M I N U T E S
REGULAR COMMISSION MEETING
COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING
CITY OF HOLLY HILL, FLORIDA

March 11, 2014

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Penny Currie, Donnie Moore and Elizabeth Albert.

Also attending were the following staff members: City Attorney Scott Simpson, City Manager James A. McCroskey, Finance Director Kurt Swartzlander, Police Chief Mark Barker, Captain Steve Aldrich, Fire Chief Jim Bland, City Planner Tom Harowski, Community Services Director Jacki Maswary, Sergeant Toby Wall, and City Clerk Valerie Manning.

B. Invocation

Mayor Johnson led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

2. MINUTES

Minutes from the Regular City Commission meeting – February 25, 2014 *(City Clerk)*

*Commissioner Moore moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Albert.*

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Albert – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

3. PROCLAMATION

Worker's Memorial Proclamation *(Mayor Johnson)*

4. PUBLIC PARTICIPATION

Regarding items not on the agenda.

Mayor Johnson opened public participation. No one spoke.

5. CONSENT AGENDA

None.

6. BUSINESS AGENDA

A. APPOINTMENT OF NEW POLICE CHIEF FOR THE CITY OF HOLLY HILL *(City Manager / Police Chief Barker)*

Mr. McCroskey announced that Captain Aldrich was promoted to Chief of Police. Thanked the applicants who applied for the position.

B. REVIEW OF PARK RENTAL PROCEDURES *(City Manager)*

*Commissioner Albert made a motion to **DISCUSS** the item, seconded by Commissioner Penny.*

Commissioner Albert shared her concerns about the way the agenda item was presented for the packets; it was nothing like how it was discussed at a previous meeting. Commissioners Currie and Moore shared their concerns about changing the current procedures; agree that the procedures have been working fine and are not in favor of changing them.

Commissioner Albert withdrew her motion and no action was taken to make any changes to the park rental procedures.

C. SPECIAL EXCEPTION – APPROVAL FOR 360 WALKER STREET – AUTOMOTIVE SALES ~ APPLICANT: LAURA BALBOA *(City Planner)*

Mr. McCroskey and Mr. Harowski gave a brief staff report summary.

*Commissioner Penny moved **APPROVAL** for the **Budgeted Expenditure for the water valve exercising machine**, seconded by Commissioner Moore.*

Mayor Johnson opened public participation.

The following individual came forward to address the Mayor and City Commission: James Copatz (?), 1332 State Avenue, Holly Hill.

Mayor Johnson closed public participation.

Commissioner Penny moved ***APPROVAL*** *for the* ***Special Exception located at 360 Walker Street for Automotive Sales to include that the applicant put up a picket privacy fence that abuts the neighbors' yards – residential properties for privacy****, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

D. RESOLUTION 2014-R-06, FLORIDA EAST COAST RAILWAY GRADE CROSSING MAINTENANCE *(Community Services Director)*

Attorney Simpson read by title only:

RESOLUTION 2014-R-06

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A LETTER OF AUTHORIZATION TO FLORIDA EAST COAST RAILWAY, LLC TO PROCEED WITH THE COMPLETION OF GRADE CROSSING MAINTENANCE AT 6TH STREET AND FLOMICH STREET, HOLLY HILL; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Moore moved ***APPROVAL*** *for* ***Resolution 2014-R-06****, seconded by Commissioner Albert.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Albert – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

E. RESOLUTION 2014-R-07, OVERHEAD TO UNDERGROUND UTILITIES CONVERSION PROJECT – ELECTRICAL ENGINEERING SERVICES PROPOSAL FROM DICKENS & ASSOCIATES, INC. *(Community Services Director)*

Attorney Simpson read by title only:

RESOLUTION 2014-R-07

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DICKENS & ASSOCIATES, INC., FOR SERVICES RELATED TO THE CRA CORRIDOR OVERHEAD TO UNDERGROUND UTILITIES CONVERSION AND STREETSCAPE

IMPROVEMENT PROJECT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Moore moved ***APPROVAL*** *for* ***Resolution 2014-R-07****, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

7. RECESS THE REGULAR CITY COMMISSION MEETING

8. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING

BUSINESS AGENDA

A. RESOLUTION 2014-R-08, OVERHEAD TO UNDERGROUND UTILITIES CONVERSION PROJECT – ELECTRICAL ENGINEERING SERVICES PROPOSAL FROM DICKENS & ASSOCIATES, INC. *(Community Services Director)*

Attorney Simpson read by title only:

RESOLUTION 2014-R-08

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DICKENS & ASSOCIATES, INC. FOR SERVICES RELATED TO THE CRA CORRIDOR OVERHEAD TO UNDERGROUND UTILITIES CONVERSION AND STREETSCAPE IMPROVEMENT PROJECT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Moore moved ***APPROVAL*** *for* ***Resolution 2014-R-08****, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Moore – Yes, Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

ADDENDUM ITEM TAKEN HERE

A. RESOLUTION 2014-R-09, FLORIDA GOVERNMENT CONFLICT RESOLUTION ACT *(City Manager)*

Attorney Simpson read by title only:

RESOLUTION 2014-R-09

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTED PURSUANT TO FLORIDA STATUTE CHAPTER 164 IMPLEMENTING THE FLORIDA GOVERNMENTAL CONFLICT RESOLUTION ACT WITH THE VOLUSIA COUNTY PROPERTY APPRAISER AND THE COUNTY OF VOLUSIA REGARDING THE REFUSAL OF THE VOLUSIA COUNTY PROPERTY APPRAISER TO PLACE THE NON-AD VALOREM ASSESSMENT ADOPTED BY THE CITY OF HOLLY HILL FOR CODE ASSESSMENT ON THE PROPERTY TAX BILL AS REQUIRED BY FLORIDA STATUTE SECTION 197.3632 AND OTHER APPLICABLE FLORIDA LAWS AND RULES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Moore moved ***APPROVAL*** *for* ***Resolution 2014-R-09****, seconded by Commissioner Penny.*

Mayor Johnson opened public participation.

The following individuals came forward to address the Mayor and City Commission: Nick Mostert, 715 Marlene Drive, Holly Hill; Mike Chuven, 407 Miriam Avenue, Holly Hill; Jim Legary 342 Burleigh Avenue, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 4-1 by roll call vote: Moore – Yes, Penny – Yes, Albert – Yes, Currie – No, and Mayor – Yes

9. CONTINUATION OF PUBLIC PARTICIPATION
Regarding items not on the agenda.

None.

10. COMMUNICATIONS

A. City Manager

Mr. McCroskey informed the Mayor and City Commissioners that there has been no update on the dog park; gave a brief update on the underground utilities project.

B. City Attorney

None.

C. City Clerk

None.

D. Mayor & Commissioners

Commissioner Penny had several issues he brought up for discussion amongst the Mayor and City Commissioners which were the dog park status; annual review for the City Manager and future City Managers, quiet zone ordinance in regards to the train during the evening hours; proclamation for the Boys and Girls Club; looking at redoing the temporary sign ordinance in the future; and suggest that the City hold off on any citations for the rest of Bike Week for temporary signs.

Commissioner Penny made a motion to re-look at the temporary sign ordinance, seconded by Commissioner Albert.

The motion **CARRIED** 4-1 by roll call vote: Penny – Yes, Albert – Yes, Moore – No, Currie – Yes, and Mayor – Yes

There was consensus from the City Commission to have a form for evaluating the City Manager on the next agenda for the Mayor and Commissioners to consider putting in place to be used as an annual evaluation.

Commissioners Currie, Moore, Albert and Mayor Johnson congratulated Captain Aldrich in his new position as Police Chief.

11. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 8:50 pm.

____
Valerie Manning
City Clerk