M I N U T E S
REGULAR COUNCIL MEETING
CITY OF HOLLY HILL, FLORIDA
JANUARY 28, 1997

1. CALL TO ORDER

Mayor William D. Arthur called the meeting to order in Council Chambers at City Hall, 1065 Ridgewood Avenue at 7:30 p.m..

Attending with Mayor Arthur were Councilman J. D. Mellette, Councilman Shirley Heyman and Councilman Jim Elliott. Councilman Arthur Byrnes was excused.

Also attending were City Manager Donald Lusk, City Attorney Edward Simpson, and Deputy City Clerk Sue W. Blackwell.

2. INVOCATION

The Invocation was given by Councilman Jim Elliott .

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CONSENT AGENDA

Approval of Minutes - Regular Meeting - January 14, 1997
-Workshop Meeting - January 14, 1997

Councilman Elliott moved to APPROVE the Consent Agenda being seconded by Councilman Mellette. The motion CARRIED 4-0 on roll call.

5. AUDIENCE PARTICIPATION

None.

6. ORDINANCE NO. 2450 - AMENDING GENERAL EMPLOYEES DEFINED CONTRIBUTION PLAN (Second Reading)

City Attorney Simpson read:

ORDINANCE NO. 2450
AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE GENERAL EMPLOYEES DEFINED CONTRIBUTION PLAN CLARIFYING WHEN PARTICIPANTS QUALIFY TO SHARE IN THE EMPLOYER CONTRIBUTIONS; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Councilman Mellette moved to ADOPT the ordinance on final reading being seconded by Councilman Heyman.

It was briefly explained this is the plan for new employees and not those under the Florida Retirement System.

The motion CARRIED 4-0 on the following roll call:

Mellette, yes; Heyman, yes; Elliott, yes; Arthur, yes.

7. ORDINANCE NO. 2451 – AN ORDINANCE ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED CONTIGUOUS TO THE CITY OF HOLLY HILL (Second Reading)

City Attorney Simpson read:

ORDINANCE NO. 2451
AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED CONTIGUOUS TO THE CITY OF HOLLY HILL; REDEFINING BOUNDARIES OF THE CITY OF HOLLY HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Councilman Mellette moved to ADOPT this annexation ordinance on second reading being seconded by Councilman Elliott. The motion CARRIED 4-0 on the following roll call:

Mellette, yes; Elliott, yes; Heyman, yes; Arthur, yes.

8. RESOLUTION 97-R-01 RESOLUTION SUPPORTING THE PONCE DELEON PORT AUTHORITY'S REQUEST OF THE U.S. ARMY CORPS OF ENGINEERS FOR FUNDS TO COMPLETE EMERGENCY WORK ON THE NORTH JETTY

City Attorney Simpson read:

RESOLUTION NO. 97-R-01
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA ,SUPPORTING WORK BY THE U.S. ARMY CORPS OF ENGINEERS ON THE NORTH JETTY, PONCE DELEON INLET, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

City Manager Lusk explained the Port Authority is requesting our support and since they have helped the City, he felt it would be good to give them our support on this resolution as on the next two resolutions.

Councilman Mellette moved to ADOPT the resolution being seconded by Councilman Elliott. The motion CARRIED 4-0 on the following roll call:

Mellette, yes; Elliott, yes; Heyman, yes; Arthur, yes.

9. RESOLUTION 97-R-02 RESOLUTION SUPPORTING THE PONCE DELEON PORT AUTHORITY'S REQUEST OF U.S. CONGRESS FOR FUNDING OF THE RE-STABILIZATION PROJECT

City Attorney Simpson read:

RESOLUTION NO. 97-R-02
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLY HILL, FLORIDA IN SUPPORT OF THE RESTABLIZATION PROJECT AT PONCE DELEON INLET, VOLUSIA COUNTY, FLORIDA, AND REQUEST FOR FEDERAL FUNDING FOR THIS PROJECT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Councilman Heyman moved to ADOPT the resolution being seconded by Councilman Mellette.

The motion CARRIED 4-0 on the following roll call:

Heyman, yes; Mellette, yes; Elliott, yes; Arthur, yes.

10. RESOLUTION 97-R-03 SUPPORTING THE PONCE DELEON PORT AUTHORITY'S REQUEST FROM THE STATE OF FLORIDA FOR RE-STABILIZATION FUNDING

City Attorney Simpson read:

RESOLUTION NO. 97-R-03
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLY HILL, FLORIDA, SUPPORTING THE PONCE DELEON PORT AUTHORITY'S REQUEST FOR FINANCIAL ASSISTANCE FROM THE STATE OF FLORIDA, DEPARTMENT OF ENVIRONMENTAL PROTECTION, TO RESTABLIZE PONCE DELEON INLET, VOLUSIA COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.

Councilman Elliott moved to ADOPT the resolution being seconded by Councilman Heyman. The motion CARRIED 4-0 on the following roll call:

Elliott, yes; Heyman, yes; Mellette, yes; Arthur, yes.

11. REQUEST TO APPROVE AWARD OF BID TO TURF EQUIPMENT FOR MOWERS

City Manager Lusk told the Council this is a budgeted item.

Councilman Elliott moved to APPROVE the purchase of two riding mowers with the price not to exceed $15,000. Councilman Mellette seconded the motion which CARRIED 4-0 on roll call.

12. REQUEST COUNCIL APPROVE 10 YEAR CAPITAL IMPROVEMENT PLAN - STREET PAVING

Mr. Hallman told Council this is the plan presented to them at the workshop two weeks ago. He said he has talked to the CDBG people since then and because Council wanted Walker Street placed high on the priority list, Mr. Hallman said they had about $35,000 left over from the last two years so the City has asked to be allowed to pave Walker Street from Riverside Drive to Center Street this year. He said the rest of the plan is just like it was discussed at the workshop.

Mr. Lusk said he would try to get most of the paving paid for with this money but that Council should know the City might have to come up with some money. Mr. Hallman said he thought he could find funds in his budget.

Mr. Hallman told the audience the reason the City is going with a ten year plan is because staff felt the City could fund about $55,000 a year for ten years instead of $110,000 for five years.

Councilman Mellette moved to approve the plan being seconded by Councilman Elliott. The motion CARRIED 4-0 on roll call.

13. REQUEST COUNCIL AWARD BID FOR INSTALLATION OF STEEL GARAGE DOORS TO JB MATHEWS CO.

Mr. Hallman said this is a budgeted item. Mrs. Heyman asked how a business in Orlando can bid $2,000 less than any local vendor. No one had a definite answer for her.

Councilman Elliott moved to AWARD the bid to JB Mathews Company for $9,741.35 being seconded by Councilman Mellette. The motion CARRIED 4-0 on roll call.

15. REQUEST APPROVAL OF ENGINEERING SERVICES TO COMPLETE WASTEWATER TREATMENT PLANT PERMIT RENEWAL

Mr. Lusk asked to take this item before the rezoning request as Mr. Hallman is already at the podium. Council agreed.

Mr. Hallman said this is the Operations Permit we have to get to operate the plant. This year we needed a feasibility study and that took the amount over $3,500 so Council needs to approve the funds.

Councilman Heyman moved to APPROVE the request for $5,024.43 being seconded by Councilman Elliott. The motion CARRIED 4-0 on roll call.

14. REZONING REQUEST - APPLICANT REQUESTS REZONING FROM R-2 FAMILY RESIDENTIAL TO CC-1 COMMERCIAL CORRIDOR DISTRICT - 498 Flomich Avenue

City Planner Bob Keeth said this is an eight-tenths of an acre parcel just west of the canal. He said the applicant is going to request a change from CC-1 to B-5. Mr. Keeth explained the first parcel west of the canal is currently zoned B-5. He said his planning recommendation addresses the CC-1 zoning request but in his opinion the same arguments can be made for denying the B-5 request.

Mr. Bob Fout, owner of the parcel, and his attorney Jim Morris were present for the hearing.
An in depth discussion ensued between Mr. Morris and members of the Council. Two members of the audience (Mrs. Yvonne Butterfield and Mr. Bill Hall) spoke in opposition of the request.
Councilman Mellette moved to DENY the rezoning request being seconded by Councilman Elliott.
The motion to deny the rezoning CARRIED 4-0 on roll call.

16. RESOLUTION 97-R-04 ESTABLISHING A CHARTER REVIEW COMMITTEE

City Attorney Simpson read:

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA ESTABLISHING A CHARTER REVIEW COMMITTEE TO REVIEW THE EXISTING CHARTER AND TO MAKE RECOMMENDATIONS TO THE CITY COUNCIL AS TO ANY CHANGES DEEMED ADVISABLE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Mr. Simpson listed the following appointments:

Mayor Arthur	Ira Corliss (Chairman)
Ward 1	Lois Willett
Ward 2	Roseann Dries
Ward 3	Virginia Wine
Ward 4	Roland Via

Council talked briefly about having a seven member committee instead of five members. They also considered whether an alternate was needed and decided against appointing one.

Councilman Mellette moved to ADOPT the resolution being seconded by Councilman Heyman. The motion CARRIED 4-0 on the following roll call:

Mellette, yes; Heyman, yes; Elliott, yes; Arthur, yes.

17. RESOLUTION 97-R-05 APPOINTS FOUR MEMBERS TO SERVE ON THE LIBRARY/YOUTH CENTER BOARD - Tammv Sharpe. Nikki Whitenton. Joe Whitenton & Ruth Wimberlv

City Attorney Simpson read:

RESOLUTION NO. 97-R-05
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPOINTING FOUR MEMBERS TO SERVE ON THE LIBRARY/YOUTH CENTER BOARD, FOR THE CITY OF HOLLY HILL, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.
The names contained in the resolution were: Tammy Sharp, Ruth Wimberly, Nikki Whitenton, and Joe Whitenton.

Mr. Lusk asked Council how they felt about citizens serving on two boards. He mentioned he thought it would be a good idea to amend to ordinance to allow people to serve on this board even if they are members of other boards because the Library/Youth Board is different than most boards. Council agreed we need as many interested citizens as we can get to help with our youth.

Councilman Elliott moved to ADOPT the resolution being seconded by Councilman Mellette. The motion CARRIED 4-0 on the following roll call:

Elliott, yes; Mellette, yes; Heyman, yes; Arthur, yes.

18. COMMUNICATIONS FROM CITY MANAGER

Mr. Lusk said he never wanted Council to see construction going on without them knowing what is going on. He said we have spent $250,000 for a new computer system. He said sometimes people think you will be eliminating jobs but that isn't necessarily so. You can train people to do other jobs. The City Manager said where the computer is going to make the biggest difference is in the Accounting Department and the Water Department. Some of the employees total job will change. He said one of the things he is looking at is moving the Cashier to the center of City Hall to serve several departments. The cashier will be protected by glass when she is moved. She will also be able to give directions. The Supervisor's and Cashier's jobs will not change. The change will be in the other jobs. The days of posting are gone so we want to be more customer oriented. The Cashier will not turn on water. She will send the applicant to a customer service representative who will handle this work.

The City Manager said the reason he is bringing this to Council tonight is because we are ready to wire City Hall and we will need to wire that center area for the Cashier. He noted when this project is completed, the entire City will be connected and when one printer breaks down, you will be able to use another in a different location. He asked if anyone had any questions.

Mayor Arthur asked about the cost and was told it would cost about $2,800. He said he had Mr. Hallman look at this.

He said another thing which has been kicked around the City and that is to send out an envelope so people can mail in their payments. It will cost an additional twelve cents which will need to be passed on to the customer. Mrs. Heyman said we should be able to make that up with the money we are saving with the computers. Mr. Lusk said we should start looking at ways to do other things with the people we have and he didn't want her to think we were going to save money by eliminating people. He said the big savings will be in overtime. The City Manager said the payroll job will also change because most of the work will be done by the computer.

Mrs. Heyman said she has heard concerns about when concerns for safety and about children running around in there. Mr. Lusk said he does not want the customer service person dealing with hotheads. They should send them to him to deal with.

More discussion ensued and Councilman Elliott and Mr. Lusk exchanged ideas on what should be done and how it should be done and who should be involved. They talked about management forms, micro management, interference, etc.

Following still further discussion, Mr. Elliott said he wanted to understand all the changes which will be occurring and that is why he wanted a workshop. Mr. Lusk said he would meet with him any time and go over all the things which will happen.

Mrs. Heyman related an incident which happened to her a few years ago when her water was cut off at the restaurant during lunch hour so she understands the need for customer service.

Mr. Lusk stated for years the employees have been used to sending out bills and collecting money for the bills. He said the new system will free up a great deal of their time so instead of saying who can we lay off, we need to redirect their efforts to improve the service we provide and that is what customer service is all about.

Mr. Mellette said if he gets an irate customer, he takes them to another office away from the counter and then they work out the problem. It was also noted that training would help.

Mr. Lusk said he could continue with the construction of the cashier area and he and the Finance Director would have further information on the Customer Service concept. He said accounting will go on line first and utility billing will be next.

Mayor Arthur asked if Council was through discussing this and did they agree with the concept. Mr. Mellette agreed with the construction. Mrs. Heyman said she agreed with the Cashier but she wanted to see what else is going to be done before it is done. Mr. Elliott said he was unsure. The Mayor said he had no objections to the front part but he wants everyone to understand and be satisfied with what is going on.

19. COMMUNICATIONS FROM CITY ATTORNEY

None.

20. COMMUNICATIONS FROM MAYOR AND CITY COUNCIL

Mr. Mellette - None.

Mrs. Heyman said she was glad to see Mrs. Ruth Starr in the audience. She was ill for some time but is now able to be out again. She also welcomed Stan Rosevear, County Councilman.

Mr. Elliott - None.

Mayor Arthur thanked everyone for attending. He commented on the ties he brought back to Council from Washington. He also mentioned he brought Mrs. Heyman a tee shirt since she didn't wear a tie.

21. ADJOURNMENT

There was no further business to come before Council so the meeting was adjourned at approximately 8:48 p.m.

William D. Arthur, Mayor

ATTEST:

City Clerk - Manager