M I N U T E S
REGULAR COMMISSION MEETING
CITY OF HOLLY HILL, FLORIDA
October 8, 2002

1. CALL TO ORDER
A. Roll Call

Mayor Arthur called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:00 p.m. Attending with Mayor Arthur were Commissioners Arthur Byrnes, Paul Lockeby, Lou Schmitt, and Roland Via.

Also attending were City Manager Joe Forte, City Attorney Edward Simpson, Assistant to the City Manager Greg Wood, Fire Division Chief Randy Ast, Fire Lieutenant Ron Spencer, Fire Lieutenant Charlie Cobb, and City Clerk Jeaneen Clauss.

B. Invocation

Mr. Wood delivered the invocation.

C. Pledge of Allegiance to the Flag

2. PRESENTATIONS & PROCLAMATIONS

None.

3. CONSENT AGENDA
A. Minutes of Regular Commission Meeting – Sep. 24, 2002
B. Report of Purchase Orders between $5,000 and $10,000
- Fuel $5,399.88
- Bond Disclosure Facilitator $4,000 ($1,500 annually hereafter)

Commissioner Lockeby moved ***APPROVAL*** *of the items on the consent agenda, seconded by Commissioner Via.*

Mr. Forte explained that the Financial Advisor has recommended the City utilize a bond disclosure facilitator to ensure that all of the new reporting requirements are met for the bond they just refinanced.

The motion **CARRIED** 5-0 on roll call: Lockeby - yes, Via – yes, Schmitt – yes, Byrnes – yes, Arthur - yes.

4. Committee Reports
Volusian Water Alliance
Chamber of Commerce
Volusia Council of Governments

Volusia League of Cities
Metropolitan Planning Organization

Mayor Arthur decided to move these reports to the end of the meeting, as a part of Commission Communications.

5. AUDIENCE PARTICIPATION
Regarding items not on the agenda.

Mayor Arthur welcomed four students from Ms. Nielson's government class at Mainland High School. Two students from New Smyrna Beach also arrived at approximately 7:30 p.m. and we welcomed, as well.

6. SECOND READING OF ORDINANCE 2643, ANNEXING PROPERTY LOCATED AT 1184 NOVA ROAD

Mr. Simpson read by short title:

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED CONTIGUOUS TO THE CITY OF HOLLY HILL; REDEFINING BOUNDARIES OF THE CITY OF HOLLY HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Schmitt moved to ***APPROVE*** *the second reading of Ordinance, seconded by Commissioner Byrnes.*

Mr. Forte explained that this includes the roadway.

The motion **CARRIED** 5-0 on roll call: Schmitt - yes, Byrnes – yes, Via – yes, Lockeby – yes, Arthur - yes.

7. RESOLUTION 2002-R-63, RENEWING THE COUNCIL ON AGING LEASE AGREEMENT FOR USE OF SICA HALL

Mr. Simpson read by short title:

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A LEASE AGREEMENT BETWEEN THE CITY AND THE COUNCIL ON AGING OF VOLUSIA COUNTY, INC. TO PERMIT THE USE OF THE SICA HALL COMMUNITY CENTER FOR THE

COUNCIL ON AGING'S NUTRITION PROGRAM; ESTABLISHING THE TERM OF THIS AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Byrnes moved to **APPROVE** Resolution 2002-R-63, seconded by Commissioner Lockeby.*

Mr. Forte advised that this agreement now specifies the cleanliness standards, which must be met.

The motion **CARRIED** 5-0 on roll call: Byrnes – yes, Lockeby - yes, Schmitt - yes, Via – yes, Arthur - yes.

8. PURCHASE OF EXTRICATION EQUIPMENT

Mr. Forte explained that this is to replace the extrication equipment that they have used for the past twenty-two years. The old equipment weighs eighty-five pounds and is more difficult to use than the new lighter equipment. They will be trading it in to reduce the price of the new equipment.

*Commissioner Schmitt moved to **APPROVE** the purchase of the Genesis extrication system for $11,541.20, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Schmitt – yes, Byrnes – yes, Lockeby - yes, Via - yes, Arthur - yes.

9. FDOT TRAFFIC SIGNAL COMPENSATION AGREEMENT

There was some discussion as to why these lights are the City's responsibility. Mr. Forte explained that this agreement would provide the City with funding assistance that they otherwise would not have, because every streetlight in the City is their responsibility. However, the attorney would like to review this in more detail, so their approval would be contingent upon the attorney's recommendation for approval.

*Commissioner Via moved to **APPROVE** authorizing the execution of this agreement for 2003-2008, contingent upon a final recommendation for approval by the City Attorney, seconded by Commissioner Byrnes.*

The motion **CARRIED** 5-0 on roll call: Via – yes, Byrnes – yes, Lockeby – yes, Schmitt - yes, Via – yes, Arthur - yes.

10. COMMUNICATIONS

A. City Manager

Mr. Forte gave an update on the Recreation Project, Phase III. The tennis and racquetball courts are complete but he did not allow the contractor to turn them over to the City until this entire

Phase is complete. The roof of the wellness center is off by one and one-half inches, so it will be removed and redone. They still expect the entire project to be complete by October 27th.

The Beautification Board invited Commission to attend their meeting on October 16th at 5:00 p.m. The Commission decided to send the Mayor and City Manager to this meeting to discuss the criteria for award recipients, etc…

Mr. Forte showed the Commission a proof of the plaque they are designing to hang in the hall near the wellness center. The Commission asked that Mr. Forte's name be added to this plaque.

Mr. Forte advised that they have received the final figures from the tax office and they should be receiving $14,000 more than what they had anticipated. He accepted this administratively and suggested that the Commission consider it to go towards the repairs for the Legal Center, which they have leased for the Historic Society. These currently unfounded repairs are estimated at $30,000.

Mr. Forte advised that he recommends eliminating the Solid Waste Coordinator position and reassigning the employee in that position to the Building and Grounds Division. This would necessitate a pay reduction of 11.26%. This position was originally intended as a two-year transition position, but it has now been almost five years. The Commission expressed concern over the effect this would have on the employee, which they all agreed is a very good employee who's been with the City for quite awhile. In his new role, he would be paid higher than those who have worked in that position for longer. However, he will also maintain the responsibilities for overseeing the garbage contract - but these responsibilities are not sufficient to warrant full-time attention. The Commission agreed that Mr. Forte needed to make his decisions based on the best interest of the City in spite of their personal feelings.

Mr. Forte advised that he, Commissioner Schmitt, and Sergeant Patton attended a meeting of the school crossing guard advisory committee. They had a lengthy discussion regarding the dangerous intersection of Nova Road and Walker Street, where fifty to sixty middle school students cross each day to attend school. The options discussed were 1) having a bus transport the children between a bicycle lock-up area on the west side of Nova Road at Walker Street, 2) building an overpass, 3) adjusting the light control to allow for a four-way red light, and 4) having the Blitz team focus on that area with regularity and ticket everyone who violates any traffic regulations – the most common of which is failure to yield the right-of-way, thereby endangering the students. They will have a meeting next month and Mr. Forte encouraged anyone who could attend to do so. He suggested that the Commission may want to get in contact with their higher elected officials, but that they will wait to do this until after the next meeting.

B. City Attorney

Mr. Simpson indicated that he had nothing further to report.

C. Mayor and Commissioners

Commissioner Schmitt presented his update from the Chamber of Commerce, which Executive Director George Zoller provided to him. He reminded him that the Chamber has secured the appearance of Miss. Florida each year for the past seven years, to serve as Grand Marshall in our Christmas parade. He elaborated on the qualities of this coming year's (number eight) Miss. Florida, Katharine Carson. Commissioner Schmitt then gave an activity report for the past week and encouraged the Commission to attend the ribbon cutting on November 8th for Riverside National Bank. Commissioner Schmitt also stated that there is going to be a costume party for dogs at the Dog Park on October 26th.

Commissioner Via advised that the new water entity Transition Team will hold its first meeting on Monday, October 14th. He encouraged everyone to attend. He asked if they were six-laning US1 in Daytona Beach. Mr. Forte responded that they are not. They are doing a utility relocation and road improvement project. FDOT plans to resurface US1 in Holly Hill next year. They will have to request striping, if they want it, at that time. Mayor Arthur suggested stressing intersection improvements as well. Commissioner Via advised that he really learned a lot at the RailVolution conference and he will provide a written report to the Commission through Ms. Clauss. He mailed brochures and pamphlets back here to share information on this transit-oriented-development. He met the founder of RailVolution and creator of *Livable Communities*, and he will be having him on his radio show. He thanked the Commission again for sending him and advised that next year's conference is in Atlanta.

Commissioner Byrnes advised that he saw Lieutenant Governor Brogan at a luncheon today and he sends his regards to the City. At this luncheon, he learned about a new pharmaceutical machine.

Commissioner Lockeby advised that at the last VCOG meeting they turned the emergency medical transport issue back over to the fire chiefs and agreed that Tri-Data was the wrong company to do this job. Neither Port Orange or Daytona Beach will likely pursue ambulance transport. Commissioner Byrnes mentioned the article in the News Journal where rescue personnel violate the rules by transporting a patient to the hospital when they decided the ambulance was taking too long. Commissioner Lockeby asked that VCOG consider focusing on the railroad and the homeless situation in this area.

Mayor Arthur spoke about the RailVolution conference, as well. He has repeatedly stated that he thinks this is the best conference they can attend. One of the things he found especially interesting was that the cities they named who really *dropped the ball* were Seattle and Orlando. These were major disappointments in transportation planning. One of the tours they took was to see the eight hundred million dollar convention center in Washington D.C. This is located in a historic neighborhood and many incentives were given to restore properties there. There is no parking for this convention center because it is a transit, bicycling, walking community. It has been five years in the making and will be completely paid for in just five years. It was very exciting to see. Today he went to the Oceanwalk and, though very attractive, the one thing that defies the rules is the parking garage. He indicated we really need to look at better ways to handle their transportation issues. Mayor Arthur thanked the Fire Department officers present for saving his life more than once.

11. ADJOURNMENT

The meeting officially adjourned at approximately 8:45 p.m.

City of Holly Hill

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William D. Arthur, Mayor

Attest:

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Jeaneen P. Clauss, City Clerk