

**MINUTES
REGULAR COMMISSION & CRA MEETING
CITY OF HOLLY HILL, FLORIDA**

October 12, 2010

1. CALL TO ORDER

A. Roll Call

Mayor Via called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue at approximately 7:01 p.m. Attending with Mayor Via were Commissioners John Penny, Rick Glass, Mark Reed and Liz Towsley.

Also attending were the following staff members: City Manager Oel Wingo, Ph.D., City Attorney Scott Simpson, Administrative Services Director Kurt Swartzlander, Public Works Director Brad, Chief Building Official Gary L. Wisniewski, Economic Development Director Lynn Dehlinger, Police Chief Mark Barker, Fire Chief Ron Spencer, Accounting Manager Susan Worde, Audit Specialist Catherine Colwell, and City Clerk Joshua Fruecht.

B. Invocation

Mayor Via delivered the Invocation.

C. Pledge of Allegiance to the Flag

Mayor Via led the Pledge of Allegiance.

2. MINUTES

A. Minutes from the Regular City Commission meeting – September 28, 2010

*Commissioner Towsley moved **APPROVAL** for the **MINUTES**, seconded by Commissioner Reed.*

The motion **CARRIED** 5-0 unanimously: Towsley – Yes, Reed – Yes, Glass – Yes, Penny – Yes, Mayor Via – Yes.

3. PUBLIC PARTICIPATION

Regarding items not on the agenda.

Mayor Via opened public participation. The following individuals came forward to speak to the City Commission:

- Steve Smith (1410 Riverside Drive, Holly Hill, FL 32117) – Addressed the City Commission to speak about usage of the Park Pavilions.

4. **BUSINESS AGENDA**

A. ORDINANCE NO. 2881

City Attorney Scott Simpson read by short title:

AN ORDINANCE NO. 2881, ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 1976 N. NOVA ROAD (Tax Parcel Number 4242-19-01-0200 AND 1982 N. NOVA ROAD (Tax Parcel Number 4242-19-01-0190) CONTIGUOUS TO THE CITY OF HOLLY HILL; REDEFINING BOUNDARIES OF THE CITY OF HOLLY HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Via opened public participation. No one spoke.

*Commissioner Reed moved **APPROVAL** for **ORDINANCE NO. 2881**, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 unanimously: Reed – Yes, Glass – Yes, Towsely – Yes, Penny – Yes, Mayor Via – Yes.

B. ORDINANCE NO. 2882,

City Attorney Scott Simpson read by short title:

ORDINANCE NO. 2882, AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA; AMENDING SECTION 70-125 (USAGE CHARGES GENERALLY); SECTION 70-276 (ESTABLISHMENT); SECTION 70-129 (CHARGES FOR FIRE PROTECTION SYSTEMS); SECTION 70-131 (DISCONTINUANCE OF SERVICE); SECTION 70-135 (ACCOUNT ADMINISTRATION AND CONNECTION FEE) TO PROVIDE FOR AN AVAILABILITY FEE FOR ALL PREMISES; A SEWER CHARGE ESTABLISHED BY RESOLUTION; AN AUTOMATIC ANNUAL ADJUSTMENT FOR ALL UTILITY CHARGES AND FEES; DELETING SECTION 70-131 (DISCOURTEANCE OF SERVICE); PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Via opened public participation. The following individuals came forward to speak to the City Commission: Jim Legary, Ronald Zable, Penny Currie, Charlie Sharp, Jeff Khil, and Gilles Blais.

*Commissioner Glass moved **APPROVAL** for **ORDINANCE NO. 2882**, seconded by Commissioner Penny.*

The motion **CARRIED** 5-0 unanimously: Glass – Yes, Penny – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes.

C. RESOLUTION NO. 2010-R-81

City Attorney Scott Simpson read by short title:

RESOLUTION NO. 2010-R-81, A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ESTABLISHING THE WATER AND SEWER RATES FOR THE CITY OF HOLLY HILL; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Mayor Via opened public participation. No one spoke.

*Commissioner Glass moved **APPROVAL** for **RESOLUTION NO. 2010-R-81**, seconded by Commissioner Towsley.*

The motion **CARRIED** 4-1: Glass – Yes, Towsley – Yes, Reed – No, Penny – Yes, Mayor Via – Yes.

D. ORDINANCE NO. 2883

City Attorney Scott Simpson read by short title:

ORDINANCE NO. 2883, AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING SECTION 14-106 (PERMIT FEES); SECTION 14-107 (PLAN REVIEW FEES) AND CREATING SECTION 82-272 (APPLICATION FEE, NOTICE AND REVIEW PROCEDURE) TO PROVIDE FOR AN ADMINISTRATIVE FEE ESTABLISHED BY RESOLUTION AND A PASS-THROUGH CHARGE FOR ALL COSTS CHARGED BY CONSULTANTS TO REVIEW AN APPLICATION AND ADVISE THE CITY AND PROVIDING FOR A DEPOSIT OF THE ESTIMATED COSTS; PROVIDING FOR CEASING THE REVIEW AND APPROVAL PROCESS IF COSTS AND CHARGES ARE NOT PAID WHEN DUE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Via opened public participation. No one spoke.

*Commissioner Glass moved **APPROVAL** for **ORDINANCE NO. 2883**, seconded by Commissioner Penny.*

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The motion **CARRIED** 5-0 unanimously: Glass – Yes, Penny – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes.

E. RESOLUTION NO. 2010-R-82,

City Attorney Scott Simpson read by short title:

RESOLUTION NO. 2010-R-82, A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE FACILITY AND FIELD RENTAL RATES; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

FACILITIES	Rate
SICA HALL (Minimum Two Hours Rental)	\$30 Per Hour
Deposit (Clean-Up Fee to be deducted from Deposit prior to refund)	\$100
Set Up (Per Staff Hour)	\$25 Per Hour
Clean Up (Per Staff Hour) – Deducted from Deposit	\$25 Per Hour
CLUB HOUSE (Minimum Two Hours Rental)	\$15 Per Hour
Deposit (Per Each Use) (Clean-Up Fee to be deducted from Deposit prior to refund)	Minimum \$25 Maximum \$100
Clean Up (Per Staff Hour) – Deducted from Deposit	\$25 Per Hour
PAVILIONS/BBQ AREA - (Minimum Three Hours Rental)	\$25 Per Three Hours
Deposit (Per Each Use) (Clean-Up Fee to be deducted from Deposit prior to refund)	Minimum \$25 Maximum \$100
Clean Up (Per Staff Hour) – Deducted from Deposit	\$25 Per Hour

BALL FIELDS (Minimum Two Hours Rental)	Rate
Field Permit Without lights – (Minimum Two Hours)	\$15 Per Hour
Permit to guarantee availability First Come First Serve Permit Unless Field Reserved with Permit	No Charge
Field Permit With Lights (Minimum Two Hours) – Must reserve for after dark	\$15 Per Hour
Practice Games	\$25 Per Hour
Marked Field By Request Only (Per staff- hour)	\$25 Per Hour
Field Dragged By Request Only (Per staff-hour)	\$25 Per Hour
Security Deposit (Per Each Use) (Clean-Up Fee to be deducted from Deposit prior to refund)	Minimum \$50 Maximum \$100

Mayor Via opened public participation. The following individuals came forward to speak to the City Commission: Charlie Sharp, Renne Haldeen, Jim Legary, Penny Currie, Gilles Blais.

*Commissioner Reed moved **APPROVAL** for **RESOLUTION NO. 2010-R-82**, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 unanimously: Reed – Yes, Glass – Yes, Penny – Yes, Towsley – Yes, Mayor Via – Yes.

5. CONSENT AGENDA

A. RESOLUTION 2010-R-83

City Attorney Scott Simpson read by short title:

RESOLUTION NO. 2010-R-83, A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING PRICE AGREEMENTS FOR THE PURCHASE OF FISCAL YEAR 2011 SUPPLY OF WATER AND WASTE WATER TREATMENT CHEMICALS FOR THE PUBLIC WORKS DEPARTMENT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Via opened public participation. No one spoke.

*Commissioner Penny moved **APPROVAL** for **RESOLUTION NO. 2010-R-83**, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 unanimously: Penny – Yes, Glass – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes.

6. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY

The Community Redevelopment Agency convened at 9:17 p.m.

6.1 CONSENT AGENDA

A. RESOLUTION 2010-R-84,

City Attorney Scott Simpson read by short title:

RESOLUTION 2010-R-84, A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MCMAHAN CONSTRUCTION COMPANY FOR THE PURPOSES OF CONSTRUCTION SERVICES FOR WATER DISTRIBUTION IMPROVEMENTS;

AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Via opened public participation. No one spoke.

*Commissioner Penny moved **APPROVAL** for **RESOLUTION NO. 2010-R-84**, seconded by Commissioner Glass.*

The motion **CARRIED** 5-0 unanimously: Penny – Yes, Glass – Yes, Reed – Yes, Towsley – Yes, Mayor Via – Yes.

6.2 ADJOURNMENT

The Community Redevelopment Agency adjourned at 9:18 p.m.

7. RECONVENE THE REGULAR CITY COMMISSION MEETING

The Regular City Commission meeting reconvened at 9:18 p.m.

8. COMMUNICATIONS

A. City Manager

City Manager Oel Wingo informed the City Commission that Post 270 has donated a replica Box Car, which will be displayed in the lobby at City Hall. Dr. Wingo also announced that there would be a 40 and 8 Reunion on April 30, 2011. She then announced that the 51st Annual Holiday Parade Applications are available to anyone that is interested in participating and are due on November 5, 2010.

B. City Attorney

City Attorney Scott Simpson had no comments.

C. Mayor & Commissioners

Commissioner Towsley

Commissioner Liz Towsley had no comments.

Commissioner Glass

Commissioner Glass asked City Manager Oel Wingo if it would be more cost effective to have Apple iPads vs. the Traditional Paper Agenda Packets. City Manager Oel Wingo and City Clerk Joshua Fruecht stated that they would do a cost analysis to see if this would be more cost effective.

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Commissioner Penny

Commissioner Penny informed the City Commission that they are in the planning stages of the 8K for the K8, which is tentatively planned for August 2011.

Commissioner Reed

Commissioner Reed followed-up on the question from the previous City Commission meeting regarding who paid for Tim Harbuck's License. City Manager Oel Wingo referred to Administrative Services Director Kurt Swartzlander, who stated that he would look into the matter.

Mayor Via

Mayor Via asked City Manager Oel Wingo if they could look into the City's excessive sound ordinances.

D. City Clerk

City Clerk Joshua Fruecht had no comments.

9. ADJOURNMENT

The meeting officially adjourned at approximately 9:32 p.m.

Attest:

City of Holly Hill, Florida

Joshua Fruecht
City Clerk

Roland D. Via
Mayor

Florida Statutes 286.011 and Government-In-The-Sunshine Manual

"The minutes of Sunshine Law meetings need not be verbatim transcripts of the meetings; rather the use of the term "minutes" as stated in F.S. 286.011, contemplates a brief summary or series of brief notes or memoranda reflecting the events of the meeting."

An audio recording of Sunshine Law meetings (e.g. City Commission meetings/workshops and CRA meetings) are available upon request from the Office of the City Clerk during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m.