M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA

June 25, 2013

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Penny Currie, Donnie Moore and Elizabeth Albert.

Also attending were the following staff members: City Manager James A. McCroskey, City Attorney Scott Simpson, Finance Director Kurt Swartzlander, Police Chief Mark Barker, Fire Chief Jim Bland, City Planner Tom Harowski, Community Services Director Jacki Maswary, Economic Development Director Lynn Dehlinger, Building Official Larry Hites, Sergeant Toby Wall, City Clerk Valerie Manning.

B. Invocation

Mayor Johnson led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

2. MINUTES

A. Minutes from the Regular City Commission & Community Redevelopment Agency (CRA) meeting – June 11, 2013 *(City Clerk)*

B. Minutes from the Budget Workshop – June 18, 2013 *(City Clerk)*

*Commissioner Moore moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Albert.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Albert – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

Mr. McCroskey and Commissioner Albert asked if Corporal Robinson and the Holly Hill Police Explorers can come forward for a presentation. Commissioner Albert thanked everyone who participated in making Kids on The Hill a huge success and especially, thanked the Police Explorers for helping. Commissioner Albert announced that $293.00 were donated to the Police Explorers program and thanked them and appreciated all their hard work during the event.

3. PRESENTATION

Smith + Murray Studios, Inc. ~ 1200 Center Avenue Feasibility Study ~ Final Report *(Community Services Director)*

Smith + Murray Studios, Inc. consultants were present to show a PowerPoint presentation to the Mayor and Commissioners pertaining to the final development plan, Phase 4 for 1200 Center Avenue property. The following consultants were present to speak about Phase 4: Stull & Lee, Inc., HR & A Advisors, Inc., RH-Ruth Hamberg – Landscape Architecture and Urban Design, Traffic Engineering Data Solutions, Inc., Tillman & Associates Engineering, LLC, Ramon Murray, Vinson Camacho – Associate Designer.

4. PUBLIC PARTICIPATION

Regarding items not on the agenda

Mayor Johnson opened public participation.

The following individuals came forward to speak:

- Rose Schuhmacher, Executive Director for Holly Hill Chamber of Commerce, Holly Hill – Addressed the City Commission by thanking Public Works guys for helping her move to The Market. She appreciates their hard work and efforts in helping her get settled in.
- Eddie Colosimo, 745 Ridgewood Avenue, Bikers for First Amendment Rights (B.F.F.A.R.), Holly Hill – Addressed the City Commission by thanking the Police Department for stepping in and helping them escort the Veterans on their bikes out of town on Father’s Day weekend; the Sheriff’s Office was supposed to do that but didn’t show up.

Mayor Johnson closed public participation.

5. CONSENT AGENDA

RFQ-ENG-13-01 ~ Electrical Engineering Services: Overhead to Underground Utility Conversion *(Community Services Director)*

Commissioner Albert asked that this item be pulled for discussion. Commissioner Albert shared her concerns about one RFQ being submitted for the job; she doesn’t feel that one submittal is the best; Commissioner Currie shared the same concerns.

*Commissioner Moore moved **APPROVAL** for the **CONSENT AGENDA**, seconded by Commissioner Penny.*

The motion **CARRIED** 3-2 by roll call vote: Moore – Yes, Penny – Yes, Currie – No, Albert – No, and Mayor – Yes

6. <u>BUSINESS AGENDA</u>

A. FIRST READING OF ORDINANCE 2939, REPEAL OF SWEEPSTAKES CENTER SPECIAL EXCEPTION *(City Planner)*

Attorney Simpson read by title only:

ORDINANCE NO. 2939

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS, BY REPEALING SECTION 114-708 ALLOWING SWEEPSTAKES CENTERS AS A SPECIAL EXCEPTION USE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Penny moved **APPROVAL** for **First Reading of Ordinance 2939**, seconded by Commissioner Albert.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Albert – Yes, Moore – Yes, Currie – Yes, and Mayor – Yes

B. FIRST READING OF ORDINANCE 2940, CONVERSION OF OVERHEAD ELECTRIC TO UNDERGROUND ELECTRIC *(Building Official)*

Attorney Simpson read by title only:

ORDINANCE NO. 2940

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA CREATING SECTION 14-181 (CONVERSION OF OVERHEAD ELECTRIC SERVICE TO UNDERGROUND ELECTRIC SERVICE) REQUIRING THE CONVERSION OF OVERHEAD ELECTRIC SERVICE TO UNDERGROUND ELECTRIC SERVICE FOR PROPERTY LOCATED IN CERTAIN AREAS OF THE CITY IF ELECTRICAL REPAIRS OR IMPROVEMENTS OF A CERTAIN DOLLAR AMOUNT ARE PERFORMED

ON THE PROPERTY; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **First Reading of Ordinance 2940**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

C. FIRST READING OF ORDINANCE 2941, BOND REQUIREMENT FOR EXCAVATION CONTRACTORS *(Building Official)*

Attorney Simpson read by title only:

ORDINANCE NO. 2941

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING SECTION 58-102 (EXCAVATION PERMIT REQUIRED) OF THE CITY OF HOLLY HILL CODE OF ORDINANCES TO REQUIRE CONTRACTORS TO POST A BOND; PROVIDING FOR EXCEPTIONS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **First Reading of Ordinance 2941**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation.

The following individual came forward to speak:

- Gilles Blais, 710 Magnolia Avenue, Holly Hill – Addressed the City Commission by informing them that when the plans were drawn up for the old middle school property that the underground utilities were never placed on the plans; suggested that staff and developers make sure they show on the plans this time around. Makes it easier if someone has to go back and look at history of the project.

Mayor Johnson closed public participation.

There was some discussion amongst the Mayor, Commissioners, staff and Attorney Simpson. Commissioner Albert shared her concerns about paragraph two; suggested that there be no language in there about waiving fees; if the contractors do a good job they will get their money back anyways. Mr. McCroskey respectfully disagreed with Commissioner Albert stating that there are one or two contractors who are doing work on the weekends and not finishing the jobs. It's not fair for every contractor to pull a bond permit if they're doing a good job.

*Commissioner Moore moved **to AMEND TO REPEAL PARAGRAPH 2**, seconded by Commissioner Currie.*

Further discussion amongst the Mayor, Commissioners, Mr. McCroskey and Attorney Simpson; there was ***consensus to withdrawal all motions made and pull this item from the agenda***.

D. RESOLUTION 2013-R-42, WATER SYSTEM IMPROVEMENTS BETWEEN US 1 AND RIVERSIDE DRIVE – BID AWARD *(Community Services Director)*

Attorney Simpson read by title only:

RESOLUTION 2013-R-42

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MASCI CORPORATION AND EXECUTE CHANGE ORDER ONE; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore made a motion for **ARROVAL** for **RESOLUTION 2013-R-42**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Currie – Yes, Albert –Yes, and Mayor – Yes

E. RESOLUTION 2013-R-43, BOND ISSUANCE FOR WATER METER REPLACEMENT *(Finance Director)*

Attorney Simpson read by title only:

RESOLUTION 2013-R-43

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA AMENDING AND SUPPLEMENTING RESOLUTION 92-R-55, AS AMENDED; AUTHORIZING ISSUANCE OF THE CITY'S $1,540,000 WATER AND SEWER SYSTEM IMPROVEMENT REVENUE BOND, SERIES 2013, FOR PURPOSES OF FINANCING THE ACQUISTION AND INSTALLATION OF CERTAIN CAPITAL IMPROVEMENTS TO THE CITY'S UTILITY SYSTEM INCLUDING RADIO READ METERS AND RELATED HARDWARE AND SOFTWARE; PLEDGING THE NET REVENUES OF THE UTILITY SYSTEM TO SECURE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BOND; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE ISSUANCE OF SUCH BOND; PROVIDING CERTAIN TERMS AND DETAILS OF SUCH BOND; DESIGNATING THE BOND AS A QUALIFIED TAX-EXEMPT OBLIGATION WITHIN THE MEANING OF THE INTERNAL REVENUE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Penny made a motion for **ARROVAL** for **RESOLUTION 2013-R-43**, seconded by Commissioner Moore.*

Mayor Johnson opened public participation.

The following individual came forward to speak:

- Jim Legary, 342 Burleigh Avenue, Holly Hill – Addressed the City Commission by asking several questions pertaining to the bond issuance for the water meter replacements.

Mayor Johnson closed public participation.

Mr. Swartzlander gave a brief staff report to help clarify the need for the bond issuance for the water meter replacements. Informed the Mayor and Commissioners that this will be a 10 year bond; paying form current revenues; water meters are failing daily. Once the meters have switched over to the data base they can be read daily instead of monthly and eventually will be able to go online so the customers can view their usage. The data will be collected daily and hourly.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Albert – Yes, Currie –Yes, and Mayor – Yes

F. RESOLUTION 2013-R-44, WATER METER REPLACEMENT CONTRACT *(Finance Director)*

Attorney Simpson read by title only:

RESOLUTION 2013-R-44

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH INNOVATIVE METERING SOLUTIONS; AMENDING THE WATER AND SEWER BUDGET; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Currie made a motion for **ARROVAL** for **RESOLUTION 2013-R-44**, seconded by Commissioner Albert.*

Mayor Johnson opened public participation.

The following individual came forward to speak:

- Mike Chuvan, Miriam Avenue, Holly Hill – Addressed the City Commission by asking what is the life expectancy on the equipment and who was the lowest bidder.

Mayor Johnson closed public participation.

Mr. McCroskey stated Badger Company will be supplying the meters and the warranty on them is 20 years.

The motion **CARRIED** 5-0 by roll call vote: Currie – Yes, Albert – Yes, Penny – Yes, Moore –Yes, and Mayor – Yes

7. COMMUNICATIONS

a. City Manager

Mr. McCroskey reminded everyone that Utility Billing, Building & Zoning Department will be located across the street and open for business effective Monday, July 1st. This move makes it more accessible for the elderly and the handicap customers. Informed the Mayor and Commissioners about an email of appreciation and thanks he received from a gentleman pertaining to Corporal Ivan Robinson. Gave an update on the Daytona Avenue bridge, its moving along. Asked if Police Chief Barker could come forward and speak briefly about the red light cameras.

b. City Attorney

None.

c. City Clerk

None.

d. Mayor & Commissioners

Commissioner Albert thanked Smith + Murray for a great presentation and the study that they put together with the community; thanked everyone who participated and helped with Kids on The Hill, great event; asked about the sidewalk by Calle Grande. Mr. McCroskey informed her that the matching funds for that project will be in next year's budget. Commissioner Albert mentioned the VOTRAN meeting with the County on Monday night. Commissioner Albert informed the public that she will have to cancel her "Walk & Talk" session for July 13th because she will be on vacation with her family.

Commissioner Moore read a letter about "community" for his comments.

Commissioner Currie thanked everyone who helped with Kids on The Hill, great event. Asked if during the undergrounding of utilities project if somehow the flooding issues along Ridgewood Avenue can be looked at and taken care of in the near future. Spoke about implementing public participation; would like to see the Commission make a move on this; wants to be able to participate with the citizens when they come forward to speak. Informed the public that she will be setting up a table at The Market twice a month for the citizens to come and talk, ask questions or share their concerns with her. On September 26th will be hosting a Senior Expo event, more information will follow when it gets closer.

Commissioner Penny thanked everyone for their help during Kids on The Hill and the Best of The Chamber was a great event as well; Hot Rods on The Hill was very well attended and good event this year; glad to hear that someone signed up and registered for their golf cart. Commissioner Penny informed the Mayor and Commissioners that he has no intentions of supporting an increase for any revenue for red light cameras or increasing the fees. Mentioned that he will be absent from the July 9th City Commission because he will be on vacation with his family that he takes the same time every year.

Mayor Johnson thanked everyone for their help with Kids on The Hill, great event as well as Hot Rods on The Hill. Spoke briefly about the VCOG meeting and gave an update about the VOTRAN meeting; mentioned that Julie Roseboom the K-8 Holly Hill School Principal will be missed, she will be going to a school in DeLand.

8. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 9:10 pm.

____

Valerie Manning
City Clerk