

M I N U T E S
BUDGET WORKSHOP MEETINGS
CITY OF HOLLY HILL, FLORIDA
JULY 19, 20, AND 21, 1993

1. CALL TO ORDER

Mayor Thomas C. Ryan called the meeting to order in Council Chambers, Sica Hall, 1065 Daytona Avenue, Holly Hill, FL. at 7:00 p.m.

Answering roll call were Mayor Ryan, Councilman Arthur Byrnes, Councilman J. D. Mellette, and Councilman Jim Gaither. Councilman Robert Chesnowitz was absent.

Also attending were City Manager Ralph Hester, Finance Director Brenda Gubernator and Deputy City Clerk Sue W. Blackwell.

Public Services Director Marc Chattin was present the night of July 19th and answered questions regarding the proposed budget for his departments.

Mayor Ryan read a memo from Councilman Chesnowitz to be included in the records of this meeting. (see attached)

City Manager Hester said basically the proposed budget "holds the line" at 5.46 mils making the City of Holly Hill the only City in the area to be decreasing the taxes. He stated the City had a decrease of \$2.1 million in assessed evaluations, approximately fourteen thousand dollars (\$14,000) would be lost in revenue. Mr. Hester said he felt this was a very realistic budget.

2. PUBLIC SERVICES

Transportation/Street & Road Facilities

Mr. Chattin gave a brief summary of the major capital items he was requesting being (a) resurfacing and remarking two hundred (200) feet on the east side of Ridgewood Avenue (b) drainage improvement program
(c) purchase of street sweeper and a parts washer.

Council had a lengthy discussion on the items with the major emphasis on a Street Sweeper. It was decided to leave the street sweeper in the proposed budget with the understanding if the budget needed to be cut this could be an item that could be cut.

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Councilman Byrnes asked if there could be a breakdown of the salaries of each position in the next budget and he was also concerned about how much overtime was absolutely necessary.

Mr. Chattin stated he felt any overtime his department used was absolutely necessary.

There was a lengthy discussion on overtime and the control of overtime.

Buildings and Grounds

Mr. Chattin said the vast request of Capital is for Ross Point Park. Other requests include the tennis court, batting cage and elementary school improvements. The Beautification Board also had made some requests.

There was a lengthy discussion on the Beautification Boards request and it was decided some of the items they were asking for could come out of the operating expense and also some grant funds might be left over to help out with Sunrise Park landscaping. Council decided to leave the Beautification Budget as is and let the Board decide which projects to do.

Solid Waste Control Services

Mr. Chattin said the Capital item being requested is roll off containers. He said the need for roll off containers has increased which means business is good.

A lengthy discussion on recycling and roll offs ensued.

There was a brief discussion on the "Bad Debt List" and how these bad debts could be controlled.

Water and Sewer Enterprise Fund

Mr. Chattin went through the line items with Council.

The Renewal and Replacement Fund expenditures were increased by \$5000 for painting the Ground Storage Tank at the Water Plant.

The Finance Director told Council a 3.2% increase for water has been figured into the budget. She told them the ordinance and the Bond

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issue says the City will raise the rates at least to meet the Consumer Price Index.

Capital Projects Fund - City Hall Renovations

Mr. Chattin went over the different projects with Council. There was a lengthy discussion on "wet lands" monitoring.

Mr. Chattin said the City Hall Renovations are on track and should be able to be built within Budget. Mr. Chattin also said if progress was stopped it will cost more to do the renovations than if the renovations are completed.

It was the consensus of the Council that progress should be continued on the renovations of City Hall and the Police Station.

There were no further changes made to the Public Services/Utilities proposed budgets and the the meeting was adjourned at 9:10 p.m.

JULY 20, 1993

1. CALL TO ORDER

Mayor Thomas C. Ryan called the meeting to order in the Council Chambers, Sica Hall, 1065 Daytona Avenue, Holly Hill, Fl. at 7:00 p.m.

Answering roll call were Mayor Ryan, Councilman Arthur Byrnes, Councilman J.D. Mellette and Councilman Jim Gaither. Councilman Robert Chesnowitz was absent.

Also attending were City Manager Ralph Hester, Finance Director Brenda Gubernator and Deputy City Clerk Sue W. Blackwell.

Building Official Tim Harbuck, Recreation Supervisor Chuck Beach, and Police Chief Pat Finn were present to go over their departments proposed budgets.

PROTECTIVE INSPECTIONS BUDGET/BUILDING & ZONING

Councilman Byrnes questioned the need for the part-time Code Enforcement Officer and Mr. Harbuck assured him the part-time officer was kept quiet busy during on the weekends especially with Garage Sales. Mr. Harbuck said he thought the part-time position was definitely needed.

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There were no changes to this section of the Budget.

RECREATION

City Manager Hester said the goal is to break even with the programs. He said recreation needs to appeal more to the 18-44 year old market.

He said there are 3800 people in this age category according to the census. He also said recreation is taking a poll to see what kind of activities the citizens are looking for.

The July 4th and the Winterfest activities were discussed. It was the consensus of Council to leave the budget as is for these events but to try and tailor the July 4th activities more. Mrs. Hutchinson, secretary for the recreation department, said the Winterfest was going to be handled a little differently this year and she expected it to be more successful than in the past.

Mayor Ryan voiced concern over the price of Automobile insurance. He was concerned it was too high and asked Mrs. Gubernator to look into other insurance companies. A lengthy discussion ensued.

Councilman Byrnes questioned the fact that there was no money budgeted for subscriptions and Mr. Beach stated the publications were really of no use it was decided not to renew them.

There were no changes made to the Recreation Budget.

LAW ENFORCEMENT

Chief Finn had Sgt. Allen Espy model the "proposed" new blue uniform. Chief Finn asked Council for comments or suggestions. It was the consensus of Council to go ahead with the "blue" uniform and they would like to see the department in the new uniform by Christmas.

There was a lengthy discussion on the need for the new radar equipment in the proposed budget. It was decided to leave it in the budget.

There were no changes in the Law Enforcement Budget.

GENERAL GOVERNMENT

City Council

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Reduced City Council subscriptions and memberships by three hundred dollars (\$300) by cancelling the advertisement for FLC Convention and the Florida Trend subscription.

There were no other changes in the Council budget.

City Manager

It was noted the Deputy City Clerk position had been moved to the City Manager's Department.

City Council requested the City Manager to review all subscriptions and memberships to see if any could be deleted by no dollar amount was set. (Such as the Clark Boardman subscription for the City Attorney and the Master Card Annual fee).

There were no changes to the City Manager's Budget.

The meeting was adjourned at 9:10 p.m.

JULY 21, 1993

1. CALL TO ORDER

Mayor Ryan called the meeting to order in Council Chambers, Sica Hall, 1065 Daytona Avenue, Holly Hill, Fl. at 7:00 p.m.

Answering roll call were Mayor Ryan, Councilman Arthur Byrnes, Councilman J.D. Mellette, Councilman Robert Chesnowitz, and Councilman Jim Gaither.

Also attending were City Manager Ralph Hester, Finance Director Brenda Gubernator and Deputy City Clerk Sue W. Blackwell.

Chief Robert Lacy answered questions concerning his departments portion of the Budget.

GRANTS AND AIDS

The first portion of the evening was set aside for various charities/businesses to come before the Council with their requests.

The following action was taken by Council Consensus:

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1. To budget **\$1250 for Volusia County Business Development.** This is a \$1250 reduction in the proposed amount.
2. To budget **\$300 for the Alzheimer's Association.**
3. To budget **\$1500 for Council on Aging "Meals on Wheels".**
4. To budget **\$200 for I-Care.**
5. To budget **\$100 for Volusia County Mediation Service.**
6. To budget **\$100 for Citizen's Information and Referral Services.**
7. To budget **\$100 for WORC.**
8. To budget **\$100 for Traveler's Aid.**
9. To budget **\$3500 plus used equipment for Holly Hill Chamber of Commerce.**
10. To budget **\$200 for Volusia Children's Campaign.**
11. To budget **\$500 for Christmas Club.**

The monies proposed for Stewart Treatment Center and the Museum of Arts and Sciences were deleted from the Budget.

At this time a short recess was taken and Councilman Chesnowitz left the meeting.

Public Safety/Fire Control

City Manager Hester said this budget has the man hours available to allow Chief Lacy to go to the traditional Chief's shift, which is a day shift instead of the rotating shift he is now on.

There were no changes made to the Fire Department budget.

General Government/Finance

Mrs. Gubernator said the Finance budget has changed with the Deputy City Clerk moving to the City Manager's budget.

Council suggested Finance look into different Auditors and getting proposals from other Accountants.

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There were no changes to the Finance budget.

Civil Service

There were no changes to the Civil Service budget.

Councilman Gaither brought up the question of whether the City could hold one election instead of two. (one election - winner take all)
It was asked that this item be placed on a future agenda.

2. ADJOURNMENT

With nothing further to come before the Council the meeting was adjourned at 10:05 p.m.

Mayor

ATTEST:

City Clerk/Manager