

**MINUTES
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA**

July 10, 2012

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners Rick Glass, Donnie Moore, and Elizabeth Towsley-Patton.

Absent: Commissioner John Penny.

Also attending were the following staff members: City Manager James McCroskey, City Attorney Scott Simpson, Finance Director Kurt Swartzlander, Assistant Finance Director Catherine Coldwell, Police Chief Mark Barker, Fire Chief Ron Spencer, Community Services Director Jacki Maswary, Human Resources Manager Sandy Fenwick, Economic Development Director Lynn Dehlinger, CRA Coordinator Grace Galiano, Officer Jason Weiss and City Clerk Valerie Manning.

B. Invocation

Mayor Johnson led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

Commissioner Glass made a motion to excuse Commissioner Penny from the City Commission meeting.

2. MINUTES

Minutes from the Regular City Commission meeting – June 26, 2012 (*City Clerk*)

*Commissioner Moore moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Glass.*

The motion **CARRIED** 4-0 by roll call vote: Moore – Yes, Glass – Yes, Patton – Yes, and Mayor – Yes

3. PUBLIC PARTICIPATION – Regarding items not on the agenda.

Mayor Johnson opened public participation.

The following individual came forward to speak:

- David Rowe, 900 May Avenue, Holly Hill – Addressed the City Commission by handing out information regarding dinosaur bones that were discovered on city property many years ago and would like to know if the city could look into where they may have been buried.

Mayor Johnson closed public participation.

4. CONSENT AGENDA

Law Enforcement Trust Fund (LETF) Request – 2008 Ford Crown Victoria Police Inspector and Holly Hill Police Graphics Package and Cosmetic Repairs (*Police Chief*)

*Commissioner Glass moved **APPROVAL** for the **CONSENT AGENDA**, seconded by Commissioner Moore.*

The motion **CARRIED** 4-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, and Mayor – Yes

5. BUSINESS AGENDA

A. RESOLUTION 2012-R-31, ACCOUNTS RECEIVABLE WRITE OFF – UTILITY SERVICES (*Finance Director*)

Attorney Simpson read by title only:

RESOLUTION 2012-R-31

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, PROVIDING FOR THE WRITE OFF OF OUTSTANDING ACCOUNTS RECEIVABLE AMOUNTS; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Simpson informed the Mayor and Commissioners that this is primarily an accounting procedure to take off the books. The collection agency will still try to collect the fees.

Mr. Swartzlander stated the outstanding accounts have already been sent to the collection agency. The debt will be transferred to their current accounts; these figures owed are after deposits have already been applied.

Mayor Johnson opened public participation.

The following individual came forward to speak:

- Jim Legary, 342 Burleigh Avenue, Holly Hill – Addressed the City Commission by asking how did they get to owing so much; how did they get so high?
Mr. Swartzlander explained the process of the billing cycle, deposits and late notices that are sent out before the customers' water is turned off.

Mayor Johnson closed public participation.

*Commissioner Glass moved **APPROVAL** for **Resolution 2012-R-31**, seconded by Commissioner Moore.*

The motion **CARRIED** 4-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, and Mayor – Yes

B. RESOLUTION 2012-R-32, DISASTER DEBRIS MANAGEMENT AND SUPPORT SERVICES (*Community Services Director*)

Attorney Simpson read by title only:

RESOLUTION 2012-R-32

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SCIENCE APPLICATIONS INTERNATIONAL CORPORATION FOR DISASTER DEBRIS MANAGEMENT AND SUPPORT SERVICES UNDER VOLUSIA COUNTY RFP 07-P-139BB; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Glass moved **APPROVAL** for **Resolution 2012-R-32**, seconded by Commissioner Moore.*

Mr. McCroskey this is just a preventer measure in case of a disaster.

Mayor Johnson opened public participation.

The following individual came forward to speak:

- Jim Legary, 342 Burleigh Avenue, Holly Hill – Addressed the City Commission by why is there two of them.

Ms. Maswary stated this is a debris monitoring company; the second agenda item is a backup debris removal and the rates are in the City Clerk's office.

Mayor Johnson closed public participation.

Simon Carlyle from SAIC spoke about the rates and informed the Mayor and Commissioners that there is no retain fee being applied.

The motion **CARRIED** 4-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, and Mayor – Yes

C. RESOLUTION 2012-R-33, DISASTER RECOVERY SERVICES CONTRACT – DEBRIS REMOVAL, REDUCTION AND DISPOSAL (*Community Services Director*)

Attorney Simpson read by title only:

RESOLUTION 2012-R-33

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CROWDERGULF FOR DISASTER RECOVERY SERVICES UNDER VOLUSIA COUNTY RFP 11-P-75JD; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Glass moved **APPROVAL** for **Resolution 2012-R-33**, seconded by Commissioner Moore.*

Mr. McCroskey stated this is the backup contract from the last meeting that was already approved.

The motion **CARRIED** 4-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, and Mayor – Yes

D. PUBLIC HEARING – RESOLUTION 2012-R-34, 2002 WATER AND SEWER BOND REFINANCING (*Finance Director*)

Attorney Simpson read by title only:

RESOLUTION NO. 2012-R-34

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA SUPPLEMENTING RESOLUTION 92R-58, AS AMENDED; AUTHORIZING ISSUANCE OF THE CITY'S \$8,440,000 WATER AND SEWER SYSTEM REFUNDING REVENUE BOND, SERIES 2012 FOR PURPOSES OF REFUNDING CERTAIN OUTSTANDING OBLIGATIONS OF THE CITY; PLEDGING THE NET REVENUES OF THE UTILITY SYSTEM TO SECURE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BOND; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH BOND; PROVIDING CERTAIN TERMS AND DETAILS OF SUCH BOND; AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT AND THE APPOINTMENT OF AN ESCROW AGENT; DESIGNATING THE BOND AS A QUALIFIED TAX-EXEMPT OBLIGATION WITHIN THE MEANING OF THE INTERNAL REVENUE CODE AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Moore moved APPROVAL for Resolution 2012-R-34, seconded by Commissioner Glass.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Moore – Yes, Glass – Yes, Patton – Yes, and Mayor – Yes

E. SECOND ADDENDUM – EXTENSION OF OPERATING HOURS AT THE “THE 2ND STREET PUBLIC MARKET” (*CRA Coordinator*)

Mr. McCroskey stated this is a request from Omni Media Group to extend hours to show movies on Friday nights. When they decide to show a movie, it will be from 9:00 to 11:00 pm.

Commissioner Patton asked if this extends their contract and Mr. McCroskey told her no. Commissioner Patton asked who will be responsible for the cleanup. Mr. McCroskey told her the custodians will do it. Commissioner Patton shared her concerns about whether or not permits will need to be issued and concerns about the liquor license.

The motion **CARRIED** 3-1 by roll call vote: Glass – Yes, Moore – Yes, Patton – No, and Mayor – Yes

F. PUBLIC HEARING – RESOLUTION 2012-R-35, TRIM PROPOSED MILLAGE RATE FOR FY 2012-2013 BUDGET (*Finance Director*)

Attorney Simpson read by title only:

RESOLUTION NO. 2012-R-35

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012; PROVIDING FOR A PUBLIC HEARING ON MILLAGE RATE; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Glass moved APPROVAL for Resolution 2012-R-35, seconded by Commissioner Moore.

Mayor Johnson opened public participation.

The following individuals came forward to speak:

- Penny Currie, 779 Lakewood Drive, Holly Hill – Addressed the City Commission by suggesting that a workshop should have been scheduled to discuss the expenses.
- Jim Legary, 342 Burleigh Avenue, Holly Hill – Addressed the City Commission by stating that the City needs more money and shared his concerns about the millage rate.
- Jay Krandle, Ormond Beach – Addressed the City Commission by stating that last year was a millage rate increase.

Mayor Johnson closed public participation.

Commissioner Patton shared her concerns about the rate increase to 7.59. Commissioner Patton asked, “How can they know what rate to set when no budget meetings or workshops have been done?”

Commissioner Glass stated he would like to set the maximum rate of 7.59 and if the Commission decides they want to go lower at the next public hearing meetings, they can do that; they just can’t go higher.

The motion **CARRIED** 3-1 by roll call vote: Glass – Yes, Moore – Yes, Patton – No, and Mayor – Yes

6. COMMUNICATIONS

A. City Manager

Mr. McCroskey informed the Mayor and Commissioners that DOT delayed the Daytona Avenue bridge again; the State of Florida has turned down three bids that have been submitted. Jon Mica's Office has been very helpful and continues to help push this along. Mr. McCroskey reminded that the Green Task Force will be meeting on Monday at noon if anyone would like to attend and the Pat Northey Holly Hill Greenway Trail dedication will be Friday, July 13th at 5:00 PM down by Marina Grande in front of the Public Market.

B. City Attorney

None.

C. City Clerk None.

None.

D. Mayor & Commissioners

Commissioner Moore shared his concerns with the County not cutting the grass along Riverside Drive and the calls he's been receiving from residents about it. Asked if the City is able to write code violations against another municipality (Volusia County) and Attorney Simpson told him no, the City can't do that.

Commissioner Patton wanted to apologize to the public and the citizens regarding the TRIM agenda item; thanked the Police and Fire Departments and Public Works for handling the situation at her neighbor's house across the street.

7. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 8:05 pm.

Valerie Manning
City Clerk