# CITY OF HOLLY HILL, FLORIDA

## CITY COMMISSION

## MINUTES ● SEPTEMBER 24, 2024

**City Commission ChamberSecond Public Hearing Budget & Millage Rate Mtg** **6:00 PM**

**CITY HALL**
**1065 RIDGEWOOD AVENUE**
**HOLLY HILL, FL 32117**

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

## 1. CALL TO ORDER

a. Roll Call

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Chris Via | Mayor | Present | |
| John Penny | District 1 - Commissioner | Present | |
| Penny Currie | District 2 - Commissioner | Present | |
| John C. Danio | District 3 - Commissioner | Present | |
| Roy Johnson | District 4 - Commissioner | Present | |

b. Invocation by City Commission Penny Currie
Commissioner Currie led the invocation.

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag.

## 2. PUBLIC HEARINGS - BUDGET & MILLAGE RATE - SECOND HEARINGS

1. -2024-R-65 Resolution

PUBLIC HEARING - SECOND READING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Final Levying of Ad Valorem Taxes for the City of Holly Hill for Fiscal Year 2024-2025; Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)
Attorney Simpson read the entirety of the Resolution into the record:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2024-2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** The City of Holly Hill of Volusia County, Florida, on September 9, 2024, adopted a Fiscal year 2024-2025 tentative millage rate following a public hearing as required by Florida Statute 200.065; and

**WHEREAS,** The City of Holly Hill of Volusia County, Florida, on September 24, 2024, adopted a Fiscal year 2024-2025 final millage rate following a public hearing as required by Florida Statute 200.065; and

**WHEREAS,** the City of Holly Hill of Volusia County Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS,** the gross taxable value for operating purposes not exempt from taxation Volusia County has been certified by the County Property Appraiser to the City of Holly Hill as $819,576,175.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** The FY2024-2025 final operating millage is 5.8 mills, which is greater than the rolled-back rate of 5.4151 mills by 7.11%

**SECTION 2.** The Final Public Hearing was held on September 24, 2024 at 6:00pm.

**Mayor Via opened public participation. No one spoke.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [4 TO 1]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | John C. Danio, District 3 - Commissioner |
| **AYES:** | Penny, Currie, Danio, Johnson |
| **NAYS:** | Via |

**RESOLUTION**
**2024-R-65**
**PUBLIC HEARING - SECOND READING - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR FISCAL YEAR 2024-2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2024-2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** The City of Holly Hill of Volusia County, Florida, on September 9, 2024, adopted a Fiscal year 2024-2025 tentative millage rate following a public hearing as required by Florida Statute 200.065; and

**WHEREAS,** The City of Holly Hill of Volusia County, Florida, on September 24, 2024, adopted a Fiscal year 2024-2025 final millage rate following a public hearing as required by Florida Statute 200.065; and

**WHEREAS,** the City of Holly Hill of Volusia County Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS,** the gross taxable value for operating purposes not exempt from taxation Volusia County has been certified by the County Property Appraiser to the City of Holly Hill as $819,576,175.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** The FY 2024-2025 final operating millage is 5.8 mills, which is greater than the rolled-back rate of 5.4151 mills by 7.11%

**SECTION 2.** The Final Public Hearing was held on September 24, 2024 at 6:00pm.

**SECTION 3. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024 for final reading.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

2. –2024-R-66 Resolution

PUBLIC HEARING - SECOND READING - a Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Adopting the Final Budget for the City of Holly Hill for the Fiscal Year 2024-2025; Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)
**Mayor Via opened public participation. No one spoke.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Roy Johnson, District 4 - Commissioner |
| **SECONDER:** | John Penny, District 1 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-66**
**PUBLIC HEARING - SECOND READING - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE CITY OF HOLLY HILL FOR THE**

**FISCAL YEAR 2024-2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2024 - 2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** The City of Holly Hill of Volusia County, Florida, on September 09, 2024, held a public hearing for the tentative budget as required by Florida Statute 200.065; and

**WHEREAS,** The City of Holly Hill of Volusia County, Florida, on September 24, 2024, held a public hearing for the final budget as required by Florida Statute 200.065; and

**WHEREAS,** the City of Holly Hill of Volusia County Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2024-2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill, Florida pursuant to the Charter of the City of Holly Hill and Chapter 166, Florida Statutes, does hereby adopt the Final General, Enterprise and all other related Fund Budgets, which are attached hereto and incorporated herein as Exhibit "A", which may later be amended by the City Commission.

**SECTION 2. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024 for final reading.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

## 3. PRESENTATION

1. Introduction of New Police Captain
   Police Chief Williams introduced Police Captain Kenneth Ward to the Mayor, City Commissioners, and staff.

2.

Economic Development Update

(Requested by Valerie Manning, City Clerk)
John Cox, Economic Development/CRA Coordinator showed a PowerPoint presentation pertaining to Development Projects Update. *(the PowerPoint can be found as an attachment in the agenda packet)*

| | |
|---|---|
| **RESULT:** | **NO VOTE NEEDED** |

## 4. PUBLIC COMMENTS

The following individuals came forward to speak to the Mayor and City Commissioners: Holly Hill Police Sergeant Jason Weiss; Gabriel Varga, Daytona Beach; Julia Williams, Holly Hill.

## 5. APPROVAL OF MINUTES

1. -DOC-2024-7

Minutes - September 9, 2024 - Regular City Commission Meeting/First Public Hearing on Budget FY2024-2025

(Requested by Valerie Manning, City Clerk)
**Mayor Via opened public participation. No one spoke.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | John C. Danio, District 3 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 24th day of September, 2024, in Holly Hill

## 6. CONSENT AGENDA - ITEMS ( 1 - 7 )

Mayor Via asked if there was anyone in the audience that wished to speak on any item on the Consent Agenda or if any member of the City Commission would like to pull an item for further discussion. There was no one.

1. -2024-R-67 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Increasing the "Not to Exceed" Purchasing Authority with Carmeuse Lime and Stone, Inc., to $182,000 for High Quick Lime, and Authorizing the City Manager to Execute the Same; Providing for Severability; Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-67**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, INCREASING THE “NOT TO EXCEED” PURCHASING AUTHORITY WITH CARMEUSE LIME AND STONE, INC., TO $182,000 FOR HIGH QUICK LIME, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, INCREASING THE “NOT TO EXCEED” PURCHASING AUTHORITY WITH CARMEUSE LIME AND STONE, INC., TO $182,000 FOR HIGH QUICK LIME, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City Utility requires High Calcium Quicklime to soften ground water into potable drinking water as required under the Florida Department of Environmental Protection permit; and

**WHEREAS,** the Holly Hill City Commission approved an annual purchase with Carmeuse Lime and Stone, Inc., for High Calcium Quicklime in an amount not to exceed $154,000 annually through Resolution 2023-R-62; and

**WHEREAS,** the current price and use of lime will require a cost increase of $28,000 to ensure adequate purchase of lime to close-out the fiscal year; and

**WHEREAS,** adequate budget is available within the City water funds to increase the annual purchasing amount to $182,000 for High Calcium Quicklime.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the Commission of the City of Holly Hill approve increasing the “Not to Exceed” purchasing authority with Carmeuse Lime and Stone, Inc., to $182,000 for High Calcium Quicklime for the current fiscal year.

**SECTION 2. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

2. -2024-R-68 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Recommendation of Award for the Tidal Backflow Preventors Project to All State Civil Construction, Inc., and Authorizing the City Manager to Execute a Contract with All State Civil Construction, Inc., in the Amount of $615,960.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-68**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE RECOMMENDATION OF AWARD FOR THE TIDAL BACKFLOW PREVENTORS PROJECT TO ALL STATE CIVIL CONSTRUCTION, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH ALL STATE CIVIL CONSTRUCTION, INC., IN THE AMOUNT OF $615,960.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE RECOMMENDATION OF AWARD FOR THE TIDAL BACKFLOW PREVENTERS PROJECT TO ALL STATE CIVIL CONSTRUCTION, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH ALL STATE CIVIL CONSTRUCTION, INC., IN THE AMOUNT OF $615,960.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City received one (1) bid for the Tidal Backflow Preventers project; and

**WHEREAS,** the City's engineering firm of Mead and Hunt, Inc., has checked the bid for conformance and complete documentation; and

**WHEREAS,** Mead and Hunt, Inc., contacted all references provided in the bid documents and received positive feedback from them; and

**WHEREAS,** All State Civil Construction, Inc., is the only bidder with a bid of $615,960.00; and

**WHEREAS,** the City's engineers are recommending the contract be awarded to All State Civil Construction, Inc.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill approve the recommendation of award for the Tidal Backflow Preventers project to All State Civil Construction, Inc.

**SECTION 2. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

3. -2024-R-69 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, to Approve the Auction of Items Identified to be Surplused According to Purchasing Policy Section 13.2; Providing for Severability; Providing for an Effective Date.

(Requested by Michele Moore, Finance)

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-69**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, TO APPROVE THE AUCTION OF ITEMS IDENTIFIED TO BE SURPLUSED ACCORDING TO PURCHASING POLICY SECTION 13.2; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**CITY OF HOLLY HILL, FLORIDA, TO APPROVE THE DISPOSAL OF ITEMS IDENTIFIED TO BE SURPLUSED ACCORDING TO PURCHASING POLICY SECTION 13.2;**

**AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the IT Department has identified twenty four (24) items that are no longer in use or has been replaced for a total value of $19,982.47.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission does hereby declare the items identified as surplus and authorize the disposal of the surplus equipment via donation, to the City of Daytona Beach Fire Department.

**SECTION 2. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

4.

Package Insurance Policy Renewal for FY2025

(Requested by Michele Moore, Finance)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 24th day of September, 2024, in Holly Hill

5.

Position Pay Plan - FY2024-2025

(Requested by Valerie Manning, City Clerk)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 24th day of September, 2024, in Holly Hill

6.

CivicPlus - Full Service Supplementation Subscription & Online Code Hosting Subscription Billing Agreement for Municode Codification Services

(Requested by Valerie Manning, City Clerk)

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 24th day of September, 2024, in Holly Hill

7.

UPS Temporary Holiday Package Storage Facility Agreement 2024

(Requested by Valerie Manning, City Clerk)

| | |
|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | Roy Johnson, District 4 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 24th day of September, 2024, in Holly Hill

## 7. REGULAR AGENDA

1. –2024-R-70 Resolution

A Resolution of the City of Holly Hill, Florida, Ratifying a Three Year Agreement with the Professional Firefighters' of Holly Hill, Local 3470, October 1, 2024 - September 30, 2027; Providing for Severability; Providing for Conflicting Resolutions; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)

**Mayor Via opened public participation. No one spoke.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Roy Johnson, District 4 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-70**
**A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE YEAR AGREEMENT WITH THE PROFESSIONAL FIREFIGHTERS' OF HOLLY HILL, LOCAL 3470, OCTOBER 1, 2024 - SEPTEMBER 30, 2027; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RATIFYING A THREE-YEAR AGREEMENT WITH THE PROFESSIONAL FIREFIGHTERS OF HOLLY HILL LOCAL 3470 (I.A.F.F.), OCTOBER 1, 2024 - SEPTEMBER 30, 2027; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** negotiations between management of the City of Holly Hill and representatives from the Professional Firefighters of Holly Hill, Local 3470 (I.A.F.F.) have concluded with an agreement between the representatives and now requires ratification by the City Commission; and

**WHEREAS**, on August 19, 2024, management was advised that the members of the I.A.F.F., voted in support of the proposed agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1**. That the City Commission hereby ratifies the attached Agreement with the International Association of Firefighters Local 3470, as a three-year contract, effective October 1, 2024 and expiring on September 30, 2027.

**SECTION 2**. That if any section, subsection, sentence, clause, phrase, or portion of this resolution, or application hereof, is for any reason held invalid or unconstitutional by an Court, such portion or application shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

**SECTION 3.** That all Resolutions made in conflict with this Resolution are hereby repealed.

**SECTION 4**. That this Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

2. 2024-R-74 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Sign a One Year Lease Agreement Extension Between the City and the Volusia / Flagler YMCA; Establishing the Terms of This Agreement; Providing for Severability; and Providing an Effective Date.

(Requested by Joseph Forte, City Manager)
Mr. Forte stated that he would like to move Resolution 2024-R-74, before items 2, 3, and 4 on the Regular Agenda for the Volusia/Flagler YMCA presentation.

Katie Lyle, Chief Operating Officer for the Volusia/Flagler YMCA shared a PowerPoint presentation, specifically about the Holly Hill YMCA, with the Mayor, City Commissioners, and staff pertaining to memberships, annual campaign turnouts, aquatics, sports, childcare, partnerships, and community outreach. *(the PowerPoint can be found as an attachment in the agenda packet)*

**Mayor Via opened public participation.**

Gabriel Varga, Daytona Beach; Jim Legary, Holly Hill.

**Mayor Via closed public participation.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | John Penny, District 1 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-74**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A ONE YEAR LEASE AGREEMENT EXTENSION BETWEEN THE CITY AND THE VOLUSIA / FLAGLER YMCA; ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A ONE YEAR LEASE**

**AGREEMENT EXTENSION BETWEEN THE CITY AND THE VOLUSIA/FLAGLER YMCA; ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** The City of Holly Hill desires to continue its relationship with the Volusia/Flagler YMCA to provide recreational programs at the FACILITY located at 1046 Daytona Avenue; and

**WHEREAS,** the YMCA has a nationally recognized reputation and long-term history of providing quality community recreation programs.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission approve the attached agreement September 2024 and the City Manager is hereby authorized extend the lease agreement, under the same terms and conditions, so that the Volusia/Flagler YMCA may continue to perform as a recreation provider at the Daytona Avenue FACILITY.

**SECTION 2.** That the term of this agreement shall commence on October 1, 2024 and shall continue for a period of (1) one year, expiring on September 30, 2025. The entirety of this Agreement will be negotiated for renewal providing each party has agreed upon new terms and conditions no later than June 30, 2024. During this time, the represented staff members from both the city and the YMCA will work to develop a 5 year Capital Improvement Plan to be approve before October 1, 2025.

**SECTION 3. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

3. –2024-R-71 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the State of Florida Drinking Water State Revolving Fund Planning, Design, and Construction Agreement DW6410B0; Designating the Authorized Representative; Providing for Capital Funding; Providing for Assurances, and Providing for Conflicts; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)
**Mayor Via opened public participation. No one spoke.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | John C. Danio, District 3 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-71**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE STATE OF FLORIDA DRINKING WATER STATE REVOLVING FUND PLANNING, DESIGN, AND CONSTRUCTION AGREEMENT DW6410B0; DESIGNATING THE AUTHORIZED REPRESENTATIVE; PROVIDING FOR CAPITAL FUNDING; PROVIDING FOR ASSURANCES, AND PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE STATE OF FLORIDA DRINKING WATER STATE REVOLVING FUND PLANNING, DESIGN, AND CONSTRUCTION AGREEMENT DW6410B0; DESIGNATING THE AUTHORIZED REPRESENTATIVE; PROVIDING FOR CAPITAL FUNDING; PROVIDING FOR ASSURANCES, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Florida Statutes provide for loans to local government agencies to finance the water treatment plant (WTP) improvements and resiliency upgrades; and

**WHEREAS**, the City Commission authorized a Supplemental Appropriation application for Hurricanes Fiona and Ian (SAHFI) grant by the Florida Department of Environmental Protection (FDEP) loan program by Resolution 2024-R-45 on June 11, 2024; and

**WHEREAS**, the United States Environmental Protection Agency sponsored the SAHFI program through the FDEP as a no-repayment loan; and

**WHEREAS**, the City was awarded the Drinking Water State Revolving Funding (SRF) Planning, Design, and Contract Loan Agreement DW6410B0 for resiliency improvements to the WTP for $ 11,250,000.00; and

**WHEREAS**, the SRF loan revenues will be used to fund WTP resilient capital improvements.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA**:

**SECTION 1.** The City of Holly Hill, Florida accepts the Drinking Water State Revolving Funding (SRF) Planning, Design, and Contract Loan Agreement DW6410B0 providing $11,250,000.00 in Capital Funding for the WTP.

**SECTION 2.** The SRF Loan is a no-payment obligation loan sponsored by the United States Environmental Protection Agency through the FDEP with no City revenues pledged for the repayment of this loan.

**SECTION 3.** The City Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City Manager to carry out technical, financial, and administrative activities associated with the loan agreement.

**SECTION 4**. The legal authority for borrowing moneys to construct this Project is Section 166.111, Florida Statutes and Section 403.8532, Florida Statutes.

**SECTION 5**. That the City Commission of Holly Hill does hereby grant approval for the City Manager to perform amendments to utilize utility reserves funds for the capital WTP Project 24-WA-06 that was created for this SAHFI project account 400-8110-580-6300 where upon it will be repaid with receipt of reimbursement funds awarded by loan agreement DW6410B0 with the FDEP.

**SECTION 6.** All Resolutions or part of Resolutions in conflict with any of the provisions of this resolution are hereby repealed.

**SECTION 7.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this resolution.

**SECTION 8**. This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on the 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

4. 2024-R-72 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the State of Florida Clean Water State Revolving Fund Planning, Design, and Construction Agreement WW6410A0; Designating the Authorized Representative; Providing for Capital Funding; Providing for Assurances, and Providing for Conflicts; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)
**Mayor Via opened public participation. No one spoke.**

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | John C. Danio, District 3 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-72**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE STATE OF FLORIDA CLEAN WATER STATE REVOLVING FUND PLANNING, DESIGN, AND CONSTRUCTION AGREEMENT WW6410A0; DESIGNATING THE AUTHORIZED REPRESENTATIVE; PROVIDING FOR CAPITAL FUNDING; PROVIDING FOR ASSURANCES, AND PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE STATE OF FLORIDA CLEAN WATER STATE REVOLVING FUND PLANNING, DESIGN, AND CONSTRUCTION AGREEMENT WW6410A0; DESIGNATING THE AUTHORIZED REPRESENTATIVE; PROVIDING FOR CAPITAL FUNDING; PROVIDING FOR ASSURANCES, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Florida Statutes provide for loans to local government agencies to finance the wastewater treatment plant (WWTP) improvements and resiliency upgrades; and

**WHEREAS**, The City Commission authorized a Supplemental Appropriation application for Hurricanes Fiona and Ian (SAHFI) grant by the Florida Department of Environmental Protection (FDEP) loan program by Resolution 2024-R-42 on June 11, 2024.; and

**WHEREAS**, the United States Environmental Protection Agency sponsored the SAHFI program through the FDEP as a no-repayment loan; and

**WHEREAS**, the City was awarded the Clean Water State Revolving Funding (SRF) Planning, Design, and Contract Loan Agreement WW6410A0 for resiliency improvements to the WWTP for $ 9,300,000.00; and

**WHEREAS**, the SRF loan revenues will be used to fund WWTP resilient capital improvements.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA**:

**SECTION 1.** The City of Holly Hill, Florida accepts the Clean Water State Revolving Funding (SRF) Planning, Design, and Contract Loan Agreement WW6410A0 providing $9,300,000.00 in Capital Funding for the WWTP.

**SECTION 2.** The SRF Loan is a no-payment obligation loan sponsored by the United States Environmental Protection Agency through the FDEP with no City revenues pledged for the repayment of this loan.

**SECTION 3.** The City Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to appropriate City Manager to carry out technical, financial, and administrative activities associated with the loan agreement.

**SECTION 4**. The legal authority for borrowing moneys to construct this Project is Section 166.111, Florida Statutes and Section 403.8532, Florida Statutes.

**SECTION 5**. That the City Commission of Holly Hill does hereby grant approval for the City Manager to perform amendments to utilize utility reserves funds for the capital WWTP Project 24-WW-08 that was created for this SAHFI project account 400-8110-580-6300 where upon it will be repaid upon with receipt of reimbursement funds awarded by loan agreement WW6410A0 with the FDEP.

**SECTION 6.** All Resolutions or part of Resolutions in conflict with any of the provisions of this resolution are hereby repealed.

**SECTION 7.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this resolution.

**SECTION 8.** This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on the 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

5. -2024-R-73 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the Task Order with Mead and Hunt, Inc., for Engineering Services for Water Plant Improvements Associated with SAHFI Grant Facility Plan in the Amount of $1,236,268.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)
**Mayor Via opened public participation. No one spoke.**

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|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Roy Johnson, District 4 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2024-R-73**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE TASK ORDER WITH MEAD AND HUNT, INC., FOR ENGINEERING SERVICES FOR WATER PLANT IMPROVEMENTS ASSOCIATED WITH SAHFI GRANT FACILITY PLAN IN THE AMOUNT OF $1,236,268.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE TASK ORDER WITH MEAD AND HUNT, INC., FOR ENGINEERING SERVICES FOR WATER PLANT IMPROVEMENTS ASSOCIATED WITH SAHFI GRANT FACILITY PLAN IN THE AMOUNT OF $1,236,268.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City applied for inclusion of a Florida sponsored grant program to fund water treatment system resilience improvements under the Florida Supplemental Appropriations for Hurricane Fiona and Ian (SAHFI) funds; and

**WHEREAS,** the City was provided a "Drinking Water State Revolving Funding Planning, Design, and Contract Loan Agreement DW6410B0," for SAHFI funding; and

**WHEREAS**, the Contract Loan Agreement requires a professional engineering contract to support resiliency improvements in the "Facility Plan" approved in Resolution 2024-R-49; and

**WHEREAS,** the City approved Professional Consultant Services Agreement for Engineering/CEI Services for water plant improvement with Resolution 2024-R-26 with Mead and Hunt, Inc.; and

**WHEREAS**, the City of Holly Hill Utility has a task order from Mead and Hunt, Inc., to complete the required Engineering Services Element of the Contract Loan Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill does hereby authorize the City Manager to execute the task order with Mead and Hunt, Inc., for professional engineering services to support resiliency improvements in the "Facility Plan" approved in Resolution 2024-R-73 in an amount of $1,236,268.00.

**SECTION 2.** The City Manager is hereby authorized to implant the reimbursable budget amendment to implement the improvements under the Drinking Water State Revolving Funding Planning, Design, and Contract Loan Agreement DW6410B0.

**SECTION 3. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 4. EFFECTIVE DATE**. This Resolution shall become effective immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 24th day of SEPTEMBER, 2024.**

Enacted and approved this 24th day of September, 2024, in Holly Hill

6.

Uncollectible Utility Account Adjustments

(Requested by Michele Moore, Finance)
**Mayor Via opened public participation. No one spoke.**

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | John C. Danio, District 3 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 24th day of September, 2024, in Holly Hill

**8. PUBLIC HEARINGS - NONE**

**9. COMMUNICATIONS**

A. City Manager Comments
Mr. Forte informed the Mayor and Commissioners that there is a letter for the Mayor to sign, which is addressed to Mr. Suraj Budhrani, Project Manager for the Hazard Mitigation Grant Program/Florida Division of Emergency Management requesting to withdraw project 4680-025-R (064), City of Holly Hill, Lift Station upgrades, infrastructure retrofits for funding consideration. An application for funding this project was also submitted as a Tier II project under DR-4673: Hurricane Ian, and the city has received notification that the project will be fully funded under DR-4673 and the other is Form 424D for assurances - construction programs. Mr. Forte gave a brief update on Hurricane Helene.

B. City Attorney Comments

None.

C. City Commission Comments

Commissioner Johnson reminded everyone about the golf tournament this coming weekend; there is a TPO meeting tomorrow; Holly Hill RV Park is moving along on Flomich Avenue.

Commissioner Currie mentioned that she is passionate about this community and has always put her heart and soul into; welcomed Police Captain Kenneth Ward to the department and to the city.

Commissioner Penny informed the Mayor and Commissioners that the Volusia League of Cities dinner has been canceled due to Hurricane Helene and that the next one will be in December and those that paid for this upcoming dinner will go towards the one in December; mentioned the golf tournament and hope that they will be able to still play this coming Saturday and it's still sold out; 112 players have signed up to play; and that there will be a "See You At The Pole" at UBIC at 7:30 AM tomorrow if anyone would like to come over to the school.

D. Mayor's Comments

Mayor Via reminded everyone to be hurricane prepared; looking forward to the golf tournament on Saturday; informed the Commissioners that there is a "Celebrate Volusia" on October 6, 2024 from 2:00 PM - 5:00 PM; on October 27th, The Holly Hill Market at Sunrise Park will be having a Halloween themed market that Sunday and encouraged everyone to come out; welcomed Police Captain Kenneth Ward to the department and to the city and reminded everyone that National Night Out will be Tuesday, October 1, 2024 here at City Hall from 5:30 PM - 7:30 PM.

**10. ADJOURNMENT**

The meeting adjourned at approximately 7:40 PM.

Valerie Manning

Valerie Manning, City Clerk,CMC 9/24/2024

Chris Via

Chris Via, Mayor 9/24/2024