M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA
MAY 11, 2004

1. CALL TO ORDER

A. Roll Call

Mayor Arthur called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:10 p.m. Attending with Mayor Arthur were Commissioners Arthur Byrnes, Gilles Blais, Lou Schmitt, and Roland Via.

Also attending were City Manager Joe Forte, City Attorney Edward Simpson, Assistant to the City Manager Greg Wood, Development Coordinator Tim Harbuck, Public Works Director Milt Hallman, Public Safety Director Don Shinnamon, Community Redevelopment Coordinator Marsha Radulovich, and City Clerk Jeaneen Clauss.

B. Invocation

Mr. Hallman delivered the invocation.

C. Pledge of Allegiance to the Flag

2. PRESENTATIONS & PROCLAMATIONS

Presentation of Certificates to Builders Club for Shadow Day
Mayor Arthur presented certificates to the Builders Club students from Holly Hill Middle School who had participated in Shadow Day here at the City last week. The students present were Hannah Plante, Brianna Carly, and Leta Legary. The certificates for the rest of the students were given to their teacher to present to them at school.

Proclamation for Family Renew Community Day
Mayor Arthur asked Ms. Clauss to read the proclamation, which he presented to Claris Mac'Kie, Executive Director of Family Renew Community to celebrate their 15th Anniversary.

Proclamation Honoring Municipal Clerks Week
Mayor Arthur asked Ms. Clauss to read the proclamation, which he presented to her in honor of Municipal Clerks Week.

3. CONSENT AGENDA

Minutes of Regular Commission Meeting – April 27, 2004
Minutes of Commission Workshop – April 27, 2004
Report of Purchases between Five and Ten Thousand Dollars

- **Tom Cellie - $10,233.39**

*Commissioner Via moved **APPROVAL** of the items on the consent agenda, seconded by Commissioner Schmitt.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Schmitt – Yes, Blais – Yes, Byrnes – yes, Arthur - yes.

4. COMMITTEE REPORTS
Members of the Commission are encouraged to give a brief report from the various committees on which they serve.

Commissioner Schmitt advised that the Chamber of Commerce will hold its monthly meeting tomorrow and will be reviewing their bylaws. The next After Hours will be held on May 20th at Mobility Products.

Commissioner Via stated that the Water Authority of Volusia Executive Board met and put forward a recommendation not to approve the proposed budget because the funding mechanisms are not in place at this time resulting in a tripling of current assessments to the cities. The next meeting is scheduled for May 19th at 8:30 a.m.

Commissioner Blais stated that the City of Daytona Beach formally recognized their volunteers for the special events and one-third of them were from the City of Holly Hill. He displayed the certificate he received as one of the volunteers.

5. AUDIENCE PARTICIPATION
Regarding items not on the agenda.

None.

6. RESOLUTION 2004-R-19, VOLUSIA GROWTH MANAGEMENT COMMISSION APPOINTMENT

Mr. Simpson read by short title:

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPOINTING A MEMBER TO SERVE ON THE VOLUSIA GROWTH MANAGEMENT COMMISSION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Byrnes moved to **APPROVE** Resolution 2004-R-19 appointing John Heaphy, seconded by Commissioner Blais.*

Mr. Forte explained that this is a County Board for which we are authorized to appoint one member. Mr. Heaphy has served as the City's representative for fifteen years and would like to be reappointed. The Commission indicated they would like to hear from Mr. Heaphy on the activities of this Board and would like to receive copies of their minutes. Mr. Heaphy will be invited to speak to the Commission at a future meeting and Ms. Clauss will request to be on the VGMC mailing list for agendas and minutes.

The motion **CARRIED** 5-0 on roll call: Byrnes – yes, Blais – yes, Schmitt – yes, Via – yes, Arthur - yes.

7. RESOLUTION 2004-R-20, ADOPTING UPDATED CITY GOALS

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA ADOPTING UPDATED GOALS FOR THE CITY; AND PROVIDING AN EFFECTIVE DATE.**

Commissioner Schmitt moved to ***APPROVE*** *Resolution 2004-R-20 appointing John Heaphy, seconded by Commissioner Byrnes.*

Mr. Forte explained that this resolution is prepared as a follow through from the Commission Goals Workshop held March 16th, 2004.

The motion **CARRIED** 5-0 on roll call: Schmitt – yes, Byrnes – yes, Via – yes, Blais – yes, Arthur - yes.

8. RESOLUTION 2004-R-21, EXPRESSING INTENT TO PARTICIPATE IN THE JOINT INFORMATION CENTER FOR VOLUSIA COUNTY

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, EXPRESSING THE INTENT TO PARTICIPATE IN THE JOINT INFORMATION CENTER OF VOLUSIA COUNTY; AND PROVIDING AN EFFECTIVE DATE.**

Commissioner Schmitt moved to ***APPROVE*** *Resolution 2004-R-21, seconded by Commissioner Blais.*

Commissioner Byrnes confirmed that this would not change how we distribute news effecting only our City.

The motion **CARRIED** 5-0 on roll call: Schmitt – yes, Blais – yes, Byrnes – yes, Via – yes, Arthur - yes.

9. SECOND READING OF ORDINANCE 2685, AMENDING THE COMPREHENSIVE PLAN FUTURE LAND USE DESIGNATION OF PROPERTY LOCATED ON THE WEST SIDE OF NOVA ROAD APPROXIMATELY 700 FEET SOUTH OF LPGA BOULEVARD FROM "URBAN MIXED USE" (VOLUSIA COUNTY) TO "GENERAL RETAIL COMMERCIAL" (CITY)

Mr. Simpson read by short title:

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING ORDINANCE 2265, THE COMPREHENSIVE PLAN, AS PREVIOUSLY AMENDED, BY REVISING FIGURE II-6, THE FUTURE LAND USE MAP, TO CHANGE THE FUTURE LAND USE DESIGNATION OF APPROXIMATELY 2.16 ACRES, LOCATED ON THE EAST SIDE OF NOVA ROAD (SR 5A) APPROXIMATELY 700 FEET SOUTH OF LPGA BOULEVARD, FROM "URBAN MIXED USE" (VOLUSIA COUNTY) TO "GENERAL RETAIL COMMERCIAL"; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

*Commissioner Via moved to **APPROVE** the Second Reading of Ordinance 2685, seconded by Commissioner Schmitt.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Schmitt – yes, Byrnes – yes, Blais – yes, Arthur - yes.

10. SECOND READING OF ORDINANCE 2687, ANNEXING PROPERTY LOCATED AT 1024 SOUTH NOVA ROAD

Mr. Simpson read by short title:

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED CONTIGUOUS TO THE CITY OF HOLLY HILL; REDEFINING BOUNDARIES OF THE CITY OF HOLLY HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Via moved to **APPROVE** the Second Reading of Ordinance 2687, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Byrnes – yes, Blais – yes, Schmitt – yes, Arthur - yes.

11. LIFT STATION IMPROVEMENTS AND REHABILITATION

This is for major rehabilitation of Lift Station Numbers 6, 15, 17A, and 18A. These improvements are budgeted from the Renewal and Replacement Wastewater account.

*Commissioner Via moved to **APPROVE** authorizing Quentin L. Hampton Associates, Inc. to prepare plans and specifications for the rehabilitation of Lift Stations Numbers 6, 15, 17A, and 18A for an estimated cost of $35,660, which includes design, surveys, construction observation, and professional services during construction, seconded by Commissioner Schmitt.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Schmitt – yes, Byrnes – yes, Blais – yes, Arthur - yes.

12. BIOLOGICAL TREATMENT UNIT #2 MAINTENANCE AND REPAIRS

This is to replace two twenty horsepower motors, drives, pillow blocks, and shaft on the number two unit. Motion Industries has given the City an estimate of $14,418.49, which is considerably less expensive and faster than Heyward Corporation. This repair is necessary to remain in compliance with our discharge permit.

*Commissioner Byrnes moved to **APPROVE** the purchase of parts from Motion Industries for an estimated cost of $14,418.49, seconded by Commissioner Schmitt.*

The motion **CARRIED** 5-0 on roll call: Byrnes – yes, Via – yes, Schmitt – yes, Blais – yes, Arthur - yes.

13. ALTA BRIDGE AND LPGA BOULEVARD AERIAL CROSSING BID RESULTS

The City went out for bid on this project and received two proposals to design, permit, and construct the crossing. One bid was for $32,000 and the other was for $115,620. The City had budgeted $35,000 for this project and recommends the low bidder, Municipal Contracting, who is currently doing other work in the City.

*Commissioner Schmitt moved to **APPROVE** awarding this project to Municipal Contracting, Inc. for $32,000, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Schmitt – yes, Byrnes – yes, Via – yes, Blais – yes, Arthur - yes.

14. STATE REVOLVING FUND LOAN AMENDMENT

Last August, the City Commission approved a change order to Schuller Construction for lining the interior of the storm sewer pipes and the funding of this was to be added to the existing Stormwater Improvements SRF project loan. This requires $520,000 in additional financing at a rate of 1.86% per annum – which is the lowest the rate has been in that time, so it is a good time to finalize this previously approved addendum action.

*Commissioner Schmitt moved to **APPROVE** authorizing the City Manager to execute Amendment 4 to the State Revolving Fund Loan Agreement, seconded by Commissioner Via.*

The motion **CARRIED** 5-0 on roll call: Schmitt – yes, Via – yes, Byrnes – yes, Blais – yes, Arthur - yes.

15. COMMUNICATIONS

A. City Manager

Mr. Forte reminded everyone that this Saturday, May 15th is the Waite Park dedication. He also mentioned the Holiday Party and asked if the Commission wanted to try two separate dinners this year – one for employees and one for board members. The majority of the Commission indicated they were in favor of splitting into two parties because it had grown into such a large event. Mr. Forte mentioned that this will be the last meeting for three months for Mr. Wood, who has been called into active duty in the Air Force. Mr. Forte also presented a status report on the Sica Hall renovation project, which he passed out copies of.

B. City Attorney

Mr. Simpson indicated he had nothing further to report.

C. Mayor and Commissioners

Commissioner Byrnes stated that he continued to hear from area businesses what a nice event the *Antiques on the Avenue* was and they would like to see it happen twice per year (Spring and Fall). Commissioner Via agreed with this thought. Commissioner Byrnes referred to Pamela Hasterok's column on <u>Urban Boundaries</u> and how it conveyed a lot of wrong information. There has been no negotiation between the cities and the county on this issue; the County simply prepared the plan and presented it with no opportunity for input / modification. Mayor Arthur indicated that he felt the County had taken a big step by coming forward to the cities with their plan before implementing it. Commissioner Byrnes noted the good comments in the paper from the Chief this past weekend in reference to consolidation of services. He then wished Mr. Wood the best during his active military duty tour.

Commissioner Blais stated that he felt the antique event was so successful because of the banner across Ridgewood and that the music event has not been successful without that banner – indicating that any event they want to pursue should be advertised in that manner or it is a lost cause. He also wished Mr. Wood good luck.

Commissioner Schmitt stated that Police Sergeant Jim Patton has been in the hospital and is very ill.

Referring to this newly proposed additional homestead tax exemption, Commissioner Via stated that County Councilman Dwight Lewis was on his radio show and had expressed concern over voters ruling by referendum – asking what happened to leaders? Commissioner Via stated that he will have Claris Mac'Kie on his radio show tomorrow at 10:00 a.m. to talk about Community Day.

Mayor Arthur encouraged everyone to attend the big event scheduled for Waite Park this Saturday.

16. ADJOURNMENT

The meeting officially adjourned at approximately 8:10 p.m.

Attest:	City of Holly Hill, Florida
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Jeaneen P. Clauss, CMC City Clerk	William D. Arthur Mayor