M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA
DECEMBER 8, 1998

1. CALL TO ORDER

Mayor William D. Arthur called the meeting to order in Commission Chambers at City Hall, 1065 Ridgewood Avenue at 7:30 p.m.

Answering roll call were Mayor Arthur, Commissioners Arthur Byrnes, J. D. Mellette, Shirley Heyman and Roland Via.

Also attending were Donald Lusk, City Manager, Tim Harbuck, Building Official, Ed Lee, Code Enforcement Officer, Brenda Gubernator, Finance Director, Larry Walker, Police Chief, Milt Hallman, Public Works Director, Ira Corliss, Economic Development Coordinator, Bob Keeth, City Planner, Ray Beltrami, Utilities Supervisor, and Scott Simpson, City Attorney.

2. INVOCATION

The Public Works Director, **Milton Hallman**, delivered the invocation.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. PRESENTATIONS & PROCLAMATIONS

Mayor Arthur presented a twenty year service award to **Ray Beltrami**, **Utilities Supervisor.**

5. CONSENT AGENDA

A. Minutes Regular Meeting – November 10, 1998
B. Minutes of Workshop Meeting – November 10, 1998

*Commissioner Mellette moved APPROVAL **of** the consent agenda, seconded by Commissioner Heyman.* The motion **CARRIED** 5-0 on roll call: Mellette, yes; Heyman, yes; Via, yes; Byrnes, yes; Arthur, yes.

6. **AUDIENCE PARTICIPATION** (Items not on the agenda).

None

7. FIRST READING, PUBLIC HEARING, ORDINANCE NO. 2550 – RIVERSIDE DRIVE MAINTENANCE ORDINANCE.

Attorney Simpson read Ordinance Number 2550 by short title.

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING CHAPTER 114 (ZONING), ARTICLE III. (SUPPLEMENTARY DISTRICT REGULATIONS), DIVISION 5 (YARD AND LOT REQUIREMENTS) CREATING

SECTION 114-769 (WATERFRONT YARD RESTRICTIONS) TO ADOPT REGULATIONS AS TO THE PARKING OF VEHICLES, OUTSIDE STORAGE AND THE CONSTRUCTION OR PLACEMENT OF TEMPORARY OR PERMANENT STRUCTURES IN WATERFRONT YARDS; AND PROVIDING FOR EXCEPTIONS; AND PROVIDING FOR COMPENSATION TO PROPERTY OWNERS WHOSE PERMITTED FENCES ARE REMOVED; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Mellette moved *APPROVAL* ***of Ordinance Number 2550 on first reading, seconded by Commissioner Heyman. Mayor Arthur opened the meeting to the public..***

The **City Manager** indicated the Commission would be meeting in a workshop immediately after the regular Commission Meeting to discuss Ordinance, further reporting that the City Attorney had written an ordinance for scheduling purposes and good discussion would follow from both the public and the Commission. The Manager asked for the Commission's initial support in order to begin addressing problems on the most scenic route in the City.

Anna Seay, 1324 Riverside Drive, and Estelle Lamsom, 1222 Riverside Drive, spoke in support of the Riverside Drive Maintenance Ordinance and in support of an unobstructed and scenic view of the river. Anna Seay did not believe fences were necessary if a small obstruction was in place to keep vehicles off the property. **Estelle Lamsom** indicated too many people and cars were blocking the view of the river and there was too much noise. **Steve Smith** of 1410 Riverside Drive and **Sandra Warden**, of 1336 Riverside Drive, spoke in opposition to the ordinance, expressing concern that their property rights would be diminished. **Steve Smith** indicated the three foot high fence he had installed was necessary in order to restrict too many people from depositing too much trash on the waterfront and to stop people from picnicking and asking his own children to leave the property. **Sandra Warden** reported she had purchased additional waterfront property from her neighbor. **Attorney Simpson** advised such a deed was problematic because the city had regulations prohibiting the subdividing of land. **Sandra Warden** did not want to be prohibited from placing plants and her statue of the "Virgin Mary" on her waterfront property; however, she indicated she would be willing to remove her picnic tables.

The **Commissioners** discussed the fact that Riverside Drive had been designated by the County as a scenic drive and that the City was looking toward sharpening that definition.
Mayor Arthur invited all interested parties to the workshop on the Riverside Drive Maintenance Ordinance immediately following the meeting. The **City Manager** reported that the ordinance might be changed from its original form. **Commissioner Mellette** called for the question.

The motion **CARRIED** 5-0 on the following roll call: Mellette, yes; Heyman, yes; Byrnes, yes; Via, yes; Arthur, yes.

8. REQUEST APPROVAL OF UNIVERSAL ENGINEERING SCIENCES PROPOSAL FOR MATERIALS TESTING SERVICES DURING CONSTRUCTION OF MUNICIPAL GYMNASIUM FOR AN AMOUNT NOT TO EXCEED $6,896.00.

Commissioner Byrnes moved ***APPROVAL of the Universal Engineering Sciences Proposal for materials testing services during construction of the municipal gymnasium not to exceed $6,896.00,*** *seconded by Commissioner Via..* The motion **CARRIED** 5-0 on the following roll call: Byrnes, yes; Via, yes; Mellette, yes; Heyman; Arthur, yes.

9. REQUEST APPROVAL TO PIGGY BACK WITH THE CITY OF DAYTONA BEACH FOR CARBON DIOXIDE FROM AIRGAS CARBONIC AT $100.00 PER TON, CHLORINE FROM P. B. & S. CHEMICAL AT $327.00 PER ONE TON CYLINDERS, QUICKLIME FROM GLOBAL STONE AT $84.00 PER TON AND LIQUID SULFUR DIOXIDE FROM JONES CHEMICAL AT $397.00 PER ONE TON CYLINDERS.

Upon the **Public Works Director** satisfactorily answering questions from the **Commission**, *Commissioner Via moved* ***APPROVAL to piggy back with the City of Daytona Beach for carbon dioxide from Airgas Carbonic at $100.00 per ton, chlorine from P. B. & S. Chemical at $327.00 per one ton cylinders, quicklime from Global Stone at $84.00 per one ton and liquid sulfur dioxide from Jones Chemical at $397.00 per one ton cclinders,*** *seconded by Commissioner Mellette.* The motion **CARRIED** 5-0 on the following roll call: Via, yes; Mellette, yes; Heyman, yes; Byrnes, yes, Arthur, yes.

10. REQUEST TO EXTEND CONTRACT WITH GENERAL CHEMICAL FOR ONE YEAR AT $126.00 PER TON FOR LIQUID ALUMINUM SULFATE.

The **Public Works Director** answered questions from the **Commission.**

Commissioner Mellette moved ***APPROVAL to extend the contract with General Chemical for one year at $126.00 per ton for liquid aluminum sulfate,*** *seconded by Commissioner Via.* The motion **CARRIED** 5-0 on the following roll call: Mellette, yes; Via, yes; Byrnes, Heyman, yes; Arthur, yes.

11. REQUEST TO AWARD CONTRACT TO ROCHA MUNICIPAL AND INDUSTRIAL CONTROL SYSTEMS IN THE AMOUNT OF $33,908.00 AND APPROVE EQUIPMENT PURCHASES FOR INSTRUMENTATION AND CONTROL UPGRADES FOR WATER TREATMENT PLANT AND WASTEWATER TREATMENT PLANT IN THE AMOUNT OF $10,428.00 FOR A TOTAL AMOUNT OF $44,336.00

Upon the **Public Works Director** satisfactorily answering questions of the **Commission**; the **City Manager** reported that the computer equipment had been reviewed by the **MIS Manager** prior to presentation to the Commission.

Commissioner Heyman moved ***APPROVAL to award a contract to Rocha Municipal and Industrial Control Systems in the amount of $33,908.00 and approve equipment purchases for instrumentation and control upgrades for water treatment plant and wastewater treatment plant in the amount of $10,428.00 for a total of $44,336.00****, seconded by Commissioner Via.* The motion **CARRIED** 5-0 on the following roll call: Heyman, yes; Via, yes; Mellette, yes; Byrnes; Arthur, yes.

12. REQUEST TO APPROVE ANNUAL VOLUSIA COUNTY HIGHWAY MAINTENANCE AGREEMENT AT REIMBURSEMENT TO THE CITY OF $2,050.56 FOR ROUTINE MAINTENANCE OF COUNTY ROADS WITHIN THE CITY LIMITS.

Discussion by the **Commissioners** and **City Manager** indicated the contract had been negotiated through the Local Government Study Committee; that the County had nothing to lose, and that the City had been receiving no monies in the past.

Commissioner Via moved ***APPROVAL of*** *the annual Volusia County Highway Maintenance Agreement at a reimbursement to the City of $2,050.56 for routine maintenance of County Roads within the City Limits, seconded by Commissioner Heyman.* The motion **CARRIED** 5-0 on the following roll call: Via, yes; Heyman, yes; Byrnes, yes; Mellette, yes; Arthur, yes.

13. REQUEST TO ACCEPT SOLE SOURCE PROPOSAL FROM MID-FLORIDA ENVIRONMENTAL SERVICES, INC. TO SUPPLY ALL NECESSARY EQUIPMENT AND MANPOWER TO CLEAN AND DISPOSE OF EQUALIZATION TANK MATERIALS AT A COST OF $21,300.00.

Upon the **Public Works Director** satisfactorily answering questions of the **Commission**, *Commissioner Heyman moved* ***APPROVAL of the sole source proposal from Mid-Florida Environmental Services, Inc. to supply all necessary equipment and manpower to clean and dispose of equalization tank materials at a cost of $21,300.00,*** *seconded by Commissioner Byrnes.* The motion **CARRIED** 4-0 on the following roll call: Heyman, yes; Byrnes, yes; Mellette, yes; Via, yes; Arthur, yes.

14 REQUEST TO APPROVE INVOICE FOR R. & R. INDUSTRIES, INC. IN THE AMOUNT OF $8,797.20 FOR REMOVAL OF DETERIORATED WOOD AND ROOF REPAIR IN HOLLYLAND PARK AND AT THE CHAMBER OF COMMERCE.

Upon discussion between the **Commission** and the **City Manager,** *Commissioner Mellette moved* ***APPROVAL****, seconded by Commissioner Byrnes.* The motion

CARRIED 5-0 on the following roll call: Mellette, yes; Byrnes, yes; Heyman, yes; Via, yes; Arthur, yes.

15. RESOLUTION NO. 98-R-44 APPOINTING AN ALTERNATE MEMBER TO SERVE ON THE BOARD OF PLANNING AND APPEALS (Jack Vandiviere (District 2).

Attorney Simpson read Resolution 98-R-44 by short title.

Commissioner Mellette moved ***APPROVAL of*** *Resolution 98-R-44, seconded by Commissioner Heyman.* The motion **CARRIED** 5-0 on the following roll call: Mellette, yes; Heyman, yes; Via, yes; Byrnes, yes; Arthur, yes.

16. COMMUNICATIONS FROM CITY MANAGER

16.a. (Added to the Agenda at the Meeting) The **City Manager** reported the City had bid the city's wrecker service in November of '95 and the contract award had contained two, one year extensions. The Manager requested a second, one year extension due to the exemplary service of the wrecker company.

Commissioner Mellette moved ***APPROVAL of*** *a one year contract extension with Daytona Wrecker Service, seconded by Commissioner Via.* The motion **CARRIED** 5-0 on the following roll call: Mellette, yes; Via, yes; Byrnes, yes; Heyman, yes; Arthur, yes.

The **City Manager** reported individuals were soliciting within the City for vertical signs indicating they were doing so on behalf of the Holly Hill Fire Department; however, City had not approved the solicitation and monies collected were going to IFF, which was a union. People purchasing the signs were under the impression that monies were being contributed directly to the Fire Dept. Questions should be directed to the Fire Chief or the City Manager. The City would place notices within the upcoming water billings..

17. COMMUNICATIONS FROM CITY ATTORNEY

The **City Attorney** indicated he had nothing further to report.

18. COMMUNICATION FROM MAYOR AND COMMISSIONERS

Commissioner Byrnes – indicated he desired to have a goal setting workshop in January, further indicating he hoped to have the workshop at a neutral site. **Commissioner Heyman** and **Mellette** agreed it was a good idea to conduct goal setting in January. Discussion indicated the City Hall Conference Room was a neutral location.

Commissioner Byrnes moved ***APPROVAL of*** *a goal setting workshop in January, if possible, seconded by Commissioner Mellette.* The motion **CARRIED** 5-0 on the following roll call: Byrnes, yes; Mellette, yes; Heyman, yes; Via, yes; Arthur, yes.

Commissioner Heyman – praised the City Holiday Parade and the efforts of the City Manager's Secretary and all the employees, although she missed not throwing the candy.

Commissioner Via – also commended the staff for the Holiday Tree Lighting and the parade, especially thanking the Chamber of Commerce for their participation.

Mayor Arthur - indicated the parade was something to be proud of and requested that some of the local churches be contacted regarding sprucing up the holiday displays.

19. ADJOURNMENT

The meeting officially adjourned at 8:55 p. m. and was followed by a workshop in Conference Room 227.

WILLIAM D. ARTHUR, MAYOR

ATTEST:

CITY CLERK