

**MINUTES
REGULAR COMMISSION AND
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA**

MARCH 22, 2011

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00pm. Attending with Mayor Johnson were Commissioners John Penny, Rick Glass, Donnie Moore and Liz Towsley-Patton.

Also attending were the following staff members: Interim City Manager Mark D. Barker, City Attorney Adam Dunn, Finance Director Kurt Swartzlander, Assistant Finance Director Catherine Colwell, Human Resource Manager Diane Cole, Acting Police Chief Steve Aldrich, Fire Chief Ron Spencer, Interim Public Works Director Jackie Maswary, Economic Development Director Lynn Dehlinger, and City Clerk Joshua Fruecht.

B. Invocation

Mayor Roy Johnson delivered the Invocation.

C. Pledge of Allegiance to the Flag

Mayor Roy Johnson led the Pledge of Allegiance.

2. MINUTES

A. Minutes from the Regular City Commission meeting – March 8, 2011

*Commissioner Moore moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Patton.*

The motion **CARRIED** 5-0 unanimously: Moore – Yes, Patton – Yes, Penny – Yes, Glass – Yes, Mayor Johnson – Yes.

3. PRESENTATIONS AND DISCUSSIONS

A. Sheila Rees – Take Stock in Children

Sheila Rees with Take Stock in Children gave an overview of the program and thanked the City Commission and the City of Holly Hill for sponsoring a child this year. Mrs. Rees then invited the members of the City Commission to participate in the Take Stock in Children mentoring program.

B. Status of Daytona Avenue Bridge

Interim Public Works Director Jackie Maswary and Curtis Burkett with Zev Cohen and Associates provided the members of the City Commission with a brief overview of the status of the Daytona Avenue Bridge and the events that lead to the bridge closing. At this time the City is unsure when they will be able to reopen the bridge. The City will be having additional load testing done, to determine if the minimum requirements to reopen the bridge are present. If it is determined that the bridge needs to be replaced, it will cost between \$500,000 and \$750,000. Finance Director Kurt Swartzlander informed the City Commission that they would be able to use a portion of the half cent gas tax money to secure a loan to fund the bridge replacement.

4. PUBLIC PARTICIPATION

A. Regarding items not on the agenda.

Mayor Johnson opened public participation. The following individuals came forward to speak:

- Dave Rowe (900 May Avenue, Holly Hill, FL 32117) – Addressed the City Commission regarding the 40 and 8 Boxcar Ceremony being held on April 30, 2011 at 10:30 am and the naming of the Community Resource Center.
- Jay Crandle (808 South Beach Street, Daytona Beach, FL 32114) – Addressed the City Commission regarding rental inspections.

5. BUSINESS AGENDA

A. SECOND READING OF ORDINANCE NO. 2894

City Attorney Adam Dunn read by short title:

SECOND READING OF ORDINANCE NO. 2894, AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA FOR THE FIFTH AMENDMENT TO ORDINANCE 2714, THE MARINA GRANDE RESIDENTIAL BASED MPUD (MIXED USE PLANNED UNIT DEVELOPMENT) DEVELOPMENT AGREEMENT, AS PREVIOUSLY AMENDED, TO REVISE THE PHASING SCHEDULE AND INCORPORATING IT INTO THIS ORDINANCE FOR THE PURPOSE OF REGULATING THE USE AND DEVELOPMENT OF THE PROPERTY; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

*Commissioner Glass moved **APPROVAL** for **ORDINANCE NO. 2894**, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Moore – Yes, Penny – Yes, Patton – Yes, Mayor Johnson – Yes.

B. RESOLUTION NO. 2011-R-17

City Attorney Adam Dunn read by short title:

RESOLUTIONS NO. 2011-R-17, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A CONTRACT WITH QUENTIN L. HAMPTON ASSOCIATES, INC. FOR ENGINEERING SERVICES AND ENTER INTO A CONTRACT WITH MYER LAND SURVEYING FOR SURVEY SERVICES FOR LIFT STATION 11; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **RESOLUTION NO. 2011-R-17**, seconded by Commissioner Glass.*

Mayor Johnson opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Moore – Yes, Glass – Yes, Penny – Yes, Patton – Yes, Mayor Johnson – Yes.

C. RESOLUTION NO. 2011-R-22

City Attorney Adam Dunn read by short title:

RESOLUTION NO. 2011-R-22, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE THE CHANGE ORDER SUBMITTED BY VOLUSIA COUNTY AND EXPEND THE FUNDS TO

PERFORM THE RAW WATER LINE FIELD ADJUSTMENTS; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Glass moved APPROVAL for RESOLUTION NO. 2011-R-22, seconded by Commissioner Patton.

Mayor Johnson opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Patton – Yes, Penny – Yes, Moore – Yes, Mayor Johnson – Yes.

D. RESOLUTION NO. 2011-R-20

City Attorney Scott Simpson read by short title:

RESOLUTION NO. 2011-R-20, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPOINTING JAMES A. McCROSKEY AS THE CITY MANAGER OF THE CITY OF HOLLY HILL, FLORIDA, EFFECTIVE MARCH 28, 2011, AND APPROVING THE EMPLOYMENT CONTRACT WITH JAMES A. McCROSKEY OUTLINING THE COMPENSATION, BENEFITS, TERMS AND CONDITIONS OF THE EMPLOYMENT RELATIONSHIP; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Glass moved APPROVAL for RESOLUTION NO. 2011-R-20 and amending the date on the employment agreement from March 9, 2011 to March 28 2011, seconded by Commissioner Moore.

Mayor Johnson opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Moore – Yes, Penny – Yes, Patton – Yes, Mayor Johnson – Yes.

E. RESOLUTION NO. 2011-R-21

City Attorney Adam Dunn read by short title:

RESOLUTION NO. 2011-R-21, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, REAPPOINTING MARK D. BARKER AS A SWORN LAW ENFORCEMENT OFFICER AND CHIEF OF POLICE FOR THE CITY OF HOLLY HILL, FLORIDA, EFFECTIVE MARCH 28, 2011; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Moore moved APPROVAL for RESOLUTION NO. 2011-R-17, seconded by Commissioner Glass.

Mayor Johnson opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Moore – Yes, Glass – Yes, Penny – Yes, Patton – Yes, Mayor Johnson – Yes.

Mayor Roy Johnson presented Mark D. Barker with a Proclamation for his 28 years of service to the City of Holly Hill and proclaimed March 22, 2011 as Mark D. Barker Day.

6. RECESS THE REGULAR CITY COMMISSION MEETING

Mayor Johnson officially recessed the Regular City Commission meeting at approximately 7:50 pm.

7. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY

Mayor Johnson officially convened the Regular City Commission meeting at approximately 7:50 pm.

7.1 CONSENT AGENDA

A. RESOLUTION NO. 2011-R-18, A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH APM CONSTRUCTION CORPORATION FOR THE PURPOSES OF CONSTRUCTION SERVICES AT THE HOLLY HILL COMMUNITY RESOURCE CENTER; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. RESOLUTION NO. 2011-R-19, A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH T&T CONTRACTING GROUP FOR THE PURPOSES OF CONSTRUCTION SERVICES AT THE HOLLY HILL MARKET, 101 2ND AVENUE; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for the **CONSENT AGENDA**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Moore– Yes, Penny – Yes, Glass – Yes, patton – Yes, Mayor Johnson – Yes.

7.2 ADJOURNMENT

Mayor Johnson officially adjourned the Community Redevelopment Agency meeting at approximately 8:51 pm.

8. RECONVENE THE REGULAR CITY COMMISSION MEETING

Mayor Johnson officially reconvened the Regular City Commission meeting at approximately 8:51 pm.

9. COMMUNICATIONS

A. City Manager

Interim City Manager Mark Barker thanked the Members of the City Commission for being so accommodating and that he appreciated the support of the public and the City during his time as Interim City Manager. Mr. Barker also thanked City Clerk Joshua Fruecht for his efforts on his behalf and the City of Holly Hill. Mr. Barker also recognized Chris Yates for his service to the City of Holly Hill, who will be leaving for the Volusia County Sheriff Department.

Mr. James McCroskey thanked Interim City Manager Mark Barker for being so accommodating, and thanked the City Commission.

B. City Attorney

City Attorney Adam Dunn informed the City Commission that Scott Simpson will be at the next Commission meeting.

C. City Clerk

City Clerk Joshua Fruecht informed

D. Commissioners

Commissioner Towsley-Patton

Commissioner Liz Towsley-Patton thanked Interim City Manager Mark Barker for everything he has done and for giving us our City back.

Commissioner Glass

Commissioner Rick Glass thanked Interim City Manager Mark Barker for everything he has done and that he enjoyed working with him.

Commissioner Penny

Commissioner John Penny thanked Interim City Manager Mark Barker for everything he has done. Mr. Penny also wanted to publicly acknowledge the Utility Billing staff for their professionalism and dedication to the City of Holly Hill. He also thanked City Clerk Joshua Fruecht for assembling a great staff. Mr. Penny also invited the City Commission and the public to the Holly Hill Middle School Celebration on April 8, 2011 at 5:00pm in the Media Center.

Commissioner Moore

Commissioner Donnie Moore thanked staff for everything they have done and for being accessible. Mr. Moore also thanked Interim City Manager Mark Barker for everything he has done and being able to serve with him.

E. Mayor

Mayor Roy Johnson thanked Interim City Manager Mark Barker for everything he has done.

10. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 8:04pm.

Attest:

City of Holly Hill, Florida

Joshua Fruecht
City Clerk

Roy Johnson
Mayor