

MINUTES
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA

JULY 22, 2008

1. CALL TO ORDER

Mayor Roland D. Via called the meeting to order in the Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley. Also attending were the following staff members: City Manager Tim Harbuck, Finance Director Kurt Swartzlander, Assistant Finance Director Susan Worde, Community Development Director Doug Gutierrez, Public Safety Director Chief Don Shinnamon, PAL/Recreation Executive Director Chuck Beach, Public Works Director/City Engineer Chris Hurst, Community Redevelopment Coordinator Marsha Radulovich, and City Clerk Valerie Manning.

Also present: Alex Law, AICP, Senior Associate, Herbert-Halback, Inc. (HHI)

2. AUDIENCE PARTICIPATION

Regarding items not on the agenda.

None.

3. DISCUSS DESIGN CONCEPTS, LOCATIONS AND COSTS MASTER PLAN TRANSIT SHELTER FACILITIES, PEDESTRIAN AMENITIES, GATEWAYS, PUBLIC SIGNAGE AND STREET LIGHTING OPTIONS FOR THE STREETScape PROJECT – HERBERT-HALBACK, INC. CONSULTANT PRESENTATION

Alex Law, AICP, Senior Associate, Herbert-Halback, Inc. (HHI) showed a PowerPoint presentation to the Agency regarding the design concepts, locations and costs of the transit shelter facilities, pedestrian amenities, gateways, public signage and street lighting options for the streetscape project.

Mayor Via opened public participation.

The following individuals came before the Agency to speak: Maureen Monahan, 215 – 5th Street; Gilles Blais, 710 Magnolia Avenue.

Mayor Via closed public participation.

Mayor Via recessed the Agency meeting at approximately 7:07 p.m. to start the Regular City Commission meeting at approximately 7:07 p.m. Mayor Via mentioned that the Agency meeting will continue after the regular meeting has adjourned.

The Agency meeting reconvened at approximately 10:37 p.m.

Mayor Via asked Sheila Hancock to come before the Agency and share with them her gateway designs. There was some discussion amongst the Agency, staff and Mr. Law and Ms. Hancock agreed to get in touch with Mr. Law about her gateway designs and see if any of her ideas could be implemented into what HHI has already designed.

4. CONTRACT OFFER TO JOHN KASTNER – OWNER OF HOLLY HILL SALVAGE AND JUNK

Ms. Radulovich showed a map of the junk yard and other junk yards within the area. There was consensus from the Agency for Ms. Radulovich to move forward with looking into offering a contract to Mr. Kastner and perhaps work with the County as well.

5. PURCHASE OF 228 – 10TH STREET SINGLE-FAMILY DWELLING
– (At the July 16th CRA Advisory Board meeting the Board voted 6-0, not to purchase this dwelling unit)

Ms. Radulovich spoke briefly about the purchasing of 228 – 10th Street single-family dwelling unit to the Agency. There was consensus amongst the Agency for staff to see if the owner would accept an offer in the amount of \$125,000.

6. INCUBATOR FEASIBILITY STUDY COST ESTIMATE(S)

Ms. Radulovich updated the Agency regarding the incubator feasibility study cost estimates. Ms. Radulovich came before the Agency to request consensus to send out a Request for Proposal (RFP) and the Agency gave Ms. Radulovich direction to move forward with the RFP.

7. ADJOURNMENT

The meeting officially adjourned at approximately 12:00 a.m.

Attest:

City of Holly Hill, Florida

Valerie Manning
City Clerk

Roland D. Via
Mayor

Florida Statutes 286.011 and Government-In-The-Sunshine Manual

“The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term “minutes” as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting.”

*A verbatim copy of Sunshine Law meetings (e.g. City Commission meetings/workshops/Agency meetings and CRA meetings) are available upon request to the City Clerk during regular business hours, Monday through Friday,
8:00 a.m. to 5:00 p.m.*