

CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

AGENDA • APRIL 11, 2023

City Commission Chamber

Work Session

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
Chris Via

District 1 - Commissioner
John Penny

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Roy Johnson

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. **CALL TO ORDER**
2. **SUNRISE PARK NORTH IMPROVEMENTS SUMMARY**
 1. Sunrise Park North Improvements Summary
(Requested by Valerie Manning, City Clerk)
3. **BROAD DISCUSSION ON VARIOUS ITEMS**
 1. Broad Discussion on Items
(Requested by Joseph Forte, City Manager)
4. **DIRECTION ON THE FUTURE OF THE CRA BEYOND 2026**
 1. Direction on the Future of the CRA Beyond 2026
(Requested by Valerie Manning, City Clerk)
5. **ADJOURNMENT**

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

WORKSHOP DISCUSSION (ID # 4073)

2.1

Meeting: 04/11/23 05:00 PM
Department: City Clerk
Category: Workshop Item
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 4073

Sunrise Park North Improvements Summary

Summary discussions from offsite workshop held on Tuesday, March 14, 2023 at Sunrise Park North with the Mayor, City Commissioners and staff

1. Repair the grass which could include a non-replacement option
2. Repair the irrigation system
3. Refurbish the pavilions and picnic tables, paint the painted areas of the pavilions, Use a spray wood preservative
4. Clean the concrete under the pavilions
5. Replace the playground equipment or add to it
6. Replace the mulch with an alternative option
7. Replace the shade structures and look into a large shade structure
8. Add more parking spaces
9. Install new signage
10. Install low maintenance landscaping
11. Install a new water fountain
12. Clean or improve the restroom facilities, look into a full time bathroom attendant
13. Perform maintenance on the gym equipment / remove rust
14. Repair sidewalks
15. Replace shade structures
16. Improve safety throughout the park
17. Fertilizer may be hazardous to children, Certain artificial mulch is unsafe
18. Bring water supply into the park from Riverside Drive and not from the southern park
19. Remove Brazilian Pepper Plants



Task	Description	Cost
1A	Resod with St. Augustine	\$ 250,000.00
1B	Resod with Bahia	\$ 200,000.00
1C	Treat Existing Grass	
2A	Install New Irrigation System	\$ 90,000.00
2B	Install Institutional Irrigation System	\$ 125,000.00
3	Refurbish Pavilions & Picnic Tables	\$ 15,000.00
4	Clean Concrete Under the Pavilions	\$ -
5A	Replace the Playground Equipment	\$ 150,000.00
5B	Extend the Playground	Variable
6	Replace Mulch with Alternate Option	\$ 44,000.00
7	Replace the Shade Structures	
8A	Add More Parking Spaces	\$ 10,000.00
8B	Add More Parking Spaces	\$ 80,000.00
9	Install new signage	\$ 2,000.00
10	Install Low Maintenance Landscaping	\$ 30,000.00
11	Install a New Water Fountain	\$ 2,000.00
12A	Clean/Improve Restroom Facilities	\$ 40,000.00
12B	Clean/Improve Restroom Facilities	\$ 43,908.80
13	Remove Rust from Gym Equipment	\$ -
14A	Repair Sidewalks	\$ -
14B	Replace Sidewalk Sections	\$ 10,000.00
14C	Replace All Sidewalks	\$ 90,000.00
15	Replace Shade Structure	
16	Improve Safety Throughout Park	
17	Fertilizer Concerns	
18	Water Improvements	\$ 20,000.00
19	Brazilian Pepper Plant Removal	\$ 5,000.00

Sunrise Park North Improvements

Notes

Plus cost to prepare grounds
 Plus cost to prepare grounds
 Call into Tru Green for Recommendations
 150,000ft² @ \$0.60 (avg \$0.20 - \$1.00)
 150,000ft² @ \$1.33
 Painted all green areas in 2021 at \$8,109.07. Replacement tables received
 Forced Account Labor
 Replaced in 2012 \$102,722 w/ hot dipped galvanized treatment
 Recommend setting budget
 4,000ft² @ \$11.00. (avg \$8.00 - \$14.00)
 Emailed Bliss Products for quote on 75' x75' w/ installation
 Allow parking on grass (up to 8) on North Side during events. Install removable bollards
 Add 8 space on north side, engineering, retaining wall, permitting
 Replace all signs in park
 Recess mulch beds, add drip irrigation (if irrigation is done), add border, add low maintenance plantings
 Concrete fountain where water line exists. \$2,000 including irrigation. Recommend 2 @ \$4,000
 Annual cost pre-October 1 for (1) Full Time Employee @ \$13.00/hour plus benefits
 Annual cost post-October 1 for (1) Full Time Employee @ \$14.50/hour plus benefits
 Forced Account Labor
 Forced Account Labor to Repair (3) Existing sections
 1,000 ft² replacement of worst sections @ \$10.00/ft²
 10,000ft² @ \$9.00/ft²
 Duplicate of Item 7
 Lighting to be replaced by FPL, Trip Hazards (sidewalks, mulch beds) separately addressed
 Fertilizer may be harmful to kids
 Bring Water from Riverside, under parking lot, feeding restrooms. Abandon line from Sunrise South
 Contracted Labor



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

3.1

MEETING DATE: April 11, 2023
FROM: Joseph Forte
SUBJECT: Broad Discussion on Items
NUMBER: (ID # 4078)
APPLICANT:
PLANNER:

The City Manager is requesting direction for the following items:

In regard to the wording and placement of two plaques. One located at Pictona and the other in recognition of the Veteran's Memorial in front of City Hall.

Direction on working with a marketing consultant.



City Commission

1065 Ridgewood Ave
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SCHEDULED

WORKSHOP DISCUSSION (ID # 4050)

4.1

Meeting: 04/11/23 05:00 PM

Department: City Clerk

Category: Workshop Item

Prepared By: Valerie Manning

Initiator: Valerie Manning

Sponsors: City Manager Joseph A. Forte

DOC ID: 4050

Direction on the Future of the CRA Beyond 2026

I spoke with the Volusia County Growth & Resources Management Director to inquire what the County's process would be for the City of Holly Hill to proceed with requesting a time extension of the Holly Hill Community Redevelopment Area. Although the county staff has not yet discussed CRAs with the newly seated County Council members for formal direction, the Director believes that the concerns and standards will remain consistent with prior policies, including:

1. A definitive project with a set start and completion time that has a realistic project costs.
2. The project has to be clearly associated with abatement of the conditions of blight identified in the blight study and redevelopment plan.
3. Limited use of the county TIF contribution to critical infrastructure, but not improvements tied to an enterprise fund.
4. An immediate and steady decrease in the amount of contribution to the TIF from the county.

For the City of Holly Hill to move forward with a request for a time extension, the existing plan would have to be precise enough to meet the standards, as stated above, for the County staff make a determination when reviewing such a request. The county staff is willing to meet with city staff to review the plans and projects that are on the horizon and how the county will address an amendment to the CRA delegation.

I would like to have a work session to discuss the status of the current plan and what thoughts and ideas the City Commission has for realistic projects beyond 2026. A decision on whether or not to hire a consultant to update the blight study and master plan must be made soon so the staff can stay on schedule for making a request to the county.