M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA

April 10, 2012

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Rick Glass, Donnie Moore and Liz Towsley-Patton.

Also attending were the following staff members: City Manager James McCroskey, City Attorney Scott Simpson, Finance Director Kurt Swartzlander, Police Chief Mark Barker, Fire Chief Ron Spencer, Community Services Director Jacki Maswary, CRA Coordinator Grace Galiano, Human Resources Manager Sandy Fenwick, City Planner Tom Harowski, and City Clerk Valerie Manning.

B. Invocation

Mayor Johnson led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

2. PRESENTATION

Police Department – Promotional Ceremony *(Police Chief Barker)*

Chief Barker presented new badges to the following individuals for promotion:

1. Corporal Rodney Erdman promoted to Sergeant.
2. Officer Robert Culver promoted to Corporal.
3. Sergeant Jeff Miller promoted to Captain.

Chief Barker recognized Lieutenant Gina Baker for serving the community for 10 years and was congratulated on her new position with the State Attorney's Office.

Ms. Maswary introduced to the Mayor and City Commissioners the City's new CRA Coordinator Gina Galiano.

3. MINUTES

Minutes from the Regular City Commission meeting – March 27, 2012 *(City Clerk)*

Commissioner Moore moved ***APPROVAL*** *for the* ***MINUTES****, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Glass – Yes, Penny – Yes, Patton – Yes, and Mayor – Yes

4. PUBLIC PARTICIPATION – Regarding items not on the agenda.

Mayor Johnson opened public participation.

The following individuals came forward to speak:

- Snake Andress, Snake's Welding, Holly Hill – Addressed the City Commission about the Civil War re-enactment and asked if he will need to get a permit for that event which will be three days.

  Mr. McCroskey informed Mr. Andress that the City has two-day tent permits and he would have to apply for that. Mr. McCroskey suggested to the Mayor and Commissioners that the approval for monies or the event should be placed on the next City Commission that will be in office because the calendar of events has already been approved by this Commission.

  Mr. Andress' friend came forward to give a brief history of the Civil War and the reason why they would like to do the event.

- Elizabeth A. Albert, 903 Dubber Lane, Ormond Beach – Addressed the City Commission about purchasing a document camera so the public can see what is being presented to the Commissioners during a meeting if someone comes up to read something. Ms. Albert handed out information regarding document cameras to consider.

- David Simms, 10th Street, Holly Hill – Addressed the City Commission by inviting them to the upcoming Holly Hill Historic Society open house on Monday, April 16th from 4:00 pm to 7:00 pm.

Mayor Johnson closed public participation.

5. CONSENT AGENDA

A. Mutual Aid Agreement renewal for Fire and/or Rescue Mutual Aid within Volusia County *(Fire Chief Spencer)*

B. Wrecker Service Agreement with Universal Towing, Inc. – Final Extension *(Police Chief Barker)*

C. Leasing Program for The Market *(Economic Development Director)*

*Commissioner Glass moved **APPROVAL** for the **Consent Agenda**, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, Penny – Yes, and Mayor – Yes

6. BUSINESS AGENDA

A. PUBLIC HEARING – SECOND READING OF ORDINANCE 2920, LOCAL BIDDER PREFERENCE *(City Planner)*

Attorney Simpson read by title only:

ORDINANCE NO. 2920

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, CREATING SECTION 30-78 LOCAL BIDDER PREFERENCE TO PROVIDE THAT THE CITY SHALL IMPLEMENT A LOCAL BIDDER PREFERENCE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Penny moved **APPROVAL** for **Second Reading of Ordinance 2920**, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Glass – Yes, Patton – Yes, and Mayor – Yes

B. RESOLUTION 2012-R-12, FLOMICH STREET SIDEWALK – PHASE 1 *(City Planner)*

Attorney Simpson read by title only:

RESOLUTION NO. 2012-R-12

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE SUBMITTAL OF AN APPLICATION TO THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION FOR XU BICYCLE/PEDESTRIAN FUNDING FOR THE FLOMICH AVENUE SIDEWALK PROJECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Glass moved ***APPROVAL*** *for* ***Resolution 2012-R-12****, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Moore – Yes, Penny – Yes, Patton – Yes, and Mayor – Yes

C. RESOLUTION 2012-R-13, US1 MAST ARM SIGNALS REPLACEMENT PROJECT *(City Planner)*

Attorney Simpson read by title only:

RESOLUTION NO. 2012-R-13

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE SUBMITTAL OF AN APPLICATION TO THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION FOR XU TRAFFIC OPERATIONS, ITS, SAFETY PROJECT FUNDING FOR THE REPLACEMENT OF SELECTED TRAFFIC SIGNALS ON US1 WITH MAST ARM SIGNALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Glass moved ***APPROVAL*** *for* ***Resolution 2012-R-13****, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, Penny – Yes, and Mayor – Yes

D. RESOLUTION 2012-R-14, RIVERSIDE DRIVE SIDEWALK – SECTION 2C – BID AWARD *(Community Services Director)*

Attorney Simpson read by title only:

RESOLUTION 2012-R-14

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SPARKS CONCRETE, LLC FOR THE PROJECT "RIVERSIDE DRIVE SIDEWALK – SECTION 2C" AND APPRORIATE FUNDING FOR COMPLETION; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Penny moved **APPROVAL** for **Resolution 2012-R-14**, seconded by Commissioner Patton.*

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Patton – Yes, Glass – Yes, Moore – Yes, and Mayor – Yes

E. SPECIAL EXCEPTION – SWEEPSTAKES CENTER – 1757 NOVA ROAD UNIT 110 – APPLICANT: B. PATEL AS AGENT FOR SHAMROCK-SHAMROCK, INC. *(City Planner)*

Mr. McCroskey informed the Mayor and City Commissioners that there is a problem with this request because it is located next to a school and a separation requirement will be needed. Mr. McCroskey suggested they defer this item until staff has had a chance to further look into the location and the school situation. It will be re-advertised in the paper if it comes back for consideration.

Mayor Johnson opened public participation.

The following individuals came forward to speak:

- Elaine B., property owner next door to1757 Nova Road, Holly Hill – Addressed the City Commission by stating she opposes this request because of the school that is located in the same plaza.
- Sarah Smiley, owner of the Junior Thrift Shop, Holly Hill – Addressed the City Commission by stating she opposes this request and shares similar concerns as Elaine.
- Michael B., owner and operator of the school/after school program, Holly Hill – Addressed the City Commission by sharing his concerns about this request and opposes it being placed in the plaza next to the school.
- Tracy Collins, Signs Now, owner and operator, Holly Hill – Addressed the City Commission by stating she agrees with all the comments that have been said and opposes this request.

Mayor Johnson closed public participation.

*Commissioner Glass moved to **DEFER the SPECIAL EXCEPTION LOCATED AT 1757 NOVA ROAD**, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, Penny – Yes, and Mayor – Yes

7. COMMUNICATIONS

A. City Manager

Mr. McCroskey thanked staff for putting on a great Easter Egg Hunt; reminded everyone that "Clean Up Day" will be this Saturday, April 14th at 10:00 am meeting in Hollyland Park; construction on the Daytona Avenue bridge will begin May 30th; and congratulated the Fire and Police Chiefs for the awards they received at the American Legion Banquet.

B. City Attorney

None.

C. City Clerk

None.

D. Mayor & Commissioners

Commissioner Glass liked the idea of the document camera and asked if staff can take a look into that; great job with the Police Department promotions; and would like to take another look at The Market rates because he feels they are too high.

Commissioner Patton congratulated the Officers who received promotions and those that have not yet; they all do a great job.

Commissioner Moore stated he is leaving for Haiti on Friday and thanked everyone who donated for the cause.

Commissioner Penny liked the idea about the document camera; welcome Ms. Galiano to the City as the CRA Coordinator.

Mayor Johnson thanked Ms. Dehlinger for bringing in another business to the City at the old Wayne's Roofing location; informed everyone that FPL has a date for the HEMI Project which is May 17th from 7:00 am to 4:00 pm and stated they need approximately 24 volunteers.

8. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 7:55 pm.

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Valerie Manning
City Clerk