M I N U T E S
REGULAR COMMISSION MEETING
COMMUNITY REDEVELOPMENT AGENCY MEETING
CITY OF HOLLY HILL, FLORIDA

October 11, 2011

1. CALL TO ORDER

A. Roll Call

Mayor Johnson called the meeting to order in the Commission Chambers at City Hall, 1065 Ridgewood Avenue, at approximately 7:00 pm. Attending with Mayor Johnson were Commissioners John Penny, Rick Glass, Donnie Moore and Liz Towsley-Patton.

Also attending were the following staff members: City Manager James McCroskey, City Attorney Scott Simpson, Finance Director Kurt Swartzlander, Police Chief Mark Barker, Officer Denise Marquez, Fire Chief Ron Spencer, Community Services Director Jackie Maswary, Economic Development Director Lynn Dehlinger, and City Clerk/Administrative Assistant Valerie Manning.

B. Invocation

Mayor Johnson led invocation.

C. Pledge of Allegiance to the Flag

Mayor Johnson led the Pledge of Allegiance.

2. APPROVAL OF MINUTES

Minutes from the Budget, Regular City Commission & Community Redevelopment Agency meeting – September 27, 2011

Commissioner Glass moved ***APPROVAL*** *for the* ***MINUTES****, seconded by Commissioner Penny.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Penny – Yes, Moore – Yes, Patton – Yes, and Mayor – Yes

3. PUBLIC PARTICIPATION – Regarding items not on the agenda.

Mayor Johnson opened public participation.

The following individuals came forward to speak:

- Jay Crandle, 808 S. Beach Street, Daytona Beach – Addressed the City Commission asking if the City Commission dates can be put back up on the digital sign; asked if the City had a street sweeper and if it can be brought over to Carswell and State Avenues.
- Stan Holly, 4 Loss Spring Way, Ormond Beach – Addressed the City Commission by asking if they could waive the fees for his neighbor on his house; stated that Halifax land survey is incorrect; Attorney Simpson informed Mr. Holly that he needs to get with staff and not the Commission and apply for an appeal before the Board of Planning and Appeals, the factual information needs to be addressed before that Board and not the City Commission.
- Shametta Davis, 660 8th Street, Apt. 210, Holly Hill – Addressed the City Commission about her high water bill notice and shared her concerns about not being able to pay it and that she doesn't believe she is at fault for it being so high. Attorney Simpson gave her some instruction and informed Ms. Davis that she will have to get with her landlord on the issue and possibly settle it in civil court. Staff had informed Ms. Davis that she would be able to do a payment plan to settle her account and she would need to come back in and sit with staff to work that out.
- Larry Volmeck, Community Service North Director, public relations of Florida Power and Light – Addressed the City Commission by presenting them with a "Danger – Cable Crossing" sign that will be placed on the seawall by Marina Grande.
- Jim Legary, 342 Burleigh Avenue, Holly Hill – Addressed the City Commission by asking if they could address the Consent Agenda items at this time because he had some questions about the River Life Committee item. Mr. McCroskey clarified the item for Mr. Legary.
- Art Cappuccio, 558 Riverside Drive, Holly Hill – Addressed the City Commission with a handout of some businesses that have closed in Holly Hill and suggested how some sort of decorative window coverings could be used, similar to Marina Grande's shops on Riverside Drive.

Mayor Johnson closed public participation.

4. CONSENT AGENDA

A. Law Enforcement Trust Fund (LETF) Allocation Request – Unmarked Vehicle Rentals - $650.00 per month for FY 2011-2012, not to exceed $7,800 – *(Police Chief)*

B. River Life Committee – *(City Manager)*

Commissioner Glass moved ***APPROVAL*** *for the* ***Consent Agenda****, seconded by Commissioner Patton.*

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Patton – Yes, Penny – Yes, Moore – Yes, and Mayor – Yes

5. <u>BUSINESS AGENDA</u>

A. RESOLUTION 2011-R-71, WATER AND WASTE WATER TREATMENT CHEMICALS *(Community Services Director)*

Attorney Simpson read by short title only:

RESOLUTION 2011-R-71

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING PRICE AGREEMENTS FOR THE PURCHASE OF THE FISCAL YEAR 2012 SUPPLY OF WATER AND WASTE WATER TREATMENT CHEMICALS FOR THE PUBLIC WORKS DEPARTMENT; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Penny moved ***APPROVAL*** *for* ***Resolution 2011-R-71****, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Penny – Yes, Moore – Yes, Patton – Yes, Glass – Yes, and Mayor – Yes

6. RECESS THE REGULAR CITY COMMISSION MEETING

7. CONVENE THE COMMUNITY REDEVELOPMENT AGENCY (CRA) MEETING

BUSINESS AGENDA

RESOLUTION 2011-R-72, HOLLY HILL MARKET CONSTRUCTION SERVICES – CHANGE ORDERS *(Community Services Director)*

Attorney Simpson read by short title only:

RESOLUTION 2011-R-72

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER 10 AND THE FORTHCOMING CHANGE ORDER 11 TO THE CONTRACT "HOLLY HILL MARKET CONSTRUCTION SERVICES"; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

*Commissioner Glass moved **APPROVAL** for **Resolution 2011-R-72**, seconded by Commissioner Penny.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Penny – Yes, Moore – Yes, Patton – Yes, and Mayor – Yes

8. RECONVENE THE REGULAR CITY COMMISSION MEETING

RESOLUTION 2011-73, HOLLY HILL MARKET CONSTRUCTION SERVICES – CHANGE ORDERS *(Community Services Director)*

Attorney Simpson read by short title only:

RESOLUTION 2011-R-73

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER 10 AND THE FORTHCOMING CHANGE ORDER 11 TO THE CONTRACT "HOLLY HILL MARKET CONSTRUCTION SERVICES"; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Ms. Maswary gave a brief staff report and clarified what the change orders are for to the Mayor and City Commission.

*Commissioner Glass moved **APPROVAL** for **Resolution 2011-R-73**, seconded by Commissioner Moore.*

Mayor Johnson opened public participation. No one spoke.

The motion **CARRIED** 5-0 by roll call vote: Glass – Yes, Moore – Yes, Patton – Yes, Penny – Yes, and Mayor – Yes

9. COMMUNICATIONS

A. City Manager

Mr. McCroskey discussed briefly "Hogs on The Hill" for Bikeweek in March; BBQ festival; County is doing a food drive and asked if Holly Hill would like to join them and there was consensus from the Commission supporting the County's effort on the food drive. Mr. McCroskey stated they all have received the Master List of suggestions and asked if they would like to workshop it. There was consensus from the Commission to workshop it on November 22nd at 6:00 PM.

B. City Attorney

None.

C. City Clerk

None.

D. Commissioners

Commissioner Patton thanked the Police and Fire Departments for their efforts during the stormy weather; discussed the TPO meeting; reminded everyone that the Marie Pope fundraiser will be on December 17th; thanked FPL for helping the community.

Commissioner Moore informed everyone that October is Breast Cancer Awareness Month and that's why he was wearing a pink shirt and stated that the other firefighters in his division were wearing them in honor of BCA; discussed the power-line that was down on top of the propane tank at Amerigas; thanked Fire Chief Spencer and his staff for helping, did a great job working together.

Commissioner Penny thanked the Police and Fire Departments and Public Works Department for their efforts during the stormy weather/cleanup; thanked Mayor Johnson for calling the special meeting last Friday.

Mr. McCroskey reminded everyone about the Grand Opening for Oct. 12th from 2:00 to 5:00 pm.

Mayor Johnson stated that everyone in the City did good with the storm; stated that the businesses in the City need encouragement and the City should continue to do what the City can to help them out.

10. ADJOURNMENT

Mayor Johnson officially adjourned the meeting at approximately 8:20 pm.

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Valerie Manning
City Clerk/Administrative Assistant