

CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

AGENDA • SEPTEMBER 28, 2021

City Commission Chamber Second Public Hearing Budget & Millage Rate Mtg

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
Chris Via

District 1 - Commissioner
John Penny

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Roy Johnson

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. CALL TO ORDER

- a. Roll Call
- b. Invocation by City Commissioner John Danio
- c. Pledge of Allegiance

2. PUBLIC HEARINGS - BUDGET & MILLAGE RATE - SECOND HEARINGS

Please silence any cell phone, pager or noise making device as not to interrupt the meeting. Staff will introduce each item for consideration, with comments and recommendations. The applicant or appellant and supporters will be heard first. Those in opposition to the request will be heard next. Comments should be restricted to pertinent information regarding the agenda item under discussion. Out of courtesy to others, we ask that speakers keep their comments brief and try to limit these comments to information not previously discussed. Speakers should state their name and address clearly for the record. The City Clerk's office is required to retain any documents, photographs, drawings, etc. that are shown to the City Commissioners in support of a position. The City Commission may ask questions of speakers or of staff members. The Mayor will then ask the City Commission to make a recommendation or motion. Once a motion has been made and seconded, discussion will be closed to the floor. Following City Commission discussion, a vote will be taken. During voting, Commissioners who do not cast objecting votes are considered to have voted in support of the motion.

- 1. Resolution -2021-R-72 PUBLIC HEARING - SECOND READING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Final Levying of Ad Valorem Taxes for the City of Holly Hill for Fiscal Year 2021-2022; Providing for Severability; and Providing for an Effective Date.

(Requested by Stella Gurnee, Finance)

- 2. Resolution -2021-R-73 PUBLIC HEARING - SECOND READING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Final Budget for the City of Holly Hill for the Fiscal Year 2021-2022; Providing for Severability; and Providing for an Effective Date.

(Requested by Stella Gurnee, Finance)

3. RECESS THE CC MTG & CONVENE AS THE CRA**4. CRA AGENDA**

- 1. Resolution -2021-R-74 CRA Mtg - a Resolution of the City of Holly Hill, Community Redevelopment Agency, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Development Agreement with Martens Charities, LLC; and Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)

- 2. -2021-R-75 CRA Mtg - a Resolution of the Community Redevelopment Agency of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Incentive Agreement with the Martens Charities, LLC (Developer); Providing for Severability; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)

3. -2021-R-82 A Resolution of the Community Redevelopment Agency of the City of Holly Hill, Florida, Expressing Support for the Echo Grant Application for Pictona at Holly Hill, Phase 2, at Hollyland Park Located at 1066 Ridgewood Avenue, Holly Hill, Florida 32117; Providing for Severability; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)

5. ADJOURN AS THE CRA & RECONVENE THE CC MTG

6. PRESENTATION

1. Retirement Proclamation for Police Chief Stephen K. Aldrich

(Requested by Valerie Manning, City Clerk)

7. PUBLIC COMMENTS

8. APPROVAL OF MINUTES

1. Minutes - September 13, 2021 Regular City Commission and First Public Hearings on Budget Meeting

(Requested by Valerie Manning, City Clerk)

9. CONSENT AGENDA - ITEMS (1 - 5)

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. Is there anyone in the audience who wishes to speak on any item on the Consent Agenda?

1. Resolution -2021-R-76 A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Sign a Lease Agreement Between the City and the Volusia Flagler YMCA; Establishing the Terms of This Agreement; Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)

2. Resolution -2021-R-77 A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Enter into an Agreement with Mead and Hunt, Inc., to Provide Professional Services for the Project, "WTP Clearwell Transfer Pumping System Rehabilitation and Replacement" Not to Exceed \$78,416.00; Providing for Severability; and Providing an Effective Date.

(Requested by Antoine Khoury, Public Works)

3. Annual Consumer Price Increase for Solid Waste Collection (Waste Pro)

(Requested by Antoine Khoury, Public Works)

4. Property & Liability Insurance for FY 2022

(Requested by Stella Gurnee, Finance)

5. 2021-2022 VOCA Agreement Victims of Crime Act (VOCA) VOCA-2021-2022 Holly Hill Police Department
(Requested by Jeff Miller, Police)

10. REGULAR AGENDA

1. Resolution -2021-R-78 A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Development Agreement with Martens Charities, LLC; and Providing for Severability; and Providing for an Effective Date.
(Requested by Joseph Forte, City Manager)
2. Resolution -2021-R-79 A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Management Agreement with Pictona at Holly Hill; Providing for Severability; and Providing for an Effective Date.
(Requested by Joseph Forte, City Manager)
3. Resolution -2021-R-80 A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Incentive Agreement with the Martens Charities, LLC (Developer); Providing for Severability; and Providing for an Effective Date.
(Requested by Joseph Forte, City Manager)
4. Resolution -2021-R-81 A Resolution of the City of Holly Hill, Florida, Expressing Support for the Echo Grant Application for Pictona at Holly Hill, Phase 2, at Hollyland Park Located at 1066 Ridgewood Avenue, Holly Hill, Florida 32117; Providing for Severability; and Providing for an Effective Date.
(Requested by Joseph Forte, City Manager)
5. Ordinance -2021-O-3043 FIRST READING - an Ordinance of the City of Holly Hill, Volusia County, Florida, Annexing by Voluntary Petition Approximately 1.23 Acres Identified as Parcel Number 4244-01-07-0081 Contiguous to the City of Holly Hill; Redefining Boundaries of the City of Holly Hill to Include Said Property and the Adjacent Right-Of-Way of 8Th Street; Directing the City Clerk to File the Ordinance with the Clerk of the Circuit Court, with the Chief Administrative Officer of Volusia County and with the Department of State; Providing for Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.
(Requested by Brian Walker, Board of Planning and Appeals)

11. PUBLIC HEARINGS - NONE

Please silence any cell phone, pager or noise making device as not to interrupt the meeting. Staff will introduce each item for consideration, with comments and recommendations. The applicant or appellant and supporters will be heard first. Those in opposition to the request will be heard next. Comments should be restricted to pertinent information regarding the agenda item under discussion. Out of courtesy to others, we ask that speakers keep their comments brief and try to limit these comments to information not previously discussed. Speakers should state their name and address clearly for the record. The City Clerk's office is required to retain any documents, photographs,

drawings, etc. that are shown to the City Commissioners in support of a position. The City Commission may ask questions of speakers or of staff members. The Mayor will then ask the City Commission to make a recommendation or motion. Once a motion has been made and seconded, discussion will be closed to the floor. Following City Commission discussion, a vote will be taken. During voting, Commissioners who do not cast objecting votes are considered to have voted in support of the motion.

12. COMMUNICATIONS

- A. City Manager & Staff Comments
- B. City Attorney Comments
- C. City Commission Comments
- D. Mayor's Comments

13. ADJOURNMENT

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

2.1

MEETING DATE: September 28, 2021
FROM: Stella Gurnee
SUBJECT: PUBLIC HEARING - SECOND READING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Final Levying of Ad Valorem Taxes for the City of Holly Hill for Fiscal Year 2021-2022; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-72
APPLICANT:
PLANNER:

DISCUSSION:

Florida Statute requires the City to hold a Public Hearing to adopt a Final millage rate for the upcoming fiscal year, 2021-2022. The City Commission adopted the tentative millage rate of 6.25 at the tentative public hearing at a meeting on September 13, 2021.

Before the adoption of the final millage rate, the Notice of Proposed Property Taxes, otherwise known as TRIM (Truth in Millage) notice, was prepared and mailed to taxpayers by the County Property Appraiser. Printed on the TRIM notice is the date of the first scheduled public hearing to adopt the tentative budget and the tentative millage rate which was approved September 13th. The City is required to provide notice of the final hearing with an advertisement containing the summary budget information along with the final millage rate and the final approved budget. This was published Friday, September 24, 2021 in the Daytona Beach News-Journal.

The purpose of the final public hearing is to once again give the general public an opportunity to speak for or against the budget and millage rate. At this meeting the Commission will adopt the final budget and millage rate.

FISCAL ANALYSIS:

The City Commission is hereby being requested to set the final millage rate at the proposed millage rate of 6.25. The proposed budget for the Fiscal Year 2021-2022 Budget is based on this millage rate which is 4.11% above the rolled back rate of 6.0034 mills.

STAFF RECOMMENDATION:

Approve the Resolution adopting the final millage rate of 6.25 mills.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

APPROVE THE RESOLUTION ADOPTING THE FINAL MILLAGE RATE OF 6.25 MILLS.

Resolution No. 2021-72

PUBLIC HEARING - SECOND READING - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR FISCAL YEAR 2021-2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 2021-R-72

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2021-2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 13, 2021, adopted a Fiscal year 2021-2022 tentative millage rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 28, 2021, adopted a Fiscal year 2021-2022 final millage rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Holly Hill of Volusia County Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation Volusia County has been certified by the County Property Appraiser to the City of Holly Hill as \$737,719,097.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

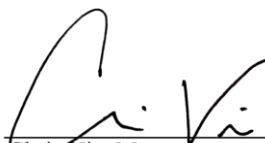
SECTION 1. The FY 2021-2022 final operating millage is 6.25 mills, which is greater than the rolled-back rate of 6.0034 mills by 4.11%

SECTION 2. The Final Public Hearing was held on September 28, 2021 at 6:00pm.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021 for final reading.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

2.2

MEETING DATE: September 28, 2021
FROM: Stella Gurnee
SUBJECT: PUBLIC HEARING - SECOND READING - a Resolution of the
City Commission of the City of Holly Hill, Volusia County,
Florida, Adopting the Final Budget for the City of Holly Hill
for the Fiscal Year 2021-2022; Providing for Severability; and
Providing for an Effective Date.
NUMBER: 2021-R-73
APPLICANT:
PLANNER:

DISCUSSION:

Florida Statute requires the City to hold a Public Hearing to adopt a final budget for the upcoming fiscal year, 2021 - 2022. State law requires that two formal public hearings be held in September and the first hearing date cannot conflict with the hearing dates established by the County School Board or the County Commission.

The first hearing to adopt a tentative budget was on September 13, 2021. September 28, 2021 is the second hearing to adopt the Final Budget.

The purpose of the final public hearing is to give the general public an opportunity to speak for or against the budget. At this meeting the Commission will adopt the final budget.

FISCAL ANALYSIS:

Dependent upon City Commission action.

STAFF RECOMMENDATION:

Approve the Resolution and the Final budget.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

APPROVE THE RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2021 - 2022.

ATTACHMENTS:

- FY22 2nd Public Hearing Budget Presentation (PDF)
- EXHIBIT A - FY22 PROPOSED BUDGET (PDF)

Resolution No. 2021-73

PUBLIC HEARING - SECOND READING - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2021-2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 2021-R-73

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2021 - 2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 13, 2021, held a public hearing for the tentative budget as required by Florida Statute 200.065; and

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 28, 2021, held a public hearing for the final budget as required by Florida Statute 200.065; and

WHEREAS, the City of Holly Hill of Volusia County Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2021-2022.

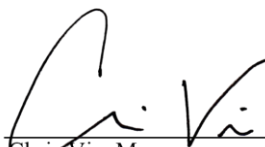
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill, Florida pursuant to the Charter of the City of Holly Hill and Chapter 166, Florida Statutes, does hereby adopt the Final General, Enterprise and all other related Fund Budgets, which are attached hereto and incorporated herein as Exhibit "A", which may later be amended by the City Commission.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021 for final reading.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021



FISCAL YEAR 2021/2022 BUDGET

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GENERAL FUND REVENUES

FY2021 - 2022 REVENUES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL	FY2021 Y-T-D	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUALS		
FUND 001 GENERAL FUND							
001-0000-311.10-00	CURRENT AD-VALOREM TAXES	2,748,025	2,639,028	2,941,793	2,870,074	3,090,236	148,443
LEVEL	TEXT						
CM01	JULY 1ST ESTIMATE TAX VALUE \$737,719,097 @ 6.25 MILS PER \$1,000 @ 95% COLLECTION LESS CRA INCREMENT \$217,258,466 TAXABLE VALUE 6.25 MILS PER \$1,000 @ 95% COLLECTION			4,380,208			
				1,289,972-			
				3,090,236			
001-0000-311.20-00	DELINQUENT AD-VALOREM TAX	8,896	218,370	5,000	160,756	5,000	0
001-0000-312.41-00	1ST LOCAL OPTION FUEL TAX	186,961	170,262	165,653	123,255	183,554	17,901
LEVEL	TEXT						
CM01	STATE ESTIMATE 07/13/2021			183,554			
				183,554			
001-0000-312.51-00	FIRE INS/FIRE PENSION	47,064	44,151	43,892	0	44,151	259
LEVEL	TEXT						
CM01	LOCAL OPTION TAXES / FIRE INS / FIRE PENSION-VALUA			44,151			
				44,151			
001-0000-312.52-00	INS TAX/POLICE PENSION	138,915	139,910	129,437	0	139,910	10,473
LEVEL	TEXT						
CM01	LOCAL OPTION TAXES / INS TAX / POLICE PENSION-VALU			139,910			
				139,910			
001-0000-314.10-00	ELECTRICITY	1,109,991	1,059,792	984,000	800,316	1,050,000	66,000
001-0000-314.30-00	WATER UTILITY TAX	319,356	333,757	305,290	294,770	330,000	24,710
001-0000-314.40-00	NATURAL GAS UTILITY TAX	17,704	15,506	16,000	12,436	16,000	0
001-0000-314.80-00	PROPANE UTILITY TAX	16,824	14,315	16,000	13,874	16,000	0
001-0000-315.10-00	TELECOMMUNICATIONS	365,483	359,309	324,744	247,668	372,704	47,960
LEVEL	TEXT						
CM01	STATE ESTIMATE 08/17/2021			372,704			
				372,704			
001-0000-316.00-00	LOCAL BUSINESS TAX	201,421	183,467	195,000	242,677	190,000	5,000-
*	TAXES	5,160,640	5,177,867	5,126,809	4,765,826	5,437,555	310,746
001-0000-323.10-00	ELECTRICITY	780,953	737,240	560,000	460,724	740,000	180,000
001-0000-323.40-00	GAS	23,573	21,124	20,000	20,243	23,000	3,000
001-0000-323.91-00	TOWING SERVICE	15,460	18,270	16,800	19,060	24,065	7,265
LEVEL	TEXT						

2.2.a

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	TOWING SERVICES FRANCHISE FEES			24,065			
				24,065			
001-0000-329.10-00	OTHER PERMITS AND FEES	3,300	3,500	4,000	1,850	3,400	600-
001-0000-329.10-10	GARAGE SALE PERMITS	1,240	735	500	885	1,000	500
001-0000-329.10-30	GOLF CART REGIST-RESIDENT	50	0	0	0	0	0
001-0000-329.10-40	APPLICATION FEE-BTR(OL)	5,460	5,660	4,500	4,080	5,000	500
001-0000-329.10-50	FOOD TRUCK DAILY PERMIT	150	425	150	75	150	0
001-0000-329.20-00	FIRE INSPECTION FEES	27,575	26,184	28,000	36,845	28,000	0
001-0000-329.40-10	PROPERTY REGISTRATION FEE	14,112	11,936	12,000	7,472	10,000	2,000-
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*	PERMITS,FEES,SPECL ASSESS	871,873	825,074	645,950	551,234	834,615	188,665
001-0000-331.24-10	POLICE-JAG GRANT	5,199	4,912	0	4,400	0	0
001-0000-331.24-20	DOJ GRANT	0	45,029	0	5,791	0	0
001-0000-331.25-00	US DOT/FL DOT	0	24,588	0	11,580	0	0
001-0000-331.26-00	BULLETPROOF VEST GRANT	0	1,138	0	0	0	0
001-0000-331.50-10	CDBG	13,860	0	0	0	0	0
001-0000-335.12-00	STATE REVENUE SHARING	450,204	410,529	397,587	337,193	510,565	112,978
LEVEL	TEXT			TEXT AMT			
CM01	STATE ESTIMATE 07/12/2021			510,565			
				510,565			
001-0000-335.14-00	MOBILE HOME LICENSES	14,243	15,361	14,500	13,579	14,500	0
001-0000-335.15-00	ALCOHOL BEVERAGE TAX	9,686	12,908	10,000	8,738	11,000	1,000
001-0000-335.18-00	LOCAL GOVT 1/2 CENT TAX	690,555	672,133	616,208	515,722	755,334	139,126
LEVEL	TEXT			TEXT AMT			
CM01	STATE ESTIMATES 8/24/2021			755,334			
				755,334			
001-0000-335.21-00	FIREFIGHTER SUPPL. COMP.	5,489	4,409	3,200	3,629	5,000	1,800
001-0000-338.20-00	CITY SHARE/COUNTY BUS TAX	10,891	12,121	8,800	6,250	11,000	2,200
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*	INTERGOVERNMENTAL REVENUE	1,200,127	1,203,128	1,050,295	906,882	1,307,399	257,104
001-0000-341.01-30	CRA	7,416	7,416	7,104	7,104	59,878	52,774
001-0000-341.04-00	COST ALLOCATION	808,706	808,706	789,802	789,802	917,115	127,313
001-0000-341.04-60	STORMWATER	153,673	153,673	155,094	155,094	129,531	25,563-
001-0000-341.04-95	SOLID WASTE	204,251	204,251	206,516	206,516	279,613	73,097
001-0000-341.05-01	IT	1,854	1,854	1,776	1,776	0	1,776-
001-0000-341.05-02	FLEET	5,562	5,562	5,328	5,328	0	5,328-
001-0000-342.10-10	COPIES/POLICE RPTS/OTHER	2,734	2,675	2,500	1,456	2,500	0
001-0000-342.10-20	FINGERPRINTS/FALSE ALARMS	10,251	5,105	4,000	8,900	7,500	3,500
001-0000-342.20-20	FIRE PLAN REVIEW FEES	1,340	1,454	1,340	5,385	1,500	160
001-0000-344.90-10	MEDIAN MAINTENANCE-DOT	25,032	25,032	25,032	18,774	25,032	0

2.2.a

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-0000-344.90-12	TRAFFIC SIGNAL MAINT-DOT	38,016	39,008	39,008	39,984	39,984	976
001-0000-344.90-15	HWY LIGHTING MAINT - DOT	36,915	38,022	38,022	39,163	39,163	1,141
001-0000-347.21-00	PROGRAM ACTIVITY FEES	3,936	3,748	3,600	3,985	3,800	200
001-0000-347.40-50	REGISTRATION FEES	1,099	0	0	0	0	0
001-0000-347.43-00	PROMOTIONAL ACTIVITY	637	983	950	213	800	150-
001-0000-347.53-00	SICA HALL REVENUES	8,835	5,449	6,500	12,180	9,000	2,500
001-0000-349.20-00	LAND DEVELOPMENT (BOPA)	1,550	600	1,500	1,000	1,000	500-
001-0000-349.20-10	COMP PLAN AMENDMENTS	0	5,000	0	2,000	2,000	2,000
001-0000-349.20-20	REZONING	3,200	4,850	3,200	3,200	3,750	550
001-0000-349.20-50	SUBDIVISION	0	1,000	0	0	0	0
001-0000-349.20-71	RESIDENTIAL VARIANCE	350	1,050	450	525	450	0
001-0000-349.20-72	NON-RESIDENTIAL VARIANCE	1,000	0	500	0	0	500-
001-0000-349.20-80	ZONING VERIFICATION LETTR	1,750	1,000	825	1,350	1,000	175
001-0000-349.21-00	PASS-THRU LEG.ADS,ADV,LEG	0	0	500	3,254	500	0
001-0000-349.40-00	CERTIFICATN/COPIES/RESRCH	11,657	9,675	9,000	11,848	10,000	1,000
001-0000-349.40-10	BWC VIDEO COPIES	0	0	0	431	400	400
001-0000-349.50-30	SITE PLAN REVIEW	17,328	9,144	14,000	7,685	9,000	5,000-
001-0000-349.50-40	SPECIAL EXCEPTION	1,000	0	1,000	0	0	1,000-
001-0000-349.50-70	SITE PERMIT	19,116	8,629	8,500	0	0	8,500-
* CHARGES FOR SERVICES		1,367,208	1,343,886	1,326,047	1,326,953	1,543,516	217,469
001-0000-351.20-00	CIRCUIT COURT-CRIMINAL	6,576	4,268	3,500	8,422	6,000	2,500
001-0000-351.20-30	POLICE EDUCATION	157	198	150	169	175	25
001-0000-351.50-00	TRAFFIC COURT	6,982	7,411	4,500	13,383	9,000	4,500
001-0000-351.50-30	POLICE EDUCATION	900	962	700	1,688	900	200
001-0000-354.00-00	LOCAL ORDINANCE VIOLATION	1,478	303	275	351	500	225
001-0000-354.10-10	FINE/CITATION	11,238	51,740	18,000	62,909	25,000	7,000
LEVEL	TEXT	TEXT AMT					
CM01	FY21 SKEWED BY \$39312.83 ON 1/11/2021	25,000					
	REMOVING OUTLIER RESULTS IN MONTHLY AVG THROUGH						
	MAY 21 OF \$2474.52	25,000					
001-0000-354.10-20	PER DAY FINES	10,351	2,700	1,500	0	0	1,500-
001-0000-354.10-30	SPECIAL MASTER FEE	6,675	2,920	2,500	6,150	4,500	2,000
001-0000-354.10-40	INTEREST	1,515	0	0	0	0	0
001-0000-354.10-50	RECORDING FEE REIMBURSMNT	176	490	250	0	0	250-
* FINES AND FORFEITS		46,048	70,992	31,375	93,072	46,075	14,700
001-0000-361.10-00	INVESTMENTS	139,773	59,835	45,000	501	600	44,400-
001-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	15,493	25,000	25,000
001-0000-361.30-10	UNREALIZED GAIN/LOSS	55,474-	15,550	0	0	0	0
001-0000-362.50-00	RENTS & LEASE	3,600	4,200	4,200	3	4,200	0
LEVEL	TEXT	TEXT AMT					

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FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	FOUNTAINHEAD PARKING LOT			4,200			
				4,200			
001-0000-364.41-00	SALE OF FIXED ASSETS	8,062	29,049	2,500	29,335	0	2,500-
001-0000-364.42-00	INSUR PROCEEDS/LOSS EQUIP	0	1,330	0	1,514	0	0
001-0000-365.10-00	SURPLUS MATLS/SCRAP SALES	222	21,504	7,000	0	0	7,000-
001-0000-366.90-00	CONTRIB/GRANTS/DONATIONS	0	900	0	0	0	0
001-0000-366.90-40	SAFETY GRANT-INS SPONSR'D	5,000	5,000	5,000	5,000	5,000	0
LEVEL	TEXT			TEXT AMT			
CM01	SAFETY GRANT-INS SPONSR'D			5,000			
				5,000			
001-0000-366.90-50	SPONSORSHIPS	0	0	0	6,095	0	0
001-0000-366.90-90	RCYCLD ELECTRNCS DONATION	340	720	0	0	0	0
001-0000-367.10-01	DOG TAGS	170	50	100	15	0	100-
001-0000-369.20-10	COLLECTIONS ADMIN FEE	11,360	1,877	2,000	1,085-	1,000	1,000-
001-0000-369.20-20	COLLECTION AGENCY FEES	162-	40-	0	1-	1,000	1,000
001-0000-369.30-30	INSURANCE	26,119	35,302	0	31,621	0	0
001-0000-369.80-10	SUNTRUST P-CARD REBATES	7,457	9,581	10,000	8,536	8,500	1,500-
001-0000-369.90-00	MISC REVENUES	13,792	4,321	6,000	13,886	5,000	1,000-
LEVEL	TEXT			TEXT AMT			
CM01	FY20 SKEWED BY \$8445.42 ON 11/20/2020			5,000			
	REMOVING OUTLIER RESULTS IN MONTHLY AVG THROUGH						
	MAY 21 OF \$433.07			5,000			
* MISC REVENUES		160,259	189,179	81,800	110,913	50,300	31,500-
001-0000-381.01-01	LAW ENFORCMNT IMPACT FEES	0	0	0	0	47,200	47,200
LEVEL	TEXT			TEXT AMT			
CM01	TRANSFER FROM POLICE IMPACT FEES FOR VEHICLE			47,200			
	FOR NEW OFFICER			47,200			
001-0000-381.01-30	TRANS FRM COMM REDEVELOP	0	0	26,610	0	8,580	18,030-
LEVEL	TEXT			TEXT AMT			
CM01	CRA PD FLEET VEHICLE REPAIR & MAINTENANCE			8,580			
				8,580			
001-0000-381.04-00	TRANSFER FRM ENTERPRISE	0	0	67,000	148,250	283,535	216,535
LEVEL	TEXT			TEXT AMT			

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FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	FACILITIES - WATER			79,972			
	FACILITIES - SEWER			79,972			
	IT			41,624			
	FLEET - PW ADMIN			2,340			
	FLEET - WATER			27,300			
	FLEET - SEWER			52,327			
				283,535			
001-0000-381.04-60	TRANSFER FRM STORMWATER	0	0	0	0	23,400	23,400
LEVEL	TEXT			TEXT AMT			
CM01	FLEET VEHICLE REPAIR & MAINTENANCE			23,400			
				23,400			
001-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	342,745	0	160,925	181,820-
*	OTHER SOURCES	0	0	436,355	148,250	523,640	87,285
**	GENERAL FUND	8,806,155	8,810,126	8,698,631	7,903,130	9,743,100	1,044,469

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HISTORICAL REVENUES FOR FUNDS NOW MERGED INTO THE GENERAL FUND

INFORMATION TECHNOLOGY (FUND 501) AND FLEET (FUND 502)

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 501 INFORMATION TECHNOLOGY							
501-0000-341.01-30	CRA	6,937	6,684	8,330	8,330	0	8,330-
501-0000-341.04-00	COST ALLOCATION	41,624	42,144	57,683	57,683	0	57,683-
501-0000-341.04-60	STORMWATER	6,937	10,764	8,330	8,330	0	8,330-
501-0000-341.04-95	SOLID WASTE	10,406	35,636	13,119	13,119	0	13,119-
501-0000-341.10-01	GENERAL FUND	280,967	321,134	349,849	349,849	0	349,849-

*	CHARGES FOR SERVICES	346,871	416,362	437,311	437,311	0	437,311-

501-0000-361.10-00	INVESTMENTS	3	40	0	5	0	0

*	MISC REVENUES	3	40	0	5	0	0

**	INFORMATION TECHNOLOGY	346,874	416,402	437,311	437,316	0	437,311-

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FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 502 FLEET							
502-0000-341.20-11	FLEET PARTS & LABOR	353,024	277,596	343,878	286,565	0	343,878-
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*	CHARGES FOR SERVICES	353,024	277,596	343,878	286,565	0	343,878-
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502-0000-361.10-00	INVESTMENTS	1	29	0	3	0	0
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*	MISC REVENUES	1	29	0	3	0	0
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502-0000-381.04-00	TRANSFER FRM ENTERPRISE	0	7,695	0	0	0	0
502-0000-381.10-01	TRANS FRM GEN FUND	0	8,074	0	0	0	0
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*	OTHER SOURCES	0	15,769	0	0	0	0
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**	FLEET	353,025	293,394	343,878	286,568	0	343,878-

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GENERAL FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1101-511.12-00	REGULAR SALARIES	43,461	44,338	44,000	35,031	44,000	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	MAYOR						
	COMMISSIONERS (4)						
				44,000			

* Personal Services		43,461	44,338	44,000	35,031	44,000	0
001-1101-511.21-00	FICA/MEDICARE TAXES	1,543	1,651	3,400	1,303	3,400	0
001-1101-511.23-00	LIFE & HEALTH INSURANCE	35,965	34,056	42,700	27,921	44,400	1,700
001-1101-511.24-00	WORKERS COMP INSURANCE	72	36	100	28	100	0

* Benefits		37,580	35,743	46,200	29,252	47,900	1,700
001-1101-511.40-01	REGULAR TRAVEL	4,192	410	4,800	430	4,800	0
LEVEL	TEXT						
CM01	FLC & TALLAHASSEE OTHER			4,800			
				4,800			
001-1101-511.42-00	POSTAGE, FRT, EXPRESS	0	0	100	1	100	0
001-1101-511.45-00	INSURANCE/NON-EMPLOYEE	0	19,904	19,705	19,296	20,807	1,102
LEVEL	TEXT						
CM01	PROPERTY LIABILITY AND PUBLIC OFFICIALS INSURANCE			20,807			
				20,807			
001-1101-511.47-00	PRINTING & BINDING	622	125	500	49	500	0
001-1101-511.48-00	PROMO/ADVERTISING ACTIV.	150	0	0	0	0	0
001-1101-511.49-01	MISC EXPENSE	0	143	200	0	200	0
LEVEL	TEXT						
CM01	AWARDS			200			
				200			
001-1101-511.49-10	OTHER SPECIAL COSTS	13,860	0	0	0	0	0
001-1101-511.52-05	MEETING EXPENSE	613	112	300	281	300	0
001-1101-511.52-20	CLOTHING & EQUIPMENT	463	11	500	441	500	0
001-1101-511.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	3,348	3,405	6,200	3,510	6,200	0
LEVEL	TEXT						
CM01	FLC & FL MAYORS			4,200			
	RIVER TO SEA TPO			2,000			
				6,200			
001-1101-511.55-01	TRAINING & EDUCATION COST	2,770	1,043	5,000	1,180	5,000	0

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
LEVEL	TEXT			TEXT AMT			
CM01	FLC, VLC, OTHER			5,000			
				5,000			

*	Op Expenditures/Expenses	26,018	25,153	37,305	25,188	38,407	1,102
001-1101-511.82-00	GRANTS & AID	0	0	40,000	25,000	40,000	0

LEVEL	TEXT			TEXT AMT			
CM01	HOMELESS SHELTER			25,000			
	HOPE PLACE			15,000			
				40,000			

*	Grants and Aids	0	0	40,000	25,000	40,000	0

**	COMMISSION	107,059	105,234	167,505	114,471	170,307	2,802

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FY2021 - 2022 EXPENSES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	
FUND 001 GENERAL FUND							
001-1201-512.12-00	REGULAR SALARIES & WAGE	209,525	208,741	214,800	171,483	223,200	8,400
LEVEL	TEXT						
CM01	FINANCE ESTIMATE			223,200			
	CITY CLERK						
	CITY MANAGER						
				223,200			
001-1201-512.15-10	CELL PHONE ALLOWANCE	628	605	600	468	600	0
001-1201-512.15-20	UNIFORM ALLOWANCE	200	200	200	200	200	0
001-1201-512.15-40	CAR ALLOWANCE	0	6,000	6,000	4,500	6,000	0
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*	Personal Services	210,353	215,546	221,600	176,651	230,000	8,400
001-1201-512.21-00	FICA TAXES	13,758	14,750	17,000	11,969	17,600	600
001-1201-512.22-00	RETIREMENT CONTRIBUTION	40,949	44,667	49,100	38,486	52,900	3,800
001-1201-512.23-00	LIFE & HEALTH INSURANCE	18,287	17,603	17,700	14,292	22,700	5,000
001-1201-512.24-00	WORKERS COMP INSURANCE	329	170	200	137	200	0
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*	Benefits	73,323	77,190	84,000	64,884	93,400	9,400
001-1201-512.31-50	LEGAL/OFFICIAL ADVERTISNG	14,259	9,511	17,000	3,957	15,000	2,000-
001-1201-512.34-00	OTHER SERVICES	17,458	26,752	23,400	20,349	29,000	5,600
LEVEL	TEXT						
CM01	MUNICODE			3,000			
	IRON MOUNTAIN			26,000			
				29,000			
001-1201-512.40-01	REGULAR TRAVEL	2,316	0	2,300	0	2,300	0
LEVEL	TEXT						
CM01	FACC GOVT CAREER DEVELOPMENT EXPENSE -CITY CLERK			800			
	FLC CONFERENCE MILEAGE + 3 NIGHTS - CITY MANAGER			800			
	FCCMA EXPENSES			700			
				2,300			
001-1201-512.42-00	POSTAGE, FRT, EXPRESS	2,050	437	500	546	500	0
001-1201-512.44-00	RENTALS & LEASES	634	676	700	448	700	0
LEVEL	TEXT						
CM01	COPIER LEASE			700			
				700			
001-1201-512.45-00	INSURANCE/NON-EMPLOYEE	0	2,543	2,502	2,450	2,779	277
LEVEL	TEXT						
CM01	PROPERTY & LIABILITY INSURANCE			2,779			
				2,779			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1201-512.46-00	REPAIRS & MAINTENANCE	0	569	600	0	600	0
LEVEL	TEXT		TEXT	AMT			
CM01	SERVICE PITNEY BOWES ENVELOPE MACHINE			600			
				600			
001-1201-512.46-11	MAINTENANCE CONTRACTS	339	408	700	188	700	0
LEVEL	TEXT		TEXT	AMT			
CM01	COPIER MAINTENANCE			700			
				700			
001-1201-512.47-00	PRINTING & BINDING	652	559	1,000	380	1,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	STATIONARY, ENVELOPES, BUSINESS CARDS, PLANNER			1,000			
				1,000			
001-1201-512.48-00	PROMO.ADVERTISING ACTIV.	0	0	1,220	0	1,220	0
LEVEL	TEXT		TEXT	AMT			
CM01	ECONOMIC DEVELOPMENT AD LIVABILITY VOLUSIA			1,220			
				1,220			
001-1201-512.48-10	PROMO ACT.-SPECIAL EVENTS	286	0	1,500	285	1,500	0
LEVEL	TEXT		TEXT	AMT			
CM01	MISC EVENTS EXPENSES			1,500			
				1,500			
001-1201-512.49-01	MISC EXPENSE	814	2,967	5,000	5,928	6,500	1,500
LEVEL	TEXT		TEXT	AMT			
CM01	EMPLOYEE APPRECIATION			6,500			
				6,500			
001-1201-512.49-60	ELECTION EXPENSE	6,876	0	0	0	7,000	7,000
LEVEL	TEXT		TEXT	AMT			
CM01	ELECTION EXPENSE			7,000			
				7,000			
001-1201-512.51-00	OFFICE SUPPLIES	1,249	1,676	2,000	1,079	2,000	0
001-1201-512.52-05	MEETING EXPENSE	130	216	300	0	300	0
LEVEL	TEXT		TEXT	AMT			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	CITY GOVERNMENT WEEK K8 STUDENTS			300			
				300			
001-1201-512.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	2,990	2,866	2,025	2,648	3,118	1,093
LEVEL	TEXT						
CM01	ICMA DUES - CITY MANAGER						
	FCCMA - CITY MANAGER						
	FACC - CITY CLERK						
	FLORIDA NOTARY ASSC. - CITY CLERK						
	IIMC - CITY CLERK						
	NEWS JOURNAL						
	HALIFAX ASSC. DUES						
	VOLUSIA LEAGUE OF CITIES						
001-1201-512.55-01	TRAINING & EDUCATION COST	2,425	0	2,640	695	2,340	300-
LEVEL	TEXT						
CM01	VLC/VCARD DINNERS & MISC EVENTS						
	FCCMA SYMPOSIUM; FCCMA WINTER INST; DISTRICT CLASS						
	FCCMA CONFERENCE						
	FLORIDA ASSC. OF CITY CLERK WEBINARS						
	IIMC - ONLINE COURSES FOR MCC CERTIFICATION						
	FLC CONFERENCE REGISTRATION						
001-1201-514.31-01	PROFESSIONAL SERVICES	56,401	35,179	100,000	33,882	100,000	0
*	Op Expenditures/Expenses	108,879	84,359	163,387	72,835	176,557	13,170
**	CITY MANAGER	392,555	377,095	468,987	314,370	499,957	30,970

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1301-513.12-00	REGULAR SALARIES & WAGE	310,124	264,823	295,800	211,836	444,100	148,300
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	FINANCE DIRECTOR						
	ASSISTANT FINANCE DIRECTOR						
	SENIOR ACCOUNTANT						
	PAYROLL COORDINATOR						
	GRANT COORDINATOR						
	FINANCE CLERK II						
	FINANCE CLERK IV						
				444,100			
001-1301-513.13-00	OTHER SALARIES & WAGES	6,264	26,955	45,300	33,165	29,600	15,700-
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	ACCOUNTANT (PT)						
				29,600			
				29,600			
001-1301-513.14-00	OVERTIME	167	387	400	60	600	200
001-1301-513.15-10	CELL PHONE ALLOWANCE	578	605	600	468	600	0
001-1301-513.15-20	UNIFORM ALLOWANCE	1,200	1,200	1,000	800	1,400	400
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*	Personal Services	318,333	293,970	343,100	246,329	476,300	133,200
001-1301-513.21-00	FICA/MEDICARE TAXES	23,225	21,960	26,300	18,574	36,500	10,200
001-1301-513.22-00	RETIREMENT CONTRIBUTION	34,429	42,233	48,200	39,269	69,600	21,400
001-1301-513.23-00	LIFE & HEALTH INSURANCE	52,700	39,006	43,500	29,304	78,900	35,400
001-1301-513.24-00	WORKERS COMP INSURANCE	534	271	300	182	500	200
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*	Benefits	110,888	103,470	118,300	87,329	185,500	67,200
001-1301-513.31-50	RECORDING FEES	0	64	0	0	0	0
001-1301-513.32-00	ACCOUNTING & AUDITING	50,878	64,210	63,500	61,900	68,800	5,300
LEVEL	TEXT						
CM01	AUDITING AND FINANCIAL CONSULTING SERVICES						
	ANNUAL AUDIT						
	SINGLE AUDIT						
	OTHER SERVICES						
				59,600			
				4,200			
				5,000			
				68,800			
001-1301-513.34-00	OTHER SERVICES	0	14,440	67,000	3,554	0	67,000-
001-1301-513.40-01	REGULAR TRAVEL	4,577	0	500	0	2,000	1,500
LEVEL	TEXT						
CM01	FGFOA CONFERENCE ETC (2 STAFF)						
				2,000			
				2,000			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1301-513.42-00	POSTAGE, FRT, EXPRESS	1,164	634	1,100	1,276	1,800	700
001-1301-513.44-00	RENTALS & LEASES	2,151	2,125	2,200	1,552	2,200	0
LEVEL	TEXT		TEXT	AMT			
CM01	COPIER LEASE			2,200			
				2,200			
001-1301-513.45-00	INSURANCE/CLAIMS	0	6,994	6,881	6,738	10,282	3,401
LEVEL	TEXT		TEXT	AMT			
CM01	INSURANCE PROPERTY LIABILITY			10,282			
				10,282			
001-1301-513.46-11	MAINTENANCE CONTRACTS	408	3,468	2,000	1,623	2,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	FINANCE ESTIMATE			2,000			
				2,000			
001-1301-513.47-00	PRINTING & BINDING	678	712	900	178	900	0
LEVEL	TEXT		TEXT	AMT			
CM01	AP CHECKS			500			
	ANNUAL FINANCIAL REPORT COVERS			100			
	BUSINESS CARDS			100			
	TAX FORMS			200			
				900			
001-1301-513.49-01	MISC EXPENSE	54	531	600	0	100	500-
001-1301-513.49-59	BAD DEBT EXPENSE	0	0	25,000	0	0	25,000-
001-1301-513.51-00	OFFICE SUPPLIES	2,804	2,477	3,000	1,507	2,500	500-
001-1301-513.52-01	OPERATING SUPPLIES	1,900	189	100	957	1,000	900
001-1301-513.52-02	COMPUTERS	0	278	0	880	0	0
LEVEL	TEXT		TEXT	AMT			
CM01	FINANCE ESTIMATE						
001-1301-513.52-05	MEETING EXPENSE	60	0	0	0	0	0
LEVEL	TEXT		TEXT	AMT			
CM01	MEETING EXPENSE						
001-1301-513.52-20	CLOTHING & EQUIP	0	0	0	160	0	0
001-1301-513.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	1,045	375	770	319	860	90
LEVEL	TEXT		TEXT	AMT			
CM01	FGFOA MEMBERSHIP (4)			200			
	GFOA PUBLICATIONS			200			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
	GFOA MEMBERSHIP			200			
	VFFGFOA MEMBERSHIP (4)			160			
	MISC PUBLICATIONS			100			
				860			
001-1301-513.55-01	TRAINING & EDUCATION COST	1,095	150	2,200	1,050	3,200	1,000
LEVEL	TEXT		TEXT	AMT			
CM01	TRAINING			1,500			
	GFOA WEBINAR			500			
	VFFGFOA QTRLY SEMINARS			200			
				2,200			
*	Op Expenditures/Expenses	66,814	96,647	175,751	81,694	95,642	80,109-
**	ACCOUNTING	496,035	494,087	637,151	415,352	757,442	120,291

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY21 ORG BUDG	
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1303-513.12-00	REGULAR SALARIES & WAGE	110,687	112,596	125,800	99,505	142,500	16,700
LEVEL	TEXT			TEXT AMT			
CM01	FINANCE ESTIMATE			142,500			
	CS SUPERVISOR						
	CS CLERK IV						
	CS CLERK I (2)						
				142,500			
001-1303-513.14-00	OVERTIME	795	903	1,000	119	1,200	200
001-1303-513.15-20	UNIFORM ALLOWANCE	300	400	400	400	400	0
		-----	-----	-----	-----	-----	-----
*	Personal Services	111,782	113,899	127,200	100,024	144,100	16,900
001-1303-513.21-00	FICA/MEDICARE TAXES	8,068	8,486	9,800	7,397	11,100	1,300
001-1303-513.22-00	RETIREMENT CONTRIBUTION	9,275	10,132	13,300	9,564	15,600	2,300
001-1303-513.23-00	LIFE & HEALTH INSURANCE	33,694	31,512	34,500	28,069	44,700	10,200
001-1303-513.24-00	WORKERS COMP INSURANCE	187	92	200	80	200	0
001-1303-513.25-00	UNEMPLOYMENT COMP	0	4,078	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	Benefits	51,224	54,300	57,800	45,110	71,600	13,800
001-1303-513.34-00	OTHER SERVICES	45,573	47,772	30,000	77,683	108,300	78,300
LEVEL	TEXT			TEXT AMT			
CM01	MERCHANT CREDIT CARD FEES \$1,300 MO			15,600			
	POINT & PAY CREDIT CARD FEES \$7,100 MO			85,200			
	ENCO LATE NOTIFICATIONS FEES \$425 MO			5,100			
	UTILITY CREDIT CHECKS \$200 MO			2,400			
				108,300			
001-1303-513.42-00	POSTAGE, FRT, EXPRESS	25,478	21,694	30,000	16,389	29,500	500-
LEVEL	TEXT			TEXT AMT			
CM01	FINANCE ESTIMATE			29,500			
	CUSTOMER SERVICE MAILING						
	UTILITY BILLING BULK MAIL						
				29,500			
001-1303-513.44-00	RENTALS & LEASES	2,762	1,975	3,400	1,552	2,600	800-
LEVEL	TEXT			TEXT AMT			
CM01	COPIER LEASE			2,200			
	PO BOX RENTAL			400			
				2,600			
001-1303-513.45-00	INSURANCE/CLAIMS	0	5,087	5,004	4,900	5,558	554
LEVEL	TEXT			TEXT AMT			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	PROPERTY & LIABILITY INSURANCE			5,558			
				5,558			
001-1303-513.46-01	REPAIRS & MAINTENANCE	0	0	200	0	0	200-
001-1303-513.46-11	MAINTENANCE CONTRACTS	408	1,572	2,400	272-	1,600	800-
001-1303-513.47-00	PRINTING & BINDING	8,799	7,537	8,700	7,267	10,900	2,200
LEVEL	TEXT			TEXT AMT			
CM01	MCCA UTILITY BILL PRINTING			10,400			
	DOOR KNOCKERS			500			
				10,900			
001-1303-513.49-59	BAD DEBT EXPENSE	6,105	5,516	0	0	0	0
LEVEL	TEXT			TEXT AMT			
CM01	FINANCE ESTIMATE						
001-1303-513.51-00	OFFICE SUPPLIES	1,995	972	1,000	644	1,000	0
001-1303-513.52-01	OPERATING SUPPLIES	41	0	0	0	0	0
LEVEL	TEXT			TEXT AMT			
CM01	FINANCE ESTIMATE						
001-1303-513.52-20	CLOTHING & EQUIP	534	904	500	408	500	0
LEVEL	TEXT			TEXT AMT			
CM01	UNIFORM SHIRTS (5 EA X 4)			500			
				500			
001-1303-513.55-01	TRAINING & EDUCATION COST	0	0	600	50	600	0
LEVEL	TEXT			TEXT AMT			
CM01	SUPERVISOR & STAFF TRAINING			600			
				600			
*	Op Expenditures/Expenses	91,695	93,029	81,804	108,621	160,558	78,754
**	CUSTOMER SERVICE	254,701	261,228	266,804	253,755	376,258	109,454

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1306-516.12-00	REGULAR SALARIES & WAGE	0	0	0	0	83,800	83,800
LEVEL	TEXT	TEXT AMT					
CM01	IT MANAGER	83,800					
		83,800					
001-1306-516.15-10	CELL PHONE ALLOWANCE	0	0	0	0	600	600
001-1306-516.15-20	UNIFORM ALLOWANCE	0	0	0	0	200	200
		-----	-----	-----	-----	-----	-----
*	Personal Services	0	0	0	0	84,600	84,600
001-1306-516.21-00	FICA/MEDICARE TAXES	0	0	0	0	6,500	6,500
001-1306-516.22-00	RETIREMENT CONTRIBUTION	0	0	0	0	8,900	8,900
001-1306-516.23-00	LIFE & HEALTH INSURANCE	0	0	0	0	11,400	11,400
001-1306-516.24-00	WORKERS COMP INSURANCE	0	0	0	0	100	100
		-----	-----	-----	-----	-----	-----
*	Benefits	0	0	0	0	26,900	26,900
001-1306-516.34-00	OTHER SERVICES	0	0	0	0	70,204	70,204
LEVEL	TEXT	TEXT AMT					
CM01	ACCELLA	7,079					
	ADOBE CREATIVE CLOUD	2,000					
	AMAZON WEB SERVICES	3,600					
	BACKUP EXEC	2,000					
	EXAGRID (DISC BACKUP APPLIANCE HW MAINT.)	3,500					
	CODEJOCK	200					
	DISKEEPER	500					
	ESRL-AESRL-ARCVIEW	1,200					
	EXPERTS EXCHANGE	200					
	GO DADDY	600					
	GOOGLE APPS	13,000					
	HOSTGATOR WEB HOSTING	500					
	INDIGO ROSE	200					
	IPAD RMS MAINTENANCE	225					
	MINDGATE PRINTCHEF	200					
	PORTER LEE CORPORATION	1,000					
	RMS	8,500					
	RUCKUS WIRELESS	1,200					
	SOFTWARE HOUSE INTERNATIONAL (SHI)	16,000					
	TEAMVIEWER	500					
	ANTIVIRUS SOFTWARE	3,000					
	CISCO HARDWARE SUPPORT	5,000					
		70,204					
001-1306-516.40-01	REGULAR TRAVEL	0	0	0	0	2,300	2,300
LEVEL	TEXT	TEXT AMT					
CM01	FLGISA CONFERENCE	1,300					

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
	TRAVEL PER DIEM			1,000 2,300			
001-1306-516.41-00	COMMUNICATION SERVICES	0	0	0	0	54,300	54,300
LEVEL	TEXT			TEXT AMT			
CM01	SPECTRUM			37,000			
	DEPT. OF MANAGEMENT SERVICES			1,200			
	VERIZON			15,000			
	PUBLIC WIFI			1,100 54,300			
001-1306-516.42-00	POSTAGE, FRT, EXPRESS	0	0	0	0	200	200
001-1306-516.44-00	RENTALS & LEASES	0	0	0	0	1,200	1,200
LEVEL	TEXT			TEXT AMT			
CM01	PITNEY BOWES MACHINE			1,200 1,200			
001-1306-516.44-20	OPERATING LEASE EXP	0	0	0	0	40,000	40,000
LEVEL	TEXT			TEXT AMT			
CM01	PHONE SYSTEM LEASE			40,000 40,000			
001-1306-516.45-00	PROPERTY LIAB INSURANCE	0	0	0	0	1,390	1,390
LEVEL	TEXT			TEXT AMT			
CM01	PROPERTY AND GENERAL LIABILITY			1,390 1,390			
001-1306-516.46-01	REPAIRS & MAINTENANCE	0	0	0	0	6,000	6,000
001-1306-516.46-02	COMPUTERS	0	0	0	0	2,500	2,500
001-1306-516.46-11	MAINTENANCE CONTRACTS	0	0	0	0	120,980	120,980
LEVEL	TEXT			TEXT AMT			
CM01	CENTRAL SQ ANNUAL MAINTENANCE			99,496			
	SOFTWARE HOUSE INT'L			3,100			
	JBT & ASSC.			2,277			
	QUATRED			2,472			
	IMAGE ONE			7,020			
	GRANCIUS			6,615 120,980			
001-1306-516.51-00	OFFICE SUPPLIES	0	0	0	0	200	200
001-1306-516.52-01	OPERATING SUPPLIES	0	0	0	0	249	249
001-1306-516.52-02	COMPUTERS	0	0	0	0	38,100	38,100

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 001 GENERAL FUND							
LEVEL	TEXT			TEXT	AMT		
CM01	UPS BATTERIES				3,000		
	UPS				2,500		
	NEW SOFTWARE				4,000		
	MONITORS, MISC COMPUTER SUPPLIES				3,000		
	SCANNERS				1,000		
	PD PRINTER				1,300		
	PD SIGNATURE PADS				600		
	PD LAPTOP				3,500		
	COMPUTER REPLACEMENTS				19,200		
					38,100		
001-1306-516.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	0	0	0	0	300	300
001-1306-516.55-01	TRAINING & EDUCATION COST	0	0	0	0	600	600
LEVEL	TEXT			TEXT	AMT		
CM01	FLGISA REGISTRATION				300		
	TRAINING				300		
					600		
*	Op Expenditures/Expenses	0	0	0	0	338,523	338,523
**	ADMIN SVCS/IT	0	0	0	0	450,023	450,023

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1310-513.12-00	REGULAR SALARIES & WAGE	73,111	75,871	80,500	64,296	159,300	78,800
LEVEL	TEXT						
CM01	HUMAN RESOURCES MANAGER						
	NEW HR MANAGER - 3 MONTHS TRANSITION OVERLAP						
001-1310-513.15-10	CELL PHONE ALLOWANCE	628	605	600	468	750	150
001-1310-513.15-20	UNIFORM ALLOWANCE	200	200	200	200	200	0

*	Personal Services	73,939	76,676	81,300	64,964	160,250	78,950
001-1310-513.21-00	FICA/MEDICARE TAXES	5,451	5,741	6,300	4,853	12,300	6,000
001-1310-513.22-00	RETIREMENT CONTRIBUTION	12,436	19,677	13,300	17,256	29,900	16,600
001-1310-513.23-00	LIFE & HEALTH INSURANCE	9,227	8,709	8,800	7,079	14,200	5,400
001-1310-513.24-00	WORKERS COMP INSURANCE	120	62	100	51	200	100

*	Benefits	27,234	34,189	28,500	29,239	56,600	28,100
001-1310-513.31-01	PROFESSIONAL SERVICES	42,496	39,777	47,500	36,834	47,500	0
LEVEL	TEXT						
CM01	CONSULTING FEE						
	MEDICAL EXAMS						
	POLICE AND FIRE STRESS EKG TESTS						
	PD PSYCH EVALUATIONS						
	DRUG/ALCOHOL TESTS						
001-1310-513.34-30	EMPLOY ADS/JOB OPPORTUNIT	664	350	500	0	500	0
LEVEL	TEXT						
CM01	EMPLOYMENT ADS / JOB POSTINGS						
001-1310-513.40-01	REGULAR TRAVEL	726	0	0	0	750	750
001-1310-513.42-00	POSTAGE, FRT, EXPRESS	316	17	500	37	500	0
001-1310-513.44-00	RENTALS & LEASES	634	427	700	448	700	0
LEVEL	TEXT						
CM01	CM COPIER LEASE @ 25%						
001-1310-513.45-00	INSURANCE/CLAIMS	0	1,272	1,251	1,225	1,737	486
LEVEL	TEXT						
CM01	PROPERTY & LIABILITY INSURANCE						

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-1310-513.46-11	MAINTENANCE CONTRACTS	339	408	4,150	3,688	4,150	0
LEVEL	TEXT						
CM01	CM COPIER MAINTENANCE FEE @ 25%			650			
	ONLINE APPLICANT TRACKING SOFTWARE ANNUAL MAINTENA			3,500			
				4,150			
001-1310-513.49-29	OTHER PERSONAL SERVICES	873	465	1,550	650	1,550	0
LEVEL	TEXT						
CM01	WELLNESS EVENTS			500			
	EMPLOYEE/CORPORATE/CITIZEN OF THE YEAR PICTURES			750			
	EMPLOYEE/CORPORATE/CITIZEN OF THE YEAR PLAQUES			300			
				1,550			
001-1310-513.52-02	COMPUTERS	0	7,250	0	0	0	0
001-1310-513.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	304	304	200	156	200	0
LEVEL	TEXT						
CM01	IPMA - HR INDIVIDUAL MEMBERSHIP			200			
				200			
001-1310-513.55-01	TRAINING & EDUCATION COST	3,903	1,977	2,050	2,024	4,000	1,950
LEVEL	TEXT						
CM01	TARGET SOLUTIONS ON-LINE TRAINING			2,050			
	SEMINARS ETC FOR NEW HR DIRECTOR			1,950			
				4,000			
001-1310-514.31-01	PROFESSIONAL SERVICES	1,041	1,351	10,000	1,000	10,000	0

*	Op Expenditures/Expenses	51,296	53,598	68,401	46,062	71,587	3,186

**	PERSONNEL	152,469	164,463	178,201	140,265	288,437	110,236

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FY2021 - 2022 EXPENSES

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
LEVEL	TEXT			TEXT AMT			
CM01	SUBPOENAS LO			500			
	CONFIDENTIAL INFORMANTS LO			500			
	MISC INVESTIGATION COSTS			500			
				1,500			
001-2110-521.40-01	REGULAR TRAVEL	2,838	894	3,000	0	4,000	1,000
LEVEL	TEXT			TEXT AMT			
CM01	REIMBURSEMENT FOR MEALS AND MILEAGE LO			4,000			
				4,000			
001-2110-521.42-00	POSTAGE, FRT, EXPRESS	899	167	500	139	750	250
LEVEL	TEXT			TEXT AMT			
CM01	POSTAGE LO			750			
				750			
001-2110-521.44-00	RENTALS & LEASES	2,695	2,649	3,600	1,759	3,800	200
LEVEL	TEXT			TEXT AMT			
CM01	COPIER LEASE LO			2,500			
	PRINTER LO			1,300			
				3,800			
001-2110-521.45-00	INSURANCE/NON-EMPLOYEE	0	46,304	50,858	51,247	58,749	7,891
LEVEL	TEXT			TEXT AMT			
CM01	PROPERTY & LIABILITY INSURANCE			35,916			
	LAW ENFORCEMENT LIABILITY			22,833			
				58,749			
001-2110-521.46-01	REPAIRS & MAINTENANCE	912	2,478	5,400	1,916	5,400	0
LEVEL	TEXT			TEXT AMT			
CM01	RADAR CALIBRATIONS LO			2,400			
	COMMUNICATIONS INTERNATIONAL & BATTERIES LO			3,000			
				5,400			
001-2110-521.46-11	MAINTENANCE CONTRACTS	9,465	8,622	8,650	23,690	24,850	16,200
LEVEL	TEXT			TEXT AMT			
CM01	COMMUNICATIONS INTERNATIONAL -RADIO MAINTENANCE LO			7,600			
	MAINTENANCE CONTRACTS LO			1,200			
	AXON-BODY CAMERA (YEAR 2) LO			16,000			
	CAMERA MAINTENANCE LO			50			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND				24,850			
001-2110-521.46-50	FLEET CHARGES	91,947	84,906	97,319	78,802	30,000	67,319-
LEVEL	TEXT			TEXT AMT			
CM01	FLEET PARTS			30,000			
				30,000			
001-2110-521.46-59	PORTN OF 4650 REIMB BY EE	8,600-	9,465-	8,600-	7,020-	9,400-	800-
LEVEL	TEXT			TEXT AMT			
CM01	EE REIMBURSEMENT			9,400-			
				9,400-			
001-2110-521.46-60	SMALL EQ REPAIR & MAINT	231	286	0	656	500	500
LEVEL	TEXT			TEXT AMT			
CM01	REPAIRS FOR PD TRAILERS LO			500			
				500			
001-2110-521.47-00	PRINTING & BINDING	707	747	1,000	902	1,000	0
LEVEL	TEXT			TEXT AMT			
CM01	PRINTING EXPENSES LO			1,000			
				1,000			
001-2110-521.49-01	MISC EXPENSE	1,553	333	500	505	500	0
LEVEL	TEXT			TEXT AMT			
CM01	MISC EXPENSES LO			500			
				500			
001-2110-521.51-00	OFFICE SUPPLIES	2,650	2,502	3,000	2,201	3,600	600
LEVEL	TEXT			TEXT AMT			
CM01	OFFICE SUPPLIES LO			3,600			
				3,600			
001-2110-521.52-01	OPERATING SUPPLIES	5,204	20,615	9,750	12,228	12,250	2,500
LEVEL	TEXT			TEXT AMT			
CM01	AMMO LO			3,000			
	MISC OPERATING SUPPLIES (GLOVES, ETC) LO			6,000			
	EVIDENCE SUPPLIES (PACKAGING& DRUG KITS) LO			1,500			
	NATIONAL NIGHT OUT LO			500			
	CHRISTMAS PARADE LO			250			
	CAMERA RECORDERS (5@200) LO			1,000			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND				12,250			
001-2110-521.52-02	COMPUTERS	0	3,523	0	23,697	0	0
001-2110-521.52-05	MEETING EXPENSE	660	331	900	22	900	0
LEVEL	TEXT			TEXT AMT			
CM01	NEIGHBORHOOD WATCH MEETING LO			800			
	INTERVIEW BOARD MEETING EXPENSE LO			100			
				900			
001-2110-521.52-20	CLOTHING & EQUIP	10,815	4,664	22,000	12,577	22,700	700
LEVEL	TEXT			TEXT AMT			
CM01	REPLACEMENT BULLETPROOF VEST 8X410 LO			3,500			
	REPLACEMENT UNIFORMS LO			7,000			
	COMPLETE UNIFORMS FOR NEW HIRES LO			2,500			
	REPLACEMENT EQUIPMENT (LIEU/CLOTHING ALLOWANCE) LO			4,000			
	TASERS (4) @1200			4,800			
	TASER CARTRIDGES (32@\$28)			900			
				22,700			
001-2110-521.52-21	PROGRAM EXPENSE	0	514	1,500	0	1,500	0
LEVEL	TEXT			TEXT AMT			
CM01	EXPLORER CHARTER AND INSURANCE LO			1,500			
				1,500			
001-2110-521.52-50	FUEL & OIL SUPPLIES	63,481	50,494	79,000	40,722	84,000	5,000
LEVEL	TEXT			TEXT AMT			
CM01	FUEL AND OIL LO			84,000			
				84,000			
001-2110-521.52-64	MACH/EQUIP CAPITAL-LIKE	5,232	7,870	0	0	0	0
001-2110-521.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	1,073	935	4,250	1,024	2,200	2,050-
LEVEL	TEXT			TEXT AMT			
CM01	FBI NATIONAL ACADEMY ASSOC LO			300			
	FLORIDA CHIEFS ASSOCIATION LO			200			
	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE LO			400			
	NOTARY LO			200			
	VOLUSIA/FLAGLER COUNTY POLICE CHIEFS ASSOC			300			
	FLORIDA EMERGENCY PREPAREDNESS LO			100			
	INT ASSOC FOR PROPERTY AND EVIDENCE LO			200			
	VAC UPDATE TRAINING AND MEMBERSHIPS			500			
				2,200			

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FY2021 - 2022 EXPENSES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS				
FUND 001 GENERAL FUND							
001-2110-521.55-01	TRAINING & EDUCATION COST	9,155	7,636	11,850	6,240	17,200	5,350
LEVEL	TEXT			TEXT AMT			
CM01	PLI LO			3,850			
	MISC TRAINING CLASSES			4,000			
	THI LO			1,100			
	FBI FLORIDA EXECUTIVE LEADERSHIP LO			600			
	TARGET SOLUTIONS LO			2,000			
	TARGET SOLUTIONS MAINTENANCE			350			
	VAC TRAINING SOFTWARE			1,700			
	VAC TRAINING			1,500			
	2022 CJIS TRAINING @2			800			
	2022 GOVERNORS CONF			300			
	VAC TRAINING MADATORY UPDATES			1,000			
				17,200			
001-2110-521.55-20	2ND DOLLAR FUND	1,120	300	3,700	815	3,700	0
LEVEL	TEXT			TEXT AMT			
CM01	FBI NAA TRAINING LO			1,000			
	SEMINARS AND CLASSES BY STATE FOR POLICE LO			1,300			
	FL POLICE CHIEFS TRAINING LO			900			
	FUTURE POLICE CHIEFS LO			500			
				3,700			
001-2110-521.56-10	VIP PROGRAM EXPENSE	399	0	500	0	750	250
LEVEL	TEXT			TEXT AMT			
CM01	VIPS PROGRAM EXPENSES (CLOTHING AND EQUIPMENT) LO			750			
				750			
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	210,591	245,254	309,577	259,634	280,149	29,428-
001-2110-521.64-00	MACHINERY & EQUIPMENT	0	31,336	0	0	5,995	5,995
LEVEL	TEXT			TEXT AMT			
CM01	CVSA UPGRADE WITH TRADE IN			5,995			
	4 YEAR WARRANTY						
				5,995			
		-----	-----	-----	-----	-----	-----
*	Capital Outlay	0	31,336	0	0	5,995	5,995
001-2110-521.82-00	PRIVATE ORG.GRANTS/CONTRB	1,000	0	1,000	0	1,000	0
LEVEL	TEXT			TEXT AMT			
CM01	CRIME STOPPERS DINNER LO			1,000			
				1,000			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 001 GENERAL FUND							
001-2110-521.83-01	VICTIMS' ADVOCACY/ASSIST.	0	0	0	0	500	500
LEVEL	TEXT						
CM01	VICTIM ADVOCATE EXPENSES FOR VICTIMS			500			
				500			
*	Grants and Aids	1,000	0	1,000	0	1,500	500
**	PUBLIC SAFETY	2,373,420	2,483,198	2,468,277	1,797,265	2,764,944	296,667

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-2210-522.12-00	REGULAR SALARIES & WAGE	645,672	649,280	762,400	524,493	721,000	41,400-
LEVEL	TEXT						
CM01	FINANCE ESTIMATE INCL DROP PAYOUT						
	FIRE CHIEF						
	LIEUTENANT (3)						
	DRIVER/ENGINEER (3)						
	PARAMEDIC (3)						
	FIREFIGHTER (3)						
	ADMIN ASST						
	FIRE CHIEF						
	PARAMEDIC OTHER WAGES (6)						
				721,000			
001-2210-522.13-00	OTHER SALARIES & WAGES	0	332	0	19,176	23,900	23,900
LEVEL	TEXT						
CM01	ADMIN ASSISTANT (PT)						
001-2210-522.14-00	OVERTIME	100,652	101,966	103,700	84,616	106,900	3,200
001-2210-522.15-00	INCENTIVE PAY	4,588	4,790	4,500	5,050	7,000	2,500
LEVEL	TEXT						
CM01	INCENTIVE PAY (8 FTE)						
001-2210-522.15-10	CELL PHONE ALLOWANCE	628	605	600	468	600	0
001-2210-522.15-20	UNIFORM ALLOWANCE	200	200	200	0	0	200-
001-2210-522.15-30	BOOT ALLOWANCE	0	0	1,500	0	1,440	60-
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*	Personal Services	751,740	757,173	872,900	633,803	860,840	12,060-
001-2210-522.21-00	FICA TAXES	53,504	54,394	66,500	46,205	65,900	600-
001-2210-522.22-00	RETIREMENT CONTRIBUTION	287,963	325,977	332,700	230,327	392,400	59,700
LEVEL	TEXT						
CM01	FIRE PENSION-CITY						
	FIRE PENSION-STATE						
	FRS RETIREMENT						
001-2210-522.23-00	LIFE & HEALTH INSURANCE	114,072	105,917	112,900	77,472	142,600	29,700
001-2210-522.24-00	WORKERS COMP INSURANCE	19,491	17,215	19,900	13,966	21,400	1,500
001-2210-522.25-00	UNEMPLOYMENT COMP	0	0	0	305	0	0
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*	Benefits	475,030	503,503	532,000	368,275	622,300	90,300
001-2210-522.31-01	PROFESSIONAL SERVICES	0	1,400	2,300	575	2,500	200

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
LEVEL	TEXT			TEXT AMT			
CM01	STATE VEHICLE AND BUILDING PERMITS			1,150			
	EMT / PARAMEDIC LICENSING			1,150			
	YEARLY DRIVERS LICENSE VERIFICATION			200			
				2,500			
001-2210-522.34-00	OTHER SERVICES	420	455	500	420	500	0
LEVEL	TEXT			TEXT AMT			
CM01	BIOHAZARD WASTE DISPOSAL			500			
				500			
001-2210-522.40-01	REGULAR TRAVEL	360	0	300	0	300	0
LEVEL	TEXT			TEXT AMT			
CM01	PER DIEM FOR TRAINING IN SEMINOLE COUNTY			300			
				300			
001-2210-522.42-00	POSTAGE, FRT, EXPRESS	275	103	250	35	250	0
001-2210-522.44-00	RENTALS & LEASES	15,036	14,945	16,000	12,463	16,000	0
LEVEL	TEXT			TEXT AMT			
CM01	HYDRANT RENTAL FROM WATER DEPARTMENT			15,000			
	MEDICAL OXYGEN RENTAL AND FILL			1,000			
				16,000			
001-2210-522.45-00	INSURANCE/NON-EMPLOYEE	2,221	21,655	18,242	17,863	20,226	1,984
LEVEL	TEXT			TEXT AMT			
CM01	PROPERTY & LIABILITY INSURANCE			20,226			
				20,226			
001-2210-522.46-01	REPAIRS & MAINTENANCE	4,234	1,197	0	1,470	1,000	1,000
LEVEL	TEXT			TEXT AMT			
CM01	AIR PACK HYDRO AND MAINTENANCE			1,000			
				1,000			
001-2210-522.46-11	MAINTENANCE CONTRACTS	2,506	2,245	3,200	4,152	3,100	100-
LEVEL	TEXT			TEXT AMT			
CM01	HURST TOOL			500			
	BREATHING AIR FILL STATION AND TESTING			1,500			
	COMMUNICATIONS FOR VEHICLES (FOR CAD SYSTEM)			600			
	MOBILE COM APP FOR ENGINE MDT (IPAD) (CAD SYSTEM)			500			
				3,100			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-2210-522.46-50	FLEET CHARGES	21,208	16,958	11,372	7,164	20,000	8,628
LEVEL	TEXT			TEXT AMT			
CM01	FLEET VEHICLE REPAIR & MAINTENANCE			20,000			
				20,000			
001-2210-522.46-60	Small Equipment Repairs	722	0	0	111	500	500
001-2210-522.46-70	GENERATOR REPAIR & MAIN	932	5,304	0	134	500	500
001-2210-522.47-00	PRINTING & BINDING	0	255	300	265	300	0
001-2210-522.49-01	MISC EXPENSE	0	217	0	0	0	0
001-2210-522.51-00	OFFICE SUPPLIES	336	359	600	955	600	0
001-2210-522.52-01	OPERATING SUPPLIES	11,880	21,373	19,200	11,814	19,200	0
LEVEL	TEXT			TEXT AMT			
CM01	REPLACEMENT TURNOUT GEAR			5,700			
	STATION OPERATIONS			6,750			
	ENGINE OPERATIONS			6,750			
				19,200			
001-2210-522.52-05	MEETING EXPENSE	103	0	100	0	100	0
LEVEL	TEXT			TEXT AMT			
CM01	YEARLY CHIEFS MEETING			100			
				100			
001-2210-522.52-06	TRAINING SUPPLIES	227	360	1,000	0	1,000	0
LEVEL	TEXT			TEXT AMT			
CM01	TRAINING EQUIPMENT AND SUPPLIES			1,000			
				1,000			
001-2210-522.52-19	UNIFORM EXPENSE	5,298	5,749	5,000	5,668	5,000	0
LEVEL	TEXT			TEXT AMT			
CM01	UNIFORM CLEANING			2,000			
	STATION UNIFORMS			3,000			
				5,000			
001-2210-522.52-50	FUEL & OIL SUPPLIES	7,252	7,727	9,000	6,756	10,000	1,000
001-2210-522.52-70	EMS SUPPLIES	10,730	11,579	9,000	3,940	9,000	0
001-2210-522.52-90	FIRE PREVENTION SUPPLIES	960	0	500	0	500	0
LEVEL	TEXT			TEXT AMT			
CM01	SCHOOL AND COMMUNITY AWARENESS SUPPLIES			500			
				500			

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FY2021 - 2022 EXPENSES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS				
FUND 001 GENERAL FUND							
001-2210-522.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	245	245	500	175	500	0
LEVEL	TEXT		TEXT	AMT			
CM01	FLORIDA FIRE CHIEFS			100			
	NOTARY			100			
	VOLUSIA COUNTY FIRE CHIEFS			100			
	FLORIDA FIRE MARSHALLS			200			
				500			
001-2210-522.55-01	TRAINING & EDUCATION COST	7,311	6,321	9,000	2,960	9,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	EDUCATIONAL REIMBURSEMENT (IAFF)			7,500			
	TARGET SOLUTIONS			1,500			
				9,000			
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	92,256	118,447	106,364	76,920	120,076	13,712
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**	PUBLIC SAFETY	1,319,026	1,379,123	1,511,264	1,078,998	1,603,216	91,952

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-2410-515.12-00	REGULAR SALARIES & WAGE	76,334	65,860	68,600	55,702	96,100	27,500
LEVEL	TEXT						
CM01	CD DIRECTOR @ 75%						
	ECO DIRECTOR/ CRA COORDINATOR @ 25%						
001-2410-515.15-10	CELL PHONE ALLOWANCE	577	454	600	351	600	0
001-2410-515.15-20	UNIFORM ALLOWANCE	200	150	200	150	200	0
001-2410-524.12-00	REGULAR SALARIES & WAGE	65,278	75,367	75,000	44,704	66,200	8,800-
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	CODE ENFORCEMENT OFFICER						
	CODE ENFORCEMENT OFFICER II @ 50% (SPLIT WITH CRA)						
001-2410-524.13-00	OTHER SALARIES & WAGES	15,303	11,672	6,000	8,713	18,600	12,600
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	CLERICAL ASSISTANT (PT)						
001-2410-524.14-00	OVERTIME	305	0	400	0	300	100-
001-2410-524.15-10	CELL PHONE ALLOWANCE	628	621	600	443	500	100-
001-2410-524.15-20	UNIFORM ALLOWANCE	120	0	0	0	0	0
001-2410-524.15-30	BOOT ALLOWANCE	80	200	200	150	200	0
* Personal Services		158,825	154,324	151,600	110,213	182,700	31,100
001-2410-515.21-00	FICA/MEDICARE TAXES	5,810	4,999	5,400	4,226	7,500	2,100
001-2410-515.22-00	RETIREMENT CONTRIBUTION	12,576	17,080	18,600	15,300	24,800	6,200
001-2410-515.23-00	LIFE & HEALTH INSURANCE	8,481	6,562	6,700	5,338	11,400	4,700
001-2410-515.24-00	WORKERS COMP INSURANCE	175	54	100	45	100	0
001-2410-524.21-00	FICA/MEDICARE TAXES	6,145	6,649	6,300	4,091	6,600	300
001-2410-524.22-00	RETIREMENT CONTRIBUTION	6,727	7,480	7,900	5,378	9,300	1,400
001-2410-524.23-00	LIFE & HEALTH INSURANCE	17,729	14,450	17,300	10,059	16,900	400-
001-2410-524.24-00	WORKERS COMP INSURANCE	879	873	900	539	900	0
* Benefits		58,522	58,147	63,200	44,976	77,500	14,300
001-2410-515.31-01	PROFESSIONAL SERVICES	10,499	5,086	6,000	3,423	6,000	0
LEVEL	TEXT						
CM01	REFUNDABLE EXPENSE FOR STORMWATER REVIEWS, ETC						
001-2410-515.31-50	LEGAL/OFFICIAL ADVERTISING	19	0	0	1,090	2,000	2,000

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-2410-515.34-00	OTHER SERVICES	250	0	0	0	0	0
001-2410-515.40-01	REGULAR TRAVEL	0	136	0	0	600	600
LEVEL	TEXT						
CM01	TRAVEL AND PER DIEM FOR APA CONFERENCE			600			
				600			
001-2410-515.42-00	POSTAGE, FRT, EXPRESS	0	0	25	0	15	10-
LEVEL	TEXT						
CM01	POSTAGE FOR MAILINGS TO VGMC / DEO ETC.			15			
				15			
001-2410-515.44-00	RENTALS & LEASES	853	865	0	553	865	865
001-2410-515.45-00	PROPERTY LIAB INSURANCE	0	954	939	919	1,042	103
LEVEL	TEXT						
CM01	PROPERTY & LIABILITY INSURANCE			1,042			
				1,042			
001-2410-515.46-11	MAINTENANCE CONTRACTS	381	266	0	262	300	300
LEVEL	TEXT						
CM01	COPIER			300			
				300			
001-2410-515.47-00	PRINTING & BINDING	0	0	0	49	75	75
001-2410-515.51-00	OFFICE SUPPLIES	74	261	200	78	200	0
001-2410-515.52-19	UNIFORMS	0	0	0	209	0	0
001-2410-515.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	573	642	600	642	675	75
LEVEL	TEXT						
CM01	AICP LICENSE AND MEMBERSHIP, ETC			675			
				675			
001-2410-515.55-01	TRAINING & EDUCATION COST	320	528	0	0	750	750
LEVEL	TEXT						
CM01	APA CONFERENCE FOR REQUIRED CE CREDITS			750			
				750			
001-2410-524.31-01	PROFESSIONAL SERVICES	3,069	1,931	3,000	2,725	4,800	1,800
LEVEL	TEXT						
CM01	SPECIAL MASTER			4,800			
				4,800			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-2410-524.31-50	LEGAL/OFFICIAL ADVERTISNG	1,329	1,629	1,200	254	1,500	300
LEVEL	TEXT		TEXT	AMT			
CM01	LIENS, RECORDING, LEGAL			1,500			
				1,500			
001-2410-524.34-00	OTHER SERVICES	2,125	3,300	3,000	1,411	7,000	4,000
LEVEL	TEXT		TEXT	AMT			
CM01	LAWN CARE, DEMO, DEBRIS REMOVAL, ETC.			7,000			
				7,000			
001-2410-524.34-90	HUMANE SOCIETY SERVICES	28,595	22,727	40,000	22,323	40,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	HUMANE SOCIETY			25,000			
	REDINGER CLINIC			15,000			
				40,000			
001-2410-524.40-01	REGULAR TRAVEL	0	0	400	0	1,000	600
LEVEL	TEXT		TEXT	AMT			
CM01	TRAVEL AND PER DIEM FOR NEW CODE OFFICER CERTIFICA			1,000			
				1,000			
001-2410-524.42-00	POSTAGE, FRT, EXPRESS	1,839	1,536	1,100	5,872	7,600	6,500
LEVEL	TEXT		TEXT	AMT			
CM01	MAILINGS OF NOTICES OF VIOLATION, NTA, ETC			7,600			
				7,600			
001-2410-524.44-00	RENTALS & LEASES	634	577	700	498	700	0
001-2410-524.45-00	INSURANCE/NON-EMPLOYEE	0	4,442	2,988	2,925	4,586	1,598
LEVEL	TEXT		TEXT	AMT			
CM01	PROPERTY & LIABILITY INSURANCE			4,586			
				4,586			
001-2410-524.46-01	REPAIRS & MAINTENANCE	0	0	700	0	700	0
001-2410-524.46-11	MAINTENANCE CONTRACTS	339	408	0	188	350	350
LEVEL	TEXT		TEXT	AMT			
CM01	COPIER			350			
				350			
001-2410-524.46-50	FLEET CHARGES	4,065	1,500	5,812	4,776	1,500	4,312-
LEVEL	TEXT		TEXT	AMT			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	FLEET PARTS			1,500 1,500			
001-2410-524.47-00	PRINTING & BINDING	318	61	300	0	300	0
LEVEL	TEXT			TEXT AMT			
CM01	NOTICES, PLACARDS, ETC			300 300			
001-2410-524.51-00	OFFICE SUPPLIES	258	290	350	154	350	0
001-2410-524.52-01	OPERATING SUPPLIES	0	10	0	0	500	500
LEVEL	TEXT			TEXT AMT			
CM01	NEW CHAIRS FOR RANDY AND PEG			500 500			
001-2410-524.52-02	COMPUTERS	0	2,980	0	0	0	0
001-2410-524.52-20	CLOTHING & EQUIP	0	195	450	0	500	50
LEVEL	TEXT			TEXT AMT			
CM01	SHIRTS AND PANTS FOR NEW CODE OFFICER AND RANDY			500 500			
001-2410-524.52-50	FUEL & OIL SUPPLIES	1,941	1,321	1,700	1,559	1,700	0
001-2410-524.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	50	50	100	0	150	50
LEVEL	TEXT			TEXT AMT			
CM01	FACE MEMBERSHIP FOR CE OFFICERS			100			
	UPDATED ICC / IPM BOOK OR ONLINE ACCESS			50 150			
001-2410-524.55-01	TRAINING & EDUCATION COST	340	475	700	0	900	200
LEVEL	TEXT			TEXT AMT			
CM01	CODE ENFORCEMENT CONTINUING ED FOR CERTIFICATION			200			
	NEW CODE OFFICER CERTIFICATION CLASSES			700 900			
*	Op Expenditures/Expenses	57,871	52,170	70,264	49,910	86,658	16,394
**	PLANNING & CODE ENFORCE	275,218	264,641	285,064	205,099	346,858	61,794

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4141-541.12-00	REGULAR SALARIES & WAGE	112,483	129,802	126,800	84,785	112,100	14,700-
LEVEL	TEXT						
CM01	FINANCE ESTIMATE			112,100			
	FIELD OPERATIONS SUPERINTENDANT @ 35%						
	LEAD MAINT WORKER						
	MAINT WORKER I (2)			112,100			
001-4141-541.14-00	OVERTIME	1,223	1,423	1,800	1,474	1,600	200-
001-4141-541.15-10	CELL PHONE ALLOWANCE	314	303	300	189	300	0
LEVEL	TEXT						
CM01	CELL PHONE @ 35%			210			
				210			
001-4141-541.15-20	UNIFORM ALLOWANCE	223	0	0	100	35	35
001-4141-541.15-30	BOOT ALLOWANCE	240	350	400	550	500	100
LEVEL	TEXT						
CM01	BOOT ALLOWANCE (3.35 FTE)			335			
				335			
* Personal Services		114,483	131,878	129,300	87,098	114,535	14,765-
001-4141-541.21-00	FICA/MEDICARE TAXES	8,523	9,823	9,900	6,037	8,800	1,100-
001-4141-541.22-00	RETIREMENT CONTRIBUTION	8,735	11,272	13,500	8,631	12,400	1,100-
001-4141-541.23-00	LIFE & HEALTH INSURANCE	26,520	29,200	30,300	22,892	37,400	7,100
001-4141-541.24-00	WORKERS COMP INSURANCE	6,945	6,066	6,000	4,036	5,600	400-
* Benefits		50,723	56,361	59,700	41,596	64,200	4,500
001-4141-541.40-01	REGULAR TRAVEL	45	0	200	0	200	0
LEVEL	TEXT						
CM01	MEAL ALLOWANCE AND MILEAGE			200			
				200			
001-4141-541.42-00	POSTAGE, FRT, EXPRESS	0	0	100	0	100	0
LEVEL	TEXT						
CM01	POSTAGE, FREIGHT & EXPRESS			100			
				100			
001-4141-541.44-00	RENTALS & LEASES	0	564	1,500	0	1,500	0
LEVEL	TEXT						
CM01	ASPHALT ROLLER, GRINDERS, ETC.			1,500			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND				1,500			
001-4141-541.45-00	INSURANCE/NON-EMPLOYEE	0	6,341	5,973	5,849	6,242	269
LEVEL	TEXT		TEXT	AMT			
CM01	PROPERTY & LIABILITY INSURANCE			6,242			
				6,242			
001-4141-541.46-01	REPAIRS & MAINTENANCE	9,707	6,982	12,000	9,351	12,800	800
LEVEL	TEXT		TEXT	AMT			
CM01	STREETS, ROW, BRIDGES, ETC.			12,000			
	BUCKET TRUCK ANNUAL CERTIFICATION			800			
				12,800			
001-4141-541.46-10	TRAFFIC LIGHT REPAIRS	31,593	48,428	50,000	24,128	50,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	VOLUSIA COUNTY MAINTENANCE AGREEMENT			15,500			
	FEC XING SIGNAL MAINT #271931L 2ND ST			2,100			
	PEDESTRIAN CROSSING 3RD STREET			4,100			
	FEC XING SIGNAL MAINT #291929K 6TH ST			4,900			
	FEC XING SIGNAL MAINT #273056X 10TH ST			2,100			
	FEC XING SIGNAL MAINT #271925H FLOMICH STREET			4,900			
	FEC XING SIGNAL MAINT #291924B CALLE GRANDE			4,900			
	PEDESTRIAN CROSSING CALLE GRANDE			4,100			
	FEC LICENSE FEE #271924B CALLE GRANDE			4,900			
	FEC XING SIGNAL MAINT #271926P WALKER STREET			2,500			
				50,000			
001-4141-541.46-12	STREET LIGHT REPAIRS	2,450	0	2,500	2,500	2,500	0
LEVEL	TEXT		TEXT	AMT			
CM01	NOVA STREET LIGHT REPAIRS			2,500			
				2,500			
001-4141-541.46-50	FLEET CHARGES	34,926	43,400	43,302	34,627	9,000	34,302-
LEVEL	TEXT		TEXT	AMT			
CM01	FLEET PARTS			9,000			
				9,000			
001-4141-541.46-60	SMALL EQ REPAIR & MAINT	9,616	9,316	4,000	6,729	7,000	3,000
LEVEL	TEXT		TEXT	AMT			
CM01	SMALL EQUIPMENT REPAIR & MAINTENANCE			7,000			
				7,000			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4141-541.49-10	OTHER SPECIAL COSTS	192,867	99,227	130,000	0	0	130,000-
001-4141-541.49-20	TREE REMOVAL	14,000	12,850	12,400	9,445	12,400	0
LEVEL	TEXT			TEXT AMT			
CM01	STREET/ROW TREE REMOVAL			12,400			
				12,400			
001-4141-541.52-01	OPERATING SUPPLIES	4,958	4,173	5,000	2,817	6,500	1,500
LEVEL	TEXT			TEXT AMT			
CM01	CONES, BARRICADES, SAND BAGS, ETC.			6,500			
				6,500			
001-4141-541.52-02	COMPUTERS	0	0	1,400	989	0	1,400-
001-4141-541.52-04	SMALL TOOLS & EQUIPMENT	1,469	510	1,200	635	1,200	0
LEVEL	TEXT			TEXT AMT			
CM01	SMALL TOOLS & EQUIPMENT			1,200			
				1,200			
001-4141-541.52-10	SIGNS & MATERIALS	15,210	14,410	14,000	4,272	14,000	0
LEVEL	TEXT			TEXT AMT			
CM01	STREET SIGNS & MATERIALS			8,800			
	STREET SIGN ASSEMBLIES			5,200			
				14,000			
001-4141-541.52-19	UNIFORM EXPENSE	923	1,198	1,100	429	1,000	100-
LEVEL	TEXT			TEXT AMT			
CM01	UNIFORMS - \$180 EST X 6 EMPLOYEES X 50%			600			
	UNIFORM REPAIRS (ESTIMATED)			300			
	UNIFORMS \$130 EST X 1 EMPLOYEE X 10%			100			
				1,000			
001-4141-541.52-50	FUEL & OIL SUPPLIES	8,487	7,710	7,500	6,240	8,700	1,200
LEVEL	TEXT			TEXT AMT			
CM01	FUEL FOR STREETS VEHICLES			8,700			
				8,700			
001-4141-541.52-64	MACH/EQUIP CAPITAL-LIKE	0	0	0	0	2,500	2,500
LEVEL	TEXT			TEXT AMT			
CM01	NEW TRAILER TO REPLACE VEHICLE #889			2,500			
				2,500			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4141-541.53-00	ROAD MATERIAL & SUPPLIES	7,510	2,403	6,000	2,872	5,700	300-
LEVEL	TEXT		TEXT AMT				
CM01	SHELL, LIMEROCK, SAND, FILL DIRT, ETC.			5,700			
				5,700			
001-4141-541.54-00	SUBSCRIP & MEMBERSHIPS	49	0	0	25	50	50
001-4141-541.55-01	TRAINING & EDUCATION COST	450	300	0	0	450	450
*	Op Expenditures/Expenses	334,260	257,812	298,175	110,908	141,842	156,333-
**	ROADS & STREETS	499,466	446,051	487,175	239,602	320,577	166,598-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4160-519.12-00	REGULAR SALARIES & WAGE	0	0	0	0	162,500	162,500
LEVEL	TEXT						
CM01	SALARIES						
	FLEET SUPERVISOR						
	SENIOR MECHANIC						
	MECHANIC (2)						
				162,500			
001-4160-519.14-00	OVERTIME	0	0	0	0	600	600
001-4160-519.15-10	CELL PHONE ALLOWANCE	0	0	0	0	600	600
001-4160-519.15-30	BOOT ALLOWANCE	0	0	0	0	500	500
001-4160-519.15-50	TOOL ALLOWANCE	0	0	0	0	800	800

*	Personal Services	0	0	0	0	165,000	165,000
001-4160-519.21-00	FICA/MEDICARE TAXES	0	0	0	0	12,700	12,700
001-4160-519.22-00	RETIREMENT CONTRIBUTION	0	0	0	0	17,700	17,700
001-4160-519.23-00	LIFE & HEALTH INSURANCE	0	0	0	0	44,700	44,700
001-4160-519.24-00	WORKERS COMP INSURANCE	0	0	0	0	2,200	2,200

*	Benefits	0	0	0	0	77,300	77,300
001-4160-519.40-01	REGULAR TRAVEL	0	0	0	0	1,000	1,000
LEVEL	TEXT						
CM01	MEAL & MILEAGE						
	FLAGFA ANNUAL CONFERENCE						
				600			
				400			
				1,000			
001-4160-519.42-00	POSTAGE, FRT, EXPRESS	0	0	0	0	100	100
001-4160-519.44-00	RENTALS & LEASES	0	0	0	0	1,300	1,300
LEVEL	TEXT						
CM01	CYLINDER TANK RENTAL						
	OTHER MISCELLANEOUS						
				400			
				900			
				1,300			
001-4160-519.45-00	INSURANCE/NON-EMPLOYEE	0	0	0	0	7,938	7,938
LEVEL	TEXT						
CM01	PROPERTY AND LIABILITY INSURANCE						
				7,938			
				7,938			
001-4160-519.46-01	REPAIRS & MAINTENANCE	0	0	0	0	2,100	2,100
LEVEL	TEXT						
CM01	MISC SHOP EQ REPAIRS						
	LIFT MAINTENANCE						
				1,000			
				700			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
	RADIO REPAIRS			400 2,100			
001-4160-519.46-50	FLEET CHARGES	0	0	0	0	7,500	7,500
LEVEL	TEXT			TEXT AMT			
CM01	FLEET VEHICLE REPAIR & MAINTENANCE			3,000			
	BUCKET TRUCK ANNUAL CERTIFICATION			800			
	FLEET ONLINE SOFTWARE			3,700 7,500			
001-4160-519.46-60	SMALL EQ REPAIR & MAIN	0	0	0	0	1,000	1,000
001-4160-519.51-00	OFFICE SUPPLIES	0	0	0	0	800	800
001-4160-519.52-01	OPERATING SUPPLIES	0	0	0	0	7,600	7,600
LEVEL	TEXT			TEXT AMT			
CM01	BRAKE CLEANER, CARB CLEANER, DEGREASER			2,000			
	ELEC CONNECTORS, CABLE, WIRE			1,800			
	WIPER RAG CLEANING/REPLACMENT			1,500			
	BOLTS, NUTS			500			
	CAR WASH SOAP			600			
	SAFETY VESTS, RAIN GEAR, BOOTS, ETC.			400			
	REPLACEMENT AIR HOSES			300			
	WASP SPRAY			200			
	REPLACEMENT FIRE EXT			300 7,600			
001-4160-519.52-02	COMPUTERS	0	0	0	0	1,300	1,300
LEVEL	TEXT			TEXT AMT			
CM01	SCAN TOOL UPDATE			1,300 1,300			
001-4160-519.52-04	SMALL TOOLS & EQUIPMENT	0	0	0	0	6,000	6,000
001-4160-519.52-19	UNIFORM EXPENSE	0	0	0	0	900	900
LEVEL	TEXT			TEXT AMT			
CM01	\$300 EST X 3 EMPLOYEES			900 900			
001-4160-519.52-50	FUEL & OIL SUPPLIES	0	0	0	0	5,700	5,700
001-4160-519.52-64	MACH/EQUIP CAPITAL-LIKE	0	0	0	0	2,500	2,500
LEVEL	TEXT			TEXT AMT			
CM01	REPLACE VEHICLE SCANNER			2,500 2,500			

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019	2020	ORIGINAL	Y-T-D	FY2022	VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4160-519.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	0	0	0	0	50	50
001-4160-519.55-01	TRAINING & EDUCATION COST	0	0	0	0	3,000	3,000
LEVEL	TEXT	TEXT AMT					
CM01	FLAGFA ANNUAL CONFERENCE	300					
	MISC TRAINING: FLAGFA, ASE, SAFETY, ETC.	2,400					
	MISC. TRAINING AND STUDY MATERIALS	300					
		3,000					
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	0	0	0	0	48,788	48,788
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**	PUBLIC WORKS/FLEET	0	0	0	0	291,088	291,088

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4172-572.12-00	REGULAR SALARIES & WAGE	215,330	202,924	211,000	175,288	250,600	39,600
LEVEL	TEXT						
CM01	FINANCE ESTIMATE			250,600			
	PW ADMIN MANAGER						
	TRADESWORKER						
	CUSTODIAN (3)						
	EQUIP OPER/MNT WORKER I			250,600			
001-4172-572.13-00	OTHER SALARIES & WAGES	1,728	1,032	5,000	768	5,000	0
LEVEL	TEXT						
CM01	CUSTODIAN (PT) (1)			5,000			
				5,000			
001-4172-572.14-00	OVERTIME	1,810	1,847	1,800	1,398	2,000	200
001-4172-572.15-10	CELL PHONE ALLOWANCE	628	605	600	468	600	0
001-4172-572.15-20	UNIFORM ALLOWANCE	523	200	200	200	200	0
001-4172-572.15-30	BOOT ALLOWANCE	300	500	600	700	720	120
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*	Personal Services	220,319	207,108	219,200	178,822	259,120	39,920
001-4172-572.21-00	FICA/MEDICARE TAXES	16,535	15,599	16,800	13,403	19,900	3,100
001-4172-572.22-00	RETIREMENT CONTRIBUTION	17,915	18,220	22,000	17,689	27,800	5,800
001-4172-572.23-00	LIFE & HEALTH INSURANCE	52,856	51,499	51,800	43,142	67,100	15,300
001-4172-572.24-00	WORKERS COMP INSURANCE	4,535	3,472	4,200	2,648	5,200	1,000
-----		-----		-----		-----	
*	Benefits	91,841	88,790	94,800	76,882	120,000	25,200
001-4172-572.31-01	PROFESSIONAL SERVICES	260	260	300	150	300	0
LEVEL	TEXT						
CM01	CITY HALL ELEVATOR OPERATING PERMITS			200			
	- LIFT #47895 - \$75.00						
	- ELEVATOR #47665 - \$75.00						
	FDOH FOOD HYGIENE FEES - SICA HALL			100			
				300			
001-4172-572.34-00	OTHER SERVICES	79,641	58,713	79,800	78,195	85,900	6,100
LEVEL	TEXT						
CM01	YMCA CONTRACT			45,000			
	FERTILIZATION, PEST & LANDSCAPING CONTROL GROUNDS			5,000			
	FL DEPT OF CORRECTIONS (INMATES) \$57,497/2			28,800			
	SECURITY ALARMS (CH, PD, SICA, B&G, CHA)			3,100			
	FIRE ALARMS CONTRACTS AND INSPECTIONS			1,600			
	WIFI SERVICES AT SICA HALL, CLUB HOUSE			2,400			
				85,900			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
001-4172-572.34-20	LANDSCAPING SERVICES	103,948	99,582	120,000	86,820	107,000	13,000-
LEVEL	TEXT			TEXT AMT			
CM01	LANDSCAPING OF BUILDINGS & GROUNDS			107,000			
				107,000			
001-4172-572.40-01	REGULAR TRAVEL	121	0	400	0	400	0
LEVEL	TEXT			TEXT AMT			
CM01	MEAL ALLOWANCE AND MILEAGE			400			
				400			
001-4172-572.42-00	POSTAGE, FRT, EXPRESS	19	7	500	5	100	400-
LEVEL	TEXT			TEXT AMT			
CM01	POSTAGE, FREIGHT & EXPRESS			100			
				100			
001-4172-572.43-01	UTILITY SERVICES	282,676	281,325	292,000	244,019	300,900	8,900
LEVEL	TEXT			TEXT AMT			
CM01	FPL AND TECO ALL ACCOUNTS			258,600			
	WATER ALL ACCOUNTS			36,700			
	BOYS & GIRLS CLUB UTILITIES			5,600			
				300,900			
001-4172-572.44-00	RENTALS & LEASES	1,916	1,068	1,500	450	1,500	0
LEVEL	TEXT			TEXT AMT			
CM01	MISC RENTALS (DITCH WITCH, ETC.)			1,500			
				1,500			
001-4172-572.45-00	INSURANCE/NON-EMPLOYEE	0	10,147	9,785	9,582	10,797	1,012
LEVEL	TEXT			TEXT AMT			
CM01	PROPERTY & LIABILITY INSURANCE			10,797			
				10,797			
001-4172-572.46-01	REPAIRS & MAINTENANCE	77,845	70,254	88,500	72,744	98,565	10,065
LEVEL	TEXT			TEXT AMT			
CM01	FIRE DEPARTMENT REPAIR & MAINTENANCE			5,000			
	PARK BUILDINGS & EQUIPMENT			10,000			
	A/C MAINTENANCE ON 48 UNITS			20,000			
	BOYS & GIRLS CLUB MISC REPAIR & MAINTENANCE			5,000			
	CITY HALL REPAIR & MAINTENANCE			10,000			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
	PW YARD REPAIR & MAINTENANCE (INCLUDES FLEET)			8,000			
	CITY HALL ANNEX REPAIR & MAINTENANCE			4,000			
	POLICE DEPARTMENT REPAIR & MAINTENANCE			5,000			
	SICA HALL REPAIR & MAINTENANCE			2,000			
	CLUB HOUSE REPAIR & MAINTENANCE			1,000			
	PROGRAMMABLE DOOR LOCKS			3,000			
	YMCA REPAIR & MAINTENANCE (DOORS, FRAMES, ROOF)			5,000			
	CITY HALL LIFT & ELEVATOR REPAIRS			8,000			
	REPLACEMENT TOILETS, SINKS FOR POLICE DEPARTMENT			6,000			
	FIRE/BURGLAR ALARM REPAIRS			1,000			
	ANNUAL PARK RESTROOM INSPECTION & REJUVENATION			2,385			
	QUARTERLY SCRUB & RINSE PARK RESTROOMS			3,180			
				98,565			
001-4172-572.46-11	MAINTENANCE CONTRACTS	0	0	4,000	0	4,000	0
LEVEL	TEXT			TEXT	AMT		
CM01	CITY HALL A/C MAINT AGREEMENT				4,000		
					4,000		
001-4172-572.46-50	FLEET CHARGES	34,207	29,933	26,307	23,880	6,600	19,707-
LEVEL	TEXT			TEXT	AMT		
CM01	PARTS				6,600		
					6,600		
001-4172-572.46-60	SMALL EQ REPAIR & MAINT	1,459	3,717	6,000	437	6,000	0
LEVEL	TEXT			TEXT	AMT		
CM01	STRING TRIMMERS, EDGERS, POLE SAWS, CHAINSAWS, ETC				8,000		
					8,000		
001-4172-572.46-63	REPAIR/MAINT CAPITAL-LIKE	24,267	0	10,000	4,775	10,000	0
LEVEL	TEXT			TEXT	AMT		
CM01	IRRIGATION SYSTEM REPAIRS (CITY HALL, SICA HALL)				10,000		
					10,000		
001-4172-572.46-70	GENERATOR REPAIR & MAIN	2,101	1,434	5,000	2,320	5,000	0
LEVEL	TEXT			TEXT	AMT		
CM01	GENERATOR REPAIRS - CITY HALL, YMCA, FIRE STATION				5,000		
					5,000		
001-4172-572.48-10	PROMO ACT.-SPECIAL EVENTS	5,020	2,471	7,500	945	7,500	0
LEVEL	TEXT			TEXT	AMT		

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND							
CM01	STAGE AND TENT RENTALS FOR CHRISTMAS PARADE			1,000			
	MISC EXPENSES FOR CHRISTMAS PARADE			4,000			
	OTHER EVENTS (CITY WIDE CLEANUPS, ETC.)			1,500			
	ART FESTIVAL			1,000			
				7,500			
001-4172-572.49-20	TREE REMOVAL	4,175	0	5,000	100	5,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	PARKS, GROUNDS TREE REMOVAL			5,000			
				5,000			
001-4172-572.52-01	OPERATING SUPPLIES	24,943	18,748	15,000	9,473	15,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	CLEANING SUPPLIES, GROUNDS SUPPLIES			15,000			
	SMALL TOOLS, BUILDING MAINTENANCE, PERSONAL PROTECTIVE EQUIPMENT			15,000			
001-4172-572.52-04	SMALL TOOLS & EQUIPMENT	289	1,900	2,800	683	2,800	0
LEVEL	TEXT		TEXT	AMT			
CM01	EDGERS - 2 @ \$550			1,100			
	REPLACEMENT TRIMMERS - 2 @ \$325			700			
	MISCELLANEOUS TOOLS - TRADESWORKER			1,000			
				2,800			
001-4172-572.52-10	SIGNS & MATERIALS	282	1,953	2,000	871	2,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	PARKS AND FACILITIES SIGNAGE			2,000			
				2,000			
001-4172-572.52-19	UNIFORM EXPENSE	1,384	1,335	1,400	987	1,400	0
LEVEL	TEXT		TEXT	AMT			
CM01	UNIFORMS - \$210 EST EXPENSE X 5 EMPLOYEES			1,100			
	UNIFORM REPAIRS (ESTIMATED)			100			
	UNIFORMS - \$130 EST EXP X 1 EMPLOYEE			200			
				1,400			
001-4172-572.52-21	PROGRAM EXPENSE	0	844	5,000	6,452	5,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	REPLACEMENT DECORATIONS - CITY HALL			2,500			
	REPLACEMENT BULBS, REPAIRS CHRISTMAS ORNAMENTS			2,500			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 001 GENERAL FUND				5,000			
001-4172-572.52-50	FUEL & OIL SUPPLIES	7,519	5,334	5,000	4,501	6,500	1,500
LEVEL	TEXT			TEXT AMT			
CM01	FUEL FOR FACILITIES VEHICLES/EQUIPMENT			4,800			
	ENGINE OIL FOR VEHICLES/EQUIPMENT			600			
	HYDRAULIC OIL FOR VEHICLES/EQUIPMENT			500			
				5,900			
001-4172-572.52-64	MACH/EQUIP CAPITAL-LIKE	21,234	3,695	0	0	800	800
LEVEL	TEXT			TEXT AMT			
CM01	WIFI EQUIPMENT AND CABLING (SICA HALL)			800			
				800			
001-4172-572.55-01	TRAINING & EDUCATION COST	0	307	1,000	0	3,700	2,700
LEVEL	TEXT			TEXT AMT			
CM01	MISC TRAINING COURSES: PEST, LAWN, SAFETY			1,000			
	TRADESWORKER TRAINING (HVAC, ETC.)			1,200			
	CAPM TRANING (KNOWLEDGE BASE ACADEMY)			1,200			
	CAPM TEST/CERTIFICATION (PMI)			300			
				3,700			
*	Op Expenditures/Expenses	673,306	593,027	688,792	547,389	686,762	2,030-
**	BLDG & GROUNDS/FACILITIES	985,466	888,925	1,002,792	803,093	1,065,882	63,090

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY21 ORG BUDG	
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 001 GENERAL FUND							
001-8110-581.03-01	GF CAPITAL PROJECTS	1,893,400	570,000	0	80,000	0	0
001-8110-581.05-02	TRANSFER TO FLEET	0	8,074	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	Personal Services	1,893,400	578,074	0	80,000	0	0
001-8110-580.45-01	INSURANCE	100,262	0	0	0	0	0
001-8110-580.45-50	PUBLIC SAFETY AD&D	0	1,445	0	0	0	0
001-8110-580.49-01	MISC EXPENSE	279-	0	0	0	0	0
001-8110-580.49-30	ADMIN SERV FEE ALLOCATION	311,853	352,020	422,099	422,099	27,163	394,936-
LEVEL	TEXT			TEXT	AMT		
CM01	DIRECT COST ALLOCATION PW ADMIN			27,163			
				27,163			
001-8110-580.49-59	BAD DEBT EXPENSE	2,797-	1,310	0	2,135	0	0
001-8110-580.52-02	COMPUTERS	0	54,072	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	409,039	408,847	422,099	424,234	27,163	394,936-
001-8110-580.64-00	MACHINERY & EQUIPMENT	126,749	254,586	0	96,322	267,800	267,800
LEVEL	TEXT			TEXT	AMT		
CM01	3 EA POLICE VEHICLES (FORD EXPLORER INTERCEPTOR)			141,600			
	STREETS F-150 VEHICLE			21,000			
	STREETS F-350 VEHICLE			37,000			
	CODE ENF FORD RANGER VEHICLE			21,000			
	POLICE VEHICLE FOR NEW OFFICER FUNDED FROM						
	POLICE IMPACT FEES (FORD EXPLORER INTERCEPTOR)			47,200			
				267,800			
*	Capital Outlay	126,749	254,586	0	96,322	267,800	267,800
001-8110-581.91-04	TRANSFER TO PERMITTING	139,689	120,098	189,992	166,648	144,243	45,749-
001-8110-581.91-60	TRANSFER TO CAPITAL PRJCT	0	0	613,320	424,962	368,905	244,415-
LEVEL	TEXT			TEXT	AMT		
CM01	YMCA HVAC INFRASTRUCTURE			30,000			
	FIRE TRUCK RESERVE			75,905			
	GENERATOR ENCLOSURE REHAB YMCA			10,500			
	GENERATOR ENCLOSURE REHAB FIRE			12,500			
	AIR CONDITIONER REPLACEMENTS			40,000			
	YMCA ROOF REPLACEMENT			200,000			
				368,905			
*	Other Uses	139,689	120,098	803,312	591,610	513,148	290,164-
		-----	-----	-----	-----	-----	-----
**	NON-DEPARTMENTAL	2,568,877	1,361,605	1,225,411	1,192,166	808,111	417,300-

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FY2021 - 2022 EXPENSES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS				
FUND 001 GENERAL FUND							
***	GENERAL FUND	9,424,292	8,225,650	8,698,631	6,554,436	9,743,100	1,044,469

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HISTORICAL EXPENSES FOR FUNDS NOW MERGED INTO THE GENERAL FUND

INFORMATION TECHNOLOGY (FUND 501)

AND

FLEET (FUND 502)

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 501 INFORMATION TECHNOLOGY							
501-1306-516.12-00	REGULAR SALARIES & WAGE	80,569	81,323	82,400	65,409	0	82,400-
501-1306-516.15-10	CELL PHONE ALLOWANCE	628	605	600	468	0	600-
501-1306-516.15-20	UNIFORM ALLOWANCE	200	200	200	200	0	200-

* Personal Services		81,397	82,128	83,200	66,077	0	83,200-
501-1306-516.21-00	FICA/MEDICARE TAXES	6,095	6,138	6,400	4,938	0	6,400-
501-1306-516.22-00	RETIREMENT CONTRIBUTION	6,700	7,223	8,500	6,440	0	8,500-
501-1306-516.23-00	LIFE & HEALTH INSURANCE	9,052	8,719	9,700	7,079	0	9,700-
501-1306-516.24-00	WORKERS COMP INSURANCE	132	65	100	51	0	100-

* Benefits		21,979	22,145	24,700	18,508	0	24,700-
501-1306-516.34-00	OTHER SERVICES	1,085	50,943	73,825	64,281	0	73,825-
501-1306-516.40-01	REGULAR TRAVEL	599	131	0	0	0	0
501-1306-516.41-00	COMMUNICATION SERVICES	40,107	48,785	38,600	37,162	0	38,600-
501-1306-516.42-00	POSTAGE, FRT, EXPRESS	84	47	0	8	0	0
501-1306-516.44-00	RENTALS & LEASES	1,056	1,056	1,200	792	0	1,200-
501-1306-516.44-20	OPERATING LEASE EXP	0	34,209	40,000	29,129	0	40,000-
501-1306-516.45-00	PROPERTY LIAB INSURANCE	0	1,272	1,251	1,225	0	1,251-
501-1306-516.46-01	REPAIRS & MAINTENANCE	5,058	6,778	6,000	965	0	6,000-
501-1306-516.46-02	COMPUTERS	1,084	101	0	549	0	0
501-1306-516.46-11	MAINTENANCE CONTRACTS	77,027	112,836	116,460	106,294	0	116,460-
501-1306-516.46-63	REPAIR/MAINT CAPITAL-LIKE	0	548	0	0	0	0
501-1306-516.49-30	ADMIN SERV FEE ALLOCATION	1,854	1,854	1,776	1,776	0	1,776-
501-1306-516.51-00	OFFICE SUPPLIES	67	132	250	29	0	250-
501-1306-516.52-01	OPERATING SUPPLIES	12	128	249	173	0	249-
501-1306-516.52-02	COMPUTERS	10,381	14,349	14,200	19,473	0	14,200-
501-1306-516.52-64	MACH/EQUIP CAPITAL-LIKE	7,556	19,202	0	0	0	0
501-1306-516.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	320	199	200	200	0	200-
501-1306-516.55-01	TRAINING & EDUCATION COST	275	0	0	0	0	0
501-1306-516.59-20	DEPREICATION EXPENSE	0	15,021	0	0	0	0

* Op Expenditures/Expenses		146,565	307,591	294,011	262,056	0	294,011-

** ADMIN SVCS/IT		249,941	411,864	401,911	346,641	0	401,911-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 501 INFORMATION TECHNOLOGY							
501-8110-580.18-10	COMPENSATED COMP LEAVE	1,999	1,535	0	0	0	0

* Personal Services		1,999	1,535	0	0	0	0
501-8110-580.45-10	GENERAL LIABILITY	604	0	0	0	0	0

* Op Expenditures/Expenses		604	0	0	0	0	0
501-8110-580.64-00	MACHINERY & EQUIPMENT	0	0	35,400	16,804	0	35,400-

* Capital Outlay		0	0	35,400	16,804	0	35,400-

** NON-DEPARTMENTAL		2,603	1,535	35,400	16,804	0	35,400-

*** INFORMATION TECHNOLOGY		252,544	413,399	437,311	363,445	0	437,311-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 502 FLEET							
502-4160-519.12-00	REGULAR SALARIES & WAGE	160,054	143,570	151,200	115,189	0	151,200-
502-4160-519.14-00	OVERTIME	564	162	600	0	0	600-
502-4160-519.15-10	CELL PHONE ALLOWANCE	628	605	600	468	0	600-
502-4160-519.15-20	UNIFORM ALLOWANCE	197	0	0	0	0	0
502-4160-519.15-30	BOOT ALLOWANCE	320	500	400	400	0	400-
502-4160-519.15-50	TOOL ALLOWANCE	675	675	900	900	0	900-

*	Personal Services	162,438	145,512	153,700	116,957	0	153,700-
502-4160-519.21-00	FICA/MEDICARE TAXES	12,273	11,017	11,800	8,679	0	11,800-
502-4160-519.22-00	RETIREMENT CONTRIBUTION	12,240	12,857	15,900	11,606	0	15,900-
502-4160-519.23-00	LIFE & HEALTH INSURANCE	32,624	32,556	37,900	26,222	0	37,900-
502-4160-519.24-00	WORKERS COMP INSURANCE	2,675	2,025	2,200	1,498	0	2,200-

*	Benefits	59,812	58,455	67,800	48,005	0	67,800-
502-4160-519.34-00	OTHER SERVICES	0	855	1,000	23	0	1,000-
502-4160-519.40-01	REGULAR TRAVEL	989	306	0	0	0	0
502-4160-519.42-00	POSTAGE, FRT, EXPRESS	30	4	100	0	0	100-
502-4160-519.44-00	RENTALS & LEASES	641	518	2,100	341	0	2,100-
502-4160-519.45-00	INSURANCE/NON-EMPLOYEE	0	6,968	6,458	6,324	0	6,458-
502-4160-519.46-01	REPAIRS & MAINTENANCE	1,875	550	2,100	1,285	0	2,100-
502-4160-519.46-50	FLEET CHARGES	1,025	5,200	3,800	239	0	3,800-
502-4160-519.46-60	SMALL EQ REPAIR & MAIN	99	1,367	0	431	0	0
502-4160-519.49-01	MISC EXPENSE	9	0	0	0	0	0
502-4160-519.49-30	ADMIN SERV FEE ALLOCATION	5,562	5,562	5,328	5,328	0	5,328-
502-4160-519.51-00	OFFICE SUPPLIES	700	414	600	372	0	600-
502-4160-519.52-01	OPERATING SUPPLIES	5,729	8,571	7,100	2,667	0	7,100-
502-4160-519.52-02	COMPUTERS	695	3,271	6,950	4,303	0	6,950-
502-4160-519.52-04	SMALL TOOLS & EQUIPMENT	1,259	2,028	1,700	5,373	0	1,700-
502-4160-519.52-19	UNIFORM EXPENSE	1,020	1,200	1,700	736	0	1,700-
502-4160-519.52-50	FUEL & OIL SUPPLIES	4,857	4,348	4,900	4,723	0	4,900-
502-4160-519.52-64	MACH/EQUIP CAPITAL-LIKE	3,063	0	0	2,360	0	0
502-4160-519.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	50	50	0	50	0	0
502-4160-519.55-01	TRAINING & EDUCATION COST	1,068	806	0	20	0	0

*	Op Expenditures/Expenses	28,671	42,018	43,836	34,575	0	43,836-

**	PUBLIC WORKS/FLEET	250,921	245,985	265,336	199,537	0	265,336-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 502 FLEET							
502-8110-580.18-10	COMPENSATED COMP LEAVE	18,941-	640	0	0	0	0
		-----	-----	-----	-----	-----	-----
* Personal Services		18,941-	640	0	0	0	0
502-8110-580.45-10	GENERAL LIABILITY	1,555	0	0	0	0	0
502-8110-580.52-90	COGS PARTS	80,244	74,003	78,542	56,514	0	78,542-
		-----	-----	-----	-----	-----	-----
* Op Expenditures/Expenses		81,799	74,003	78,542	56,514	0	78,542-
		-----	-----	-----	-----	-----	-----
** NON-DEPARTMENTAL		62,858	74,643	78,542	56,514	0	78,542-
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*** FLEET		313,779	320,628	343,878	256,051	0	343,878-

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FUEL TAX FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 002 LOCAL OPTION FUEL TAX							
002-0000-312.42-10	2ND LOCAL OPTION FUEL TAX	137,050	125,273	126,185	90,341	131,781	5,596
LEVEL	TEXT	TEXT AMT					
CM01	STATE ESTIMATE 07/13/2021	131,781					
		131,781					

*	TAXES	137,050	125,273	126,185	90,341	131,781	5,596

002-0000-344.04-95	MOBILITY FEE	0	0	200,000	200,000	200,000	0
LEVEL	TEXT	TEXT AMT					
CM01	FROM SOLID WASTE	200,000					
		200,000					

*	CHARGES FOR SERVICES	0	0	200,000	200,000	200,000	0

002-0000-361.10-00	INVESTMENTS	7,439	5,329	5,000	17	15	4,985-
002-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	100	100	100
002-0000-361.30-10	UNREALIZED GAIN/LOSS	2,041-	1,030	0	0	0	0

*	MISC REVENUES	5,398	6,359	5,000	117	115	4,885-

002-0000-381.04-95	TRSF FROM 495 FUND	0	200,000	0	0	0	0
002-0000-382.04-95	TRSF FROM 495 FUND	200,000	0	0	0	0	0

*	OTHER SOURCES	200,000	200,000	0	0	0	0

**	LOCAL OPTION FUEL TAX	342,448	331,632	331,185	290,458	331,896	711

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FUEL TAX FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY2022	FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D		VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 002 LOCAL OPTION FUEL TAX							
002-8110-580.46-01	REPAIRS & MAINTENANCE	349,559	675,791	331,185	42,122	331,896	711
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	349,559	675,791	331,185	42,122	331,896	711
		-----	-----	-----	-----	-----	-----
**	NON-DEPARTMENTAL	349,559	675,791	331,185	42,122	331,896	711
		-----	-----	-----	-----	-----	-----
***	LOCAL OPTION FUEL TAX	349,559	675,791	331,185	42,122	331,896	711

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BUILDING PERMITTING FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 004 PERMITTING							
004-0000-322.00-00	BUILDING PERMITS	2,521	6,986	3,500	12,767	12,000	8,500
004-0000-322.10-00	BUILDING	104,964	83,042	75,000	99,092	87,000	12,000
LEVEL	TEXT						
CM01	FY21 SKEWED BY \$15032 ON 3/15/2021				87,000		
	REMOVING OUTLIER RESULTS IN MONTHLY AVG THROUGH						
	MAY 21 OF \$7322.38				87,000		
004-0000-322.11-00	ELECTRIC	15,388	9,129	9,000	10,650	10,000	1,000
004-0000-322.12-00	PLUMBING	18,341	5,225	4,000	6,157	5,500	1,500
004-0000-322.13-00	MECHANICAL PERMITS	13,038	12,645	10,000	15,036	14,427	4,427
004-0000-329.10-00	OTHER PERMITS AND FEES	3,352	2,796	2,500	1,619	1,500	1,000-
004-0000-329.10-11	APLIC FEE-RES BLDG PERMIT	20,400	19,445	16,000	22,115	21,000	5,000
004-0000-329.10-12	APLIC FEE-COM BLDG PERMIT	15,400	14,170	10,000	15,300	14,800	4,800
004-0000-329.20-00	FIRE INSPECTION FEES	3,960	2,300	2,200	2,395	2,400	200
004-0000-329.20-22	SECOND RE-INSPECTION	495	180	200	225	225	25
004-0000-329.20-23	THIRD RE-INSPECTION	60	60	0	60	60	60
004-0000-329.21-20	O/S-PERMIT PLAN REVIEWS	0	0	0	25	25	25
004-0000-329.21-30	O/S-PERMIT INSPECTIONS	0	0	0	6,169	2,000	2,000
004-0000-329.30-30	CHANGE CONTRACTOR FEE	0	0	0	25	0	0
004-0000-329.30-31	CHANGE SUB-CONTRACTOR FEE	40	0	40	20	20	20-
004-0000-329.30-32	PLACARD FEE	2,631	2,491	2,500	2,916	2,900	400
004-0000-329.30-33	PLACARD REPLACEMENT FEE	140	40	0	110	110	110
004-0000-329.30-34	PERMIT RENEWAL (ACTIVE)	1,509	847	900	1,186	1,000	100
004-0000-329.30-36	CLOSEOUT-REACTV PRMT-MISC	0	0	0	250	250	250

*	PERMITS, FEES, SPECL ASSESS	202,239	159,356	135,840	196,117	175,217	39,377
004-0000-361.10-00	INVESTMENTS	7	156	150	18	20	130-
004-0000-369.90-00	MISC REVENUES	524	393	350	551	400	50

*	MISC REVENUES	531	549	500	569	420	80-
004-0000-381.10-01	TRANS FRM GEN FUND	139,689	120,098	189,992	166,648	144,243	45,749-

*	OTHER SOURCES	139,689	120,098	189,992	166,648	144,243	45,749-

**	PERMITTING	342,459	280,003	326,332	363,334	319,880	6,452-

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BUILDING PERMITTING FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 004 PERMITTING							
004-2415-524.12-00	REGULAR SALARIES & WAGE	152,842	200,495	219,900	157,224	213,000	6,900-
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	CHIEF BUILDING OFFICIAL						
	FIRE INSPECTOR						
	PERMIT TECH						
	CD DIRECTOR @ 25%						
				213,000			
004-2415-524.14-00	OVERTIME	373	290	500	431	400	100-
004-2415-524.15-10	CELL PHONE ALLOWANCE	867	1,059	900	818	1,100	200
004-2415-524.15-20	UNIFORM ALLOWANCE	300	350	400	350	400	0
004-2415-524.15-30	BOOT ALLOWANCE	0	100	200	100	300	100
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*	Personal Services	154,382	202,294	221,900	158,923	215,200	6,700-
004-2415-524.21-00	FICA/MEDICARE TAXES	11,615	15,123	17,000	11,466	16,500	500-
004-2415-524.22-00	RETIREMENT CONTRIBUTION	16,358	23,312	21,500	19,119	27,900	6,400
004-2415-524.23-00	LIFE & HEALTH INSURANCE	25,703	27,649	40,600	22,866	36,600	4,000-
004-2415-524.24-00	WORKERS COMP INSURANCE	1,533	1,222	1,700	1,346	2,000	300
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*	Benefits	55,209	67,306	80,800	54,797	83,000	2,200
004-2415-524.31-01	PROFESSIONAL SERVICES	23,359	116	2,000	348	4,000	2,000
LEVEL	TEXT						
CM01	PROFESSIONAL SERVICES - UNIVERSAL INSPECTIONS, ETC						
				4,000			
				4,000			
004-2415-524.40-01	REGULAR TRAVEL	0	0	231	330	800	569
LEVEL	TEXT						
CM01	TRAVEL AND PER DIEM FOR BEAU/RICKIE - TRAINING						
				800			
				800			
004-2415-524.42-00	POSTAGE, FRT, EXPRESS	4,187	3,752	2,000	1,072	2,300	300
LEVEL	TEXT						
CM01	MAILING OF BTRS						
	MAILING FEMA NOTICES THRU UTILITY BILLS						
				2,000			
				300			
				2,300			
004-2415-524.44-00	RENTALS & LEASES	853	815	900	603	900	0
004-2415-524.45-00	INSURANCE/NON-EMPLOYEE	0	5,459	5,239	5,130	5,656	417
LEVEL	TEXT						
CM01	PROPERTY & LIABILITY INSURANCE						
				5,656			
				5,656			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 004 PERMITTING							
004-2415-524.46-01	REPAIRS & MAINTENANCE	0	0	0	13	25	25
004-2415-524.46-11	MAINTENANCE CONTRACTS	381	183	400	262	400	0
004-2415-524.46-50	FLEET CHARGES	8,873	5,655	5,812	4,676	1,279	4,533-
LEVEL	TEXT						
CM01	PARTS				1,279		
					1,279		
004-2415-524.47-00	PRINTING & BINDING	662	332	500	782	750	250
LEVEL	TEXT						
CM01	FIRE INSPECTION NOTICES				750		
					750		
004-2415-524.51-00	OFFICE SUPPLIES	716	428	500	428	700	200
004-2415-524.52-01	OPERATING SUPPLIES	0	10	250	0	250	0
LEVEL	TEXT						
CM01	CHAIR FOR RICKIE LEE				250		
					250		
004-2415-524.52-19	UNIFORMS	420	0	0	0	0	0
004-2415-524.52-20	CLOTHING & EQUIP	0	291	300	187	420	120
LEVEL	TEXT						
CM01	FOR ELENI AND RICK BEAUREGARD				420		
					420		
004-2415-524.52-50	FUEL & OIL SUPPLIES	1,914	1,398	2,100	1,333	2,100	0
004-2415-524.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	615	878	1,400	727	900	500-
LEVEL	TEXT						
CM01	UPDATE NFPA FIRE CODE VOLUME FROM 2021 TO 2022				500		
	MISC BUILDING CODE UPDATES				400		
					900		
004-2415-524.55-01	TRAINING & EDUCATION COST	450	25	2,000	678	1,200	800-
LEVEL	TEXT						
CM01	RICKIE LEE BOAF - FOR CERTIFICATION CREDITS				500		
	ELENI CONTINUING ED POST CERTIFICATION CREDITS				200		
	BEAU CONTINUING ED FOR CERTIFICATION CREDITS				500		
					1,200		
* Op Expenditures/Expenses		42,430	19,342	23,632	16,569	21,680	1,952-

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019	2020	ORIGINAL	Y-T-D	FY2022	VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 004 PERMITTING							
**	BLDG & FIRE INSPECTIONS	252,021	288,942	326,332	230,289	319,880	6,452-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 004 PERMITTING							
004-8110-580.45-10	GENERAL LIABILITY	1,247	0	0	0	0	0

*	Op Expenditures/Expenses	1,247	0	0	0	0	0

**	NON-DEPARTMENTAL	1,247	0	0	0	0	0

***	PERMITTING	253,268	288,942	326,332	230,289	319,880	6,452-

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POLICE IMPACT FEE FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 101 LAW ENFORCEMNT IMPACT FEE							
101-0000-324.11-00	RESIDENTIAL-PUBLIC SAFETY	7,981	887	500	0	0	500-
101-0000-324.12-00	COMMERCIAL-PUBLIC SAFETY	0	5,128	5,000	5,310	0	5,000-
		-----	-----	-----	-----	-----	-----
*	PERMITS,FEES,SPECL ASSESS	7,981	6,015	5,500	5,310	0	5,500-
		-----	-----	-----	-----	-----	-----
101-0000-361.10-00	INVESTMENTS	1,206	752	600	3	4	596-
101-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	189	210	210
101-0000-361.30-10	UNREALIZED GAIN/LOSS	702-	201	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	MISC REVENUES	504	953	600	192	214	386-
		-----	-----	-----	-----	-----	-----
101-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	0	0	46,986	46,986
		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	0	0	0	0	46,986	46,986
		-----	-----	-----	-----	-----	-----
**	LAW ENFORCEMNT IMPACT FEE	8,485	6,968	6,100	5,502	47,200	41,100

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POLICE IMPACT FEE FUND EXPENSES

FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21
		2019	2020	ORIGINAL	Y-T-D	FY2022	ORG BUDG
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	VS
							FY22 PROPOSED
FUND 101 LAW ENFORCEMNT IMPACT FEE							
101-8110-581.91-01	TRANSFER TO GENERAL FUND	0	0	0	0	47,200	47,200
LEVEL	TEXT	TEXT AMT					
CM01	TRANSFER TO GENERAL FUND FOR POLICE VEHICLE						
	FOR NEW OFFICER	47,200					
		47,200					
101-8110-589.99-10	BUDGET RESVE/CONTINGENCY	0	0	6,100	0	0	6,100-
-----		-----	-----	-----	-----	-----	-----
*	Other Uses	0	0	6,100	0	47,200	41,100
-----		-----	-----	-----	-----	-----	-----
**	NON-DEPARTMENTAL	0	0	6,100	0	47,200	41,100
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***	LAW ENFORCEMNT IMPACT FEE	0	0	6,100	0	47,200	41,100

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COMMUNITY REDEVELOPMENT FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130	COMMUNITY REDEVELOPMT						
130-0000-311.10-00	CURRENT AD-VALOREM TAXES	1,169,068	1,176,350	1,257,073	1,253,952	1,292,387	35,314
LEVEL	TEXT						
CM01	AT 6.25 MILLAGE RATE AT 95%						
	CITY OF HOLLY HILL TIFF						
	JUNE 1 CRA INCREMENT OF \$217,665,099 PER \$1,000						
					1,292,387		
*	TAXES	1,169,068	1,176,350	1,257,073	1,253,952	1,292,387	35,314
130-0000-334.50-20	FDOT MEDIAN LANDSCAPE GRT	789,800	0	0	0	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
130-0000-338.30-00	INTERGOVT SHARE OF TIF	1,191,543	1,230,723	1,314,940	1,367,409	1,408,019	93,079
LEVEL	TEXT						
CM01	VOLUSIA COUNTY TAX INCREMENT CONTRIBUTION						
	JUNE 1ST VALUE \$217,665,099 PER \$1,000						
	MILLAGE OF 5.8213 TIMES 95%						
	HALIFAX HOSP TAX INCREMENT CONTRIBUTION						
	JUNE 1ST VALUE \$217,665,099 PER \$1,000						
	MILLAGE .9879 TIMES 95%						
						1,408,019	
*	INTERGOVERNMENTAL REVENUE	1,981,343	1,230,723	1,314,940	1,367,409	1,408,019	93,079
130-0000-361.10-00	INVESTMENTS	89,183	53,925	10,000	278	330	9,670-
130-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	12,430	13,818	13,818
130-0000-361.30-10	UNREALIZED GAIN/LOSS	72,833-	13,217	0	0	0	0
130-0000-364.41-00	SALE OF FIXED ASSETS	0	85,672	0	0	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
130-0000-366.90-00	CONTRIB/GRANTS/DONATIONS	43,750	100,000	0	18,817	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
130-0000-369.30-30	INSURANCE	7,400	6,800	0	0	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
*	MISC REVENUES	67,500	259,614	10,000	31,525	14,148	4,148

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FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
		ACTUALS	ACTUALS				
FUND 130	COMMUNITY REDEVELOPMT						
130-0000-381.01-35	CRA FOUNTAINHEAD	0	3,130	0	0	0	0
130-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	65,000	0	0	65,000-
		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	0	3,130	65,000	0	0	65,000-
		-----	-----	-----	-----	-----	-----
**	COMMUNITY REDEVELOPMT	3,217,911	2,669,817	2,647,013	2,652,886	2,714,554	67,541

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COMMUNITY REDEVELOPMENT FUND EXPENSES

FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
130-2110-521.12-00	REGULAR SALARIES & WAGE	156,671	144,822	135,600	72,623	148,200	12,600
LEVEL	TEXT						
CM01	FINANCE ESTIMATE			148,200			
	SERGEANT						
	OFFICERS (2)			148,200			
130-2110-521.14-00	OVERTIME	13,734	8,095	12,000	4,172	12,500	500
130-2110-521.15-00	INCENTIVE PAY	1,612	1,406	1,800	682	1,000	800-
130-2110-521.15-10	CELL PHONE ALLOWANCE	980	1,028	600	468	600	0
130-2110-521.15-30	BOOT ALLOWANCE	0	400	300	100	400	100
LEVEL	TEXT						
CM01	BOOT ALLOWANCE (3 FTE)			300			
				300			
		-----	-----	-----	-----	-----	-----
* Personal Services		172,997	155,751	150,300	78,045	162,700	12,400
130-2110-521.21-00	FICA TAXES	12,705	12,506	11,400	5,988	12,500	1,100
130-2110-521.22-00	RETIREMENT CONTRIBUTION	71,063	55,735	42,200	23,217	37,000	5,200-
130-2110-521.23-00	LIFE & HEALTH INSURANCE	33,880	29,395	28,600	11,480	33,600	5,000
130-2110-521.24-00	WORKERS COMP INSURANCE	3,783	2,865	2,700	1,245	2,900	200
		-----	-----	-----	-----	-----	-----
* Benefits		121,431	100,501	84,900	41,930	86,000	1,100
130-2110-521.31-01	PROFESSIONAL SERVICES	231	244	3,500	0	0	3,500-
130-2110-521.34-00	OTHER SERVICES	0	0	11,500	0	0	11,500-
130-2110-521.40-01	REGULAR TRAVEL	60	0	500	0	500	0
LEVEL	TEXT						
CM01	TRAVEL & PER DIEM			500			
				500			
130-2110-521.42-00	POSTAGE, FRT, EXPRESS	2,967	541	600	8	100	500-
LEVEL	TEXT						
CM01	POSTAGE CRA LO			100			
				100			
130-2110-521.45-00	INSURANCE/NON-EMPLOYEE	0	6,341	5,348	5,237	5,358	10
LEVEL	TEXT						
CM01	PROPERTY, LIABILITY, & AUTO INSURANCE			5,358			
				5,358			
130-2110-521.46-01	REPAIRS & MAINTENANCE	500	0	500	60	1,200	700
LEVEL	TEXT						

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130	COMMUNITY REDEVELOPMT						
CM01	RADIO REPAIRS AND MAINTENANCE LO			600			
	CALIBRATIONS			600			
				1,200			
130-2110-521.46-11	MAINTENANCE CONTRACTS	1,000	1,000	1,000	456	2,850	1,850
LEVEL	TEXT			TEXT AMT			
CM01	HARRIS -RADIO MAINTENANCE LO			1,000			
	AXON BODY CAM MAINTENANCE			1,850			
				2,850			
130-2110-521.46-50	FLEET CHARGES	10,964	8,000	10,400	7,164	2,500	7,900-
LEVEL	TEXT			TEXT AMT			
CM01	FLEET CRA PASRT			2,500			
				2,500			
130-2110-521.46-59	PORTN OF 4650 REIMB BY EE	2,165-	2,185-	1,500-	1,290-	2,185-	685-
LEVEL	TEXT			TEXT AMT			
CM01	EE REIMBURSEMENT			2,185-			
				2,185-			
130-2110-521.47-00	PRINTING & BINDING	259	0	700	34	500	200-
LEVEL	TEXT			TEXT AMT			
CM01	PRINTING LO			500			
				500			
130-2110-521.51-00	OFFICE SUPPLIES	154	27	500	160	500	0
LEVEL	TEXT			TEXT AMT			
CM01	OFFICE SUPPLIES LO			500			
				500			
130-2110-521.52-01	OPERATING SUPPLIES	4,110	1,031	1,600	753	2,000	400
LEVEL	TEXT			TEXT AMT			
CM01	MISC OPERATING SUPPLIES LO			500			
	AMMO LO			500			
	BICYCLE REPAIR AND MAINTENANCE LO			200			
	EVIDENCE SUPPLIES LO			200			
	GLOVES LO			400			
	TRAINING SUPPLIES LO			200			
				2,000			
130-2110-521.52-20	CLOTHING & EQUIP	2,239	915	3,530	793	4,985	1,455

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
LEVEL	TEXT						
CM01	UNIFORM REPLACEMENT LO						
	EQUIPMENT REPLACEMENT LO						
	REPLACEMENT VEST (3)						
	POLO FOR BICYCLES (6@\$20)						
	TASERS- (1) @1200						
	TASER CARTRIDGES (3@\$28)						
130-2110-521.52-50	FUEL & OIL SUPPLIES	6,785	7,195	9,000	5,811	10,000	1,000
LEVEL	TEXT						
CM01	FUEL AND OIL LO						
130-2110-521.55-01	TRAINING & EDUCATION COST	300	334	2,100	895	2,200	100
LEVEL	TEXT						
CM01	TRAINING AND EDUCATION LO						
	TARGET SOLUTIONS (3) LO						
	TARGET SOLUTIONS MAINTENANCE LO						
	PLI (3)						
*	Op Expenditures/Expenses	27,404	23,443	49,278	20,081	30,508	18,770-
**	PUBLIC SAFETY	321,832	279,695	284,478	140,056	279,208	5,270-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
130-2410-524.12-00	REGULAR SALARIES & WAGE	0	0	0	13,040	20,200	20,200
LEVEL	TEXT						
CM01	CODE ENFORCEMENT OFFICER @50%				20,200		
					20,200		
130-2410-524.14-00	OVERTIME	0	0	0	0	100	100
130-2410-524.15-10	CELL PHONE ALLOWANCE	0	0	0	209	200	200
130-2410-524.15-30	BOOT ALLOWANCE	0	0	0	50	100	100
* Personal Services		0	0	0	13,299	20,600	20,600
130-2410-524.21-00	FICA/MEDICARE TAXES	0	0	0	1,012	1,600	1,600
130-2410-524.22-00	RETIREMENT CONTRIBUTION	0	0	0	1,304	2,200	2,200
130-2410-524.23-00	LIFE & HEALTH INSURANCE	0	0	0	2,924	5,600	5,600
130-2410-524.24-00	WORKERS COMP INSURANCE	0	0	0	158	300	300
* Benefits		0	0	0	5,398	9,700	9,700
130-2410-524.31-01	PROFESSIONAL SERVICES	0	0	0	0	1,000	1,000
LEVEL	TEXT						
CM01	SPECIAL MASTER				1,000		
					1,000		
130-2410-524.31-50	LEGAL/OFFICIAL ADVERTISNG	0	0	0	0	200	200
LEVEL	TEXT						
CM01	LIENS, RECORDING, LEGAL				200		
					200		
130-2410-524.34-00	OTHER SERVICES	0	0	0	0	11,500	11,500
LEVEL	TEXT						
CM01	CODE COMPLIANCE DEMO				10,000		
	CODE COMPLIANCE MOWING				1,500		
					11,500		
130-2410-524.42-00	POSTAGE, FRT, EXPRESS	0	0	0	0	1,500	1,500
LEVEL	TEXT						
CM01	VIOLATION NOTICES, NTA, ETC				1,500		
					1,500		
130-2410-524.47-00	PRINTING & BINDING	0	0	0	0	150	150
LEVEL	TEXT						
CM01	NOTICES, PLACARDS, ETC				150		
					150		

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
130-2410-524.51-00	OFFICE SUPPLIES	0	0	0	0	100	100
130-2410-524.52-01	OPERATING SUPPLIES	0	0	0	0	100	100
130-2410-524.52-19	UNIFORMS	0	0	0	0	100	100
LEVEL	TEXT	TEXT AMT					
CM01	SHIRT & PANTS FOR NEW CODE OFFICER	100					
		100					
130-2410-524.52-50	FUEL & OIL SUPPLIES	0	0	0	0	300	300
*	Op Expenditures/Expenses	0	0	0	0	14,950	14,950
**	PLANNING & CODE ENFORCE	0	0	0	18,697	45,250	45,250

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
130-4173-572.31-01	PROFESSIONAL SERVICES	0	20,208	0	80,830	0	0
130-4173-572.34-00	OTHER SERVICES	0	600	81,832	105	84,000	2,168
LEVEL	TEXT		TEXT	AMT			
CM01	CONTRACT MGT OF PICTONA (SR ACTIVITY CENTER)			82,800			
	ALARM MONITORING			1,200			
				84,000			
130-4173-572.34-20	LANDSCAPING SERVICES	0	0	7,200	0	13,000	5,800
LEVEL	TEXT		TEXT	AMT			
CM01	MOWING SERVICES INCLUDING MULCHING			13,000			
				13,000			
130-4173-572.43-01	UTILITY SERVICES	0	8,204	12,060	31,663	43,000	30,940
LEVEL	TEXT		TEXT	AMT			
CM01	ELECTRIC			26,000			
	WATER/SEWER			10,800			
	GAS/GAS DISTRIBUTION			6,200			
				43,000			
130-4173-572.45-00	INSURANCE/NON-EMPLOYEE	0	0	15,012	14,701	16,674	1,662
LEVEL	TEXT		TEXT	AMT			
CM01	PROPERTY & LIABILITY INSURANCE			16,674			
				16,674			
130-4173-572.46-01	REPAIRS & MAINTENANCE	0	908	1,500	48	2,100	600
LEVEL	TEXT		TEXT	AMT			
CM01	MISC REPAIRS			2,100			
				2,100			
130-4173-572.48-00	PROMO.ADVERTISING ACTIV.	0	0	500	0	500	0
LEVEL	TEXT		TEXT	AMT			
CM01	PROMOTIONAL			500			
				500			
130-4173-572.52-01	OPERATING SUPPLIES	0	16,521	17,000	2,117	5,000	12,000-
130-4173-572.52-30	NON-CAP FURNITURE & FIXTU	0	15,000	0	0	0	0
*	Op Expenditures/Expenses	0	61,441	135,104	129,464	164,274	29,170
**	ADULT CTR/PICKLEBALL	0	61,441	135,104	129,464	164,274	29,170

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
130-5510-552.12-00	REGULAR SALARIES & WAGE	63,071	36,728	70,100	44,656	51,900	18,200-
LEVEL	TEXT						
CM01	ECONOMIC DEV COORDINATOR @ 75%				51,900		
					51,900		
130-5510-552.15-10	CELL PHONE ALLOWANCE	628	230	600	393	500	100-
130-5510-552.15-20	UNIFORM ALLOWANCE	200	200	200	200	200	0
		-----	-----	-----	-----	-----	-----
*	Personal Services	63,899	37,158	70,900	45,249	52,600	18,300-
130-5510-552.21-00	FICA/MEDICARE TAXES	4,850	2,750	5,500	3,063	4,100	1,400-
130-5510-552.22-00	RETIREMENT CONTRIBUTION	5,246	3,199	7,317	4,475	5,700	1,617-
130-5510-552.23-00	LIFE & HEALTH INSURANCE	8,986	2,903	9,700	5,081	8,500	1,200-
130-5510-552.24-00	WORKERS COMP INSURANCE	105	30	100	36	100	0
130-5510-552.25-00	UNEMPLOYMENT COMP	0	0	0	954	0	0
		-----	-----	-----	-----	-----	-----
*	Benefits	19,187	8,882	22,617	13,609	18,400	4,217-
130-5510-514.31-01	PROFESSIONAL SERVICES	28,992	44,248	56,000	27,208	56,000	0
LEVEL	TEXT						
CM01	LEGAL SERVICES				56,000		
					56,000		
130-5510-552.31-01	PROFESSIONAL SERVICES	0	0	5,000	5,000	5,400	400
LEVEL	TEXT						
CM01	ANNUAL AUDIT				5,400		
					5,400		
130-5510-552.31-50	LEGAL/OFFICIAL ADVERTISNG	266	271	1,200	0	1,200	0
LEVEL	TEXT						
CM01	CRA ANNUAL REPORT LEGAL ADVERTISEMENT				1,200		
					1,200		
130-5510-552.34-00	OTHER SERVICES	2,620	115,390	0	0	0	0
130-5510-552.34-20	LANDSCAPING SERVICES	24,367	94,592	102,000	80,423	101,000	1,000-
LEVEL	TEXT						
CM01	US1 MEDIAN LANDSCAPING/MAINTENANCE				92,000		
	MISC PLANT REPLACEMENT, IRRIGATION REPAIR				4,000		
	FERTILIZATION & PEST CONTROL				3,000		
	224 RIVERSIDE DR LANDSCAPING				2,000		
					101,000		
130-5510-552.40-01	REGULAR TRAVEL	0	0	1,000	0	1,000	0
LEVEL	TEXT						

2.2.a

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130	COMMUNITY REDEVELOPMT						
CM01	MEAL ALLOWANCE; LODGING;MILEAGE			1,000 1,000			
130-5510-552.42-00	POSTAGE, FRT, EXPRESS	138	0	200	35	200	0
LEVEL	TEXT			TEXT AMT			
CM01	INCLUDES SPECIAL EVENT MAILINGS			200 200			
130-5510-552.43-01	UTILITY SERVICES	3,458	13,040	4,000	12,361	15,000	11,000
LEVEL	TEXT			TEXT AMT			
CM01	WELCOME & OTHER SIGNS AND IRRIGATION			15,000 15,000			
130-5510-552.44-00	RENTALS & LEASES	634	626	700	448	700	0
LEVEL	TEXT			TEXT AMT			
CM01	COPIER LEASE @ 25%			700 700			
130-5510-552.45-00	INSURANCE/NON-EMPLOYEE	0	1,272	1,251	1,225	1,042	209-
LEVEL	TEXT			TEXT AMT			
CM01	PROPERTY, LIABILITY, & AUTO INSURANCE			1,042 1,042			
130-5510-552.46-01	REPAIRS & MAINTENANCE	17,039	15,810	16,000	3,872	26,000	10,000
LEVEL	TEXT			TEXT AMT			
CM01	1200 CENTER AVE, RIVERSIDE PARK REPAIRS			4,000			
	US1 BUS SHELTER REPAIRS/MAINT			6,000			
	US1 MEDIAN TREES			6,000			
	BUS BENCHES			10,000 26,000			
130-5510-552.46-11	MAINTENANCE CONTRACTS	339	408	600	188	600	0
LEVEL	TEXT			TEXT AMT			
CM01	COPIER MAINTENANCE @ 25%			600 600			
130-5510-552.47-00	PRINTING & BINDING	49	49	100	49	100	0
130-5510-552.48-00	PROMO.ADVERTISING ACTIV.	5,469	3,061	3,220	0	3,220	0
LEVEL	TEXT			TEXT AMT			
CM01	VIDEO FOR PROMO. ADVERTISING			2,000			

2.2.a

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130	COMMUNITY REDEVELOPMT						
	ECONOMIC DEVELOPMENT AD LIVABILITY VOLUSIA			1,220 3,220			
130-5510-552.48-10	SPECIAL EVENTS	3,980	1,889	9,500	1,260	9,500	0
LEVEL	TEXT			TEXT AMT			
CM01	TRUNK OR TREAT			3,000			
	EASTER EGG HUNT			2,500			
	NATIONAL NIGHT OUT			3,000			
	CRUISIN THE HILL			1,000			
				9,500			
130-5510-552.49-01	MISC EXPENSE	175	175	200	175	200	0
LEVEL	TEXT			TEXT AMT			
CM01	STATE SPECIAL DISTRICT FEE			200			
				200			
130-5510-552.49-20	TREE REMOVAL	0	0	3,000	750	3,000	0
130-5510-552.49-30	ADMIN SERV FEE ALLOCATION	14,353	14,100	15,434	15,434	68,773	53,339
LEVEL	TEXT			TEXT AMT			
CM01	DIRECT COST ALLOCATION			59,878			
	DIRECT COST ALLOCATION IT			8,895			
				68,773			
130-5510-552.49-59	BAD DEBT EXPENSE	794-	214-	0	0	0	0
LEVEL	TEXT			TEXT AMT			
CM01	FINANCE ESTIMATE						
130-5510-552.52-01	OPERATING SUPPLIES	95	109	0	280	300	300
130-5510-552.52-05	MEETING EXPENSE	0	0	0	131	0	0
130-5510-552.52-10	SIGNS & MATERIALS	29	12	500	199	500	0
LEVEL	TEXT			TEXT AMT			
CM01	CRA DECORATIVE STREET SIGNAGE REPLACEMENT			500			
				500			
130-5510-552.52-50	FUEL & OIL SUPPLIES	0	0	0	154	0	0
130-5510-552.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	5,945	5,979	7,000	7,072	7,199	199
LEVEL	TEXT			TEXT AMT			
CM01	TEAM VOLUSIA			6,199			
	FL DEVELOPMENT ASSOC MEMBERSHIP			1,000			
				7,199			
130-5510-552.55-01	TRAINING & EDUCATION COST	583	357-	800	25	800	0

2.2.a

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130 COMMUNITY REDEVELOPMT							
LEVEL	TEXT						
CM01	FL REDEVELOPMENT CONFERENCE			800			
				800			
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	107,737	310,460	227,705	156,289	301,734	74,029
130-5510-552.82-01	PROPERTY IMPROVMNT GRANTS	131,141	35,705	150,000	48,974	150,000	0
LEVEL	TEXT						
CM01	PROPERTY IMP REIMBURSEMENT GRANTS			100,000			
	PAINTING GRANTS			25,000			
	MURAL GRANTS			25,000			
				150,000			
		-----	-----	-----	-----	-----	-----
*	Grants and Aids	131,141	35,705	150,000	48,974	150,000	0
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**	GENERAL ADMINISTRATION	321,964	392,205	471,222	264,121	522,734	51,512

2.2.a

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 130	COMMUNITY REDEVELOPMT						
130-8110-581.01-39	CRA CAPITAL PROJECTS	1,563,000	1,489,506	700,000	700,000	300,000	400,000-
LEVEL	TEXT						
CM01	TRANSFER TO 139 FUND FOR PICKLE BALL PH II						
				300,000			
				300,000			
130-8110-581.10-01	TRANSFER TO GENERAL FUND	0	0	26,610	0	8,580	18,030-
LEVEL	TEXT						
CM01	PD FLEET VEHICLE REPAIR & MAINTENANCE						
				8,580			
				8,580			
*	Personal Services	1,563,000	1,489,506	726,610	700,000	308,580	418,030-
130-8110-580.45-10	GENERAL LIABILITY	7,358	0	0	0	0	0
*	Op Expenditures/Expenses	7,358	0	0	0	0	0
130-8110-580.63-00	INFRASTRUCTURE	85,281	0	0	0	0	0
130-8110-580.64-00	MACHINERY & EQUIPMENT	81,136	86,623	0	0	0	0
*	Capital Outlay	166,417	86,623	0	0	0	0
130-8110-517.71-31	CRA DEBT 2012	340,000	350,000	355,000	355,000	355,000	0
130-8110-517.71-32	CRA DEBT 2013	375,000	380,000	390,000	390,000	390,000	0
130-8110-517.72-31	CRA DEBT 2012	70,538	62,046	53,369	53,369	53,369	0
130-8110-517.72-32	CRA DEBT 2013	73,686	64,891	55,978	55,978	55,978	0
*	Debt Service	859,224	856,937	854,347	854,347	854,347	0
130-8110-589.99-10	BUDGET RESVE/CONTINGENCY	0	0	175,252	0	540,161	364,909
*	Other Uses	0	0	175,252	0	540,161	364,909
**	NON-DEPARTMENTAL	2,595,999	2,433,066	1,756,209	1,554,347	1,703,088	53,121-
***	COMMUNITY REDEVELOPMT	3,239,795	3,166,407	2,647,013	2,106,685	2,714,554	67,541

2.2.a

COMMUNITY REDEVELOPMENT CAPITAL PROJECTS FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 139 CRA PROJECTS FUND							
139-0000-337.71-10	ECHO GRANT	0	497,707	0	28,707	0	0
		-----	-----	-----	-----	-----	-----
*	INTERGOVERNMENTAL REVENUE	0	497,707	0	28,707	0	0
139-0000-381.01-30	TRANS FRM COMM REDEVELOP	1,563,000	1,489,506	700,000	700,000	300,000	400,000-
LEVEL	TEXT	TEXT AMT					
CM01	TRANSFER FROM 130 FUND PICKLEBALL PHASE II	300,000					
		300,000					
		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	1,563,000	1,489,506	700,000	700,000	300,000	400,000-
		-----	-----	-----	-----	-----	-----
**	CRA PROJECTS FUND	1,563,000	1,987,213	700,000	728,707	300,000	400,000-

2.2.a

COMMUNITY REDEVELOPMENT CAPITAL PROJECTS FUND EXPENSES

FY2021 - 2022 EXPENSES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL	FY2021 Y-T-D	FY2022	FY21 ORG BUDG VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 139 CRA PROJECTS FUND							
139-8110-580.34-00	OTHER SERVICES	706,062	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	706,062	0	0	0	0	0
139-8110-580.63-00	INFRASTRUCTURE	762,936	1,818,897	700,000	82,423	300,000	400,000-
LEVEL	TEXT	TEXT AMT					
CM01	PICKLEBALL PROJECT PHASE II	300,000					
		300,000					
		-----	-----	-----	-----	-----	-----
*	Capital Outlay	762,936	1,818,897	700,000	82,423	300,000	400,000-
		-----	-----	-----	-----	-----	-----
**	NON-DEPARTMENTAL	1,468,998	1,818,897	700,000	82,423	300,000	400,000-
		-----	-----	-----	-----	-----	-----
***	CRA PROJECTS FUND	1,468,998	1,818,897	700,000	82,423	300,000	400,000-

2.2.a

GENERAL CAPITAL PROJECTS FUND REVENUES

FY2021 - 2022 REVENUES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL	FY2021 Y-T-D	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUALS		
FUND 301 CAPITAL PROJECTS							
301-0000-331.11-00	FEMA-HMGP GRANT	36,611	1,091-	0	0	0	0
301-0000-334.75-30	FIND GRANT	611,167	18	0	0	0	0
301-0000-334.75-40	FWC GRANT	57,000	28,500-	0	0	0	0
301-0000-337.71-10	ECHO GRANT	115,038	212,607	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	INTERGOVERNMENTAL REVENUE	819,816	183,034	0	0	0	0
301-0000-361.10-00	INVESTMENTS	0	18,529	14,500	0	0	14,500-
301-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	5,443	6,051	6,051
301-0000-361.30-10	UNREALIZED GAIN/LOSS	10,583	5,788	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	MISC REVENUES	10,583	24,317	14,500	5,443	6,051	8,449-
301-0000-381.01-04	PARK IMPACT FEE TRST ACCT	47,000	0	0	0	0	0
301-0000-381.04-07	TRANS FRM CONST FUND	0	45,747	0	0	0	0
301-0000-381.10-01	TRANS FRM GEN FUND	1,893,400	570,000	613,320	504,962	368,905	244,415-
LEVEL	TEXT	TEXT AMT					
CM01	YMCA HVAC INFRASTRUCTURE	30,000					
	FIRE TRUCK RESERVE	75,905					
	GENERATOR ENCLOSURE REHAB YMCA	10,500					
	GENERATOR ENCLOSURE REHAB FIRE	12,500					
	AIR CONDITIONER REPLACEMENTS	40,000					
	YMCA ROOF REPLACEMENT	200,000					
		368,905					
		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	1,940,400	615,747	613,320	504,962	368,905	244,415-
		-----	-----	-----	-----	-----	-----
**	CAPITAL PROJECTS	2,770,799	823,098	627,820	510,405	374,956	252,864-

2.2.a

GENERAL CAPITAL PROJECTS FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 301	CAPITAL PROJECTS						
301-8110-580.62-00	BUILDINGS	57,148	294,073	166,275	18,871	223,000	56,725
LEVEL	TEXT						
CM01	YMCA ROOF REPLACEMENT			200,000			
	GENERATOR ENCLOSURE REHAB YMCA			10,500			
	GENERATOR ENCLOSURE FIRE			12,500			
				223,000			
301-8110-580.63-00	INFRASTRUCTURE	1,136,252	500,998	150,000	376,469	0	150,000-
301-8110-580.64-00	MACHINERY & EQUIPMENT	71,685	0	297,045	201,019	145,905	151,140-
LEVEL	TEXT						
CM01	AIR CONDITIONER REPLACEMENTS			40,000			
	FIRE TRUCK RESERVE			75,905			
	YMCA HVAC REPLACEMENTS			30,000			
				145,905			
*	Capital Outlay	1,265,085	795,071	613,320	596,359	368,905	244,415-
301-8110-589.99-10	BUDGET RESVE/CONTINGENCY	0	0	14,500	0	6,051	8,449-
*	Other Uses	0	0	14,500	0	6,051	8,449-
**	NON-DEPARTMENTAL	1,265,085	795,071	627,820	596,359	374,956	252,864-
***	CAPITAL PROJECTS	1,265,085	795,071	627,820	596,359	374,956	252,864-

2.2.a

WATER/SEWER FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-0000-334.35-00	FDEP SEWER	0	318,376	0	0	0	0
		-----	-----	-----	-----	-----	-----
* INTERGOVERNMENTAL REVENUE		0	318,376	0	0	0	0
400-0000-341.04-60	STORMWATER	61,771	61,771	61,771	61,771	54,326	7,445-
400-0000-341.04-95	SOLID WASTE	15,443	15,443	15,443	15,443	13,581	1,862-
400-0000-341.10-01	GENERAL FUND	30,886	30,886	30,886	72,250	27,163	3,723-
400-0000-343.30-00	WATER UTILITY	6,562	0	0	11,234	11,870	11,870
LEVEL	TEXT						
CM01	BASED ON CURRENT TREND WITH 5.5 % INCREASE						
400-0000-343.30-01	INSIDE, APARTMENT	378,710	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.30-02	INSIDE, COMMERCIAL	735,231	0	0	0	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
400-0000-343.30-03	INSIDE, CHURCH	7,221	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.30-04	INSIDE, GOVERNMENT	31,201	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.30-05	INSIDE, MULTI-FAMILY	316,672	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.30-06	INSIDE, MOBILE HOME	136,326	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.30-07	WATER CHARGES	1,220,887	3,202,278	3,321,394	2,817,703	3,504,071	182,677
LEVEL	TEXT						
CM01	5.5% RATE INCREASE						
400-0000-343.30-08	INSIDE, RESIDENT-COMMERCL	17,466	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.30-12	OUTSIDE, COMMERCIAL	4,116	0	0	0	0	0
LEVEL	TEXT						

2.2.a

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
CM01 FINANCE ESTIMATE							
400-0000-343.30-17	OUTSIDE, RESIDENTIAL	41,134	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 FINANCE ESTIMATE							
400-0000-343.30-22	IRRIG, INSIDE, COMMERCIAL	106,477	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 FINANCE ESTIMATE							
400-0000-343.30-24	IRRIG, INSIDE, GOVERNMENT	16,320	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 NEW RATE STRUCTURE							
400-0000-343.30-27	IRRIG, INSIDE, RESIDENTIAL	2,214	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 FINANCE ESTIMATE							
400-0000-343.30-28	IRRIG, INSIDE, RESID-COMMER	184	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 NEW RATE STRUCTURE							
400-0000-343.30-92	WATER METER CONNECTION	19,960	5,043	5,000	625	1,000	4,000-
400-0000-343.30-93	WATER SERVICE CHARGES	24,530	22,850	20,375	18,900	20,375	0
400-0000-343.30-94	WATER CUT-OFF CHARGES	82,660	87,875	82,000	54,520	66,000	16,000-
400-0000-343.30-95	WATER HYDRANT RENTAL	14,382	14,382	14,382	11,760	14,382	0
400-0000-343.50-50	SEWER, INSIDE	150,196	0	0	195,706	227,222	227,222
LEVEL TEXT			TEXT AMT				
CM01 BASED ON CURRENT TREND WITH 5.5 % INCREASE							
400-0000-343.50-51	SEWER, INSIDE, APARTMENT	428,271	0	0	0	0	0
400-0000-343.50-52	SEWER, INSIDE, COMMERCIAL	505,893	0	0	2,338	0	0
LEVEL TEXT			TEXT AMT				
CM01 FINANCE ESTIMATE							
400-0000-343.50-53	SEWER, INSIDE, CHURCH	8,124	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 NEW RATE STRUCTURE							
400-0000-343.50-54	SEWER, INSIDE, GOVERNMENT	31,208	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 NEW RATE STRUCTURE							
400-0000-343.50-55	SEWER, INSIDE, MULTI-FAMILY	364,111	0	0	0	0	0
LEVEL TEXT			TEXT AMT				
CM01 NEW RATE STRUCTURE							
400-0000-343.50-56	SEWER, INSIDE, MOBILE HOME	153,335	0	0	0	0	0

2.2.a

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.50-57	SEWER CHARGES	1,380,411	3,344,015	3,275,000	2,756,791	3,455,125	180,125
LEVEL	TEXT						
CM01	5.5% RATE INCREASE						
400-0000-343.50-58	SEWER, INSIDE, RESID-COMMER	18,945	0	0	0	0	0
LEVEL	TEXT						
CM01	NEW RATE STRUCTURE						
400-0000-343.50-62	SEWER, OUTSIDE, COMMERCIAL	9,393	0	0	0	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
400-0000-343.50-67	SEWER, OUTSIDE, RESIDENTIAL	44,798	0	0	0	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
400-0000-343.50-72	SEWER, REUSE, COMMERCIAL	3,600	3,600	3,600	3,000	3,600	0
400-0000-343.50-97	SEWER CONNECTION	1,850	250	300	50	0	300-
400-0000-343.90-20	BPA TESTING/MTCE PROGRAM	24	0	0	0	0	0
*	CHARGES FOR SERVICES	6,370,512	6,788,393	6,830,151	6,022,091	7,398,715	568,564
400-0000-361.10-00	INVESTMENTS	113,561	56,484	45,000	293	400	44,600-
400-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	11,134	15,221	15,221
400-0000-361.25-01	VAC TRK LEASING	3,073	0	0	0	0	0
400-0000-361.30-10	UNREALIZED GAIN/LOSS	43,735-	14,363	0	0	0	0
400-0000-362.21-10	T-MOBILE	17,490	17,490	17,490	17,490	17,490	0
400-0000-362.21-20	SPRINT PCS	15,209	17,490	15,209	8,745	17,490	2,281
400-0000-364.42-00	INSUR PROCEEDS/LOSS EQUIP	0	0	0	325	0	0
400-0000-365.10-00	SURPLUS MATLS/SCRAP SALES	0	1,042	0	1,417	0	0
400-0000-369.30-00	SETTLEMENTS	0	13,000	0	0	0	0
400-0000-369.30-30	INSURANCE	5,798	0	0	6,664	0	0
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
400-0000-369.70-00	PENALTY REVENUES	231,191	221,390	200,000	200,345	221,000	21,000
400-0000-369.90-00	MISC REVENUES	8,671	7,431	7,400	4,454	5,000	2,400-
*	MISC REVENUES	351,258	348,690	285,099	250,867	276,601	8,498-
400-0000-381.04-01	TRANSFER FRM W&S FUND	50,000	40,000	0	0	0	0
400-0000-381.04-02	TRANSFER FRM W&S FUND	100,000	100,000	0	0	0	0

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FY2021 - 2022 REVENUES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019	2020	ORIGINAL	Y-T-D	FY2022	VS
		ACTUALS	ACTUALS	BUDGET	ACTUALS	CM REQUEST	FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-0000-381.04-07	TRANS FRM CONST FUND	106,788	943,227	0	0	0	0
400-0000-381.04-60	TRANSFER FRM STORMWATER	25,377	890,624	30,462	30,414	30,462	0
LEVEL	TEXT			TEXT	AMT		
CM01	DEBT PAYMENT FOR VACCON FROM STORM WATER FUND			30,462			
				30,462			
400-0000-389.40-40	FMIT SAFETY GRANT	1,997	0	0	0	0	0
LEVEL	TEXT			TEXT	AMT		
CM01	FINANCE ESTIMATE						
*	OTHER SOURCES	284,162	1,973,851	30,462	30,414	30,462	0
**	WATER & SEWER FUND	7,005,932	9,429,310	7,145,712	6,303,372	7,705,778	560,066

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WATER/SEWER FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-3001-536.12-00	REGULAR SALARIES & WAGE	213,258	188,625	228,600	117,669	265,700	37,100
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	PW DIRECTOR						
	DEPUTY DIRECTOR						
	ADMIN ASSISTANT						
				265,700			
400-3001-536.14-00	OVERTIME	299	383	500	89	500	0
400-3001-536.15-10	CELL PHONE ALLOWANCE	1,255	828	1,200	468	600	600-
LEVEL	TEXT						
CM01	CELL PHONE ALLOWANCE			600			
				600			
400-3001-536.15-20	UNIFORM ALLOWANCE	600	600	600	400	400	200-
LEVEL	TEXT						
CM01	CLOTHING ALLOWANCE 2 FTE			400			
				400			
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* Personal Services		215,412	190,436	230,900	118,626	267,200	36,300
400-3001-536.21-00	FICA/MEDICARE TAXES	15,717	13,848	17,700	8,547	20,500	2,800
400-3001-536.22-00	RETIREMENT CONTRIBUTION	45,254	33,849	42,600	26,799	49,400	6,800
400-3001-536.23-00	LIFE & HEALTH INSURANCE	27,055	20,927	28,900	14,266	33,900	5,000
400-3001-536.24-00	WORKERS COMP INSURANCE	5,834	1,736	2,200	1,065	3,000	800
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* Benefits		93,860	70,360	91,400	50,677	106,800	15,400
400-3001-536.40-01	REGULAR TRAVEL	0	0	500	0	500	0
LEVEL	TEXT						
CM01	MEAL ALLOWANCE AND MILEAGE			500			
				500			
400-3001-536.42-00	POSTAGE, FRT, EXPRESS	462	28	100	30	100	0
400-3001-536.44-00	RENTALS & LEASES	485	498	700	343	700	0
LEVEL	TEXT						
CM01	PW COPIER LEASE			700			
				700			
400-3001-536.45-00	INSURANCE/NON-EMPLOYEE	0	4,128	3,995	3,912	4,565	570
LEVEL	TEXT						
CM01	PROPERTY & LIABILITY INSURANCE			4,565			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND				4,565			
400-3001-536.46-01	REPAIRS & MAINTENANCE	315	524	1,000	80	400	600-
LEVEL	TEXT		TEXT	AMT			
CM01	RADIO REPAIRS FOR PW RADIOS			400			
				400			
400-3001-536.46-11	MAINTENANCE CONTRACTS	2,748	2,566	3,500	2,427	3,500	0
LEVEL	TEXT		TEXT	AMT			
CM01	RADIO SYSTEM MAINTENANCE			3,000			
	PW COPIER MAINTENANCE			500			
				3,500			
400-3001-536.46-50	FLEET CHARGES	4,793	1,524	3,000	2,388	700	2,300-
LEVEL	TEXT		TEXT	AMT			
CM01	PARTS			700			
				700			
400-3001-536.47-00	PRINTING & BINDING	232	0	300	0	0	300-
400-3001-536.51-00	OFFICE SUPPLIES	3,065	161	2,000	473	1,000	1,000-
LEVEL	TEXT		TEXT	AMT			
CM01	PW ADMINISTRATION			500			
	FACILITIES DIVISION			250			
	STREETS DIVISION			250			
				1,000			
400-3001-536.52-01	OPERATING SUPPLIES	71	25	500	140	400	100-
LEVEL	TEXT		TEXT	AMT			
CM01	SAFETY VESTS, RAIN GEAR, BOOTS, ETC.			400			
				400			
400-3001-536.52-50	FUEL & OIL SUPPLIES	2,077	793	2,500	299	2,900	400
LEVEL	TEXT		TEXT	AMT			
CM01	FUEL AND OIL			2,900			
				2,900			
400-3001-536.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	305	587	450	384	450	0
LEVEL	TEXT		TEXT	AMT			
CM01	AMERICAN SOCIETY OF CIVIL ENGINEERS			350			
	PE LICENSE RENEWAL			100			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 400 WATER & SEWER FUND				450			
400-3001-536.55-01	TRAINING & EDUCATION COST	10	0	0	0	200	200
LEVEL	TEXT			TEXT	AMT		
CM01	PROFESSIONAL ENGINEERING CONTINUING EDUCATION			200			
				200			
400-3001-536.59-20	DEPRECIATION EXPENSE	0	45,705-	0	0	0	0
*	Op Expenditures/Expenses	14,563	34,871-	18,545	10,476	15,415	3,130-
**	WATER & SEWER ADMIN	323,835	225,925	340,845	179,779	389,415	48,570

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-3010-533.12-00	REGULAR SALARIES & WAGE	474,523	388,247	491,600	365,997	482,900	8,700-
LEVEL	TEXT						
CM01	FINANCE ESTIMATE			482,900			
	CHIEF WATER PLANT OPERATOR						
	FIELD OPER. SUPER						
	UTILITIES MAINT WORKER II (3)						
	UTILITIES MAINT WORKER III						
	WATER DIST SYSTEM OPERATOR I						
	WATER DIST SYSTEM OPERATOR TRAINEE						
	WATER PLANT OPERATOR I C (2)						
	WATER PLANT OPERATOR II B						
	WATER PLANT OPERATOR II A						
				482,900			
400-3010-533.13-00	OTHER SALARIES & WAGES	17,309	17,491	21,300	6,450	21,300	0
LEVEL	TEXT						
CM01	PT WATER PLANT OPERATOR (.5 FTE)			21,216			
				21,216			
400-3010-533.14-00	OVERTIME	18,671	20,439	18,700	17,055	19,700	1,000
400-3010-533.15-10	CELL PHONE ALLOWANCE	628	605	600	513	600	0
LEVEL	TEXT						
CM01	CELL PHONE ALLOWANCE 1 FTE			600			
				600			
400-3010-533.15-20	UNIFORM ALLOWANCE	649	0	0	0	100	100
400-3010-533.15-30	BOOT ALLOWANCE	500	1,100	1,100	1,200	1,400	300
LEVEL	TEXT						
CM01	BOOT ALLOWANCE (11 FTE)			1,115			
				1,115			
* Personal Services		512,280	427,882	533,300	391,215	526,000	7,300-
400-3010-533.21-00	FICA/MEDICARE TAXES	38,179	31,684	40,800	29,402	40,300	500-
400-3010-533.22-00	RETIREMENT CONTRIBUTION	140,385	41,469	50,600	42,937	56,600	6,000
400-3010-533.23-00	LIFE & HEALTH INSURANCE	86,864	79,204	104,500	66,319	124,800	20,300
400-3010-533.24-00	WORKERS COMP INSURANCE	12,064	8,029	9,800	6,552	8,800	1,000-
* Benefits		277,492	160,386	205,700	145,210	230,500	24,800
400-3010-533.31-01	PROFESSIONAL SERVICES	38,456	62,414	39,200	19,834	39,700	500
LEVEL	TEXT						
CM01	LAB ANALYSES AND MONITORING			14,000			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
	OPERATIONS LICENSING & CERTIFICATIONS			12,900			
	MISCELLANEOUS ENGINEERING SERVICES			1,500			
	HACH REGULATORY QUARTERLY CALIBRATIONS @ 50%			5,000			
	ANNUAL HOIST INSPECTION & CERTIFICATION @ 50%			500			
	DOH LAB CERTIFICATION FEE @ 50%			800			
	CERTIFIED THERMOMETER CALIBRATIONS @ 50%			400			
	LAB PROFICIENCY TESTING @ 50%			2,000			
	LAB THIRD PARTY INSPECTION @ 50%			2,500			
	RISK MANAGEMENT PLAN REGISTRATION @ 50%			100			
				39,700			
400-3010-533.31-50	LEGAL.OFFICIAL ADVERTISNG	1,717	1,468	3,000	430	3,000	0
LEVEL	TEXT			TEXT AMT			
CM01	ESTIMATE			3,000			
				3,000			
400-3010-533.34-00	OTHER SERVICES	62,222	66,269	91,500	56,230	101,260	9,760
LEVEL	TEXT			TEXT AMT			
CM01	SLUDGE HAULING AND LAP APP @ 50%			80,800			
	ORION GATEWAY BACKHAUL CHARGES 270 PER QTR			1,080			
	READ CENTER ANALYTICS SOFTWARE			2,800			
	COLLECTION FEES			1,100			
	BEACON FIXED NETWORK 800 MO X 12			9,600			
	ORION CELLULAR LTE METER TRANSPONDER 490 MO X 12			5,880			
				101,260			
400-3010-533.40-01	REGULAR TRAVEL	319	0	0	75	300	300
LEVEL	TEXT			TEXT AMT			
CM01	MEAL ALLOWANCE AND MILEAGE			300			
	FWPCOA LODGING, PER DIEM			300			
400-3010-533.41-00	COMMUNICATION SERVICES	91	0	1,300	0	0	1,300-
400-3010-533.42-00	POSTAGE, FRT, EXPRESS	1,604-	422	300	87	200	100-
LEVEL	TEXT			TEXT AMT			
CM01	POSTAGE, FREIGHT & EXPRESS, MAILING OF CCR REPORT			200			
				200			
400-3010-533.43-01	UTILITY SERVICES	138,590	128,646	148,000	118,194	159,652	11,652
LEVEL	TEXT			TEXT AMT			
CM01	FPL EST 15% INCREASE DUE TO FUEL COSTS			157,000			
	TECO AVERAGE \$75MO WITH 15% INCREASE			1,320			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400	WATER & SEWER FUND						
	WATER AVERAGE WITH 5.5% INCREASE			1,332			
				159,652			
400-3010-533.44-00	RENTALS & LEASES	2,514	2,558	2,850	4,464	4,850	2,000
LEVEL	TEXT			TEXT AMT			
CM01	MISC EQUIPMENT RENTALS			200			
	PW PLOTTER LEASE \$8,250 X 33%			2,750			
	PW COPIER LEASE \$2800 X 25%			700			
	AMMONIA TANK LEASE			1,200			
				4,850			
400-3010-533.45-00	INSURANCE/NON-EMPLOYEE	1,035	16,894	18,099	16,026	20,670	2,571
LEVEL	TEXT			TEXT AMT			
CM01	STORAGE TANK AND POLLUTION			2,500			
	PROPERTY & LIABILITY			18,170			
				20,670			
400-3010-533.46-01	REPAIRS & MAINTENANCE	110,938	51,215	105,500	78,657	117,700	12,200
LEVEL	TEXT			TEXT AMT			
CM01	DISTRIBUTION SYSTEM MAINTENANCE			28,000			
	WATER PLANT & WELLS ELECTRICAL REPAIRS			20,000			
	WATER PLANT & WELLS PUMP MAINTENANCE			18,000			
	LIME SOFTENING CLEANING			6,000			
	OTHER MISCELLANEOUS WATER PLANT REPAIRS			10,000			
	WATER PLANT & WELL GENERATOR REPAIRS			9,200			
	BACKFLOW PREVENTER MAINTENANCE			3,500			
	WATER TREATMENT PLANT & CONTROLS \$12,500 X 50%			6,500			
	PIPE PRESERVATION PAINTING PROGRAM			1,000			
	FEC BLANKET UTILITY CROSSING			3,900			
	RADIO REPAIRS FOR ALL WATER RADIOS			1,000			
	TRIMBLE RANGER CE SERVICE RENEWAL			600			
	WATER METER TESTER CALIBRATION			200			
	AMMONIA STORAGE TANK REGISTRATION			100			
	DISTILLED WATER \$1,300 @ 50%			700			
	DISTRIBUTION VALVE MAINTENANCE			7,500			
	A/C MAINTENANCE @ WATER PLANT			1,500			
				117,700			
400-3010-533.46-11	MAINTENANCE CONTRACTS	15,039	14,993	15,400	16,032	38,500	23,100
LEVEL	TEXT			TEXT AMT			
CM01	ELEVATED STORAGE TANK MAINTENANCE CONTRACT			13,600			
	RADIO SYSTEM MAINTENANCE			1,700			
	PW PLOTTER PRINTER MAINTENANCE \$2,028 @ 33%			700			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
	PW COPIER/MAINTENANCE FEES			500			
	MISC MAINTENANCE CONTRACTS			1,000			
	SCADA SYSTEM ANNUAL MAINTENANCE FEE			21,000			
				38,500			
400-3010-533.46-50	FLEET CHARGES	45,478	30,000	30,000	28,657	15,000	15,000-
LEVEL	TEXT			TEXT AMT			
CM01	MISC WATER VEHICLE/GENERATOR MAINTENANCE			15,000			
				15,000			
400-3010-533.46-60	SMALL EQ REPAIR & MAINT	836	2,043	1,500	736	1,500	0
LEVEL	TEXT			TEXT AMT			
CM01	MISC WATER VEHICLE/GENERATOR MAINTENANCE			1,500			
				1,500			
400-3010-533.46-63	REPAIR/MAINT CAPITAL-LIKE	0	0	0	16,950	0	0
400-3010-533.46-70	GENERATOR REPAIR & MAIN	2,621	1,902	2,000	134	2,000	0
400-3010-533.47-00	PRINTING & BINDING	697	1,811	850	1,615	1,100	250
LEVEL	TEXT			TEXT AMT			
CM01	CUSTOMER NOTICE DOOR HANGERS			500			
	ANNUAL CCR REPORT			100			
	FREE CHLORINE BURN NOTICE			500			
				1,100			
400-3010-533.49-01	MISC EXPENSE	0	3	0	0	0	0
400-3010-533.49-10	OTHER SPECIAL COSTS	134	63,942	0	0	0	0
400-3010-533.49-30	ADMIN SERV FEE ALLOCATION	425,165	425,425	421,140	423,742	488,188	67,048
LEVEL	TEXT			TEXT AMT			
CM01	DIRECT COST ALLOCATION			457,388			
	IT COST ALLOCATION			30,800			
				488,188			
400-3010-533.49-59	BAD DEBT EXPENSE	10,967	17,555	25,000	145	25,000	0
400-3010-533.51-00	OFFICE SUPPLIES	549	1,013	1,000	443	1,000	0
LEVEL	TEXT			TEXT AMT			
CM01	PAPER, ENVELOPES, ETC.			400			
	PW PLOTTER SUPPLIES			600			
				1,000			
400-3010-533.52-01	OPERATING SUPPLIES	195,693	224,565	227,400	152,164	251,000	23,600
LEVEL	TEXT			TEXT AMT			

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY21 ORG BUDG	
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
CM01	WATER TREATMENT PLANT CHEMICALS						
	- AQUA GOLD			26,400			
	- FLUORIDE			3,500			
	- HIGH CALCIUM QUICK LIME			82,000			
	- LIQUID ANHYDROUS AMMONIA			5,500			
	- LIQUID CARBON DIOXIDE			20,000			
	- LIQUID CHLORINE @ 50%			22,800			
	- POLYMER			1,600			
	- DISTILLED WATER @ 50%			700			
	WATER DISTRIBUTION [PARTS, FITTINGS, VALVES			28,000			
	WATER METER BOXES, TRANSPONDERS, PARTS			17,000			
	BUILDING MATERIALS FOR REPAIRS			5,000			
	LAB SUPPLIES			7,000			
	WTP INSTITUTIONAL SUPPLIES (CLEANING)			4,000			
	SAFETY GEAR, RAIN GEAR, ETC			2,500			
	CELLULAR RETROFITS TO EXISTING BADGER METERS			15,000			
	DIST SAMPLE STATIONS			10,000			
				251,000			
400-3010-533.52-02	SOFTWARE/COMPUTER SUPPLIE	0	6,528	0	0	0	0
400-3010-533.52-04	SMALL TOOLS & EQUIPMENT	0	413	600	0	500	100-
LEVEL	TEXT			TEXT AMT			
CM01	MISC TOOLS PLANT MECHANIC			500			
				500			
400-3010-533.52-19	UNIFORM EXPENSE	2,807	2,966	2,800	1,920	3,000	200
LEVEL	TEXT			TEXT AMT			
CM01	UNIFORMS - \$200 EST X 12 EMPLOYEES			2,400			
	UNIFORM REPAIRS (ESTIMATED)			200			
	TOOL 1 @ \$225 X 33%			100			
	UNIFORMS - \$130 EST EXP X 1 X 30%			100			
	UNIFORMS - \$250 EST EXP X 1 X 33%			100			
	UNIFORM ALLOWANCE - SUPERINTENDENT @ 50%			100			
				3,000			
400-3010-533.52-50	FUEL & OIL SUPPLIES	7,767	7,083	8,000	6,792	9,200	1,200
LEVEL	TEXT			TEXT AMT			
CM01	ALL WATER VEHICLES (UB, PLANT, GENERATORS)			9,200			
				9,200			
400-3010-533.52-64	MACH/EQUIP CAPITAL-LIKE	3,218	5,719	17,100	1,931	600	16,500-
LEVEL	TEXT			TEXT AMT			
CM01	DIESEL FUEL POLISHER @ 50%			600			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND				600			
400-3010-533.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	2,794	1,245	2,000	1,489	2,300	300
LEVEL	TEXT			TEXT AMT			
CM01	FLORIDA RURAL WATER ASSOCIATION MEMBERSHIP			600			
	SUNSHINE STATE ONE CALL \$2,054.28 @ 33%			700			
	FDEP PLANT/DIST OPERATOR LICENSES			700			
	FW&PCOA MEMBERSHIP (9 @ \$30)			300			
				2,300			
400-3010-533.55-01	TRAINING & EDUCATION COST	1,085	312	3,300	1,407	3,200	100-
LEVEL	TEXT			TEXT AMT			
CM01	DIST CERTIFICATION @ CEU PROGRAMS (3 OPERATORS)			800			
	MOT CERTIFICATIONS 3 @ \$400			1,200			
	PLANT OPERATOR CERT CEU PROGRAMS			1,200			
				3,200			
*	Op Expenditures/Expenses	1,069,128	1,137,404	1,167,839	948,154	1,289,420	121,581
**	WATER UTILITY	1,858,900	1,725,672	1,906,839	1,484,579	2,045,920	139,081

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-3020-535.12-00	REGULAR SALARIES & WAGE	445,223	495,604	496,300	353,178	540,600	44,300
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	CHIEF WASTEWATER PLANT OPERATOR						
	UTILITIES MNT WORKER III (2.5 FTE)						
	UTILITIES MNT WORKER II (1.5 FTE)						
	WASTEWATER PLAN OPERATOR C (4 FTE)						
	WASTEWATER PLANT OPERATOR B (1 FTE)						
	FIELD OPERAT. SUPERINTENDANT (.15 FTE)						
	UNTILITIES MNT WORKER I (1 FTE)						
	WASTEWATER PLANT OPERATOR TRAINEE						
				540,600			
400-3020-535.13-00	OTHER SALARIES & WAGES	0	0	0	12,612	15,600	15,600
LEVEL	TEXT						
CM01	WASTEWATER PLANT OPERATOR II B (FILL-IN ONLY)						
				15,533			
				15,533			
400-3020-535.14-00	OVERTIME	43,295	50,843	47,800	54,687	49,100	1,300
400-3020-535.15-10	CELL PHONE ALLOWANCE	628	505	600	513	700	100
400-3020-535.15-20	UNIFORM ALLOWANCE	646	0	0	0	100	100
400-3020-535.15-30	BOOT ALLOWANCE	500	1,200	1,300	1,300	1,600	300
LEVEL	TEXT						
CM01	BOOT ALLOWANCE (12.15 FTE)						
				1,255			
				1,255			
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*	Personal Services	490,292	548,152	546,000	422,290	607,700	61,700
400-3020-535.21-00	FICA/MEDICARE TAXES	33,834	38,820	41,800	29,497	46,600	4,800
400-3020-535.22-00	RETIREMENT CONTRIBUTION	149,416	53,124	56,700	46,505	64,100	7,400
400-3020-535.23-00	LIFE & HEALTH INSURANCE	88,249	95,937	113,900	74,096	136,000	22,100
400-3020-535.24-00	WORKERS COMP INSURANCE	7,561	6,712	7,200	4,860	8,300	1,100
400-3020-535.25-00	UNEMPLOYMENT COMP	0	0	0	2,877	0	0
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*	Benefits	279,060	194,593	219,600	157,835	255,000	35,400
400-3020-535.31-01	PROFESSIONAL SERVICES	52,226	80,371	72,200	24,509	81,500	9,300
LEVEL	TEXT						
CM01	WEEKLY ANALYSIS AND MONITORING						
	ZINC AND NICKEL TESTING						
	BIO-ASSAY						
	RECLAIMED/EFFLUENT WATER ANALYSIS						
	PRIORITY POLLUTANT						
	SLUDGE ANALYSIS						

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021		FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
	CRYPTOSPORIDIUM/GIARDIA (EVEN YEARS ONLY)			2,000			
	WELL MONITORING			1,200			
	ENVIRONMENTAL IMPACT TESTING FEES			4,000			
	EXPANDED/MISC TESTING REQUIREMENT			11,700			
	HACH REGULATORY QUARTERLY CALIBRATIONS @ 50%			5,000			
	ANNUAL HOIST INSPECTIONS&CERTIFICATIONS \$1,000@50%			500			
	DOH LAB CERTIFICATION FEE \$1,600 @ 50%			800			
	CERT THERMOMETER CALIBRATIONS \$700 @ 50%			400			
	LAB PROFICIENCY TESTING \$3,900 @ 50%			2,000			
	LAB THIRD PARTY INSPECTION \$5,000 @ 50%			2,500			
	RISK MANAGEMENT PLAN REGISTRATION \$200 @ 50%			100			
	NPDES WW ANNUAL REGULATORY PROGRAM			6,500			
	ANNUAL CONTINUOUS METER CALIBRATIONS - CFC			1,500			
	ANNUAL METTLER BALANCE			600			
	RECOMMEND SEWER PLAN REVIEW - M&H			5,000			
	INDUSTRIAL PRETREATMENT			5,000			
				81,500			
400-3020-535.31-50	LEGAL/OFFICIAL ADVERTISNG	310	409	0	0	0	0
400-3020-535.34-00	OTHER SERVICES	53,975	368,775	139,800	85,924	84,900	54,900-
LEVEL	TEXT			TEXT AMT			
CM01	SLUDGE HAULING AND LAND APP \$162,000 @ 50%			80,800			
	COLLECTIONS FEES (EST) \$3,300 @ 33%			1,100			
	A/C SEMI ANNUAL MAINTENANCE			3,000			
				84,900			
400-3020-535.40-01	REGULAR TRAVEL	1,560	75-	0	15	500	500
LEVEL	TEXT			TEXT AMT			
CM01	MEAL ALLOWANCE AND MILEAGE			500			
				500			
400-3020-535.41-00	COMMUNICATION SERVICES	179	0	3,300	0	0	3,300-
400-3020-535.42-00	POSTAGE, FRT, EXPRESS	389	60	500	129	500	0
LEVEL	TEXT			TEXT AMT			
CM01	POSTAGE, FREIGHT & EXPRESS			500			
				500			
400-3020-535.43-01	UTILITY SERVICES	118,049	117,008	130,000	106,153	147,672	17,672
LEVEL	TEXT			TEXT AMT			
CM01	FPL			144,000			
	GAS			2,400			
	WATER			1,272			
				147,672			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-3020-535.44-00	RENTALS & LEASES	2,076	3,122	5,000	1,584	5,750	750
LEVEL	TEXT			TEXT AMT			
CM01	MISC EQUIPMENT RENTALS			2,300			
	PW PLOTTER LEASE \$8,250 X 33%			2,750			
	PW COPIER LEASE \$2800 X 25%			700			
				5,750			
400-3020-535.45-00	INSURANCE/NON-EMPLOYEE	1,035	18,157	19,310	17,113	21,625	2,315
LEVEL	TEXT			TEXT AMT			
CM01	STORAGE TANK AND POLLUTION			2,600			
	PROPERTY & LIABILITY			19,025			
				21,625			
400-3020-535.46-01	REPAIRS & MAINTENANCE	238,831	255,482	205,800	121,971	247,300	41,500
LEVEL	TEXT			TEXT AMT			
CM01	LIFT STATION GENERAL MAINTENANCE			35,000			
	SEWER, MANHOLES, CLEANOUTS, ETC.			35,000			
	WTR TREATMENT & CONTROLS \$12,500 @ 50%			6,500			
	GENERAL REPAIRS (PAINT, PARTS)			6,500			
	ELECTRICAL REPAIRS			20,000			
	INSTRUMENTATION MAINTENANCE			3,000			
	OTHER MISC. REPAIRS			15,000			
	OTHER MISC. PUMP REPAIRS			15,000			
	OTHER MISC. FACILITY EQUIPMENT REPAIRS			20,000			
	SERVICE - DISC FILTERS: PUMPS AND HARDWARE			2,000			
	HACH SVCS (INFLUENT, EFFLUENT, BIOASSAYS)			2,300			
	SERVICE FOR DISC FLOW SLUDGE PUMP			8,000			
	SERVICE FOR BTU MOTORS			2,000			
	REPLACEMENT BEARINGS FOR BTU#1 AND #2			6,000			
	REPL PARTS FOR CHEMICAL FEED PUMP			6,000			
	REPL PARTS FOR POLYMER FEED EQUIPMENT			3,000			
	REPL PARTS FOR INFLUENT/EFFLUENT PUMPS			3,000			
	REPL PARTS FOR VULCAN STEP SCREENS			2,500			
	RADIO REPAIRS FOR ALL WW RADIOS			500			
	FLAGLER DEVELOPMENT GROUP			3,500			
	REPLACEMENT PARTS FOR DAF UNIT			3,000			
	REPLACEMENT DISSOLVED OXYGEN METER (LAB)			4,500			
	HIGH MAST LIGHTING - REPAIR/MAINTENANCE			15,000			
	SEWER AND FORCE MAIN REPAIRS			30,000			
				247,300			
400-3020-535.46-11	MAINTENANCE CONTRACTS	1,953	1,960	2,600	1,729	77,600	75,000
LEVEL	TEXT			TEXT AMT			

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
CM01	ANNUAL RADIO SYSTEM MAINTENANCE			1,000			
	COPIER AND PRINTER MAINTENANCE CONTRACT			900			
	PW PLOTTER PRINTER MAINTENANCE \$2,028 @ 33%			700			
	SCADA SYSTEM ANNUAL MAINTENANCE FEE			75,000			
				77,600			
400-3020-535.46-50	FLEET CHARGES	49,863	30,000	60,000	59,701	15,000	45,000-
LEVEL	TEXT		TEXT	AMT			
CM01	SEWER VEHICLE PARTS			15,000			
				15,000			
400-3020-535.46-60	SMALL EQ REPAIR & MAINT	4,305	173	0	1,422	0	0
400-3020-535.46-63	REPAIR/MAINT CAPITAL-LIKE	124,643	1,096	0	0	8,000	8,000
LEVEL	TEXT		TEXT	AMT			
CM01	LS#18 REPAIR AND PAINT GENERATOR GAS TANK			8,000			
				8,000			
400-3020-535.46-70	GENERATOR REPAIR & MAIN	6,548	5,327	7,500	4,743	7,800	300
LEVEL	TEXT		TEXT	AMT			
CM01	GENERATOR REPAIR AND MAINTENANCE			7,800			
				7,800			
400-3020-535.47-00	PRINTING & BINDING	49	138	250	197	300	50
LEVEL	TEXT		TEXT	AMT			
CM01	PRINTING & BINDING			300			
				300			
400-3020-535.49-10	OTHER SPECIAL COSTS	0	21,540	0	0	0	0
400-3020-535.49-30	ADMIN SERV FEE ALLOCATION	425,165	425,425	421,140	423,743	490,527	69,387
LEVEL	TEXT		TEXT	AMT			
CM01	DIRECT COST ALLOCATION			459,727			
	IT COST ALLOCATION			30,800			
				490,527			
400-3020-535.49-59	BAD DEBT EXPENSE	10,967	17,555	25,000	0	25,000	0
400-3020-535.51-00	OFFICE SUPPLIES	654	191	1,500	458	1,500	0
LEVEL	TEXT		TEXT	AMT			
CM01	OFFICE SUPPLIES			1,500			
				1,500			
400-3020-535.52-01	OPERATING SUPPLIES	223,749	210,419	285,800	150,303	326,100	40,300

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
LEVEL	TEXT			TEXT AMT			
CM01	WWTF SUPPLIES (BULBS, SOAP, MOPS, ETC.)			5,000			
	BUILDING MATERIALS (REPAIR, PAINT, ETC.)			5,000			
	MICROC GLYCERIN			66,200			
	SULFUR DIOXIDE			26,000			
	POLYMER (S.H.B. PRESSES)			44,400			
	POLYMER (D.A.F. UNIT)			39,000			
	LIQUID ALUMINUM SULFATE			45,000			
	LIQUID CHLORINE @ 50%			22,800			
	GRANULAR CHLORINE			4,000			
	DISTILLED WATER \$1,300 \$ 50%			700			
	HARDY DIAGNOSTIC WATER			3,000			
	MISC WWTP PROCESS CONTROL SUPPLIES			15,000			
	MISC LABORATORY SUPPLIES			15,000			
	SWR COLLECTIONS, PARTS, SAFETY GEAR, BOOTS			35,000			
				326,100			
400-3020-535.52-02	COMPUTERS	0	2,551	4,000	3,575	0	4,000-
400-3020-535.52-04	SMALL TOOLS & EQUIPMENT	2,418	1,826	2,000	2,784	2,000	0
LEVEL	TEXT			TEXT AMT			
CM01	REPLACEMENT TOOLS: HAND, POWER, PNEUMATIC			2,000			
				2,000			
400-3020-535.52-19	UNIFORM EXPENSE	2,564	2,472	2,600	1,864	2,600	0
LEVEL	TEXT			TEXT AMT			
CM01	UNIFORMS - \$200 EST EXP X 11 EMPLOYEES			2,200			
	UNIFORM REPAIRS (ESTIMATED)			200			
	UNIFORM ALLOWANCE - DIRECTOR/FIELD SUPER			200			
				2,600			
400-3020-535.52-50	FUEL & OIL SUPPLIES	10,101	10,638	11,000	9,659	13,000	2,000
LEVEL	TEXT			TEXT AMT			
CM01	ALL WWTF VEHICLES (LIFT STATIONS, GENERATORS)			13,000			
				13,000			
400-3020-535.52-64	MACH/EQUIP CAPITAL-LIKE	1,704	0	16,100	0	8,500	7,600-
LEVEL	TEXT			TEXT AMT			
CM01	QUANTI-TRAY SEALER			4,700			
	DIESEL FUEL POLISHER			3,800			
				8,500			
400-3020-535.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	1,312	1,128	1,900	1,336	1,500	400-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
LEVEL	TEXT						
CM01	DBPR OPERATOR CERTIFICATES 4 @ \$100			400			
	FW & PCOA MEMBERSHIP 11 @ \$36			400			
	SUNSHINE STATE ONE CALL \$2,054 @ 33%			700			
				1,500			
400-3020-535.55-01	TRAINING & EDUCATION COST	1,006	75	5,000	766	4,000	1,000-
LEVEL	TEXT						
CM01	MISC TRAINING: SAFETY, COLLECTIONS, ETC.			1,000			
	OPERATOR CERTIFICATION PROGRAMS			2,500			
	FWRC CONFERENCE			500			
				4,000			
*	Op Expenditures/Expenses	1,335,631	1,575,823	1,422,300	1,019,678	1,573,174	150,874
**	SEWER SERVICES	2,104,983	2,318,568	2,187,900	1,599,803	2,435,874	247,974

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-3060-536.59-20	DEPRECIATION EXPENSE	0	1,656,102	0	0	0	0
		-----	-----	-----	-----	-----	-----
* Op Expenditures/Expenses		0	1,656,102	0	0	0	0
400-3060-536.73-20	AMORTIZATION EXPENSE	0	26,615	0	0	0	0
		-----	-----	-----	-----	-----	-----
* Debt Service		0	26,615	0	0	0	0
		-----	-----	-----	-----	-----	-----
** WATER & SEWER ADMIN		0	1,682,717	0	0	0	0

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FY2021 - 2022 EXPENSES

		FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY21 ORG BUDG	
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
400-8110-580.18-10	COMPENSATED COMP LEAVE	48,520-	25,219-	0	0	0	0
400-8110-581.04-07	TRANS TO WATER & SEWER	190,000	265,000	433,000	344,430	372,496	60,504-
400-8110-581.05-02	TRANSFER TO FLEET	0	7,695	0	0	0	0
400-8110-581.10-01	TRANSFER TO GENERAL FUND	0	0	67,000	148,250	241,911	174,911
LEVEL	TEXT	TEXT AMT					
CM01	FACILITIES - WATER	79,972					
	FACILITIES - SEWER	79,972					
	FLEET - PW ADMIN	2,340					
	FLEET - WATER	27,300					
	FLEET - SEWER	52,327					
		241,911					
*	Personal Services	141,480	247,476	500,000	492,680	614,407	114,407
400-8110-580.45-01	INSURANCE	89,675	4,997-	0	0	0	0
*	Op Expenditures/Expenses	89,675	4,997-	0	0	0	0
400-8110-580.64-00	MACHINERY & EQUIPMENT	0	0	32,200	13,230	37,600	5,400
LEVEL	TEXT	TEXT AMT					
CM01	SPARE 10 HP PUMP (LS11 OR LS19)	16,000					
	SPARE 7.5 HP PUMP (LS7,LS16, LS20 OR LS21) (2 EA)	21,600					
		37,600					
*	Capital Outlay	0	0	32,200	13,230	37,600	5,400
400-8110-517.71-40	VACUUM TRUCK-SUNTRUST EQ	0	0	51,942	43,163	53,715	1,773
400-8110-517.71-71	W&S SERIES 2012 BONDS	0	0	885,000	885,000	910,000	25,000
400-8110-517.71-72	W&S SERIES 1998	0	0	156,776	156,776	0	156,776-
400-8110-517.71-74	W&S SERIES 2005	0	0	85,000	85,000	90,000	5,000
400-8110-517.71-75	W&S SERIES SRF 2005	0	0	35,736	35,735	36,497	761
400-8110-517.71-76	W&S SERIES SRF 2007	0	0	275,561	137,037	281,573	6,012
400-8110-517.71-77	2011 W&S R&R BOND	0	0	225,000	225,000	235,000	10,000
400-8110-517.71-78	SERIES 2013 WTR MTR BOND	0	0	160,000	160,000	160,000	0
400-8110-517.72-40	VACUUM TRUCK-SUNTRUST EQ	10,119	10,601	8,887	7,527	7,115	1,772-
400-8110-517.72-71	W&S SERIES 2012 BONDS	84,464	64,345	53,859	53,858	32,588	21,271-
400-8110-517.72-72	W&S SERIES 1998	11,331	6,658	3,667	3,666	0	3,667-
400-8110-517.72-74	W&S SERIES 2005	25,369	22,136	22,137	22,137	18,784	3,353-
400-8110-517.72-75	W&S SERIES SRF 2005	6,177	5,440	5,034	5,034	4,273	761-
400-8110-517.72-76	W&S SERIES SRF 2007	64,983	59,462	53,702	27,594	47,690	6,012-
400-8110-517.72-77	2011 W&S R&R BOND	134,695	125,526	120,795	120,795	111,123	9,672-
400-8110-517.72-78	SERIES 2013 WTR MTR BOND	15,714	12,707	11,155	11,155	8,051	3,104-
*	Debt Service	352,852	306,875	2,154,251	1,979,477	1,996,409	157,842-
400-8110-589.99-10	BUDGET RESVE/CONTINGENCY	0	0	23,677	0	186,153	162,476

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 400 WATER & SEWER FUND							
* Other Uses		0	0	23,677	0	186,153	162,476
** NON-DEPARTMENTAL		584,007	549,354	2,710,128	2,485,387	2,834,569	124,441
*** WATER & SEWER FUND		4,871,725	6,502,236	7,145,712	5,749,548	7,705,778	560,066

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WATER/SEWER R&R FUND REVENUES

FY2021 - 2022 REVENUES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL	FY2021 Y-T-D	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUALS		
FUND 407 PROPRIETARY R&R FUND							
407-0000-331.50-10	CDBG	79,890	148,995	100,000	27,944	100,119	119
LEVEL CM01	TEXT LIFT STATION #19			TEXT AMT 100,119 100,119			

*	INTERGOVERNMENTAL REVENUE	79,890	148,995	100,000	27,944	100,119	119
407-0000-343.31-01	INSIDE CITY LIMITS	289,021	287,600	280,000	239,334	287,000	7,000
407-0000-343.31-10	OUTSIDE CITY LIMITS	4,669	4,716	5,000	3,996	4,700	300-
407-0000-343.51-50	INSIDE CITY LIMITS	288,843	288,571	290,000	239,967	290,000	0
407-0000-343.51-60	OUTSIDE CITY LIMITS	4,309	4,349	5,000	3,639	4,350	650-

*	CHARGES FOR SERVICES	586,842	585,236	580,000	486,936	586,050	6,050
407-0000-361.10-00	INVESTMENTS	0	23,328	18,000	45	0	18,000-
407-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	4,634	6,335	6,335
407-0000-361.30-10	UNREALIZED GAIN/LOSS	13,124	6,059	0	0	0	0

*	MISC REVENUES	13,124	29,387	18,000	4,679	6,335	11,665-
407-0000-381.04-00	TRANSFER FRM ENTERPRISE	190,000	265,000	433,000	344,430	372,496	60,504
407-0000-381.04-01	TRANSFER FRM W&S FUND	190,000	0	0	0	0	0
LEVEL CM01	TEXT FINANCE ESTIMATE			TEXT AMT			
407-0000-381.04-02	TRANSFER FRM W&S FUND	357,416	240,000	0	0	0	0
LEVEL CM01	TEXT FINANCE ESTIMATE			TEXT AMT			

*	OTHER SOURCES	737,416	505,000	433,000	344,430	372,496	60,504-

**	PROPRIETARY R&R FUND	1,417,272	1,268,618	1,131,000	863,989	1,065,000	66,000-

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WATER/SEWER R&R FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 407 PROPRIETARY R&R FUND							
407-8110-581.03-01	GF CAPITAL PROJECTS	0	45,747	0	0	0	0
407-8110-581.04-00	TRANS TO ENTERPRISE	106,788	1,800,913	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	Personal Services	106,788	1,846,660	0	0	0	0
407-8110-580.63-00	INFRASTRUCTURE	0	0	1,131,000	834,321	1,065,000	66,000-
LEVEL	TEXT	TEXT AMT					
CM01	LIFT STATION #19 CONS(PARTIALLY FUNDED CDBG GRANT)	365,000					
	SAND FILTER	450,000					
	CLEARWELL	250,000					
		1,065,000					
		-----	-----	-----	-----	-----	-----
*	Capital Outlay	0	0	1,131,000	834,321	1,065,000	66,000-
		-----	-----	-----	-----	-----	-----
**	NON-DEPARTMENTAL	106,788	1,846,660	1,131,000	834,321	1,065,000	66,000-
		-----	-----	-----	-----	-----	-----
***	PROPRIETARY R&R FUND	109,782	1,848,396	1,131,000	834,321	1,065,000	66,000-

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STORM WATER FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 460 STORMWATER FUND							
460-0000-325.20-80	NON AD-VALOREM STORMWATER	0	1,058,915	1,002,000	1,139,435	1,140,000	138,000

*	PERMITS,FEES,SPECL ASSESS	0	1,058,915	1,002,000	1,139,435	1,140,000	138,000
460-0000-343.90-80	NON AD-VALOREM STORMWATER	1,002,662	0	0	0	0	0
460-0000-343.90-81	STORMWATER, APARTMENT	21,594	0	0	0	0	0
460-0000-343.90-82	STORMWATER, COMMERCIAL	10,989	0	0	0	0	0
460-0000-343.90-84	STORMWATER, GOVERNMENT	2,052	0	0	0	0	0
460-0000-343.90-85	STORMWATER, MULTI-FAMILY	16,434	0	0	0	0	0
460-0000-343.90-89	DELINQ NON AD-VAL STRMWTR	607-	0	0	0	0	0
LEVEL	TEXT	TEXT AMT					
CM01	FINANCE ESTIMATE	-----					
*	CHARGES FOR SERVICES	1,053,124	0	0	0	0	0
460-0000-361.10-00	INVESTMENTS	50,592	25,089	20,000	100	120	19,880-
460-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	4,414	6,035	6,035
460-0000-361.30-10	UNREALIZED GAIN/LOSS	34,417-	5,352	0	0	0	0
460-0000-364.41-00	SALE OF FIXED ASSETS	0	21,831	0	88,469	0	0
LEVEL	TEXT	TEXT AMT					
CM01	FINANCE ESTIMATE	-----					
*	MISC REVENUES	16,175	52,272	20,000	92,983	6,155	13,845-
460-0000-381.04-00	TRANSFER FRM ENTERPRISE	0	12,948	0	0	0	0
LEVEL	TEXT	TEXT AMT					
CM01	FINANCE ESTIMATE	-----					
460-0000-381.04-61	TRN FR STRM CAP PRJT	0	161,687	0	0	0	0
LEVEL	TEXT	TEXT AMT					
CM01	FINANCE ESTIMATE	-----					
460-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	0	0	257,538	257,538

*	OTHER SOURCES	0	174,635	0	0	257,538	257,538

**	STORMWATER FUND	1,069,299	1,285,822	1,022,000	1,232,418	1,403,693	381,693

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STORM WATER FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 460 STORMWATER FUND							
460-3080-538.12-00	REGULAR SALARIES & WAGE	105,609	110,546	121,400	78,545	128,400	7,000
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
	STREETS & DRAINAGE SUPV 35%						
	LEAD EQ OPERATOR						
	EQUIPMENT OPERATOR/MAINTENANCE WORKER I (2)						
				128,400			
460-3080-538.14-00	OVERTIME	521	620	900	142	1,000	100
LEVEL	TEXT						
CM01	FINANCE ESTIMATE						
				900			
				900			
460-3080-538.15-10	CELL PHONE ALLOWANCE	314	303	300	189	300	0
LEVEL	TEXT						
CM01	CELL PHONE @ 35%						
				210			
				210			
460-3080-538.15-20	UNIFORM ALLOWANCE	224	0	0	100	100	100
460-3080-538.15-30	BOOT ALLOWANCE	240	450	400	250	500	100

* Personal Services		106,908	111,919	123,000	79,226	130,300	7,300
460-3080-538.21-00	FICA/MEDICARE TAXES	8,035	8,294	9,400	6,035	10,000	600
460-3080-538.22-00	RETIREMENT CONTRIBUTION	42,718	12,649	16,200	10,548	17,800	1,600
460-3080-538.23-00	LIFE & HEALTH INSURANCE	29,222	29,556	33,200	16,238	37,500	4,300
460-3080-538.24-00	WORKERS COMP INSURANCE	4,331	5,184	5,700	3,733	6,400	700

* Benefits		84,306	55,683	64,500	36,554	71,700	7,200
460-3080-538.31-01	PROFESSIONAL SERVICES	675	198,196	0	10,000	12,000	12,000
LEVEL	TEXT						
CM01	ERNIE PETERSON STORMWATER ASSESSMENT SERVICES						
				12,000			
				12,000			
460-3080-538.34-00	OTHER SERVICES	78,216	58,092	80,800	62,910	84,600	3,800
LEVEL	TEXT						
CM01	STREET SWEEPING CONTRACT						
	FLORIDA DEPT OF CORRECTIONS (INMATES) @ 50%						
	RETENTION POND MAINTENANCE						
				45,800			
				28,800			
				10,000			
				84,600			
460-3080-538.34-20	LANDSCAPING SERVICES	13,413	16,650	17,000	14,083	17,000	0
LEVEL	TEXT						

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 460	STORMWATER FUND						
CM01	LANDSCAPING OF STORMWATER PROPERTIES			17,000			
				17,000			
460-3080-538.40-01	REGULAR TRAVEL	96	0	200	0	200	0
LEVEL	TEXT			TEXT AMT			
CM01	MEAL ALLOWANCE AND MILEAGE			200			
				200			
460-3080-538.42-00	POSTAGE, FRT, EXPRESS	58	13	100	36	100	0
LEVEL	TEXT			TEXT AMT			
CM01	POSTAGE, FREIGHT & EXPRESS			100			
				100			
460-3080-538.43-01	UTILITY SERVICES	25,227	22,864	24,000	21,193	31,560	7,560
LEVEL	TEXT			TEXT AMT			
CM01	FPL \$2,530 MO AVG AFTER 15% INCREASE			30,360			
	WATER & SEWER \$10 MO AVG AFTER 5.5% INCREASE			1,200			
				31,560			
460-3080-538.44-00	RENTALS & LEASES	2,076	2,558	2,700	1,790	3,450	750
LEVEL	TEXT			TEXT AMT			
CM01	PW PLOTTER LEASE \$8,250 @ 33%			2,750			
	PW COPIER LEASE @ 25%			700			
				3,450			
460-3080-538.45-00	INSURANCE/NON-EMPLOYEE	0	6,332	16,467	16,125	18,261	1,794
LEVEL	TEXT			TEXT AMT			
CM01	PROPERTY & LIABILITY INSURANCE			18,261			
				18,261			
460-3080-538.46-01	REPAIRS & MAINTENANCE	19,576	8,961	20,000	8,158	44,000	24,000
LEVEL	TEXT			TEXT AMT			
CM01	SW PIPE REPAIR, LINING, REPLACEMENT			7,000			
	CATCH BASIN & STORMWATER MANHOLE REPAIRS			4,000			
	FOUNTAIN PUMPS & CONTROLS			3,800			
	FEC BLANKET UTILITY CROSSING FEES			4,000			
	RADIO REPAIRS FOR ALL STORMWATER RADIOS			1,200			
	DITCH CLEANING			24,000			
				44,000			
460-3080-538.46-11	MAINTENANCE CONTRACTS	1,786	1,843	2,300	1,622	2,600	300

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 460 STORMWATER FUND							
LEVEL	TEXT			TEXT AMT			
CM01	ANNUAL RADIO SYSTEM MAINTENANCE			1,100			
	COPIER AND PRINTER MAINTENANCE			700			
	PW PLOTTER PRINTER MAINTENANCE			800			
				2,600			
460-3080-538.46-50	FLEET CHARGES	36,527	20,000	20,000	34,627	15,000	5,000-
LEVEL	TEXT			TEXT AMT			
CM01	STORMWATER VEHICLES, HEAVY EQUIPMENT, PUMPS			15,000			
				15,000			
460-3080-538.46-60	SMALL EQ REPAIR & MAINT	2,947	6,498	4,000	3,680	4,000	0
LEVEL	TEXT			TEXT AMT			
CM01	SMALL EQUIPMENT REPAIR & MAINTENANCE			4,000			
				4,000			
460-3080-538.47-00	PRINTING & BINDING	0	138	0	392	600	600
LEVEL	TEXT			TEXT AMT			
CM01	STORMWATER LITERATURE, NPDES BROCHURES, ETC.			600			
				600			
460-3080-538.49-30	ADMIN SERV FEE ALLOCATION	222,381	226,208	163,840	225,195	192,752	28,912
LEVEL	TEXT			TEXT AMT			
CM01	DIRECT COST ALLOCATION GEN FUND			183,857			
	DIRECT COST ALLOCATION IT			8,895			
				192,752			
460-3080-538.49-59	BAD DEBT EXPENSE	20,157	26,539-	0	0	0	0
460-3080-538.51-00	OFFICE SUPPLIES	419	998	700	428	700	0
LEVEL	TEXT			TEXT AMT			
CM01	PAPER, ENVELOPES, ETC.			100			
	PW PLOTTER SUPPLIES			600			
				700			
460-3080-538.52-01	OPERATING SUPPLIES	10,958	4,628	5,000	1,926	7,000	2,000
LEVEL	TEXT			TEXT AMT			
CM01	PIPES, MANHOLE COVERS, BASIN GRATES, ETC.			7,000			
				7,000			
460-3080-538.52-02	COMPUTERS	0	0	1,400	989	0	1,400-

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 460	STORMWATER FUND						
460-3080-538.52-04	SMALL TOOLS & EQUIPMENT	500	436	800	617	1,000	200
LEVEL	TEXT		TEXT	AMT			
CM01	MISC TOOLS			1,000			
				1,000			
460-3080-538.52-19	UNIFORM EXPENSE	869	1,336	1,300	433	1,300	0
LEVEL	TEXT		TEXT	AMT			
CM01	UNIFORMS - \$200 EST X 11 EMPLOYEES X 50%			700			
	UNIFORM REPAIRS (ESTIMATED)			300			
	TOOL ALLOWANCE			100			
	UNIFORMS \$130 EST X 1 EMPLOYEE X 10%			100			
	UNIFORMS \$250 EST X 1 EMPLOYEE X 33%			100			
				1,300			
460-3080-538.52-50	FUEL & OIL SUPPLIES	12,586	9,295	17,000	7,194	19,600	2,600
LEVEL	TEXT		TEXT	AMT			
CM01	GASOLINE & DIESEL, MOTOR OIL, ETC.			19,600			
				19,600			
460-3080-538.52-64	MACH/EQUIP CAPITAL-LIKE	0	0	2,300	0	0	2,300-
460-3080-538.53-00	ROAD MATERIAL & SUPPLIES	1,416	1,157	2,000	0	2,000	0
LEVEL	TEXT		TEXT	AMT			
CM01	SHELL, LIMEROCK, SAND, FILL DIRT, ETC.			2,000			
				2,000			
460-3080-538.54-00	BOOKS/PUBL/SUBSCR/MEMBERS	517	695	1,300	549	1,300	0
LEVEL	TEXT		TEXT	AMT			
CM01	FLORIDA SUNSHINE ONE CALL @ 33%			700			
	FL STORMWATER ASSOCIATION MEMBERSHIP			600			
				1,300			
460-3080-538.55-01	TRAINING & EDUCATION COST	1,055	478	1,000	1,058	1,500	500
LEVEL	TEXT		TEXT	AMT			
CM01	MISC TRAINING COURSES: SAFETY, ETC.			1,500			
				1,500			
460-3080-538.59-20	DEPRECIATION EXPENSE	297,516	303,184	0	0	0	0
*	Op Expenditures/Expenses	748,971	864,021	384,207	413,005	460,523	76,316
**	STORMWATER MANAGEMENT	940,185	1,031,623	571,707	528,785	662,523	90,816

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY21 ORG BUDG	
		2019	2020	ORIGINAL	Y-T-D	FY2022	VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 460	STORMWATER FUND						

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 460 STORMWATER FUND							
460-8110-580.18-10	COMPENSATED COMP LEAVE	8,881	5,454	0	0	0	0
460-8110-581.04-00	TRANS TO ENTERPRISE	25,377	30,414	0	30,414	30,414	30,414
LEVEL	TEXT			TEXT AMT			
CM01	DEBT SERVICE VACCON TRUCK			30,414			
				30,414			
460-8110-581.04-60	TRANS TO WATER & SEWER	0	2,524	0	0	0	0
460-8110-581.04-61	STORMWATER CAPITAL PROJ	211,045	894,493	0	0	275,000	275,000
460-8110-581.10-01	TRANSFER TO GENERAL FUND	0	0	0	0	23,400	23,400
LEVEL	TEXT			TEXT AMT			
CM01	FLEET VEHICLE REPAIR & MAINTENANCE			23,400			
				23,400			

* Personal Services		245,303	932,885	0	30,414	328,814	328,814
460-8110-580.45-01	INSURANCE	18,023	0	0	0	0	0

* Op Expenditures/Expenses		18,023	0	0	0	0	0
460-8110-517.71-61	SRF 2003 STRMWTR DEBT	0	0	331,852	331,851	331,852	0
LEVEL	TEXT			TEXT AMT			
CM01	PER AMORTIZATION SCHEDULE			331,852			
				331,852			
460-8110-517.72-61	SRF 2003 STRMWTR DEBT	35,186	27,764	21,766	21,765	21,766	0
LEVEL	TEXT			TEXT AMT			
CM01	PER AMORTIZATION SCHEDULE			21,766			
				21,766			

* Debt Service		35,186	27,764	353,618	353,616	353,618	0
460-8110-589.99-10	BUDGET RESVE/CONTINGENCY	0	0	96,675	0	58,738	37,937-

* Other Uses		0	0	96,675	0	58,738	37,937-

** NON-DEPARTMENTAL		298,512	960,649	450,293	384,030	741,170	290,877

*** STORMWATER FUND		1,238,697	1,992,272	1,022,000	912,815	1,403,693	381,693

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STORM WATER CAPITAL FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 461 STORMWTR CAPITAL PROJECTS							
461-0000-331.52-00	FEMA - REIMBURSEMENT	118,916	2,057	0	0	0	0
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*	INTERGOVERNMENTAL REVENUE	118,916	2,057	0	0	0	0
461-0000-361.10-00	INVESTMENTS	0	765	0	86	0	0
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*	MISC REVENUES	0	765	0	86	0	0
461-0000-381.04-60	TRANSFER FRM STORMWATER	211,045	894,493	0	0	275,000	275,000
-----		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	211,045	894,493	0	0	275,000	275,000
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**	STORMWTR CAPITAL PROJECTS	329,961	897,315	0	86	275,000	275,000

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STORM WATER CAPITAL FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 461 STORMWTR CAPITAL PROJECTS							
461-8110-581.04-60	TRANS TO WATER & SEWER	0	174,636	0	0	0	0

* Personal Services		0	174,636	0	0	0	0
461-8110-580.63-00	INFRASTRUCTURE	0	0	0	161,297	275,000	275,000
LEVEL	TEXT			TEXT	AMT		
CM01	TUSCALOOSE STORMWATER PIPE RPL				75,000		
	RIVERSIDE DUCKBILLS ENGINEERING				75,000		
	STORMWATER PIPE LINING				125,000		
					275,000		

* Capital Outlay		0	0	0	161,297	275,000	275,000

** NON-DEPARTMENTAL		0	174,636	0	161,297	275,000	275,000

*** STORMWTR CAPITAL PROJECTS		0	174,636	0	161,297	275,000	275,000

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SOLID WASTE FUND REVENUES

FY2021 - 2022 REVENUES

		FISCAL YEAR 2019	FISCAL YEAR 2020	FY2021 ORIGINAL	FY2021 Y-T-D	FY2022	FY21 ORG BUDG VS
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUALS	ACTUALS	BUDGET	ACTUALS	CM REQUEST	FY22 PROPOSED
FUND 495 SOLID WASTE ENTERPRISE							
495-0000-343.40-40	REFUSE	334,842	282,475	305,000	172,698	264,572	40,428-
495-0000-343.40-41	REFUSE, APARTMENT	149,782	819,211	145,000	724,302	896,392	751,392
495-0000-343.40-42	REFUSE, COMMERCIAL	900,552	203,647	886,000	61,579	21,088	864,912-
495-0000-343.40-43	REFUSE, CHURCH	16,594	4,127	16,000	3,577	4,467	11,533-
495-0000-343.40-44	REFUSE, GOVERNMENT	12,549	1,135	13,000	722	893	12,107-
495-0000-343.40-45	REFUSE, MULTI-FAMILY	107,324	198,392	108,600	175,937	212,396	103,796
495-0000-343.40-46	REFUSE, MOBILE HOME	34,668	22,887	35,000	18,023	23,114	11,886-
495-0000-343.40-47	REFUSE, RESIDENTIAL	1,027,436	1,040,777	1,017,000	898,233	1,126,480	109,480
495-0000-343.40-48	REFUSE, RESIDENT-COMMERCL	30,675	10,559	32,000	8,128	9,737	22,263-
		-----	-----	-----	-----	-----	-----
*	CHARGES FOR SERVICES	2,614,422	2,583,210	2,557,600	2,063,199	2,559,139	1,539
		-----	-----	-----	-----	-----	-----
495-0000-361.10-00	INVESTMENTS	84,338	34,693	10,000	211	270	9,730
495-0000-361.15-00	INVESTMENT EARNINGS	0	0	0	7,607	10,399	10,399
495-0000-361.30-10	UNREALIZED GAIN/LOSS	21,221-	9,947	0	0	0	0
495-0000-364.41-00	SALE OF FIXED ASSETS	0	1,300	0	0	0	0
495-0000-369.95-00	RECYCLING REVENUES	1,884	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
*	MISC REVENUES	65,001	45,940	10,000	7,818	10,669	669
		-----	-----	-----	-----	-----	-----
495-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	0	0	114,764	114,764
		-----	-----	-----	-----	-----	-----
LEVEL	TEXT	TEXT AMT					
CM01	PRIOR YEAR RESERVE	113,156					
		113,156					
		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	0	0	0	0	114,764	114,764
		-----	-----	-----	-----	-----	-----
**	SOLID WASTE ENTERPRISE	2,679,423	2,629,150	2,567,600	2,071,017	2,684,572	116,972

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SOLID WASTE FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 495	SOLID WASTE ENTERPRISE						
495-3040-534.34-00	OTHER SERVICES	2,023,293	2,067,594	2,045,100	1,527,439	2,158,200	113,100
LEVEL	TEXT						
CM01	REDMAN CONSULTING CONTRACT						
	TIPPING FEES DEBRIS						
	WASTE PRO CONTRACT EST 6% INCREASE						
495-3040-534.41-00	COMMUNICATION SERVICES	133	0	0	0	0	0
495-3040-534.45-00	INSURANCE/NON-EMPLOYEE	0	3,815	3,754	3,675	4,168	414
LEVEL	TEXT						
CM01	PROPERTY & LIABILITY INSURANCE						
495-3040-534.49-30	ADMIN SERV FEE ALLOCATION	230,100	255,330	255,760	235,078	307,204	51,444
LEVEL	TEXT						
CM01	DIRECT COST ALLOCATION GEN FUND						
	DIRECT COST ALLOCATION IT						
	DIRECT COST PW ADMIN						
495-3040-534.49-50	MOBILITY FEE EXPENSE	200,000	0	200,000	200,000	200,000	0
LEVEL	TEXT						
CM01	PAVING MOBILITY FEE						
495-3040-534.49-59	BAD DEBT EXPENSE	18,661	13,181	15,000	0	15,000	0
LEVEL	TEXT						
CM01	ESTIMATE						
495-3040-534.59-20	DEPRECIATION EXPENSE	553	507	0	0	0	0
*	Op Expenditures/Expenses	2,472,740	2,340,427	2,519,614	1,966,192	2,684,572	164,958
**	SOLID WASTE	2,472,740	2,340,427	2,519,614	1,966,192	2,684,572	164,958

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 495 SOLID WASTE ENTERPRISE							
495-8110-581.10-02		0	200,000	0	0	0	0
		-----	-----	-----	-----	-----	-----
* Personal Services		0	200,000	0	0	0	0
495-8110-580.45-01 INSURANCE		2,328	0	0	0	0	0
		-----	-----	-----	-----	-----	-----
* Op Expenditures/Expenses		2,328	0	0	0	0	0
495-8110-589.99-10 BUDGET RESVE/CONTINGENCY		0	0	47,986	0	0	47,986-
		-----	-----	-----	-----	-----	-----
* Other Uses		0	0	47,986	0	0	47,986-
		-----	-----	-----	-----	-----	-----
** NON-DEPARTMENTAL		2,328	200,000	47,986	0	0	47,986-
		-----	-----	-----	-----	-----	-----
*** SOLID WASTE ENTERPRISE		2,475,068	2,540,427	2,567,600	1,966,192	2,684,572	116,972

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POLICE EXPLORER FUND REVENUES

FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 605 POLICE EXPLORERS							
605-0000-347.21-00	PROGRAM ACTIVITY FEES	0	0	0	0	2,100	2,100
-----		-----	-----	-----	-----	-----	-----
*	CHARGES FOR SERVICES	0	0	0	0	2,100	2,100
605-0000-366.90-15	DONATIONS FOR 5-0 CLUB	0	0	0	0	600	600
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*	MISC REVENUES	0	0	0	0	600	600
605-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	0	0	1,700	1,700
-----		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	0	0	0	0	1,700	1,700
-----		-----	-----	-----	-----	-----	-----
**	POLICE EXPLORERS	0	0	0	0	4,400	4,400

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FY2021 - 2022 REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUALS	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 115 H H POLICE EXPLORERS							
115-0000-347.21-00	PROGRAM ACTIVITY FEES	3,820	2,264	2,100	1,143	0	2,100-
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*	CHARGES FOR SERVICES	3,820	2,264	2,100	1,143	0	2,100-
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115-0000-361.10-00	INVESTMENTS	1	6	0	1	0	0
115-0000-366.90-10	EXPLORERS	900	0	0	0	0	0
115-0000-366.90-15	DONATIONS FOR 5-0 CLUB	777	600	600	1,530	0	600-
-----		-----	-----	-----	-----	-----	-----
*	MISC REVENUES	1,678	606	600	1,531	0	600-
-----		-----	-----	-----	-----	-----	-----
115-0000-389.10-00	PRIOR YR CARRYFORWARD	0	0	1,500	0	0	1,500-
-----		-----	-----	-----	-----	-----	-----
*	OTHER SOURCES	0	0	1,500	0	0	1,500-
-----		-----	-----	-----	-----	-----	-----
**	H H POLICE EXPLORERS	5,498	2,870	4,200	2,674	0	4,200-
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POLICE EXPLORER FUND EXPENSES

FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR 2019 ACTUALS	FISCAL YEAR 2020 ACTUALS	FY2021 ORIGINAL BUDGET	FY2021 Y-T-D ACTUAL	FY2022 CM REQUEST	FY21 ORG BUDG VS FY22 PROPOSED
FUND 605	POLICE EXPLORERS						
605-2110-521.52-20	CLOTHING & EQUIP	0	0	0	0	800	800
LEVEL	TEXT						
CM01	UNIFORMS (20X40) LO			800			
				800			
605-2110-521.52-21	PROGRAM EXPENSE	0	0	0	0	3,600	3,600
LEVEL	TEXT						
CM01	MISC PROGRAM EXPENSE MEETINGS LO			300			
	ANNUAL FAIR EXPENSE LO			1,000			
	COKE PRODUCTS			1,100			
	5-0 CLUB MEETING EXP			1,200			
				3,600			
* Op Expenditures/Expenses		0	0	0	0	4,400	4,400
** PUBLIC SAFETY		0	0	0	0	4,400	4,400
*** POLICE EXPLORERS		0	0	0	0	4,400	4,400
		26,035,772	29,167,418	26,572,772	19,874,695	26,970,029	397,257

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FY2021 - 2022 EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FISCAL YEAR	FISCAL YEAR	FY2021	FY2021	FY2022	FY21 ORG BUDG
		2019	2020	ORIGINAL	Y-T-D		VS
		ACTUALS	ACTUALS	BUDGET	ACTUAL	CM REQUEST	FY22 PROPOSED
FUND 115 H H POLICE EXPLORERS							
115-2110-521.52-20	CLOTHING & EQUIP	39	0	800	0	0	800-
115-2110-521.52-21	PROGRAM EXPENSE	2,446	2,136	3,400	671	0	3,400-
		-----	-----	-----	-----	-----	-----
*	Op Expenditures/Expenses	2,485	2,136	4,200	671	0	4,200-
		-----	-----	-----	-----	-----	-----
**	PUBLIC SAFETY	2,485	2,136	4,200	671	0	4,200-
		-----	-----	-----	-----	-----	-----
***	H H POLICE EXPLORERS	2,485	2,136	4,200	671	0	4,200-

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Exhibit "A"

PROPOSED FY 2021-2022 BUDGET

REVENUES AND EXPENSES FY 2021 - 2022	REVENUE	EXPENSE
001 - GENERAL FUND	\$ 9,743,100	\$ 9,743,100
002 - LOGT 2nd	\$ 331,896	\$ 331,896
004 - BUILDING AND ZONING	\$ 319,880	\$ 319,880
101 - POLICE IMPACT FEES	\$ 47,200	\$ 47,200
130 - CRA	\$ 2,714,554	\$ 2,714,554
139 - CRA CAPITAL PROJECTS	\$ 300,000	\$ 300,000
301 - GENERAL CAPITAL PROJECTS	\$ 374,956	\$ 374,956
400 - WATER & SEWER	\$ 7,705,778	\$ 7,705,778
401 - WATER IMPACT FEES	\$ -	\$ -
402 - SEWER IMPACT FEES	\$ -	\$ -
407 - WATER & SEWER R & R	\$ 1,065,000	\$ 1,065,000
409 - WATER & SEWER RESERVES	\$ -	\$ -
460 - STORMWATER	\$ 1,403,693	\$ 1,403,693
461 - STORMWATER CAPITAL	\$ 275,000	\$ 275,000
495 - SOLID WASTE	\$ 2,684,572	\$ 2,684,572
605 - POLICE EXPLORERS	\$ 4,400	\$ 4,400
TOTAL ALL FUNDS:	\$ 26,970,029	\$ 26,970,029

Attachment: EXHIBIT A - FY22 PROPOSED BUDGET (2021-R-73 : Final Budget Fiscal Year 2021 - 2022)



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Joseph Forte
SUBJECT: CRA Mtg - a Resolution of the City of Holly Hill, Community
Redevelopment Agency, Florida, Authorizing the City
Manager to Execute the 1St Amendment to the Development
Agreement with Martens Charities, LLC; and Providing for
Severability; and Providing for an Effective Date.
NUMBER: 2021-R-74
APPLICANT:
PLANNER:

DISCUSSION:

Rainer and Julie Martens (Martens Charities, LLC) have been in discussions with the City and the CRA with regard to developing Pictona at Holly Hill, Phase 2 Facility in Hollyland Park that would accommodate 24 additional pickleball courts and be home to several regional and national tournaments. In the negotiations between the staff and the Martens, the Martens have agreed to pay up to \$1,500,000 for the development and the City CRA has agreed to pay up \$1,000,000 using CRA funds. An application for a exceptional grant from Volusia ECHO in the amount of \$2,500,000

The facility would be developed by the Martens under contract with the City and include other amenities such as championship court that will also be home to local performances managed by the City staff.

This project meets the intent of the Community Redevelopment Plan. The staff believes this facility will bring people into the City of Holly Hill and cause reason for new businesses to develop in the area.

FISCAL

ANALYSIS:

One million dollars (\$1,000,000.00) of CRA funds have been appropriated in the budget for fiscal year 2020/2021 (\$700,000) and fiscal year 2021/2022 (\$300,000) for the development of the project.

STAFF

RECOMMENDATION:

Staff recommends the City Commission approve the Development Agreement and authorize the City Manager to execute the Development Agreement.

COMMISSION

GOAL:

N/A

MOTION:

**TO APPROVE THE AMENDMENT TO THE DEVELOPMENT AGREEMENT AND
AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT.**

ATTACHMENTS:

- Phase 2 Pickleball Development Agreement Amendment-CRA (DOCX)
- Pictona, Phase 2 Exhibit A (PDF)
- Pickleball DEVELOPMENT Agreement - CRA Agenda item - Fully Executed 1-10-19 (PDF)

Resolution No. 2021-74**CRA MTG - A RESOLUTION OF THE CITY OF HOLLY HILL, COMMUNITY REDEVELOPMENT AGENCY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH MARTENS CHARITIES, LLC; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE CITY OF HOLLY HILL, COMMUNITY REDEVELOPMENT AGENCY, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH MARTENS CHARITIES, LLC; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill (CRA) is the owner of Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida 32117; and

WHEREAS, Martens Charities, LLC (Developer) desires to develop Pictona at Holly Hill, Phase 2, in a portion of Hollyland Park, hereinafter described in Exhibit "A" and Exhibit "B" attached hereto (Property) to build and operate additional Pickleball Recreational Facilities and other improvements as hereinafter described (Project); and

WHEREAS, the CRA and the Developer desire to develop Phase 2 on the Property for the Project; and

WHEREAS, the CRA and the Developer have executed simultaneously herewith the 1st Amendment to the Incentive Agreement providing for the financial incentives to be provided by the City CRA fund; and

WHEREAS, this attached 1st Amendment to the agreement shall provide the terms and conditions of the development of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HOLLY HILL, COMMUNITY REDEVELOPMENT AGENCY, FLORIDA:

SECTION 1. That the Community redevelopment Agency approves the Development Agreement and the City Manager of the City of Holly Hill is authorized to execute the 1st Amendment to the Development Agreement.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption by the City of Holly Hill, Community redevelopment Agency.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk,CMC 9/28/2021

1ST AMENDMENT TO PICKLEBALL DEVELOPMENT AGREEMENT

WHEREAS, the City of Holly Hill Community Redevelopment Agency (CRA) and Martens Charities, Inc. (Developer) entered into a Pickleball Development Agreement (Agreement) dated January 10, 2019 for the redevelopment of the City's Holly Land Park for a pickleball recreation facility.

WHEREAS, the redevelopment project was very successful and the CRA and Developer desire to develop additional improvements to Holly Land Park to expand the pickleball facility previously constructed as depicted on attached Exhibit A (Phase 2).

WHEREAS, the CRA and Developer intend to expand the Agreement to incorporate the Phase 2.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following:

1) Developer shall design, permit and construct the necessary improvements to build, in full compliance with all applicable rules and regulations, Phase 2 as depicted on Exhibit A. The Developer has budgeted to spend \$1,500,000 for Phase 2 and the City of Holly Hill Community Redevelopment Agency has budgeted \$1,000,000 to reimburse certain identified expenses as outlined in a separate Incentive Agreement. An application for Volusia County ECHO grant in the amount of \$2,500,000 is being submitted for consideration this year. In the event the total cost of Phase 2 exceeds these budgeted funds, adjustments may need to be made to the scope of improvements in Phase 2. However, it is anticipated that the improvements will be as depicted on Exhibit A to include the following:

- a) 25 pickleball courts, including 5 covered courts all of which will be lighted.
- b) One of the pickleball courts will be a Stadium Court with a seating capacity of 1200. This Stadium Court shall be designed in consultation with the City to accommodate its use as a amphitheater by the City.
- c) Parking lot and landscaping.
- d) Necessary infrastructure include water, sewer, stormwater and electric.
- e) Proper signage with designated ingress and egress points.
- f) Demolition and other site prep.
- g) Proper interconnection with the existing Pickleball complex referenced as the Project in the Development Agreement such that there is a good pedestrian flow between the Project and Phase 2.

2) Developer will transfer the budgeted amount of \$1,500,000 in phases as needed to a separate account with Fidelity Investments held in the name of Martens Charities and will designate in their trust documents the authorization to transfer and spend the budgeted amount for the funding of the construction of Phase 2. These funds will be available for the withdrawal by the CRA to pay for the cost of developing Phase 2 in the event the Developer ceases construction activity beyond

the timeframes contained in Paragraph 4 of the Agreement. The CRA acknowledges that this funding will flow through Martens Charities, a 501.c.3 public charity, to maximize tax deductions.

- 3) The remainder of the Agreement shall remain unchanged and shall be applicable to Phase 2 just as applicable to the Project.

ATTEST

CITY OF CITY OF HOLLY HILL

Community Redevelopment Agency

BY: _____

TITLE: _____

DATE: _____

Valerie Manning
City Clerk, CMC

Witness:

Martens Charities, Inc.

By: _____

Title: _____

EXHIBIT "A"



PICKLEBALL DEVELOPMENT AGREEMENT

WHEREAS, the **City of Holly Hill Community Redevelopment Agency** (Agency) is the owner of Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida 32117.

WHEREAS, Martens Charities, Inc., (Developer) desires to develop a portion of Hollyland Park hereinafter described in Exhibit "A" attached hereto (Property) to build and operate a pickleball recreational facility and other improvements as hereinafter described (Project).

WHEREAS, the Community Redevelopment Agency and the Developer desire to develop the Property for the Project.

WHEREAS, the Community Redevelopment Agency and the Developer have executed simultaneously herewith an Incentive Agreement providing for the financial incentives to be provided by the City.

WHEREAS, this Agreement shall provide the terms and conditions of the development of the Project.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following.

PROJECT DEVELOPMENT

1) Developer shall design, permit and construct the necessary improvements to build, in full compliance with all applicable rules and regulations, the Project depicted on attached Exhibit "B". The Developer has budgeted \$3,000,000 for the Project and the City of Holly Hill Community Redevelopment Agency has budgeted \$1,000,000 to reimburse certain identified expenses as outlined in a separate Incentive Agreement. In the event the total cost of the Project exceeds these budgeted funds, adjustments may be needed to the scope of the Project. However, it is anticipated at this time that the Project will include the following:

- A. 24 lighted pickleball courts with eight (8) under cover.
- B. 4,200 sq. ft. Club House.
- C. 3,200 sq. ft. Restaurant.
- D. 2,400 sq. ft. Activity Center.
- E. Other recreational facilities as shown on Exhibit B.
- F. Landscaping.
- G. Necessary infrastructure, including water, sewer, stormwater and electric.
- H. Parking.
- I. Signage.
- J. Demolition and other site prep.
- K. There shall be separate electric meters for Activity Center, outside lighting, Club House and Restaurant.

2) Developer will transfer the budgeted \$3,000,000 into a separate account with Fidelity Investments held in the name of Rainer and Julie S. Martens and will designate in their trust documents the authorization to transfer and spend the \$3,000,000 for the funding of the construction of this Project. These funds will be available for withdrawal by the City to pay for the cost of developing the project in the event the Developer ceases construction activity beyond the timeframes in Paragraph 4 below, The City acknowledges that this funding may flow through a foundation or other legal entity to maximize the tax deductions.

3) Developer shall be responsible for designing and permitting all improvements for the Project. The Project shall be subject to review and approval by the City both as the property owner and as the regulatory body charged with enforcing rules and regulations for the development of the Project. The execution of this Agreement by the City does not obligate the City to approve the Project as the regulatory body. The City is required to apply the existing development regulations to the Project.

4) It is anticipated that Developer will commence construction activity (including retaining consultants, pursuing permitting and other approvals) within 90 days of the execution this Agreement. If construction activity has not started during said period of time or if construction activity ceases for a period of 90 days after construction commenced, Developer shall provide the City with a written explanation for the delay. If Developer establishes that it has diligently pursued starting the construction activity and the delays are beyond the reasonable control of the Developer, the City shall grant an extension for a duration of not less than 90 days. Any further extension shall be as negotiated by the City and Developer.

5) The Developer shall be responsible for all construction activity for the development of the Project. The Developer, contractors and subcontractors shall maintain the following insurance requirements:

a. Statutory Worker's Compensation and \$1 mil./\$1 mil./ \$1 mil. Employer's Liability Insurance covering all employees;

b. Combined Single Limit General Liability insurance with a limit of not less than \$1,000,000 per occurrence/\$2,000,000 aggregate covering Bodily Injury and Property Damage, \$5,000 Medical Payments. The policy should include a Per Location or Per Project Aggregate. The policy shall name the City as an additional insured. A waiver of subrogation endorsement in favor of the City should be included.

c. A certificate of insurance evidencing the required coverage and naming the City as additional insured shall be issued to Developer and City prior to commencement of the term of the Agreement. Thereafter, the Developer shall obtain a renewal of insurance coverage and furnish City with a certificate evidencing same at least 15 days in advance of the expiration of the then existing insurance policies. The insurance policies shall contain clauses providing that any change or termination of the coverage shall not be effective without thirty (30) days prior written notice to the City.

6) Developer agrees to indemnify and save harmless City against all loss and damage, including damage to person or property, arising from any act by, or negligence of, Developer or its subcontractors or the officers, agents, or employees of either while engaged in the performance of this Agreement, or while in or about the Project, or arising from accident or any injury not caused by act of Developer, Developer's agents or servants, or anyone employed by Developer while engaged in or about the performance of this Agreement, or while in or about the Project, or arising from liens or claims for services rendered or labor or materials furnished in or for the performance of this Agreement.

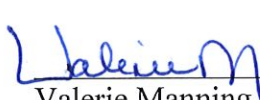
7) The Developer shall promptly pay all appropriate invoices of subcontractor and suppliers. For invoices not paid the Developer shall provide the City with a written explanation of the reason for non-payment and the status of resolution of the dispute.

8) The Developer is a private limited liability company. The City provides no funding for the operation of the Developer and the only capital expenses reimbursed by the City are those capital expenses that benefit the Property, which is owned by the City, and these improvements will benefit the City's Property even if the Developer does not operate the Project on the Property. The Developer is not an agent of the City, but an independent third party. The City is not delegating to the Developer the right or obligation to perform any function that the City would otherwise provide.

9) This Agreement shall be governed by the laws of the State of Florida. Any litigation arising out of or related to this Agreement shall be in State Court, Volusia County, Florida. The prevailing party in any litigation arising out of or related to this Agreement shall be entitled to be reimbursed reasonable attorney fees and costs.

ATTEST:

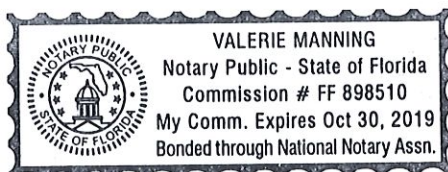
**CITY COMMISSION OF THE CITY OF
HOLLY HILL**


Valerie Manning
City Clerk, CMC

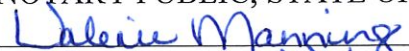

Chris Via
Mayor

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced as identification and did/did not take an oath.



NOTARY PUBLIC, STATE OF FLORIDA


Type or Print Name: Valerie Manning
Commission No.: FF 898510
My Commission Expires: October 30, 2019

Martens Charities, Inc.

Witness: [Signature]

Printed Name: Joseph Fozz

By: Raine Martens

Title: OWNER

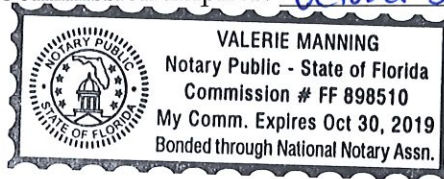
Date: 1/9/2019

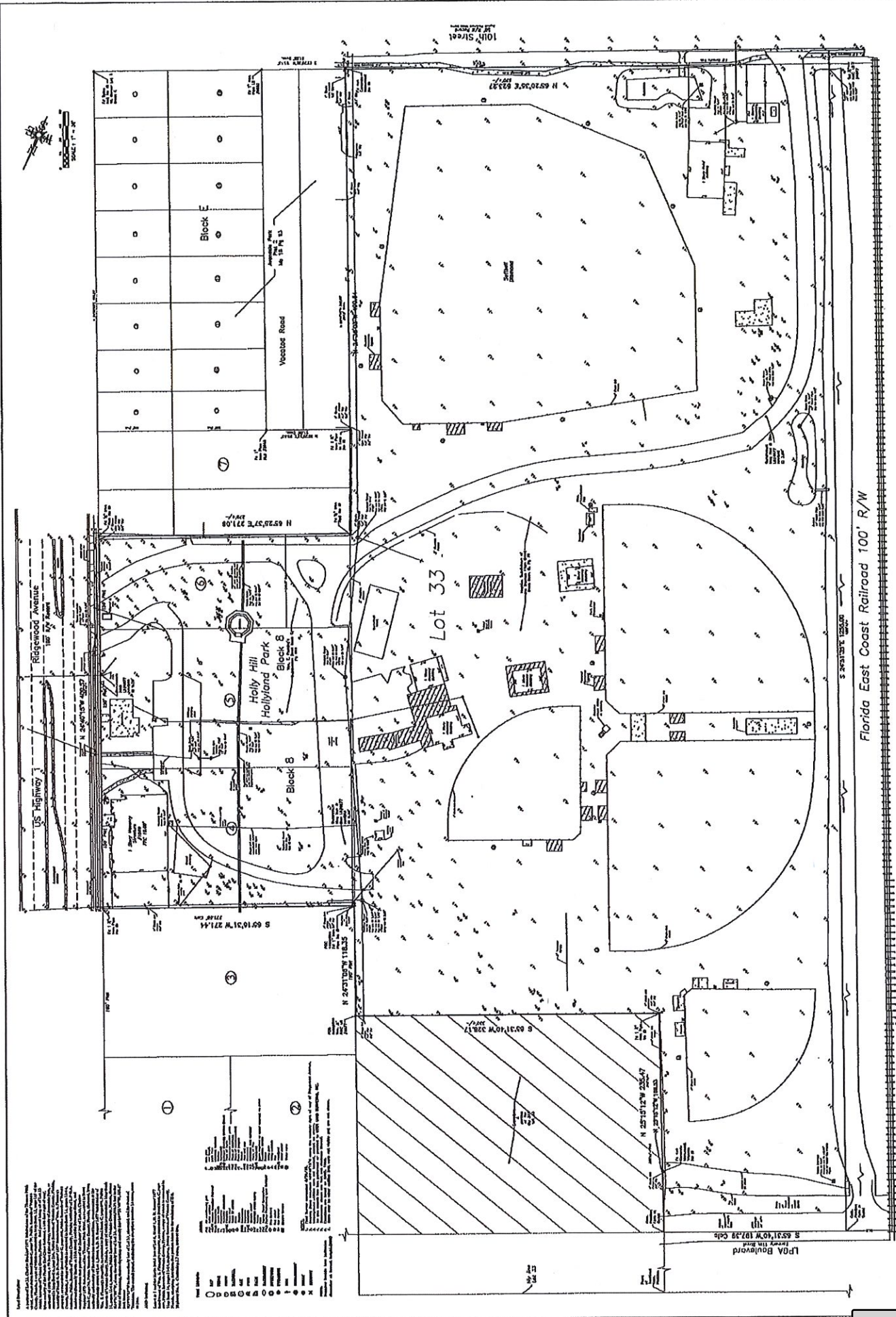
STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 9th day of January, 2019 by Rainer Martens of Martens Charities, Inc., who is personally known to me or produced drivers license as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA

Valerie Manning
Type or Print Name: Valerie Manning
Commission No.: FF898510
My Commission Expires: October 30, 2019



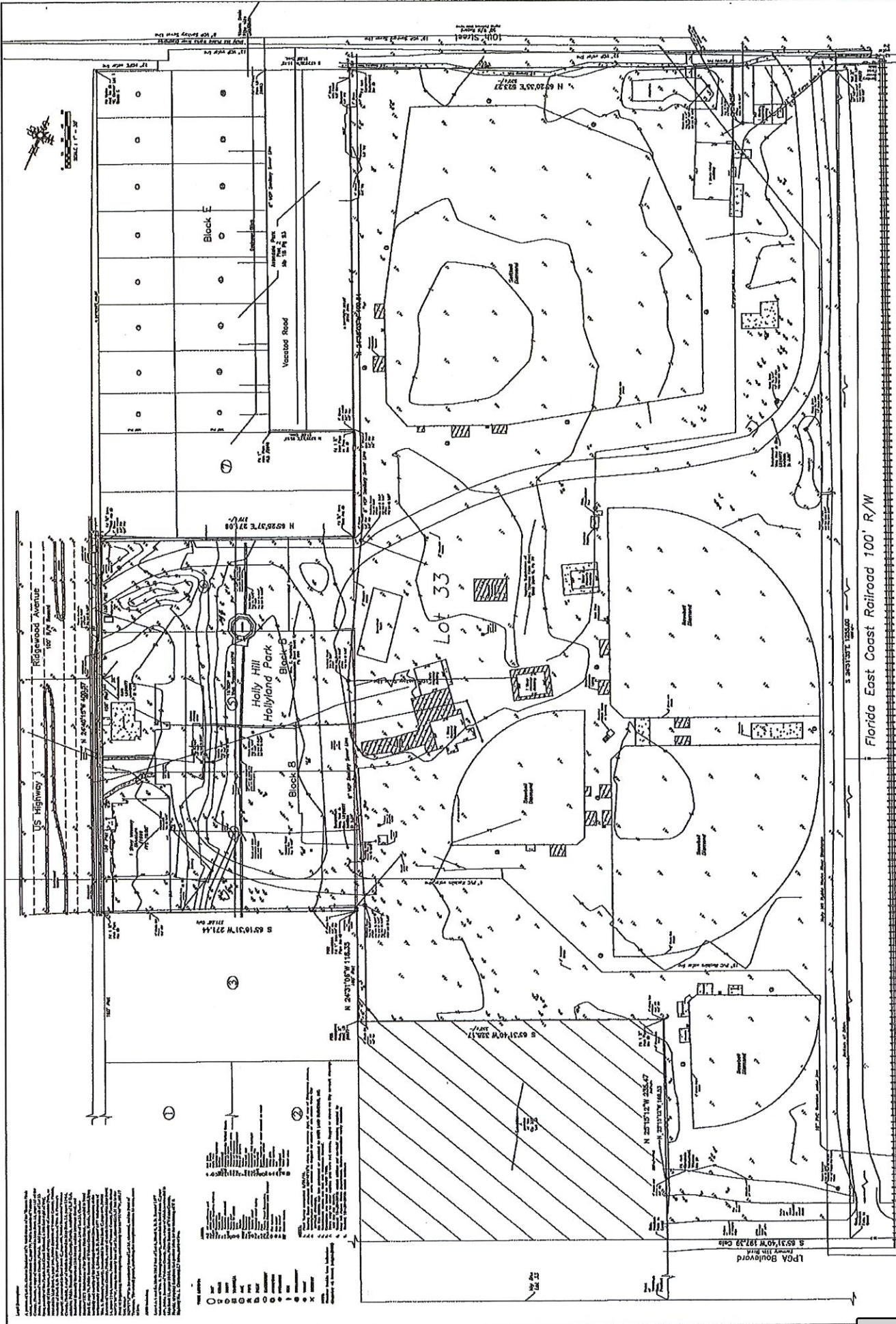


MYER LAND SURVEYING, INC.
 MICHAEL A. MYER, PLS. 4006
 PROFESSIONAL LAND SURVEYOR
 316 RODRIGO AVENUE HOLLY HILL, FL 32117
 386 232-6334 PHONE
 386 232-6334 FAX
 DATE: 3/29/18 SCALE: 1"=50' SHEET 1 of 1

Boundary Topographic & Tree Survey
 Exclusively prepared for:
 City of Holly Hill

MICHAEL A. MYER, PLS. 4006
 MYER LAND SURVEYING, INC. LICENSED SURVEYOR #0007
 (NOT VALID WITHOUT SIGNATURE AND EXEMPTION FEE ENDORSEMENT SEAL)

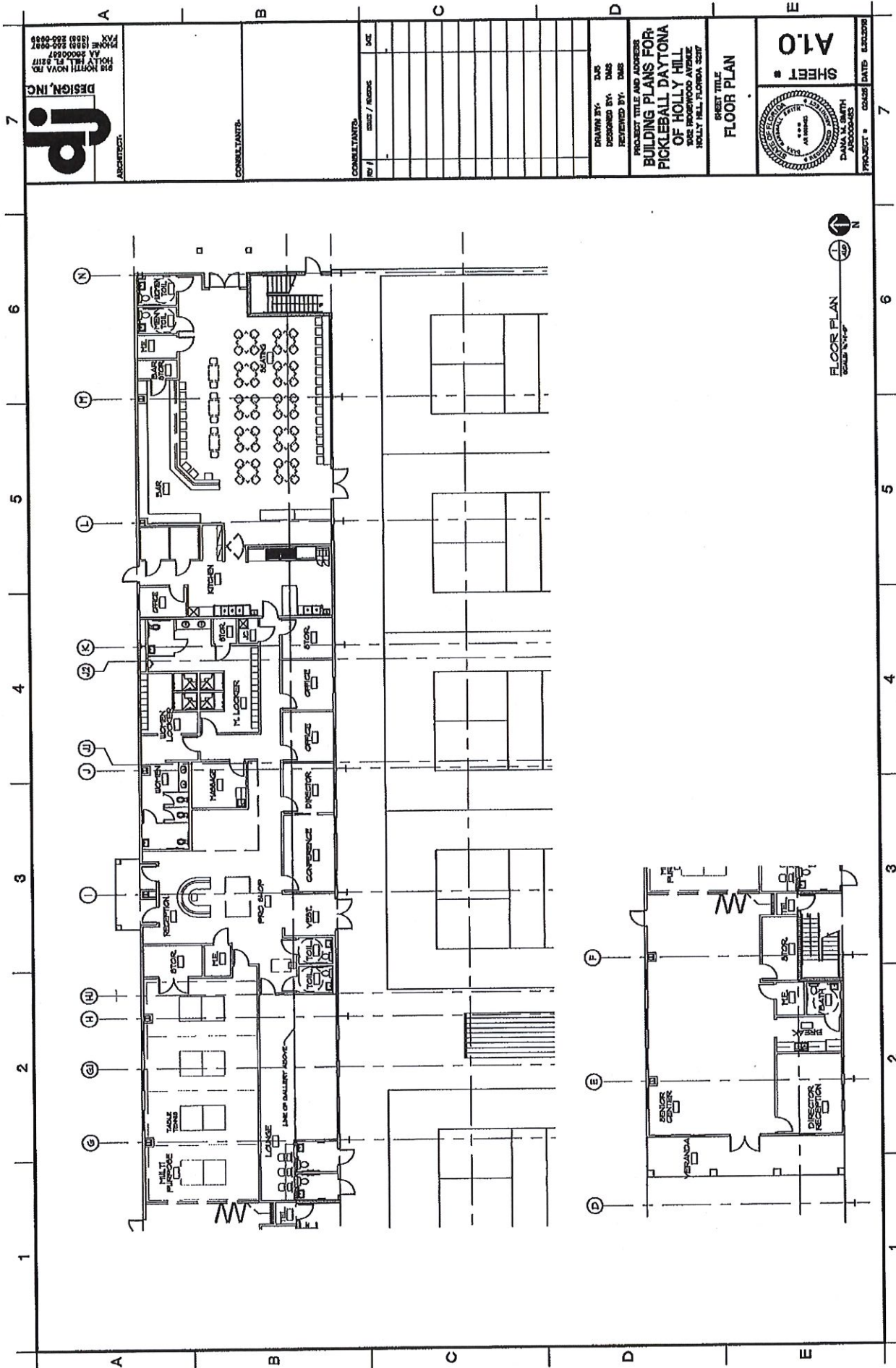
Florida East Coast Railroad 100' R/W

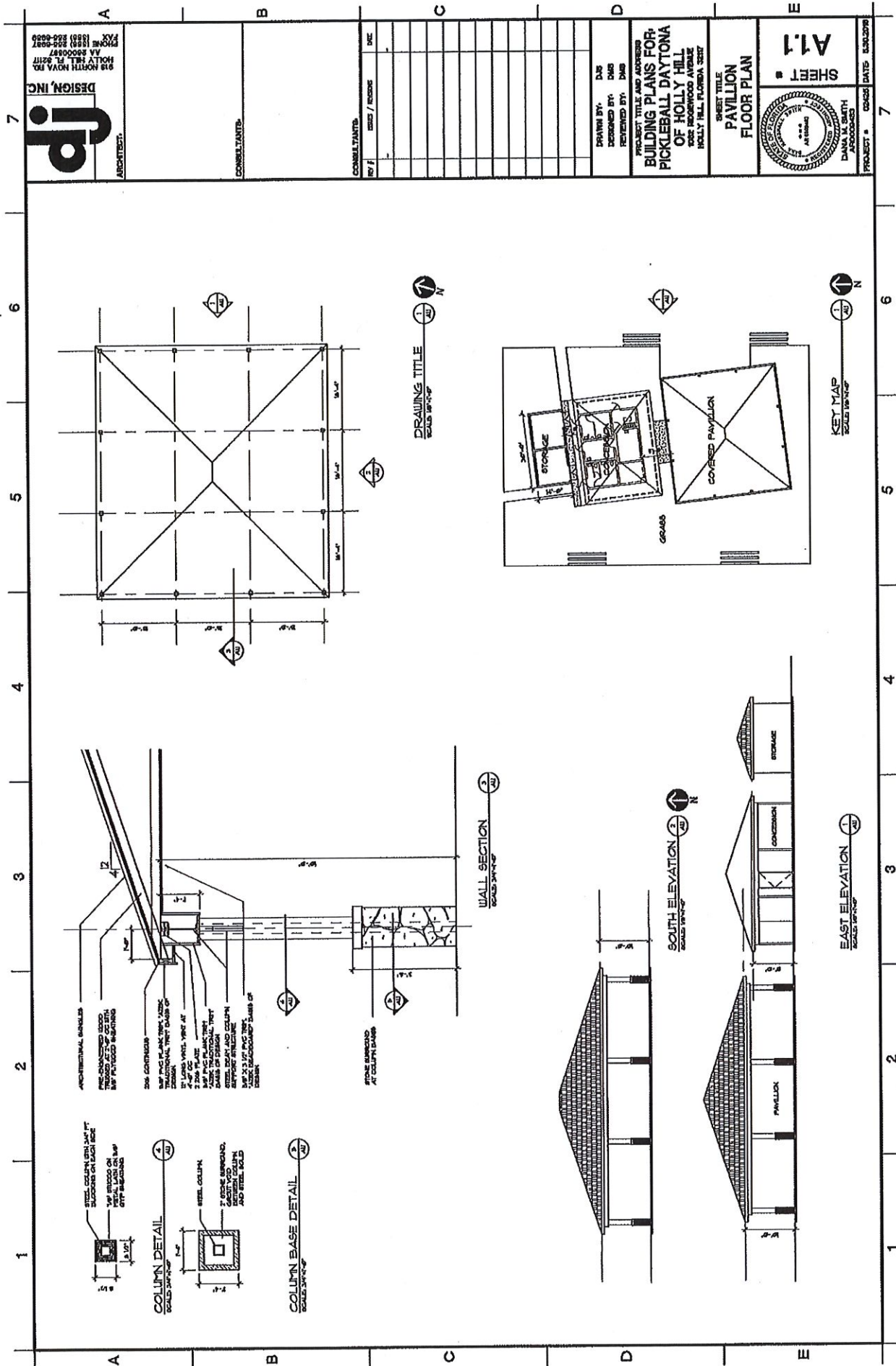


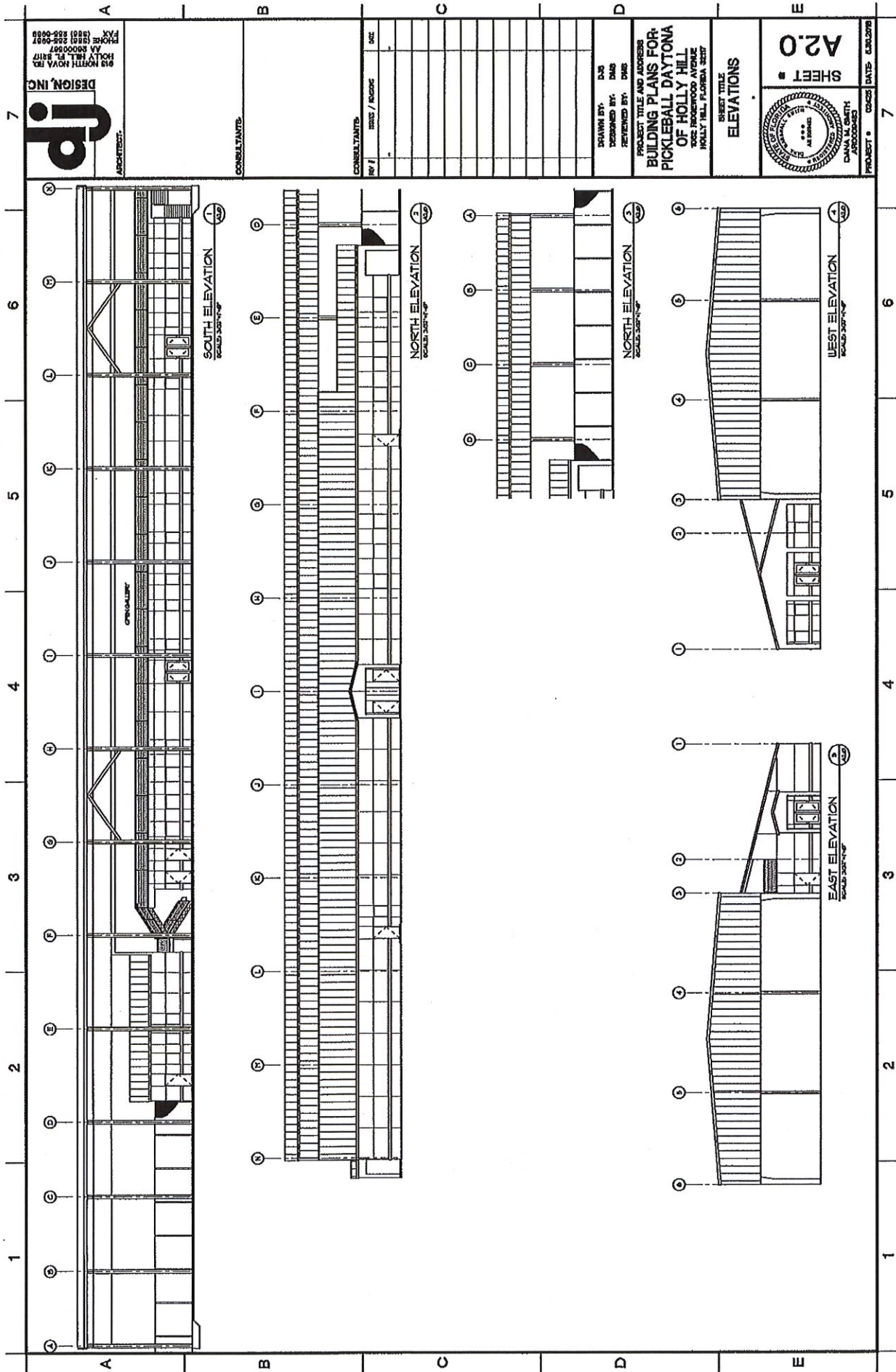
AMSTER LAND SURVEYING, INC.
LICENSED BUSINESS SURVEYOR
PROFESSIONAL LAND SURVEYOR
316 RIDGEWOOD AVENUE HOLLY HILL, FLORIDA 32117
386 233-4334 PHONE AMSTER@GMAIL.COM
SHEET 1 of 1

Boundary and Topographic Survey
with Tree Locations
Exclusively prepared for:
City of Holly Hill

MOORE, M. AVELL, P. M. LINDSEY
AMSTER LAND SURVEYING, INC. LICENSED BUSINESS SURVEYOR
(DATE: 10/10/19) (SCALE: 1"=40')









**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
CRA Resolution**

MEETING DATE: September 28, 2021
FROM: Valerie Manning
SUBJECT: CRA Mtg - a Resolution of the Community Redevelopment Agency of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Incentive Agreement with the Martens Charities, LLC (Developer); Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-75
APPLICANT:
PLANNER:

DISCUSSION:

Rainer and Julie Martens (Martens Charities, LLC) have been in discussions with the City with regard to developing Pictona at Holly Hill, Phase 2 that would accommodate 25 additional pickleball courts and be home to several regional and national tournaments as well as education and training facilities. In the negotiations between the staff and the Martens, the Martens have agreed to budget up to \$1,500,000 for the development and the City CRA has agreed to budget up to \$1,000,000 using CRA funds. An application is being submitted to Volusia ECHO for a matching grant in the amount of \$2,500,000. The total estimated project is \$5,000,000.

The facility would be developed by the Martens under contract with the City. This project meets the intent of the Community Redevelopment Plan. The staff believes this facility will bring people into the City of Holly Hill and cause reason for new businesses to develop in the area.

FISCAL

ANALYSIS:

One million dollars (\$1,000,000.00) of CRA funds have been appropriated in the budget for fiscal year 2020/2021 (\$700,000) and fiscal year 2021/2022 (\$300,000) for the development of the project. Future operating and management funds will need to be programmed into future budgets.

STAFF

RECOMMENDATION:

Staff recommends the Community Redevelopment Agency approve the Incentive Agreement and authorize the City Manager to execute the Incentive Agreement.

COMMISSION

GOAL:

N/A

MOTION:

**TO APPROVE THE AMENDMENT TO THE INCENTIVE AGREEMENT AND
AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT.**

ATTACHMENTS:

- 1st Amendment to Pickleball Incentive Agreement (PDF)
- Exhibit A - 1st Amendment to the Incentive Agreement (PDF)
- Pickleball INCENTIVE Agreement - CRA Agenda item - Fully Executed 1-10-19 (PDF)

CRA Resolution No. 2021-75**CRA MTG - A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE INCENTIVE AGREEMENT WITH THE MARTENS CHARITIES, LLC (DEVELOPER); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE INCENTIVE AGREEMENT WITH THE MARTENS CHARITIES, LLC (Developer); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill (City) is the owner of Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida 32117; and

WHEREAS, Martens Charities, LLC (Developer) desires to develop a portion of Hollyland Park hereinafter described in Exhibit "A" attached hereto (Property) to build and operate additional Pickleball Courts and Educational and Training Facility and other improvements as hereinafter described (Project); and

WHEREAS, the City and the Developer desire to develop the Property for the Project; and

WHEREAS, the City and the Developer have executed simultaneously herewith a 1st Amendment to the Development Agreement providing for the construction of the property; and

WHEREAS, this 1st Amendment to the Incentive Agreement shall continue the terms and conditions of the original Incentives being funded through reimbursement from the City's CRA fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA:

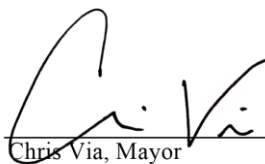
SECTION 1. That the Community Redevelopment Agency approves the Amendment to the Incentive Agreement and the City Manager of the City of Holly Hill is authorized to execute the Incentive Agreement.

SECTION 2. SEVERABILITY. If any section or portion of a section of this

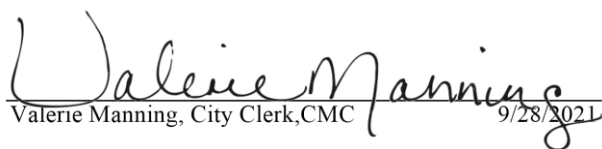
Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021

1ST AMENDMENT TO PICKLEBALL INCENTIVE AGREEMENT

WHEREAS, the City of Holly Hill (City), the City of Holly Hill Community Redevelopment Agency (CRA) and Marten Charities, Inc. (Developer) executed a Pickleball Incentive Agreement (Agreement) for the City and CRA to provide certain incentives for the development of a pickleball complex on the City's Holly Land Park (Project).

WHEREAS, the Project has been very successful and the Developer desires to construct additional improvements to the Project as reflected on Exhibit A, (Phase 2).

WHEREAS, due to the success of the Project, the City and CRA have agreed to provide redevelopment incentives for the development of Phase 2, as more particularly described in this 1st Amendment (Amendment).

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following:

1) In addition to the expenditures listed in Paragraph 2 (a) – (f) that are eligible for reimbursement in Phase 2, there is all added the capital expenditure for the construction of the Stadium Court, including all seating.

2) Except as modified herein, the Agreement shall apply to Phase 2 as the terms and conditions applied to the Project.

Witnesses

City of Holly Hill

By: _____

Title: _____

Date: _____

Witnesses

City of Holly Hill Community Redevelopment Agency

By: _____

Title: _____

Date: _____

Witnesses

Marten Charities, LLC

By: _____

Title: _____

Date: _____

EXHIBIT "A"



PICKLEBALL INCENTIVE AGREEMENT

THIS AGREEMENT is entered into by and between the **City of Holly Hill**, a Florida municipal corporation formed and existing under the laws of Florida (City), the **City of Holly Hill Community Redevelopment Agency** (Agency), created pursuant to Florida Statute Chapter 163, and Martens Charities, Inc., (Developer).

W I T N E S S E T H

WHEREAS, the City is the owner of a public park known as Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida, a portion of which, as described in attached Exhibit "A" (Property), the Developer desires to develop a pickleball recreational complex as described herein.

WHEREAS, Developer desires to construct on the Property a pickleball recreational complex, which shall include 24 pickleball courts, a club house, restaurant, which may serve beer and wine in addition to other beverages (but no liquor), a Senior Activity Center and other amenities as outlined in the attached preliminary plan marked as Exhibit "B" (Project).

WHEREAS, the City/Agency hereby agrees to provide reimbursement of certain identifiable expenses up to a maximum amount as hereinafter set forth.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the undersigned parties hereby agree to the following:

1) To induce and assist the Developer in developing the Project on the Property, thereby increasing the recreational opportunities for City's residents, the City and Agency hereby agree to provide the following incentives subject to the terms and conditions hereinafter set forth.

2) The City and Agency hereby agree to fund up to one million dollars (\$1,000,000) for the reimbursement of certain expenditures paid for by the Developer or to pay for certain expenditures, either by the City and Agency for, the development of the Project on the Property, (the "Eligible Development Costs"). The Eligible Development Costs are as follows:

(a) Permitting costs, including all permitting fees paid to third party regulatory agencies, impact fees and professional services fees for services rendered by consultants, including but not limited to engineers, surveyors, and attorneys, to obtain permits and approvals for the development on the Property. This will include the professional service fees incurred with 3rd parties by the City in the review, preparation and filing of documents for the approval of this Project by the City, including rezoning, development/incentive agreements and surveys. This will not include the cost of City staff time included as part of the City's obligation under Paragraph 7 below.

(b) Site prep work including, but not limited to land clearing, hauling, import of fill material or disposal costs.

(c) Underground utility infrastructure work, including water, sewer, storm water, cable, telephone, internet and electric (above ground utilities are not eligible for reimbursement unless the utility improvement must be above ground as a result of the requirements of the utility provider such as fire hydrants, backflow preventers or control valves).

(d) Construction of storm water drainage ponds and related storm water infrastructure, including mitigation costs, if any.

(e) Construction of parking facilities, turn lanes or other traffic related improvements.

(f) Landscaping, signage, hardscape, decorative pavers, walkways and accent lighting.

Only expenses for capital improvements to the Property shall be eligible for reimbursement (including items listed in (a) above. Construction management fees or similar charges paid to the Developer, owners of the Developer and any other entity which the Developer or owners of the Developer own or have a controlling interest in shall not be reimbursed. The Developer shall submit the information outlined in Exhibit C to establish to the reasonable satisfaction of the City and Agency that the work to be reimbursed has been performed and paid for by the Developer. Capital improvements must be inspected and approved by the City Building Official before Eligible Development Costs shall be reimbursed, however this provision shall not be interpreted to require the issuance of a certificate of occupancy prior to capital costs being approved as Eligible Development Costs.

4) Procedure for Processing Payments: All payments to be made by the City or Agency shall be processed according to the following procedure:

(a) All required information shall be provided to the City or Agency in a timely manner. A "timely manner" shall be no later than thirty (30) days of payment of the invoices to be reimbursed. The required information for each payment type shall be as outlined in attached Exhibit "C".

(b) The City or Agency shall remit payment to the Developer in accordance with the standards provide by the Florida Prompt Payment Act [§§218.70-.79, Florida Statutes (2018)].

(c) Eligible Development Costs paid by the City or Agency shall be applied to the one million dollars (\$1,000,000) maximum reimbursement to be provided by the City or Agency.

5) Notices. All notices, statements, demands or other communications ("notice(s)") to be given under or pursuant to this Agreement, or which a party hereto may wish to give, must be in writing, addressed to the other party at its address as provided below, and delivered in person, by facsimile transmission or by certified or registered mail, return receipt requested and postage prepaid. Such notice will be deemed to have been delivered on the date of hand delivery, on the date of delivery by facsimile transmission (unless such delivery is made on a non-business day or on any day after 5 p.m., in which event delivery will be deemed to have been made on the following business day) or on the day of delivery when mailed as aforesaid (which would also be the day receipt is rejected), as the case may be. Any party may from time to time change its address or facsimile number for receipt of notices by sending a notice to the other parties specifying such new information.

Developer
2190 John Anderson Drive
Ormond Beach, Florida 32176

City and Agency
1065 Ridgewood Avenue
Holly Hill, FL 32117

6) Assignment. This Agreement is not assignable by the Developer without the written consent of the City and Agency, which consent may be granted at the City and Agency's sole discretion. Any assignment or pledge of any revenue anticipated to be received pursuant to this Agreement by the Developer shall require a joinder and consent of the City and Agency, which may be granted in the City and Agency's sole discretion.

7) Non-monetary Assistance. The City and Agency agree to provide non-monetary assistance to the Developer in pursuing the proposed development of the Property.

8) It is anticipated that Developer will commence construction activity (including retaining consultants, pursuing permitting and other approvals) within 90 days of the execution this Agreement. If construction activity has not started during said period of time or if construction activity ceases for a period of 6 consecutive months, Developer shall provide the City and Agency with a written explanation for the delay. If Developer establishes that it has diligently pursued starting the construction activity and the delays are beyond the reasonable control of the Developer, the City and Agency shall grant a reasonable extension for a duration of not less than 90 days. Any further extension shall be as negotiated by the City, Agency and Developer.

9) Either party shall have the right to terminate this Agreement due to a breach of a material term or condition. The non-breaching party shall provide the breaching party written notice of the breach(es) and at least thirty (30) days to cure. In the event the breaching party fails to cure the breach to the reasonable satisfaction of the non-breaching party, the non-breaching party shall have the right to terminate without any additional advance notice by providing written notice to the breaching party. The City and Developer have executed additional agreement(s) for the construction and operation of the Project. A breach of any of those agreement(s) shall constitute a breach of this Agreement. Upon termination of this Agreement, both parties are released from the obligations contained herein and the Developer shall not be entitled to any additional reimbursement from the City or Agency other than for Eligible Development Costs for which all required

documentation had been submitted by the Developer to the City and Agency prior to the termination of this Agreement.

10) This Agreement shall be governed by the laws of the State of Florida. Venue for any litigation arising out of this Agreement shall be in State Court, Volusia County, Florida. The prevailing party in any litigation arising out of this Agreement shall be entitled to be reimbursed reasonable attorney fees and costs.

11) This Agreement is the entire understanding between the parties as to the issues addressed herein. No prior discussions, negotiations and agreements are valid. Any amendment to this Agreement must be in writing executed by both parties. The Developer and City have a separate agreement(s) addressing the construction and operation of the Project. A breach of that agreement(s) by the Developer shall be considered a breach of this Agreement by the Developer.

12) The failure of either party to require strict performance of a term or conditions shall not constitute a waiver to prevent the party from requiring strict performance at a later time.

13) This Agreement does not represent a pledge of credit or otherwise grant any security interest in revenues of the City and Agency, rather the City and Agency's funding obligations under the terms of this Agreement represents an agreement to budget the funds identified herein to be used exclusively pursuant to the terms and conditions of this Agreement.

14) In the event the Developer files bankruptcy, receivership or any insolvency proceedings, the City and Agency have the right to terminate this Agreement.

15) The Agency offers a variety of programs for the development of property in the CRA. It is the intent of the City and Agency that the incentives outlined in this Agreement shall be all the incentives and programs that are eligible for the Property. The Developer shall not pursue any other incentives, grants, etc. offered by the City and Agency.

16) All payments made by the Agency pursuant to this Agreement as outlined above shall be made to the Developer. The Developer shall be solely responsible for making payments to all of its contractors and subcontractors.

17) The term "day" or "days" shall meaning regular working days of the City and excludes weekends and Holidays.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed by the proper officers the day and year as written.

ATTEST:

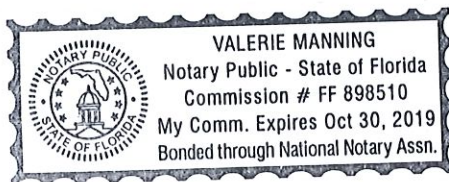
Valerie Manning
Valerie Manning
City Clerk, CMC

CITY COMMISSION OF THE CITY OF
HOLLY HILL

Chris Via
Chris Via
Mayor

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced _____ as identification and did/did not take an oath.



NOTARY PUBLIC, STATE OF FLORIDA

Valerie Manning
Type or Print Name: Valerie Manning
Commission No.: FF 898510
My Commission Expires: October 30, 2019

ATTEST:

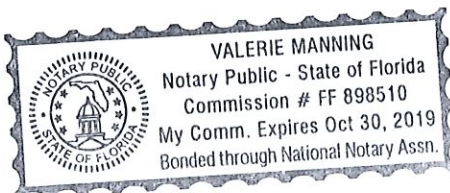
Valerie Manning
Valerie Manning
City Clerk, CMC

COMMUNITY REDEVELOPMENT AGENCY

Chris Via
Chris Via
Chairman

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced _____ as identification and did/did not take an oath.



NOTARY PUBLIC, STATE OF FLORIDA

Valerie Manning
Type or Print Name: Valerie Manning
Commission No.: FF 898510
My Commission Expires: October 30, 2019

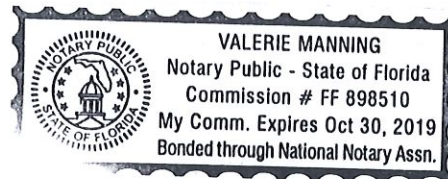
Witness: [Signature]  Martens Charities, Inc. By: Rainer Martens 
 Printed Name: Joseph Forte Title: Owner
 Date: 1/9/2019

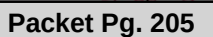
STATE OF FLORIDA
 COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 9th day of January, 2019 by Rainer Martens of Martens Charities, Inc., who is personally known to me or produced drivers license as identification and did/did not take an oath.

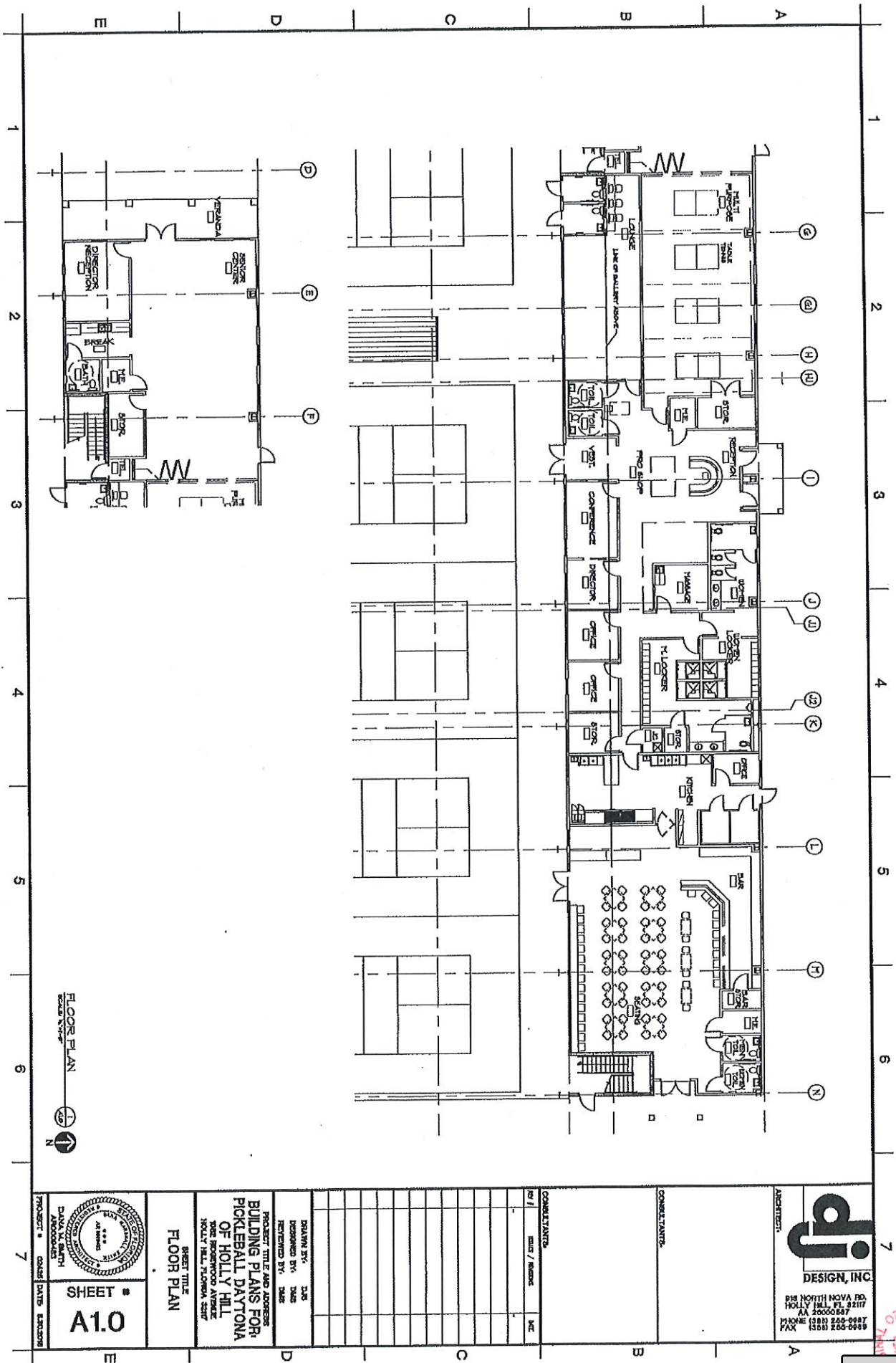
NOTARY PUBLIC, STATE OF FLORIDA

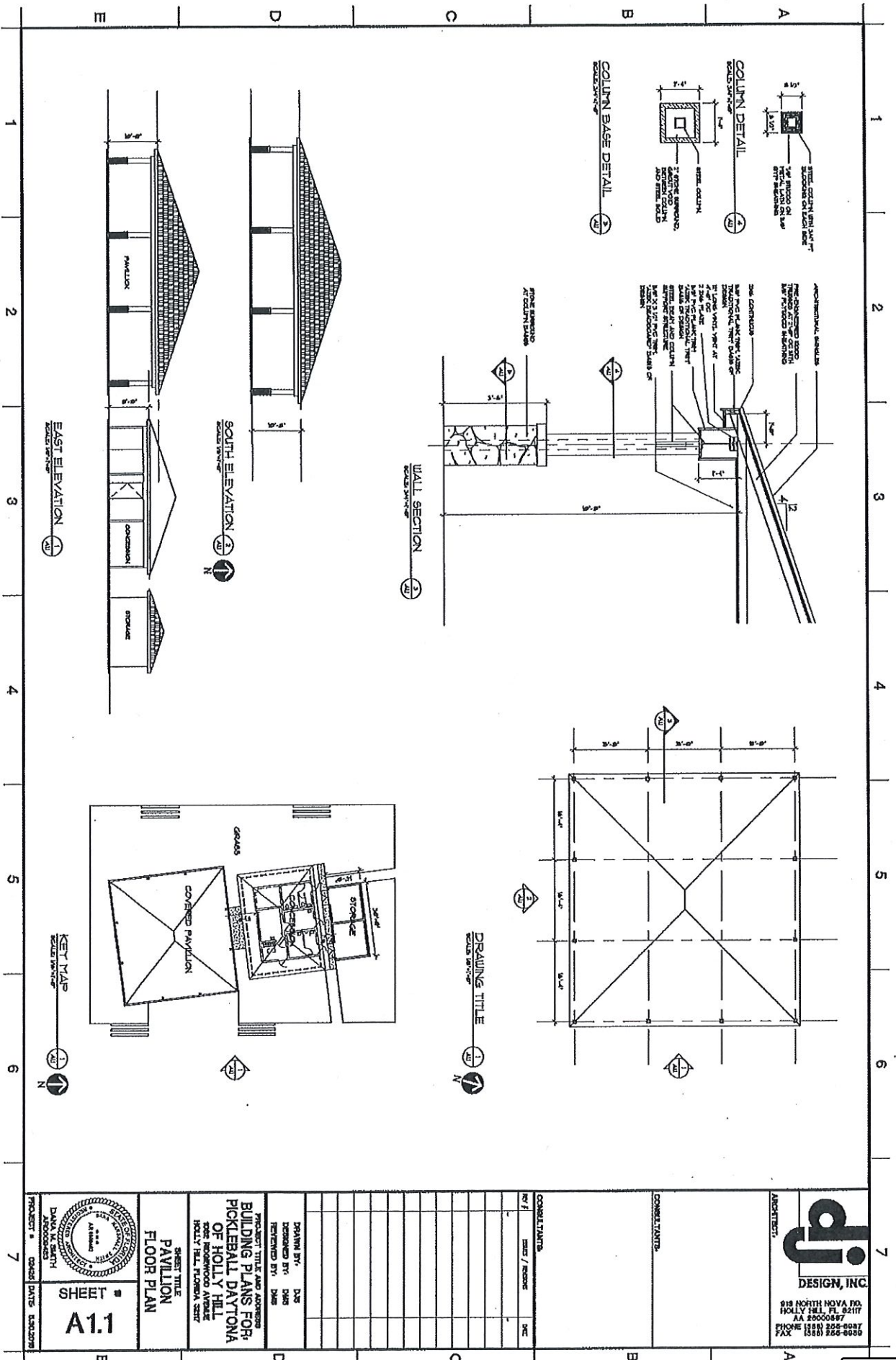
Valerie Manning
 Type or Print Name: Valerie Manning
 Commission No.: FF898510
 My Commission Expires: October 30, 2019

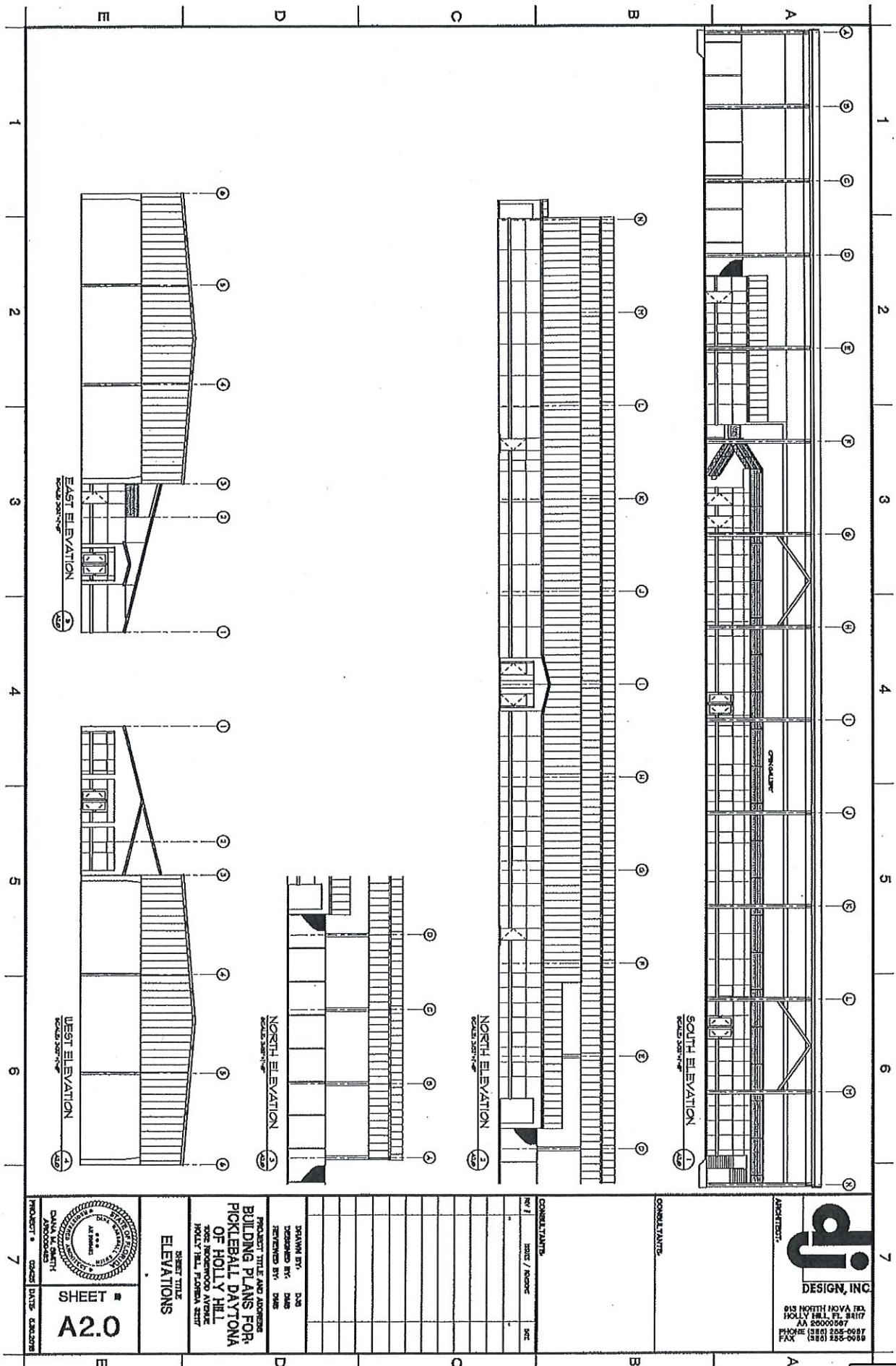














**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

4.3

**City Commission
CRA Resolution**

MEETING DATE: September 28, 2021
FROM: Valerie Manning
SUBJECT: A Resolution of the Community Redevelopment Agency of the City of Holly Hill, Florida, Expressing Support for the Echo Grant Application for Pictona at Holly Hill, Phase 2, at Hollyland Park Located at 1066 Ridgewood Avenue, Holly Hill, Florida 32117; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-82
APPLICANT:
PLANNER:

DISCUSSION:

The ECHO Grant program provides grant funds for projects that enhance the quality of life in Volusia County by insuring the availability of Environmental, Cultural, Historical and Outdoor recreational opportunities. City staff has reviewed and prepared the grant application for the fiscal year 2021-2022.

The proposed project for the ECHO application is known as Pictona at Hollyland Park, Phase 2, which is currently planned for constructed in the park.

FISCAL ANALYSIS:

The total cost of this phase is \$5,000,00,000 of which the city is asking for \$2,500,000 in ECHO funds. The 1:1% match is comprised of \$1,000,000 of unencumbered cash in the Community redevelopment fund; \$1,500,000 is cash contribution from martens Charities.

Should the total project costs exceed the budgeted amount, said funds shall be paid out of the existing contingency in the CRA fund and or from Martens Charities.

STAFF RECOMMENDATION:

Approve the Resolution and the submittal of the ECHO Grant application for Pictona at Hollyland Park, Phase 2.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that

establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #2: Enhance City aesthetics through beautification and maintenance of city property and public rights of way, consistent enforcement of zoning and property maintenance codes, and development of reasonable design standards and a corresponding process which is applicable to all new developments and business improvements in the city.

MOTION:

APPROVE THE SUBMITTAL OF THE FISCAL YEAR 2021-2022 ECHO GRANT APPLICATION FOR PICTONA AT HOLLYLAND PARK, PHASE 2.

CRA Resolution No. 2021-82**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, EXPRESSING SUPPORT FOR THE ECHO GRANT APPLICATION FOR PICTONA AT HOLLY HILL, PHASE 2, AT HOLLYLAND PARK LOCATED AT 1066 RIDGEWOOD AVENUE, HOLLY HILL, FLORIDA 32117; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA, EXPRESSING SUPPORT FOR THE ECHO GRANT APPLICATION FOR PICTONA AT HOLLY HILL, PHASE 2, AT HOLLYLAND PARK LOCATED AT 1066 RIDGEWOOD AVENUE, HOLLY HILL, FLORIDA 32117; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, In 2020, the voters of Volusia County approved the Volusia ECHO initiative which provides grants to not-for-profits, municipalities and county departments; and

WHEREAS, The program provides grant funds for projects that enhance the quality of life in Volusia County by insuring the availability of Environmental, Cultural, Historical and Outdoor recreational opportunities; and

WHEREAS, City staff has reviewed and prepared the grant application for the fiscal year 2021-2022; and

WHEREAS, the proposed project for the ECHO Application known as Pictona At Holly Hill, Phase II is to be constructed at 1066 Ridgewood Avenue; Holly Hill, Florida 32117; and

WHEREAS, the total cost of Phase 2 is \$5,000,000.00 of which we are asking for \$2,500,000.00 in ECHO funds. The 1:1% match is comprised of \$1,000,000.00 of unencumbered cash, in the Community Development Fund for FY 2021-2022; \$1,500,000.00 contributions from Martens Charities, and

WHEREAS, should the total project costs exceed the budgeted amount, said funds shall be paid out of the existing contingency in the CRA fund or through additional contributions from Martens Charities.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the Community Redevelopment Agency of the City of Holly Hill does hereby support the ECHO Grant Application for Pictona At Holly Hill, Phase 2,

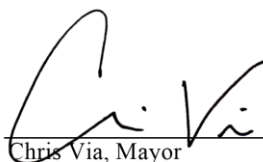
located at 1066 Ridgewood Avenue, Holly Hill, FL 32117.

SECTION 2. If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding shall in no way affect the remaining portions of this Resolution.

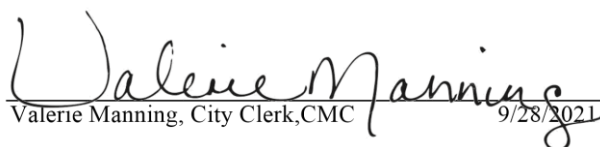
SECTION 3. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

PRESENTATION (ID # 3464)

6.1

Meeting: 09/28/21 06:00 PM
Department: City Clerk
Category: Proclamation
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 3464

Retirement Proclamation for Police Chief Stephen K. Aldrich



**PROCLAMATION
BY THE MAYOR OF THE CITY OF HOLLY HILL, FLORIDA
RECOGNIZING AND HONORING 28 YEARS OF SERVICE
STEPHEN K. ALDRICH**

WHEREAS, Stephen K. Aldrich has been an outstanding Police Chief for the City of Holly Hill from March 28, 2014 to August 2, 2021 and has served the community at-large for the past 28 years; and

WHEREAS, Steve demonstrated his leadership through progressively responsible positions within the Police Department to include patrol officer, criminal investigator, narcotics task force member, Sergeant of the Criminal Investigation Division, Captain of Operations and Administration, followed by being appointed the Chief of Police; and

WHEREAS, was a Graduate of the 238 Session of the Federal Bureau of Investigation National Academy in Quantico, Virginia in 2010; and

WHEREAS, was assigned as a SWAT Team member with the Volusia County Sheriff's Office from 2001 to 2014; and

WHEREAS, dedicated family man to his wife, Mary, daughter Courtney, and his sons, Adam and Andrew; and

WHEREAS, friends and colleagues, virtually everyone that knows Steve, is honored to be a part of his circle and for those who have had the privilege to be a part of the Holly Hill Police Department, they are proud to have served under his command; and

WHEREAS, Steve's talents exceed those which can be captured on paper and truly no one document can do justice to his character nor his achievements. We are truly grateful for his service and hope that we can all live up to the standards that he has set for integrity, dedication, leadership and perseverance.

NOW, THEREFORE, I, Chris Via, Mayor of the City of Holly Hill, Florida, by virtue of the authority vested in me as Mayor, and on behalf of the City Commission, do hereby recognize:

Police Chief Stephen K. Aldrich

and urge all our fellow citizens of Holly Hill to acknowledge, congratulate and honor Chief Aldrich on this very special day as he sets to retire and begins a new chapter in his life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 28th day of September, 2021.

City of Holly Hill, Florida



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

8.1

MEETING DATE: September 28, 2021
FROM: Valerie Manning
SUBJECT: Minutes - September 13, 2021 Regular City Commission and First
Public Hearings on Budget Meeting
NUMBER: (ID # 3465)
APPLICANT:
PLANNER:

DISCUSSION:

Minutes from September 13, 2021 regular City Commission and First Public Hearings on Budget meeting.

MOTION:

Approve the minutes as submitted by staff.

- Minutes - September 13, 2021 - Regular CC & Budget meeting (PDF)



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • SEPTEMBER 13, 2021

City Commission Chamber

Regular City Commission Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

- a. Roll Call
- b. Invocation by City Commissioner Penny Currie
- c. Pledge of Allegiance

2. PUBLIC HEARINGS - BUDGET & MILLAGE RATE - FIRST HEARINGS

1. -DOC-2021-61

FIRST PUBLIC HEARING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Tentative Levying of Ad Valorem Taxes for the City of Holly Hill for the Fiscal Year 2021-2022; and Providing for Severability; and Providing for an Effective Date.

(Requested by Stella Gurnee, Finance)

Attorney Simpson read the entirety of the Resolution into the record:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2021-2022; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill of Volusia County, Florida, on September 13, 2021, adopted a Fiscal year 2021-2022 tentative millage rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Holly Hill of Volusia County Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes, not exempt from taxation, has been certified by the Volusia County Property Appraiser to the City of Holly Hill as \$737,719,097.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The FY 2021-2022 operating millage is 6.25 mills, which is greater than the rolled-back rate of 6.0034 mills by 4.11%.

SECTION 2. The Final Public Hearing will be September 28, 2021 at 6:00 pm.
Mayor Via opened public participation. No one spoke.

Attachment: Minutes - September 13, 2021 - Regular CC & Budget meeting (3465 : Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



2. -DOC-2021-62

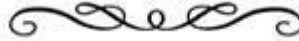
FIRST PUBLIC HEARING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Tentative Budget for the City of Holly Hill for the Fiscal Year 2021-2022; Providing for Severability; and Providing for an Effective Date.

(Requested by Stella Gurnee, Finance)

Mayor Via opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



3. **PRESENTATION**

1.

Holly Hill Arts Festival - Presentation to United Brethren in Christ Academy and HHK-8 School

(Requested by Valerie Manning, City Clerk)

RESULT:	NO VOTE NEEDED
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4. **PUBLIC COMMENTS**

The following individuals spoke to the Mayor and Commissioners.
Jim Legary, Holly Hill and Julia Williams, Holly Hill.

5. **APPROVAL OF MINUTES**

1.

Minutes - August 24, 2021 Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

Mayor Via opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



6. **CONSENT AGENDA - ITEMS (1 - 8)**

Mayor Via asked if anyone from the audience would like to speak on any item on the Consent Agenda.

Heidi Heller, Holly Hill spoke briefly.

There was no one else who spoke and no Commissioner wanted to remove any item on the Consent Agenda for further discussion.

1. -2021-R-63 Resolution

A Resolution of the City of Holly Hill, Florida, Authorizing a Piggyback Contract for Banking Services with Suntrust Bank; Providing for Implementing Administrative Actions; Providing for Conflicts; Providing for a Savings Provision; Providing for Severability; and Providing for an Effective Date.

(Requested by Stella Gurnee, Finance)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2021-R-63

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING A PIGGYBACK CONTRACT FOR BANKING SERVICES WITH SUNTRUST BANK; PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR A SAVINGS PROVISION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING A PIGGYBACK CONTRACT FOR BANKING SERVICES WITH SUNTRUST BANK; PROVIDING FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR A SAVINGS PROVISION; PROVIDING FOR

SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill desires to enter into a like contract with SunTrust Bank under the same terms and applicable conditions as that prior agreement entered into by the City of Riviera Beach; and

WHEREAS, Chapter 287, Florida Statutes, grants the authority to piggyback the purchase of goods and services as a form inter-governmental cooperative purchasing in which a public purchaser requests competitive sealed bids, enters into a contract, and arranges, as part of the contract, for other public purchasing units to purchase from the selected vendor under the same terms and conditions as itself in order to take advantage of the better pricing that large purchasers are able to obtain in order to reduce administrative time and costs involved in the procurement process (i.e., cost of preparing bid specifications, advertising, etc.); and

WHEREAS, the City of Holly Hill desires to retain the services of SunTrust Bank in accordance with the pricing established in the City of Riviera Beach contract for banking services; and

WHEREAS, pursuant to the City's purchasing policy, "piggyback" contracts are allowed for existing government contracts; and

WHEREAS, the City Commission of the City now desires to (i) authorize and approve the form of the contract between the City of Riviera Beach and SunTrust Bank any exhibits attached thereto, and any other related documents and, (ii) the execution and delivery of the documents and (iii) provide additional limited general authority; and

WHEREAS, the City has determined that in this circumstance, piggybacking onto a contract entered into by SunTrust Bank is the most economically advantageous way to procure these goods and services; and

WHEREAS, the City has performed all acts, conditions, and things relating to the acquisition of the software as are required by the Constitution and Laws of the State of Florida, and the Charter and Code of Ordinances of the City; and

WHEREAS, the City of Holly Hill has determined that the City of Riviera Beach bid will meet the needs of the City to provide efficient and effective banking services to the City; and

WHEREAS, SunTrust Bank has previously entered into a contract with the City of Riviera Beach to provide banking services on April 6, 2020 (attached as Exhibit #1 hereto).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Authority for Resolution. This Resolution is adopted pursuant to Article VIII, Section 2, of the Constitution of the State of Florida and Chapter 166, Florida Statutes, (collectively, the "Act"), as well as the City Charter and Code of Ordinances.

SECTION 2. Definitions. As used herein:

(a). "City" means the City of Holly Hill, Florida.

- (b). "City Manager" means the City Manager of the City or designee.
- (c). "Clerk" means the Clerk of the City or designee.
- (d). "Finance Director" means the Finance Director of the City.
- (e). "Mayor" means the Mayor of the City or in the Mayor's absence or unavailability the Vice-Mayor.
- (f). "City Attorney" means the City Attorney of the City or designee.

SECTION 3. Findings and Awards.

(a). The findings and declarations of the City contained in the above WHEREAS clauses are hereby incorporated as a part of this Resolution.

(b). It is in the best interest of City and its inhabitants to contract with SunTrust Bank for banking services.

(c). It is hereby ascertained, determined and declared that in light of prevailing and anticipated market conditions, it is in the best interests of the City to enter into a contact with SunTrust Bank.

SECTION 4. Authorization of Contract. The forms of the scope of services and contract documents attached hereto, Exhibit 1, or as may be required to be modified are hereby approved. The City Manager is hereby authorized to execute said agreement for banking services, in substantially the forms attached hereto. The total cost shall be based on individual work assignments made by the City to SunTrust Bank.

SECTION 5. Additional Authorizations Concerning the Scope of services and Contract. The City Manager, or designee(s), are hereby charged with the responsibility for implementing the agreement for banking services.

SECTION 6. Savings. The prior actions of the City relating to banking services as well as all related subject matters and processes, are hereby ratified and affirmed.

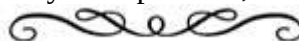
SECTION 7. SEVERABILITY. If any provision of this Resolution shall be held or deemed to be or shall, in fact, be illegal, inoperative or unenforceable in any context, the same shall not affect any other provision herein or render any other provision (or such provision in any other context) invalid, inoperative or unenforceable to any extent whatever.

SECTION 8. CONFLICTS. All resolutions of the City or parts thereof in conflict herewith, if any, are hereby repealed to the extent of such conflict.

SECTION 9. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



2. -2021-R-64 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Enter into an Agreement with Mead and Hunt, Inc., to Provide Professional Services for the Project WWTP Sand Filter Rehabilitation; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION**2021-R-64**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT WWTP SAND FILTER REHABILITATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT WWTP SAND FILTER REHABILITATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City staff have determined that sand filter is in need of rehabilitation; and

WHEREAS, the City has a continuing services agreement with and has received a proposal from Mead and Hunt, Inc., to perform the engineering services for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into an agreement with Mead and Hunt, Inc., to provide professional services for the project WWTP Sand Filter Rehabilitation not to exceed \$64,791.00.

SECTION 2. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



3. -2021-R-65 Resolution

A Resolution by the City Commission of the City of Holly Hill, Florida, Designating the Special Event and City Sponsored Events for 2022-2023; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2021-R-65

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, DESIGNATING THE SPECIAL EVENT AND CITY SPONSORED EVENTS FOR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, DESIGNATING THE SPECIAL EVENT DATES AND CITY SPONSORED EVENT DATES FOR 2022-2023; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill has the opportunity to serve as a host for Special Events and to promote leisure services, recreation opportunities, and community-based events for the pleasure and cultural enrichment of our citizens and visitors; and

WHEREAS, the City of Holly Hill has determined that it is in the best interest of its residents and businesses to specifically list the Special Events and City Sponsored Events that the City will acknowledge in 2022-2023.

WHEREAS, an asterisk (*) is indicated as “Special Events” in the City of Holly

Hill.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

SECTION 1. The City Commission hereby declares the following as Special Events and City Sponsored Events for the City of Holly Hill:

SPECIAL EVENTS 2022

<u>DATE</u>	<u>DAY OF THE WEEK</u>	<u>EVENT</u>
*March 4 - 13, 2022 (10-day event)		*Bike Week 2022
*October 13 - 16, 2022 (4-day event)		*Biketoberfest 2022

CITY SPONSORED EVENTS 2022

April 9, 2022	Saturday	19 th Annual Easter Egg Hunt
May 30, 2022	Monday	Memorial Day Remembrance
October 4, 2022	Tuesday	National Night Out
October 28, 2022	Friday	23 rd Annual Trunk or Treat
November 5, 2022	Saturday	6 th Annual Car Show
November 11, 2022	Friday	Veterans Day Remembrance
December 2, 2022	Friday	Christmas Tree Lighting
Ceremony		
December 3, 2022	Saturday	63 rd Annual Christmas Parade

SPECIAL EVENTS 2023

<u>DATE</u>	<u>DAY OF THE WEEK</u>	<u>EVENT</u>
*March 3 - 12, 2023 (10-day event)		*Bike Week 2023
*October <>, 2023 (4-day event)		*Biketoberfest 2023

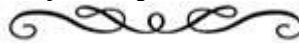
CITY SPONSORED EVENTS 2023

April 1, 2023	Saturday	20 th Annual Easter Egg Hunt
May 29, 2023	Monday	Memorial Day Remembrance
October 3, 2023	Tuesday	National Night Out
October 27, 2023	Friday	24 th Annual Trunk or Treat
November 4, 2023	Saturday	7 th Annual Car Show
November 11, 2023	Saturday	Veterans Day Remembrance
December 1, 2023	Friday	Christmas Tree Lighting Ceremony
December 2, 2023 Parade	Saturday	64 th Annual Christmas

SECTION 2. EFFECTIVE DATE. That this Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



4. -2021-R-66 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Enter into an Agreement with Mead and Hunt, Inc., to Provide Professional Services for the Project Lift Station 20 Rehabilitation Not to Exceed \$52,165.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION**2021-R-66**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT LIFT STATION 20 REHABILITATION NOT TO EXCEED \$52,165.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT LIFT STATION 20 REHABILITATION NOT TO EXCEED \$52,165.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City staff have determined that Lift Station 20 is in need of refurbishing; and

WHEREAS, the City has a continuing services agreement with and has received a proposal from Mead and Hunt, Inc., to perform the engineering services for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

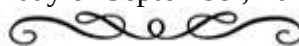
SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into an agreement with Mead and Hunt, Inc., to provide professional services for the project Lift Station 20 Rehabilitation not to exceed \$52,165.00.

SECTION 2. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



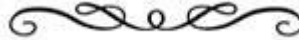
5.

Halifax Humane Society 2021-2022 Renewal Agreement

(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



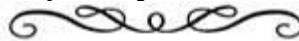
6.

UPS Temporary Holiday Package Storage Facility Agreement 2021

(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



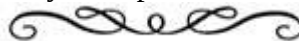
7.

Interlocal Agreement for Municipal Fleet Fueling Services - Notice of Renewal

(Requested by Antoine Khoury, Public Works)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



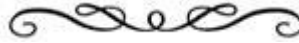
8.

Volusia County Combined-Drug Task Force Multi-Agency Voluntary Cooperation Mutual Aid Agreement

(Requested by Lisa O'Neal, Police)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



7. REGULAR AGENDA

1. -2021-R-67 Resolution

A Resolution of the City of Holly Hill, Florida, Ratifying a Three-Year Agreement with the National Association of Government Employees of Holly Hill (N.A.G.E.) Local 05-025 October 1, 2021 - September 30, 2024; Providing for Severability; Providing for Conflicting Resolutions; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)

Mayor Via opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2021-R-67

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE NATIONAL ASSOCIATION OF GOVERNMENT EMPLOYEES OF HOLLY HILL (N.A.G.E.) LOCAL 05-025 OCTOBER 1, 2021 - SEPTEMBER 30, 2024; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE NATIONAL ASSOCIATION OF GOVERNMENT EMPLOYEES (N.A.G.E.) LOCAL 05-025 OCTOBER 1, 2021 - SEPTEMBER 30, 2024; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, negotiations between management of the City of Holly Hill and representatives from the National Association of Government Employees (N.A.G.E.) Local 05-025 have concluded with an agreement between the representatives and now requires ratification

by the City Commission; and

WHEREAS, on August 31, 2021, management was advised that the members of the National Association of Government Employees (N.A.G.E.) Local 05-025 voted in support of the proposed agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

SECTION 1. That the City Commission hereby ratifies the attached Agreement with the National Association of Government Employees (N.A.G.E.) Local 05-025 as a three-year contract, effective October 1, 2021 and expiring on September 30, 2024.

SECTION 2. That if any section, subsection, sentence, clause, phrase, or portion of this resolution, or application hereof, is for any reason held invalid or unconstitutional by an Court, such portion or application shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



2. -2021-R-68 Resolution

A Resolution of the City of Holly Hill, Florida, Ratifying a Three-Year Agreement with the Police Benevolent Association of Holly Hill (P.B.A.) October 1, 2021 - September 30, 2024; Providing for Severability; Providing for Conflicting Resolutions; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)

Mayor Via opened public participation.

Sergeant Jason Weiss came forward to thank the Mayor and City Commissioners for working on the PBA Union contract negotiations.

Mayor Via closed public participation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION**2021-R-68**

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE POLICE BENEVOLENT ASSOCIATION OF HOLLY HILL (P.B.A.) OCTOBER 1, 2021 - SEPTEMBER 30, 2024; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE POLICE BENEVOLENT ASSOCIATION OF HOLLY HILL (P.B.A.) OCTOBER 1, 2021 - SEPTEMBER 30, 2024; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, negotiations between management of the City of Holly Hill and representatives from the Police benevolent Association (P.B.A.) have concluded with an agreement between the representatives and now requires ratification by the City Commission; and

WHEREAS, on August 31, 2021, management was advised that the members of the P.B.A. voted in support of the proposed agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission hereby ratifies the attached Agreement with the P.B.A. as a three-year contract, effective October 1, 2021 and expiring on September 30, 2024.

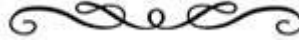
SECTION 2. That if any section, subsection, sentence, clause, phrase, or portion of this resolution, or application hereof, is for any reason held invalid or unconstitutional by an Court, such portion or application shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



3. -2021-R-69 Resolution

A Resolution of the City of Holly Hill, Florida, Ratifying a Three-Year Agreement with the Professional Firefighters of Holly Hill, Local 3470, October 1, 2021 - September 30, 2024; Providing for Severability; Providing for Conflicting Resolutions; and Providing an Effective Date.

(Requested by Joseph Forte, City Manager)

Mayor Via opened public participation.

Lieutenant Thomas Sejnowski came forward and thanked the Mayor and Commissioners for working on the Local 3470 Union contract negotiations.

Mayor Via closed public participation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John Penny, District 1 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2021-R-69

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE PROFESSIONAL FIREFIGHTERS OF HOLLY HILL, LOCAL 3470, OCTOBER 1, 2021 - SEPTEMBER 30, 2024; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE PROFESSIONAL FIREFIGHTERS OF HOLLY HILL LOCAL 3470 (I.A.F.F.) OCTOBER 1, 2021 - SEPTEMBER 30, 2024; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, negotiations between management of the City of Holly Hill and representatives from the Professional Firefighters of Holly Hill, Local 3470 (I.A.F.F.) have concluded with an agreement between the representatives and now requires ratification by the City Commission; and

WHEREAS, on August 31, 2021, management was advised that the members of the I.A.F.F. voted unanimously in support of the proposed agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission hereby ratifies the attached Agreement with the International Association of Firefighters Local 3470, as a three-year contract, effective October 1, 2021 and expiring on September 30, 2024.

SECTION 2. That if any section, subsection, sentence, clause, phrase, or portion of this resolution, or application hereof, is for any reason held invalid or unconstitutional by an Court, such portion or application shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



4. **-2021-R-70 Resolution**

A Resolution of the City Commission of the City of Holly Hill, Florida, Amending the City of Holly Hill's Purchasing Policy, Which was Approved in Resolution 2018-R-30; Providing for Legislative Findings and Intent; Repealing All Resolutions in Conflict Herewith; Providing for Authority to the City Manager for Implementing Administrative Actions; and Providing for Scrivener's Errors, Conflicts Severability; and Providing an Effective Date.

(Requested by Stella Gurnee, Finance)

Mayor Via opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2021-R-70

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE CITY OF HOLLY HILL'S PURCHASING POLICY, WHICH WAS APPROVED IN RESOLUTION 2018-R-30; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR AUTHORITY TO THE CITY MANAGER FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; AND PROVIDING FOR SCRIVENER'S ERRORS, CONFLICTS SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF HOLLY HILL, FLORIDA, AMENDING THE CITY OF HOLLY HILL'S PURCHASING POLICY; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; REPEALING ALL RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR AUTHORITY TO THE CITY MANAGER FOR IMPLEMENTING ADMINISTRATIVE ACTIONS; AND PROVIDING FOR SCRIVENER'S ERRORS, CONFLICTS SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, in an effort to be consistent with current laws, policies and practices, City Commission wishes for the City of Holly Hill to update/modify the existing City of Holly Hill Purchasing Policy; and

WHEREAS, an audit review recommended an update to the Purchasing Policy to strengthen internal controls on the Field Purchase Order procedures.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Legislative Findings and Intent. The City Commission of the City of Holly Hill has complied with all requirements and procedures of Florida Law in processing this Resolution. The above recitals are hereby adopted.

SECTION 2. Commission Approval. The City Commission of the City of Holly Hill, Florida, hereby deems it necessary to amend the Purchasing Policy incorporated herein as Exhibit "A".

SECTION 3. Implementing Administrative Actions. The City Manager is hereby authorized and directed to take such actions as he may deem necessary and appropriate in order to implement the provisions of this Resolution. The City Manager may, as deemed appropriate, necessary and convenient, delegate the powers of implementation as herein set forth to such City employees as deemed effectual and prudent.

SECTION 4. Scrivener's Errors. Typographical errors and other matters of a similar nature that do not affect the intent of this Resolution, as determined by the City Clerk and City Attorney, may be corrected.

SECTION 5. Conflicts. All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION 6. Severability. If any Section or portion of a Section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Resolution.

SECTION 7. Effective Date. This Resolution shall become effective immediately upon its passage and adoption.

APPROVED AND AUTHENTICATED on this 24th day of AUGUST, 2020.

Enacted and approved this 13th day of September, 2021, in Holly Hill



5.

Rules and Regulations Update 2021

(Requested by Valerie Manning, City Clerk)

Diane Cole, Human Resources Manager came forward and briefly explained the update. There were no questions from the Commission.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



8. PUBLIC HEARINGS

1. -2021-O-3042 Ordinance

FIRST READING - an Ordinance Adopting Large Scale Comprehensive Plan Amendments in Accordance with CH. 163, Part II, Florida Statutes; Creating the Property Rights Element to Add Goals, Objectives for Property Rights in Accordance with Florida Statutes Section 163.3177(6)(I)1; Repealing All Ordinances and Parts of Ordinances in Conflict Herewith; and Providing an Effective Date.

(Requested by Brian Walker, Board of Planning and Appeals)

Mayor Via opened public participation.

Jim Legary, Holly Hill.

Mayor Via closed public participation.

RESULT:	APPROVED AT 1ST READING [UNANIMOUS]	Next: 9/28/2021 6:00 PM
MOVER:	John Penny, District 1 - Commissioner	
SECONDER:	John C. Danio, District 3 - Commissioner	
AYES:	Via, Penny, Currie, Danio, Johnson	



2.

VARIANCE - 826 Daytona Avenue - Request a Variance from the Requirements of Sec. 114-742 (2) A. 2 Requiring that Accessory Structures in All Zoning Districts be Located Behind the Principal Structure on the Lot. Such Request is Made in Order to Place a 121 Square Foot Gazebo on a Parcel in the R-3 (Single-Family) Zoning District, Located on the West Side of Daytona Avenue, Approximately 300 Feet North of 8Th Street, and More Particularly Known as 826 Daytona Avenue; V-2021-01 (Charles Morris, Applicant) (Brian Walker, City Planner).

(Requested by Brian Walker, Board of Planning and Appeals)

Mayor Via opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John Penny, District 1 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 13th day of September, 2021, in Holly Hill



9. COMMUNICATIONS

A. City Manager & Staff Comments

a.

Informational Item - American Rescue Plan Agreement

(Requested by Stella Gurnee, Finance)

RESULT:	INFORMATION ONLY
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Enacted and approved this 13th day of September, 2021, in Holly Hill



b. -2021-R-71 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving Authorizing of the City Manager to Enter into an Agreement with Mead and Hunt, Inc., to Requirements Provide Professional Services Not to Exceed \$25,000.00 to Prepare a Conceptual Plan by November 1, 2021 for the City of Holly Hill's Wastewater Facility to Eliminate Nonbeneficial Surface Water Discharge as Per Fdep

(Requested by Antoine Khoury, Public Works)

Mayor Via opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION**2021-R-71**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING AUTHORIZING OF THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO REQUIREMENTS PROVIDE PROFESSIONAL SERVICES NOT TO EXCEED \$25,000.00 TO PREPARE A CONCEPTUAL PLAN BY NOVEMBER 1, 2021 FOR THE CITY OF HOLLY HILL'S WASTEWATER FACILITY TO ELIMINATE NONBENEFICIAL SURFACE WATER DISCHARGE AS PER FDEP

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING AUTHORIZING OF THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO REQUIREMENTS PROVIDE PROFESSIONAL SERVICES NOT TO EXCEED \$25,000.00 TO PREPARE A CONCEPTUAL PLAN BY NOVEMBER 1, 2021 FOR THE CITY OF HOLLY HILL'S WASTEWATER FACILITY TO ELIMINATE NONBENEFICIAL SURFACE WATER DISCHARGE AS PER FDEP; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill's wastewater facility is governed by the Florida Department of Environment Protection; and

WHEREAS, the City is subject to new provisions of a new law passed by Florida Legislature in 2021; and

WHEREAS, the new law requires the City of Holly Hill to submit a plan by November 1 2021 to eliminate nonbeneficial surface water discharge; and

WHEREAS, the City has a continuing services agreement with Mead and Hunt and has received a proposal to perform the engineering services for this project; and

WHEREAS, the requested amount for this authorization is \$25,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

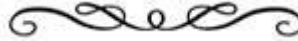
SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into an agreement with Mead and Hunt, Inc., to provide professional service to prepare a Conceptual Plan by November 1, 2021 for the City of Holly Hill's wastewater facility to eliminate nonbeneficial surface water discharge as per FDEP in an amount not to exceed \$25,000.00.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of SEPTEMBER, 2021.

Enacted and approved this 13th day of September, 2021, in Holly Hill



B. City Attorney Comments
None.

C. City Commission Comments

Commissioner Penny mentioned how nice the new pavers look and the new monument will look. FPL, Overhead to underground project is happening. They came into his office today and turned off Spectrum for about five minutes and reconnected his business so they are now on the new underground service for Spectrum, at least to 7th Street. Things are moving along.

Commissioner Currie thanked both the Fire Department and Police Department for putting together the September 11th Memorial Walk last Saturday at Sunrise Park. Commissioner Currie made an observation that a staff member was here at City Hall working on Labor Day and appreciates that and it does not go unrecognized and sees that car here at City Hall often.

Commissioner Danio thanked the Police Chief for the Memorial Walk as well.

Commissioner Johnson mentioned he is sorry to hear about former City Commissioner Rick Glass.

Mayor Via let the Commission know that back in 2005 he was part of the baseball team that won the State Championship and there is a plaque, a sign on the fence on Field 4. In a couple of weeks the fences are coming down for Pictona 2. He is going to call some members of the team and we're going to get together and clip it down off of the fence and place that sign in the Holly Hill museum. He hopes so. He hasn't called them yet but he thinks they will take it. Mayor Via mentioned the Pictona 2 Groundbreaking Ceremony invitation on October 2nd at 11:00 AM. He asked if staff can make sure that the County Council is invited.

Mr. Forte stated the County Council and ECHO Board has been invited as well as our local representatives.

Mayor Via stated, good. Thank you.

D. Mayor's Comments
None.

10. ADJOURNMENT

The meeting adjourned at approximately 7:30 PM.



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

9.1

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Joseph Forte
SUBJECT: A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Sign a Lease Agreement Between the City and the Volusia Flagler YMCA; Establishing the Terms of This Agreement; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-76
APPLICANT:
PLANNER:

DISCUSSION:

The Volusia/Flagler YMCA currently holds a contract with the City of Holly Hill to serve the community with certain recreational activities at the FACILITY located at 1046 Daytona Avenue. This discussion is to approve a contract for a period of one (1) year with renewals in (1) one year increments providing both parties agree to the terms and conditions of the lease no later than June 30th of each year.

In this contract, the YMCA shall continue to:

- Supply the necessary staff and equipment to provide the following or similar types of activities: chair yoga, yoga, Tia Chi Balance, Zuma, Boot Camp, aquatic programs, dance class, karate, indoor cycling, community swim, water aerobics, dance class, karate, spinning, and weight room use;
- Subsidize those who cannot afford full monthly membership;
- Not duplicate sports being offered at the 1200 Center Avenue or Hollyland Park locations, which may be offered by another party or the City

The following items have not changed in this contract:

- No YMCA administration overhead charge to the City;
- Maintenance costs shall remain the same as under the current agreement;
- The fee to provide these services would be \$45,000 annually;
- The CRA will assist the YMCA with a sign located on Ridgewood Avenue;
- YMCA will pay for gas to heat the pool year round

Staff recommends that the City Commission accept the lease agreement with the YMCA to provide services for the amount of \$45,000 / year. The agreement would be effective October 1, 2021 and would be for a period of one (1) year with annual renewals.

FISCAL ANALYSIS:

Fully funded in FY 20216-2022 budget.

STAFF RECOMMENDATION:

Approve the YMCA Lease Agreement and authorize the City Manager to execute the contract with Volusia/Flagler YMCA to operate as the recreation program provider for the FACILITY located at 1046 Daytona Avenue as outlined in the attached lease agreement.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #5: Promote a small town city “branding” that focuses on the city’s accessible staff and interactive use of technologies (i.e. city website), the city’s business friendly approach to attract and retain business, and the city’s available open space, parks, and waterfront amenities that enhance the quality of life for citizens.

MOTION:

APPROVE THE ATTACHED LEASE AGREEMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AMENDED CONTRACT WITH VOLUSIA/FLAGLER YMCA TO OPERATE AS RECREATION PROVIDER - 1046 DAYTONA AVENUE FACILITY.

ATTACHMENTS:

- YMCA Lease Agreement 2021 (PDF)

Resolution No. 2021-76**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A LEASE AGREEMENT BETWEEN THE CITY AND THE VOLUSIA FLAGLER YMCA; ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A LEASE AGREEMENT BETWEEN THE CITY AND THE VOLUSIA/FLAGLER YMCA; ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill desires to continue its relationship with the Volusia/Flagler YMCA to provide recreational programs at the FACILITY located at 1046 Daytona Avenue; and

WHEREAS, the YMCA has a nationally recognized reputation and long-term history of providing quality community recreation programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approve the attached agreement and the City Manager is hereby authorized to sign the lease agreement, attached hereto, so that the Volusia/Flagler YMCA may continue to perform as a recreation provider at the Daytona Avenue FACILITY.

SECTION 2. That the term of this agreement shall commence on October 1, 2021 and end on September 30, 2022.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.

CITY OF HOLLY HILL - YMCA **LEASE AGREEMENT**

THIS AGREEMENT made, September 28, 2021, - by and between CITY OF HOLLY HILL, a Florida municipality, (CITY) and VOLUSIA FLAGLER FAMILY YOUNG MEN'S CHRISTIAN ASSOCIATION, INC., a Florida non-profit corporation, ("YMCA").

WHEREAS, the CITY owns the property located at 1046 Daytona Ave. Holly Hill, FL 32117, as delineated in Exhibit "A" (hereinafter referred to as FACILITIES), and;

WHEREAS, the CITY has contracted with the YMCA since June 1, 2010 to provide certain recreation programs to the community, and;

WHEREAS, the YMCA is recognized nationwide for its expertise at providing recreation programs in a cost effective and efficient manner;

WHEREAS, the CITY and the YMCA desire to enter into this Agreement for the CITY to retain the YMCA to provide the CITY's family health and wellness programs as more specifically set forth herein.

NOW, THEREFORE, in consideration of the terms, conditions, promises, covenants and payments hereinafter set forth, the CITY and YMCA agree as follows:

ARTICLE I - CONDITIONS, TERM AND RENTAL

Section 1.1 Conditions

- a) The CITY, for and in consideration of the covenants and agreements herein contained on the part of the YMCA, shall lease FACILITIES to the YMCA, to have and to hold the same for and during the term of this Lease, as hereafter set forth.
- b) The FACILITIES shall be referred to as the CITY of Holly Hill YMCA in documents related to programs provided at said FACILITIES and all logos and signage. All logos and signage shall, to the extent possible, incorporate the City of Holly Hill Logo.

Section 1.2 YMCA's Fixtures

- a) The YMCA has been in possession and operation of the FACILITIES since June 1, 2010 and has full knowledge of the conditions of the FACILITIES, therefore YMCA takes the FACILITIES in an "AS IS" condition."
- b) CITY is not obligated to provide any other equipment or other improvements to the FACILITIES as part of this Lease.
- c) YMCA shall furnish all other equipment that is necessary for the use by the YMCA including, but not limited to, office equipment, nautilus equipment, free weights and sporting equipment, etc. YMCA agrees to maintain said equipment in a safe, sanitary and neat condition, and in accordance with applicable governmental standards at all time

- d) All of YMCA'S trade fixtures, and all personal property, signage, apparatus, machinery and equipment hereafter supplied by YMCA and located upon the FACILITIES, whether or not the same are affixed thereto, shall be and remain the personal property of the YMCA and may, at the option of the YMCA, be removed from the FACILITIES, provided YMCA is not in default at the termination of this Lease or as otherwise provided in Section 4.4. The YMCA shall repair and restore the FACILITIES to the condition that existed when the original Lease commenced; reasonable wear and tear excepted and the YMCA shall repair all damages to the FACILITIES that occurs during the removal of the fixtures and personal property at the end of the Lease term. Any fixtures or personal property that are not removed by the YMCA at the end of the Lease term shall be deemed the sole and exclusive property of the CITY.
- e) City CRA may offer a 50% matching grant up to \$10,000.00 for signage on Ridgewood Ave. meeting all standards and permit requirements. YMCA will replace the sign face on the sign on Daytona Ave.

Section 1.3 Rental Commencement Date

This Lease shall become effective October 1, 2021 and shall continue for a period of (1) year expiring on September 30, 2022. The Agreement may be renewed in one year increments providing each party has agreed upon terms and conditions no later than June 30th of each year.

Section 1.4 Subsidy

The City covenants and agrees to pay to the YMCA as a subsidy for the purpose of having one full time staff manager assigned to the facility, the sum of forty-five thousand dollars (\$45,000) per year, payable quarterly with first payment of \$11,250 paid on October 15, 2021. Remaining payments as follows:

\$11,250 due on January 15, 2022
 \$11,250 due on April 15, 2022
 \$11,250 due on July 15, 2022

Section 1.5 Renewal, Replacement and Repair

- a) Repairs with an estimated cost in excess of \$1,500 per occurrence shall be the full responsibility of the CITY. For example, if the air conditioner requires a repair in the amount of \$2,000, the CITY shall be responsible for the entire cost of that repair and not just the amount that exceeded \$1,500. However, if the damage is caused by the negligent or intentional acts of the employees, agents, members or guests of the YMCA shall be the responsibility of the YMCA to repair or replace regardless of the cost, and not the responsibility of the CITY.
- b) YMCA may construct additional improvements on the FACILITIES only with the prior written approval of CITY. The cost of such improvements and the cost of operation and maintenance thereof shall be the responsibility of YMCA.
- c) The CITY shall have the right to inspect the Facility monthly to determine maintenance needs upon providing the YMCA with at least 24 hours advance notice.

Section 1.6 Utilities

The City shall make all arrangements for and pay timely all costs of all utilities and services furnished to or used by it, which shall be, electricity, water, storm water, internet access, trash collection and sewer services. YMCA will pay gas utility for the purpose of heating the pool year- round to a temperature of 84-86 degrees. The pool shall remain open twelve (12) months out of the year. Pool schedule may be adjusted based on member usage.

Section 1.7 Additional Taxes

The parties acknowledge that as a YMCA Facility, YMCA presently enjoys a tax exempt status, however, to the extent the same may be applicable, YMCA shall pay all taxes, including any tax due on any rent payable under this Lease, all personal property taxes, all real property taxes, leasehold improvements and/or leasehold interest taxes, sales taxes which may be assessed against or arise by reason of YMCA'S leasing of the FACILITIES or its operation of the FACILITIES as a YMCA Facility.

Section 1.8 Financial Reports

- a) During the term of this Lease, including the term of any extension or renewal, YMCA shall submit to CITY annual financial reports, audited by an independent certified public accountant, within ninety (90) days after final approval of the report by the YMCA Board of Directors.
- b) The annual financial reports shall include a separate accounting of all revenues and expenditures relating to the FACILITIES and the City of Holly Hill YMCA. The City reserves the right to verify the accuracy of the representations contained in the annual financial reports and the YMCA will make its financial records available for inspection at the end of each quarter for review by the City or its designee.

ARTICLE II – USE AND OPERATION OF FACILITY

Section 2.1 YMCA Use

YMCA shall occupy and use the FACILITIES for a YMCA Facility and shall provide public family health and wellness programs that are typically provided by the YMCA. These programs shall include the following, or similar types of activities: chair yoga, yoga, Tia Chi Balance, Zuma, Boot Camp, aqua programs, dance class, karate, indoor cycling.

Section 2.2 CITY Use of Facilities

YMCA shall permit and allow CITY, without charge, to use the gym and pool facilities located on the FACILITIES, subject to the following conditions:

- a) Use of said FACILITIES by CITY shall not exceed a total of 20 hours per calendar year.
- b) Any hours CITY does not use said FACILITIES in one (1) calendar year shall not be carried forward to the next calendar year.
- c) Dates and times for use of said FACILITIES by CITY shall be subject to mutual agreement between director of YMCA's Holly Hill branch and the City Manager

Section 2.3 CITY Use of Parking Areas

The YMCA shall permit and allow CITY, without charge, to use the parking lots and other parking areas located on the FACILITIES for parking of vehicles during special events and activities conducted on any portion of adjacent CITY property, including, but not limited to, CITY hall, gymnasium, athletic fields, municipal complex and grounds.

Section 2.5 Compatibility

- a) The YMCA agrees to operate, maintain and promote the operation and maintenance of the FACILITIES in a manner consistent with nationwide and local YMCA policies and practices.
- b) The YMCA agrees that operation of the FACILITIES shall be in accordance with applicable CITY regulations. The YMCA further agrees to comply with reasonable requests of the CITY pertaining to the operation and promotion of the City of Holly Hill YMCA in order to provide for the safety of YMCA members and the public.
- c) YMCA agrees that operation of the FACILITIES as a YMCA Facility will not unreasonably interfere with the use of the contiguous park area by members of the general public or by CITY. It is the parties' intention that the operation of the FACILITIES will be compatible with other CITY Recreation Programs.
- d) The YMCA agrees that operation of the FACILITIES shall not interfere with the use of other CITY recreational facilities such as sports fields utilized by various team sports organizations.
- e) The parties hereto agree to coordinate any special events and/or programs within their operations. YMCA agrees that it will not discriminate in its hiring or promotional practices.
- f) The tennis courts, racket ball and handball courts associated with the FACILITY shall remain open without charge to the general public except as posted, a minimum of one week in advance, for scheduled YMCA activities to include but not be limited to Holly Hill YMCA classes, tournaments, etc.
- g) The YMCA shall not duplicate youth sports offered at Hollyland Park or the 1200 Center Avenue location which may be offered by the CITY or another party.

Section 2.6 Maintenance

It shall be the responsibility of YMCA to keep the premises clean, sanitary and free from trash and debris. The complete upkeep and maintenance shall be borne by YMCA and YMCA agrees to maintain the premises in accordance with the terms and conditions of this Lease and consistent with prudent and well-reasoned maintenance procedures and techniques. The CITY shall be responsible for all lawn and landscaping maintenance.

Section 2.7 Schedule of Operation

Holly Hill YMCA staff will determine the hours of operation of the Holly Hill YMCA. Prior to changing any facility hours the YMCA CEO will confer with the Holly Hill City Manager.

Section 2.8 Concessions

The YMCA may, but shall not be required to, dispense food and/or drink on the premises for consumption by users of the Facility.

Section 2.9 Fees

- a) Holly Hill YMCA member and program fees will be set by the CFO in accordance with the approval of the Volusia Flagler YMCA Board of Directors
- b) The YMCA will subsidize those who cannot afford full monthly membership rates at the current Y YOUR plan rates.
- c) The YMCA will provide a daily fee option of \$5.00 to Holly Hill residents that is inclusive of all fee based activities.
- d) There will be no YMCA administration overhead charged to the City of Holly Hill.

ARTICLE III - INSURANCE

Section 3.1 Insurance Requirements and Indemnification

YMCA shall fully indemnify and otherwise hold harmless CITY from any and all claims, demands or suits arising out of or otherwise attributable to YMCA or the occupancy of the FACILITIES by YMCA asserted by any party whatsoever, and this indemnity shall include all costs incurred by CITY, including reasonable defense attorney's fees. Without limiting any of the other obligations or liabilities of YMCA, YMCA shall provide, pay for, and maintain in force, throughout the term of this Lease, the insurance coverage set forth in this Article.

- a) Workers' Compensation Insurance to apply for all employees in compliance with the "Workers Compensation Law" of the State of Florida and all applicable Federal laws. In addition, the policy(s) must include:
- b) Employers' Liability with a limit of One Hundred Thousand Dollars (\$100,000.00) each accident.
- c) Comprehensive General Liability with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Comprehensive General Liability policy, without restrictive endorsements, as filed by the Insurance Services Office and must include:
 - i. Premises and/or Operations
 - ii. Independent Contractors
- d) Personal Injury Coverage with Employee and Contractual Exclusions removed with minimum limits of coverage equal to those required for Bodily Injury Liability and Property Damage Liability.

Section 3.2 Additional Insured

CITY shall be included as an "Additional Insured" in the name of "City of Holly Hill" with respect to liability arising out of operations performed for CITY by or on behalf of YMCA or acts or omissions of CITY in connection with general supervisions of such operation

Section 3.3 Notification

The policy(s) must be endorsed to provide the City of Holly Hill with thirty (30) days notice of cancellation and/or restriction.

ARTICLE IV - TERMINATION

Section 4.1 Termination by CITY

The occurrence of any of the following may cause this Lease to be terminated at the option of the CITY by notice to the YMCA.

- a) Assignment by YMCA for the benefit of creditors.
- b) Abandonment or discontinuation of operations at the FACILITIES consisting of three consecutive days during usual business hours and on such days as comparable facilities are open for business, unless such abandonment or discontinuation shall be due to causes beyond YMCA'S reasonable control such as, without limitation, acts of God, government laws or action, war, civil commotion, casualty, fire, storm, labor disputes or energy shortages, as long as operations commence immediately after the event causing the discontinuance ceases to exist.
- c) The CITY shall have the right to terminate this Lease after thirty (30) days written notice by registered mail to YMCA, of the non-performance of any provisions of this Lease, unless the same shall have been corrected or remedial action started and diligently pursued within such period, to the reasonable satisfaction of the CITY.

Upon any termination pursuant to this Section, or if YMCA fails to exercise its option to renew, CITY shall have, in addition to any other remedies, the option to require that YMCA remove, at YMCA'S cost, all improvements made by YMCA to the FACILITIES. If the YMCA fails to remove the fixtures and personal property as requested by the City, said fixtures and personal property shall become the sole property of the CITY.

Section 4.2 Termination by YMCA

YMCA shall have the right upon thirty (30) days written notice, prior to the next scheduled quarterly payment to the CITY, to terminate this Lease at any time after the occurrence of one or more of the following events:

- a) Issuance by any court of competent jurisdiction of any injunction substantially restricting the use of the facilities for its intended purposes, and the remaining in force of said injunction or period of more than thirty (30) calendar days.
- b) A breach by the CITY of any of the terms, covenants or conditions contained in this Lease and the failure of the CITY to remedy such breach within thirty (30) days after receipt of written notice sent by registered mail from YMCA of the existence of such breach, unless the same shall have been corrected or remedial action started and diligently pursued within such period.
- c) The assumption by the United States Government or any authorized agency thereof, or any other governmental agency, or the operation control or use of the facilities, or any substantial part, or parts, thereof in such a manner as substantially to restrict YMCA operations for a period of thirty (30) calendar days or more.

Section 4.3 Right to Remove Personal Property

At the termination of the Lease, either by expiration of the term or otherwise (except in the case of termination without cause by the YMCA), YMCA shall have the right to remove from the FACILITIES all its personal property and equipment used in the operation provided, however, that the CITY shall have a first and prior lien upon all such personal property to secure the payment to it of any and all sums due from YMCA.

Section 4.4 Termination Without Cause

- a) CITY shall have the right to terminate this Lease upon 90days notice without cause and without penalty. Notwithstanding any provision hereof to the contrary, upon such termination, the YMCA shall have the option of removing equipment and furnishings provided by the YMCA as long as the YMCA repairs any damage sustained in the removal of said equipment and furnishings.
- b) YMCA may terminate this Lease without cause upon providing CITY with 90days written notice. Upon such termination and as liquidated damages for the termination, YMCA agrees to convey to the CITY and leave in the FACILITIES all furnishings and equipment normally located thereon by YMCA.

ARTICLE V - MISCELLANEOUS

Section 5.1 Assignment

- a) Subject to the provisions of this Lease, YMCA shall not assign or encumber its interest in this Lease or in the FACILITIES, or allow any other person or entity (except YMCA'S authorized representatives) to occupy or use all or any part of the premises and the building and improvements located thereon, without first obtaining CITY'S written consent.
- b) CITY shall not unreasonably withhold or delay its consent. However, any proposed assignee must have similar background and experience in the operation of a YMCA Facility, must operate the facility and provide substantially the same services on the FACILITIES as provided in this Lease and must have adequate financial resources.
- c) Should YMCA assign or attempt to assign this Lease or sublet any portion of the FACILITIES without the prior written consent of the CITY, then this Lease shall be terminated forthwith, without prior notice to YMCA. No consent to any assignment or encumbrance shall constitute a waiver of the provisions of this Section.

Section 5.2 Risk of Loss

The YMCA agrees to assume all risks of loss by fire, water, weather or other unforeseen damages to or destruction of any property or stock placed on the premises by the CITY and to hold the CITY harmless from any responsibility or liability therefore.

Section 5.3 CITY'S Warranties - Quiet Enjoyment

- a) CITY covenants and warrants that it has full right and lawful authority to enter into this Lease for the full term hereof.

- b) CITY covenants and agrees to and with YMCA that at all times when YMCA is not in default under the terms of and during the term of this Lease, YMCA'S quiet and peaceable enjoyment of the FACILITIES shall not be disturbed or interfered with by CITY or any person claiming by, through or under CITY.

Section 5.4 Approvals

It is understood by the parties to this Lease that where the approval of either of the parties is required by the Lease, such approval shall not be unreasonably withheld.

Section 5.5 No waiver

Failure of either party to insist upon strict performance of any covenant or condition of this Lease, or to exercise any right herein contained, shall not be construed as a waiver or relinquishment for the future of any such covenant, condition or right; but the same shall remain in full force and effect. None of the conditions, covenants or provisions of this Lease shall be waived or modified except by the parties hereto in writing.

Section 5.6 Net Lease

This Lease is, except to the extent otherwise provided herein, a net lease, and YMCA hereby assumes and agrees to pay and perform all payments, expenses, duties and obligations with relation to the FACILITIES, the improvements constructed upon the FACILITIES and appurtenances thereto, maintenance and operation thereof, whether such duties and obligations would otherwise be construed to be those of the CITY or YMCA, except as otherwise provided herein, so that no matter from what source arising, if anything shall be required to be done in, upon or about the FACILITIES, the improvements constructed upon the FACILITIES or appurtenances thereto, the same shall be done and fulfilled at the sole expense and responsibility of YMCA, without any expense, liability, or obligations whatsoever to or on the CITY, except for such obligations as are expressly assumed by the CITY herein.

Section 5.7 Independent Contractor

- a) YMCA is an independent contractor under this Lease. Services provided by YMCA shall be by employees of YMCA and subject to the supervision by YMCA, and not as officers, employees or agents of the CITY.
- b) Personnel policies, tax responsibilities, social security and health insurance, employee benefits, travel, per diem policies, purchasing policies and other similar administrative procedures applicable to services rendered by YMCA in the FACILITIES shall be those of YMCA.
- c) Nothing contained in this Lease shall be deemed or construed by the Parties hereto or by any third party to create the relationship of principal and agent or of partnership or of joint venture or of any association whatsoever between the CITY and YMCA, it being expressly understood and agreed that neither the method of computation of rent nor any of the other provisions contained in this Lease nor any act or acts of the parties hereto shall be deemed to create any relationship between the CITY and YMCA other than the relationship of landlord and tenant.

Section 5.8 Entire Agreement

This Lease expresses the whole agreement between the parties, there being no representation, warranties or other understanding not hereto expressly set forth or provided for. No change or modification of or addition to this Lease shall be valid unless in writing and signed by parties hereto.

Section 5.9 Governing Law

This Lease shall be governed by and interpreted in accordance with the laws of the State of Florida. Venue for any litigation arising out of or related to this Lease shall be in State Court, Seventh Judicial Circuit, Volusia County, Florida and the parties specifically waive any Federal Court jurisdiction. The prevailing party in any litigation arising out of or related to this Lease shall be reimbursed reasonable attorneys' fees and costs, including costs of appeal.

Section 5.10 Damage to FACILITIES

If at any time during the term of this Lease the FACILITIES shall be lost or destroyed so as to be wholly or partially untenable, CITY shall have the option of either restoring the FACILITIES or terminating this Lease, and shall exercise the option within the first sixty (60) days after the casualty.

Section 5.11 Holly Hill YMCA Advisory Board

The Corporate Board shall include one (1) non-elected representative from the City of Holly Hill. The FACILITY shall have a local board made up of 5-7 members of which one will serve on the Corporate Board.

Section 5.12 Website

YMCA will update their website to include more inclusive information about the Holly Hill facility

Section 5.13 Notices

All notices and other communications hereunder shall be in writing and shall be deemed to have been duly given if sent by Certified Mail, Return Receipt Requested, as follows:

TO YMCA:
President/CEO
Volusia Flagler YMCA,
Inc. 761 International
Speedway
DeLand, FL 32724

TO CITY:
City Manager
City of Holly Hill
1065 Ridgewood Avenue
Holly Hill, FL 32117

IN WITNESS WHEREOF, the parties hereto have made and executed this Lease by and through their authorized representatives on the respective dates under each signature.

CITY OF HOLLY HILL, FLORIDA

By: _____
Joseph A. Forte, City Manager

ATTEST: _____
Valerie Manning, City Clerk

**VOLUSIA / FLAGLER YOUNG MENS
CHRISTIAN ASSOCIATION, INC.**

By: _____
Chris Seilkop, President/CEO

Attachment: YMCA Lease Agreement 2021 (2021-R-76 : YMCA Lease Agreement)



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Antoine Khoury
SUBJECT: A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Enter into an Agreement with Mead and Hunt, Inc., to Provide Professional Services for the Project, “WTP Clearwell Transfer Pumping System Rehabilitation and Replacement” Not to Exceed \$78,416.00; Providing for Severability; and Providing an Effective Date.
NUMBER: 2021-R-77
APPLICANT: Antoine Khoury
PLANNER:

DISCUSSION:

The WTP Clearwell Transfer Pumping System is 40+ years old and requires rehabilitation and replacement of parts and wiring that are past their years of service. This project involves rehabilitation of the transfer pumping systems and replacement of the clearwell transfer pumps, valves, deteriorated piping and pipe supports. Electrical upgrades including variable frequency drives, conduit, wiring and new lighting will also be included.

The scope of services for from Mead and Hunt, Inc., for the WTP Clearwell Transfer Pumping System Rehabilitation and Replacement includes project management, design, permitting and bidding services. Engineering services include data collection, preliminary design, final design, preparation of specifications, permitting, and completion of bidding.

FISCAL ANALYSIS:

The City entered into a Continuing Services Contract for a term of five (5) years with Mead & Hunt (formerly Quentin L. Hampton) in December 2015. Renewal of this contract was granted with the same original contract terms and conditions through December 4, 2021.

Funding for this project has been identified as a capital project with a project code of 21WA06 to include, construction plan preparations, permitting, bidding services and project closeout. The cost of this project engineering services is \$74,827.00 and the funding is available in account 407-810-580-63-00.

STAFF RECOMMENDATION:

Authorize the City Manager to enter into an agreement with Mead and Hunt, Inc., to provide professional services for the project, "WTP Clearwell Transfer Pumping System Rehabilitation and Replacement".

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

APPROVE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT, "WTP CLEARWELL TRANSFER PUMPING SYSTEM REHABILITATION AND REPLACEMENT" NOT TO EXCEED \$78,416.00.

ATTACHMENTS:

- Revised Clearwell Pump Repl Scope (PDF)

Resolution No. 2021-77

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT, "WTP CLEARWELL TRANSFER PUMPING SYSTEM REHABILITATION AND REPLACEMENT" NOT TO EXCEED \$78,416.00; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MEAD AND HUNT, INC., TO PROVIDE PROFESSIONAL SERVICES FOR THE PROJECT, "WTP CLEARWELL TRANSFER PUMPING SYSTEM REHABILITATION AND REPLACEMENT" NOT TO EXCEED \$78,416.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City staff have determined that WTP Clearwell Transfer Pumping System is in need of refurbishing and replacement of some old parts and wiring; and

WHEREAS, the City has a continuing services agreement with and has received a proposal from Mead and Hunt, Inc., to perform the engineering services for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into an agreement with Mead and Hunt, Inc., to provide professional services for the project, "WTP Clearwell Transfer Pumping System Rehabilitation and Replacement" not to exceed \$74,827.00.

SECTION 2. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.



September 20, 2021

Antoine Khoury, P.E.
City Engineer/Public Works Director
City of Holly Hill
453 LPGA Blvd
Holly Hill, FL 32117

Email: akhoury@hollyhillfl.org
Hard Copy Mailed Only on Request

**Subject: City of Holly Hill Water Treatment Plant
Clearwell Transfer Pumping System Rehabilitation & Replacement**

Dear Mr. Khoury:

Mead & Hunt is pleased to provide this engineering scope of services and fee estimate for the above referenced project. The scope includes design, permitting and bidding services. The project involves replacement of the existing transfer pumps, valves and deteriorated piping. The new pumps will be outfitted with variable frequency drives to improve electrical and operational efficiency. The existing conduit and wiring will be replaced. The existing piping and surrounding areas will be pressure washed and re-painted.

We look forward to the opportunity to continue to serve the City of Holly Hill on this and future projects. If you have any questions or comments, please contact our office.

If you have any questions or require additional information, please contact me.

Sincerely,
MEAD & HUNT, Inc.

John Mischle
Project Manager, Water

Brad Blais, P.E.
Vice President/Client Manager

JM/BB;BF

Antoine Khoury, PE
 September 20, 2021
 Page 2

City of Holly Hill Water Treatment Plant Clearwell Transfer Pumping System Rehabilitation & Replacement Scope of Services and Fee Estimate

HOLLY HILL – GENERAL ENGINEERING SERVICES

This Task Order is in conformance with the Services Agreement for General Engineering Services, RFQ-ENG-15-01 dated December 4, 2015 between the City of Holly Hill (CITY) and Mead & Hunt, Inc. (MEAD & HUNT) and is referred to herein as the Contract.

GENERAL

The project involves rehabilitation of the transfer pumping systems and replacement of the clearwell transfer pumps, valves, deteriorated piping and pipe supports. Electrical upgrades including variable frequency drives, conduit, wiring and new lighting will also be included in the design.

SCOPE OF SERVICES

After receipt of authorization to proceed, MEAD & HUNT will provide the following services:

PHASE 1 – PROJECT MANAGEMENT

Project Coordination and Invoicing

MEAD & HUNT'S Project Manager (PM) will initiate the project and manage the budget and schedule, manage project staffing, review subconsultant invoices, manage project coordination, and schedule quality management processes for work products. The PM will monitor progress throughout the project and prepare monthly invoices for the CITY. It is assumed that these services will cover the estimated 8-month project design and construction duration.

Project Kick-Off Meeting

MEAD & HUNT will conduct a project kick-off meeting with the project team and CITY staff to review project goals, scope of work, project schedule and administrative issues. Following the meeting, MEAD & HUNT will prepare a written summary of the project meeting and distribute to the attendees.

Quality Assurance / Quality Control

MEAD & HUNT will implement a quality assurance and control process, which includes:

Independent technical review of alternatives developed and evaluated, and recommendations made by the project team. Reviews will include evaluations of constructability, performance, and conflicts.

Antoine Khoury, PE
September 20, 2021
Page 3

Independent review of the project technical work products before its submission to the CITY.

Deliverables – Project Management

- Kick-Off Meeting Agenda and Summary
- Monthly Invoices

PHASE 2 – PRELIMINARY DESIGN

Field Review

MEAD & HUNT will provide a senior mechanical design technician to obtain measurements and record observations to augment limited historical as-builts.

Preliminary Design Report

MEAD & HUNT will prepare a draft Preliminary Design Report (PDR) evaluating pump selections, design alternatives and budget level pricing. The preliminary design concepts detailed in the PDR will be viable options for a comparison of alternatives. The PDR will include an initial engineer's opinion of probable construction cost (EOPCC) and confirmation of project permitting requirements.

A draft PDR will be submitted to the CITY for review and comment. It is assumed the CITY will conduct their review in a two-week period and a meeting will be held at the end of the CITY's review.

MEAD & HUNT will schedule and attend a draft PDR review meeting to review the CITY's comments on the draft PDR. Comments received will be incorporated into the final PDR and subsequent design documents.

Deliverables – Preliminary Design

- Draft Preliminary Design Report
- Preliminary Design Review Meeting Summary
- Final Preliminary Design Report

Antoine Khoury, PE
September 20, 2021
Page 4

PHASE 3 – PROJECT DESIGN

Task 1 – 60% Design Development

MEAD & HUNT will develop 60% drawings and specifications that reflect the proposed improvements detailed in the final PDR or the comments received at the PDR review meeting. The CITY's standard front-end contract documents will be used and coordinated with MEAD & HUNT's technical specifications. MEAD & HUNT will provide a 60% engineer's opinion of probable construction cost (EOPCC).

The 60% submittal package will be submitted to the CITY for review and comment. The submittal will include the items shown in the deliverable section below. A comment/response log will be included with the submittal to document how the CITY's comments from the PDR review meeting are addressed in the 60% submittal. It is assumed the CITY will conduct their review in a two-week period, and a meeting will be held at the end of the CITY's review.

MEAD & HUNT will schedule and attend a 60% design review meeting to review the CITY's comments on the design drawings and specifications. Comments received will be incorporated into the 90% design documents.

Deliverables – 60% Design

- 60% Design Drawings
- 60% Specifications
- 60% EOPCC

Task 1 – 90% Design Development

Based on the CITY's 60% review comments and discussions at the 60% review meeting, MEAD & HUNT will advance the 60% design drawings to 90% completion. MEAD & HUNT will advance the 60% technical specifications to the 90% level for construction of the new components and facilities. MEAD & HUNT's 60% EOPCC will be updated for the 90% submittal.

The 90% submittal package will be prepared and submitted to the CITY and permitting agencies for review and comment. The submittal will include the items shown in the deliverable section below. A comment/response log will be included with the submittal to document how the CITY's comments from the 60% review meeting are addressed in the 90% submittal. It is assumed the CITY will conduct their review in a two-week period, and a meeting will be held at the end of the CITY's review.

Antoine Khoury, PE
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 Page 5

MEAD & HUNT will schedule and attend a 90% design review meeting to review the CITY's comments on the design drawings and specifications. Comments received will be incorporated into the 100% design documents.

Deliverables – 90% Design

- 90% Design Drawings
- 90% Specifications
- 90% EOPCC
- 60% Comment/Response Log

Task 2 – 100% Design Development

Based on the CITY's 90% review comments and discussions at the 90% review meeting, MEAD & HUNT will advance the 90% design drawings to 100% completion. MEAD & HUNT will advance the 90% technical specifications to the 100% level for construction. MEAD & HUNT's 90% EOPCC will be updated for the 100% submittal.

The 100% submittal package will be submitted to the CITY for review and comment. The submittal will include the items shown in the deliverable section below. A comment/response log will be included with the submittal to document how the CITY's comments from the 90% review meeting are addressed in the 100% submittal.

Deliverables – 100% Design

- 100% Design Drawings
- 100% Specifications
- 100% EOPCC
- 90% Comment Response Log

PHASE 4 – PERMITTING

Specific Permit to Construct PWS Components

MEAD & HUNT will attend up to one (1) pre-application meeting with the Volusia County Health Department engineering staff to discuss permitting requirements. MEAD & HUNT will prepare an agenda and meeting summary for the meeting. After the pre-application meeting, any necessary revisions to the design recommendations will be reviewed with the CITY and incorporated into the various design components.

Antoine Khoury, PE
 September 20, 2021
 Page 6

MEAD & HUNT will prepare and submit the permit application in accordance with the specific permit requirements and input from the pre-application meeting. Permit applications will be submitted after the 90% design has been reviewed and accepted by the CITY. The CITY will receive one (1) electronic copy of final applications and permits. Permit fees will be paid by the CITY.

MEAD & HUNT will respond to up to one (1) Request for Additional Information (RAI) as part of the permit application process. Follow up phone calls or meetings with the regulators to assist with the responses are included in the task. Responses will be limited to clarifications related to the submittals in accordance with the documented permit requirements or those identified in the pre-application meeting. MEAD & HUNT will respond to RAI's in a timely manner to minimize any potential schedule impacts.

Deliverables – Permitting

- Final Specific Permit to Construct PWS Components application and final permit

PHASE 5 – BIDDING SERVICES

The CITY will be responsible for managing the bid process, i.e., advertisement, distribution of bid packages, receipt and opening of bids. MEAD & HUNT will provide the following bid-phase services:

Bid Documents

MEAD & HUNT will prepare and submit bid documents including bid number, pre-bid date and time, and other pertinent information to create a Bid Set of the plans and specifications.

Pre-Bid Meeting

MEAD & HUNT will attend and lead a pre-bid meeting at the CITY facility to review the project details before bids are submitted. MEAD & HUNT will present project details and answer potential bidders' questions at this meeting.

Addenda

MEAD & HUNT will respond to potential bidders' questions during the bid period. Questions and responses will be documented and submitted to the CITY for distribution to potential bidders in the form of addenda. MEAD & HUNT will prepare one (1) addendum

Antoine Khoury, PE
 September 20, 2021
 Page 7

Bid Tabulation and Recommendation of Award

MEAD & HUNT will complete a review of the bids for completeness and conformance with the bidding and contract requirements. MEAD & HUNT will evaluate the low bidder(s) submitted qualifications information and contact provided references to inquire about bidders' experience. Based on that review, MEAD & HUNT will submit to the CITY a bid tabulation and a recommendation of award.

Deliverables – Bidding Services

- Bid Set Plans and Specifications
- Pre-bid Meeting Agenda and Summary
- Addenda to bid documents
- Final bid tabulation
- Recommendation of award

PHASE 6 – SERVICES DURING CONSTRUCTION

Not included at this time, MEAD & HUNT will prepare a separate construction phase services proposal after bids are received and evaluated.

PHASE 7 – CONTINGENCY

If additional services are identified as needed or required during the duration of the project, MEAD & HUNT will request written approval from the CITY to utilize contingency funds for any additional work items. Contingency funds will be billed at time and expense. Additional work will be billed per the agreed upon contract hourly rates. MEAD & HUNT will not bill against the contingency funding without prior authorization from the CITY.

EXCLUSIONS

This scope of services excludes all items not specifically described herein.

SCHEDULE

Mead & Hunt estimates the work included in this task order will be completed in accordance with the following schedule:

Antoine Khoury, PE
 September 20, 2021
 Page 8

Phase/Task	Duration to Complete	Starting upon
<i>Phase 1 – Project Management</i>	<i>240 days</i>	<i>Receipt of notice to proceed</i>
<i>Phase 2 – Preliminary Design</i>	<i>60 days</i>	<i>Receipt of notice to proceed</i>
<i>Phase 3 – Project Design</i>	<i>120 days</i>	<i>Client approval of PDR</i>
<i>Phase 4 – Permitting</i>	<i>30 days</i>	<i>Client approval of 90% Design</i>
<i>Phase 5 – Bidding Services</i>	<i>30 days</i>	<i>Client approval of Bid Documents</i>

The above timeframes *do not* include Client and agency review time.

COMPENSATION

The not-to-exceed cost for this Scope of Services, including Contingency Funds, is \$74,827. The Contingency Funds authorized for use on this project may only be expended upon written approval from the CITY. Any out-of-scope work performed requiring the release of Contingency Funds will be considered at-risk and may not be compensated until, or if, written approval is granted by the CITY.

The above fee is based on the following breakdown:

Phase/Task	Fee/Cost	Basis
<i>Phase 1 – Project Management</i>	<i>\$10,442</i>	<i>Lump Sum</i>
<i>Phase 2 – Preliminary Design</i>	<i>\$8,377</i>	<i>Lump Sum</i>
<i>Phase 3 – Project Design</i>	<i>\$36,374</i>	<i>Lump Sum</i>
<i>Phase 4 – Permitting</i>	<i>\$2,215</i>	<i>Lump Sum</i>
<i>Phase 5 – Bidding Services</i>	<i>\$6,291</i>	<i>Lump Sum</i>
<i>Phase 7 – Project Closeout</i>	<i>\$3,870</i>	<i>Lump Sum</i>
<i>Subtotal</i>	<i>\$67,569</i>	
<i>Phase 8 – Subconsultants/Reimbursables</i>	<i>\$500</i>	<i>Time & Expenses</i>
<i>Phase 9 - Contingency at 10%</i>	<i>\$6,780</i>	<i>Time & Expenses</i>
<i>TOTAL</i>	<i>\$74,827</i>	

Antoine Khoury, PE
 September 20, 2021
 Page 9

AUTHORIZATION:

The scope of services and compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by MEAD & HUNT.

Accepted by: CITY OF HOLLY HILL

Approved by: MEAD & HUNT, INC.

By: _____

By: _____

Name: _____

Name: Brad T. Blais, PE

Title: _____

Title: Vice President/Client Manger

The above person is authorized to sign for Client and bind the Client to the terms hereof.

Date: _____

Date: September 20, 2021

Include these statements:

PURSUANT TO FLORIDA STATUTE SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF MEAD & HUNT INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

IF THE CONTRACTOR (MEAD & HUNT, INC.) HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S (MEAD & HUNT, INC.'s) DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT (PROPOSAL), CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY HALL, CITY OF HOLLY HILL, 1065 RIDGEWOOD AVENUE, HOLLY HILL, FL 32117, City Clerk, Valerie Manning, (386) 248-9441, cityclerk@hollyhillfl.org.



CITY OF HOLLY HILL
CLEARWELL TRANSFER PUMP REPLACEMENT
HOLLY HILL
ESTIMATED MANHOUR SCHEDULE
September 20, 2021

Phase	Description	Senior Associate, Principal	Senior Engineer	Engineer I	Technician II	Engineer I	Administrative Assistant	Administrative Assistant	Senior Project Engineer	Mileage	Total Task (\$)
	Hourly Rate	\$ 188.00	\$ 150.00	\$ 115.00	\$ 105.00	\$ 115.00	\$ 86.00	\$ 86.00	\$ 172.00	\$ 0.56	See Below
1	Project Management										
	Project Coordination and Invoicing	2	36								\$ 5,776.00
	Internal Kick-Off Meeting	4	4	1	1		4		4		\$ 2,604.00
	External Kick-Off Meeting	4	4						4	\$ 22.40	\$ 2,062.40
	Subtotals	10	44	1	1	0	1	0	8	\$ 22.40	\$ 10,442.40
2	Preliminary Design										
	Field Review			4	14						\$ 1,930.00
	Draft Preliminary Design Report	2	2	8	6			2.5	5		\$ 3,301.00
	QA/QC Preliminary Design Report					8					\$ 920.00
	Draft Preliminary Design Report Meeting	1	1	1						\$ 22.40	\$ 475.40
	Final Preliminary Design Report	2	1	3	4	1					\$ 1,406.00
	Draft PDR Comment/Response Log			1							\$ 115.00
	QA/QC Final Design Report					2					\$ 230.00
	Subtotals	5	4	17	24	11	0	3	5	\$ 22.40	\$ 8,377.40
3	Project Design										
	Prepare 60% documents	8	40	4	60		8		8		\$ 16,328.00
	60% QA/QC	1	4			8					\$ 1,708.00
	60% Review Meeting	1	2	1						\$ 22.40	\$ 625.40
	Prepare 90% documents	8	24	4	36		8		8		\$ 11,408.00
	60% Comment/Response Log				2			1			\$ 296.00
	90% QAQC		2			4					\$ 760.00
	90% Review Meeting	1	1	1	1					\$ 22.40	\$ 580.40
	Prepare 100% documents	4	3	2	20						\$ 3,532.00
	90% Comment/Response Log					2					\$ 230.00
	100% QAQC			2							\$ 230.00
	100% Review Meeting	2	2							\$ 22.40	\$ 676.00
	Subtotals	25	78	14	119	14	16	1	16	\$ 67.20	\$ 36,373.80
4	Permitting										
	Specific Permit to Construct PWS Components (County or FDEP)	1	6	2				1			\$ 1,404.00
	Pre-Application Meeting		1.5							\$ 11.20	\$ 236.20
	Specific Permit to Construct PWS Components RAI	1	2					1			\$ 574.00
	Subtotals	2	10	2	0	0	0	2	0	\$ 11.20	\$ 2,214.20
5	Bidding Assistance										
	Prepare Bid Set plans and specs	2	6	2	4.5		4	2			\$ 2,494.50
	Bid Set QAQC					1					\$ 115.00
	Attend pre-bid	2	2							\$ 22.40	\$ 698.40
	Address bidder's questions and prepare (x) addenda/um	2	6						4		\$ 1,964.00
	Evaluate bids, bid tab, and prepare award recommendation ltr	2	2					4			\$ 1,020.00

	Subtotals	8	16	2	5	1	4	6	4	\$ 22.40	\$ 6,291.90
6	Project Closeout										
	Substantial Completion Walkthrough	2	2								\$ 676.00
	Final Completion Walkthrough	2	2								\$ 676.00
	Review Final as-builts	1	2								\$ 488.00
	Record Drawings	1	2		6						\$ 1,118.00
	Record Drawing QAQC	1	1								\$ 338.00
	Permitting Closeout	1	2					1			\$ 574.00
	Subtotals			0	6						\$ 3,870.00
	TOTAL ALL TASKS	50	152	36	152	26	23	12	33	\$ 145.60	\$ 67,569.70
			Lump Sum Total \$ 67,569.70 Subs/Reimbursables \$ 500 Contingency \$ 6,756.97 GRAND TOTAL \$ 74,827								
7	Subconsultant/Reimbursables Breakdown:										
	Description	Amount									
	Survey Allowance	N/A									
	Geotech Allowance	N/A									
	Printing/Reproduction/Postage	\$ 500.00									
	Total	\$ 500.00									

Notes:



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

9.3

**City Commission
Agenda Item**

MEETING DATE: September 28, 2021
FROM: Antoine Khoury
SUBJECT: Annual Consumer Price Increase for Solid Waste Collection (Waste Pro)
NUMBER: (ID # 3463)
APPLICANT:
PLANNER:

DISCUSSION:

Waste Pro of Florida, Inc., accepted the assignment of “Contract for Solid Waste Collection, Disposal and Transportation Services” from Waste Management Inc., of Florida on August 22, 2017.

As agreed to by the City of Holly Hill, the collection component for residential and commercial customers effective on October 1, 2018 will be adjusted based on the annual percentage change in the Consumer Price Index (CPI).

The annual percentage change for the period beginning on April 30, 2021 will only be applied to the collection cost component and is adjusted using the U.S. BLS Series Id: CUUR0000SA0. The change in the index is 4.16%.

Data from the Bureau of Labor Statistics is attached.

FISCAL ANALYSIS:

The annual cost to the city of a 4.16% percent CPI adjustment to the collection component is estimated to be \$73,000 annually. The FY2022 proposed budget includes sufficient funding to cover the increased costs.

STAFF RECOMMENDATION:

Staff recommends to approve the 4.16% increase contingent upon approval of the FY 2022 budget appropriations.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages

public/private sector partnerships and intergovernmental partnerships.

Goal #2: Enhance City aesthetics through beautification and maintenance of city property and public rights of way, consistent enforcement of zoning and property maintenance codes, and development of reasonable design standards and a corresponding process which is applicable to all new developments and business improvements in the city.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

THAT THE CITY COMMISSION APPROVE THE 4.16% ADJUSTMENT TO THE SOLID WASTE AGREEMENT WITH WASTE PRO OF FLORIDA, INC., CONTINGENT UPON THE APPROVAL OF THE FY2022 BUDGET APPROPRIATIONS AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL REQUIRED AMENDMENTS TO THE AGREEMENT.

- Holly Hill CPI 4 30 2021 (PDF)
- Waste-Pro-CPI-2021-2022 (PDF)



April 29, 2021

City of Holly Hill
Mr. Antoine Khoury, P.E.
Director of Public Works & City Engineer
453 LPGA Blvd.
Holly Hill, FL 32117

Dear Antoine,

As you know, our Contract for Solid Waste Collection, Disposal and Transportation Services allows for an increase to the collection component of our pricing based on the annual change in the Consumer Price Index (CPI).

I would like to formally request the adjustment and ask that you review and contact me if you have any questions.

As soon as the Index is available I will send over the requested rate change and Bureau of Labor Statistics index

Please review this request and contact me if you have any questions.

Sincerely,

Ken DeForest
Division Manager
Waste Pro – Daytona Beach

cc. Erik Sankey , Bill Redman

word/Holly Hill_CPI_request_4_29_2021

Attachment: Holly Hill CPI 4 30 2021 (3463 : Annual Consumer Price Increase for Solid Waste Collection (Waste Pro))

CPI-All Urban Consumers (Current Series) Original Data Value

Series Id: CUUR0000SA0
 Not Seasonally Adjusted
 Series Title: All items in U.S. city average, all urban consumers, not
 Area: U.S. city average
 Item: All items
 Base Period: 1982-84=100

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2011	220.22	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.23	225.672	223.598	226.28
2012	226.67	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	228.85	230.338
2013	230.28	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.366	233.548
2014	233.92	234.781	236.293	237.072	237.9	238.343	238.25	237.852	238.031	237.433	236.151	234.812	236.384	237.088
2015	233.71	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	236.265	237.769
2016	236.92	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	238.778	241.237
2017	242.84	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	244.076	246.163
2018	247.87	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	250.089	252.125
2019	251.71	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	254.412	256.903
2020	257.97	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.28	260.388	260.229	260.474	257.557	260.065
2021	261.58	263.014	264.877	267.054										

Apr-20 256.389

Apr-21 267.054

0.041597

4.16%



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

9.4

MEETING DATE: September 28, 2021
FROM: Stella Gurnee
SUBJECT: Property & Liability Insurance for FY 2022
NUMBER: (ID # 3468)
APPLICANT:
PLANNER:

DISCUSSION:

The City's agent solicited renewals of all lines of coverage from our carrier Public Risk Insurance. This item updates the Commission on the City of Holly Hill's property, liability, automobile, workers compensation, AD&D and public official's insurance renewal premium as solicited by our broker, PRIA. Prior claims experience, increased exposure, and a increase in the worker's compensation modifier contributed to an increase in the City's annual premiums of \$43,489. The total annual cost is increasing from \$290,465 to \$333,954.

FISCAL ANALYSIS:

These premiums have been budgeted as part of the Fiscal Year 2021 - 2022 budget.

STAFF RECOMMENDATION:

Staff recommends approval of all lines of coverage from our carrier.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

MOTION TO APPROVE ALL LINES OF INSURANCE COVERAGE FROM THE CITY'S INSURANCE CARRIER PRIA AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL REQUIRED COVERAGE DOCUMENTS.

- Insurance Proposal FY2021/2022 (PDF)
- City of Holly Hill 2021 Revised Renewal Outline (PDF)

CITY OF HOLLY HILL

INSURANCE PROPOSAL

Annual Package Policy
Annual Worker's Compensation
2nd Year of 3 Year Crime LEO Pension Policy
3rd Year of the 3 Year Zurich/AD&D Policy

Effective: 10/01/2021 – 10/01/2022

Presented By:

Don Sciotto, ARM, CRIS, CCIP, RCM
Vice President

Bobbi P. Barlow, CPCU, AAI, CPIW
Senior Vice President

Patty Heiskell, AAI
Account Manager

Allison Carman
Marketing Analyst



City of Holly Hill

This proposal contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, refer to the policy document. In the event of any differences between the policy and this summary, the policy will prevail.

Attachment: Insurance Proposal FY2021/2022 (3468 : Property & Liability Coverage Insurance for FY 2022)

City of Holly Hill

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**All coverages, forms and limits are presented strictly for the purpose of this proposal and do not constitute an insurance policy or contract.*

City of Holly Hill

CLIENT SERVICE TEAM

PRODUCER	Don Sciotto, ARM, CRIS, CCIP, RCM Vice President
Email	DSciotto@bbdaytona.com
Phone	(386) 239-5755
PRODUCER	Bobbi P. Barlow, CPCU, AAI, CPIW Senior Vice President
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CLAIMS ANALYST	Mitzi Sparks, ACA
Email	MSparks@bbdaytona.com
Phone	(386) 239-7278
MAIN OFFICE PHONE	(386) 252-9601
TOLL FREE OFFICE PHONE	(800) 877-2769

City of Holly Hill

***Preferred* Governmental Insurance Trust Excess Insurance Structure**

To protect members of the fund from large losses and to protect the financial security of the fund, the *Preferred* Governmental Insurance Trust (*Preferred*) board of trustees has elected to purchase an extremely conservative excess of loss insurance structure. We stress *Preferred's* excess of loss structure because an excess structure provides *Preferred* members several levels of protection that reinsurance does not.

Foremost among these is the fact that *Preferred's* excess of loss policies list every individual member as a named insured, giving every member direct access to the insurance company for payment of claims. Reinsurers are only responsible to the trust itself. Therefore, if a trust became financially troubled, there is no guarantee from an insurance company that any individual claim will be paid or even that a reimbursement will go towards the originating claim.

Preferred is a non-assessable Trust authorized under Florida Statue and is not rated by AM Best. *Preferred* is not protected by the Florida Guarantee Association in the event it becomes unable to meet its claims payment obligations. *Preferred* members are not constrained by notice requirements or punitive run-off claims costs to exit. *Preferred* is a non-admitted pool in the state of Florida.

PRU – Public Risk Underwriters

Public Risk Underwriters, as part of Brown & Brown, Inc., is one of the premier insurance service organizations for public entities in the United States. Our exclusive focus and in-depth understanding of the unique risk exposures and operating environment of the public sector allows us to tailor customized products and services to meet our clients' needs.

PGCS – *Preferred* Governmental Claim Solutions

PGCS is dedicated to exclusively serving Florida governmental agencies. PGCS administers and closely controls all claims from start to finish. This team of full-time, licensed adjusters understands federal laws and state statutes governing actions against public entities. A toll-free telephone number is provided to facilitate reporting of claims

Preferred Governmental Insurance Trust
Municipality Excess Insurance Structure 21-22

[illegible]

**Preferred Governmental Insurance Trust
Municipality Excess Insurance Structure 21-22**

Carrier	A.M. Best Rating	Status
Allied World Assurance Company U.S. (AWAC)	A XV	Non-admitted
Arch Insurance Group	A+ XV	Non-admitted
Arch Specialty Insurance Co	A+ XV	Non-admitted
Aspen Specialty	A XV	Non-admitted
Beazley Insurance Co	A XV	Non-admitted
Berkshire Hathaway Specialty Insurance Co	A++ XV	Non-admitted
Chubb Bermuda International	A++ XV	Non-admitted
Convex	A- XIV	Non-admitted
Endurance American Specialty	A+ XV	Non-admitted
Endurance UK	A+ XV	Non-admitted
Evanston Insurance Co	A XV	Non-admitted
Everest Indemnity Insurance Co	A+ XV	Non-admitted
First Specialty Insurance Corporation	A+ XV	Non-admitted
Fortegra Specialty	A- VIII	Admitted
Hallmark	A- VII	Non-admitted
HDI Global	A XV	Non-admitted
Houston Specialty	A- IX	Non-admitted
Independent Specialty	A X	Non-admitted
Indian Harbor	A+ XV	Non-admitted
Interstate Fire & Casualty	A+ XV	Non-admitted
International General Insurance Co (UK)	A IX	Non-admitted
Ironshore Specialty	A XV	Non-admitted
Lancashire Insurance Co	A XIV	Non-admitted
Landmark American Indemnity Co	A+ XIV	Non-admitted
Lexington Insurance Co	A XV	Non-admitted
Liberty Specialty	A XV	Non-admitted
Lloyds	A XV	Non-admitted
Princeton Excess & Surplus Lines Insurance Company	A+ XV	Non-admitted
StarStone Specialty Insurance Co	A- XI	Non-admitted
Starr Surplus Lines Insurance Co	A XV	Non-admitted
Westchester Surplus Lines Insurance Co	A++ XV	Non-admitted

This is a summary of the excess structure and is for illustrative purposes only. It is not intended to provide full details regarding retentions, limits, sub-limits and aggregates. Please refer to your coverage agreement for details of applicable coverage.

Coverage placed with carriers that are non-admitted does not have the protection of the Florida Insurance Guaranty Act retentions, limits, sub-limits and aggregates. Please refer to your coverage agreement for details of applicable coverage.

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED PROPERTY COVERAGE

Client ultimately chooses value insured

Description of Coverage:

Building & Personal Property Coverage Form
Causes of Loss – Special Form

Location of Premises:

See Proposed Schedule of Property Values and Locations

Description of Property:	Limits of Coverage:
Building & Contents Total Insured Values – Blanket	\$46,278,013
Flood Limit Per Occurrence and Aggregate Excess of NFIP, Whether Purchased or Not	\$5,000,000
Earth Movement Limit – Per Occurrence and Aggregate	\$5,000,000
Terrorism	\$5,000,000
Equipment Breakdown	\$46,278,013

Coinsurance & Valuation:	
No Coinsurance Provision	
Replacement Cost Valuation Coverage	
Limits are Blanket subject to limits shown in policy declaration at time of loss	

Deductibles:	
Named Windstorm based on TIV Per Occurrence and Per Location. A Location is defined by each itemized location scheduled. Minimum Per Occurrence	3% \$15,000
Flood Any One Occurrence Except zones A, V excess of NFIP, whether purchased or not	\$2,500
Earth Movement Per Earth Movement	\$2,500
Terrorism, Per Occurrence	\$2,500
All Other Perils, Per Occurrence	\$2,500
Equipment Breakdown, Per Occurrence	\$2,500

Definition of Flood Zones A or V:	
Flood Zones A will include but not be limited to all the sub-classifications of AO, AH, AE, AR, A1 through A99, or any sub-classification with the A prefill or designation. Flood Zones V will include, but not be limited to all of the sub-classifications of VO, VH, VE, VR, V1 through V99 or any other sub-classification with a V prefix or designation.	

25% Minimum Earned Premium

The Preferred Property program is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhausts the limit purchased by Preferred on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence.

NOTE:

Detached walls, fences, free-standing property improvements such as athletic equipment, windscreens, light poles, or signs are not covered unless specifically scheduled on the policy.

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED PROPERTY COVERAGE (Continued)

Client ultimately chooses value insured

Extensions of Coverage:	Limits of Coverage:
Accounts Receivable	\$500,000
Additional Expense	\$1,000,000
Animals (Annual Aggregate Limit)	\$5,000
Business Income	\$1,000,000
Buildings Under Construction	If Shown on Property Schedule
Debris Removal Per Occurrence (Whichever is Greater)	\$250,000 / 25% of Loss
Demolition, Ordinance and ICC	\$500,000
Duty to Defend	Included
Errors and Omissions	\$250,000
Expediting Expense	\$5,000
Fire Department Charges	\$25,000
Fungus Cleanup Expense (Annual Aggregate Limit)	\$50,000
Lawns, Plants, Trees and Shrubs	\$25,000
New Locations up to 60 Days	\$2,000,000
Personal Property of Employees	\$50,000
Pollution Cleanup Expense (Annual Aggregate Limit)*	\$50,000
Preservation of Property	\$250,000
Professional Fees	\$20,000
Property at Miscellaneous Unnamed Locations	\$150,000
Recertification	\$10,000
Service Interruption Coverage	\$100,000
Transit	\$250,000
Property Newly Acquired Locations	
During the PROPOSED Coverage Agreement period, carrier will not charge an additional premium for new locations if the location is acquired after the inception date of the Coverage Agreement.	
If the newly added location was owned or acquired prior to the inception date of the Coverage Agreement then an additional annual premium will be invoiced by endorsement.	

*\$50,000 Limit of Pollution Cleanup Expense is the maximum limit available through Preferred Governmental Insurance Trust

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED PROPERTY COVERAGE (Continued)

Client ultimately chooses value insured

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
Public Entity Property and Inland Marine Coverage Form
Public Entity Flood Coverage Form
Public Entity Equipment Breakdown Coverage Form
Common Agreement: Consent to Settle
Minimum Earned Premium – 25%
Exclusions:
• War, Military Action and Terrorism
• Earth Movement
• Pollution
• Nuclear Reaction
• Utility Failure, Except as Provided Under Special Property Coverages
• Demolition and Increased Cost of Construction, Except as Provided Under Special Property Coverages
• Building Ordinance Enforcement
• Mold/Fungus
• Earthquake
• Water, Except as Provided Under Extensions of Coverage
• Asbestos
• Inventory Shortage
• Damage from Offshore Oil Well, Oil Shipping/Tanker Incident, Oil Spill
Property Not Covered:
• Animals, Water, Land Including Land on Which the Property is Located, Shrubs, Trees, Lawns, Growing Crops or Standing Timber
• Aircraft
• Property You Sold Under Conditional Sale, Trust Agreement, Installment Payment, or Other Deferred Payment Plan After Such Property Has Been Delivered to the Customer
• Caves, Caverns, Mines of Any Type or Any Property Contained Within Them
• Accounts, Records, Bills, Valuable Papers, Abstracts, Deeds, Manuscripts, Currency, Evidence of Debt, Money Notes or Securities, Unless Scheduled in the Declarations
• Dams, Dikes or Levees
• Contraband or Property in the Course of Illegal Transportation or Trade
• Property Covered Under Import or Export Ocean Cargo Policies; Property You Transport as a Common Carrier; Property Shipped by Mail, Unless Sent Registered or Certified
• Watercraft, unless loss is from a specified peril
• Docks, piers, bulkheads, wharves, retaining walls from impact of watercraft, waves or debris driven by waves, pressure of water whether driven by wind or not, sinking or settling.

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED INLAND MARINE COVERAGE

Client ultimately chooses value insured

Description of Property:	Limits of Coverage:
Blanket Unscheduled Inland Marine (\$25,000 Max Per Item)	\$1,033,570
Rented Borrowed Leased Equipment	\$50,000
Scheduled Inland Marine	\$282,798
Total All Inland Marine	\$1,366,368

Deductibles:	
Per Occurrence	\$1,000
Named Storm, Per Occurrence, Per Covered Equipment Subject to a Minimum	3% \$15,000

*For any Blanket Coverage listed on the applicable schedule, the Deductible shall be calculated based upon the Total Insured Value, not on the per item value. For individually scheduled inland marine items, the deductible is calculated based upon the scheduled value of the item.

Valuation:
Blanket Unscheduled Items – Actual Cash Value (Replacement Cost Less Depreciation)
Subject to a Maximum Valuation of \$25,000 Per Item for Unscheduled Blanket Inland Marine:
1) Communication Equipment at covered location or away from covered location during authorized use 2) Contractor's Mobile Equipment – Stationary or portable machinery and tools 3) EDP Equipment 4) Emergency Services Portable Equipment – Portable fire fighting, ambulance, or rescue related equipment 5) Fine Arts 6) Other Inland Marine – Radio / TV Antennas, street lights, traffic control lights and signs, flagpoles, outdoor signs, markers, fire hydrants, parking meters, fences 7) Rented, Borrowed, Leased Equipment 8) Valuable Papers & Records – pay the cost of research due to loss of valuable papers caused by a covered cause of loss
Scheduled Items – Agreed Value
Rented, Borrowed, Leased Equipment – Actual Cash Value (Replacement Cost Less Depreciation)

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
Public Entity Property and Inland Marine Coverage Forms
Minimum Earned Premium – 25%

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED CRIME COVERAGE

Higher limits may be available upon request

Description of Crime Coverage:	Limits of Coverage:
Employee Dishonesty – Blanket Form Including Faithful Performance, Per Loss	\$500,000
Forgery and Alteration	\$500,000
Theft, Disappearance and Destruction – Inside	\$500,000
Theft, Disappearance and Destruction – Outside	\$500,000
Computer Fraud Including Funds Transfer Fraud	\$500,000

Deductible:	
Each Coverage	\$1,000

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
Public Entity Government Crime Coverage Form - Discovery
Minimum Earned Premium – 25%

Other Coverage Available:
Robbery and Safe Burglary
Premises Burglary
Extortion
Premises Theft and Robbery Outside
Lessees of Safe Deposit Boxes
Securities Deposited with Others
<i>Social Engineering Cannot be provided on this policy form. See Cyber Page 16</i>

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED LIABILITY COVERAGE

Higher limits may be available upon request

Coverage will pay sums which the insured becomes legally liable to pay for damages because of bodily injury or property damage to which this insurance applies.

Description of Coverage:

Commercial General Liability – Occurrence Form
Employee Benefits Liability – Occurrence Form

Commercial General Liability: Occurrence Form	Limits of Coverage:
Bodily Injury and Property Damage Each Occurrence	\$1,000,000
Personal Injury & Advertising Injury	Included
Products & Completed Operations	Included
Fire Damage	Included
Medical Expense (Any One Person)	\$2,500
General Aggregate	Not Applicable

Employee Benefits Liability: Occurrence Form	Limits of Coverage:
Per Person	\$1,000,000
Aggregate	Not Applicable

Other Coverage: Occurrence Form	Limits of Coverage:
Herbicide & Pesticide Aggregate	\$1,000,000
Liquor Liability	Not Included
Sewer Backup & Water Damage	
No Fault	\$10,000
At Fault	\$200,000
Aggregate	\$200,000
Bert J Harris Jr. Private Property Rights Protection Act	\$300,000

Rating Basis:

Classification:	Basis:	2020 Exposures:	2021 Exposure:
Payroll (Excluding Police)	Payroll	\$4,077,416	\$4,379,281

Deductibles: <i>does not apply to defense cost</i>	
General Liability per Occurrence	\$0
Employee Benefits Liability per Occurrence	\$0

Note: Drones are not covered. If coverage is needed, a supplemental application can be provided.

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED LIABILITY COVERAGE (Continued)

Higher limits may be available upon request

Law Enforcement Liability: Occurrence Form	Limits of Coverage:
Per Person	\$1,000,000
Per Occurrence	\$1,000,000
Aggregate	Not Applicable

Defense Cost is Outside of Limits
Does Not Erode the Limit for General Liability, Law Enforcement Liability

Rating Basis:

Classification:	Exposure:
Full Time Officers	25
Part Time Officers	0
Volunteers (Police)	0

Premium is Not Subject to Annual Audit

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
Public Entity General Liability Coverage Form
Public Entity General Liability Employee Benefits Liability Coverage Form
Public Entity General Liability <i>Preferred</i> Endorsement
25% Minimum Earned Premium

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED DEADLY WEAPON PROTECTION LIABILITY COVERAGE

Higher limits may be available upon request

Deadly Weapon Protection Coverage: Claims Made	Limits of Coverage:
Third Party Liability Coverage	\$1,000,000
<i>Sub-limits (these limits do not increase the event limit)</i>	
Broad Definition of Deadly Weapon Event	Included
Crisis Management Per Event	Included
Counseling Services Per Event	\$250,000
Funeral Expenses Per Event	\$250,000
Claims Expenses Per Event	Included
Crisis Response Team Services	24 Hour
<i>Retroactive Date</i>	<i>10/01/2019</i>
<i>Extended Reporting Period</i>	<i>60 Days</i>

Claims Expenses erode the Limits of Liability

Deductibles:	
Each Event	\$0

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
PGIT MN400 1019 Deadly Weapon Third Party Liability Claims Made Coverage

Premium is Not Subject to Annual Audit
25% Minimum Earned Premium

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED PUBLIC OFFICIALS LIABILITY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE

Higher limits may be available upon request

Public Officials Liability: <i>Occurrence Form</i>	Limits of Coverage:
Per Occurrence	\$1,000,000
Deductible: Per Wrongful Act	NIL

Supplementary Payments of Public Officials Liability / Employment Practices Liability:	Sub – limits:
Pre-Termination	
Per Employee	\$2,500
Annual Aggregate	\$5,000
Non-Monetary – Defense and Claims Expense Aggregate	\$100,000
Key Individual Replacement Expenses	\$25,000
Emergency Travel Expenses	\$5,000
Identity Theft Expenses	\$5,000

Employment Practices Liability: <i>Occurrence Form</i>	Limits of Coverage:
Per Occurrence	\$1,000,000
Retroactive Date	NIL
Deductible: Per Wrongful Act	NIL

**Defense Cost is Outside of Limits and
Does Not Erode the Limit for Public Officials Liability / EPLI**

Cyber Liability / Media Content Services, Network Security & Privacy Liability Endorsement: <i>Claims Made and Reported</i>	Limits of Coverage:	Deductible:
Annual Aggregate	\$2,000,000	\$25,000
Third Party Liability Coverage:		
Privacy & Security Liability, Each Claim	\$2,000,000	\$25,000
Media Content Services Liability, Each Claim	\$2,000,000	\$25,000
PCI DSS Sublimit	\$1,000,000	\$25,000
First Party Liability Coverage:		
Cyber Extortion & Ransomware, Each Claim	\$2,000,000	\$25,000
Data Breach & Crisis Management, Each Claim	\$2,000,000	\$25,000
Data Recovery, Each Claim	\$2,000,000	\$25,000
Business Interruption / Extra Expense, Each Claim*	\$2,000,000	\$25,000
Cyber Crime, Aggregate	\$250,000	\$25,000
Utility Fraud, Aggregate	\$100,000	\$25,000
Bricking Coverage Sublimit	\$250,000	\$25,000
System Failure – BI/EE Sublimit*	\$1,000,000	\$25,000
Dependent Business Interruption Sublimit*	\$1,000,000	\$25,000
BI/EE Sublimit*	Included	\$25,000
System Failure Sublimit*	\$500,000	\$25,000
Voluntary Notification Endorsement	Included	
Retroactive Date	10/01/2012	

Defense Costs are in Included in the Policy Limit (Company Appoints Counsel)

*Waiting Period: 10 Hours

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED PUBLIC OFFICIALS LIABILITY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE *(Continued)*

Higher limits may be available upon request

Extended Reporting Periods:

- A. Automatic Extended Reporting Period – 60 Days
- B. Optional Extended Reporting Period – 12 Months at Additional Premium

Rating Basis:

Classification:	2020 Exposure:	2021 Exposure:
Payroll	\$5,314,951	\$5,778,710
Full Time Employees	108	118
Part Time Employees	4	5
Volunteers (Police)	0	0

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
Public Officials & Employment Practices Liability Coverage Form (Claims Made and Reported)
Media Content Services, Network Security, and Privacy Liability Endorsement (Claims Made and Reported)

City of Holly Hill

Preferred Governmental Insurance Trust

PROPOSED AUTOMOBILE COVERAGE

Higher limits may be available upon request

Coverage is provided for all sums the insured legally must pay as damages because of bodily injury or property damage to which this insurance applies caused by an accident and resulting from the ownership, maintenance or use of a covered auto.

Description of Coverage:	Symbol:	Limits of Coverage:
Bodily Injury & Property Damage	1	\$1,000,000 Combined Single Limit
Personal Injury Protection Statutory	5	\$10,000 Each Person
Medical Payments	2	\$5,000 Each Person
Uninsured Motorists (Non-Stacked)	N/A	Not Included
Physical Damage – Hired Autos		Actual Cash Value or cost to repair, whichever is less, minus deductible
Comprehensive	2	\$50,000
Collision	2	\$50,000

Deductible:		
Physical Damage		
Comprehensive	2,8	\$500
Collision	2,8	\$500
Physical Damage - Hired Auto		
Comprehensive	8	\$500
Collision	8	\$500

Vehicles:
Per Schedule at Inception: 69 Vehicles, 1 Motorcycle, 11 Trailers

Forms, Endorsements, Exclusions include (but are not limited to):
Standard Policy Forms, Endorsements, Exclusions as issued by Carrier
Public Entity Automobile Coverage Form
Public Entity Automobile – Florida Changes
Public Entity Automobile – Florida Uninsured Motorist – Non-Stacked
Public Entity Automobile – Florida Personal Injury Protection
Public Entity Automobile – Pollution Liability – Broadened Coverage for Covered Autos
Public Entity Automobile – Mutual Aid Form
Subject to favorable motor vehicle reports

Coverage only applies to vehicles that are owned/titled or leased in the corporate name, or business name in case of a partnership that is specifically listed. If a business owned vehicle is furnished for personal use, an extension of coverage form may be required for proper protection.

25% Minimum Earned Premium

City of Holly Hill

PROPOSED WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY COVERAGE

Class Code:	Description:	Payroll:
5509	Street or Road Maintenance	\$248,110
7520	Waterworks Operations	\$533,003
7580	Sanitary or Sanitation	\$519,945
7704	Firefighters & Drivers	\$786,018
7720	Police Officers & Drivers	\$1,399,429
8380	Automobile Service Repair	\$155,912
8810	Clerical	\$1,480,141
9015	Buildings – Owner or Lessee	\$200,949
9102	Park NOC – Employees & Drivers	\$44,118
9410	Municipal NOC	\$411,085
	2021 Estimated Annual Payroll	\$5,778,710

Employers Liability Coverage:		
Bodily Injury by Accident	Each Accident	\$1,000,000
Bodily Injury by Disease	Aggregate	\$1,000,000
Bodily Injury by Disease	Each Employee	\$1,000,000

Estimated Billing:	
Estimated Annual Premium	\$86,227
Experience Modification (Final)	1.00
Safety Credit	Included
Drug Free Credit	Included

Subject to Final Audit

City of Holly Hill

Zurich American Insurance Company

PROPOSED ACCIDENTAL DEATH & DISMEMBERMENT COVERAGE

Higher limits may be available upon request

Description of Eligibility:	Principal Sum:
Class I: All Active Law Enforcement, Admin / Clerical / Dispatcher, and Firefighter Employees of the Policyholder	\$75,000
Class II: All Active Law Enforcement, Admin / Clerical / Dispatcher, and Firefighter Employees of the Policyholder while in fresh pursuit or responding to an emergency or what was reasonably believed to be an emergency; and not covered in any other class.	\$150,000
Class III: All Active Law Enforcement, Admin / Clerical / Dispatcher, and Firefighter Employees of the Policyholder while engaged with another person who is conducting an unlawful and intentional act; and not covered in any other class.	\$275,000

Description of Coverage(s):
Full Occupational Coverage, Excluding Corporate Owned or Leased Aircraft, Passenger only H-4 Exposure and Disappearance Coverage

Benefit(s):	
Accidental Death Benefit Occur Within	365 Days
Accidental Dismemberment Benefit Occur Within	365 Days
Coma Benefit Occur Within	365 Days
Waiting Period	31 Days
Monthly Benefit Amount, % of Insured's Principal Sum	1%
Payable For	Up to 100 Months

Accidental Death	Benefit Amount:
Life	100% of the Principal Sum
Accidental Dismemberment (Loss Of):	Benefit Amount:
Both hands or Both feet	100% of the Principal Sum
One hand and one foot	100% of the Principal Sum
One hand or one foot plus sight of one eye	100% of the Principal Sum
Sight of both eyes	100% of the Principal Sum
Speech and hearing	100% of the Principal Sum
Speech or hearing	50% of the Principal Sum
One hand or one foot or sight of one eye	50% of the Principal Sum
Thumb and index finger of the same hand	25% of the Principal Sum

City of Holly Hill

Zurich American Insurance Company

**PROPOSED ACCIDENTAL DEATH & DISMEMBERMENT
COVERAGE (Continued)**

Higher limits may be available upon request

Plegia:	Benefit Amount:
Quadriplegia (total paralysis of all four limbs)	100% of the Principal Sum
Paraplegia (total paralysis of both lower limbs)	50% of the Principal Sum
Hemiplegia (total paralysis of upper and lower limbs on one side of the body)	50% of the Principal Sum
Uniplegia (total paralysis of one limb)	25% of the Principal Sum

Additional Benefit(s):	
Applicable to Class I, Class II & Class III	
Critical Burn Benefit	
Benefit Amount, % Of the Insured's Principal Sum	5%
Maximum Benefit Amount	\$5,000
Applicable to Class I, Class II & Class III	
Day Care Benefit	
Annual Benefit Amount (Per Child), % Of the Insured's Principal Sum	2%
Annual Maximum Benefit Amount (Per Child)	\$2,000
Payable For (Per Child), Up To	4 Consecutive Years
Applicable to Class I, Class II & Class III	
Higher Education Benefit	
Annual Benefit Amount (Per Child), % Of the Insured's Principal Sum	5%
Annual Maximum Benefit Amount (Per Child)	\$5,000
Payable For (Per Child), Up To	4 Consecutive Years
Applicable to Class I, Class II & Class III	
Home Alteration and Vehicle Modification Benefit	
Benefit Amount, % Of the Insured's Principal Sum	10%
Maximum Benefit Amount	\$10,000
Applicable to Class I, Class II & Class III	
Rehabilitation Benefit	
Benefit Amount, % Of the Insured's Principal Sum	10%
Maximum Benefit Amount	\$10,000
Expenses Incurred Within	2 Years
Applicable to Class I, Class II & Class III	
Therapeutic Counseling Benefit	
Occur Within	90 Days
Maximum Benefit Amount	\$5,000
Applicable to Class I	
Spouse / Domestic Partner Retraining Benefit	
Benefit Amount, % Of the Insured's Principal Sum	5%
Maximum Benefit Amount	\$2,500
Cost Incurred Within	36 Months

City of Holly Hill

Zurich American Insurance Company

PROPOSED ACCIDENTAL DEATH & DISMEMBERMENT COVERAGE *(Continued)*

Higher limits may be available upon request

Additional Benefit(s) Continued:	
Applicable to Class II	
Spouse / Domestic Partner Retraining Benefit	
Benefit Amount, % Of the Insured's Principal Sum	3%
Maximum Benefit Amount	\$2,500
Cost Incurred Within	30 Months
Applicable to Class II & Class III	
Accident Weekly Indemnity Benefit	
Occur Within	30 Days
Waiting Period	7 Days
Payable For, Up To	52 Weeks
Weekly Benefit Amount, % Of the Insured's Base Weekly Earnings	75%
Weekly Maximum Benefit Amount	\$100
Applicable to Class II & Class III	
Cobra Benefit	
Benefit Amount, % Of the Insured's Principal Sum	5%
Maximum Benefit Amount	\$5,000
Cost Incurred Within	1 Year
Applicable to Class II & Class III	
Surviving Spouse / Domestic Partner Benefit	
Monthly Benefit Amount, % Of the Insured's Principal Sum	1%
Payable For	3 Months

Coverage Notes:

Air Travel coverage is limited.

Bona Fide Trip means one that begins when insured leaves the place he/she lives or works to go on the trip and ends when he/she returns to the place he/she lives or works.

Personal deviation and side trips are included.

Exclusions:

War
Military
Suicide
Illness, medical/surgical treatment of illness
Participation in commission of felony or assault
Intoxication, under influence of drugs or narcotics
Travel on flight except as stated above

City of Holly Hill

Travelers Casualty and Surety Company of America

PROPOSED CRIME LEO PENSION COVERAGE

Higher limits may be available upon request

Description of Coverage:	Limits of Coverage:
Designated Benefit Plan Fiduciary Liability For All Claims	\$1,000,000
Settlement Program Limit of Liability* For Each Settlement Program Notice	\$250,000
HIPAA Limit of Liability*	\$1,000,000
502(c) Penalties Limit of Liability*	\$250,000

**Which amount is included within, and not in addition to, any applicable Designated Benefit Plan Fiduciary limit of liability*

Retention:	
For Each Claim under Insuring Agreement A	\$5,000

Duty to Defend

Continuity Date:

06/16/2015

Prior & Pending Proceeding Date:

06/16/2015

Extended Reporting Period and Run-Off:

Additional Premium Percentage: 75%
Additional Months: 12

Forms, Endorsements & Exclusions Include (but are not limited to):

Standard Policy Forms, Endorsements & Exclusions as issued by ISO or Carrier
Designated Benefit Plan Fiduciary Liability Coverage
Cap on Losses From Certified Acts of Terrorism Endorsement
Federal Terrorism Risk Insurance Act Disclosure Endorsement
Florida Changes Endorsement
Table of Contents Florida
Designation of Insurance Representative Endorsement
Waiver of Recourse Endorsement
Governmental Plan Endorsement
Global Coverage Compliance Endorsement

City of Holly Hill

SUMMARY OF PROPOSED PREMIUMS & RELATED INFORMATION

Exposures:	2020 Renewal	2021 Renewal
Property Values	\$ 46,124,613	\$ 46,278,013
Inland Marine Values	\$ 1,366,368	\$ 1,366,368
Vehicle / Motorcycles / Trailer Units	92/1/11	69/1/11
Employee Count - Liability - FT	108	118
Employee Count - Liability - PT	4	5
Volunteers (Police)	0	0
Payroll - Liability / Work Comp	\$ 5,314,951	\$ 5,778,710
Experience Modifier	0.90	1.00

Premiums:	2020 Expiring	2021 Renewal
Package includes:		
Property	\$ 115,500.00	\$ 139,088.00
Inland Marine	\$ 2,612.00	\$ 3,134.00
Crime	\$ 1,000.00	\$ 1,000.00
General Liability / Cyber Liability	\$ 22,380.00	\$ 28,781.00
Law Enforcement Liability	\$ 19,856.00	\$ 22,833.00
Public Officials and Employment Practices Liability	\$ 19,705.00	\$ 20,807.00
Automobile - Liability - \$1M	\$ 19,631.00	\$ 17,041.00
Automobile - Physical Damage	\$ 10,044.00	\$ 10,723.00
Fees / Surcharges / Taxes	NA	NA
Workers Compensation	\$ 75,257.00	\$ 86,067.00
Expense Constant	\$ 160.00	\$ 160.00
Accidental Death/Dismemberment - Each Installment	\$ 1,445.00	\$ 1,445.00
Crime LEO Pension - Each Installment	\$ 2,875.00	\$ 2,875.00
Total Premiums	\$ 290,465.00	\$ 333,954.00

City of Holly Hill

SEVERABILITY OF COVERAGE

***NOTE:** Deletion of any *Preferred* coverage presented, Package and/or Worker's Compensation, may result in re-pricing of the account. Worker's Compensation agreement is conditional upon binding the Package coverage.

COMMISSION EARNED:

Package Premium: \$248,485 at 10% commission. (\$24,340.70)

WC Premium: \$86,227 at 7% commission. (\$6,035.89)

AD&D Premium: \$1,445 at 15% Commission. (\$216.75)

Crime LEO Pension Premium: \$2,875 at 12.50%. (\$359.37)

Commission is included in all premiums displayed on the Premium Summary page.

PAYMENT PLAN OPTIONS:

Line of Coverage:	Carrier:	Direct Bill / Agency Bill:	Payment Option:
Package	<i>Preferred</i> Governmental Insurance Trust	Agency Bill	• Quarterly
Workers' Compensation	<i>Preferred</i> Governmental Insurance Trust	Direct Bill	• Quarterly
Accidental Death and Dismemberment	Zurich American Insurance Company	Agency Bill	• Annual Installment Due at Inception
Crime LEO Pension	Travelers Casualty and Surety Company of America	Agency Bill	• Annual Installment Due at Inception

City of Holly Hill

BINDING SUBJECTIVITIES

Line of Coverage:	Carrier:	Items Needed to Bind Coverage:
Package	<i>Preferred</i> Governmental Insurance Trust	• Signed Signature Page • Receipt of Signed UM Form
Workers' Compensation	<i>Preferred</i> Governmental Insurance Trust	• Signed Safety Credit Application • Signed Drug-Free Credit Application
Accidental Death and Dismemberment	Zurich American Insurance Company	• None
Crime LEO Pension	Travelers Casualty and Surety Company of America	• None

Please refer to the individual proposed coverage parts for terms and conditions that this proposal may be subject to. This proposal is based upon the exposures to loss made known to the Agency. Any changes in these exposures (i.e., new operations, new products, additional states of hire, etc.) need to be promptly reported to us in order that proper coverage(s) may be put into place.

City of Holly Hill

A.M. BEST FINANCIAL RATING

The insurance company providing coverage has the following A. M. Best* Financial rating:

*** Rating Guide:** A++ to C- = Highest to lowest rating
XV to I = Largest to smallest rating

	Line of Coverage:	Carrier:	Rating for Stability:	Rating for Assets / Surplus:
***	Package	Preferred Governmental Insurance Trust	Not Rated	
***	Work Comp	Preferred Governmental Insurance Trust	Not Rated	
	Accidental Death and Dismemberment	Zurich American Insurance Company	A+	XV
	Crime LEO Pension	Travelers Casualty and Surety Company of America	A++	XV

**** Denotes excess & surplus lines insurance company. See attached Statement Acknowledging that Coverage has been placed with a Non-Admitted Carrier. Please review and return to Brown & Brown. Brown & Brown does not have direct binding authority with this excess and surplus lines market.**

***** PGIT is not protected by the Florida Guarantee Association in the event it becomes unable to meet its claims payment obligations. However, PGIT's excess of loss policies list every individual member a named insured, giving every member direct access to the insurance company of payment of claims.**

City of Holly Hill

A.M. BEST FINANCIAL RATING (Continued)

A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile.

Financial Strength Rating Guide

<i>Secure</i>	<i>Vulnerable</i>
A++, A+ (Superior)	B, B- (Fair)
A, A- (Excellent)	C++, C+ (Marginal)
B++, B+ (Good)	C, C- (Weak)
	D (Poor)
	E (Under Regulatory Supervision)
	F (In Liquidation)
	S (Suspended)

Financial Size Category Guide

<i>Class</i>	<i>Adj. PHS (\$ Millions)</i>	<i>Class</i>	<i>Adj. PHS (\$ Millions)</i>
I	Less than 1	IX	250 to 500
II	1 to 2	X	500 to 750
III	2 to 5	XI	750 to 1,000
IV	5 to 10	XII	1,000 to 1,250
V	10 to 25	XIII	1,250 to 1,500
VI	25 to 50	XIV	1,500 to 2,000
VII	50 to 100	XV	2,000 or greater
VIII	100 to 250		

City of Holly Hill

NOTICE OF CARRIER FINANCIAL STATUS

Brown & Brown of Florida, Inc. and its parent company, Brown & Brown, Inc. (collectively "Brown & Brown") do not certify, warrant or guarantee the financial soundness or stability of any insurance carrier or alternative risk transfer entity. We endeavored to place your coverage with an insurance carrier with an A.M. Best Company financial rating of "A-" or better.* While Brown & Brown cannot certify, warrant or guarantee the financial soundness or stability of a company or otherwise predict whether the financial condition of a company might improve or deteriorate, we are hereby providing you with notice and disclosure of financial condition so that you can make an informed decision regarding the placement of insurance coverage. Accordingly, this will serve as notice of the following with regard to the placement of the insurance indicated below and with regard to any subsequent renewal of such insurance:

- Brown & Brown may have other options for your insurance placement, including quotations with insurance carriers holding an "A-" or better rating from A.M. Best Company. Alternative quotes may be available with an A- or better rated carrier upon your request.
- Insurance coverage is being placed through *Preferred* Governmental Insurance Trust ("*Preferred*"), which is a Florida local government self-insurance fund established pursuant to Section 624.4622, Florida Statutes, as much *Preferred* is not rated by the A.M. Best Company
- *Preferred* is not subject to the protections afforded by any state guaranty fund or association.
- The financial condition of insurance companies and other coverage providers including local government self-insurance funds like *Preferred* may change rapidly and that such changes are beyond the control of Brown & Brown.
- You should review the financial and membership information from *Preferred* and agree to abide by the conditions of membership established by *Preferred*.
- You should consider the information provided, including the *Preferred* coverage quote and coverage placement and review it with your accountants, legal counsel and advisors.

Named Insured: City of Holly Hill
Policy Number: PKFL10642004210701 & WCFL106420042107011
Policy Period: 10/01/2021 – 10/01/2022
Date of Notice: 8/10/2021

* A.M. Best Rating Guide: Rating for Stability: A++ to D = Highest to lowest rating
 Rating for Assets/ Surplus: 15 to 1 - Largest to smallest rating

2021 City of Holly Hill Renewal Overview

- Property
 - Expiring Premium \$115,500 vs. \$139,088 Renewal
 - 20.42% Increase
 - Exposure increased from \$46,124,612 to \$46,278,013
- Inland Marine
 - Expiring Premium \$2,612 vs. \$3,134 Renewal
 - 19.98% Increase
 - Exposure remained flat year over year
- POL/EPLI – ***Includes All Payroll***
 - Expiring Premium \$19,705 vs. \$20,807 Renewal
 - 5.59% Increase
 - Exposure Increased by \$463,759 (8.73%)
- General Liability – ***Payroll Excluding Law Enforcement***
 - Expiring Premium \$22,380 vs. \$28,781 Renewal
 - 28.60% Increase
 - Exposure Increased by \$301,865 (7.40%)
- Law Enforcement
 - Expiring Premium \$19,856 vs. \$22,833 Renewal
 - 14.99% Increase
 - Total Officers Decreased by 7.41% (27 Expiring/25 Renewal)
 - Full-Time Officers Increased by 8% (23 Expiring/25 Renewal)
 - Part-Time Officers Decreased by 100% (4 Expiring/0 Renewal)
- Automobile Liability
 - Expiring Premium \$19,631 vs. \$17,041 Renewal
 - 13.19% Decrease
 - Expiring Vehicle Count 104 vs Renewal Vehicle Count 81 (-22.12%)
- Auto Physical Damage
 - Expiring Premium \$10,044 vs. \$10,723 Renewal
 - 6.76% Increase
 - Expiring Vehicle Values: \$3,328,784 vs. \$2,816,335 Renewal (-15.39%)
 - Exposure Decreased by \$512,449
- Workers Compensation – ***Includes All Payroll***
 - Expiring Premium \$75,257 vs. \$86,067 Renewal
 - 14.36% Increase
 - Exposure increased by \$463,759 (8.73%)
 - Mod rose .90 to 1.00



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

9.5

MEETING DATE: September 28, 2021
FROM: Jeff Miller
SUBJECT: 2021-2022 VOCA Agreement Victims of Crime Act (VOCA) VOCA-
2021-2022 Holly Hill Police Department
NUMBER: (ID # 3485)
APPLICANT: Lisa O'Neal
PLANNER:

DISCUSSION:

The City of Holly Hill Police Department was awarded the Victims of Crime Act (VOCA) 2020-2021 Grant on or around April 5, 2021. This was a new program that helped crime victims to navigate through the criminal justice system. An experienced and trained Victim Advocate Coordinator (VAC) was recruited from the University of Central Florida. The VAC immediately began providing services to crime victims.

In order to provide the necessary services to crime victims, the Holly Hill Police Department has sought to continue the grant from the State of Florida's Attorney General Office to fund a majority of the Victim's Advocate position dedicated to the citizens of Holly Hill. The funding of the Victims of Crime Act (VOCA) grant requires the city to provide a 20% match of the total grant, which will include "in-kind services."

This grant funding cycle is from October 1, 2021 until September 31, 2022.

FISCAL ANALYSIS:

Background: Originally, the 2020-2021 VOCA grant was not awarded to the police department. However, funding became available in the second quarter of 2021 and 2020-2021 grant was awarded after commission approval.

An application for the 2021-2022 VOCA grant was conducted before the 2020-2021 was awarded and approved. (Staff did not know the 2020-2021 grant was going to be awarded.)

The 2021-2022 grant cannot be changed until awarded and signed off by administrators at the Attorney's General's Office. Staff has spoken with the bureau chief of the VOCA grant and was advised the a budget amendment could be utilized with just a amendment letter.

The original funding award for this grant is scheduled to be \$52,663.00 The city's match is \$13,162.90 which consists of in-kind and a cash match.

The city's "cash and in-kind" match is comprised of the following:

• VAC Supervisor (Detective Sergeant)	\$8,935.41	Cash Match
• HP Computer	\$1500.00	Cash Match
• Office Supplies	\$351.49	Cash Match
• VAC Software	\$1700.00	Cash Match
• VAC Volunteer	\$676.00	In-Kind

This grant will be under funded until staff modifies the grant at a follow-up commission meeting.

STAFF RECOMMENDATION:

Approval and acceptance of the Victims of Crime Act (VOCA) grant to provide funding for a Victim Advocate's position. (Grant number#VOCA-2021-2022 Holly Hill Police Departm-00277)

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

MOTION TO ACCEPT THE VICTIMS OF CRIME ACT (VOCA) GRANT TO PROVIDE FUNDING FOR A VICTIM ADVOCATE'S POSITION AND AUTHORIZE THE MAYOR, CITY MANAGER, AND THE CHIEF OF POLICE TO EXECUTE THE AGREEMENT.

- VOCA 2021-2022 application - VOCA-2021-2022 Holly Hill Police Departm-00277(PDF)
- VOCA-2021-2021-Holly Hill Police Departm-00277 Agreement (PDF)



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Joseph Forte
SUBJECT: A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Development Agreement with Martens Charities, LLC; and Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-78
APPLICANT:
PLANNER:

DISCUSSION:

Rainer and Julie Martens (Martens Charities, LLC) have been in discussions with the City with regard to developing Pictona at Holly Hill, Phase 2 Facility in Hollyland Park that would accommodate 25 additional pickleball courts and be home to several regional and national tournaments. In the negotiations between the staff and the Martens, the Martens have agreed to pay up to \$1,500,000 for the development and the City CRA has agreed to pay up to 1,000,000 using CRA funds. An application for a exceptional grant from VOLUSIA ECHO in the amount of \$2,500,000

The facility would be developed by the Martens under contract with the City and include other amenities such as championship court that will also be home to local performances managed by the City staff.

This project meets the intent of the Community Redevelopment Plan. The staff believes this facility will bring people into the City of Holly Hill and cause reason for new businesses to develop in the area.

FISCAL

ANALYSIS:

One million dollars (\$1,000,000.00) of CRA funds have been appropriated in the budget for fiscal year 2020/2021 (\$700,000) and fiscal year 2021/2022 (\$300,000) for the development of the project.

STAFF

RECOMMENDATION:

Staff recommends the City Commission approve the Development Agreement and authorize the City Manager to execute the Development Agreement.

COMMISSION

GOAL:

N/A

MOTION:

**TO APPROVE THE AMENDMENT TO THE DEVELOPMENT AGREEMENT AND
AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT.**

ATTACHMENTS:

- Phase 2 Pickleball Development Agreement Amendment (DOCX)
- Pictona, Phase 2 Exhibit A (PDF)
- Pickleball DEVELOPMENT Agreement - Regular Agenda item - Fully Executed 1-10-19 (PDF)

Resolution No. 2021-78

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH MARTENS CHARITIES, LLC; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH MARTENS CHARITIES, LLC; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill (City) is the owner of Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida 32117; and

WHEREAS, Martens Charities, LLC (Developer) desires to develop Pictona at Holly Hill, Phase 2, in a portion of Hollyland Park, hereinafter described in Exhibit "A" and Exhibit "B" attached hereto (Property) to build and operate additional Pickleball Recreational Facilities and other improvements as hereinafter described (Project); and

WHEREAS, the City and the Developer desire to develop Phase 2 on the Property for the Project; and

WHEREAS, the City and the Developer have executed simultaneously herewith the 1st Amendment to the Incentive Agreement providing for the financial incentives to be provided by the City CRA fund; and

WHEREAS, this attached 1st Amendment to the agreement shall provide the terms and conditions of the development of the Project.

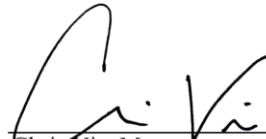
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approves the Development Agreement and the City Manager of the City of Holly Hill is authorized to execute the 1st Amendment to the Development Agreement.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021

1ST AMENDMENT TO PICKLEBALL DEVELOPMENT AGREEMENT

WHEREAS, the City of Holly Hill (City) and Martens Charities, Inc. (Developer) entered into a Pickleball Development Agreement (Agreement) dated January 10, 2019 for the redevelopment of the City's Hollyland Park for a pickleball recreation facility.

WHEREAS, the redevelopment project was very successful and the City and Developer desire to develop additional improvements to Hollyland Park to expand the pickleball facility previously constructed as depicted on attached Exhibit A(Phase 2).

WHEREAS, the City and Developer intend to expand the Agreement to incorporate the Phase 2.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following:

1) Developer shall design, permit and construct the necessary improvements to build, in full compliance with all applicable rules and regulations, Phase 2 as depicted on Exhibit A. The Developer has budgeted to spend \$1,500,000 for Phase 2 and the City of Holly Hill Community Redevelopment Agency has budgeted \$1,000,000 to reimburse certain identified expenses as outlined in a separate Incentive Agreement. An application for Volusia County ECHO grant in the amount of \$2,500,000 is being submitted for consideration this year. In the event the total cost of Phase 2 exceeds these budgeted funds, adjustments may need to be made to the scope of improvements in Phase 2. However, it is anticipated that the improvements will be as depicted on Exhibit A to include the following:

- a) 25 pickleball courts, including 5 covered courts all of which will be lighted.
- b) One of the pickleball courts will be a Stadium Court with a seating capacity of 1200. This Stadium Court shall be designed in consultation with the City to accommodate its use as a amphitheater by the City.
- c) Parking lot and landscaping.
- d) Necessary infrastructure include water, sewer, stormwater and electric.
- e) Proper signage with designated ingress and egress points.
- f) Demolition and other site prep.
- g) Proper interconnection with the existing Pickleball complex referenced as the Project in the Development Agreement such that there is a good pedestrian flow between the Project and Phase 2.

2) Developer will transfer the budgeted amount of \$1,500,000 in phases as needed to a separate account with Fidelity Investments held in the name of Martens Charities and will designate in their trust documents the authorization to transfer and spend the budgeted amount for the funding of the construction of Phase 2. These funds will be available for the withdrawal by the City to pay for the cost of developing Phase 2 in the event the Developer ceases construction activity beyond the timeframes contained in Paragraph 4 of the Agreement. The City acknowledges that this funding will flow through Martens Charities, a 501.c.3 public charity, to maximize tax deductions.

3) The remainder of the Agreement shall remain unchanged and shall be applicable to Phase 2 just as applicable to the Project.

ATTEST

Valerie Manning
City Clerk, CMC

Witness:

CITY COMMISSION OF THE CITY OF HOLLY HILL

BY: _____

TITLE: _____

DATE: _____

Martens Charities, Inc.

By; _____

Title: _____

EXHIBIT "A"



PICKLEBALL DEVELOPMENT AGREEMENT

WHEREAS, the City of Holly Hill (City) is the owner of Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida 32117.

WHEREAS, Martens Charities, Inc., (Developer) desires to develop a portion of Hollyland Park hereinafter described in Exhibit "A" attached hereto (Property) to build and operate a pickleball recreational facility and other improvements as hereinafter described (Project).

WHEREAS, the City and the Developer desire to develop the Property for the Project.

WHEREAS, the City and the Developer have executed simultaneously herewith an Incentive Agreement providing for the financial incentives to be provided by the City.

WHEREAS, this Agreement shall provide the terms and conditions of the development of the Project.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following.

PROJECT DEVELOPMENT

1) Developer shall design, permit and construct the necessary improvements to build, in full compliance with all applicable rules and regulations, the Project depicted on attached Exhibit "B". The Developer has budgeted \$3,000,000 for the Project and the City of Holly Hill Community Redevelopment Agency has budgeted \$1,000,000 to reimburse certain identified expenses as outlined in a separate Incentive Agreement. In the event the total cost of the Project exceeds these budgeted funds, adjustments may be needed to the scope of the Project. However, it is anticipated at this time that the Project will include the following:

- A. 24 lighted pickleball courts with eight (8) under cover.
- B. 4,200 sq. ft. Club House.
- C. 3,200 sq. ft. Restaurant.
- D. 2,400 sq. ft. Activity Center.
- E. Other recreational facilities as shown on Exhibit B.
- F. Landscaping.
- G. Necessary infrastructure, including water, sewer, stormwater and electric.
- H. Parking.
- I. Signage.
- J. Demolition and other site prep.
- K. There shall be separate electric meters for Activity Center, outside lighting, Club House and Restaurant.

2) Developer will transfer the budgeted \$3,000,000 into a separate account with Fidelity Investments held in the name of Rainer and Julie S. Martens and will designate in their trust documents the authorization to transfer and spend the \$3,000,000 for the funding of the construction of this Project. These funds will be available for withdrawal by the City to pay for the cost of developing the project in the event the Developer ceases construction activity beyond the timeframes in Paragraph 4 below, The City acknowledges that this funding may flow through a foundation or other legal entity to maximize the tax deductions.

3) Developer shall be responsible for designing and permitting all improvements for the Project. The Project shall be subject to review and approval by the City both as the property owner and as the regulatory body charged with enforcing rules and regulations for the development of the Project. The execution of this Agreement by the City does not obligate the City to approve the Project as the regulatory body. The City is required to apply the existing development regulations to the Project.

4) It is anticipated that Developer will commence construction activity (including retaining consultants, pursuing permitting and other approvals) within 90 days of the execution this Agreement. If construction activity has not started during said period of time or if construction activity ceases for a period of 90 days after construction commenced, Developer shall provide the City with a written explanation for the delay. If Developer establishes that it has diligently pursued starting the construction activity and the delays are beyond the reasonable control of the Developer, the City shall grant an extension for a duration of not less than 90 days. Any further extension shall be as negotiated by the City and Developer.

5) The Developer shall be responsible for all construction activity for the development of the Project. The Developer, contractors and subcontractors shall maintain the following insurance requirements:

a. Statutory Worker's Compensation and \$1 mil./\$1 mil./ \$1 mil. Employer's Liability Insurance covering all employees;

b. Combined Single Limit General Liability insurance with a limit of not less than \$1,000,000 per occurrence/\$2,000,000 aggregate covering Bodily Injury and Property Damage, \$5,000 Medical Payments. The policy should include a Per Location or Per Project Aggregate. The policy shall name the City as an additional insured. A waiver of subrogation endorsement in favor of the City should be included.

c. A certificate of insurance evidencing the required coverage and naming the City as additional insured shall be issued to Developer and City prior to commencement of the term of the Agreement. Thereafter, the Developer shall obtain a renewal of insurance coverage and furnish City with a certificate evidencing same at least 15 days in advance of the expiration of the then existing insurance policies. The insurance policies shall contain clauses providing that any change or termination of the coverage shall not be effective without thirty (30) days prior written notice to the City.

6) Developer agrees to indemnify and save harmless City against all loss and damage, including damage to person or property, arising from any act by, or negligence of, Developer or its subcontractors or the officers, agents, or employees of either while engaged in the performance of this Agreement, or while in or about the Project, or arising from accident or any injury not caused by act of Developer, Developer's agents or servants, or anyone employed by Developer while engaged in or about the performance of this Agreement, or while in or about the Project, or arising from liens or claims for services rendered or labor or materials furnished in or for the performance of this Agreement.

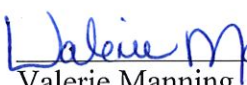
7) The Developer shall promptly pay all appropriate invoices of subcontractor and suppliers. For invoices not paid the Developer shall provide the City with a written explanation of the reason for non-payment and the status of resolution of the dispute.

8) The Developer is a private limited liability company. The City provides no funding for the operation of the Developer and the only capital expenses reimbursed by the City are those capital expenses that benefit the Property, which is owned by the City, and these improvements will benefit the City's Property even if the Developer does not operate the Project on the Property. The Developer is not an agent of the City, but an independent third party. The City is not delegating to the Developer the right or obligation to perform any function that the City would otherwise provide.

9) This Agreement shall be governed by the laws of the State of Florida. Any litigation arising out of or related to this Agreement shall be in State Court, Volusia County, Florida. The prevailing party in any litigation arising out of or related to this Agreement shall be entitled to be reimbursed reasonable attorney fees and costs.

ATTEST:

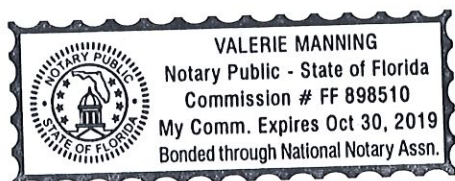
**CITY COMMISSION OF THE CITY OF
HOLLY HILL**


Valerie Manning
City Clerk, CMC

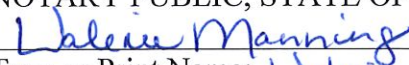

Chris Via
Mayor

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced _____ as identification and did/did not take an oath.



NOTARY PUBLIC, STATE OF FLORIDA


Type or Print Name: Valerie Manning
Commission No.: FF898510
My Commission Expires: October 30, 2019

Martens Charities, Inc.

Witness: [Signature]

Printed Name: Joseph FORTE

By: [Signature]

Title: owner

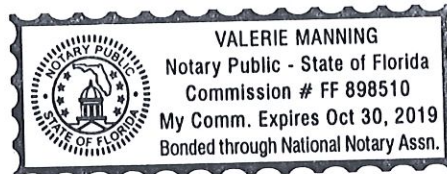
Date: 1/9/2019

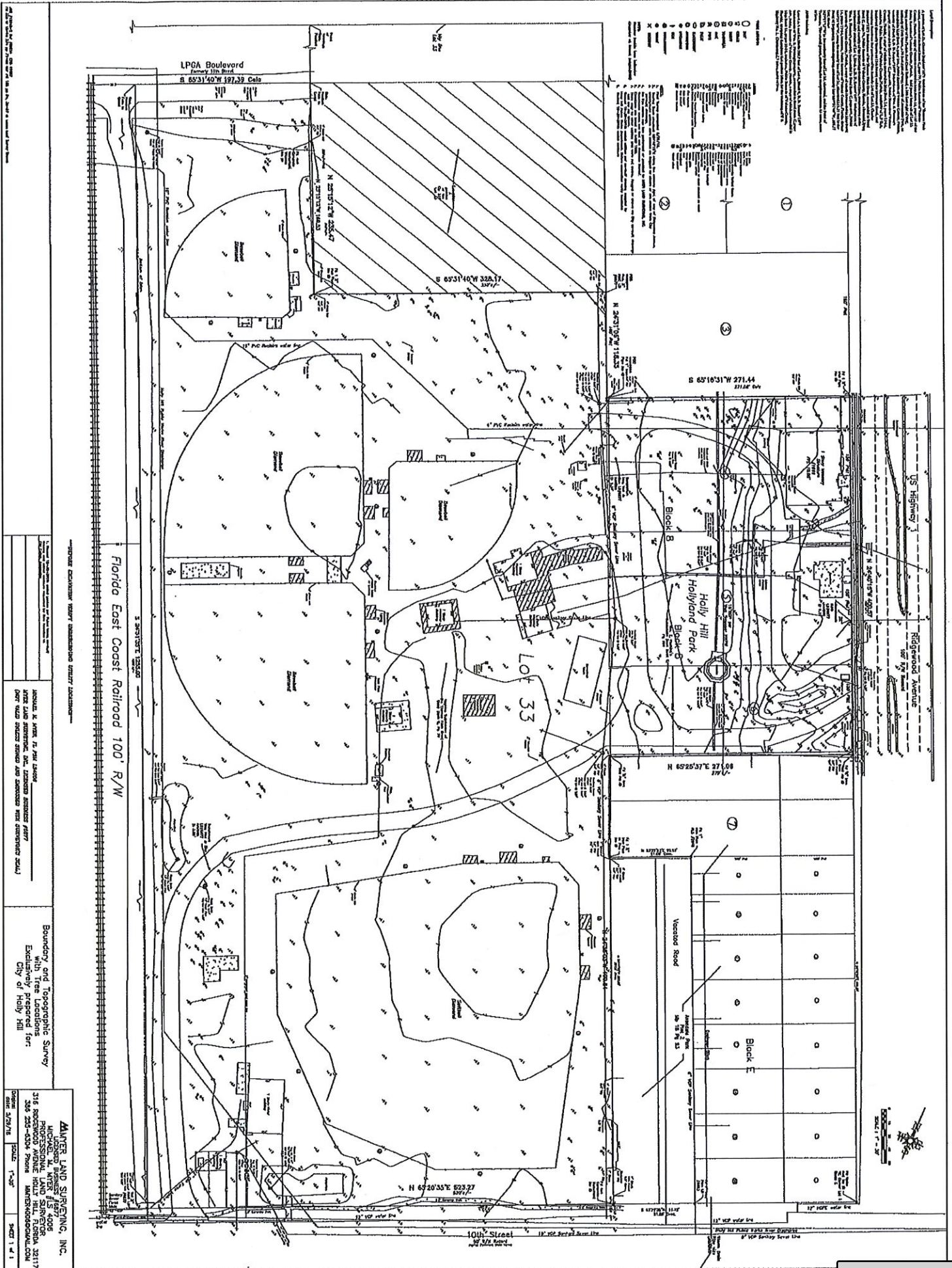
STATE OF FLORIDA
COUNTY OF VOLUSIA

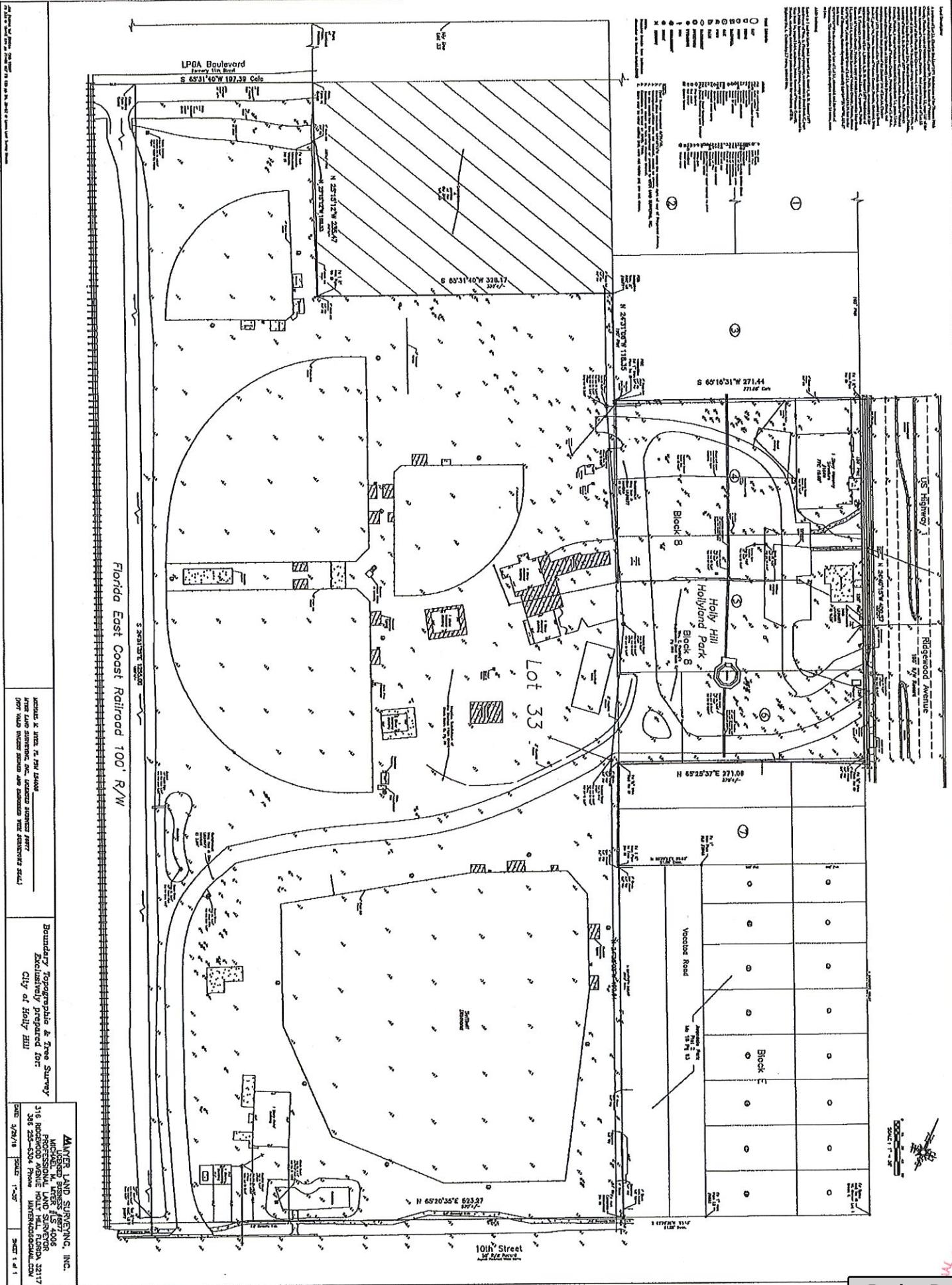
The foregoing agreement was acknowledged before me this 9th day of January, 2019 by Rainer Martens of Martens Charities, Inc., who is personally known to me or produced drivers license as identification and did/did not take an oath.

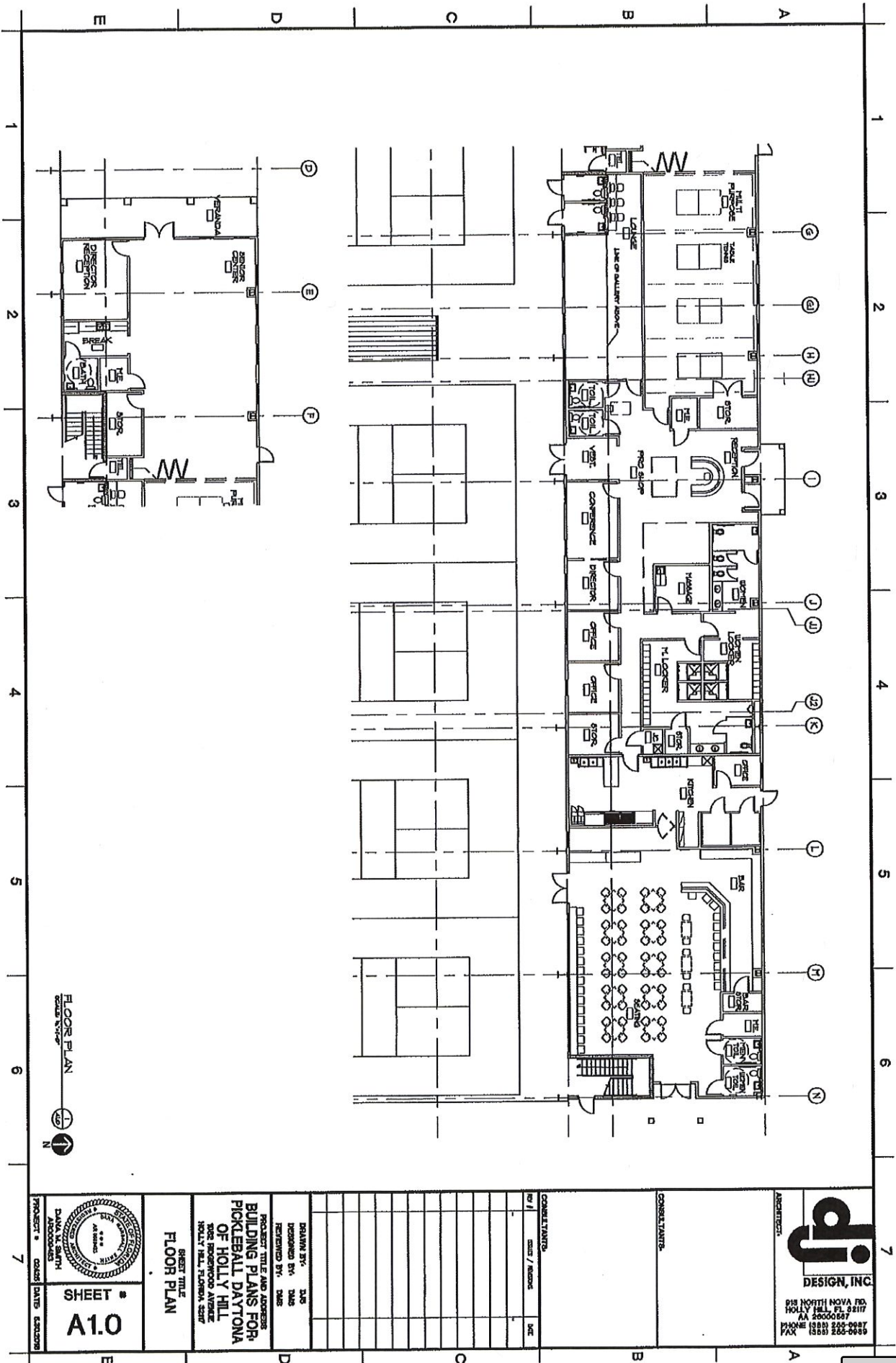
NOTARY PUBLIC, STATE OF FLORIDA

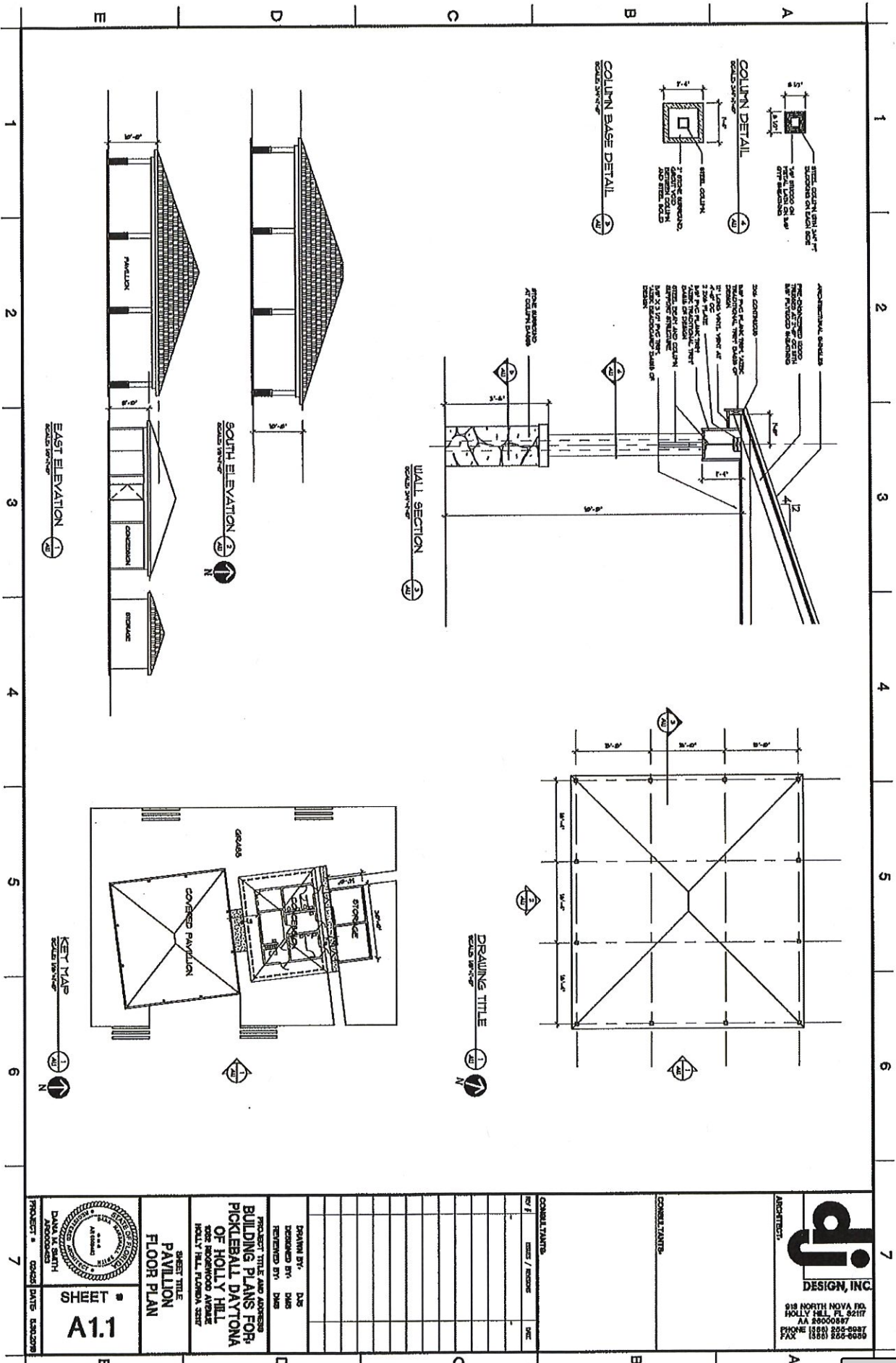
[Signature]
Type or Print Name: Valerie Manning
Commission No.: FF 898510
My Commission Expires: October 30, 2019

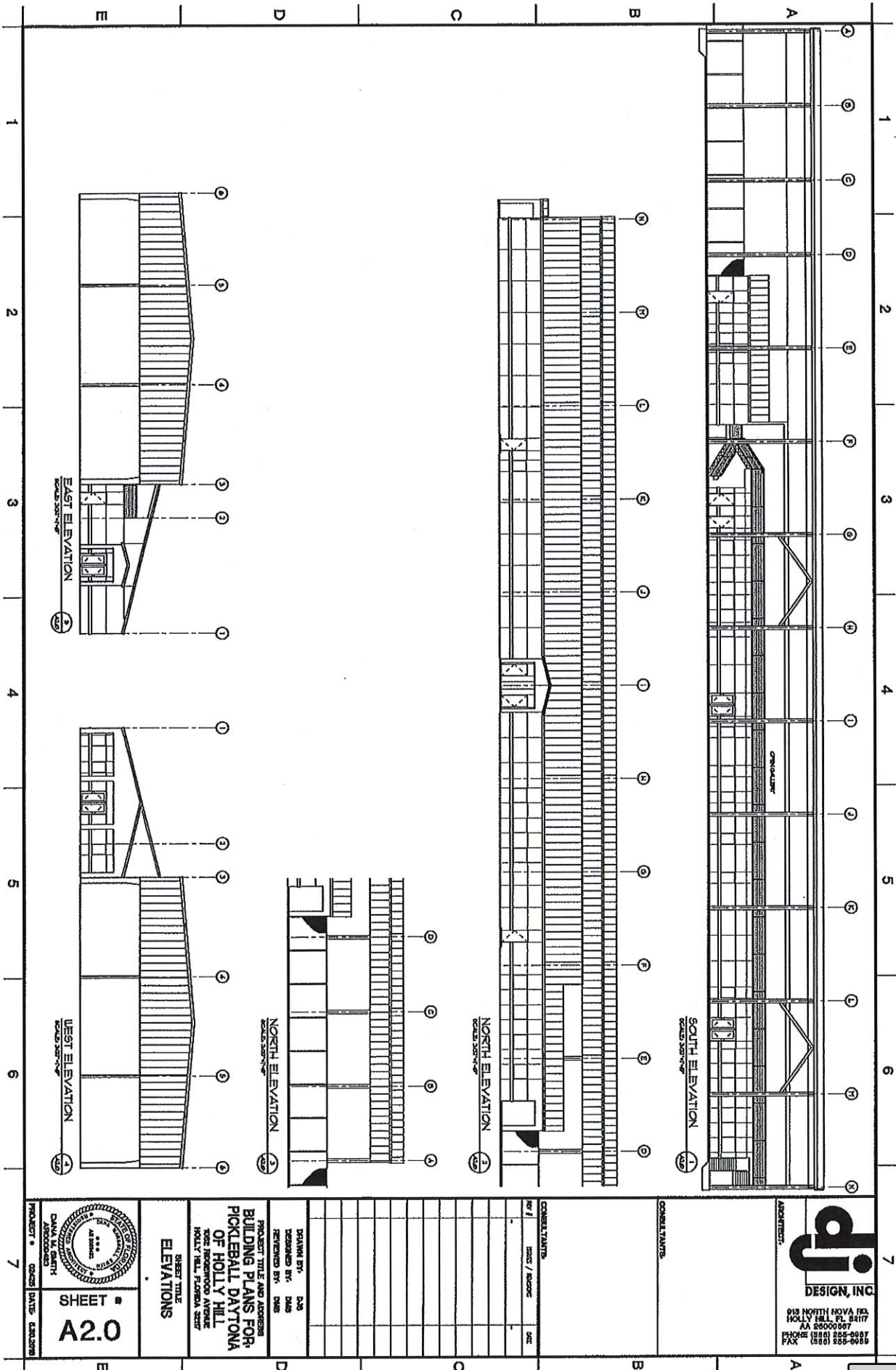














**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Joseph Forte
SUBJECT: A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Management Agreement with Pictona at Holly Hill; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-79
APPLICANT:
PLANNER:

DISCUSSION:

Rainer and Julie Martens (Martens Charities, LLC) have been in discussions with the City with regard to developing Pictona at Holly Hill, Phase 2 that would accommodate 24 additional pickleball courts and be home to several regional and national tournaments as well as education and training facilities. In the negotiations between the staff and the Martens, the Martens have agreed to budget up to 1.5 million dollars for the development and the City CRA has agreed to pay up to \$1,000,000s using CRA funds. An application is being submitted to Volusia ECHO for a matching grant in the amount of \$2,500,000.

The facility would be developed by the Martens under contract with the City. This project meets the intent of the Community Redevelopment Plan. The staff believes this facility will bring people into the City of Holly Hill and cause reason for new businesses to develop in the area.

FISCAL

ANALYSIS:

One million dollars (\$1,000,000.00) of CRA funds have been appropriated in the budget for fiscal year 2020/2021 (\$700,000) and fiscal year 2021/2022 (\$300,000) for the development of the project. Future operating and management funds will need to be programmed into future budgets.

STAFF

RECOMMENDATION:

Staff recommends the City Commission approve the Management Agreement and authorize the City Manager to execute the Management Agreement.

COMMISSION

GOAL:

N/A

MOTION:

**TO APPROVE THE AMENDMENT TO THE MANAGEMENT AGREEMENT AND
AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT.**

ATTACHMENTS:

- Phase 2 Pickleball Management Agreement Amendment (DOCX)
- Pictona, Phase 2 Exhibit A (PDF)
- Pickleball MANAGEMENT Agreement - Regular Agenda Item - Fully Executed 1-10-19 (PDF)

Resolution No. 2021-79**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE MANAGEMENT AGREEMENT WITH PICTONA AT HOLLY HILL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE MANAGEMENT AGREEMENT WITH PICTONA AT HOLLY HILL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill (City) is the owner of Hollyland Park located at 1066 Ridgewood Avenue, Holly Hill, Florida 32117; and

WHEREAS, Pictona at Holly Hill desires to manage and operate Phase 2 of the Facility in the designated portion of Hollyland Park hereinafter described in Exhibit “A” and Exhibit “B” attached hereto (Property); and

WHEREAS, the City desires to contract with Pictona at Holly Hill to manage and operate the Facility; and

WHEREAS, this amendment shall provide the terms and conditions of the development of the Project.

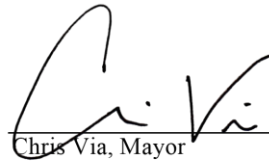
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approves the 1st Amendment to the Management Agreement and the City Manager of the City of Holly Hill is authorized to execute the Management Agreement.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.

A handwritten signature in black ink, appearing to read "Chris Via", written over a horizontal line.

Chris Via, Mayor

9/28/2021

A handwritten signature in black ink, appearing to read "Valerie Manning", written over a horizontal line.

Valerie Manning, City Clerk, CMC

9/28/2021

1st AMENDMENT PICKLEBALL MANAGEMENT AGREEMENT

WHEREAS, the City of Holly Hill (City) and Pictona at Holly Hill (Operator executed the Pickleball Management Agreement on January 10, 2019 (Agreement) providing for the terms and conditions of the management of the pickleball facility constructed (Project) by Martens Charities, Inc. (Developer) by the Operator at the City's Hollyland Park.

WHEREAS, the Developer is constructing additional pickleball facilities as depicted on Exhibit A (Phase 2) and the parties want to include Phase 2 improvements under the Agreement to be managed by the Operator.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following:

1) The terms and conditions of the Agreement shall be applicable to the Phase 2 improvement as to the Project, except as modified herein.

2) The City shall have the right to utilize the Stadium Court, including parking, as indicated in Phase 2 for City functions or performances and concerts, etc. once every month with the date and time to be coordinated with Pictona. The City and Operator will coordinate an annual schedule which shall be for October 1 – September 30 of each year. The City shall be responsible for set up before each event, clean up after each event and for all damages caused by those attending each event.

3) Beer and wine may be sold at the concession stand and the vending area south of the bleachers. Alcohol may be consumed everywhere within the fenced area Phase 2 or Pictona pickleball courts. 2

4) This Amendment is not subject to the restriction contained in Paragraph 3.

Witnesses

City of Holly Hill

By: _____

Title: _____

Date: _____

Pickleball Daytona at Holly Hill

By: _____

Title: _____

Date: _____

EXHIBIT "A"



PICKLEBALL MANAGEMENT AGREEMENT

WHEREAS, Martens Charities, Inc., is developing a pickleball recreational facility (Project) on a portion of Hollyland Park as depicted on Exhibit A, which is owned by the City of Holly Hill (City).

WHEREAS, it is the intent that after construction is completed, Pickleball Daytona at Holly Hill (Operator) will be responsible for the operations and management of the Project.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the City and the Operator hereby agree to the following:

- 1) The City hereby retains the Operator for the management and operations of the Project.
- 2) The Operator agrees to manage, operate, and maintain the Project in a first-class manner, in accordance with this Agreement and in strict compliance with all applicable local, state, and federal laws, regulations and requirements. The Operator shall be responsible for the management and operational expenses for the Project, except for those items identified as the City's responsibility. The Operator's responsibilities include, but are not limited to, hiring and management of employees; all labor costs including benefits; all facility maintenance, repair and replacement of all improvements within the fenced in area; inventory costs; insurance costs; advertising and marketing costs, any property taxes and assessments (except assessments for utilities which are the responsibility of the City); etc. The City shall only be responsible to pay for the water, sewer, storm water and electric costs for the operations of the Project and the maintenance, repair and replacement of improvements located in all areas outside the fenced in area. However, if restaurant is subleased to a for profit operator (which must be approved by the City), the City will no longer be responsible for the utilities for the restaurant.
- 3) City will not authorize another pickleball facility or the construction of a pickleball courts on City owned land.
- 4) The Operator may sell memberships to join the Project. Operator shall have the discretion to establish different levels of memberships. One membership option shall be a day membership. The Operator shall offer residents of the City a ~~25-50%~~ 37.5% discount on any membership, minimum, the first two years and then adjustments can be made from there accordingly with 25% - 50% on any membership.
- 5) The Operator shall be a not-for-profit corporation and the Project shall be operated on a not for profit basis. All net profits or net surplus, as hereinafter defined, from the operations of the Project shall be invested into the maintenance, repair, replacement and expansion of the Project, the promotion of the Project and the sport of pickleball in the City and surrounding communities and other civic, charitable causes in the community. The Operator shall annually submit a budget for review by the City which provides projected revenue and expenses by category.

6) Net profit or net surplus shall mean gross revenue less operating expenses. Gross revenues include all revenue from the Project including but not limited to memberships, tournament revenue, court/equipment rental, restaurant and concession revenue. Operating expenses shall be those normal expenses incurred in operating a similar recreational facility as the Project, including employee costs (including benefits), insurance expenses, repair expenses, maintenance expenses, replacements expenses, funding of reserve accounts, inventory expenses (including restaurant supplies), advertising expenses and tournament expenses. There will be no compensation paid to or for the benefit of the owners, officers or board of directors of the Operator, or family members of said individuals, without prior written approval of the City. Employee's working at the Project shall receive a reasonable compensation for the services rendered

7) Operator is authorized to operate an on-site sit-down restaurant and bar which serves a variety of food and beverages and shall be permitted to serve beer and wine only (no liquor). The City hereby approves and authorizes the Operator to sell beer and wine at the restaurant for on-site consumption only. Consumption of beer and wine shall be limited to areas within the fenced in area and shall not be allowed on the courts. **Consumption of beer and wine shall be limited to areas within the fenced in area and building but shall not be allowed on the playing courts (the 64' x 36' fenced and gated area).** Operator is responsible for obtaining all necessary licenses and permits for the operation of the restaurant with beer and wine service.

8) Operator shall provide the City with a quarterly financial statement all revenue, operating expenses and capital expenditures. Operator shall prepare an annual financial statement and shall provide the City a copy of said statement within 30 days of completion. The City shall have the right with 48 hour notice to the Operator to inspect all financial records of the Project. The purpose of the City's review of financial information is to insure compliance with the limited use of revenue from the operation of the Project as outlined in this Agreement

9) The Operator shall maintain at all times during the term of this Agreement, and during any use, occupancy or possession of the Project, the following insurance (to the extent obtainable) to cover its activities in connection with the operation of such facilities:

a. Statutory Worker's Compensation and Employer's Liability Insurance covering all employees.

b. Combined Single Limit General Liability insurance with a limit of not less than \$1,000,000 per occurrence/\$2,000,000 aggregate covering Bodily Injury and Property Damage, \$5,000 Medical Payments. The policy shall name the City as an additional insured. A waiver of subrogation endorsement in favor of the City must be included.

c. *\$1,000,000 per occurrence/\$2,000,000 aggregate limit Liquor Liability covering the Liquor License and the selling and consumption of beer and wine. The policy shall name the City as an additional insured.*

d. A certificate of insurance evidencing the required coverage and naming the City as additional insured shall be issued to Operator and City prior to commencement of the term of the Agreement. Thereafter, the Operator shall obtain a renewal of insurance coverage and furnish City with a certificate evidencing same at least 15 days in advance of the expiration of the then existing insurance policies. The insurance policies shall contain clauses providing that any change or termination of the coverage shall not be effective without thirty (30) days prior written notice to the City.

10) Operator agrees to indemnify and save harmless City against all loss and damage, including damage to person or property, arising from any act by, or negligence of, Operator or its subcontractors or the officers, agents, or employees of either while engaged in the performance of this Agreement, or while in or about the Project, or arising from accident or any injury not caused by act of Operator, Operator's agents or servants, or anyone employed by Operator while engaged in or about the performance of this Agreement, or while in or about the Project, or arising from liens or claims for services rendered or labor or materials furnished in or for the performance of this Agreement.

11) The term of this Agreement shall be for an initial term of fifty (50) years. This Agreement shall automatically renew on the same terms and conditions for successive terms of twenty-five (25) years unless either party provides written notice to the other party of intent not to renew at least one (1) year but not more than two (2) years before the expiration of date of the then current term. Operator shall have the right to terminate without cause upon providing the City with six (6) months advance written notice. The City cannot terminate without cause. Either party can terminate for cause upon a breach of a material provision of this Agreement by providing the other party written notice of the breach(es) and at least sixty (60) days to correct the breach(es). If the breach(es) are not corrected to the satisfaction of the non-breaching party, the non-breaching party can terminate this Agreement by written notice of termination with no advance notice required. Upon termination the Operator shall cease all operations and vacate the Property. All capital improvements and fixtures of the Project, including but not limited to, all restaurant and bar equipment, tables, chairs, pickleball equipment, outdoor lighting, netting, shall remain on the Property and shall become the property of the City.

12) This Agreement is not intended to be a lease or license for the Property. This is intended to retain the Operator and authorize the Operator to manage the operation of the Project.

13) The Operator shall not have the right to assign, sell or transfer this Agreement or any rights or obligations contained herein to any 3rd party without the express written consent of the City, which may be withheld or refused at the sole discretion of the City. Upon approval by the City, the City must be provided with the fully executed agreement with said 3rd party and any amendments to said agreement.

14) The City shall be responsible for the management and operation of that portion of the Project designated as the Senior Activity Center. As the Senior Activity Center is part of the main building of the Project, Operator shall remain responsible for the building maintenance, repair and replacement including that portion where the Senior Activity Center is located. The City shall be responsible for organizing and promoting the activities in the Senior Activity Center, including

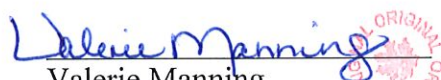
providing the necessary supplies, equipment, staffing, establishing hours of operation and facility rental policies.

15) The Operator hereby acknowledges that the Project is located in a public park and that other events and usage of the surrounding park facilities may occur. Operations of the Project, including parking, should be limited to the area depicted in Exhibit A. **Overflow parking for daily operations is permitted in the open space west of the facility without City approval.** Operator shall be required to obtain City approval prior to conducting an event that is anticipated to utilize more space than shown in Exhibit B **or the field to the west to accommodate parking.** The Operator shall obtain the necessary special event permit for such an event or activity.

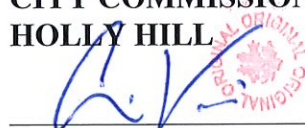
16) The Operator is a private, not-for-profit corporation. The City provides no funding for the operation of the Operator (other than those specific expenses identified herein as the City's responsibility). The expenses identified as the City's responsibility are those expenses that the City would have incurred as the owner of Hollyland Park even if the Project was not construct and operating. The Operator is not an agent of the City, but an independent third party. The City is not delegating to the Operator the right or obligation to perform any function that the City would otherwise provide.

17) This Agreement shall be governed by the laws of the State of Florida. Any litigation arising out of or related to this Agreement shall be in State Court, Volusia County, Florida. The prevailing party in any litigation arising out of or related to this Agreement shall be entitled to be reimbursed reasonable attorney fees and costs.

ATTEST:

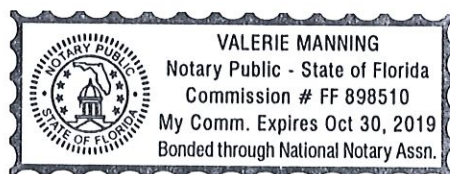

Valerie Manning
City Clerk, CMC

CITY COMMISSION OF THE CITY OF
HOLLY HILL

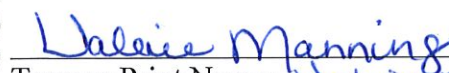

Chris Via
Mayor

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced _____ as identification and did/did not take an oath.



NOTARY PUBLIC, STATE OF FLORIDA


Type or Print Name: Valerie Manning
Commission No.: FF898510
My Commission Expires: October 30, 2019

Witness: [Signature]
 Printed Name: 1-9-2019

Pickleball Daytona at Holly Hill

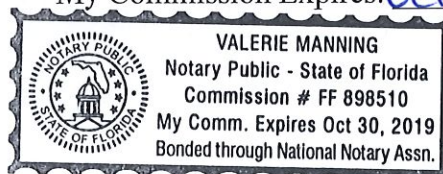
By: Miriam Cook
 Title: PRESIDENT
 Date: 1/9/19

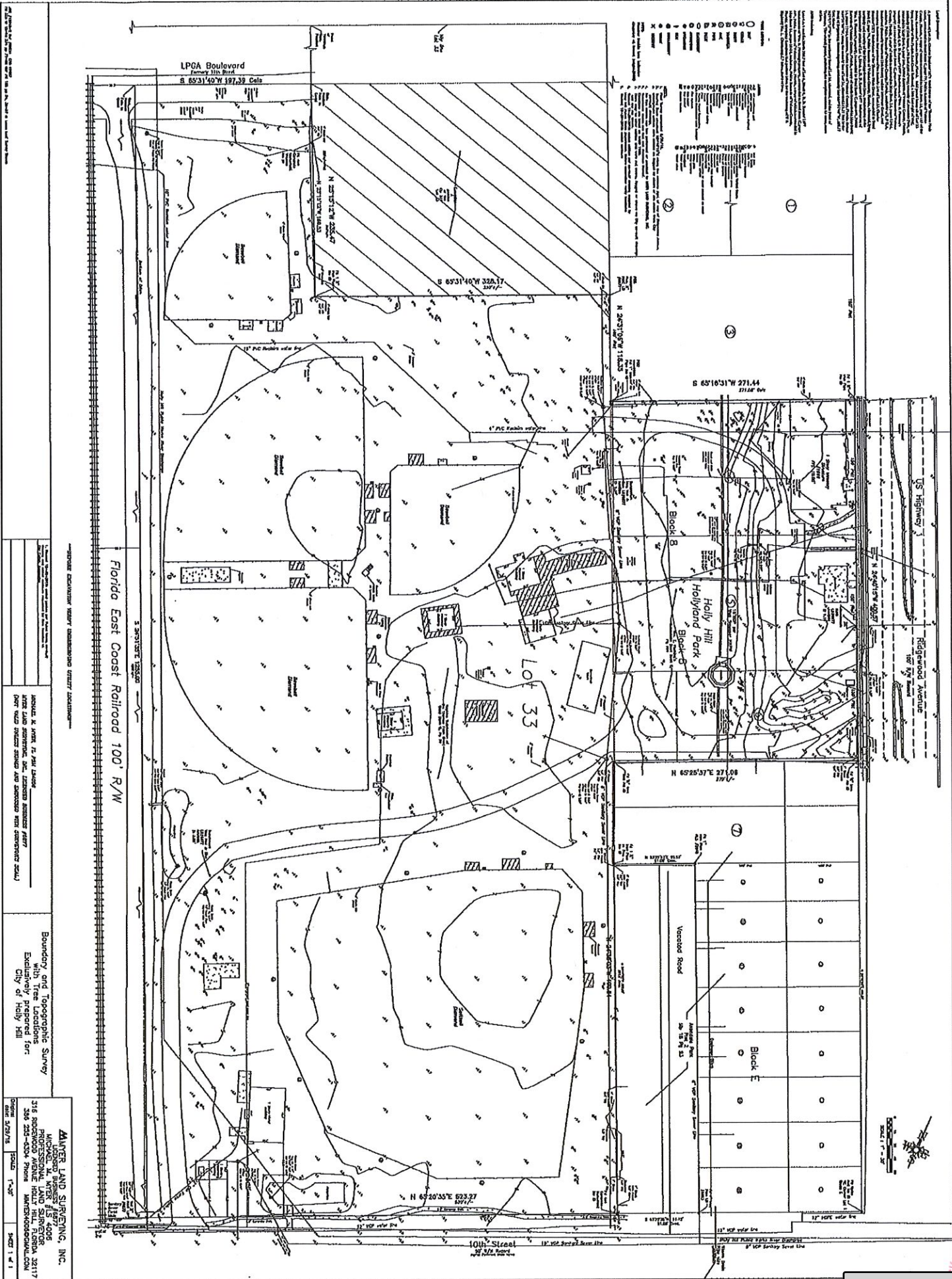
STATE OF FLORIDA
 COUNTY OF VOLUSIA

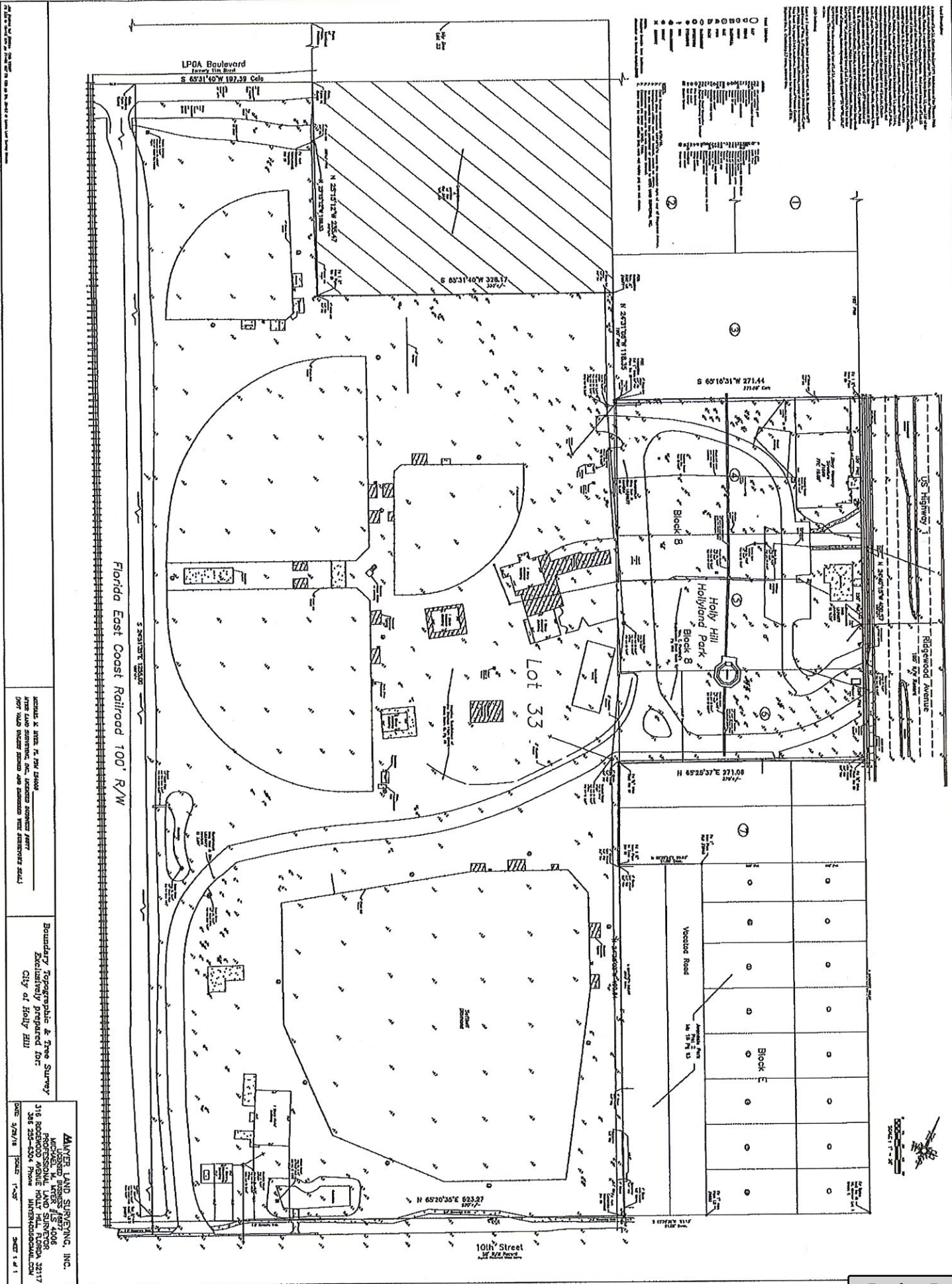
The foregoing agreement was acknowledged before me this 9th day of January, 2019 by Miriam E. Cook of Pickleball Daytona at Holly Hill, who is personally known to me or produced drivers license as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA

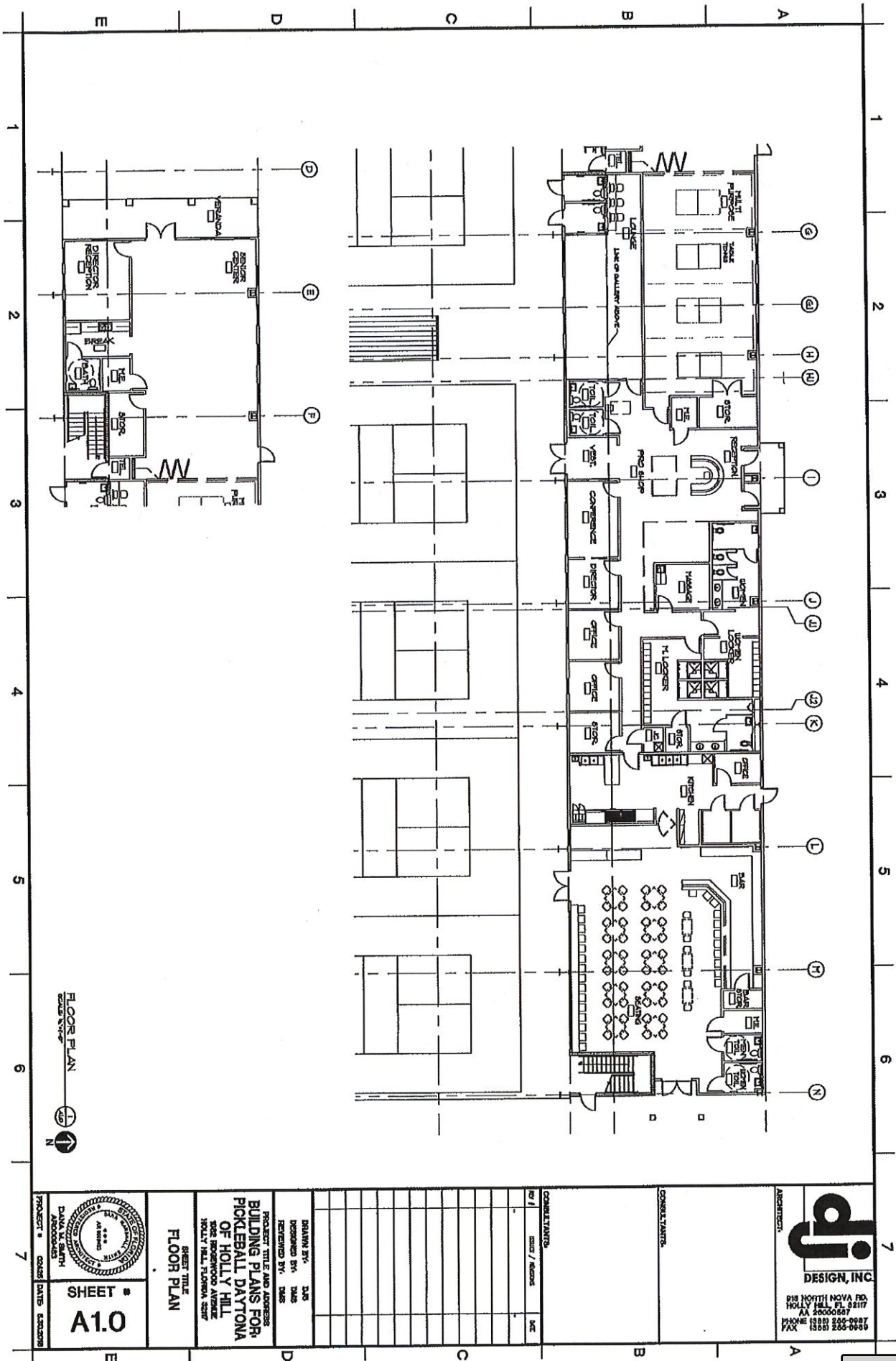
Valerie Manning
 Type or Print Name: Valerie Manning
 Commission No.: FF 898510
 My Commission Expires: October 30, 2019

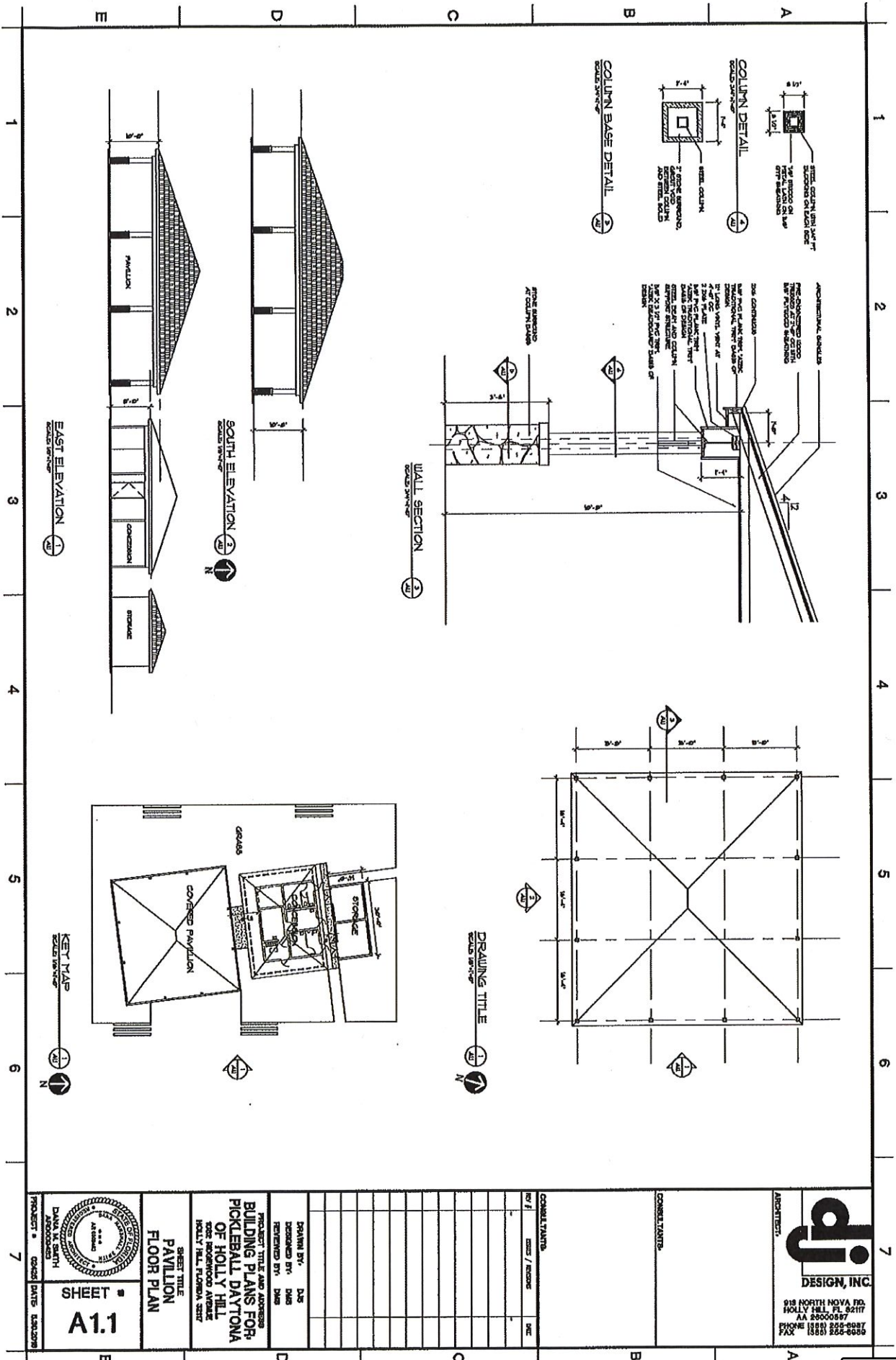


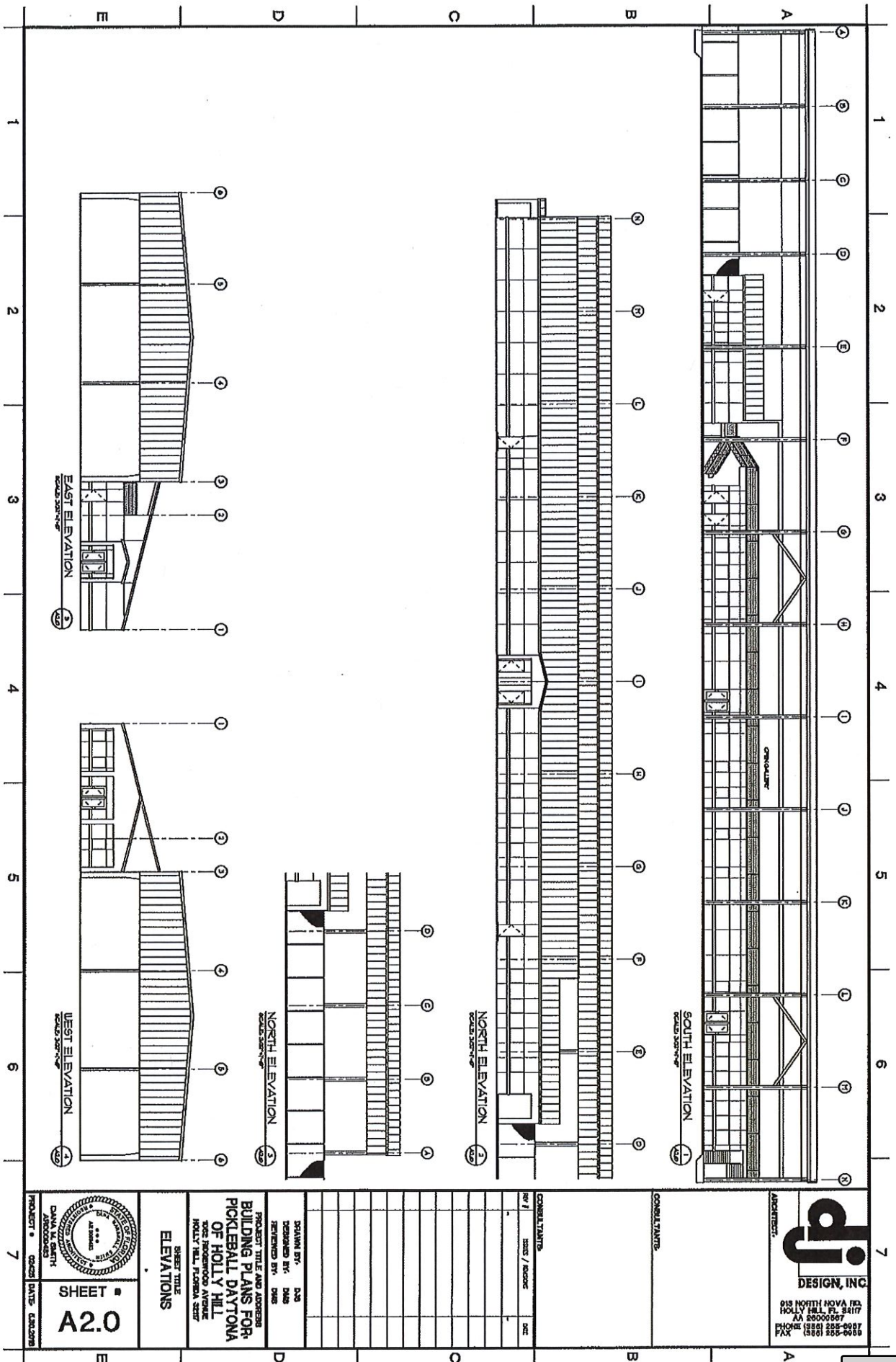




Attachment: Pickleball MANAGEMENT Agreement - Regular Agenda Item - Fully Executed 1-10-19 (2021-R-79 : First Amendment to the Pictona









**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Joseph Forte
SUBJECT: A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the 1St Amendment to the Incentive Agreement with the Martens Charities, LLC (Developer); Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-80
APPLICANT:
PLANNER:

DISCUSSION:

Rainer and Julie Martens (Martens Charities, LLC) have been in discussions with the City with regard to developing Pictona at Holly Hill, Phase 2 that would accommodate 25 additional pickleball courts and be home to several regional and national tournaments as well as education and training facilities. In the negotiations between the staff and the Martens, the Martens have agreed to budget up to \$1,500,000 for the development and the City CRA has agreed to budget up to \$1,000,000 using CRA funds. An application is being submitted to Volusia ECHO for a matching grant in the amount of \$2,500,000. The total estimated project is \$5,000,000.

The facility would be developed by the Martens under contract with the City. This project meets the intent of the Community Redevelopment Plan. The staff believes this facility will bring people into the City of Holly Hill and cause reason for new businesses to develop in the area.

FISCAL

ANALYSIS:

One million dollars (\$1,000,000.00) of CRA funds have been appropriated in the budget for fiscal year 2020/2021 (\$700,000) and fiscal year 2021/2022 (\$300,000) for the development of the project. Future operating and management funds will need to be programmed into future budgets.

STAFF

RECOMMENDATION:

Staff recommends the City Commission approve the Incentive Agreement and authorize the City Manager to execute the Incentive Agreement.

COMMISSION

GOAL:

N/A

MOTION:

**TO APPROVE THE AMENDMENT TO THE INCENTIVE AGREEMENT AND
AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT.**

ATTACHMENTS:

- Phase 2 Pickleball Incentive Agreement (PDF)
- Pictona, Phase 2 Exhibit A (PDF)
- Pickleball INCENTIVE Agreement - Regular Agenda item - Fully Executed 1-10-19 (PDF)

Resolution No. 2021-80**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE INCENTIVE AGREEMENT WITH THE MARTENS CHARITIES, LLC (DEVELOPER); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE 1ST AMENDMENT TO THE INCENTIVE AGREEMENT WITH THE MARTENS CHARITIES, LLC (Developer); AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill (City) is the owner of Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida 32117; and

WHEREAS, Martens Charities, LLC (Developer) desires to develop a portion of Hollyland Park hereinafter described in Exhibit "A" attached hereto (Property) to build and operate additional Pickleball Courts and Educational and Training Facility and other improvements as hereinafter described (Project); and

WHEREAS, the City and the Developer desire to develop the Property for the Project; and

WHEREAS, the City and the Developer have executed simultaneously herewith a 1st Amendment to the Development Agreement providing for the construction of the property; and

WHEREAS, this 1st Amendment to the Incentive Agreement shall continue the terms and conditions of the original Incentives being funded through reimbursement from the City's CRA fund.

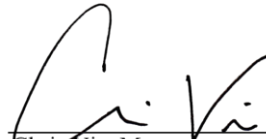
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approves the Amendment to the Incentive Agreement and the City Manager of the City of Holly Hill is authorized to execute the Incentive Agreement.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021

1ST AMENDMENT TO PICKLEBALL INCENTIVE AGREEMENT

WHEREAS, the City of Holly Hill (City), the City of Holly Hill Community Redevelopment Agency (CRA) and Marten Charities, Inc. (Developer) executed a Pickleball Incentive Agreement (Agreement) for the City and CRA to provide certain incentives for the development of a pickleball complex on the City's Holly Land Park (Project).

WHEREAS, the Project has been very successful and the Developer desires to construct additional improvements to the Project as reflected on Exhibit A, (Phase 2).

WHEREAS, due to the success of the Project, the City and CRA have agreed to provide redevelopment incentives for the development of Phase 2, as more particularly described in this 1st Amendment (Amendment).

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which are hereby acknowledged, the undersigned parties hereby agree to the following:

1) In addition to the expenditures listed in Paragraph 2 (a) – (f) that are eligible for reimbursement in Phase 2, there is all added the capital expenditure for the construction of the Stadium Court, including all seating.

2) Except as modified herein, the Agreement shall apply to Phase 2 as the terms and conditions applied to the Project.

Witnesses

City of Holly Hill

By: _____

Title: _____

Date: _____

Witnesses

City of Holly Hill Community Redevelopment Agency

By: _____

Title: _____

Date: _____

Witnesses

Marten Charities, LLC

By: _____

Title: _____

Date: _____

EXHIBIT "A"



Attachment: Pictona, Phase 2 Exhibit A (2021-R-80 : First Amendment to the Pictona at Holly Hill Incentive Agreement)

PICKLEBALL INCENTIVE AGREEMENT

THIS AGREEMENT is entered into by and between the **City of Holly Hill**, a Florida municipal corporation formed and existing under the laws of Florida (City), the **City of Holly Hill City Commission**, created pursuant to Florida Statute Chapter 163, and Martens Charities, Inc., (Developer).

WITNESSETH

WHEREAS, the City is the owner of a public park known as Hollyland Park located at 1082 Ridgewood Avenue, Holly Hill, Florida, a portion of which, as described in attached Exhibit "A" (Property), the Developer desires to develop a pickleball recreational complex as described herein.

WHEREAS, Developer desires to construct on the Property a pickleball recreational complex, which shall include 24 pickleball courts, a club house, restaurant, which may serve beer and wine in addition to other beverages (but no liquor), a Senior Activity Center and other amenities as outlined in the attached preliminary plan marked as Exhibit "B" (Project).

WHEREAS, the City/Agency hereby agrees to provide reimbursement of certain identifiable expenses up to a maximum amount as hereinafter set forth.

NOW, THEREFORE, for and in consideration of mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the undersigned parties hereby agree to the following:

1) To induce and assist the Developer in developing the Project on the Property, thereby increasing the recreational opportunities for City's residents, the City and Agency hereby agree to provide the following incentives subject to the terms and conditions hereinafter set forth.

2) The City and Agency hereby agree to fund up to one million dollars (\$1,000,000) for the reimbursement of certain expenditures paid for by the Developer or to pay for certain expenditures, either by the City and Agency for, the development of the Project on the Property, (the "Eligible Development Costs"). The Eligible Development Costs are as follows:

(a) Permitting costs, including all permitting fees paid to third party regulatory agencies, impact fees and professional services fees for services rendered by consultants, including but not limited to engineers, surveyors, and attorneys, to obtain permits and approvals for the development on the Property. This will include the professional service fees incurred with 3rd parties by the City in the review, preparation and filing of documents for the approval of this Project by the City, including rezoning, development/incentive agreements and surveys. This will not include the cost of City staff time included as part of the City's obligation under Paragraph 7 below.

(b) Site prep work including, but not limited to land clearing, hauling, import of fill material or disposal costs.

(c) Underground utility infrastructure work, including water, sewer, storm water, cable, telephone, internet and electric (above ground utilities are not eligible for reimbursement unless the utility improvement must be above ground as a result of the requirements of the utility provider such as fire hydrants, backflow preventers or control valves).

(d) Construction of storm water drainage ponds and related storm water infrastructure, including mitigation costs, if any.

(e) Construction of parking facilities, turn lanes or other traffic related improvements.

(f) Landscaping, signage, hardscape, decorative pavers, walkways and accent lighting.

Only expenses for capital improvements to the Property shall be eligible for reimbursement (including items listed in (a) above. Construction management fees or similar charges paid to the Developer, owners of the Developer and any other entity which the Developer or owners of the Developer own or have a controlling interest in shall not be reimbursed. The Developer shall submit the information outlined in Exhibit C to establish to the reasonable satisfaction of the City and Agency that the work to be reimbursed has been performed and paid for by the Developer. Capital improvements must be inspected and approved by the City Building Official before Eligible Development Costs shall be reimbursed, however this provision shall not be interpreted to require the issuance of a certificate of occupancy prior to capital costs being approved as Eligible Development Costs.

4) Procedure for Processing Payments: All payments to be made by the City or Agency shall be processed according to the following procedure:

(a) All required information shall be provided to the City or Agency in a timely manner. A "timely manner" shall be no later than thirty (30) days of payment of the invoices to be reimbursed. The required information for each payment type shall be as outlined in attached Exhibit "C".

(b) The City or Agency shall remit payment to the Developer in accordance with the standards provide by the Florida Prompt Payment Act [§§218.70-.79, Florida Statutes (2018)].

(c) Eligible Development Costs paid by the City or Agency shall be applied to the one million dollars (\$1,000,000) maximum reimbursement to be provided by the City or Agency.

5) Notices. All notices, statements, demands or other communications ("notice(s)") to be given under or pursuant to this Agreement, or which a party hereto may wish to give, must be in writing, addressed to the other party at its address as provided below, and delivered in person, by facsimile transmission or by certified or registered mail, return receipt requested and postage prepaid. Such notice will be deemed to have been delivered on the date of hand delivery, on the date of delivery by facsimile transmission (unless such delivery is made on a non-business day or on any day after 5 p.m., in which event delivery will be deemed to have been made on the following business day) or on the day of delivery when mailed as aforesaid (which would also be the day receipt is rejected), as the case may be. Any party may from time to time change its address or facsimile number for receipt of notices by sending a notice to the other parties specifying such new information.

Developer
2190 John Anderson Drive
Ormond Beach, Florida 32176

City and Agency
1065 Ridgewood Avenue
Holly Hill, FL 32117

6) Assignment. This Agreement is not assignable by the Developer without the written consent of the City and Agency, which consent may be granted at the City and Agency's sole discretion. Any assignment or pledge of any revenue anticipated to be received pursuant to this Agreement by the Developer shall require a joinder and consent of the City and Agency, which may be granted in the City and Agency's sole discretion.

7) Non-monetary Assistance. The City and Agency agree to provide non-monetary assistance to the Developer in pursuing the proposed development of the Property.

8) It is anticipated that Developer will commence construction activity (including retaining consultants, pursuing permitting and other approvals) within 90 days of the execution this Agreement. If construction activity has not started during said period of time or if construction activity ceases for a period of 6 consecutive months, Developer shall provide the City and Agency with a written explanation for the delay. If Developer establishes that it has diligently pursued starting the construction activity and the delays are beyond the reasonable control of the Developer, the City and Agency shall grant a reasonable extension for a duration of not less than 90 days. Any further extension shall be as negotiated by the City, Agency and Developer.

9) Either party shall have the right to terminate this Agreement due to a breach of a material term or condition. The non-breaching party shall provide the breaching party written notice of the breach(es) and at least thirty (30) days to cure. In the event the breaching party fails to cure the breach to the reasonable satisfaction of the non-breaching party, the non-breaching party shall have the right to terminate without any additional advance notice by providing written notice to the breaching party. The City and Developer have executed additional agreement(s) for the construction and operation of the Project. A breach of any of those agreement(s) shall constitute a breach of this Agreement. Upon termination of this Agreement, both parties are released from the obligations contained herein and the Developer shall not be entitled to any additional reimbursement from the City or Agency other than for Eligible Development Costs for which all required

documentation had been submitted by the Developer to the City and Agency prior to the termination of this Agreement.

10) This Agreement shall be governed by the laws of the State of Florida. Venue for any litigation arising out of this Agreement shall be in State Court, Volusia County, Florida. The prevailing party in any litigation arising out of this Agreement shall be entitled to be reimbursed reasonable attorney fees and costs.

11) This Agreement is the entire understanding between the parties as to the issues addressed herein. No prior discussions, negotiations and agreements are valid. Any amendment to this Agreement must be in writing executed by both parties. The Developer and City have a separate agreement(s) addressing the construction and operation of the Project. A breach of that agreement(s) by the Developer shall be considered a breach of this Agreement by the Developer.

12) The failure of either party to require strict performance of a term or conditions shall not constitute a waiver to prevent the party from requiring strict performance at a later time.

13) This Agreement does not represent a pledge of credit or otherwise grant any security interest in revenues of the City and Agency, rather the City and Agency's funding obligations under the terms of this Agreement represents an agreement to budget the funds identified herein to be used exclusively pursuant to the terms and conditions of this Agreement.

14) In the event the Developer files bankruptcy, receivership or any insolvency proceedings, the City and Agency have the right to terminate this Agreement.

15) The Agency offers a variety of programs for the development of property in the CRA. It is the intent of the City and Agency that the incentives outlined in this Agreement shall be all the incentives and programs that are eligible for the Property. The Developer shall not pursue any other incentives, grants, etc. offered by the City and Agency.

16) All payments made by the Agency pursuant to this Agreement as outlined above shall be made to the Developer. The Developer shall be solely responsible for making payments to all of its contractors and subcontractors.

17) The term "day" or "days" shall meaning regular working days of the City and excludes weekends and Holidays.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed by the proper officers the day and year as written.

ATTEST:

Valerie Manning
Valerie Manning
City Clerk, CMC

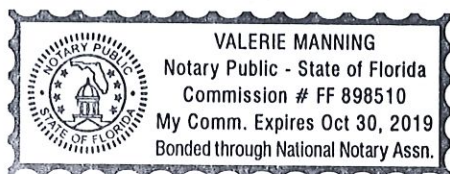
CITY COMMISSION OF THE CITY OF
HOLLY HILL

Chris Via
Chris Via
Mayor

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced _____ as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA



Valerie Manning
Type or Print Name: Valerie Manning
Commission No.: FF 898510
My Commission Expires: October 30, 2019

ATTEST:

Valerie Manning
Valerie Manning
City Clerk, CMC

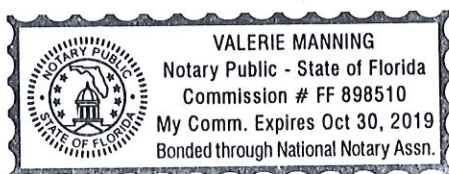
COMMUNITY REDEVELOPMENT AGENCY

Chris Via
Chris Via
Chairman

STATE OF FLORIDA
COUNTY OF VOLUSIA

The foregoing agreement was acknowledged before me this 10th day of January, 2019 by Chris Via of Holly Hill, who is personally known to me or produced _____ as identification and did/did not take an oath.

NOTARY PUBLIC, STATE OF FLORIDA



Valerie Manning
Type or Print Name: Valerie Manning
Commission No.: FF 898510
My Commission Expires: October 30, 2019

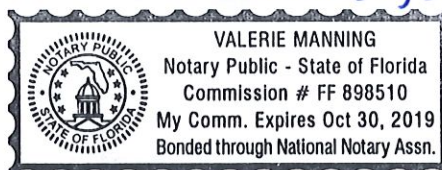
Witness: [Signature] By: Rainer Martens
 Printed Name: Joseph Foate Title: owner
 Date: 1/9/2019

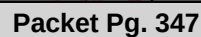
STATE OF FLORIDA
 COUNTY OF VOLUSIA

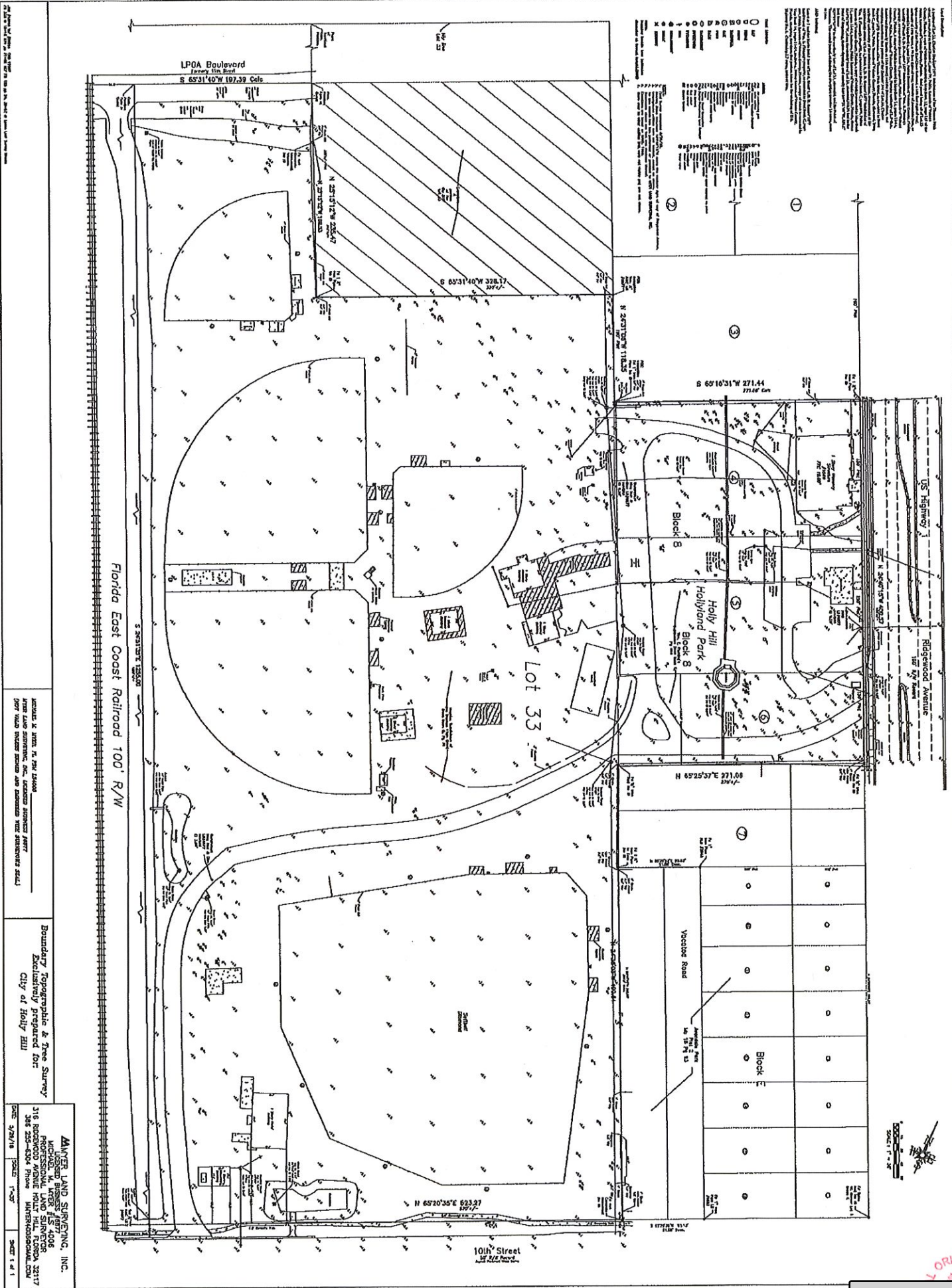
The foregoing agreement was acknowledged before me this 9th day of January, 2019 by Rainer Martens of Martens Charities, Inc. who is personally known to me or produced drivers license as identification and did/did not take an oath.

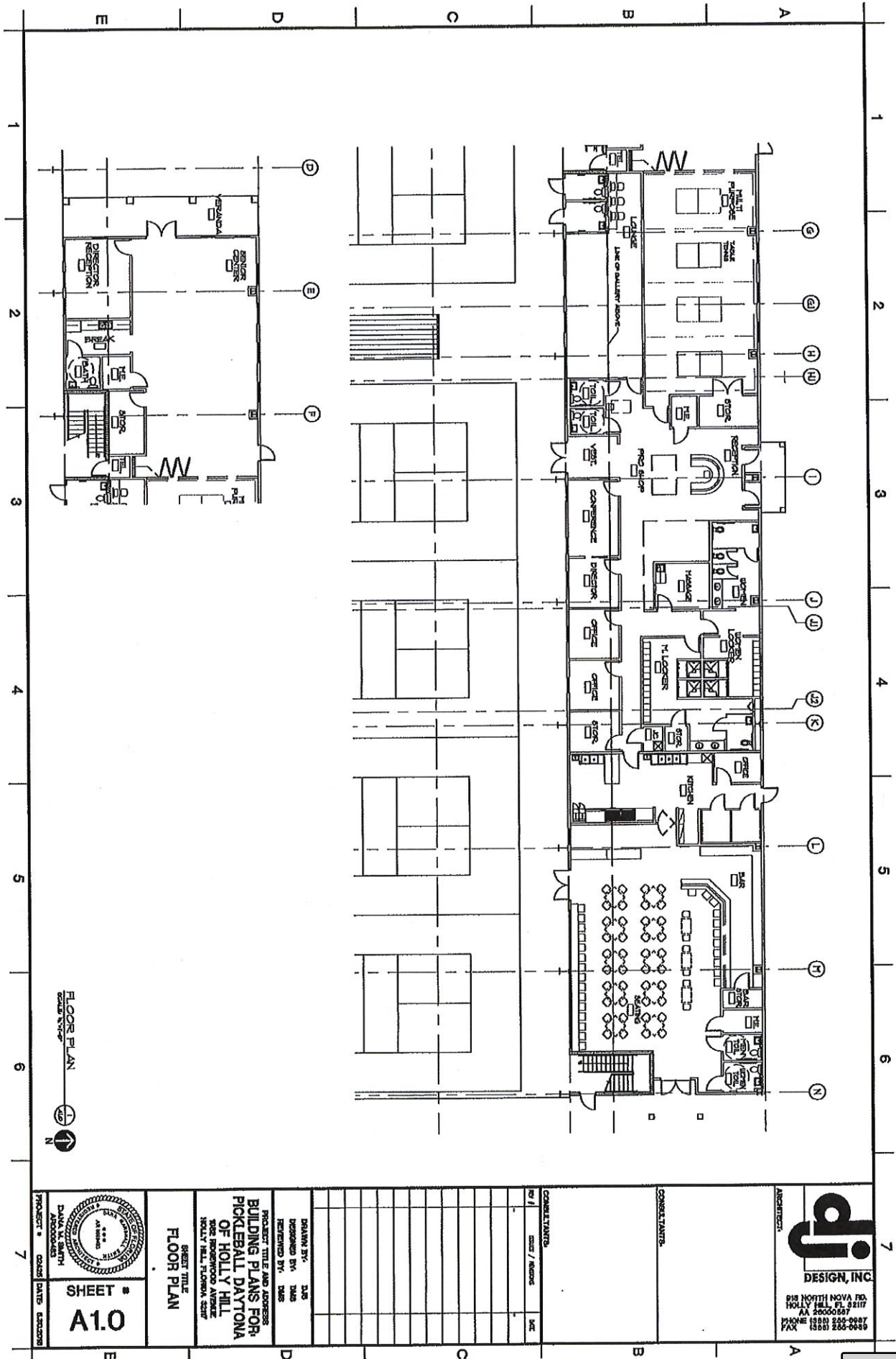
NOTARY PUBLIC, STATE OF FLORIDA

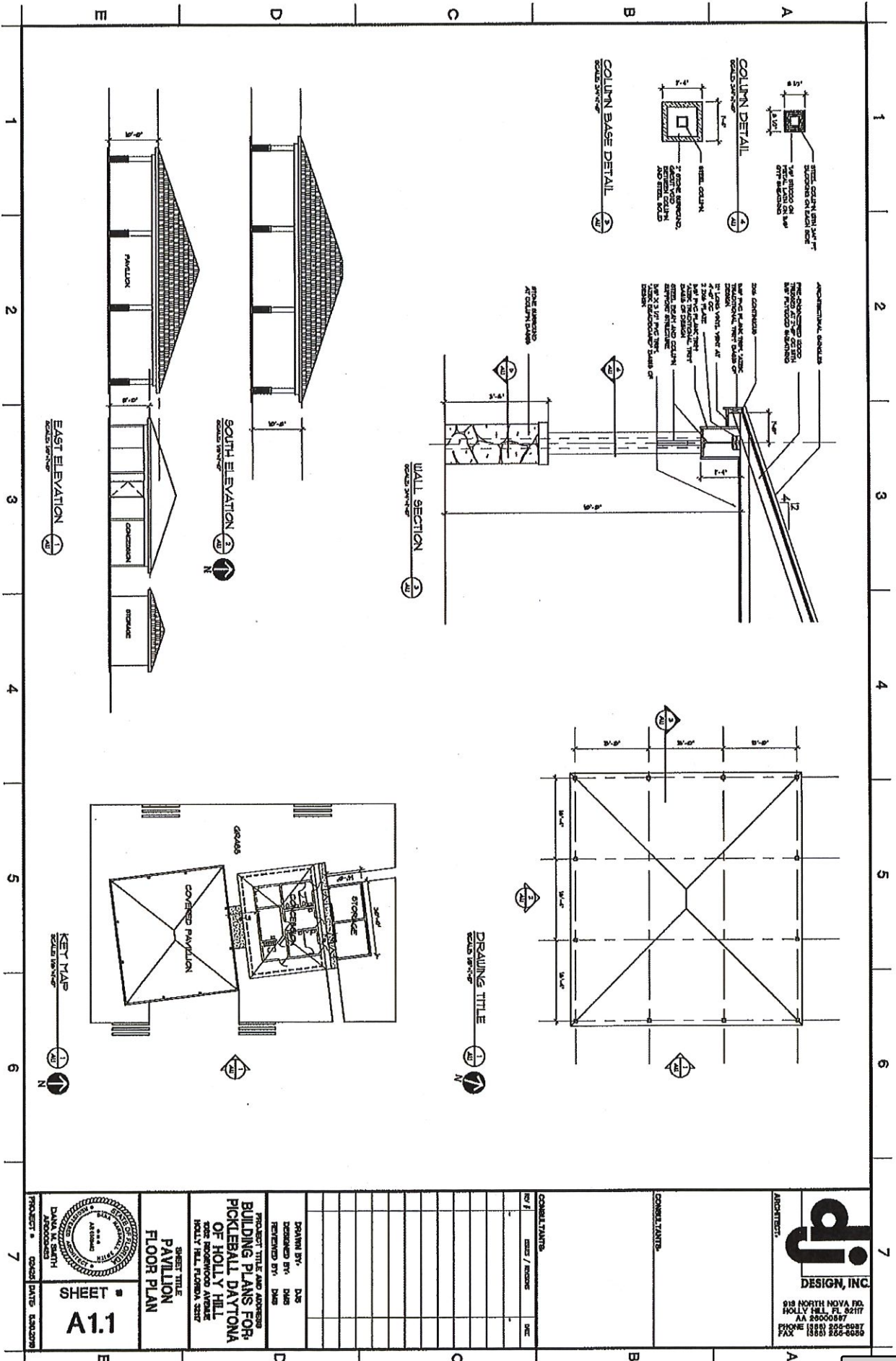
Valerie Manning
 Type or Print Name: Valerie Manning
 Commission No.: FF 898510
 My Commission Expires: October 30, 2019

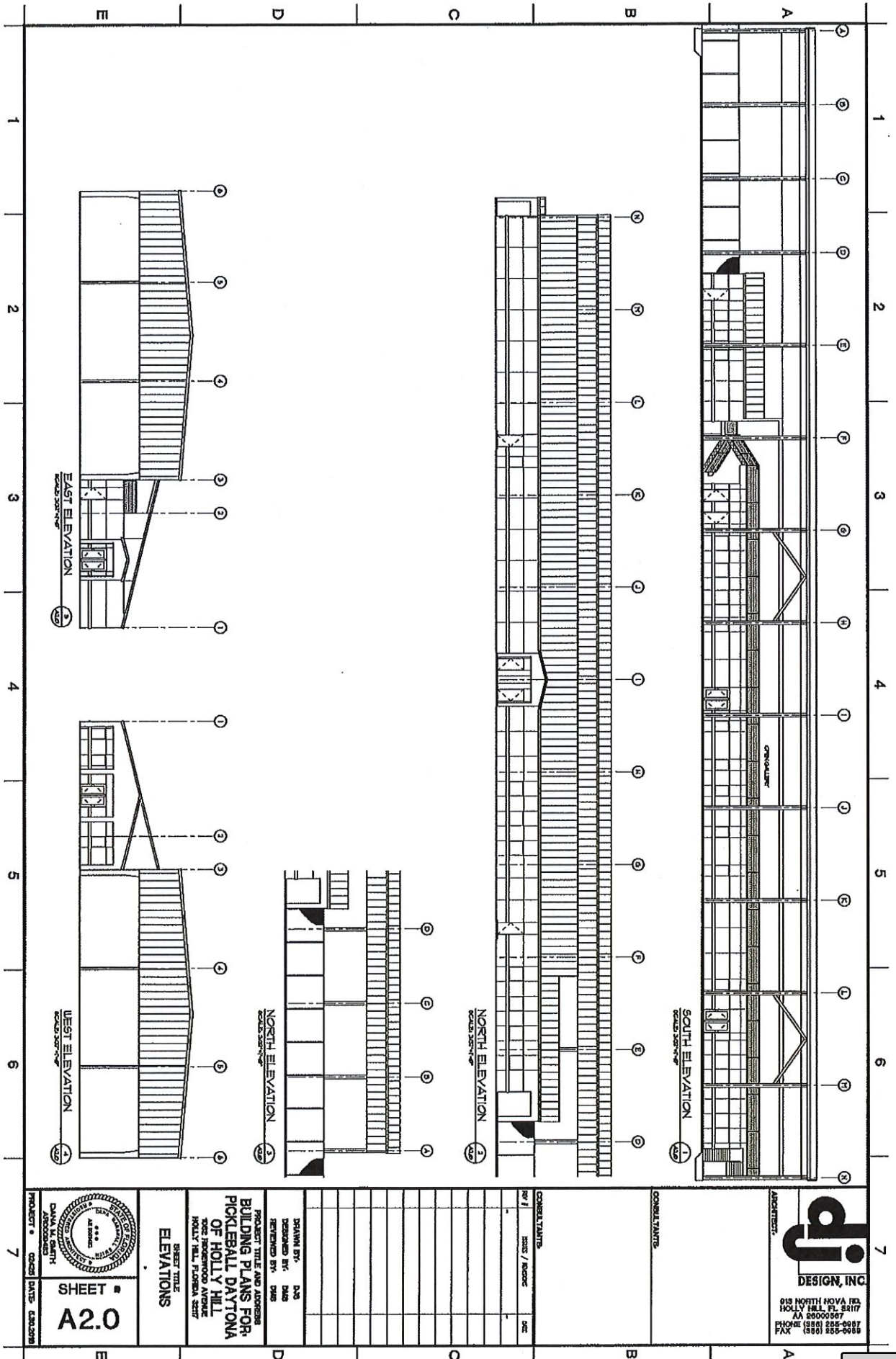














**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: September 28, 2021
FROM: Joseph Forte
SUBJECT: A Resolution of the City of Holly Hill, Florida, Expressing Support for the Echo Grant Application for Pictona at Holly Hill, Phase 2, at Hollyland Park Located at 1066 Ridgewood Avenue, Holly Hill, Florida 32117; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2021-R-81
APPLICANT:
PLANNER:

DISCUSSION:

The ECHO Grant program provides grant funds for projects that enhance the quality of life in Volusia County by insuring the availability of Environmental, Cultural, Historical and Outdoor recreational opportunities. City staff has reviewed and prepared the grant application for the fiscal year 2021-2022.

The proposed project for the ECHO application is known as Pictona at Hollyland Park, Phase 2, which is currently planned for constructed in the park.

FISCAL ANALYSIS:

The total cost of this phase is \$5,000,00,000 of which the city is asking for \$2,500,000 in ECHO funds. The 1:1% match is comprised of \$1,000,000 of unencumbered cash in the Community redevelopment fund; \$1,500,000 is cash contribution from martens Charities.

Should the total project costs exceed the budgeted amount, said funds shall be paid out of the existing contingency in the CRA fund and or from Martens Charities.

STAFF RECOMMENDATION:

Approve the Resolution and the submittal of the ECHO Grant application for Pictona at Hollyland Park, Phase 2.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for

services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #2: Enhance City aesthetics through beautification and maintenance of city property and public rights of way, consistent enforcement of zoning and property maintenance codes, and development of reasonable design standards and a corresponding process which is applicable to all new developments and business improvements in the city.

MOTION:

APPROVE THE SUBMITTAL OF THE FISCAL YEAR 2021-2022 ECHO GRANT APPLICATION FOR PICTONA AT HOLLYLAND PARK, PHASE 2.

Resolution No. 2021-81

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, EXPRESSING SUPPORT FOR THE ECHO GRANT APPLICATION FOR PICTONA AT HOLLY HILL, PHASE 2, AT HOLLYLAND PARK LOCATED AT 1066 RIDGEWOOD AVENUE, HOLLY HILL, FLORIDA 32117; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, EXPRESSING SUPPORT FOR THE ECHO GRANT APPLICATION FOR PICTONA AT HOLLY HILL, PHASE 2, AT HOLLYLAND PARK LOCATED AT 1066 RIDGEWOOD AVENUE, HOLLY HILL, FLORIDA 32117; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, In 2020, the voters of Volusia County approved the Volusia ECHO initiative which provides grants to not-for-profits, municipalities and county departments; and

WHEREAS, The program provides grant funds for projects that enhance the quality of life in Volusia County by insuring the availability of Environmental, Cultural, Historical and Outdoor recreational opportunities; and

WHEREAS, City staff has reviewed and prepared the grant application for the fiscal year 2021-2022; and

WHEREAS, the proposed project for the ECHO Application known as Pictona At Holly Hill, Phase II is to be constructed at 1066 Ridgewood Avenue; Holly Hill, Florida 32117; and

WHEREAS, the total cost of Phase 2 is \$5,000,000.00 of which we are asking for \$2,500,000.00 in ECHO funds. The 1:1% match is comprised of \$1,000,000.00 of unencumbered cash, in the Community Development Fund for FY 2021-2022; \$1,500,000.00 contributions from Martens Charities, and

WHEREAS, should the total project costs exceed the budgeted amount, said funds shall be paid out of the existing contingency in the CRA fund or through additional contributions from Martens Charities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF HOLLY HILL, FLORIDA:

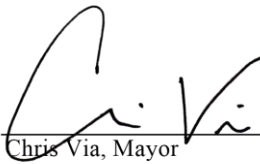
SECTION 1. That the City Commission of the City of Holly Hill does hereby support the ECHO Grant Application for Pictona At Holly Hill, Phase 2, located at 1066 Ridgewood Avenue, Holly Hill, FL 32117.

SECTION 2. If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, that holding shall in no way affect the remaining portions of this Resolution.

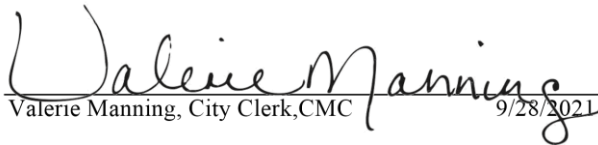
SECTION 3. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of SEPTEMBER, 2021.


Chris Via, Mayor

9/28/2021


Valerie Manning, City Clerk, CMC 9/28/2021



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Ordinance**

MEETING DATE: September 28, 2021
FROM: Brian Walker
SUBJECT: **FIRST READING - an Ordinance of the City of Holly Hill, Volusia County, Florida, Annexing by Voluntary Petition Approximately 1.23 Acres Identified as Parcel Number 4244-01-07-0081 Contiguous to the City of Holly Hill; Redefining Boundaries of the City of Holly Hill to Include Said Property and the Adjacent Right-Of-Way of 8Th Street; Directing the City Clerk to File the Ordinance with the Clerk of the Circuit Court, with the Chief Administrative Officer of Volusia County and with the Department of State; Providing for Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.**
NUMBER: 2021-O-3043
APPLICANT: Brian Walker
PLANNER:

INTRODUCTION:

This request is to annex a parcel of approximately 1.23 acres, located approximately 350 feet west of Nova Road N on the north side of 8th Street. The parcel is more specifically known as 1012 8th Street. This application precedes a comprehensive plan amendment and a rezone.

BACKGROUND:

The parcel is currently vacant residential and directly abuts property within the City of Holly Hill that is zoned CC-1 (Commercial Corridor) with a Commercial future land use, and property to the north zoned I-1 (Wholesale - Light Industrial) with a wholesale commercial and industrial future land use. The applicant has submitted a petition for voluntary annexation.

DISCUSSION:

Florida Statutes Section 171.044 presents the requirements for voluntary annexation. The parcel is contiguous to the City limit. The annexation will result in a city limit that is reasonably compact and does not create an enclave. Therefore, the request meets the statutory requirements. This request precedes a request for a comprehensive plan amendment and rezone that will allow light industrial and personal storage uses.

FINANCIAL

IMPACTS:

No financial impacts are expected other than an increase in taxable value.

RECOMMENDATION:

RECOMMEND THE CITY COMMISSION ANNEX A PARCEL OF APPROXIMATELY 1.23 ACRES, LOCATED APPROXIMATELY 350 FEET WEST OF NOVA ROAD N ON THE NORTH SIDE OF 8TH STREET AND MORE SPECIFICALLY KNOWN AS 1012 8TH STREET.

ATTACHMENTS:

- Application (PDF)
- Survey (PDF)
- PA Information Sheet (PDF)
- Exhibit B to Ordinance (PDF)
- Surrounding Zoning and FLU (PDF)
- County Zoning & FLU (PDF)

Ordinance No. 2021-3043

FIRST READING - AN ORDINANCE OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ANNEXING BY VOLUNTARY PETITION APPROXIMATELY 1.23 ACRES IDENTIFIED AS PARCEL NUMBER 4244-01-07-0081 CONTIGUOUS TO THE CITY OF HOLLY HILL; REDEFINING BOUNDARIES OF THE CITY OF HOLLY HILL TO INCLUDE SAID PROPERTY AND THE ADJACENT RIGHT-OF-WAY OF 8TH STREET; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

AN ORDINANCE OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY FLORIDA, ANNEXING BY VOLUNTARY PETITION APPROXIMATELY 1.23 ACRES IDENTIFIED AS PARCEL NUMBER 4244-01-07-0081 CONTIGUOUS TO THE CITY OF HOLLY HILL; REDEFINING BOUNDARIES OF THE CITY OF HOLLY HILL TO INCLUDE SAID PROPERTY AND THE ADJACENT RIGHT-OF-WAY OF 8th STREET; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Bon-Properties FT LLC, owner of the real property described herein; and

WHEREAS, the owner filed, pursuant to Florida Statue 171.044, a petition for voluntary annexation of said property as described in Attachment "A" into the municipal limits of the City of Holly Hill; and

WHEREAS, the City Commission of the City of Holly Hill, has determined all of the property which is proposed to be annexed into the City of Holly Hill is within an

unincorporated area of Volusia County, is contiguous to the City of Holly Hill, and is reasonably compact; and

WHEREAS, the map attached hereto as Exhibit “B” shows the property, which is proposed to be annexed into the City of Holly Hill; and

WHEREAS, Exhibit “A” is the legal description of the property, which is proposed to be annexed into the City of Holly Hill;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City Commission of the City of Holly Hill, based upon the above findings, hereby annexes into the City of Holly Hill by voluntary petition the following described property:

LEGAL DESCRIPTION: See Attached Exhibit “A”.

(Tax Parcel Number 4244-01-07-0081 and the adjacent right-of-way of 8th Street)

SECTION 2. The City of Holly Hill city boundary is hereby amended to incorporate the above described property.

SECTION 3. That within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court, with the Chief Administrative Officer of Volusia County, and with the Department of State.

SECTION 4. That upon approval on first reading, the City Clerk is hereby directed to publish the Notice of Annexation required by Section 171.044(2), Florida Statutes, at least once each week for two (2) consecutive weeks in a newspaper of general circulation in the City of Holly Hill.

SECTION 5. If any section, subsection, sentence, clause, phrase, or portion of

this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 6. That all ordinances made in conflict with this Ordinance are hereby repealed.

SECTION 7. That this Ordinance shall become effective immediately upon its adoption.

ATTACHMENT "A"
LEGAL DESCRIPTION

The easterly ½ of the westerly ½ of the southerly ½ of Lot 8, Block 7, Mason & Carswell, Holly Hill, according to map in Map Book 2, page 90, Public Records of Volusia County, Florida. Except that portion in the road.

CITY OF HOLLY HILL

Community Development Department
1065 Ridgewood Avenue, Holly Hill, FL 32117

(386) 248-9442
www.hollyhillfl.org

PETITION/CONSENT FOR ANNEXATION

For Planning Department Use

Application Number

A-2021-02

Date Submitted

7-27-2021

7-15-2021

APPLICANT INFORMATION

This application is being submitted by: ☒ Property Owner☐ Agent on behalf of Property Owner*

Name

Bon-Properties FT LLC

Full Address

1012 8th St, Daytona Beach FL 32117

Telephone

386-871-6045

Email

metrocc@cfllr.com

* If this application is being submitted by a person other than the property owner, please provide the following Property Owner Information as well as a notarized letter designating you as agent.

PROPERTY OWNER INFORMATION**

Name

Bon-Properties FT LLC

Full Address

709 Holly St, Daytona Beach FL 32117

Telephone

386-871-6045

Email

metrocc@cfllr.com

** If the property owner does not reside on the property for which the application refers, please provide the following details.

PROPERTY DETAILS***

Full Address

1012 8th Street, Daytona Beach

Parcel ID Number

4244-01-07-0081

Subdivision

N/A

Legal Description

To be provided by Surveyor

Total Acreage

1.23

Present Use of Property

Vacant

Number of Residents On Site (if applicable)

N/A

Attachment: Application (2021-O-3043 : Annexation - 1012 8Th Street)

PROPERTY DETAILS(continued)

Existing Structures Located
On Site

None.

County Future Land Use
Designation

MXZ

Assessed Property Value

N/A

Taxable Value

N/A

***Proof of property ownership must be included with this Petition/Consent for Annexation.

REQUEST

Reason for Request

CERTIFICATION

I hereby certify that the information provided above is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and review process for this application. I hereby authorize the City of Holly Hill Staff to visit my property and to take pictures pertaining to my request. I am aware of the required pre-application meeting and am aware that if all of the required information is not provided, my application will be continued to the next regularly scheduled meeting.

Signature: _____

STATE OF FLORIDA
COUNTY OF Volusia

The foregoing instrument was acknowledged before me this 27 day of July, 2021, by Thomas Bonarrigo
as Owner President (title*) for BON Properties-Ft (name of corporation*),
who ☒ provided FL/DL as identification, or ☐ who is personally known to me.

Space Coast Credit Union

Edie McCormick
Notary Public, State of Florida
My Commission Expires:

* If you are executing this document with behalf of a company, please complete the spaces with your title and the name of your company as indicated.







Volusia County Property Appraiser

123 W. Indiana Ave., Rm. 102

DeLand, FL. 32720

Phone: (386) 736-5901 Web: vcpa.vcgov.org

AltKey: 3219074

Parcel ID: 424401070081

BON-PROPERTIES FT LLC

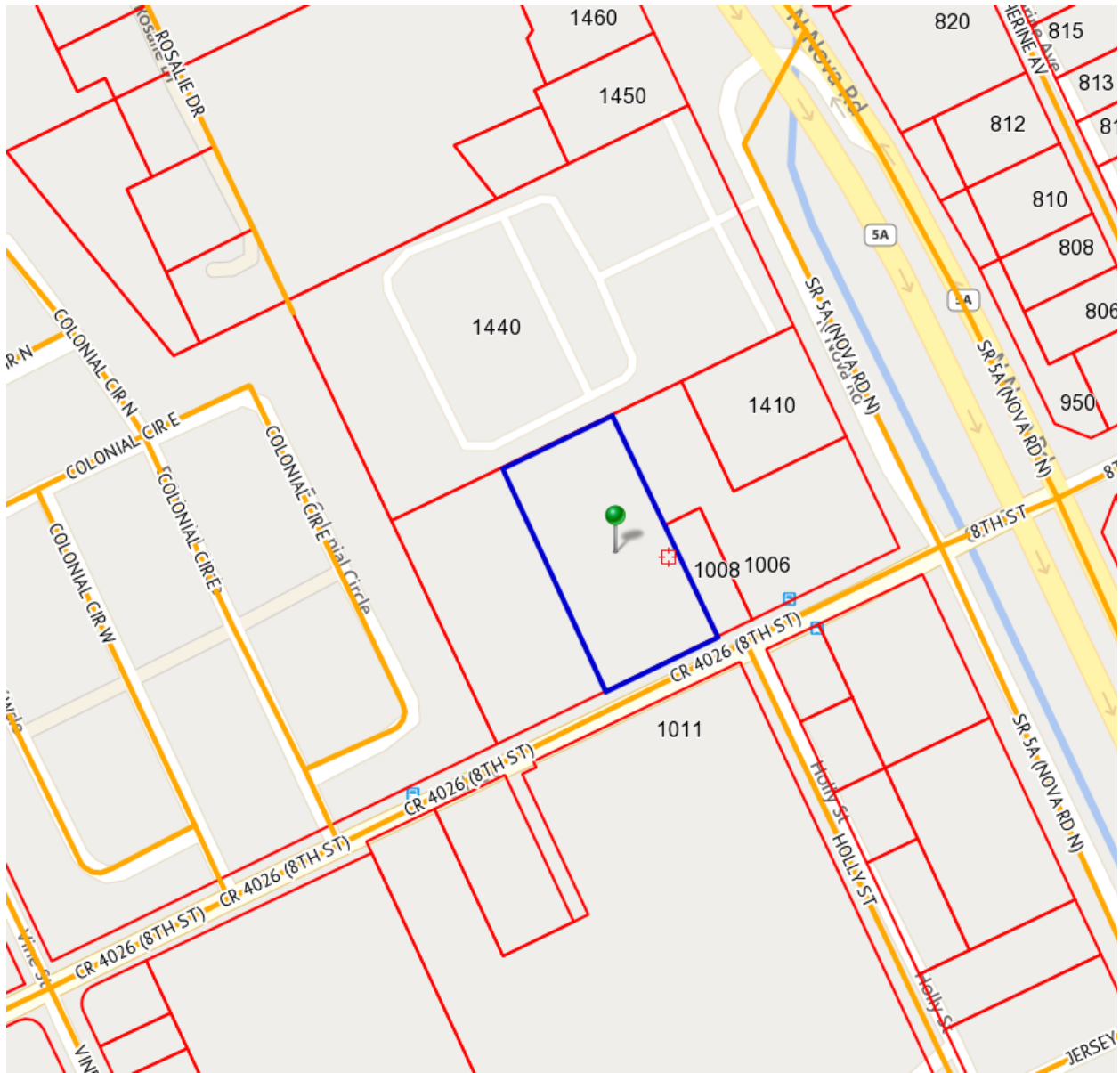
1012 8TH ST, DAYTONA BEACH, FL

Parcel Summary

Alternate Key:	3219074
Parcel ID:	424401070081
Township-Range-Section:	14 - 32 - 44
Subdivision-Block-Lot:	01 - 07 - 0081
Owner(s):	BON-PROPERTIES FT LLC - FS - Fee Simple - 100
Mailing Address On File:	10 CLYDESDALE DR ORMOND BEACH FL 32174
Physical Address:	1012 8TH ST, DAYTONA BEACH 32117
Property Use:	0000 - VACANT RES
Tax District:	200-UNINCORPORATED - NORTHEAST
2020 Certified Millage Rate:	19.5221
Neighborhood:	2112
Business Name:	
Subdivision Name:	
Homestead Property:	No

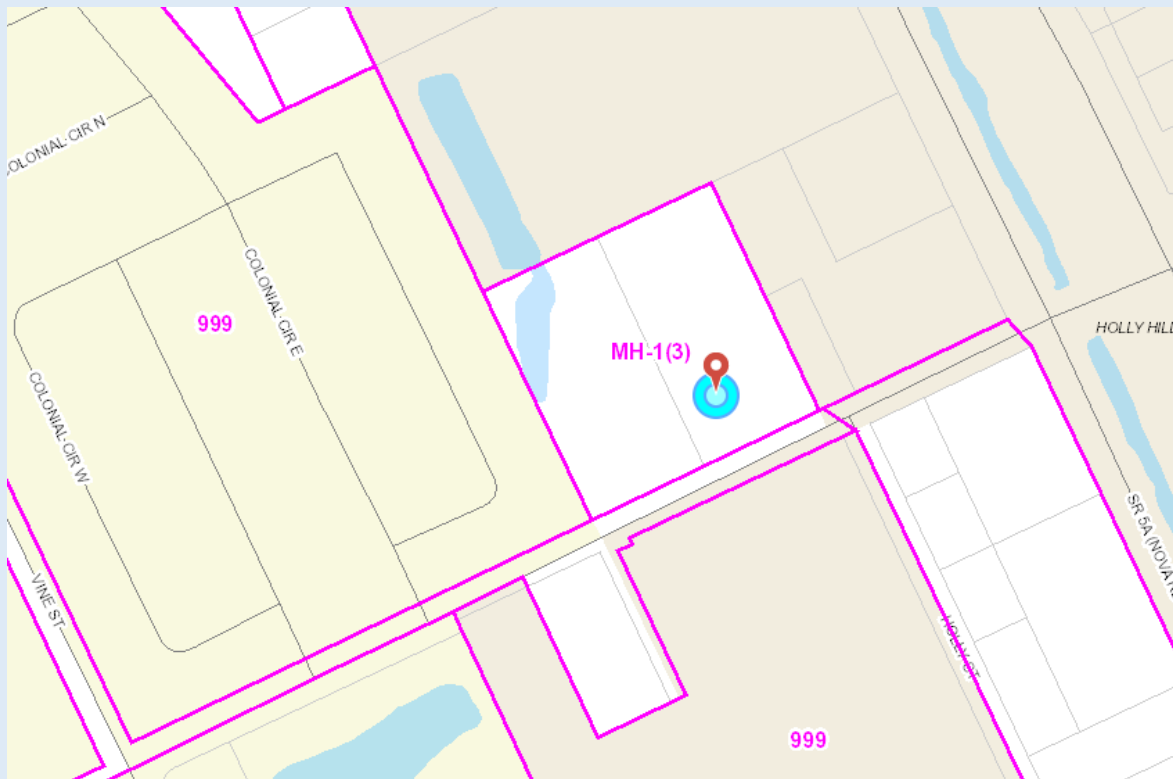
Attachment: PA Information Sheet (2021-O-3043 : Annexation - 1012 8Th Street)

Property Map



Attachment: Exhibit B to Ordinance (2021-O-3043 : Annexance - 1012 8Th Street)

Property currently has County zoning of MH-1 (Mobile Home Park)



Property currently has County FLU of MXZ (Mixed Use)

