M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA
JANUARY 9, 2001

1. CALL TO ORDER

Mayor William Arthur called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:00 p.m. Attending with Mayor Arthur were Commissioners Arthur Byrnes, Paul Lockeby, Keith Tarrer and Roland Via.

Also attending were City Manager Joe Forte, City Attorney Edward Simpson, Finance Director Brenda Gubernator, Economic Development Coordinator Ira Corliss, Code Development Administrator Tim Harbuck, Acting Police Chief Mark Barker, Acting Fire Chief Randy Ast, Recreation Director Chuck Beach, Public Works Director Milt Hallman, IT Manager Scott Gutauckis, and City Clerk Jeaneen Clauss.

2. INVOCATION

Mr. Hallman delivered the invocation.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. PRESENTATIONS & PROCLAMATIONS

A. Swearing-In of Part-Time Police Officer Keith Pendleton

Mr. Barker introduced newly hired part-time police officer, Keith Pendleton and Mayor Arthur swore him in.

B. Certificate of Appreciation and Donation to the Holly Hill Police Explorers, for their participation in the Gas Light Parade in Ormond Beach

Gas Light Heritage Association Treasurer Roseann Dries presented a certificate of appreciation and a one hundred dollar donation to Debbie Fant, Associate Advisor and Penny Currie, Advisor of the Holly Hill Police Explorers. Ms. Dries also presented information about their association's success at preserving the heritage of racing.

B. Proclamation Declaring January 19th, 2001 as Arbor Day

Mayor Arthur presented the above proclamation to City Staff, in order to proceed with attaining the Tree City designation.

5. CONSENT AGENDA

Minutes of Regular Commission Meeting – December 12, 2000
Minutes of Commission Workshop – December 12, 2000
Report of Purchase Orders Over $5,000

*Commissioner Via moved **APPROVAL** of the items on the consent agenda, seconded by Commissioner Tarrer.*

The motion **CARRIED** 5-0 on the following roll call: Via – yes, Tarrer – yes, Lockeby – yes, Byrnes – yes, Arthur – yes.

6. AUDIENCE PARTICIPATION

Walter Stolz, 1586 Hammock Drive, began by thanking the Commission for the remote control light at Flomich and Center. He then requested they look into setting up a system for the electronic transfer of funds for utility payments. City Staff will look into this.

Mr. Corliss introduced the two new Community Service Officers in the City, Diane Champagny and John Durish.

7. RESOLUTION 2001-R-01, CIVIL SERVICE BOARD APPOINTMENT

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA RE-APPOINTING A MEMBER TO THE CIVIL SERVICE BOARD FOR DISTRICT 1; SETTING FORTH THE TERM EXPIRATION DATE FOR SAID MEMBER; AND PROVIDING AN EFFECTIVE DATE. (Kimberly Canup – January 2005)**

*Commissioner Byrnes moved to **APPROVE** Resolution 2001-R-01, seconded by Commissioner Lockeby.*

The motion **CARRIED** 5-0 on roll call: Byrnes – yes, Lockeby – yes, Tarrer – yes, Via – yes, Arthur – yes.

8. RESOLUTION 2001-R-02, POLICE PENSION BOARD OF TRUSTEES APPOINTMENTS

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA RE-APPOINTING TWO MEMBERS TO THE POLICE PENSION BOARD OF TRUSTEES; SETTING FORTH THE TERM EXPIRATION DATES FOR SAID MEMBERS; AND PROVIDING AN EFFECTIVE DATE. (Russell Lathrope and J.D. Mellette – January 2003)**

*Commissioner Via moved to **APPROVE** Resolution 2001-R-02, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Byrnes – yes, Lockeby – yes, Tarrer – yes, Arthur – yes.

9. RESOLUTION 2001-R-03, BEAUTIFICATION BOARD APPOINTMENTS

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA RE-APPOINTING TWO MEMBERS AND TWO ALTERNATES TO THE BEAUTIFICATION ADVISORY BOARD; SETTING FORTH THE TERM EXPIRATION DATES FOR SAID MEMBERS; AND PROVIDING AN EFFECTIVE DATE. (Anne Stifel, Susan Burcham, Beverly Krause, and John Driscoll – January 2003)**

*Commissioner Via moved to **APPROVE** Resolution 2001-R-03, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Byrnes – yes, Lockeby – yes, Tarrer – yes, Arthur – yes.

10. RESOLUTION 2001-R-04, PAL/RECREATION BOARD APPOINTMENTS

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA RE-APPOINTING MEMBERS TO THE PAL/RECREATION BOARD AND SETTING FORTH THE TERM EXPIRATION DATES FOR SAID MEMBERS; AND PROVIDING AN EFFECTIVE DATE. (John Blanton, Carol Collins, Charlie Sharp, Jeff Miller – January 2003)**

*Commissioner Via moved to **APPROVE** Resolution 2001-R-04, seconded by Commissioner Lockeby.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Lockeby – yes, Byrnes – yes, Tarrer – yes, Arthur – yes.

11. SECOND READING OF ORDINANCE 2603, ANNEXING THE KIFER PROPERTY LOCATED AT 1702 PALM ROAD

Mr. Forte removed this item from the agenda because the advertisement was not in compliance with Florida Statutes. The newspaper mixed-up our map with that of another city’s. It will be placed on the agenda again next month.

12. SECOND READING OF ORDINANCE 2604, REZONING CHARLESTON PLACE, 1971 NOVA ROAD

Mr. Simpson read by short title:

> **AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING ORDINANCE NO. 2352, THE LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 15 ACRES LOCATED ON THE EAST SIDE OF**

NOVA ROAD (S.R. 5A) BETWEEN ALABAMA AVENUE AND FLOMICH STREET FROM R-7, MEDIUM DENSITY MULTI-FAMILY RESIDENTIAL DEVELOPMENT DISTRICT, TO RPUD, RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT; APPROVING THE CHARLESTON PLACE MASTER DEVELOPMENT PLAN AND INCORPORATING IT INTO THIS ORDINANCE FOR THE PURPOSE OF REGULATING THE USE AND DEVELOPMENT OF THE PROPERTY; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HEREWITH; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.

Commissioner Tarrer moved to ***APPROVE*** *the second reading of Ordinance 2604, seconded by Commissioner Via.*

Commissioner Tarrer asked that they quit using the term “project”, due to the connotation associated with that term.

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Via – yes, Lockeby – yes, Byrnes – yes, Arthur – yes.

13. RESOLUTION 2001-R-05, ESTABLISHING WATER AND SEWER RATES FOR 2001

Mr. Simpson read by short title:

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA ESTABLISHING THE WATER AND SEWER RATES FOR THE CITY OF HOLLY HILL FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2001; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Tarrer moved to ***APPROVE*** *Resolution 2001-R-05, seconded by Commissioner Via.*

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Via – yes, Byrnes – yes, Lockeby – yes, Arthur – yes.

14. RESOLUTION 2001-R-06, SUPPORTING THE FINDINGS OF A STUDY CONDUCTED BY GAI REGARDING MEDIANS ON NOVA ROAD BETWEEN 8TH STREET AND FLOMICH STREET

Mr. Simpson read by short title:

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA SUPPORTING THE FINDINGS OF THE NOVA ROAD MEDIAN OPERATIONS STUDY; SUPPORTING FUNDING FOR THIS PROJECT; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Tarrer moved to **APPROVE** Resolution 2001-R-06, seconded by Commissioner Lockeby.*

Members of the Commission discussed that they were supportive of planning for this concept but want to ensure they have input, once a final plan is proposed.

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Lockeby – yes, Byrnes – yes, Via – yes, Arthur – yes.

15. RESOLUTION 2001-R-07, OPPOSING A BILL WHICH WOULD CHANGE FLORIDA STATUTE 401.25, REGARDING CERTIFICATES OF PUBLIC CONVENIECE AND NECESSITY

Mr. Simpson read by short title:

> **A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA OPPOSING THE SPECIAL LEGISLATIVE BILL FOR VOLUSIA COUNTY AMENDING FLORIDA STATUTE SECTION 401.25 REGARDING THE ISSUANCE OF CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY FOR MUNICIPALITIES WITH 30,000 OR MORE RESIDENTS TO PROVIDE BASIC LIFE SUPPORT OR ADVANCE LIFE SUPPORT SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

*Commissioner Tarrer moved to **APPROVE** Resolution 2001-R-07, seconded by Commissioner Byrnes.*

The Commission discussed how detrimental this could be for Holly Hill and other small cities, if passed by Legislature. They also discussed how this is the direct opposite of their efforts in many other areas of government operations, which has incorporated the philosophy of uniting to attain the highest level of service at the lowest cost for everyone.

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Byrnes – yes, Lockeby – yes, Via – yes, Arthur – yes.

16. ENGINEERING UPDATE OF STORMWATER FACILITY PLAN

Mr. Forte referred to their recent approval for him to sign an application for a State Revolving Fund loan for stormwater improvements. As the next step in this process, they are requesting permission to move forward with the update of the Stormwater Facilities Plan.

*Commissioner Tarrer moved to **APPROVE** authorizing Quentin L. Hampton & Associates, Inc. to proceed with the update of the Stormwater Facilities Plan, which includes planning, design and administrative for a total cost of $249,000, seconded by Commissioner Via.*

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Via – yes, Byrnes – yes, Lockeby – yes, Arthur – yes.

17. WASTEWATER SYSTEM REHABILITATION

Mr. Forte and Mr. Hallman explained the necessity for these repairs, which were originally not detected. The reason they did not know about these initially is because the process for gaining data on each particular area is so costly that they focused on the known trouble spots. Now that they are deeply into the repair process, other areas (that would have soon made themselves known) have been discovered. Because the project originally came in under budget, there are remaining funds available that they can borrow to accomplish this.

*Commissioner Tarrer moved to **APPROVE** the change order to Insituform Technologies for $155,882 and authorize additional engineering technical services for Quentin L. Hampton Associates, Inc. for $3,273, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Byrnes – yes, Lockeby – yes, Via – yes, Arthur – yes.

18. COMPUTER PROPOSALS FOR AN IBM AS/400-170

Mr. Forte reminded the Commission that this is the computer equipment item they budgeted for this year. They solicited bids for it and received three. Midrange is the lowest of the three and is a reputable company.

*Commissioner Tarrer moved to **APPROVE** the acceptance of the low bid for an IBM AS/400-170 from Midrange for $27,521.70, seconded by Commissioner Byrnes.*

Commissioner Lockeby indicated that he did not like having to replace equipment prior to having it paid for. Mr. Gutauckis explained the need for this purchase stating that the memory of our present system is at ninety-percent of its capacity. Also, the tape drive on our equipment is bad so we cannot reliably do back-ups. This slows everyone's computers down dramatically and the cost for this particular equipment is expected to go up by about five thousand dollars in the next year. He recommended auctioning-off the old system.

The motion **CARRIED** 5-0 on roll call: Tarrer – yes, Byrnes – yes, Via – yes, Lockeby – yes, Arthur – yes.

19. COMMUNICATIONS FROM CITY MANAGER

Mr. Forte stated that he may have secured a carnival for the City's 100th Anniversary and he is working to secure a traveling Craft Show as well. He referred to the pictures in the hallway, which are predominately of places in Holly Hill. Pat Workman, chair of the Brush and Palate Club, coordinated this and the Commission is asked to rank them in the next month as follows: 1st Place, 2nd Place, 3rd Place, and Congeniality Award. These would then be on display at the City's 100th Anniversary.

16. CITY ATTORNEY

Mr. Simpson indicated that he had nothing further to report.

17. COMMUNICATIONS FROM MAYOR & COMMISSION

Commissioner Via stated that this is the first meeting in the new millennium and their first meeting with a new President-Elect. Commissioner Via encouraged those present to see the movie The Patriot, which gave him a better understanding of the Revolutionary War. Commissioner Via complimented the members of the boards that they re-appointed tonight for their fine service to the City. He complimented the Holly Hill Police Explorers for the great job they did with the parking and the glowing comments that came from those who attended the Gas Light Parade. Commissioner Via stated that he was so disappointed in County Council Member Pat Northey's response to the letter this Commission sent regarding beach tolls, stating that it was an insult.

Commissioner Byrnes reminisced on the movie 2001 that he watched as a young boy when they didn't feel they would be here much longer. Now, here we are in 2001 and we're all still here.

Commissioner Lockeby stated that he hoped everyone had a nice holiday and encouraged an effort to keep tools away from Mr. Gutauckis (who has been injured twice recently).

Commissioner Tarrer thanked Mr. Forte for the Code Enforcement improvements.

Mayor Arthur showed everyone the national recognition for Public Private Partnership, which appeared in Waste Management magazine. He stated that it is an honor for each of them to serve during this year, the City's 100th Anniversary.

18. ADJOURNMENT TO WORKSHOP

The meeting officially adjourned at approximately 8:07 p.m.

City of Holly Hill

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William D. Arthur, Mayor

Attest:

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Jeaneen P. Clauss, City Clerk