MINUTES
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA

OCTOBER 28, 2008

1. CALL TO ORDER

Mayor Roland D. Via called the meeting to order in the Chambers at City Hall, 1065 Ridgewood Avenue at approximately 6:31 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley. Also attending were the following staff members: City Manager Tim Harbuck, Assistant City Attorney Scott Simpson, Finance Director Kurt Swartzlander, Assistant Finance Director Susan Worde, Audit Specialist/Analyst Catherine Colwell, Public Works Director/City Engineer Chris Hurst, Community Redevelopment Coordinator Marsha Radulovich, and City Clerk Valerie Manning.

2. AUDIENCE PARTICIPATION

Regarding items not on the agenda.

The following individual came forward to speak to the Agency: Steve Tyler, Chairman of the Community Redevelopment Advisory (CRA) Board.

3. TECHNOLOGY INCUBATOR FEASIBILITY STUDY PROPOSAL RECOMMENDATION

Ms. Radulovich spoke briefly about the Request for Proposals that were turned in and gave a brief update to the Mayor and City Commission. Ms. Radulovich mentioned that the six person evaluation committee met on September 29th to review the proposals that were turned in and the committee decided, by consensus, not to proceed.

Mayor Via opened public participation.

The following individual came forward to speak to the Agency: Steve Tyler, Chairman of the Community Redevelopment Advisory (CRA) Board.

Mayor Via closed public participation.

Commissioner Reed moved ***DENYING*** *the technology incubator feasibility study proposal recommendation – RFP's that were submitted, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 unanimously: Reed – Yes, Glass – Yes, Penny – Yes, Towsley – Yes, Mayor Via – Yes

4. RECONSIDERATION OF THE NORTHERN GATEWAY LOCATION AS PART OF THE STREETSCAPE PROJECT – MEDIAN COMPROMISE

Ms. Radulovich gave an update about the northern gateway location. There was consensus from the Mayor and City Commission that they liked the gateway sign for the median that was presented by staff and changed their previous decision on the Park Sign presented by Herbert-Halback, Inc. (HHI) and changed it to Park Sign – Option 1.

Commissioner Penny moved ***APPROVAL*** *for the reconsideration of the northern gateway location as part of the streetscape project – median compromise as presented by staff and also changed their previous decision on the Park Sign – Option 2 to Option 1, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 unanimously: Penny – Yes, Glass – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes

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In other discussion by the City Manager to the Agency**:**

Mr. Harbuck was looking for a consensus from the Agency for permission to move forward and begin the process for the preliminary provisions for Hollyland Park to go out for a Request for Qualifications (RFQ) for a grant writer. There was consensus from the Agency for staff to move forward and the Agency asked if Mr. Hurst could present to them a list of the components and figures and Mr. Hurst agreed to do that.

5. ADJOURNMENT

The meeting officially adjourned at approximately 7:00 p.m.

Attest:	City of Holly Hill, Florida
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Valerie Manning City Clerk	Roland D. Via Mayor