

**MINUTES
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA**

November 25, 2014

1. CALL TO ORDER

A. Roll Call

Mayor Penny called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Penny were Commissioners Arthur Byrnes, Penny Currie, John F. Capers and Elizabeth Albert.

Also attending were the following staff members: City Attorney Scott Simpson, City Manager Joseph Forte, Police Chief Steve Aldrich, Fire Chief Jim Bland, Finance Director Kurt Swartzlander, Assistant Finance Director Catherine Colwell, Economic Development Consultant Lynn Dehlinger, Public Works Director Jacki Maswary, Human Resources Manager Sandy Fenwick, City Planner Tom Harowski, Sergeant Toby Wall, and City Clerk Valerie Manning.

B. Invocation

Pastor Chuck McKeown from United Brethren in Christ led invocation.

C. Pledge of Allegiance to the Flag

Mayor Penny led the Pledge of Allegiance.

2. PROCLAMATION

Family Renew Community – Claris Mac’Kie, Executive Director (*Mayor Penny*)

3. MINUTES

Minutes from the Regular City Commission and Swearing-In Ceremony – November 11, 2014

(*City Clerk*)

*Commissioner Albert made a motion to **APPROVE** the Minutes, seconded by Commissioner Currie.*

The motion **CARRIED** 5-0 by roll call vote: Albert – Yes, Currie – Yes, Byrnes – Yes, Capers – Yes, and Mayor – Yes

4. PUBLIC COMMENT

Regarding items not on the agenda.

Mayor Penny opened public participation.

The following individual addressed the Mayor and City Commission: Jody Roberts, 1029 Alabama Avenue, Holly Hill.

Mayor Penny closed public participation.

5. CONSENT AGENDA

None.

6. A. PUBLIC HEARING – SECOND READING OF ORDINANCE 2958, CAPITAL IMPROVEMENTS ELEMENT UPDATE (City Planner)

City Attorney read by title only:

ORDINANCE NO. 2958

AN ORDINANCE OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, RELATING TO COMPREHENSIVE PLANNING; ADOPTING THE COMPREHENSIVE PLAN AMENDMENTS TO THE CAPITAL IMPROVEMENTS ELEMENT IN ACCORDANCE WITH FLORIDA LAW; PROVIDING FOR REPEAL OF ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Albert moved **APPROVAL** for Second Reading of Ordinance 2958, seconded by Commissioner Byrnes.*

Mayor Penny opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Albert – Yes, Byrnes – Yes, Capers – Yes, Currie – Yes, and Mayor – Yes

B. RESOLUTION 2014-R-69, THE MIRAGE – DEVELOPMENT OF MAGNOLIA TRACE TOWNHOMES (*Economic Development Consultant*)

City Attorney read by title only:

RESOLUTION 2014-R-69

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY TO CONTRIBUTE UP TO \$50,000.00 TOWARDS THE PROJECT KNOWN AS MAGNOLIA TRACE LOCATED ON FLOMICH STREET AS PART OF THE DEVELOPMENT KNOWN AS THE MIRAGE; PROVIDING FOR CONDITIONS OF THE CONTRIBUTION; AUTHORIZING THE MAYOR AND CITY MANAGER TO SIGN NECESSARY DOCUMENTATION VERIFYING THE CONTRIBUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Currie moved **APPROVAL** for Resolution 2014-R-69, seconded by Commissioner Capers.*

Timothy M. Morgan, President of Jonesboro Investments Corp. spoke to the Mayor, Commissioners, City Attorney and City Manager.

Mayor Penny opened public participation.

The following individuals addressed the Mayor and City Commission: Mike Chuven, 407 Miriam Avenue, Holly Hill; Jody Roberts, 1029 Alabama Avenue, Holly Hill.

Mayor Penny closed public participation.

The motion **CARRIED** 5-0 by roll call vote: Currie – Yes, Capers – Yes, Albert – Yes, Byrnes – Yes, and Mayor – Yes

7. CONTINUATION OF PUBLIC COMMENT

Regarding items not on the agenda.

None.

8. COMMUNICATIONS

A. City Manager

Mr. Forte thanked everyone for their trust and support as their City Manager. Informed the Mayor and Commissioners that the City received \$5,452 in Florida matching trust grant; asked if the Mayor and Commissioners would think about holding a Commission Day as done in the past, think about it and get back to him with a date.

B. City Attorney

Happy Thanksgiving.

C. City Clerk

Mrs. Manning reminded everyone about the 3K Jingle Bell Jog, Christmas Tree Lighting ceremony, and the Christmas parade, Angel Tree located in Utility Billing. Wished everyone a Happy Thanksgiving.

D. Mayor & Commissioners

Commissioner Byrnes would like to have a goal session workshop and wished everyone a Happy Thanksgiving.

Commissioner Currie glad to see Mr. Forte here tonight and welcomed him. Reminded everyone about the Community Christmas Club on December 13th at 9:00 am to help box up food; Keiser College is doing a toy drive for military families on December 2nd and mentioned the 3K Jingle Bell Jog on Friday, December 5th at 6:00 pm and the tree lighting at 7:00 pm. Commissioner Currie wished everyone a Happy Thanksgiving.

Commissioner Capers welcomed Mr. Forte and spoke about the grass not being cut along Riverside Drive; suggested that some activities could be done for the youth like a fishing tournament. Commissioner Capers wished everyone a Happy Thanksgiving.

Commissioner Albert asked if everyone could keep the country in prayer; a lot of peace is needed; proud to be in Holly Hill, she feels safe here. Commissioner Albert wished everyone a Happy Thanksgiving.

Mayor Penny asked for a motion to cancel the December 23rd City Commission meeting.

*Commissioner Byrnes moved **APPROVAL** to cancel the December 23rd City Commission meeting due to the holiday, seconded by Commissioner Capers.*

The motion **CARRIED** 5-0 by roll call vote: Byrnes – Yes, Capers – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

Mayor Penny reminded everyone if they can donate funds to the Second Harvest Food Bank during the holiday season or canned goods between November 16th – 29th. Mayor Penny mentioned that he would like to ask the Commissioners if they would like to compensate Kurt Swartzlander for his time as serving as Interim City Manager.

*Commissioner Currie moved **APPROVAL** to place compensating Mr. Swartzlander as Interim City Manager on the agenda with a one-time lump sum in the amount of \$5,000, seconded by Commissioner Albert.*

Mayor Penny opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Currie – Yes, Albert – Yes, Capers – Yes, Byrnes – Yes, and Mayor – Yes

*Commissioner Currie moved **APPROVAL** to compensate Mr. Swartzlander as Interim City Manager with a one-time lump sum in the amount of \$5,000, seconded by Commissioner Albert.*

Mayor Penny opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Currie – Yes, Albert – Yes, Capers – Yes, Byrnes – Yes, and Mayor – Yes

Mayor Penny wished everyone a Happy Thanksgiving.

9. ADJOURNMENT

Mayor Penny officially adjourned the meeting at approximately 8:00 pm.

Valerie Manning
City Clerk