M I N U T E S
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA
FEBRUARY 24, 2004

1. CALL TO ORDER - Roll Call

Mayor William Arthur called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Mayor Arthur were Commissioners Arthur Byrnes, Gilles Blais, Lou Schmitt, and Roland Via.

Advisory Board Vice-Chairman John Penny was present to support the Board's recommendations.

Also attending were City Manager Joe Forte, Community Redevelopment Area Coordinator Marsha Radulovich, and City Clerk Jeaneen Clauss.

2. LANDSCAPE IMPROVEMENT GRANT

Mr. Forte explained that the Community Redevelopment Advisory Board has put together a grant specifically to promote landscape improvements. They recommend offering a seventy-five percent match up to five thousand dollars for qualifying businesses. The Commission in their capacity as the Agency suggested the Advisory Board consider a seventy-five percent match for the property improvement grant, as well – indicating that they felt permanent structure type improvements were of greater value overall.

*Commissioner Schmitt moved to **APPROVE** authorizing the landscape improvement grant offering a seventy-five percent match, up to $5,000 for business properties making landscape improvements in the CRA district, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on the following roll call: Schmitt – yes, Byrnes – yes, Blais – yes, Via – yes, Arthur – yes.

3. RESOLUTION 2004-R-09, AUTHORIZING THE COMMUNITY REDEVELOPMENT ADVISORY BOARD TO ADMINISTER THE CRA GRANT PROGRAMS AND TO MAKE PURCHASE REQUESTS TO THE CITY MANAGER FOR TIF EXPENDITURES

Mr. Forte read by short title:

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA AUTHORIZING THE COMMUNITY REDEVELOPMENT ADVISORY BOARD TO ADMINISTER THE COMMUNITY REDEVELOPMENT GRANT PROGRAMS AND TO MAKE PURCHASE REQUESTS TO THE CITY MANAGER FOR TAX INCREMENT FINANCING (TIF) EXPENDITURES; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Via moved to **APPROVE** Resolution 2004-R-09, seconded by Commissioner Schmitt.*

Mr. Forte explained that this is an effort to formalize the procedure that has been knowingly in place for some time. Grant Applications are submitted to the Advisory Board for approval. There have been some which have been modified to meet the requirements of the grant and a couple that have been turned down. The Agency would be the body to which any appeals would be considered.

The motion **CARRIED** 5-0 on the following roll call: Via – yes, Schmitt – yes, Byrnes – yes, Blais – yes, Arthur – yes.

4. COMMUNITY REDEVELOPMENT AREA COORDINATOR

Mr. Forte explained that they have really expanded the work of this Board and they really need a full-time person to get it all done. The annual salary for this position would be $27,716, bringing the total cost to the City to $37,446.35. This would be paid entirely from TIF funds.

*Commissioner Byrnes moved to **APPROVE** re-classifying the Community Redevelopment Area Coordinator part-time position to full-time, seconded by Commissioner Schmitt.*

The motion **CARRIED** 5-0 on the following roll call: Byrnes – yes, Schmitt – yes, Blais – yes, Via – yes, Arthur – yes.

5. ADJOURNMENT

The meeting officially adjourned at approximately 6:55 p.m.

City of Holly Hill

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William D. Arthur, Mayor

Attest:

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Jeaneen P. Clauss, City Clerk