# M I N U T E S
# REGULAR COMMISSION MEETING
# CITY OF HOLLY HILL, FLORIDA

## MARCH 28, 2006

## 1. CALL TO ORDER

### A. Roll Call

Mayor Via called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:04 p.m. Attending with Mayor Via were Commissioners John Penny, Gilles Blais, Mark Reed and Traci A. Anderson.

Also attending were City Manager Joe Forte, City Attorney Butch Simpson, City Engineer Chris Hurst, Public Safety Director Don Shinnamon, Finance Director Brenda Gubernator, Community Development Director/City Planner Doug Gutierrez, and City Clerk Valerie Manning.

### B. Invocation

Mayor Via delivered the invocation.

### C. Pledge of Allegiance to the Flag

## 2. PRESENTATIONS & PROCLAMATIONS

Mayor Via read the proclamation for Water Conservation Month.

- **Presentation of poster and writing winners**

Deborah Green gave a brief presentation. Mayor Via presented Nicole Carter with a *Certificate of Achievement* for being one of the top twenty winners in the 2006 Water Authority of Volusia 4th Grade April Conservation poster contest and she is from Holly Hill Elementary School. Other guests that were winners but unable to attend were Autumn Coolbrith and Deshaun Palmer.

## 3. CONSENT AGENDA

- Minutes from the Regular City Commission meeting – March 14, 2006

*Commissioner Reed moved* ***APPROVAL*** *of the items on the consent agenda, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Reed – Yes, Blais – Yes, Anderson – Yes, Penny – Yes, Mayor Via – Yes.

## 4. AUDIENCE PARTICIPATION
**Regarding items not on the agenda.**

Julie Roseboom, Principal for Holly Hill Elementary School, 1500 Center Avenue, asked the Commissioners for permission to be able to advertise Kindergarten registration for April on the City's digital sign. The dates would be April 24-26, 2006.

*Commissioner Reed moved **APPROVAL** to advertise Kindergarten registration for Holly Hill Elementary on the City's digital sign, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Reed – Yes, Blais – Yes, Penny – Yes, Anderson – Yes, Mayor Via – Yes.

## 5. PUBLIC HEARING – SECOND READING OF ORDINANCE 2763 – ELIMINATING THE INTERLOCAL CANINE RECREATION CLUB

Mr. Simpson read by short title:

**ORDINANCE NO. 2763**

**AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA REPEALING CHAPTER 2 (ADMINISTRATION), ARTICLE III (BOARDS, COMMISSIONS, COMMITTEES), DIVISION 7 (INTERLOCAL CANINE RECREATIONAL CLUB) PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Mayor Via opened public participation. No one spoke.**

*Commissioner Penny moved **APPROVAL** for the Second Reading of Ordinance 2763, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Blais – Yes, Anderson – Yes, Reed – Yes, Mayor Via – Yes.

## 6. INTERGOVERNMENTAL COORDINATION FOR SCHOOL CONCURRENCY

Mr. Forte stated this is part of the Senate Bill 360 which requires the School Board to adopt a growth management element into their Comprehensive Plan. In addition, the cities also have to have a growth element plan in dealing with school concurrency. The School Board is going out for a Request for Proposal (RFP) and is hiring a consultant to write that element of the Comp Plan. They have asked the cities to participate in that. This will allow the City to participate in that RFP selection process and participate with the consultant throughout this and then that element that they design for the School Board, it will also be incorporated into the City's Comprehensive Plan. The City gets to help mold that element and it's a good learning opportunity for Mr. Gutierrez and it's something that needs to be done. They are asking up to $5,000.

*Commissioner Blais moved* ***APPROVAL*** *to participate in the contract to hire a consultant to provide the services stated above. The cost to the City of Holly Hill will not be greater than $5,000, seconded by Commissioner Anderson.*

The motion **CARRIED** 5-0 on roll call: Blais – Yes, Anderson – Yes, Reed – Yes, Penny – Yes, Mayor Via – Yes.

## 7. WATER AUTHORITY OF VOLUSIA (WAV) CONSTRUCTION OF FINISHED WATER INTERCONNECTS

Mr. Forte stated the City's portion of the finished water interconnects at this point is $27,139.49. This is a budgeted item. It is something that the City planned for many years back when the Water Alliance was in place. This is the interconnects that they have with Ormond Beach.

*Commissioner Penny made a motion to* **APPROVE** *the payment of $27,139.49 to WAV as stipulated above, seconded by Commissioner Blais.*

The motion **CARRIED** 5-0 on roll call: Penny – Yes, Blais – Yes, Anderson – Yes, Reed – Yes, Mayor Via – Yes.

## 8. COMMITTEE REPORTS
**Members of the Commission are encouraged to give a brief report from the various committees on which they serve.**

Mayor Via mentioned the WAV meeting. On April 6th they will be bringing back the Master Facilities Plan. Mayor Via stated that VCOG met last night and they were looking at Charter Review.

Commissioner Blais gave a brief presentation about the MPO meeting that he attended.

Mayor Via reminded everyone about Safety Day on April 22nd at 9:00 a.m. in Port Orange. On April 19th is the Project Priority List for MPO. Mayor Via discussed the 417 Corridor. He presented the Boys and Girls Club with a donation from Boca Developers in the amount of $50,000 and presented it to the Club during their Board meeting.

**9. COMMUNICATIONS**

**A. City Manager**

None.

**B. City Attorney**

None.

**C. Mayor & Commissioners**

Commissioner Penny mentioned that he attend the fundraiser for the Clatterbuck family and it was very successful. He wants to express their appreciation on behalf of the family for all that the City and employees and residents did on their behalf. He reminded everyone that Saturday, April 1st is the 18th Annual Halifax River Clean Up and on April 8th is the annual Easter Egg Hunt sponsored by the Community Redevelopment Agency.

Commissioner Blais discussed Lake Helen and the school there and said that the school was named after a school teacher.

Mr. Forte stated he needs the Commission's authorization to have a second Special Master due to a conflict with their current Special Master and Mr. Kneller had sent him a recommendation of another attorney that the City could use and his name is Scott Meyer.

*Commissioner Reed made a motion to* **APPROVE** *Scott Meyer as the second Special Master when Doug Kneller, the City's current Special Master has a conflict, seconded by Commissioner Anderson.*

The motion **CARRIED** 5-0 on roll call: Reed – Yes, Anderson – Yes, Blais – Yes, Penny – Yes, Mayor Via – Yes.

Mayor Via briefly discussed a couple of issues with VCOG. On their May agenda they will be having a discussion about fire consolidation. They are requesting that the managers and the fire chiefs attend this meeting and its information only. Mr. Forte mentioned that he would not be interested in going and doesn't feel they need to participate in that meeting.

*There was **CONSENSUS** from the City Commission that they were not interested in the fire consolidation issues and they were not going to send the City Manager or Chief Shinnamon to this meeting.*

Mayor Via discussed the second issue with VCOG. Requested by the same individuals who wanted to know about the fire consolidation, they are requesting that VCOG assemble a list of response times. The idea of this is for cities to compare to cities in their response times.

Chief Shinnamon recommended not to release the information because the concern that is amongst the Fire Chiefs is that the data that is being requested is for political purposes, will be exploited for political purposes and will be abused for the political purposes of one or two people who are requesting the information. Therefore, he is recommending that they do not release the information.

Mr. Forte agreed with Chief Shinnamon.

*There was **CONSENSUS** from the City Commission that they were not interested in supplying the City's list of response times to VCOG.*

Mayor Via thanked Steve Burdette from the News-Journal, for the nice article that was in the paper about Milton Hallman, the City's Public Works Director who recently passed away. Mayor Via asked Dan Daugherty if he would like to sit on the Citizens Advisory Committee (CAC) but Mr. Daugherty is unable to do so at this time. Mayor Via mentioned the appeal letter from Mr. Unatin and asked the Commission if they would be willing to hear his appeal on July 11th.

*Commissioner Blais made a motion to **APPROVE** the appeal notice for the July 11, 2006 City Commission meeting with direction that Mr. Unatin will present a Planned Unit Development (PUD) agreement in place of Item 11, from the March 14, 2006 City Commission meeting which was the rezoning to R-8, seconded by Commissioner Penny.*

The motion **CARRIED** 3-2 on roll call: Blais – Yes, Penny – Yes, Anderson – No, Reed – No, Mayor Via – Yes.

## 10. ADJOURNMENT

The meeting officially adjourned at approximately 9:55 p.m.

| Attest: | City of Holly Hill, Florida |
| --- | --- |
| __________________________ | __________________________ |
| Valerie Manning | Roland D. Via |
| City Clerk | Mayor |