

MINUTES
REGULAR COMMISSION MEETING
COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING
CITY OF HOLLY HILL, FLORIDA

December 9, 2014

1. CALL TO ORDER

A. Roll Call

Mayor Penny called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Penny were Commissioners Arthur J. Byrnes, Penny Currie, John F. Capers and Elizabeth Albert.

Also attending were the following staff members: City Attorney Scott Simpson, City Manager Joseph Forte, Police Chief Steve Aldrich, Fire Chief Jim Bland, Public Works Director Jacki Maswary, Economic Development Consultant Lynn Dehlinger, Human Resources Manager Sandy Fenwick, City Planner Tom Harowski, Officer Nick Champion, and City Clerk Valerie Manning.

B. Invocation

Pastor Johnny Pruitt from Faith Baptist Church of Holly Hill led invocation.

C. Pledge of Allegiance to the Flag

Mayor Penny led the Pledge of Allegiance.

2. MINUTES

Minutes from the Regular City Commission – November 25, 2014 (*City Clerk*)

*Commissioner Albert made a motion to **APPROVE** the Minutes, seconded by Commissioner Currie.*

The motion **CARRIED** 5-0 unanimously: Albert – Yes, Currie – Yes, Capers – Yes, Byrnes – Yes and Mayor – Yes

3. PUBLIC COMMENT

Regarding items not on the agenda.

Mayor Penny opened public participation.

The following individuals addressed the Mayor and City Commission: Rentha Flowers, President of the Holly Hill Historic Preservation Society, Inc.; Bill Arthur, 1140 Riverside Drive, Holly Hill.

Mayor Penny closed public participation.

4. CONSENT AGENDA

None.

5. A. **PUBLIC HEARING** – SECOND READING OF ORDINANCE 2957 – BENEFICIAL DEVELOPMENT RESIDENTIAL PLANNED UNIT DEVELOPMENT (RPUD) (*City Planner*)

City Attorney read by title only:

ORDINANCE NO. 2957

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS, BY AMENDING THE OFFICIAL ZONING MAP TO DESIGNATE A PORTION OF THE PROPERTY AT 1200 CENTER AVENUE, AS MORE SPECIFICALLY DESCRIBED IN ATTACHMENT A FROM R-2 LOW MEDIUM DENSITY SINGLE-FAMILY RESIDENTIAL TO RPUD – RESIDENTIAL PLANNED UNIT DEVELOPMENT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Byrnes moved APPROVAL for Second Reading of Ordinance 2957, seconded by Commissioner Albert.

Mr. Harowski showed a PowerPoint presentation on the development to the Mayor and Commissioners.

Kenneth Bowron, Beneficial Development was present to answer any questions and asked for an extension on the due diligence date to be moved to March 11, 2015 and the closing date to be July 31, 2015.

Commissioner Currie made a motion to add the extension of the due diligence date and the closing date on tonight's agenda, seconded by Commissioner Albert.

The motion **CARRIED** 5-0 unanimously: Currie – Yes, Albert – Yes, Capers – Yes, Byrnes – Yes and Mayor – Yes

Mayor Penny opened public participation. No one spoke.

The motion **CARRIED** 5-0 unanimously for the Second Reading of Ordinance 2957 with the extension approved: Albert – Yes, Currie – Yes, Capers – Yes, Byrnes – Yes and Mayor – Yes

B. RESOLUTION 2014-R-70, POLICE PENSION FUND BOARD OF TRUSTEES – APPOINTMENTS *(Police Chief)*

City Attorney read by title only:

RESOLUTION 2014-R-70

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, APPOINTING TWO MEMBERS TO THE POLICE PENSION BOARD OF TRUSTEES; SETTING FORTH THE TERM EXPIRATION DATES FOR SAID MEMBERS; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Currie moved **APPROVAL** for Resolution 2014-R-70, seconded by Commissioner Capers.*

*Commissioner Currie made a motion to **APPOINT Robert Taylor**, seconded by Commissioner Byrnes.*

Mayor Penny opened public participation. No one spoke.

The motion **CARRIED** 5-0 unanimously: Currie – Yes, Byrnes – Yes, Albert – Yes, Capers – Yes and Mayor – Yes

*Commissioner Byrnes made a motion to **APPOINT Charlie Sharp**, seconded by Commissioner Currie.*

Mayor Penny opened public participation. No one spoke.

The motion **CARRIED** 5-0 unanimously: Byrnes – Yes, Currie – Yes, Albert – Yes, Capers – Yes and Mayor – Yes

C. UPDATE TO THE COMMUNITY REDEVELOPMENT AREA (CRA) COMMERCIAL PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM *(Public Works Director / CRA Coordinator)*

Mr. Forte requested of the Mayor and City Commission to pull this item off the agenda and have a workshop in January 2015 on the CRA grants and the overhead to underground utilities project at the same time. Lots of changes are coming forth and he would like to discuss them in a workshop setting.

Mayor Penny opened public participation.

The following individual addressed the Mayor and City Commission: Steve O'Neal, Riverside Drive, Holly Hill.

Mayor Penny closed public participation.

Commissioner Albert moved to APPROVE pulling the item from the agenda and workshop the CRA grant program to a date certain, January 13th & 27th, 2015 at 6:00 PM in the Commission Chambers; including the suspension of all grants except for the one with FHCP which has already begun the process months ago, seconded by Commissioner Currie.

The motion **CARRIED** 5-0 unanimously: Albert – Yes, Currie – Yes, Byrnes – Yes, Capers – Yes and Mayor – Yes

6. RECESS THE REGULAR CITY COMMISSION MEETING

7. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING
BUSINESS AGENDA

A. CRA DISTRICT OVERHEAD TO UNDERGROUND UTILITIES CONVERSION
– PHASE 1 OF STREET LIGHTING SELECTION *(Public Works Director)*

There was no need to discuss the item on the CRA agenda.

8. CONTINUATION OF PUBLIC PARTICIPATION
Regarding items not on the agenda.

None.

9. COMMUNICATIONS

A. City Manager

Mr. Forte informed the Mayor and Commissioners that he received a letter from the CM Association and they have appointed him to sit on the board. There will be a meeting on December 15th from 1:00 pm to 2:00 pm in Daytona Beach at the Motorsports Center. The Mayor and Commissioners are welcomed to attend. The Bishop's property and 1200 Center Avenue will be mentioned. Mr. Forte wished everyone a Merry Christmas and thanked everyone for their hard work and great job on the weekend events.

B. City Attorney

Attorney Simpson wished everyone a Merry Christmas.

C. City Clerk

Mrs. Manning wished everyone a Merry Christmas.

D. Mayor & Commissioners

The Mayor and Commissioners wished everyone a Merry Christmas and Happy New Year. They thanked everyone for their hard work and great job with the Jingle Bell Jog, Christmas tree lighting ceremony, Christmas Parade and the food drive with the County; Mayor Penny is hoping the City will get the trophy for the third year in a row. The public was reminded that the December 23rd City Commission meeting has been cancelled due to the holiday. Mayor Penny informed the Commission that the Boys and Girls Club was hosting a Christmas party for the kids and invited the City Commission on Thursday, December 11th at 5:30 pm if they would like to stop in and say hello to the kids. Mayor Penny asked if staff could look into hosting the Antiques on the Avenue in April 2015 instead of September 2015; that seems to be a better timeframe according to the antique businesses. Mr. Forte mentioned that he would look into it.

10. ADJOURNMENT

Mayor Penny officially adjourned the meeting at approximately 8:00 pm.

Valerie Manning
City Clerk