MINUTES
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA

MAY 13, 2008

1. CALL TO ORDER

Mayor Roland D. Via called the meeting to order in the Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:03 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley. Also attending were the following staff members: City Manager Tim Harbuck, Finance Director Kurt Swartzlander, Assistant Finance Director Susan Worde, Community Development Director Doug Gutierrez, Commander Mark Barker, Community Redevelopment Coordinator Marsha Radulovich, and City Clerk Valerie Manning.

2. AUDIENCE PARTICIPATION

Regarding items not on the agenda.

None.

3. ADD SPECIAL RESPONSE TEAM (SRT) OFFICER TO COMMUNITY POLICING PROGRAM

Commander Barker spoke briefly about adding a Special Response Team (SRT) officer to the Community policing program. Commander Barker gave a brief overview of the job description and informed the Mayor and Commissioners that this officer would be stationed at 240 Ridgewood Avenue, the new Police sub-station and that he/she would be heavily involved with the Holly Hill Police Explorer Program. There was some discussion about a vehicle being purchased for this officer and if one were to be purchased they would look into a hybrid vehicle. Funding for this officer would come out of the CRA budget in the amount of $39,000.

There was some discussion amongst the Mayor, City Commission, and staff regarding the SRT officer position and the funding.

*Commissioner Glass made a motion to **APPROVE** adding a Special Response Team (SRT) officer to the Community Policing program in the amount of $39,000 and the vehicle needed for this officer, seconded by Commissioner Reed.*

The motion **CARRIED** 4-1 by roll call vote: Glass – Yes, Reed – Yes, Penny – Yes, Towsley – No, Mayor Via – Yes

4. REJOIN THE BUSINESS DEVELOPMENT PARTNERSHIP (BDP)

Steve Tyler, Chairman of the Community Redevelopment Advisory (CRA) Board, spoke briefly about rejoining the Business Development Partnership (BDP) and spoke in favor of rejoining them and that it would be good for the City to be involved with them again. Mr. Tyler mentioned that the Advisory Board was in favor of being a part of the BDP and there was consensus from the Board to bring it to the Agency for approval.

Sam Goodwin, Economic Development Administrator, Business Development Partnership (BDP), spoke briefly about the BDP and shared some information about the partnership joining the City.

Marsha Radulovich, Community Redevelopment Coordinator, spoke briefly about the partnership and the annual funding to rejoin the BDP. The projected annual membership dues of $6,247 are based on the City's population of 12,494 at 50¢ per capita and this may be paid quarterly out of the CRA budget.

*Commissioner Penny made a motion to **APPROVE** rejoining the Business Development Partnership (BDP), seconded by Commissioner Glass.*

The motion **CARRIED** 3-2 unanimously: Penny – Yes, Glass – Yes, Reed – No, Towsley – No, Mayor Via – Yes

5. TRANSFER $100,000 ALLOCATED TO THE DEMOLITION GRANT PROGRAM TO THE COMMERCIAL PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM

Kurt Swartzlander, Finance Director, spoke briefly about the transfer of $100,000 to the demolition grant program to the commercial property improvement matching grant program.

*Commissioner Glass made a motion to **APPROVE** transferring $100,000 allocated to the demolition grant program to the commercial property improvement matching grant program, seconded by Commissioner Penny.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Penny – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes

6. PARTICIPATE IN SHARED STORMWATER RETENTION FACILITIES FOR COMMERCIAL DEVELOPMENT INVOLVING S & L BUSINESS PARK

Chris Hurst, Public Works Director/City Engineer, Doug Gutierrez, Community Development Director and staff spoke briefly about the shared stormwater retention facilities for the commercial development involving S & L Business Park located at 112 / 114 – 1st Street; Dino Paspalakis, the applicant, was present to answer any questions the Mayor or Commissioners may have had; Mr. Paspalakis came up and spoke briefly about the project and his intentions for that area and spoke briefly about the stormwater retention facilities for that property/project. Mr. Paspalakis mentioned that he is offering to pay the difference between the appraised value of the seller's asking price and then proceed to develop the site as a shared stormwater retention pond. The remainder of the shared retention pond capacity will be available for utilization by future development.

*Commissioner Glass made a motion to **APPROVE** the participation in shared stormwater retention facilities for commercial development involving S & L Business Park, seconded by Commissioner Reed.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Reed – Yes, Penny – Yes, Towsley – Yes, Mayor Via – Yes

7. ADJOURNMENT

The meeting officially adjourned at approximately 7:00 p.m.

Attest:	City of Holly Hill, Florida
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Valerie Manning City Clerk	Roland D. Via Mayor

<u>Florida Statutes 286.011 and Government-In-The-Sunshine Manual</u>

"The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term "minutes" as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting."

A verbatim copy of Sunshine Law meetings (e.g. City Commission meetings/workshops/Agency meetings and CRA meetings) are available upon request to the City Clerk during regular business hours, Monday through Friday,
8:00 a.m. to 5:00 p.m.