

CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

AGENDA • JANUARY 24, 2023

City Commission Chamber

Work Session

4:30 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
Chris Via

District 1 - Commissioner
John Penny

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Roy Johnson

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. **CALL TO ORDER**
2. **RV PARK STORMWATER RETENTION - DISCUSSION**
 1. RV Park Stormwater Retention
(Requested by Valerie Manning, City Clerk)
3. **UPDATE TO THE CAPITAL IMPROVEMENT PROJECT LIST & LEGACY PROJECT CHANGES**
 1. Capital Improvement Projects
(Requested by Valerie Manning, City Clerk)
4. **ADJOURNMENT**

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

WORKSHOP DISCUSSION (ID # 4021)

2.1

Meeting: 01/24/23 04:30 PM
Department: City Clerk
Category: Discussion
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 4021

RV Park Stormwater Retention

Discussion with Andrew Giannini, the city's Civil Engineer from Mead & Hunt.



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

WORKSHOP DISCUSSION (ID # 4022)

3.1

Meeting: 01/24/23 04:30 PM
Department: City Clerk
Category: Workshop Item
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:

DOC ID: 4022

Capital Improvement Projects

Capital Projects Update

As of January 2023

Legacy Capital Projects Requested FY 2022

Fund Source	Division	Project Name	Project Description	Project Estimated Cost	Status	Comment	Project #	Budget in Tyler
General Fund	Facilities	PW Building	Small Engine Workshop/Sewer Garage	\$ 60,000	Delivery scheduled for January 31, 2023	Build-out has been posted in Vendorlink.	20-BG-08	210,000.00
General Fund	Facilities	Fire Station	Build a New Fire Station	\$ 2,500,000	Construction Plans in progress.	Hall and Ogle Architects	22-BG-06	2,500,000.00
General Fund	Facilities	FPL Charging Station	Increase the size of the pad and install a concrete driveway	\$ 60,000	Replaced with Landscaping project		22-BG-07	35,050.00
General Fund	Facilities	Bulkhead	Replace Southern Bulkhead at Sunrise Park-construction phase	\$ 700,000	Substantially Complete		22-BG-08	750,000.00
General Fund	Facilities	Conversion of the Old Fire Station	Upgrade Buildings to accommodate evidence storage and PW storage	\$ 100,000	On hold until new fire station construction		22-BG-09	100,000.00
General Fund	Facilities	Riverside Park Seawall	Replace seawall at Riverside Park	\$ 800,000	Design agreement approved by Commission 1/10/23		22-BG-10	800,000.00
General Fund	Facilities	Centennial Park Bridge	Demolish the Bridge to nowhere at Centennial park-operating expense	\$ 25,000	Purchase order issued		22-BG-11	25,000.00
General Fund	Facilities	Sunrise Park Improvements	Replace and Upgrade the Pavilions, and provide irrigation	\$ 650,000	Picnic Tables and benches ready	Restroom fixtures need updating	22-BG-12	650,000.00
			Total	\$ 4,895,000				5,070,050.00

Funded from the General Fund

Capital Projects								
Fund Source	Division	Project Name	Project Description	Project Estimated Cost	Status	Comment	Project #	Budget in Tyler
		Fire Truck	New Fire truck		Delivery expected late 2023		FIRETK	515,226.00
		Tyler Implementation	New software		EAM and Energov go live scheduled for Feb and June 2023		TYLR21	226,959.00
		Veterans Monument	Monument at City Hall		Final design to Cold Springs	Delivery expected end of 2023	20BG09	91,100.00
		AC Replacements	AC Replacement for FY2022				22BG04	23,000.00
		AC Replacements	AC Replacement for FY2023				23BG02	40,000.00
		YMCA AC Replacement	YMCA Replacements for FY22				22-BG-05	57,000.00
		YMCA AC Replacement	YMCA Replacements for FY23				23-BG-03	20,000.00
								973,285.00

Funded from General Fund

Total Capital Projects budget in FY 22-23 = \$6,043,335

Legacy Capital Projects Requested FY 2022

Fund Source	Division	Project Name	Project Description	Project Estimated Cost	Status	Comment	Project #	Budget in Tyler
Water-Sewer	Waste Water	Force Main Replacement from under the Canal-Influent	Replace the Sewer Force Main from under the canal to an elevated crossing with double Lined Pipe and the installing of several valves at the waste water plant	\$ 350,000	On hold	Assessing priorities.	22-WW-02	350,000.00
Water-Sewer	Water	Lime Silo	Softener #1 Rehab to include Shaft Replacements and upgrades	\$ 250,000	Awaiting delivery of parts and installation to start.		22-WA-02	186,500.00
Water-Sewer	Water	Clearwell & High Service Pumps Control Panel	Upgrade and replace the control panels for the Transfer Pumps as part of the clear well upgrade	\$ 400,000	Bid advertise Feb 2023.		21-WA-06	400,000.00
Water-Sewer	Waste Water	Sand Filter Rehab	Rehab the Sand Filter to include Injectors and new panels	\$ 400,000	On hold, bids came in much higher than estimated.	Delay this project for this year and use the funding for the following projects; upgrade LS #11 pumps. Complete smoke testing and flow study for LS #11, 12, 13, 14 and 16. Purchase a mobile pump dedicated to lift stations by pass pumping.	21-WW-05	515,000.00
Water-Sewer	Waste Water	Sewer Manhole Evaluation and Rehabilitation	Sewer Manhole Evaluation and Rehabilitation	\$ 100,000	Evaluation of sewer manholes is complete awaiting report to evaluate the priorities.	Received the report, but the contractor could not find some manholes. PW staff working on locating them in the field (under pavement or covered by dirt.)	22-WW-03	115,000.00
Water-Sewer	Water	Automatic Sampling Stations	Install 25 Sampling stations within the city	\$ 150,000	Completed 6 for testing.	Will schedule 5-6 yearly.	22-WA-04	60,000.00
Water-Sewer	Water-Sewer	Water and Wastewater Generator Replacement	Replace The Wastewater/Water Generator for the Plants	\$ 500,000	On hold.		22-WW-04	-
Water-Sewer	Waste Water	Rehab LS # 4 and the Enclosure Building	Rehab the largest Lift Station in the city to include the building that has deteriorated over the years	\$ 300,000	Construction plans will be ready in Feb 2023 for bidding.		22-WW-05	300,000.00
Water-Sewer	Waste-Water	Compliance with SB 64- multi year project	Implement all of the improvements identified by the SB 64 Report to eliminate any and all discharge of reclaimed water to the Halifax River by 2026	\$ 1,800,000	One of the projects will be bid in Feb 2023.	Replacement of reclaimed service line along the canal and install irrigation at Centennial Park with reclaimed water.	22-WW-06	1,785,000.00
Water Sewer	Water	Replace of 3 Watermains 3rd & Gibbons, 3rd St., 1 to be determined	The city has identified Several Watermains that are in need of replacements throughout the city	\$ 750,000	Plan production in progress		22-WA-03	236,426.00
			3rd Street				21-WA-05	489,374.00
			3rd street to Gibbons				23-WA-04	75,000.00
				\$ 5,000,000	\$ -	\$ -	\$ -	\$ 4,512,300

Capital Projects

Fund Source	Division	Project Name	Project Description	Project Estimated Cost	Status	Comment	Project #	Budget in Tyler
Water Sewer	Water	Chlorine Hoist - Engineering			Complete and fully		21-WA-03	399,705.00
		Chlorine Hoist - Construction			Complete and fully		22-WA-01	
Water-Sewer	Water-Sewer	Lift Station #5			Complete		21-WW-03	291,496.00
					Danus awarded bid, construction to start in late Feb 2023.		21-WW-04	549,825.00
Water-Sewer	Water-Sewer	Lift Station #19			Danus awarded bid, construction to start in late Feb 2023.		21-WW-09	410,780.00
Water-Sewer	Water-Sewer	Lift Station #20			Under construction		22-WW-07	86,985.00
Water-Sewer	Water-Sewer	Lift Station #11	Inkind Project for FDEP		On schedule to be bid June/July 2023.		22-WW-08	6,189,048.00
Water-Sewer	Water-Sewer	3rd BTU - ARPA	Construction of a 3rd Biological Treatment Unit.				23-WA-01	35,000.00
Water-Sewer	Water-Sewer	Aerator Tank Seal					23-WA-02	80,000.00
Water-Sewer	Water-Sewer	Aerator Tank Coating					23-WA-03	35,000.00
		DiscoFlo Pumps and Motors			PO issued		20-WA-05	21,933.00
		Softner #2 Drive Shaft Replacement			Awaiting parts			\$ 8,099,772
		Total						

Funded from Enterprise Funds

Total Capital Projects budget in FY 22-23 = \$12,612,072

Note: \$3,699,309 budget amendment is pending commission approval.

Legacy Capital Projects Requested FY 2022

Fund Source	Division	Project Name	Project Description	Project Estimated Cost	Status	Comment	Project #	Budget in Tyler
Stormwater	Stormwater-St	Mirage Pond	Construct the improvements from Alabama and Flomich to outfall into the Mirage Pond	\$ 600,000	On hold awaiting final plat adoption to dedicate the easement		21SW01	23,195.00
							22SW04	576,805.00
Stormwater	Stormwater-St	Duckbills	Install Duckbills into the Outfalls to reduce River Water Intrusion to Riverside Drive	\$ 400,000	Bid received higher than estimate, applied for grant.		22SW02-Engineering	60,000.00
							22SW05 - Construction	340,000.00
Stormwater	Stormwater-St	Pipe Lining	Pipe Line Rusted out Stormwater Pipes throughout of the city	\$ 500,000	On hold due to funding need for Mirage Pond		22-SW-03	105,000.00
							22-SW-06	395,000.00
			Total	\$ 1,500,000				1,500,000.00

Funded from Stormwater Fund

Legacy Capital Projects Requested FY 2022

Fund Source	Division	Project Name	Project Description	Project Estimated Cost	Status	Comment	Project #	Budget in Tyler
Streets	Solid Waste	Annual Paving Program	Resurface and Rehabilitate city streets that have been identified in the study as in need of resurfacing	\$ 100,000	Bids due January 2023, construction in March, April 2023	Includes rollover budget from prior years.	23-ST-02	669,118.00
Streets	Solid Waste	Center Street Sidewalk Rehab	Repair and replace broken sidewalks along Center Ave from Mason Ave to Dead End	\$ 250,000	On hold		22-ST-04	250,000.00
Streets	Solid Waste	Flomich Street Sidewalk Rehab	Repair and replace broken sidewalks along Flomich Street from Ridgewood Ave to Nova Rd	\$ 200,000	On hold		22-ST-05	200,000.00
Streets	Solid Waste	Walker Street Sidewalk Rehab	Repair and replace broken sidewalks along Walker Street from Ridgewood Ave to Nova Rd	\$ 150,000	On hold		22-ST-07	150,000.00
Streets	Solid Waste	10th Street	Repair and Replace Broken Sidewalks along 10 Street from Ridgewood Ave to Nova Rd	\$ 100,000	On hold		22-ST-06	100,000.00
			Total	\$ 800,000				1,369,118.00

Funded from Local Fuel Option Tax

Community Redevelopment Area							
Fund Source	Division	Project Name	Project Description	Status	Comment	Project #	Budget in Tyler
CRA	CRA	Phase 3 OH to UG	Phase 3 of the Overhead to underground of FPL lines from Walker north to Flomich	Surveying is almost complete and on schedule		22-ST-08	3,651,090.00
						Total	3,651,090.00