

MINUTES
REGULAR COMMISSION MEETING
COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING
CITY OF HOLLY HILL, FLORIDA

October 14, 2014

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Penny Currie, and Elizabeth Albert.

Absent: Commissioner Donnie Moore.

Also attending were the following staff members: City Attorney Scott Simpson, Interim City Manager Kurt Swartzlander, Police Chief Steve Aldrich, Public Works Director Jacki Maswary, Economic Development Consultant Lynn Dehlinger, Human Resources Manager Sandy Fenwick, City Planner Tom Harowski, Officer Seth Green, also present for the meeting was incoming City Manager Joe Forte, and City Clerk Valerie Manning.

B. Invocation

Mayor Johnson led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

*Commissioner Albert made a motion to **EXCUSE** Commissioner Moore from the meeting, seconded by Commissioner Currie.*

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

2. PROCLAMATION & RECOGNITION

A. Heroic Act of Good Samaritan – Michael Zablo (*Mayor*)

B. Florida Health Care Plans ~ Celebrating 40 Years – Dr. Myers, CEO, Dr. Zuckerman, CMO and Bissy Holden (*Mayor*)

3. MINUTES

Minutes from the Regular City Commission and Budget meeting – September 23, 2014

(City Clerk)

Commissioner Albert made a motion to **APPROVE** the Minutes, seconded by Commissioner Currie.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

4. PUBLIC COMMENT

Regarding items not on the agenda.

Mayor Johnson opened public participation.

The following individuals addressed the Mayor and City Commission: Eddie Colosimo, B.F.F.A.R., Ridgewood Avenue, Holly Hill; Rose Schuhmacher, Executive Director Holly Hill Chamber of Commerce; Jim Legary, 342 Burleigh Avenue, Holly Hill.

Mayor Johnson closed public participation.

Commissioner Penny made a motion to **PLACE AN ITEM ON THE AGENDA TONIGHT PERTAINING TO EXTENDING BIKETOBERFEST FOR ONE DAY SO SIGNS WELCOMING BIKERS CAN BE PLACED OUT ON WEDNESDAY, OCTOBER 15TH**, seconded by Commissioner Albert.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

Commissioner Penny made a motion to **APPROVE PLACING SIGNS OUT FOR BIKETOBERFEST ONE DAY EARLY ON WEDNESDAY, OCTOBER 15TH**, seconded by Commissioner Currie.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

5. CONSENT AGENDA

None.

6. A. **PUBLIC HEARING** – SECOND READING OF ORDINANCE 2954, REZONING OF 357 SUNSET DRIVE – APPLICANT: JOE HOPKINS
(City Planner)

City Attorney read by title only:

ORDINANCE NO. 2954

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS, BY REZONING THE PARCEL DESCRIBED IN EXHIBIT A FROM R-3 MEDIUM DENSITY SINGLE FAMILY RESIDENTIAL TO I-2 HEAVY INDUSTRIAL; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Penny moved APPROVAL for Second Reading of Ordinance 2954, seconded by Commissioner Albert.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

- B. **FIRST READING OF ORDINANCE 2955, ROYAL AMERICAN RESIDENTIAL PLANNED UNIT DEVELOPMENT (RPUD)** (City Planner)

City Attorney read by title only:

ORDINANCE NO. 2955

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS, BY AMENDING THE OFFICIAL ZONING MAP TO DESIGNATE A PORTION OF THE PROPERTY AT 1200 CENTER AVENUE, AS MORE SPECIFICALLY DESCRIBED IN ATTACHMENT A FROM R-2 LOW MEDIUM DENSITY SINGLE-FAMILY RESIDENTIAL TO RPUD – RESIDENTIAL PLANNED UNIT DEVELOPMENT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Currie moved **APPROVAL** for First Reading of Ordinance 2955, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Currie – Yes, Penny – Yes, Albert – Yes, and Mayor – Yes

C. RESOLUTION 2014-R-56, HALIFAX HERITAGE BYWAY (*City Planner*)

City Attorney read by title only:

RESOLUTION 2014-R-56

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, SUPPORTING THE DESIGNATION OF THE HALIFAX HERITAGE BYWAY INCLUDING PORTIONS OF RIVERSIDE DRIVE FROM THE NORTH CITY LIMITS TO THE SOUTH CITY LIMITS; SUPPORTING THE CORRIDOR MANAGEMENT PLAN; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

*Commissioner Albert moved **APPROVAL** for **Resolution 2014-R-56**, seconded by Commissioner Currie.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

D. RESOLUTION 2014-R-57, LIFT STATION #17 REHABILITATION
(*Public Works Director*)

City Attorney read by title only:

RESOLUTION 2014-R-57

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH QUENTIN L. HAMPTON ASSOCIATES, INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT LIFT STATION #17 REHABILITATION; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Penny moved **APPROVAL** for **Resolution 2014-R-57**, seconded by Commissioner Albert.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

E. RESOLUTION 2014-R-58, BUS STOP SHELTER REPLACEMENT
(Public Works Director)

City Attorney read by title only:

RESOLUTION 2014-R-58

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BEAN CONSTRUCTION, INC. TO PERFORM THE PROJECT BUS STOP SHELTER REPLACEMENT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Albert moved **APPROVAL** for **Resolution 2014-R-58**, seconded by Commissioner Currie.*

Mayor Johnson opened public participation.

The following individual addressed the Mayor and City Commission: Arthur Byrnes, 294 Jeffery Avenue, Holly Hill.

Mayor Johnson closed public participation.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

F. RESOLUTION 2014-R-59, 3RD STREET MAST ARM PROJECT – PAINTED MAST ARMS (*Public Works Director*)

City Attorney read by title only:

RESOLUTION 2014-R-59

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY AGREEMENTS TO AMEND THE 3RD STREET MAST ARM PROJECT TO CALL FOR PAINTED MAST ARMS; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Currie moved APPROVAL for Resolution 2014-R-59, seconded by Commissioner Penny.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Currie – Yes, Penny – Yes, Albert – Yes, and Mayor – Yes

G. RESOLUTION 2014-R-60, WATER AND WASTE WATER LABORATORY TESTING (*Public Works Director*)

City Attorney read by title only:

RESOLUTION 2014-R-60

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE USE OF PACE ANALYTICAL SERVICES, INC. FOR VARIOUS WATER AND WASTE WATER LABORATORY TESTING; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Albert moved APPROVAL for Resolution 2014-R-60, seconded by Commissioner Penny.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

H. RESOLUTION 2014-R-61, PUBLIC WORKS DEPARTMENT RADIO PURCHASE *(Public Works Director)*

City Attorney read by title only:

RESOLUTION 2014-R-61

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE PURCHASE OF P25 COMPLIANT RADIOS AND EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Currie moved APPROVAL for Resolution 2014-R-61, seconded by Commissioner Albert.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Currie – Yes, Albert – Yes, Penny – Yes, and Mayor – Yes

I. RESOLUTION 2014-R-62, FY 2013-2014 AMENDED BUDGET *(Interim Finance Director)*

City Attorney read by title only:

RESOLUTION 2014-R-62

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2013-2014; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Penny moved APPROVAL for Resolution 2014-R-62, seconded by Commissioner Currie.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

- J. AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND THE COASTAL FLORIDA POLICE BENEVOLENT ASSOCIATION (P.B.A) COLLECTIVE BARGAINING UNIT DATED OCTOBER 1, 2012 TO SEPTEMBER 30, 2015** *(Human Resources Manager)*

Commissioner Penny moved APPROVAL for AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND THE COASTAL FLORIDA POLICE BENEVOLENT ASSOCIATION (P.B.A) COLLECTIVE BARGAINING UNIT DATED OCTOBER 1, 2012 TO SEPTEMBER 30, 2015, seconded by Commissioner Albert.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Albert – Yes, Currie – Yes, and Mayor – Yes

- K. AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND THE HOLLY HILL I.A.F.F. LOCAL NO. 3470 COLLECTIVE BARGAINING UNIT DATED OCTOBER 2012 TO SEPTEMBER 2015** *(Human Resources Manager)*

Commissioner Albert moved APPROVAL for AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND THE HOLLY HILL I.A.F.F. LOCAL NO. 3470 COLLECTIVE BARGAINING UNIT DATED OCTOBER 2012 TO SEPTEMBER 2015, seconded by Commissioner Penny.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Penny – Yes, Currie – Yes, and Mayor – Yes

- L. HOLLY HILL L.I.U.N.A. LOCAL #678, CONTRACT** *(Human Resources Manager)*

Commissioner Albert moved APPROVAL for HOLLY HILL L.I.U.N.A. LOCAL #678, CONTRACT, seconded by Commissioner Currie.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

7. RECESS THE REGULAR CITY COMMISSION MEETING

**8. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING
BUSINESS AGENDA**

**A. CRA DISTRICT OVERHEAD TO UNDERGROUND UTILITIES CONVERSION
– PHASE 1 OF STREET LIGHTING SELECTION (*Public Works Director*)**

There was discussion amongst the Mayor, Commissioners, City Attorney and City Manager. There was **consensus** to postpone this item so the Commission can workshop it and then bring it back for consideration.

Commissioner Penny moved TO POSTPONE THIS ITEM SO IT CAN BE WORKSHOPED AND THEN BROUGHT BACK FOR CONSIDERATION AT A LATER DATE, seconded by Commissioner Currie.

The motion **CARRIED** 4-0 by roll call vote: Penny – Yes, Currie – Yes, Albert – Yes, and Mayor – Yes

**B. RESOLUTION 2014-R-63, BUS STOP SHELTER REPLACEMENT
(*Public Works Director*)**

City Attorney read by title only:

RESOLUTION 2014-R-63

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF HOLLY HILL, FLORIDA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONTRACT WITH BEAN CONSTRUCTION, INC. TO
PERFORM THE PROJECT BUS STOP SHELTER
REPLACEMENT; AND PROVIDING FOR SEVERABILITY;
AND PROVIDING FOR AN EFFECTIVE DATE.**

Commissioner Albert moved APPROVAL for Resolution 2014-R-63, seconded by Commissioner Currie.

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Albert – Yes, Currie – Yes, Penny – Yes, and Mayor – Yes

**C. RESOLUTION 2014-R-64, 3RD STREET MAST ARM PROJECT – PAINTED
MAST ARMS** (*Public Works Director*)

City Attorney read by title only:

RESOLUTION 2014-R-64

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT
AGENCY OF THE CITY OF HOLLY HILL, FLORIDA,
AUTHORIZING THE CITY MANAGER TO EXECUTE THE
NECESSARY AGREEMENTS TO AMEND THE 3RD STREET
MAST ARM PROJECT TO CALL FOR PAINTED MAST ARMS;
AND PROVIDING FOR SEVERABILITY; AND PROVIDING
FOR AN EFFECTIVE DATE.**

*Commissioner Currie moved APPROVAL for Resolution 2014-R-64, seconded by
Commissioner Albert.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 4-0 by roll call vote: Currie – Yes, Albert – Yes, Penny – Yes, and
Mayor – Yes

9. CONTINUATION OF PUBLIC PARTICIPATION
Regarding items not on the agenda.

None.

10. COMMUNICATIONS

A. Interim City Manager

Mr. Swartzlander asked the Mayor and Commissioners if it would be okay to have a Public Hearing meeting thirty minutes before the October 28th City Commission for discussion on the FRDAP Grant Application. There was **consensus** from the Commission to do that. Mr. Swartzlander reminded everyone about the 1st Annual 3K Jingle Bell Run on Friday, December 5th at 6:00 PM beginning at City Hall.

B. City Attorney

None.

C. City Clerk

Mrs. Manning mentioned the 15th Annual Trunk or Treat scheduled for Friday, October 31st beginning at 5:30 PM in Hollyland Park.

D. Mayor & Commissioners

Commissioner Currie reminded Mr. Legary that there is a document reader up here on the dais to use for when docs need to be shared with the public. Commissioner Currie welcomed Joe Forte as the new City Manager.

Commissioner Albert thanked those who participated in the Purple Parade Walk on Sept. 27th, great turnout for a great cause. Commissioner Albert welcomed Joe Forte as the new City Manager.

Commissioner Penny suggested that the PD collect names for those who help during the Clean Up Day events to see if they would want to help more often as needed; spoke about a utility pole that has been damaged for a while. Commissioner Penny welcomed Joe Forte as the new City Manager.

Mayor Johnson thanked Lynn Dehlinger for all her hard work and efforts in bringing businesses to Holly Hill; asked about the Deputy Public Works Director position and the Community Champions information he received a few weeks ago. Mayor Johnson welcomed Joe Forte as the new City Manager.

11. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 8:30 pm.

Valerie Manning
City Clerk