



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • SEPTEMBER 27, 2016

City Commission Chamber

Work Session

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

1. Roll Call

Attendee Name	Title	Status	Arrived
Arthur J. Byrnes	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
Elizabeth Albert	District 4 - Commissioner	Present	
John Penny	Mayor	Present	

2. US 1 LANDSCAPING PROJECT

1.

US 1 Landscaping Project

(Requested by Valerie Manning, City Clerk)

Mark Juliano, Public Works Director introduced the team that will be presenting to the Mayor and City Commissioners as it pertains to the Ridgewood Avenue Median Landscaping Project.

The following information was presented to the Mayor, City Commissioners and staff.

History/Background:

- City approached FDOT for funding in late 2015
- Concept plan was presented to Commission
- FDOT somewhat hesitant due to City maintenance on past funding landscaping
- FDOT desired for previously funded landscaping to be incorporated where possible
- City agreed to improved maintenance commitment and use of some existing plant material

Schedule:

Exhibit "C"
ESTIMATED PROJECT PRODUCTION SCHEDULE
Financial Management Number: 439690-1-58-01

Advertises for bids	January 2017
Bids Construction (bid opening)	February 2017
Select Construction Firm (BCC approval)	March 2017
Give NTP	April 2017
Earliest Construction Start	April 2017
Latest Construction Finish	November 2017
Construction Contract Closeout	December 2017
Final Invoice and Closeout Documentation to the Department	February 2018

Construction Cost Estimate:

Item	Description	Est. Qty.	Units	Est. Unit Cost	Est. Ext. Cost
1	General Conditions (Mobilization, Bonds, etc.)	1	Lump Sum	\$ 25,000.00	\$ 25,000.00
2	Maintenance of Traffic	1	Lump Sum	\$ 50,000.00	\$ 50,000.00
3	Demolition/Select Removal of Existing Landscaping	1	Lump Sum	\$ 30,000.00	\$ 30,000.00
4	4" Cal/Min 100 Gal STD Crepe Myrtle Trees w/ Min 8.5' CT	106	Each	\$ 350.00	\$ 37,100.00
5	Medjool Date Palm 16' CT	109	Each	\$ 6,000.00	\$ 654,000.00
6	Mulching and Fertilizer	200	Cubic Yard	\$ 40.00	\$ 8,000.00
7	Staking	215	Each	\$ 40.00	\$ 8,600.00
8	Soil Preparation	1	Lump Sum	\$ 6,500.00	\$ 6,500.00
9	Sodding	180,330	Square Foot	\$ 0.33	\$ 59,508.90
10	Other Restoration	1	Lump Sum	\$ 15,000.00	\$ 15,000.00
Estimated Total					\$ 893,708.90

City's Costs and Responsibilities:

- Design and CEI services costs
- Non-Eligible construction items (sodding, new/expanded irrigation, etc.)
- Maintenance of improvements

There was some discussion amongst the Mayor and City Commission about the Holly trees that will be removed from the medians due to them being blighted and the lack of maintenance that was done to them, they are not in good shape. Crepe Myrtles and the Date Palms are good for medians and will beautify the medians throughout US1. A professional landscaper will be contracted out to keep the maintenance of the medians going. As it pertains to the Holly trees that are currently in the medians now, Volusia County doesn't allow those Holly trees anymore but there are other Holly trees that could be planted if they desired too, it's the Commission's choice. Mr. Forte mentioned that he would rather see them around MacArthur Circle than planting more in the median with the chance that they can become blighted again in the future. They can possibly try to relocate those trees and possibly make it an Arbor Day activity and fill up MacArthur Circle rather than jeopardizing them in the medians, just a thought.

There was consensus to plant the Crepe Myrtles and Date Palms in the medians along US1.



3. WAYFINDING SIGNAGE

1.

Wayfinding Signage

(Requested by Valerie Manning, City Clerk)

Mr. Juliano and Randy Raymond, the consultant for the wayfinding signs project showed a PowerPoint presentation to the Mayor, City Commission and staff. The following information was shared:

Gateway Welcome Signs – North and South end of the city
Wayfinding Sign Location Overview Map
LPGA Eastbound – West of Ridgewood Avenue
LPGA Eastbound – West of Ridgewood Avenue
Ridgewood Avenue drive Southbound at Hollyland Park Entrance
Ridgewood Avenue drive Southbound at 10th Street
Ridgewood Avenue driving Northbound at 10th Street
Ridgewood Avenue driving Northbound at Hollyland Park Entrance
Ridgewood Avenue driving Northbound at Canal
LPGA Eastbound at Daytona Avenue
10th Street at Daytona Avenue
Ridgewood Avenue at 2nd Street
Ridgewood Avenue at Calle Grande
Ridgewood Avenue driving Northbound at 5th Street
Ridgewood Avenue driving Southbound at 5th Street

The following signs are recommended for removal:

LPGA West of Ridgewood Avenue
LPGA West of Ridgewood Avenue
LPGA East of Ridgewood
LPGA West of Daytona Avenue
LPGA East of Daytona Avenue
Ridgewood Avenue at Walker Street Northbound Side
Walker Street at Ridgewood Avenue Westbound
Ridgewood Avenue at Flomich
Ridgewood Avenue Southbound at North City Limit

There was discussion amongst the Mayor, Commissioners and staff pertaining to the removal of the signs that staff has suggested to further the beautification of the city. Mr. Forte stated there are signs throughout the city that advertise churches and some of those signs don't look as good as what is being proposed, some of them are in pretty bad shape. The city is acknowledging sport teams that are no longer in existence, a cheerleading team that is no longer in existence.

There was **consensus** from the City Commission to move the two sports signs to the museum. Staff is recommending to remove the signs that have been presented to the Commission. There are too many of them that are in bad shape. The signs that are a mismatch of the wayfinding signs and are in badly shape, need to be removed and if directed by the City Commission and there is consensus to do that, staff will notify the individuals for their signs. Mr. Forte stated staff is recommending to remove them. It's a political decision. The City Commission is going to have to give staff direction as to whether they want to keep these signs, replace these signs but from a staff perspective, it's trying to clean these things out. There was **consensus** to have further discussion on the removal of the signs presented; the new signs look nice. Great job on the presentation.

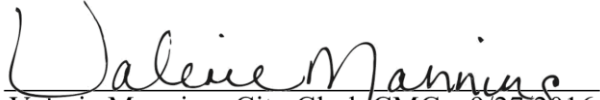
Mr. Forte stated the water tower was recently repainted and when they painted it, they covered over the city's seal. Letters instead of the seal can be seen better from a further distance and one of the things staff was thinking about going  with is this design to be painted on the water tower rather than the city seal.

There is nothing to replace the seal or letters because they accidentally painted over it. There was **consensus** to have IT come back with an example of the lettering on the water tower and the seal on the water tower to compare the two. The City Commission would like the water tower, if consensus for the lettering, to be consistent with the wayfinding signs.



4. ADJOURNMENT

The workshop adjourned at approximately 7:05 PM.


Valerie Manning, City Clerk CMC 9/27/2016


John Penny, Mayor 9/27/2016