M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA

March 25, 2014

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Penny Currie, Donnie Moore and Elizabeth Albert.

Also attending were the following staff members: City Attorney Scott Simpson, City Manager James A. McCroskey, Finance Director Kurt Swartzlander, Assistant Finance Director Catherine Coldwell, Police Chief Mark Barker, In-Coming Police Chief Steve Aldrich, Fire Chief Jim Bland, Community Services Director Jacki Maswary, Human Resources Manager Sandy Fenwick, City Planner Tom Harowski, Economic Development Consultant Lynn Dehlinger, Officer Robert Culver, and City Clerk Valerie Manning.

B. Invocation

Pastor Larry Edwards from St. Johns Missionary Baptist Church led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

2. MINUTES

Minutes from the Regular City Commission & Community Redevelopment Agency (CRA) meeting – March 11, 2014 *(City Clerk)*

*Commissioner Moore moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Penny.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

3. AWARDS / PRESENTATIONS / PROCLAMATION

A. Change of Command Ceremony ~ Police Department *(Various staff members)*

****BREAK FOR REFRESHMENTS****

B. Comprehensive Annual Financial Report (CAFR) FY 2012 – 2013 *(City Auditors, Brent Millikan and Company)*

Alex Kish gave a brief summary report on the City's Comprehensive Annual Financial Report for FY 2012-2013 to the Mayor and City Commissioners.

Mayor Johnson opened public participation.

The following individual addressed the Mayor and City Commission: Jim Legary, 342 Burleigh Avenue, Holly Hill.

Mayor Johnson closed public participation.

*Commissioner Moore moved **APPROVAL** for the **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FY 2012-2013**, seconded by Commissioner Currie.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Currie – Yes, Albert – Yes, Penny – Yes, and Mayor – Yes

4. PUBLIC PARTICIPATION

Regarding items not on the agenda.

No one spoke.

5. CONSENT AGENDA

None.

6. BUSINESS AGENDA

A. FIRST READING OF ORDINANCE 2951, REZONING OF 1460 NOVA ROAD FROM I-1 TO I-2 – APPLICANT: ROBERT TEW *(City Planner)*

Attorney Simpson read by title only:

ORDINANCE NO. 2951

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING, THE LAND DEVELOPMENT REGULATIONS, BY REZONING THE PARCEL DESCRIBED IN EXHIBIT "A" FROM I-1 WHOLESALE

AND LIGHT INDUSTRIAL TO I-2 HEAVY INDUSTRIAL; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

No motion was made for First Reading of Ordinance 2951. Therefore, no action was taken.

B. 310 RIDGEWOOD AVENUE – NON-CONFORMING USE *(City Planner)*

Mr. Harowski gave a brief summary/staff report to the Mayor and City Commissioners pertaining to 310 Ridgewood Avenue for a non-conforming use.

*Commissioner Moore moved **APPROVAL** for the **310 RIDGEWOOD AVENUE – NON-CONFORMING USE**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

C. PERFORMANCE REVIEW – CITY MANAGER *(City Manager)*

Mr. McCroskey stated the information that the Mayor and City Commission requested is before them. Ms. Fenwick, Human Resources Manager has put together two styles of format for consideration.

*Commissioner Penny moved **APPROVAL** for **THE AMENDED VERSION OF THE PERFORMANCE REVIEW FORM THAT THE HUMAN RESOURCES DIRECTOR HAS SUBMITTED AND TO SUBMIT THE FINAL RESULTS FOR THE CURRENT CITY MANAGER AT THE APRIL 22, 2014 CITY COMMISSION MEETING**, seconded by Commissioner Currie.*

Mayor Johnson opened public participation.

The following individuals came forward to address the Mayor and City Commission: Jim Legary, 342 Burleigh Avenue, Holly Hill and Mike Chuven, 407 Miriam Avenue, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Currie – Yes, Moore – Yes, Albert – Yes, and Mayor – Yes

7. CONTINUATION OF PUBLIC PARTICIPATION
Regarding items not on the agenda.

None.

8. COMMUNICATIONS

A. City Manager

Mr. McCroskey gave update on the dog park; the next City Commission meeting there will be an item to annex the dog park into the City and the agreement with the County; congratulated Police Chief Barker on his retirement.

B. City Attorney

Attorney Simpson discussed and clarified the issue of the non-conforming use, possibly needing more limited criteria.

C. City Clerk

Mrs. Manning informed the Mayor and Commissioners about the upcoming 11th Annual Easter Egg Hunt on Saturday, April 12 beginning at 10:00 to noon.

D. Mayor & Commissioners

The Mayor and Commissioners congratulated Police Chief Barker on his retirement and incoming Police Chief Aldrich as well as the other recognitions and promotions from the Police Department.

Commissioner Albert asked if IT can work on the hovercam so the public can see the same information that they do when needed; shared her concerns and frustration with a remark that Attorney Gaylord submitted to the Mayor and Commissioners pertaining to the City.

Commissioner Penny reminded everyone about the Civil War Re-enactment that Snake is putting together; March 14th WWII Veterans ceremony was great.

Mayor Johnson gave a VCOG update; real estate board update; spoke about flood insurance; Bike Week event went well; medical marijuana is going to probably get approved on the next election ballot; informed everyone that the SunRail grand opening will be taking place in DeBary on Saturday.

9. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 9:10 pm.

Valerie Manning
City Clerk