MINUTES
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA

FEBRUARY 10, 2009

1. CALL TO ORDER

Mayor Roland D. Via called the meeting to order in the Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:30 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley. Also attending were the following staff members: City Manager Tim Harbuck, Assistant City Attorney Scott Simpson, Police Chief Mark Barker, Fire Chief Ron Spencer, Captain Steve Aldrich, Finance Director Kurt Swartzlander, Assistant Finance Director Susan Worde, Audit Specialist/Analyst Catherine Colwell, Public Works Director/City Engineer Chris Hurst, Community Development Director Doug Gutierrez, Community Redevelopment Coordinator Marsha Radulovich, and City Clerk Valerie Manning.

2. AUDIENCE PARTICIPATION

Regarding items not on the agenda.

None.

3. COMMUNITY REDEVELOPMENT ADVISORY BOARD REPORT

Steve Tyler, Chairman of the Community Redevelopment Advisory Board, spoke briefly about the following:

- ✓ The engineer feasibility study for 6th Street and Ridgewood Avenue ~ $4,600 by Quentin Hampton ~ there was ***consensus*** from the Agency to move forward with that amount
- ✓ The car show is planned for the evening because there is a conflict of events going on with Destination Daytona on the same day

Mr. Gutierrez spoke briefly about the Request for Qualifications (RFQ) for the grant writer for Hollyland Park improvements including the Chamber and Library facilities ~ Brooks & Dunn were the ones who were the most qualified ~ there was ***consensus*** from the Agency to move forward with Brooks & Dunn.

4. LOW BIDDER – SIGNS NOW, HOLLY HILL – $96,648 – CRA STREET & STOP SIGN REPLACEMENTS

Mr. Harbuck spoke briefly about the street and stop sign replacements and Ms. Radulovich showed a picture of what the street and stop signs will look like to the Agency.

*Commissioner Penny made a motion to **APPROVE** the street and stop sign replacements as presented by staff in the amount of $96,648, seconded by Commissioner Glass.*

The motion **CARRIED** 4-1 by vote: Penny – Yes, Glass – Yes, Reed – Yes, Towsley – No, Mayor Via – Yes

5. RESUME DISCUSSION ON POLICE SUBSTATION – STATISTICS / COSTS

Chief Barker spoke briefly about the SRT Operational Effectiveness vs. Substation Presence ~ Statistical Comparison handout. Chief Barker mentioned that he realizes that the CRA Board opposes the idea of moving the substation but they discussed the possibility of a Koban ~ use it as a temporary place to hold meetings and/or greet citizens; south of 6th Street may be beneficial. That would give the Police more presence and visibility.

Mr. Hurst spoke briefly about the renovation figures for downstairs in the Police Department; there will be minimal changes for carpeting, lighting, and to take cells and walls out, sliding steel doors ~ approximate cost is $20,000 to $25,000. Mr. Hurst informed the Agency that it would take approximately 30 days for it to be completed.

There was some discussion about the Police Substation amongst the Agency and staff.

Mayor Via opened public participation.

The following individual came forward to speak to the Agency: Gilles Blais, 710 Magnolia Avenue; Steve Tyler, Chairman of the CRA Advisory Board.

Mayor Via closed public participation.

Mayor Via asked for a motion for the Police Substation to keep it at the current location for another six (6) months.

*Commissioner Glass made a motion to **APPROVE** the Police Substation to stay at 240 Ridgewood Avenue, it **DIED FOR LACK OF SECOND**.*

*Commissioner Reed made a motion to **APPROVE** close the Police Substation and end the experiment at that location; he would like to amend his motion to allow access to the current location of the Police Substation to rent for two more months until the renovation is completed downstairs in the Police Department and then close the Police Substation at 240 Ridgewood Avenue at the end of April 2009 and use the money for the renovations downstairs for the new location, seconded by Commissioner Towsley.*

The motion **CARRIED** 3-2 by roll call vote: Reed – Yes, Towsley – Yes, Penny – Yes, Glass – No, Mayor Via – No

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Commissioner Penny spoke briefly and is challenging the CRA Advisory Board to enter into some public/private partnership in purchasing some land; green technologies; something big needs to happen; something massive; technologies that need to be leveraged; challenge the Advisory to bring something back to the Agency.

Mr. Tyler spoke briefly and agreed with Commissioner Penny; the Board is speaking about hiring an Economic Development Director to help in that matter; someone with Real Estate knowledge; this Friday the Business Development Partnership (BDP) is putting on a meeting and dinner for a site selector and he will be there to represent the City; the City needs something spectacular.

6. ADJOURNMENT

The meeting officially adjourned at approximately 7:10 p.m.

Attest:	City of Holly Hill, Florida
______________________	______________________
Valerie Manning City Clerk	Roland D. Via Mayor

Florida Statutes 286.011 and Government-In-The-Sunshine Manual

"The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term "minutes" as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting."

A verbatim copy of Sunshine Law meetings (e.g. City Commission meetings/workshops/Agency meetings and CRA meetings) are available upon request to the City Clerk during regular business hours, Monday through Friday,

8:00 a.m. to 5:00 p.m.