



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • FEBRUARY 25, 2020

City Commission Chamber

Work Session

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

c. Invocation - Mayor Via

2. HVAC FOR CITY PROPERTIES

1.

HVAC for City Properties

(Requested by Valerie Manning, City Clerk)

Rob Duncan, Municipal Account Executive for ABM Industries shared a PowerPoint presentation to the Mayor, Commissioners, and staff pertaining to HVAC for city-owned properties and the challenges that the city faces. The following information was discussed during his presentation: city fiscal conditions, Holly Hill's deferred maintenance needs for City Hall's HVAC and various needs in other city facilities, went over the existing City Hall HVAC issues and shared several pictures of the current conditions, budgetary guidance for City Hall HVAC only was shared (informing the Mayor and Commissioners that additional engineering will be required to establish budgetary numbers for alternative cooling solutions like Chiller, variable refrigerant flow, etc., air gaps and negative building pressure was discussed for City Hall. The City Hall's summary from Mr. Duncan's presentation was as follows: significant investment in HVAC upcoming - proactive or reactive determination is needed; corrective actions are needed, and future savings opportunity for the city if the HVAC is properly designed, installed and maintained. Mr. Duncan briefed the Mayor, Commissioners and staff on the other city facilities: approximately \$200,000 in current HVAC needs in other city facilities - units currently being used are beyond useful life; they witnessed (with pictures shown) multiple reactive and work around solutions to air quality problems observed in city facilities; there are currently poor workmanship on HVAC replacements; and various

energy efficiency opportunities. There are outdated HVAC units not just at City Hall but in other city facilities that need attention. Mr. Duncan showed pictures of multiple reactive and work around solutions to air quality problems that was done. ABM staff noticed installation deficiencies with the new unit that was put in a few years ago. Referring to some pictures, Mr. Duncan mentioned that there are things that should have been done better for the long term preservation of city assets to the HVAC units when installed. Mr. Duncan shared an example of quantifying the funding potential for HVAC. Florida Statute 489.145 was discussed. The next steps were mentioned and discussed. They were as follows:

- Commission Authorize Preliminary Study
- Analyze Facilities and Build Base Program +/- 10%
- Deploy Data Loggers
- Energy Savings Calculations
- Other Savings Costs / Calculations
- Construction Costs (HVAC Options)
- Financial Pro-forma
- Review Findings with Staff & Commission (Go / No-Go)
- Competitive Process Begins
- Selection Authorized by Commission
- Investment Grade Audit
- Selection of Scope / Contract

Mr. Duncan informed the Mayor, Commissioners, and staff that there will be **NO CHARGE** to the city for ABM Industries to move forward to the next step which would be to analyze a facilities and build base program as listed above. There was ***consensus*** from the Mayor and Commissioners for ABM Industries to conduct a preliminary study and have Mr. Duncan come back with the findings/results and discuss those with the City Commission.



3. MOBILE FOOD TRUCK ORDINANCE

1.

Mobile Food Truck Ordinance

(Requested by Valerie Manning, City Clerk)

The Mayor and City Commissioners made the following changes to the Mobile Food Truck Ordinance:

1. Class 1 - only needs permit
2. The same address, site or overall property is prohibited from hosting a mobile food vehicle for more than **3 days** in any calendar week, meaning Sunday through Saturday.
3. Cannot be on abutting property
4. Annual fee for property owner will be \$25.00
5. Eliminating the \$5.00 fee for property owner
6. In Class 3, the last sentence, "*A mobile food vehicle permit is not required*", will also be added to Class 2.

These changes will be referenced in the Ordinance on Tuesday, March 10, 2020 at the City Commission meeting for another second reading.



4. PARK RULES, OVERNIGHT PARKING

1.

Park Rules, Overnight Parking

(Requested by Valerie Manning, City Clerk)

Mr. Forte briefly explained what this Resolution will do and that will be to establish park rules for the city parks. He went through the Resolution that was attached. Mr. Forte wanted to update a sentence within the body of the Resolution to read as follows, “*no overnight parking of any vehicles in any of the city parks parking lots.*” There was **consensus** from the Mayor and Commissioners to move forward with that. Mr. Forte will bring this Resolution to the Commission on March 10, 2020 at the regular City Commission meeting for consideration and adoption.



5. LPGA - SEEKING DIRECTION

1.

LPGA - Seeking Direction

(Requested by Valerie Manning, City Clerk)

There was some discussion amongst the Mayor and Commissioners about LPGA and what they would like to see or not see done with that road. Mr. Forte informed them that he was seeking direction from them as to whether or not to move forward with anything at this time since their last discussion on this. There was firm **consensus** that the Commission **does not** want to eminent domain anyone along LPGA. Several suggestions were discussed and mentioned and one of those suggestions was to ask Mr. Forte to contact the County Manager and see if there is any possibility of receiving help from the County for LPGA. Mr. Forte will follow up with the Commission once he has some information.

Mayor Via opened public participation since the regular City Commission meeting was cancelled last week, he wanted to give those attending who may not be aware that it was cancelled, an opportunity to speak. The following individuals spoke to the Mayor and City Commissioners: Heidi Heller, Holly Hill; Jose Huerta, Holly Hill; Jim Schultz, Ormond Beach; and Ned Wolfarth, Holly Hill.



6. ADJOURNMENT

Closing comments from the Commission:

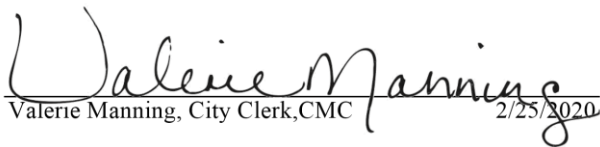
Commissioner Penny mentioned the short-term rental bill and the Senate Rules Committee will be meeting on March 3, 2020 and the Volusia League of Cities has hired Kathy Till who is the VLC advocate and she will be there and if any of the elected officials would like to go, they can let her know. Commissioner Penny also suggested that the city invite Governor DeSantis to the Grand Opening of Pictona. They thought that would be a good idea.

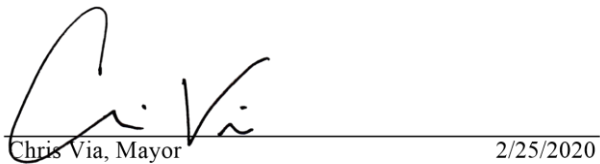
Commissioner Currie stated they had some good discussion tonight. She informed the Commission that earlier this evening, she sent an email to the City Clerk and Mr. Forte about her resigning from the TPO as a city representative effective immediately. As she stated earlier in the discussion about LPGA, she cannot support something that she's not passionate about as well. She cannot support the four lanes on LPGA. She will attend her last meeting with the TPO but that's only because she can't move forward to support the issue on LPGA. She feels it's best to have someone there that fully supports that idea.

Commissioner Danio appreciates the Commission in their discussions earlier tonight.

Commissioner Johnson mentioned that he would be interested in serving on the TPO since he is already the alternate. *(Mayor Via let them know they will discuss appointing someone at their next meeting).*

The workshop adjourned at approximately 7:55 PM.


Valerie Manning, City Clerk, CMC 2/25/2020


Chris Via, Mayor 2/25/2020