M I N U T E S
REGULAR COMMISSION & COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA

FEBRUARY 08, 2011

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00pm. Attending with Mayor Johnson were Commissioners John Penny, Rick Glass, Donnie Moore and Liz Towsley-Patton.

Also attending were the following staff members: Interim City Manager Mark D. Barker, City Attorney Scott Simpson, Administrative Services Director Kurt Swartzlander, City Planner Thomas Harowski, Human Resource Manager Diane Cole, Information Technology Manager Scott Gutauckis, Acting Police Chief Steve Aldrich, Fire Chief Ron Spencer, Interim Public Works Director Jackie Maswary, Audit Specialist Catherine Colwell, Economic Development Director Lynn Dehlinger, and City Clerk Joshua Fruecht.

B. Invocation

Doyle "Snake" Andress delivered the Invocation.

C. Pledge of Allegiance to the Flag

Mayor Roy Johnson led the Pledge of Allegiance.

2. MINUTES

A. Minutes from the Regular City Commission meeting – January 25, 2011

*Commissioner Glass moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Moore – Yes, Penny – Yes, Patton – Yes, Mayor Johnson – Yes.

3. PUBLIC PARTICIPATION

A. Regarding items not on the agenda.

Mayor Johnson opened public participation for items not on the agenda. The following individuals came forward to speak to the City Commission:

- Scott Singler (640 8th Street, Holly Hill, FL 32117) – Addressed the City Commission regarding the proposed changes to the City's rental inspection program.
- Jay Crandall (808 S. Beach Street, Daytona Beach, FL 32117) – Addressed the City Commission regarding proposed changes to the rental inspection program.
- Don Kane (101 University Blvd., Daytona Beach) – Addressed the City Commission regarding his opinion on the number of City employees who live in the City of Holly Hill.
- Gilles Blais (710 Magnolia Avenue, Holly Hill, FL 32117) – Addressed the City Commission regarding his opinion on the City's ability to recruit talent from outside the jurisdiction.

Mayor Johnson closed Public Participation.

4. **PRESENTATIONS & DISCUSSIONS**

A. **Proclamation Honoring Mr. Russell Lathrope**

B. **Presentation of Service Awards – Cpl. Eric Pool and Officer Keith Pendleton**

Interim City Manager Mark D. Barker recognized the following City employees on their 10-year anniversary of service with the City of Holly Hill.

- Corporal Eric Pool
- Officer Keith Pendleton

C. **Presentation of Utility Master Plan & Capital Improvement Plan – Brad Blais, Quentin L. Hampton & Associates.**

Brad Blais of Quentin L. Hampton & Associates (QLHA) presented the Mayor and Commissioners with a comprehensive overview of the City's five year Utility Master Plan, 2005 Edition, covering what utility improvements (water and wastewater) have been made, what utility improvements need to be addressed, a discussion of continuing programs, and how to best incorporate these items into the City's Capital improvement Plan.

Finance Director Kurt Swartzlander addressed the Mayor and City Commissioners to inform them that as part of the FY 2011-12 Budget, the City would need to go out for bond in order to fund the Capital Improvement Plan. After brief discussion amongst the Mayor and Commissioners, there was a majority **consensus** for staff to proceed with the bond acquisition process.

5. **CONSENT AGENDA**

A. RESOLUTION 2011-R-08, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A CONTRACTUAL AGREEMENT WITH NEWAGE,

INC. THROUGH STATE CONTRACT FOR THE PURPOSE OF PROVIDING NETWORKING INFRASTRUCTURE AND TELEPHONE SERVICES; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Johnson asked for a motion to approve the Consent Agenda.

*Commissioner Glass moved **APPROVAL** for the **CONSENT AGENDA**, seconded by Commissioner Patton.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Patton – Yes, Penny – Yes, Moore – Yes, Mayor Johnson – Yes.

6. **BUSINESS AGENDA**

A. FIRST READING OF ORDINANCE NO. 2891

City Attorney Scott Simpson read by short title:

ORDINANCE NO. 2891, AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING CHAPTER 70 (UTILITIES), ARTICLE IV (WATER SYSTEMS), DIVISION 1 (GENERALLY) TO ESTABLISH THE CITY OF HOLLY HILL CROSS CONNECTION CONTROL PLAN; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Penny moved **APPROVAL** for **ORDINANCE NO. 2891**, seconded by Commissioner Moore.*

City Clerk Joshua Fruecht opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Penny – Yes, Moore– Yes, Glass – Yes, Patton – Yes, Mayor Johnson – Yes.

B. RESOLUTION NO. 2011-R-09

City Attorney Scott Simpson read by short title:

RESOLUTION 2011-R-09, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CONDITIONAL RELEASE AND ABATEMENT OF ALL LIENS, FINES, AND JUDGMENTS LEVIED BY THE CITY OF HOLLY

HILL SPECIAL MASTER PURSUANT TO AN ORDER OF NON-COMPLIANCE ISSUED JUNE 11, 2008, EXCLUDING A $250.00 ADMINISTRATIVE FINE, FOR THE PROPERTY AT 133 FLOMICH STREET, TO FACILITATE THE SALE OF THE PROPERTY; AND SPECIFYING CONDITIONS THAT SHOULD THE PENDING SALE OF THE PROPERTY NOT PROCEED BY AND BETWEEN WATERSIDE TITLE CO. C/O FRED SHARE, THAT ALL LIENS, FINES, AND JUDGMENTS CURRENTLY ACCRUING AGAINST THE PROPERTY PURSUANT TO THE SPECIAL MASTER'S ORDER REMAIN IN EFFECT AND FULLY ENFORCEABLE FROM JUNE 11, 2008; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **RESOLUTION NO. 2011-R-09**, seconded by Commissioner Glass.*

City Clerk Joshua Fruecht opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Moore – Yes, Glass – Yes, Patton– Yes, Penny – Yes, Mayor Johnson – Yes.

C. RESOLUTION NO. 2011-R-10

City Attorney Scott Simpson read by short title:

RESOLUTION 2011-R-10, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, TO ALLOW THE EXPENDITURE OF MONIES HELD IN THE CITY'S SPECIAL LAW ENFORCEMENT TRUST FUND MONIES FOR THE PURCHASE OF BALLISTIC VESTS, A DONATION TO "TAKE STOCK IS CHILDREN" (FUTURES FOUNDATION FOR VOLUSIA COUNTY SCHOOLS), AND FOR A REPLACEMENT DIGITAL VIDEO RECORDING DEVICE; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Moore moved **APPROVAL** for **RESOLUTION NO. 2011-R-10**, seconded by Commissioner Patton.*

City Clerk Joshua Fruecht opened public participation. No one spoke.

Mayor Johnson closed Public Participation.

The motion **CARRIED** 5-0 unanimously: Moore – Yes, Patton – Yes, Penny– Yes, Glass – Yes, Mayor Johnson – Yes.

7. RECESS THE REGULAR CITY COMMISSION MEETING

Mayor Johnson recessed the Regular City Commission meeting at approximately 8:09 p.m.

8. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY

Mayor Johnson reconvened the Regular City Commission meeting at approximately 8:09 p.m.

8.1 CONSENT AGENDA

A. RESOLUTION 2011-R-11, A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A CONTRACT WITH ZEV COHEN & ASSOCIATES, INC. FOR THE PURPOSES OF PROVIDING ENGINEERING AND DESIGN SERVICES FOR THE PROPERTY AT 101 SECOND AVENUE; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Johnson asked for a motion to approve the Consent Agenda.

*Commissioner Glass moved **APPROVAL** for the **CONSENT AGENDA**, seconded by Commissioner Patton.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Patton – Yes, Penny – Yes, Moore – Yes, Mayor Johnson – Yes.

8.2 ADJOURNMENT

Mayor Johnson officially adjourned the Community Redevelopment Agency meeting at approximately 8:10 p.m.

7. RECONVENE THE REGULAR CITY COMMISSION MEETING

Mayor Johnson reconvened the Regular City Commission meeting at approximately 8:10 p.m.

10. COMMUNICATIONS

A. City Manager

Interim City Manager Mark Barker presented Mayor Roy Johnson and Commissioner Donnie Moore with their official City badge, a tradition of the City of Holly Hill. Mr. Barker also informed the Mayor and City Commissioners that he would be traveling for the remainder of the week as part of the Background Investigation process for the City Manager finalists. He also reminded the Mayor and Commissioners that there would be a Firearms Safety Class on Sunday, February 13, 2011, at 10:00am, in the Police Department training room.

B. **City Attorney**

City Attorney Scott Simpson had no comments.

C. **City Clerk**

City Clerk Joshua Fruecht introduced the new City of Holly Hill web site and solicited comments and suggestions from the Commission and members of the public. In addition, Mr. Fruecht advised the City Commission that their business meetings were now being video live-streamed via the internet.

D. **Commissioners**

Commissioner Glass

Commissioner Rick Glass informed the members of the City Commission and the public that the Holly Hill Police Explorers would be having a fundraiser at FIVE GUYS® Burgers and Fries on Tuesday, February 15, 2011, between 5:00 p.m. and 9:00 p.m. Mr. Glass also informed the City Commission that Interim City Manager Mark Barker has been nominated for the Florida League of Cities for the Employee of the Year award.

Commissioner Patton

Commissioner Elizabeth Patton informed the members of the City Commission that the YMCA Open House will be held Monday, February 21, 2011, and that the Farmers Market is open each Friday from 7:30a.m. to 2:00p.m. Mrs. Patton informed the members of the City Commission that the City of Mount Dora has a booth established at all city-sponsored events to better inform the public and would like to see the City of Holly Hill do the same.

Commissioner Moore

Commissioner Donnie Moore encouraged everyone to attend the Police Explorers fundraiser at FIVE GUYS® Burgers and Fries on Tuesday, February 15, 2011; and wished Interim City Manager Mark Barker a safe trip.

Commissioner Penny

Commissioner John Penny thanked everyone for coming out and being engaged in community affairs. Mr. Penny also encouraged everyone to patronize the Farmers Market at Hollyland Park every Friday.

E. **Mayor**

Mayor Roy Johnson thanked Economic Development Director Lynn Dehlinger for her hard work in bringing new businesses to the City of Holly Hill.

11. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 8:27 p.m.

Attest:	City of Holly Hill, Florida
______________________________	______________________________
Joshua Fruecht City Clerk	Roy Johnson Mayor

Florida Statutes 286.011 and Government-In-The-Sunshine Manual
"*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term "minutes" as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting."*
An audio recording of Sunshine Law meetings (e.g. City Commission meetings/workshops and CRA meetings) are available upon request from the Office of the City Clerk during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m.