mayor Via mentioned WAV and the next meeting will be August 23rd. The MPO and VCOG did not meet in July.

15. COMMUNICATIONS
A. City Manager

Mr. Forte informed the Mayor and Commissioners that in September, the City will be having the annual Citizen/Employee/Business of the Year banquette and said that the Commission selects the “Citizen of the Year” and they can discuss the process at the next workshop on August 8th. He mentioned the Council on Aging on establishing the Senior Center and they stated that they should be up and running in the month of October 2006. There will be a Planning and Appeals Board appointment and Beautification Advisory Board appointments on the next City Commission agenda, August 8th. One position is available for the Planning Board and three positions available for the Beautification Board. Staff received word that the DOT is going to put the lighting on Nova Road between 8th Street and Flomich Avenue and the City is responsible to pay for the maintenance on that. Peg Smith, School Superintendent will be speaking on the State of the School District at Indigo on September 20th at 8:00 a.m. One representative from the City Commission is needed to serve on their audit interview committee on Tuesday, August 8th and 14th. Commissioner Anderson stated that she would do it. The next Institute for Elected Municipal Officials is in the Melbourne/Brevard area on October 6th and 8th.

B. City Attorney

None.

C. Mayor & Commissioners

Commissioner Blais mentioned the ceremony he attended today in South Daytona for Coach Piggotte.

Commissioner Penny mentioned he attended a ceremony last week at WORC where they and the Center for the Visually Impaired received a grant from Microsoft to set up a computer lab for visually impaired people.

Mayor Via spoke about Coach Piggotte and praised Mr. Gutauckis for the excellent job on the Web site regarding the new Antiques on the Avenue Web site. He also mentioned *Bright House* who came forward, $50,000 a year for four years for the Boys and Girls Clubs. He mentioned that he would like to donate $50 to Maranda Whitley so she can compete in the Ring Side Championships in Kansas City, Missouri next week. She is in need of $900. Commissioners Blais and Anderson also donated $50 and Attorney Simpson stated whatever Ms. Whitley is not able to raise, he would make up the difference so she can go to the Championships.

16. ADJOURNMENT

The meeting officially adjourned at approximately 9:40 p.m.

Attest:	City of Holly Hill, Florida
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Valerie Manning City Clerk	Roland D. Via Mayor