

**MINUTES
REGULAR COUNCIL MEETING
CITY OF HOLLY HILL, FLORIDA
FEBRUARY 14, 1995**

1. CALL TO ORDER

Mayor Virginia Wine called the meeting to order in Council Chambers at City Hall, 1065 Ridgewood Avenue.

Answering roll call were Mayor Wine, Councilman Arthur Byrnes, Councilman J. D. Mellette, Councilman Shirley Heyman and Councilman Jim Elliott.

Also attending were City Manager Ralph Hester, City Attorney Edward Simpson, Chief of Police Pat Finn and Deputy City Clerk Sue W. Blackwell.

2. INVOCATION

The Invocation was given by Bill Bethea, Administrative Assistant to the City Manager.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. AUDIENCE PARTICIPATION

None.

5. CONSENT AGENDA

- A. Approval of Minutes - Regular Meeting - January 24, 1995; Special Meeting - January 31, 1995
- B. Bills and Accounts

Councilman Mellette moved to APPROVE the Consent Agenda being seconded by Councilman Elliott. The motion CARRIED 5-0 on roll call.

6. ORDINANCE INCREASING BUILDING PERMIT FEES, LICENSE INSPECTION AND REGISTRATION FEES TO OFFSET THE EXPENSE OF A FULL-TIME FIRE INSPECTOR

City Attorney Simpson read:

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ORDINANCE NO. 2392

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING CHAPTER 7 (BUILDINGS AND BUILDING REGULATIONS), ARTICLE II (BUILDING CODES), SECTION 7-23 (PERMIT FEES) TO PROVIDE FOR NEW BUILDING PERMIT FEES; AMENDING CHAPTER 14 (LICENSES AND TAXATION), ARTICLE II (OCCUPATIONAL LICENSES), SECTION 14-23(A) (REGISTRATION OF CERTAIN LICENSES) TO PROVIDE A NEW FEE FOR REGISTRATION OF LICENSES; AMENDING CHAPTER 30 (ZONING), ARTICLE II (ADMINISTRATION AND ENFORCEMENT), DIVISION 1 (GENERALLY), SECTION 30-25(B) (CERTIFICATION OF OCCUPANCY) TO PROVIDE A NEW FEE APPLYING FOR A CERTIFICATE OF OCCUPANCY; CREATING SECTION 11-34 (FIRE INSPECTIONS) IN CHAPTER 11 (FIRE PREVENTION AND PROTECTION), ARTICLE III (FIRE PREVENTION CODES) WHICH ESTABLISHES A FEE SCHEDULE FOR ANNUAL FIRE INSPECTIONS AND RE-INSPECTIONS; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Councilman Mellette moved to ADOPT the ordinance on final reading being seconded by Councilman Byrnes. The motion CARRIED 4-1 on the following roll call:

Mellette, yes; Byrnes, yes; Elliott, yes; Heyman, no; Wine, yes.

7. ORDINANCE NO. 2394 CREATING THE POSITION OF PUBLIC SAFETY DIRECTOR (ADMINISTRATION)

Mayor Wine asked Council to reconsider this ordinance on final reading. She said she had talked with Chief Finn and now believes the two departments would run more efficiently if they are not put together administratively. Council discussed the matter briefly and then *Councilman Byrnes moved to TABLE the ordinance being seconded by Councilman Heyman. The motion CARRIED 5-0 on roll call.*

8. RESOLUTION IMPOSING A \$15 FEE FOR RESEARCH OF LIENS PER PROPERTY

City Attorney Simpson read:

RESOLUTION NO. 95-R-07

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA IMPOSING A \$15 PER PROPERTY FEE FOR RESEARCH FOR OUTSTANDING LIEN RECORDS, ASSESSMENTS AND OTHER FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

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After a lengthy discussion, Councilman Byrnes moved to ADOPT the resolution being seconded by Councilman Mellette. The motion CARRIED 4-1 on the following roll call:

Byrnes, yes; Mellette, yes; Heyman, no; Elliott, yes; Wine, yes.

9. REQUEST TO APPLY FOR GRANT FOR 100% FUNDING OF MEDIAN IMPROVEMENTS (RESOLUTION NO. 08)

City Attorney Simpson read:

RESOLUTION NO. 94-R-08

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY TO APPLY FOR AN IMPROVEMENT GRANT FROM THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Councilman Mellette moved to ADOPT the resolution being seconded by Councilman Byrnes. The motion CARRIED 5-0 on the following roll call:

Mellette, yes; Byrnes, yes; Elliott, yes; Heyman, yes; Wine, yes.

10. RESOLUTION NO. 9 - AUTHORIZES MAYOR TO SIGN CONTRACT WITH QUENTIN L. HAMPTON AND ASSOCIATES, INC. FOR ENGINEERING SERVICES FOR THE CITY OF HOLLY HILL

City Attorney Simpson read:

RESOLUTION NO. 95-R-09

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE MAYOR OF THE CITY OF HOLLY HILL, FLORIDA, TO ENTER INTO AND EXECUTE AN AGREEMENT WITH QUENTIN L. HAMPTON ASSOCIATES, INC. FOR ENGINEERING SERVICES, PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Councilman Elliott moved to ADOPT the resolution being seconded by Councilman Mellette. The motion CARRIED 5-0 on the following roll call:

Elliott, yes; Mellette, yes; Heyman, yes; Byrnes, yes; Wine, yes.

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11. REQUEST JOB DESCRIPTION (FIRE INSPECTOR) APPROVAL FOR THE APPROVED POSITION IN CODE ADMINISTRATION

Councilman Heyman moved to APPROVE the job description as presented being seconded by Councilman Elliott. The motion CARRIED 5-0 on roll call.

12. MODIFICATION FOR PARKING & DRIVEWAY FOR DAYTONA AVENUE ENTRANCE TO POLICE DEPT. AND CITY HALL

Public Works Manager Milt Hallman showed Council the modified plan for driveway on the Daytona entrance. The original plan approved by Council called for a driveway for the public and another driveway for the Police Department. Mr. Hallman said the modified plan would save about \$30,000. Council discussed the proposed changes briefly and then *Councilman Mellette moved to APPROVE the one driveway plan being seconded by Councilman Elliott. The motion CARRIED 5-0 on roll call.*

13. COMMUNICATIONS FROM CITY MANAGER

Mr. Hester said the only communication he had was his resignation which he had given Council just before the meeting started. He briefly explained the resignation (copy attached) and told Council he would answer any questions they might have.

Council talked about the resignation and about the thirty day notice given by Mr. Hester. Councilman Heyman suggested just paying the additional month and letting Mr. Hester leave on Friday (2-17-95) instead of working that month. Other members of Council agreed.

Councilman Heyman moved that Mr. Hester stay on another week and be on call for the rest of the time for that month, in case we need him, go ahead and start advertising for a City Manager immediately. Councilman Elliott seconded the motion which CARRIED 4-1 on roll call with Councilman Mellette voting no.

Mr. Hester thanked Council. Mayor Wine told him she had enjoyed working with him and Mr. Hester said he had enjoyed working with her. Mayor Wine told Mr. Hester he was a very smart man.

14. COMMUNICATIONS FROM CITY ATTORNEY

None.

15. COMMUNICATIONS FROM MAYOR AND CITY COUNCIL

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Councilman Byrnes said if Mr. Hester is going to be gone on Friday, Council does not meet for another two weeks so Council probably has more business to do. Mayor Wine agreed.

Councilman Byrnes said from his point of view, when he looks at people on staff right now that he thought were capable of holding the tiller until a new City Manager is hired, he said he would like to see Mr. Harbuck as Acting City Manager. Councilman Heyman asked if that was a motion and *Councilman Byrnes said he would make that as a motion that Mr Harbuck be Acting City Manager while we are advertising and until Council decides on a replacement full time City Manager. Councilman Heyman seconded the motion which CARRIED 4-1 with Mayor Wine voting no.*

16. ADJOURNMENT

There was no further business to come before the Council so the meeting was adjourned at 8:15 p.m.

Mayor

ATTEST:

Acting City Manager