

**MINUTES
REGULAR COMMISSION & CRA MEETING
CITY OF HOLLY HILL, FLORIDA**

November 09, 2010

1. CALL TO ORDER

A. Roll Call

Mayor Via called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:01 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley.

Also attending were the following staff members: City Manager Oel Wingo, Ph.D., City Attorney Scott Simpson, Administrative Services Director Kurt Swartzlander, Human Resource Manager Diane Cole, Economic Development Director Lynn Dehlinger, Police Chief Mark Barker, Fire Chief Ron Spencer, Accounting Manager Susan Worde, Audit Specialist Catherine Colwell, and City Clerk Joshua Fruecht.

B. Invocation

Mayor Via delivered the Invocation.

C. Pledge of Allegiance to the Flag

Mayor Via led the Pledge of Allegiance.

2. MINUTES

A. Minutes from the Regular City Commission meeting – October 26, 2010

*Commissioner Glass moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Towsley.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Towsley – Yes, Penny – Yes, Reed – Yes, Mayor Via – Yes.

Mayor Via read the following into the record and then presented the signed proclamation to Mayor-Elect Roy Johnson and:

WHEREAS, the Citizens of Holly Hill bestow upon the Mayor a sacred trust and responsibility to lead them and represent the City with faithfulness and wisdom, and

WHEREAS, the burden may be daunting at times, but with fairness and impartiality as a Mayor's guide, the direction that you recommend will prove correct the better part of the time, and

WHEREAS, it is a Mayor's responsibility to listen to everyone, read all that you can, learn as you go, speak the truth and hold those truths to be self-evident, and

WHEREAS, the history of the City and all of its previous citizen approved leaders have strived for the same in respect, citizenship, business sponsorship and community togetherness, and

WHEREAS, the Mayoral Proclamation is an ultimate recognition afforded to the office of Mayor, and

NOW, THEREFORE, as my last official act of duty as the Mayor of the City of Holly Hill. I now do hereby proclaim with the power vested to me, that November 9th, in the year two-thousand and ten, to be

MAYOR ROY JOHNSON DAY

And hereby call upon the Citizens of our great City to celebrate and embrace the election of Roy Johnson and support his administration. May God Bless Holly Hill.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 9th day of November, 2010.

3. INSTALLATION AND OATH OF OFFICE OF ELECTED OFFICIALS

A. Mayor-Elect Roy Johnson

Mayor-Elect Roy Johnson was sworn into office by City Attorney Scott Simpson.

B. Commissioner-Elect Donnie Moore, District 3

Commissioner-Elect Donnie Moore was sworn into office by City Attorney Scott Simpson.

C. Commissioner-Elect John Penny, District 1

Commissioner-Elect John Penny was sworn into office by City Attorney Scott Simpson.

4. RECESS FOR RECEPTION

The Regular City Commission meeting recessed to the Large Conference Room for the Reception at approximately 7:48 p.m.

5. REORGANIZATION OF CITY COMMISSION

A. Roll Call

Mayor Johnson reconvened the Regular City Commission meeting in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 8:28 p.m. Attending with Mayor Johnson were Commissioners John Penny, Rick Glass, Donnie Moore and Liz Towsley.

Also attending were the following staff members: City Manager Oel Wingo, Ph.D., City Attorney Scott Simpson, Administrative Services Director Kurt Swartzlander, Human Resource Manager Diane Cole, Economic Development Director Lynn Dehlinger, Police Chief Mark Barker, Fire Chief Ron Spencer, Accounting Manager Susan Worde, Audit Specialist Catherine Colwell, and City Clerk Joshua Fruecht.

B. Selection of Vice Mayor

*Commissioner Glass moved **APPROVAL** for **COMMISSIONER LIZ TOWSLEY AS VICE MAYOR**, seconded by Commissioner Moore.*

The motion **CARRIED** 4-0 with one abstention: Glass – Yes, Moore – Yes, Penny – Yes, Towsley – Abstained, Mayor Johnson– Yes.

C. Appointments to Boards

There was a majority **consensus** of the City Commission to appoint the following Commission members to the Metropolitan Planning Organization (TPO), Volusia Council of Governments and the Eastern Volusia Water Authority (EVWA):

TRANSPORTATION PLANNING ORGANIZATION (TPO)

Roy Johnson, Mayor	Commission Representative
Liz Towsley, Commissioner - District 4	Commission Representative

VOLUSIA COUNCIL OF GOVERNMENTS

Roy Johnson, Mayor	Commission Representative
Donnie Moore, Commissioner - District 3	Alternate Commission Representative

EASTERN VOLUSIA WATER AUTHORITY (EVWA)

Donnie Moore , Commissioner - District 3	Over-site Committee
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6. PUBLIC PARTICIPATION

Regarding items not on the agenda.

Mayor Johnson opened public participation. The following individuals came forward to speak to the City Commission:

- Steve Smith (1410 Riverside Drive, Holly Hill, FL 32117) – Addressed the City Commission to speak about the need for Park Rules and Policies.

After brief discussion amongst the Mayor and City Commissioners, there was a majority **consensus** of the City Commission to have a workshop to discuss Park Rules and Policies.

- Maureen Monahan (215 5th Street, Holly Hill, FL 32117) – Addressed the City Commission to speak about the new water rates and billing dates, and the need for lights at Ross Point Park and have it open to the public at night.
- Jim Legary (342 Burley Street, Holly Hill, FL 32117) – Addressed the City Commission to inquire about the plans for the Holly Hill Library.

7. PRESENTATION & DISCUSSION

A. Holly Hill Elementary School – Holly Hill Fall Festival (Carnival & Trunk or Treat)

Principal of Holly Hill Elementary School Julie Roseboom addressed the City Commission to provide them with an overview of the Holly Hill Fall Festival (Carnival & Trunk or Treat) held on Friday, October 29, 2010. Julie Roseboom presented the City Commission with a card from the Students at Holly Hill Elementary School and thanked the City of Holly Hill for co-sponsoring the event.

B. Presentation – Special Assessment Method of Collection

City Manager Oel Wingo presented the City Commission with an overview of the Special Assessment Method of Collecting Fees such as Code Enforcement, Residential Solid Waste and Stormwater. After brief discussion amongst of the Mayor and City Commissioners there was a majority **consensus** to have a workshop for special assessments prior to them being brought before the City Commission.

8. BUSINESS AGENDA

A. FIRST READING OF ORDINANCE NO. 2884

City Attorney Scott Simpson read by short title:

**ORDINANCE NO. 2884, AN ORDINANCE OF
THE CITY OF HOLLY HILL, VOLUSIA
COUNTY, FLORIDA, RELATING TO
COMPREHENSIVE PLANNING; ADOPTING
THE COMPREHENSIVE PLAN
AMENDMENTS TO THE CAPITAL**

**IMPROVEMENTS ELEMENT IN
ACCORDANCE WITH FLORIDA LAW;
PROVIDING FOR REPEAL OF ALL
ORDINANCES AND PARTS OF
ORDINANCES IN CONFLICT HERewith;
PROVIDING FOR SEVERABILITY; AND
PROVIDING AN EFFECTIVE DATE.**

Mayor Johnson opened public participation. No one spoke.

*Commissioner Penny moved **APPROVAL** for **ORDINANCE NO. 2884**, seconded by Commissioner Towsley.*

The motion **CARRIED** 5-0 unanimously: Penny – Yes, Towsley – Yes, Glass – Yes, Moore – Yes, Mayor Johnson – Yes.

B. FIRST READING OF ORDINANCE NO. 2885

City Attorney Scott Simpson read by short title:

**ORDINANCE NO. 2885, AN ORDINANCE
AMENDING ORDINANCE NO. 2855 THE
APPROPRIATIONS BUDGET FOR THE CITY
OF HOLLY HILL, FLORIDA, FOR THE
FISCAL YEAR OCTOBER 1, 2009 THROUGH
SEPTEMBER 30, 2010; PROVIDING FOR
CONFLICTING ORDINANCES; AND
PROVIDING WHEN THIS ORDINANCE
SHALL TAKE EFFECT.**

Mayor Johnson opened public participation. No one spoke.

*Commissioner Glass moved **APPROVAL** for **ORDINANCE NO. 2885**, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Moore – Yes, Penny – Yes, Towsley – Yes, Mayor Johnson – Yes.

The Regular City commission meeting adjourned at approximately 8:33 p.m.

9. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY

The Community Redevelopment Agency convened at approximately 8:33 p.m.

9.1 CONSENT AGENDA

- A. RESOLUTION 2010-R-88, A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH INTERNATIONAL C&C CORP. FOR THE PURPOSES OF CONSTRUCTING AND INSTALLING GATEWAY, PARK AND WAY-FINDING SIGNAGE; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Glass moved for **APPROVAL** of the **CONSENT AGENDA**, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Moore – Yes, Penny – Yes, Towsley – Yes, Mayor Johnson – Yes.

9.2 ADJOURNMENT

The Community Redevelopment Agency adjourned and the Regular City Commission meeting reconvened at 8:34 p.m.

10. COMMUNICATIONS

A. City Manager

City Manager Oel Wingo informed the City Commission that staff had conducted a business case for the use of iPads as an alternative to the use of paper Commission Agenda Packets, and indicated that there would be a 3.92 year return-on-investment if they were to be used for that sole purpose. Dr. Wingo also informed the City Commission of the litter campaign being done by residents on Hammock Drive. She also informed the Mayor and City Commissioners that they had approximately 40 participants registered for the Holiday Parade.

B. City Attorney

City Attorney Scott Simpson had no comments.

C. Mayor & Commissioners

Commissioner Moore

Commissioner Moore thanked his family and friends for coming out, and congratulated Mayor Johnson and Commission Penny. He also thanked the citizens for coming out and voting. Mr. Moore informed the City Commission and the public that there were a lot of things that the City needed to work on, including many cost savings for the City which included green and renewable energies, and a lobbyist or a grant writer. He also stated that the City needed to improve leisure services, and employee morale.

Commissioner Moore then moved for **TERMINATION** of **CITY MANAGER OEL WINGO**, effective immediately pursuant to grounds outlined under paragraph 6 of her employment contract, seconded by Commissioner Glass.

Commissioner Towsley presented the City Commission with a signed affidavit from Sandy Glover, a licensed private investigator of the State of Florida (C2500973), which revealed that City Manager Oel Wingo's legal residence is:

**7998 West Highway 318
Reddick, Florida 32686**

*After discussion amongst Mayor, City Commissioners, City Attorney Scott Simpson, and City Manager Oel Wingo, the motion **CARRIED** 4-1: Moore – Yes, Glass – Yes, Penny – No, Towsley – Yes, Mayor Johnson – Yes.*

After brief discussion amongst the Mayor and the City Commissioners, Mayor Johnson asked for a motion to appoint Police Chief Mark Barker as Interim City Manager.

*Commissioner Glass moved for **APPROVAL** for **MARK BARKER**, as Interim City Manager provided there were no conflicts with dual office holding, seconded by Commissioner Moore.*

The motion **CARRIED** 5-0: Moore – Yes, Glass – Yes, Penny – No, Towsley – Yes, Mayor Johnson – Yes.

Commissioner Penny

Commissioner John Penny thanked Economic Development Director Lynn Dehlinger for her work with Wilson 4x4 and also thanked everyone for coming out to the Holly Hill Clean-up on Saturday, November 6, 2010.

Commissioner Glass

Commissioner Rick Glass thanked everyone for coming out and congratulated Mayor Johnson on his 71st Birthday.

Commissioner Towsley

Commissioner Towsley thanked everyone for coming out and that she sees bright things for the City's future's.

Mayor Johnson

Mayor Johnson thanked everyone for supporting him. He also informed the City Commission and the public that the American Legion - Post 120 would be holding a Veterans Day Ceremony on Thursday, November 11, 2010.

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Mayor Johnson allowed Doyle "Snake" Andress to approach the podium. Mr. Andress asked if the 51st Annual Christmas Parade had been changed to the Holiday Parade.

City Clerk Joshua Fruecht informed the City Commission that former City Manager Oel Wingo had changed it to the Holiday Parade. After brief discussion amongst the Mayor and City Commissioners, there was a majority **consensus** of the City Commission to have the parade name changed back to the Christmas Parade.

D. City Clerk

City Clerk Joshua Fruecht had no comments.

11. ADJOURNMENT

The meeting officially adjourned at approximately 9:36 p.m.

Attest:

City of Holly Hill, Florida

Joshua Fruecht
City Clerk

Roy Johnson
Mayor

Florida Statutes 286.011 and Government-In-The-Sunshine Manual

"The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term "minutes" as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting."

An audio recording of Sunshine Law meetings (e.g. City Commission meetings/workshops and CRA meetings) are available upon request from the Office of the City Clerk during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m.