

CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

AGENDA • AUGUST 9, 2022

City Commission Chamber

Regular City Commission Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
Chris Via

District 1 - Commissioner
John Penny

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Roy Johnson

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. CALL TO ORDER

- a. Roll Call
- b. Invocation by City Commissioner Penny Currie
- c. Pledge of Allegiance

2. PUBLIC COMMENTS**3. APPROVAL OF MINUTES**

1. Minutes - July 26, 2022 - Budget Workshop, July 26, 2022 Regular City Commission Meeting, and July 26, 2022 Workshop with WastePro
(Requested by Valerie Manning, City Clerk)

4. CONSENT AGENDA - ITEM (1)

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. Is there anyone in the audience who wishes to speak on any item on the Consent Agenda?

1. Volusia County - Justice Assistance Grant (JAG) Agency Funding Allocation - FY21-22
(Requested by Valerie Manning, City Clerk)

5. REGULAR AGENDA

1. Resolution -2022-R-55 A Resolution of the City of Holly Hill, Florida, Amending the Fiscal Year 2021-2022 Annual Operating, Capital Projects and General Fund Budget; Approving a Budget Amendment to Fund Landscaping Projects Approved by Resolution 2022-R-30 by Transfer of Budget Between Funds; Providing for Severability; and Providing for an Effective Date.
(Requested by Michele Moore, Finance)
2. Resolution -2022-R-56 A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Amending the Comprehensive City Wide Adopted Fee Schedule for the City of Holly Hill for the Fiscal Year 2022-2023; Providing for Severability; and Providing for an Effective Date.
(Requested by Susan Lincoln, Finance)

6. PUBLIC HEARINGS - NONE

Please silence any cell phone, pager or noise making device as not to interrupt the meeting. Staff will introduce each item for consideration, with comments and recommendations. The applicant or appellant and supporters will be heard first. Those in opposition to the request will be heard next. Comments should be restricted to pertinent information regarding the agenda item under discussion. Out of courtesy to others, we ask that speakers keep their comments brief and try to limit these comments to information not previously discussed. Speakers should state their name and address clearly for the record. The City Clerk's office is required to retain any documents, photographs, drawings, etc. that are shown to the City Commissioners in support of a position. The City Commission may ask questions of speakers or of staff members. The Mayor will then ask the City Commission to make a recommendation or motion. Once a motion has been made and seconded, discussion will be closed to the floor.

Following City Commission discussion, a vote will be taken. During voting, Commissioners who do not cast objecting votes are considered to have voted in support of the motion.

7. COMMUNICATIONS

A. City Manager & Staff Comments

a. Payroll and Holiday Calendar FY2022-2023

(Requested by Valerie Manning, City Clerk)

B. City Attorney Comments

C. City Commission Comments

D. Mayor's Comments

8. ADJOURNMENT

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Agenda Item**

3.1

MEETING DATE: August 9, 2022
FROM: Valerie Manning
SUBJECT: Minutes - July 26, 2022 - Budget Workshop, July 26, 2022 Regular
City Commission Meeting, and July 26, 2022 Workshop with
WastePro
NUMBER: (ID # 3844)
APPLICANT:
PLANNER:

DISCUSSION:

Minutes from July 26, 2022 Budget Workshop, Regular City Commission meeting and the Workshop immediately following the regular meeting with WastePro.

MOTION:

Approve all three sets of minutes as submitted by staff.

- Minutes - July 26, 2022 - Budget Workshop (PDF)
- Minutes - July 26, 2022 - Waste Pro Workshop (PDF)
- Minutes - July 26, 2022 - Regular City Commission meeting (PDF)



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • JULY 26, 2022

City Commission Chamber

Budget Workshop

5:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

2. GENERAL FUND & SPECIAL REVENUE FUNDS

1.

General Fund & Special Revenue Funds Discussion / Presentation

(Requested by Valerie Manning, City Clerk)

Susan Lincoln, Finance Director went through the FY2023 Governmental and Special Revenue Funds Budget PowerPoint slides with the Mayor, City Commissioners, staff and members of the audience. Below is a snapshot of the slides that were discussed during the workshop. *(A copy of this workshop session in its entirety is available on CD upon request in the City Clerk's Office or by listening to the audio online)*

- Detail Budget worksheet example was shown to everyone

General Fund

- ▶ Salary & Benefits are increasing 10.4% to address upcoming minimum wage requirements.
- ▶ Increases expected in Insurance costs of up to 10%.
- ▶ Fuel costs increases 70% to 100%.
- FPL has requested 4% to 5% increase for the next 4 years.

FY2020 revenue included CARES Act funds of \$429k and FEMA reimbursements of \$1.5 million.

FY2021 project revenues & FY2022 requested revenues increased \$556k (\$180k FPL franchise fees, \$126k utility taxes, Property tax \$148k {from property value increases})

FY2023 project revenue are at 6.25 mills

FY2019 Expenses included \$1.9 million transfer to capital project fund for Sunrise Park boat ramp and piers

FY2021 Expenses include capital projects of \$951k funded from reserves (Sunrise park bridge, radio replacement, fire truck reserve, SICA Hall improvements, PD body camera system, PD vehicles)

FY2022 Expense include \$637k capital

Net Increase (decrease) to General Fund Balance

Attachment: Minutes - July 26, 2022 - Budget Workshop (3844 : Minutes)

Expenditures related to the hurricane revenue were expended in previous years
 Resulted in over \$2 million increase to fund balance
 FY2023 increase of \$166,021 is contingent of fuel costs and insurance.
 FY2020 revenue included CARES Act funds of \$429k and FEMA reimbursements of \$1.5 million.
 Expenditures related to the hurricane revenue were expended in previous years
 Resulted in over \$1.9 million increase to fund balance

FY2023 Proposed General Fund Revenue Budget

FY2023 revenues increased \$608k

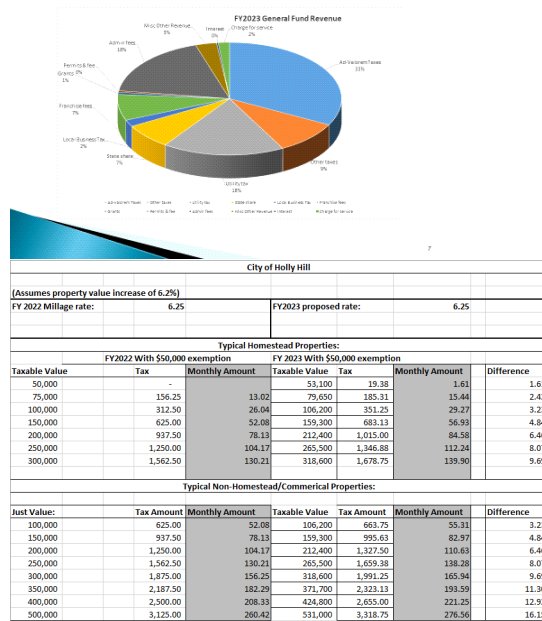
Total revenue increase net \$481,956

Ad Valorem based on 6.25 millage rate

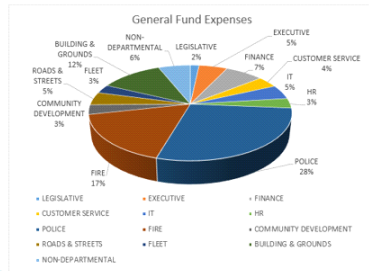
- Property tax \$312k {from property value increases}
 - Taxable value increased by 6.2%
 - new construction which was \$7,104,698
 - Other taxes \$63k increase
 - \$46k utility taxes
 - Permits & Fees \$25K increase
 - \$15k FPL franchise fees
- State share revenues increased \$104k
 Charge for services increased \$483k (Direct Admin fee allocation)
 Other revenue decreased \$180k

FY2023 Proposed General Fund Revenue

FY2023 Proposed General Fund
Revenue

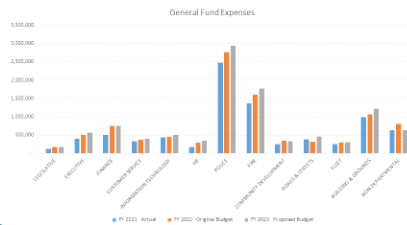


General Fund Expenses			
	FY 2021	FY 2022	FY 2023
DESCRIPTION	Actual	Original Budget	Proposed Budget
LEGISLATIVE	130,657	170,307	173,500
EXECUTIVE	394,043	499,957	563,113
FINANCE	508,294	757,442	749,062
CUSTOMER SERVICE	328,416	376,258	404,458
IT	442,877	450,023	508,667
HR	180,815	228,437	347,832
POLICE	2,473,134	2,764,944	2,933,729
FIRE	1,366,468	1,603,216	1,773,716
COMMUNITY DEVELOPMENT	256,878	346,858	337,483
ROADS & STREETS	379,976	320,577	459,492
FLEET	253,084	291,088	311,388
BUILDING & GROUNDS	993,650	1,065,882	1,227,717
NON-DEPARTMENTAL	638,826	808,111	633,028
TOTAL EXPENSE	8,347,118	9,683,100	10,423,185



FY2023 Proposed General Fund Expense Budget

FY 2023 Proposed General Fund Expense Budget



FY2023 Fuel Tax Fund

FY 2023 Fuel Tax Fund

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Fuel Tax Fund (002)			
Revenue	\$ 331,632	\$ 331,185	\$ 429,951
Expense	\$ 64,292	\$ 331,896	\$ 429,951

FY2023 Building Fund

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Building Fund (004)			
Revenue			
Building Permits	\$ 218,356	\$ 175,217	\$ 197,880
Other & transfer from General Fund	\$ 67,147	\$ 144,663	\$ 180,105
Total Revenue	\$ 285,503	\$ 319,880	\$ 377,985
Expenses			
Salary & Benefits	\$ 268,737	\$ 298,200	\$ 353,500
Operating Expense	\$ 19,505	\$ 21,680	\$ 24,485
Total Expenses	\$ 288,242	\$ 319,880	\$ 377,985

FY 2023 Other Governmental Funds

Description	FY2022 Original Budget	FY2023 Proposed Budget
Police Impact Fee Fund (101)		
Revenue	\$ 47,200	\$ -
Expense	\$ 47,200	\$ -
Fire Impact Fee Fund (102)		
Revenue	\$ -	\$ -
Expense	\$ -	\$ -
Road Impact Fee Fund (103)		
Revenue	\$ -	\$ -
Expense	\$ -	\$ -
Park Impact Fee Fund (104)		
Revenue	\$ -	\$ -
Expense	\$ -	\$ -

FY 2023 Police Trust & Police Explorers

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Police Trust Fund (110)			
Revenue	\$ 43	\$ -	\$ 15,900
Expense	\$ -	\$ -	\$ 15,900
Police Explorers Fund (605)			
Revenue	\$ 3,092	\$ 4,400	\$ 5,100
Expense	\$ 671	\$ 4,400	\$ 5,100

CRA Fund

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Building Fund (130)			
Ad Valorem	\$ 1,253,952	\$ 1,292,387	\$ 1,463,810
Intergovernmental	\$ 1,367,409	\$ 1,408,019	\$ 1,476,996
Other & Appropriated Equity	\$ 25,353	\$ 14,148	\$ 17,400
Total Revenue	\$ 2,646,714	\$ 2,714,554	\$ 2,958,206
Expenses			
Police	\$ 181,448	\$ 279,208	\$ 299,073
Code Enforcement	\$ 24,020	\$ 45,250	\$ 43,570
Pictona	\$ 138,295	\$ 164,274	\$ 168,774
CRA Admin	\$ 306,423	\$ 522,734	\$ 701,580
Non-Departmental	\$ 1,854,347	\$ 1,703,088	\$ 1,745,209
Total Expenses	\$ 2,504,533	\$ 2,714,554	\$ 2,958,206

Increment value increased 3%

Reorganized to create Code Enforcement Department

- ½ FTE Code Enforcement officer was shown as a transfer in Non-Department
- Other Code activities were shown in Admin Department

Pictona increased \$27k primarily utility expenses (\$3.5k monthly)

CRA Admin increased \$48k

- \$11k utility
 - \$10k bus benches
 - \$27k Admin fee
- Grant program includes:
- \$100k property improvement grants
 - \$25k painting grants
 - \$25k mural grants

Non-Departmental decrease \$52K

FY 2023 CRA FOUNTAINHEAD INCENTIVE

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
CRA FOUNTAINHEAD Fund (135)			
Revenue	\$ 22,530	\$ -	\$ -
Expense	\$ 18,041	\$ -	\$ -

YTD expenses \$18k

FY 2023 CRA Capital Projects

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
CRA Capital Projects Fund (139)			
Revenue	\$ 1,000,000	\$ 300,000	\$ -
Expense	\$ 53,716	\$ 300,000	\$ -



\$1 million Pickleball project II FY2021 & 2022 budgets

FY 2023 Capital Projects

Description	FY2021 Actual	FY2022 Original Budget	FY2023 Proposed Budget
Capital Projects Fund (301)			
Revenue	\$ 359,022	\$ 374,956	\$ 67,000
Expense	\$ 1,265,085	\$ 374,956	\$ 67,000



Increased \$57.8k (see next slide)

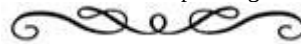
FY 2022 & 2023 Capital Projects

DESCRIPTION		DESCRIPTION	
F150 - Fleet	21,000	Polar Patrol Vehicles (2)	88,000
F250 - Fleet	37,000	Polar Traffic Vehicle (1)	47,000
Police Vehicles (3)	141,600	Misc	7,500
Police Ford Explorer	47,200	AC Replacements	40,000
Ford Ranger - Code Eof	21,000	YMCA Air Conditioner	20,000
YMCA Roof Replacement	200,000	Dog Park Replacement Sign	7,000
YMCA Generator Enclosure	10,500	Ford F-150 Pickup - Facilities	45,000
FIRE Generator Enclosure	12,500		
AC Replacements	40,000		
Fire Truck Reserve	75,000		
YMCA HVAC Replacements	30,000		
	<u>636,705</u>		<u>\$254,500</u>

Grand Total FY2022 \$636,705 Grand Total FY2023 \$254,500



\$2.6 million includes projects not completed in FY2020 and carryover to FY2021
\$235k radio reserve established in FY2021 within various operating funds



Mrs. Lincoln informed everyone that at tonight's regular meeting the Commission will be adopting the maximum millage rate, on Monday, September 12th at 6:00 PM there will be the first Public Hearing of the budget and on Tuesday, September 27th at 6:00 PM will be the second and final Public Hearing on the budget for FY22-23.

3. ADJOURNMENT

The workshop adjourned at approximately 5:55 PM.



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • JULY 26, 2022

City Commission Chamber

Work Session

7:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

2. WASTEPRO - CPI & RATE ADJUSTMENT DISCUSSION

1.

WastePro - CPI & Rate Adjustment Discussion

(Requested by Valerie Manning, City Clerk)

Ken DeForest, Division Manager for Waste Pro USA in Daytona Beach was present to share a PowerPoint presentation to the Mayor, City Commissioners, staff and audience present for a Rate Adjustment Request. The following bullet points were discussed during the workshop. ***(A copy of this workshop session in its entirety is available on CD upon request in the City Clerk's Office or by listening to the audio online)***

Subjects for the slides were as follows:

- ✓ Economic Impacts to Waste Pro
 - \$6.2MM Annual Impact to Waste Pro to provide service in Volusia County
 - Vehicle expenses \$63K
 - Fuels, Oils, Fluids \$1.4MM
 - Labor \$4.4MM
 - Insurances \$230K
 - Overhead \$94K
 - Cost increase per route: \$62K
 - Without fuel: \$48,564
- ✓ Inflation - United States Inflation Rate Chart
- ✓ Inflation Drivers
 - HR 1319 American Rescue Plan - \$1.9 Trillion
 - Executive Order stops Keystone Pipeline
 - Interior Department moratorium on Leasing ANWR
 - Changed regulations restricting off-shore oil & gas leases

- ✓ Travel and workplace regulations impacting supply chain
 - ✓ Expense Examples
 - ✓ Diesel - Vehicle Maintenance - Petroleum and other liquids
 - ✓ Labor Costs
 - ✓ Labor Costs Continued - Waste Pro - Daytona Beach Division & Wage Comparison from January 2021 - June 2022
 - ✓ Rate Change for Services - Residential per pickup; Commercial Dumpster per pickup; Commercial Toter per pickup; and Roll-Off per pickup.
 - ✓ Supplemental Information as it pertains to market rates with Waste Pro Daytona Beach Division and City of Palm Coast (Bid Results from May 2022) slide
 - ✓ Unusual Cost/Routes by City slide
 - ✓ Recruitment efforts have been by Internet advertising, targeted digital recruitment, job site links to Waste Pro recruiting page, radio advertising, job fairs and employee referrals (\$500, \$1500, \$2500)
 - ✓ City rates slide (surrounding cities)
- There was CONSENSUS from the Mayor and City Commissioners to hold Waste Pro to the current contract that is in place and to make no changes.***
- Mr. Forte mentioned he will check with Attorney Simpson to see if a letter would be needed to confirm the Commission's consensus. If one is needed, Mr. Forte will write a letter and send it to Waste Pro.



3. ADJOURNMENT

The workshop adjourned at approximately 8:20 PM.



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • JULY 26, 2022

City Commission Chamber

Regular City Commission Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by City Commissioner John Penny

Commissioner Penny led the invocation.

c. Pledge of Allegiance

Mayor Via led the Pledge of Allegiance to the Flag.

2. BUDGET AGENDA ITEM

1. -2022-R-51 Resolution

A Resolution of the City of Holly Hill, Florida, Adopting a Maximum Proposed Millage Rate for the Fiscal Year Beginning October 1, 2022; Providing for a Public Hearing on Millage Rate; Providing for Conflicting Resolutions; and Providing an Effective Date.

(Requested by Susan Lincoln, Finance)

Mr. Forte read the entirety of the Resolution into the record.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022; PROVIDING FOR A PUBLIC HEARING ON MILLAGE RATE; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Florida is required by Florida Statute 200.011 to certify to the County Property Appraiser the general municipal millage rate proposed by said Commission for the tax year beginning October 1, 2022; and

WHEREAS, the City Commission of the City of Holly Hill, Florida, pursuant to the TRIM Bill, shall hold a public hearing adopting proposed millage rate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the millage rate proposed by the City Commission of the City of Holly Hill, Florida, for the tax year beginning October 1, 2022 is 6.25 (6.25 Per \$1,000.00); The FY2022 operating millage rate is 6.25 Mills, which is greater than the rolled-back rate of 5.6850 mills by 9.94%.

SECTION 2. That the City Commission does hereby set a public hearing on the millage rate for 6:00 p.m. on Monday, September 12, 2022, in the Commission Chambers, 1065 Ridgewood Avenue, Holly Hill, Florida.

Mayor Via opened public participation. No one spoke.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

**RESOLUTION
2022-R-51**

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING A MAXIMUM PROPOSED MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022; PROVIDING FOR A PUBLIC HEARING ON MILLAGE RATE; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING A PROPOSED MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022; PROVIDING FOR A PUBLIC HEARING ON MILLAGE RATE; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Florida is required by Florida Statute 200.011 to certify to the County Property Appraiser the general municipal millage rate proposed by said Commission for the tax year beginning October 1, 2022; and

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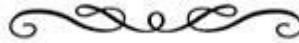
SECTION 2. That the City Commission does hereby set a public hearing on the millage rate for 6:00 p.m. on Monday, September 12, 2022, in the Commission Chambers, 1065 Ridgewood Avenue, Holly Hill, Florida.

SECTION 3. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 26th day of JULY, 2022.

Enacted and approved this 26th day of July, 2022, in Holly Hill



3. PUBLIC COMMENTS

The following individuals came forward and spoke to the Mayor and City Commissioners: Gabriel Varga, 501 Ridgewood Avenue, First Baptist Church, Holly Hill; Billy Jo Wheaby (?) (*injured and not able to come to the microphone*), Holly Hill; Pastor Pruitt, 497 Flomich Street, Holly Hill; George Clark, 551 N. Lincoln Street, Daytona Beach; Karen Kesler, 500 Ridgewood Avenue, Holly Hill; Jake Jacobson, 108 Palm Place, Daytona Beach.

4. APPROVAL OF MINUTES

1.

Minutes - July 12, 2022 Budget Workshop - Enterprise Funds and the July 12, 2022 Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

Mayor Via opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 26th day of July, 2022, in Holly Hill



5. CONSENT AGENDA - ITEMS (1 - 5)

Mayor Via asked if there was anyone from the audience who wished to speak on any item on the Consent Agenda or if any member of the Commission wished to pull an item for further discussion. There was no one.

1. -2022-R-52 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Standard Short Form Agreement Between the City of Holly Hill and Cold Spring Granite Company, Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2022-R-52

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE STANDARD SHORT FORM AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND COLD SPRING GRANITE COMPANY, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE STANDARD SHORT FORM AGREEMENT BETWEEN THE CITY OF HOLLY HILL AND COLD SPRING GRANITE COMPANY, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 14, 2022 the City of Holly Hill Commission passed Resolution 2022-R-41 to purchase the Veterans Memorial monument from Coldspring; and

WHEREAS, the City has secured a pricing agreement permitted under the City's purchasing guidelines with Coldspring for the specified design; and

WHEREAS, the price agreement for the purchase of the Veterans Memorial site

has been budgeted; and,

WHEREAS, the City must enter into an agreement with the constructor of the monument for its construction and installation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approve the attached Standard Short Form Agreement Between the City of Holly Hill and Coldspring Granite Company.

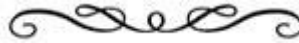
SECTION 2. That the City Commission authorizes the City Manager to execute the agreement.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 26th day of JULY, 2022.

Enacted and approved this 26th day of July, 2022, in Holly Hill



2. -2022-R-53 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Enter into an Agreement with Parker Mynchenberg and Associates, Inc., to Provide Professional Consultant Services for the Lift Station #4 Replacement Project in an Amount Not to Exceed \$53,020.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2022-R-53

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PARKER MYNCHENBERG AND ASSOCIATES, INC., TO PROVIDE PROFESSIONAL CONSULTANT SERVICES FOR THE LIFT STATION #4 REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$53,020.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PARKER MYNCHENBERG AND ASSOCIATES, INC., TO PROVIDE PROFESSIONAL CONSULTANT SERVICES FOR THE LIFT STATION #4 REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$53,020.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City desires to replace Lift Station #4 due to its age and need of replacement; and

WHEREAS, the City entered into a Professional Consultant Services Agreement with Parker Mynchenberg and Associates on January 25, 2022 for a term of (3) three years with (2) (1) year renewal options.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

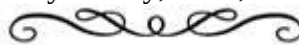
SECTION 1. That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into an agreement with Parker Mynchenberg and Associates, Inc., to provide professional services for the Lift Station #4 Replacement Project at an amount not to exceed \$53,020.00.

SECTION 2. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 26th day of JULY, 2022.

Enacted and approved this 26th day of July, 2022, in Holly Hill



3. -2022-R-54 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Enter into an Interlocal Agreement with Volusia County for Provision of Municipal Services for the City of Holly Hill, Florida; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION**2022-R-54**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH VOLUSIA COUNTY FOR PROVISION OF MUNICIPAL SERVICES FOR THE CITY OF HOLLY HILL, FLORIDA; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH VOLUSIA COUNTY FOR PROVISION OF MUNICIPAL SERVICES FOR THE CITY OF HOLLY HILL, FLORIDA; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The COUNTY is authorized by 125.01(p), Florida Statutes, to enter into agreements with other governmental agencies within or outside the boundaries of the county for the joint performance, or performance by one unit in behalf of the other, of any of either agency's authorized functions; and

WHEREAS, Public agencies (including COUNTY and CITY) are authorized by 163.01(14), Florida Statutes, to enter into contracts for the performance of service functions of [such] public agencies, but shall not be deemed to authorize the delegation of the constitutional or statutory duties of ... county or city officers. The parties expressly deny any intent, expressed or implied, in this Agreement to provide for a delegation by CITY of such constitutional or statutory duties to COUNTY; and

WHEREAS, Pursuant to 768.28, Florida Statutes, neither the COUNTY nor the CITY waives any defense of sovereign immunity, or increases the limits of its liability, upon entering into this Agreement. This Agreement does not contain any provision that requires one party to indemnify or insure the other party for the other party's negligence, or to assume any liability for the other party's negligence; and

WHEREAS, The City is responsible for the maintenance and operation of the Traffic Control Devices identified in Exhibit "A" of the attached agreement. This agreement contracts the County to maintain and operate these traffic control devices to ensure uniform traffic control of the road network. The coordination of the City's traffic control devices with the County promotes an integrated and balanced traffic network in Volusia County to the benefit of all residents. The County will also maintain and operate the auxiliary equipment such as overhead internally illuminated street name signs, fire preemption devices, transit priority devices, audible pedestrian signals and other devices associated with those identified in Exhibit "A" as requested by the City. The City and

County may modify Exhibit "A" throughout the life of this Agreement to account for new or removed Traffic Control Devices.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION
OF THE CITY OF HOLLY HILL, FLORIDA:**

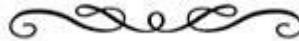
SECTION 1. Authorize the City Manager to execute the Interlocal Agreement with Volusia County for the maintenance of traffic control devices in the City of Holly Hill, Florida.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 26th day of JULY, 2022.

Enacted and approved this 26th day of July, 2022, in Holly Hill



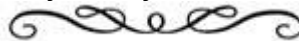
4.

Consent to Authorize the City Manager to Execute Change Order Number 9 to the US1 Utility Under Grounding Primaries Conversions Contract with Carter Electric for an Additional Cost Not to Exceed \$72,496.52 and Add an Additional 5 Contract Days.

(Requested by Antoine Khoury, Public Works)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 26th day of July, 2022, in Holly Hill



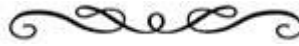
5.

Team Volusia - Economic Development Agreement FY2022-2023

(Requested by Valerie Manning, City Clerk)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 26th day of July, 2022, in Holly Hill

**6. REGULAR AGENDA - NONE****7. PUBLIC HEARINGS**

1.

Revised Preliminary Plat/Final Engineering for Phases 3 and 4 of the Mirage Subdivision Located on the South Side of Alabama Avenue and the North Side of Flomich Avenue

(Requested by Brian Walker, Board of Planning and Appeals)

Brian Walker, City Planner briefly went over the staff report pertaining to the revised preliminary plat/final engineering for Phases 3 and 4 of the Mirage Subdivision located on the south side of Alabama Avenue and the north side of Flomich Avenue. The Mirage Subdivision is a 30.09-acre parcel, located on the south side of Alabama Avenue and the north side of Flomich Avenue. A subdivision plat creating 161 lots was initially approved by the City in January 2007. Through the years there have been some modifications to the subdivision, and a replat reducing the number of developable lots to 53 and expanding the retention pond area in order to mine shell, was approved in April 2017. On February 9, 2021, the City Commission approved the Final Engineering plans for Phases 3 and 4 of the Mirage Townhome Subdivision. At that time, Phases 3 and 4 added an additional 49 lots to the project which increased the total number of developable lots within the subdivision from 53 to 102. Mr. Walker stated as of this date, Phases 3 and 4 have not been developed and the property is now under new ownership. On May 25, 2022, the new owner submitted plans to add an additional 19 lots to the previously approved plans. This increases the total number of developable lots within the subdivision from 102 to 121. This item is being brought before the BOPA, in order to consider recommending approval, or denial, of the proposed subdivision revision from 102 townhomes to 121 townhomes. The site is in an R-6 (Low Density Multi-Family Residential) zoning district, which allows 12 dwelling units an acre for townhomes. However, the future land use of phases 3 and 4 is low density residential (LDR) which allows a maximum of 6 dwelling units per net acre. Based on FLU Policy 1.1.3 of the City's comprehensive plan as amended on January 12, 2016 (Ordinance 2964), the R-6 zoning category may be consistent with the LDR future land use when the proposed density within R-6 does not exceed the maximum density permitted within the LDR future land use. The overall permitted density within the subdivision is 6 du/ac and the proposed density is 4 du/ac. The proposed density is therefore consistent with the property's LDR future land use. The project proposes townhomes. The minimum lot size is 1,080 square feet. Proposed townhomes will be a minimum of 900 square feet and be a maximum of 35 feet in height. The City of Holly Hill is the provider of potable water and sanitary sewer. Final engineering plans for the subdivision have been provided by a licensed engineer and reviewed by the City. The City has approved the revised final engineering plans and has no objections to the addition of 19 townhomes. A final plat for the proposed subdivision has not been submitted at this time. When submitted, the plat will be reviewed for consistently with the approved final engineering plans, Florida Statute Chapter 177, and all other relevant state and local regulations prior to being presented to the City

Commission. The applicant has been notified that lots cannot be sold for development until such time that the subdivision improvements have been completed, inspected and approved (unless bonded), and the subdivision has received final plat approval.

Jerry Pionessa, Jr., JMJ Group, 5711 Richard Street, Jacksonville, FL, Civil Engineer and Land Planner for the project and representing the applicant came forward and spoke briefly. Mr. Pionessa was available for questions if needed.

Mayor Via opened public participation.

Sandra Warley, 919 Royal Oak Court, Holly Hill spoke.

Mayor Via closed public participation.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 26th day of July, 2022, in Holly Hill



8. COMMUNICATIONS

A. City Manager & Staff Comments

a. DIRECTION ON RIVERSIDE DRIVE LIGHTING

Mr. Forte showed the Mayor and Commissioners where the lighting fixtures will go along Riverside Drive.



There was consensus from the Mayor and Commissioners for Mr. Forte to move forward with the lighting fixtures along Riverside Drive.

Mr. Forte gave an update on the Tyler conversion for Utility Billing and Building and Zoning Department. He informed them that Utility Billing will be closed to the public on Thursday, August 4th, Friday, August 5th and Monday, August 8th. Utility Billing will reopen on Tuesday, August 9th. It has been advertised on the city's website, city's Facebook page, and within City Hall. It's a temporary shutdown. As part of this conversion, the city will be going with MyCivics App for cell phones and that will give residents an opportunity to be able to have all the same features as the city's website but will also have features to report an issue, take a photo, it gets sent in, if

it's an animal issue it will go to Animal Control or Public Works. No one's utility bill will be due during this time of transmission. The due dates have been rearranged so that the bills wouldn't be due on those dates that the office is shut down. Mr. Forte mentioned that Natasha, the lady that painted the mural on the Daytona Avenue bridge, and he's been talking to her about a project; painting the two bridges over the canal and she came up with some pretty nice ideas that he wanted to show the Commission and let them pick one so that they can move forward with it but he hasn't received her email as of yet. When he gets the email he will forward it to them and let him know which one they decide on. He would like to get it done this budget year while the money is there. That location will be great.

B. City Attorney Comments
Not present tonight.

C. City Commission Comments

Commissioner Johnson mentioned there is a TPO meeting tomorrow but he has nothing to take to them. He is glad that the city is moving forward with projects and doing good. He gets a lot of good comments.

Commissioner Currie informed the Mayor and Commissioners that she will not be attending the Florida League of Cities conference. She is unable to attend so she asked the City Clerk to cancel her registration and hotel reservations.

Commissioner Penny mentioned the sidewalks along Riverside Drive and the issue with speeders along that road. It's not a problem yet but it's going to become a problem. It's the speed of electric or motorized vehicles on that sidewalk. There's skateboards, one-wheels, and e-bikes that are going faster than the traffic. He doesn't know if the city can exclude them from that sidewalk or put a speed limit on the sidewalk but someone is going to get hurt. A pedestrian is going to get hit by them or they're going to crash on that sidewalk. It's going to be ugly.

Mr. Forte stated thinks technically the width of that sidewalk dictates its usage. It's not a multi-mobile sidewalk. He will have to double check the size of that sidewalk, which I think is only six or eight feet wide as opposed to ten, twelve or sixteen feet. You're really not supposed to ride a bike on a sidewalk.

Commissioner Penny stated the e-bikes are becoming ever present and they're going 30 miles an hour.

Mr. Forte stated he doesn't know if it's a law or a rule but we can certainly do an education program out there that if we see it we could...the street is a "share the road" street. We're supposed to share the road with bikers, walkers, scooters or whatever else is out there. We could direct them to the road.

Commissioner Penny stated he doesn't know of the solution. He just knows there is potential for a big accident.

Mr. Forte stated they will look into it.

D. Mayor's Comments

Mayor Via mentioned he meant to bring this up when they were discussing the lighting along Riverside Drive. After their last City Commission meeting, he spoke with a citizen who had a good idea, he believes, to have more trash cans out there to hopefully reduce the amount of trash that people are seeing. They are seeing litter along Riverside Drive. The city now has a litter control employee and he has a lot of work and realizes it will take a while for things to be calm and normal because the employee has the catch-up work to do but maybe he could be assigned to pick up the trash cans along Riverside Drive if the city were to put more of them out there.

Mr. Forte stated if someone believes there is another need for another one of those containers, they can certainly contact my office and we will see if we can put one in. He thinks we still have some more of them. However, what we don't want is an over abundant amount of trash cans either.

Mayor Via stated but there may be some places. He just wanted to throw it out there for the Commissioners to keep their eyes and ears open. He thinks it's a good idea and thinks we should try to do that. Mayor Via thanked staff, Mr. Forte, Mr. Walker and Attorney Simpson because after the last City Commission meeting, they had two citizens who were very passionate about something and wanted to talk and he knows that before that, had put in hours and hours of their time to go over that issue and to deal with that but he wanted to thank all of them for staying over an hour with them. Staff may have not got to the conclusion that the citizens were hoping for but they were very transparent, very truthful and forthcoming and they spent a lot of their time. Also, tonight the Commission approved the contract for the Veterans Memorial so that's moving forward. At the last Commission meeting it was mentioned that they should possibly have a workshop on what they would like to see go on that memorial and there was something that came up with Mr. Forte, a conversation that he spoke with a person and explained to them that the city has this Veterans Memorial coming forward and they said, "Is so and so going to be on it?", and Mr. Forte said, "Certainly." And that person said, "Well, that person lived in the unincorporated portion of Holly Hill but his whole life, he grew up in Holly Hill, would he be on it?" Mayor Via stated in his vision, he would say yes. He doesn't think the city wants to exclude anyone just because...in that situation, as he understands it, they grew up in Holly Hill, they were Holly Hillian before they went away to war and gave their life for our Country, they had moved into the unincorporated part of Holly Hill but they are still called Holly Hill even though it is unincorporated. Mayor Via stated he thinks on those matters, the Commission needs to be more flexible, more gray. The problem the Commission will have is going way, way back. Some people may say there address was Daytona Beach. He thinks that's why it's important to get the word out to everybody. If the Commissioners know of anyone or a family member that lived in Holly Hill and gave their life for this Country, we want to honor them and put their name on the memorial at City Hall. He thinks it's important to get that word out there. That will come through the process. He doesn't think they need a committee to determine whether someone is in or not. He thinks it's more yes than no. If they considered themselves as a Holly Hillian then he believes they should go on the memorial. If the Commission wants to comment on this now or they can set up a workshop and talk more about it. They have to talk more about what the actual words are that will go on it. He would request that all

of the Commissioners come with ideas and they flush it out and the best ideas win and they go from there.

Mr. Forte stated he would like to keep this moving forward. Maybe they can have that work session in August because once he gives them (Coldspring Granite) the okay, they are going to get the granite ordered and he doesn't want them to have the granite on the engraving machine and then they're waiting on the city. The sooner we can do it the better. He thinks, Mayor, to your point, he thinks no one will ever complain that we put a name on there in error as opposed to them complaining that we forgot to put a name.

Mayor Via agreed. They can do something in August.

Mr. Forte stated maybe the DAV and the American Legion can join them in that workshop.

Mayor Via stated that's a good idea. They should. They definitely should.

Commissioner Currie stated they should include those organizations that are within the city.

Commissioner Danio mentioned that the Commander comes in for lunch all the time so he can ask him.

Mayor Via stated, yes, if you could. If no one is opposed to them coming, let's have them come to the table with their ideas as well. They are more than welcome.

Commissioner Penny stated it will have to be the second meeting in August because I will be gone for the next meeting.

Mayor Via asked what if they had an "off" night Commission workshop?

Commissioner Penny stated that's fine.

Mayor Via stated maybe Mr. Forte can get with us on our schedules and maybe it can be during the day as well.

Mr. Forte stated, okay.

Mayor Via asked if Police Chief Miller would like to come forward and speak on the training, if it's public information. He thinks it's important for the community to know.

Police Chief Jeff Miller mentioned tonight, tomorrow and Thursday night the Holly Hill Police Department, every member of the Police Department that's a sworn officer, including myself, will be participating in an Active Shooter/Killing training at the Holly Hill K-8 School. It is not opened to the public. We are not going to air our videos. He knows that some departments are doing that but we're not giving the bad guy more ammunition to study our tactics but we're doing the training. We're piggybacking on some active shooter training we did a couple of months ago at a Police Firearms Course in dealing with situations like that. We will be at the school for the next three days.

Mayor Via stated, awesome. Thank you. He wanted to point that out because he met with Chief Miller, Mr. Forte, and Captain Yates and they met with the new Principal at the Holly Hill K-8 School and they had a really good meeting. Mayor Via stated he just

wanted to thank Chief Miller and our administration as well for taking this very serious to make sure the city has a plan in place so the worst can't happen or if it does, we at least know the best way to respond to it because there's nothing more important than the safety of our children and I can tell you I know that's the Chief's goal and I appreciate the Chief for taking that upon himself, taking it on his shoulders and making sure this training happens and thank you, Mr. Forte, for pushing that forward as well.

9. ADJOURNMENT

The meeting adjourned at approximately 7:30 PM.



STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

4.1

City Commission
Agenda Item

MEETING DATE: August 9, 2022
FROM: Valerie Manning
SUBJECT: Volusia County - Justice Assistance Grant (JAG) Agency Funding
Allocation - FY21-22
NUMBER: (ID # 3845)
APPLICANT:
PLANNER:

DISCUSSION:

The County has been notified that we are eligible to receive funding from the FY 2021/22 share of the Edward Byrne Memorial Justice Assistance Grant (JAG) County-wide funds that were released by the Florida Department of Law Enforcement (FDLE) in July 2022. In order to submit nonprofit agencies applications for this funding the County must receive approval from 51% of cities located within Volusia County.

The JAG program focuses on providing funding to municipalities to improve the criminal justice system through one or more purpose areas. This includes, but is not limited to, programs focused on law enforcement, prosecution/court, prevention/education, drug treatment and enforcement programs. The County of Volusia is recommending the funds be allocated to the non-profits SMA Healthcare, Inc., and the House Next Door, Inc.

Grant regulations require approval of the funding distribution by the majority of all local governments within the County.

Due to submission deadline constraints, the County is requesting that the two original letters be returned by **August 19, 2022**. (See attached letter)

County of Volusia	SMA Healthcare, Inc. - Adult Drug Court Program	\$105,522
County of Volusia	The House Next Door - Success by Design Program	\$34,105
	<u>Total:</u>	\$139,627

FISCAL ANALYSIS:

This item is neither an expenditure or a revenue and has no budgetary impact to the city.

STAFF RECOMMENDATION:

Information Purposes Only

COMMISSION GOAL:

N/A

MOTION:

No action required; City Manager's comments.

- Vol. County JAG Letter from COHH - July 2022 (PDF)



CITY OF HOLLY HILL

The City with a Heart

1065 Ridgewood Avenue ♥ Holly Hill, Florida 32117

www.hollyhillfl.org

Building, Zoning, Licensing & Inspections

386-248-9442
Fax 386-248-9498

City Clerk

386-248-9441
Fax 386-248-9448

City Manager

386-248-9425
Fax 386-248-9448

Economic Development

386-248-9444
Fax 386-248-9446

Finance

386-248-9427
Fax 386-248-9497

Human Resources

386-248-9440
Fax 386-248-9448

Information Technology

386-248-9459
Fax 386-248-9448

Public Works

386-248-9463
Fax 386-248-9499

Utility Billing

386-248-9432
Fax 386-248-9458

Mayor & City Commission

386-248-9441
Fax 386-248-9448

July 26, 2022

Mr. Clyde Smith, FCCM
Government Operations Consultant I
Florida Department of Law Enforcement
Office of Criminal Justice Grants
P.O. Box 1489
Tallahassee, FL 32302

Dear Mr. Smith,

In compliance with State of Florida Rule 11D-9, F.A.C., the City of Holly Hill approves the distribution of \$139,627 of Federal Fiscal Year 2021/22 Edward Byrne Memorial Justice Assistance Grant (JAG) County-wide program for the following projects within Volusia County.

<u>Sub-award</u>	<u>Contractor & Title of Project</u>	<u>Amount</u>
County of Volusia	SMA Healthcare, Inc. – Adult Drug Court Program	\$105,522
County of Volusia	The House Next Door – Success by Design Program	\$34,105
TOTAL		\$139,627

Sincerely,

Honorable Mayor Chris Via
City of Holly Hill, Florida

Date



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

5.1

MEETING DATE: August 9, 2022
FROM: Michele Moore
SUBJECT: A Resolution of the City of Holly Hill, Florida, Amending the Fiscal Year 2021-2022 Annual Operating, Capital Projects and General Fund Budget; Approving a Budget Amendment to Fund Landscaping Projects Approved by Resolution 2022-R-30 by Transfer of Budget Between Funds; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2022-R-55
APPLICANT:
PLANNER:

DISCUSSION:

The City of Holly Hill City Commission approved Resolution 2022-R-30 on May 10, 2022, approving landscaping improvements at the Pictona Complex and landscaping improvements for the land south of the City Annex building and providing for budget to fund those projects.

In the resolution, Exhibit F, reallocated funds from Capital Projects Buildings account to Capital Projects Infrastructure account, should have been a transfer between funds instead of accounts. The original budget of \$60,000 for the electric vehicle charging station was a transfer from the General Fund to the Capital Projects Fund. This amendment will reverse the transfer request for the electric vehicle charging station and amend the budget to transfer the funds from the General Fund - Building and Grounds in the amount of \$24,950.00 to fund the landscaping projects at Pictona and the City Hall Annex.

FISCAL ANALYSIS:

There is \$60,000 budgeted in the current fiscal year through GL fund 301-8110-580.62-00 for the improvement of electric vehicle charging stations, project 22BG07.

Subsequent to budget, FPL provided the charging stations to the City at no charge. The funds designated for this use are no longer needed. Therefore, these funds will be redirected to fund the approved landscaping projects at City Hall Annex and Pictona.

STAFF RECOMMENDATION:

Staff recommends the approval of this Resolution.

COMMISSION GOAL:

Goal #1: Enhance City aesthetics through beautification and maintenance of city property and public rights of way, consistent enforcement of zoning and property maintenance codes, and

development of reasonable design standards and a corresponding process which is applicable to all new developments and business improvements in the city.

MOTION:

APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$24,950 TO REDIRECT FUNDS FROM ELECTRIC CAR CHARGING STATION PROJECT IN THE GENERAL CAPITAL PROJECTS FUND TO THE PICTONA AND CITY HALL ANNEX LANDSCAPING PROJECTS IN THE GENERAL FUND.

ATTACHMENTS:

- EXHIBIT A-BUDGET RESOLUTION LANDSCAPING IMPROVEMENT PROJECTS (PDF)

Resolution No. 2022-55**A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE FISCAL YEAR 2021-2022 ANNUAL OPERATING, CAPITAL PROJECTS AND GENERAL FUND BUDGET; APPROVING A BUDGET AMENDMENT TO FUND LANDSCAPING PROJECTS APPROVED BY RESOLUTION 2022-R-30 BY TRANSFER OF BUDGET BETWEEN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE FISCAL YEAR 2021-2022 ANNUAL OPERATING, CAPITAL PROJECTS AND GENERAL FUND BUDGET; APPROVING A BUDGET AMENDMENT TO FUND LANDSCAPING PROJECTS APPROVED BY RESOLUTION 2022-R-30 BY TRANSFER OF BUDGET BETWEEN FUNDS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill has certain projects commencing October 1, 2021, which have now been funded by other sources outside the City; and

WHEREAS, the City of Holly Hill City Commission adopted Resolution 2021-R-73 approving the Annual Operating Budget for Fiscal Year 2021-2022; and

WHEREAS, the City of Holly Hill City Commission desires to appropriate the underutilized funds in other projects for continuation and completion of certain City beautification projects and to set forth and appropriate certain revenues and expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. BUDGET AMENDMENT. The project funds hereby redistributed as set forth in Composite Exhibit "A" attached hereto, which reflects revenues and corresponding expenditures for the designated projects for fiscal year 2021-2022 budget.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. The Budget item adopted in the preceding section shall govern the expenditures relating to operations and projects for the City during the current fiscal year effective October 1, 2021 through September 30, 2022. This Resolution shall

become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 9th day of AUGUST, 2022.

Exhibit "A"

FY 2021 - 2022 BUDGET ADMENDMENT

REVENUES AND EXPENSES FY 2021 - 2022	REVENUE	EXPENSE
001 - GENERAL FUND	\$ 24,950	\$ 24,950
301 - GENERAL CAPITAL PROJECTS	\$ (24,950)	\$ (24,950)
TOTAL ALL FUNDS	\$ -	\$ -



**STAFF REPORT
CITY OF HOLLY HILL, FLORIDA**

**City Commission
Resolution**

MEETING DATE: August 9, 2022
FROM: Susan Lincoln
SUBJECT: A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Amending the Comprehensive City Wide Adopted Fee Schedule for the City of Holly Hill for the Fiscal Year 2022-2023; Providing for Severability; and Providing for an Effective Date.
NUMBER: 2022-R-56
APPLICANT:
PLANNER:

DISCUSSION:

In September 2016 the staff brought forth a discussed combining of all rates into one annual Resolution to be adopted along with the annual budget as part of the budgeting process. Based on direction from the City Commission on changes to the rates staff is bringing forward the attached Resolution.

On August 13, 2019, the City Commission reviewed the Utility rate study and adopted changes in the City of Holly Hill's Code of Ordinances Chapter 70 (Utilities). The new fee structure methodology in this code change is consistent with recommended industry practices. This code change provided for annual rate adjustments to utilities rates of 5.5% for 5 years.

This Resolution updates the utility fees based on the changes to City of Holly Hill's Code of Ordinances, Chapter 70 (Utilities).

In addition, this Resolution incorporates annual modifications / changes to various fees / costs, surcharges and administrative costs/fees relating to the Code of Ordinances, Land Development Code and various administrative costs/fees. The Schedule of Fines, Fees, Costs and/or Penalties has been modified. This is the annual adoption of those rates adjusted for the fiscal year per existing ordinance or other factors.

This year the changes are being made to building and zoning fees, city clerk miscellaneous fees, water and sewer rates as adjusted per city ordinance, and fire protection fees.

FISCAL

ANALYSIS:

The proposed utility fee changes average 5.5% as recommended in the Utility rates study. Adjustments are shown in the other fee changes.

STAFF RECOMMENDATION:

Recommend approval of the Resolution as submitted by staff.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

APPROVE THE RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE COMPREHENSIVE CITY-WIDE ADOPTED FEE SCHEDULE FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2022-2023.

ATTACHMENTS:

- FY 2022-2023 Proposed City-wide Fee Schedule (PDF)

Resolution No. 2022-56**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE COMPREHENSIVE CITY WIDE ADOPTED FEE SCHEDULE FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2022-2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ESTABLISHING CERTAIN FEES, DECREASING CERTAIN FEES, AND INCREASING CERTAIN EXISTING FEES FOR VARIOUS SERVICES, PERMITS, AND CERTIFICATES PROVIDED BY THE CITY, AND INCREASING WATER AND SEWER RATES BY 5.5% FOR THE NEXT FISCAL YEARS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Florida, has made the following determinations:

1. On August 10, 2021, the City Commission adopted Resolution 2021-R-49, which was the most recent incorporation of annual modifications to various fees/costs, surcharges and administrative costs/fees relating to the Code of Ordinances, Land Development Code and various administrative costs/fees.
2. The Citywide Fee Schedule has been modified to incorporate 2022 changes in the City of Holly Hill's Code of Ordinances including Chapter 70 (Utilities) and various changes contained in the Land Development Code.
3. The Schedule of Fines, Fees, Costs and/or Penalties (which is attached hereto and incorporated herein as "Attachment "A") is being modified to reflect the changes that have been incorporated herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Notice of the public meeting and public hearing at which this Resolution was considered was properly given, and all oral and written presentations made to and heard by the City Commission were properly considered.

SECTION 2. There is a reasonable relationship between the fees to be collected for the provision of various City services and the City's costs in providing those services.

SECTION 3. The fees which are newly created, increased, decreased, and unchanged- as set forth in the FY 2022-2023 Proposed Citywide Fee Schedule (Attachment

“A”):

1. Do not exceed the actual or estimated reasonable costs to the City of providing the services to which the fees relate;
2. Are reasonable and necessary to enable the City to provide the benefit or privilege, service or product, license or permit, use or rental, fine or penalty, or property development to which they relate;
3. Have been allocated in a manner such that the costs to a payor bear a fair and reasonable relationship to the payor's burden on, or benefits received, from the City; and

SECTION 4. The City Commission hereby approves and adopts:

1. The FY 2022-2023 Proposed Citywide Fee Schedule (Attachment “A”) which:

A. Creates, increases, decreases, or removes some fees.

SECTION 5. Any fee, rate, charge, penalty, fine, table, or schedule contained in the FY 2022-2023 Proposed Citywide Fee Schedule (Attachment “A”), as adopted in this Resolution, will prevail and apply in the event of a conflict with any other fee, rate, charge, penalty, fine, table, or schedule.

SECTION 6. The newly created fees, unchanged fees, decreased fees and increased fees listed in this Resolution and set forth in the FY 2022-2023 Proposed Citywide Fee Schedule (Attachment “A”) become effective on October 1, 2022.

APPROVED AND AUTHENTICATED on this 9th day of AUGUST, 2022.

City Wide Fee Schedule - Effective October 1, 2022

FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
BUILDING AND ZONING FEES			
APPLICATION FEES			
APPLIC FEE-TEMP SIGNAGE	25.00	25.00	-
APPLIC FEE-SIGN PERMIT	25.00	25.00	-
APPLIC FEE-BD OF PLAN/APL	50.00	50.00	-
APPLIC FEE-COMM BLDG PRMT	60.00	60.00	-
APPLIC FEE-RES ACCES.STRC	30.00	30.00	-
APPLIC FEE-RES BLDG PRMIT	30.00	30.00	-
APPLIC FEE-ROW NO ROAD CUT (ROW CONSTRUCTION)	200.00	200.00	-
APPLIC FEE-ROW ROAD CUT (ROW CONSTRUCTION)	500.00	500.00	-
BUILDING PERMIT FEES			
BUILDING VALUE 0-2,000 , BASE FEE	20.00	20.00	-
BUILDING VALUE 2,001-4,000, INITIAL FEE	30.00	30.00	-
BUILDING VALUE 4,001-100,000, BASE FEE	75.00	75.00	-
BUILDING VALUE 4,001-100,000, PER EACH THOUSAND	4.00	4.00	-
BUILDING VALUE 100,001-500,000, BASE FEE	450.00	450.00	-
BUILDING VALUE 100,001-500,000, PER EACH THOUSAND	3.00	3.00	-
BUILDING VALUE 500,001-1,000,000, BASE FEE	1,650.00	1,650.00	-
BUILDING VALUE 500,001-1,000,000, PER EACH THOUSAND	1.50	1.50	-
BUILDING VALUE > 1,000,000 BASE FEE	2,150.00	2,150.00	-
BUILDING VALUE > 1,000,000 PER EACH THOUSAND	1.00	1.00	-
PLAN REVIEW FEES			
REVISION TO APPROVED PLANS - PRIOR TO ISSUANCE OF PERMIT	30.00	30.00	-
REVISION TO APPROVED PLANS - AFTER ISSUANCE OF PERMIT	40.00	40.00	-
ZONING REVIEW - ANY VALUE	20.00	20.00	-
\$0.00 to \$5,000.00	25.00	25.00	-
\$5,001.00 to \$10,000.00	30.00	30.00	-
\$10,001.00 to \$50,000.00	60.00	60.00	-
\$50,001.00 to \$100,000.00	80.00	80.00	-
\$100,001.00 to \$200,000.00	100.00	100.00	-
\$200,001.00 to \$500,000.00	340.00	340.00	-
\$500,001.00 AND OVER	340.00	340.00	-
EACH \$500,000.00 OF VALUATION	20.00	20.00	-
PROCESSING FEES			
AFTER HOURS/SPECIAL INSPECTION FEE - Conducted outside normal working hours, to be pre-approved by Chief Building Official, and availability	200.00	200.00	-
CERTIFICATE OF COMPLETION	20.00	20.00	-
CERTIFICATE OF OCCUPANCY	20.00	20.00	-
CHANGE CONTRACTOR FEE	25.00	25.00	-
CHANGE SUB-CONTRACTOR FEE	10.00	10.00	-
CLOSEOUT FEES-RE:NEW/ADDN	250.00	250.00	-
CLOSEOUT FEES-REACTV.MISC	40.00	40.00	-
CLOSEOUT FEES-REACTV.POOL	120.00	120.00	-

Attachment: FY 2022-2023 Proposed City-wide Fee Schedule (2022-R-56 : Fiscal Year 2023 Fee Resolution and Previously Approved Water &

City Wide Fee Schedule - Effective October 1, 2022

FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
EXPIRED PERMIT RENEWAL	Cost of original permit excluding impact fees already paid	Cost of original permit excluding impact fees already paid	
FINES - WORK WITHOUT A PERMIT	\$200 or 2X Permit Fee - whichever is greater	\$200 or 2X Permit Fee - whichever is greater	
FLOOD DETERMINATION LETTER	50.00	50.00	-
GENERAL INSPECTION FEE	40.00	40.00	-
LETTER OF AUTHORIZATION (Allows for usage of building in limited circumstances when life-safety, health and structural requirements have been met. Not operating for public. Only valid for 90 day maximum)	500.00	500.00	-
PERMIT EXTENSION - ACTIVE PERMITS (FEE PER 90 DAYS)	50.00	50.00	-
PLACARD FEE	3.00	3.00	-
PLACARD REPLACEMENT PACKAGE FEE	10.00	20.00	10.00
ROW-RESIDENTIAL DRIVEWAY APRON FEE	125.00	125.00	-
TECHNOLOGY FEE	10% of the value of all permits	10.00	Various
LAND DEVELOPMENT FEES			
(PASS THROUGH ADVERTISING COSTS AND OUTSIDE REVIEW, AS APPLICABLE, ARE NOT INCLUDED IN THE BELOW COSTS)			
ADDRESSING - ADDRESSING CHANGES NOT PART OF A DEVELOPMENT PLAN	50.00	50.00	-
COMP PLAN AMEND-LG SCALE	3,000.00	3,000.00	-
COMP PLAN AMEND-SM SCALE	2,000.00	2,000.00	-
CONCURRENCY REVIEW - NON-BINDING LETTER	110.00	110.00	-
LOT SPLIT - ONE LOT UP TO THREE / LOT LINE RECONFIGURATION	250.00	250.00	-
PLAT - FINAL (BASE FEE)	500.00	750.00	250.00
PLAT - FINAL PER LOT CHARGE (IN ADDITION TO BASE FEE)	25.00	25.00	-
PLAT - MINOR UNDER 4 RESIDENTIAL LOTS OR UNDER 2 3 COMMERCIAL LOTS	500.00	500.00	-
REZONING - NON-PUD/CODE TEXT AMENDMENT	1,200.00	1,400.00	200.00
REZONING - PUD	2,000.00	2,000.00	-
REZONING - PUD MAJOR AMENDMENT	1,250.00	1,250.00	-
PLANNED DEVELOPMENT MINOR AMENDMENT	-	400.00	400.00
SITE PLAN CONCEPTUAL REVIEW (ONE TIME)	100.00	100.00	-
SITE PLAN REVIEW-LAND DEV	1,200.00	1,400.00	200.00
SITE PLAN RESUBMITTALS - STARTING WITH 3RD RESUBMITTAL	25% OF APPLICATION COST	25% OF APPLICATION COST	
SMALL SITE PLAN (UNDER 1000 SQUARE FEET OF IMPERVIOUS)	500.00	500.00	-
SPECIAL EXCEPTION-LAND DEV	500.00	500.00	-
STREET AND/OR EASEMENT VACATIONS-PER STREET OR EASEMENT	325.00	325.00	-
STREET NAME CHANGE	350.00	350.00	-
SUBDIVISION FINAL ENGINEERING (BASE FEE)	1,000.00	1,200.00	200.00
SUBDIVISION FINAL ENGINEERING PER LOT CHARGE (IN ADDITION TO BASE FEE)	25.00	25.00	-
TRAFFIC IMPACT ANALYSIS REVIEW	Actual Cost	Actual Cost	

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City Wide Fee Schedule - Effective October 1, 2022

FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
VARIANCE NON-RESIDENTIAL	500.00	500.00	-
VARIANCE RESIDENTIAL	350.00	350.00	-
WAVIERS AND APPEALS TO BOPA	300.00	300.00	-
ALL OTHER	300.00	300.00	-
ZONING VERIF FOR ALCOHOL / TOBACCO	-	50.00	50.00
ZONING VERIF LETTER/ REBUILD (NON PUD)	50.00	75.00	25.00
ZONING VERIF LETTER FOR PLANNED UNIT DEVELOPMENT/BASIC DUE DILIGENCE/ SPECIFIC QUESTION	125.00	125.00	-
SITE PERMIT FEE			
SITE PERMIT - COVERS ALL INSPECTIONS FOR WATER, SEWER, ROW IMPROVEMENTS, EROSION CONTROL, RECLAIM AND SOLID WASTE	The greater of 2% of the cost of site improvements only or 250.00	The greater of 2% of the cost of site improvements only or 250.00	
ELECTRICAL PERMITS			
ELECTRICAL - COMMERCIAL	60.00	60.00	-
ELECTRICAL - RESIDENTIAL	30.00	30.00	-
ELEC - CIRCUIT UP TO 10	6.00	6.00	-
ELEC - POOL/SINGLE FAMILY RESIDENTIAL	75.00	75.00	-
ELEC - PRE POWER COMMERCIAL	100.00	100.00	-
ELEC - POOL COMMERCIAL	200.00	200.00	-
ELEC - PRE POWER - RESIDENTIAL	50.00	50.00	-
ELEC - TEMP POWER POLE	50.00	50.00	-
ELEC - PER AMP SINGLE PHASE	0.60	0.60	-
ELEC - 3PH 241+ VOLT/PER AMP	1.50	1.50	-
ELEC - 3PH TO 240 VOLT PER AMP	1.00	1.00	-
ELEC - EACH ADDITIONAL CIRCUIT	3.00	3.00	-
LOW VOLTAGE ALARM SYSTEMS UP TO 5,000	30.00	30.00	-
LOW VOLTAGE ALARM SYS > 5,000 (PER 1,000)	5.00	5.00	-
FIRE PLAN REVIEWS			
FIRE PLAN REV/<20K SQ FT	60.00	60.00	-
FIRE REVIEW/20,001-30K SQ'	90.00	90.00	-
FIRE REVW/30,001-40K SQ'	120.00	120.00	-
FIRE REVW/40,001-50K SQ'	150.00	150.00	-
FIRE REVW/50,001-60K SQ'	180.00	180.00	-
FIRE REVW/60,001-70K SQ'	210.00	210.00	-
FIRE REVW/70,001-80K SQ'	240.00	240.00	-
FIRE REVW/80,001-90K SQ'	270.00	270.00	-
FIRE PLAN REV/>90,001 SQ'	300.00	300.00	-
FIRE-HOOD SYS/SPR BTH-SUP	100.00	100.00	-
FIRE-SITE PLANS (EACH RE-SUBMITTAL)	25.00	25.00	-
CONSTRUCTION, RENOVATIONS, ADDITIONS (PER SQ FOOT)	0.50	0.50	-
FIRE SPRINKLER UP TO 10,000 SQ FEET	100.00	100.00	-
FIRE SPRINKLER OVER 10,000 SQ FEET	100.00	100.00	-
FIRE SPRINKLER OVER 10,000 SQ FEET	10.00 per each additional 1000 sq. ft. over 10,000	10.00 per each additional 1000 sq. ft. over 10,000	
STANDPIPE SYSTEMS / EACH SYSTEM	50.00	50.00	-
PRIVATE FIRE SERVICE MAIN (BELOW GROUND)	50.00	50.00	-
COMMERCIAL COOKING - EACH HOOD	75.00	75.00	-
FLAMMABLE SPRAY BOOTH (INCLUDES SUPPRESSION SYS)	75.00	75.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
VENTILATION SYSTEM (COMMERCIAL/BOTH)	50.00	50.00	-
EMERGENCY GENERATOR	75.00	75.00	-
FUEL TANK INSTALLATION (BELOW GROUND)	50.00	50.00	-
FUEL TANK INSTALLATION (ABOVE GROUND)	35.00	35.00	-
FIRE ALARM SYSTEMS UP TO 10,000 SQ FEET	75.00	75.00	-
FIRE ALARM SYSTEMS OVER 10,000 SQ FEET PER THOUSAND	10.00	10.00	-
SYSTEM TEST FEES			
ALARM SYSTEMS UP TO 10,000 SQ FEET	25.00	25.00	-
ALARM SYSTEMS OVER 10,000 SQ FEET	50.00	50.00	-
COMMERCIAL COOKING (EACH SYSTEM)	60.00	60.00	-
FIRE HYDRANT FLOW TEST	25.00	25.00	-
FIRE PUMP TEST	25.00	25.00	-
HYDROSTATIC TEST UP TO 10,000 SQ. FT.	75.00	75.00	-
HYDROSTATIC TEST OVER 10,000 SQ. FT.	125.00	125.00	-
HYDROSTATIC TEST (UNDERGROUND)	75.00	75.00	-
ANNUAL FIRE SAFETY INSPECTION FEES			
0 -3,000 SQ. FT. (INITIAL)	40.00	40.00	-
3,001 - 5,000 SQ. FT. (INITIAL)	50.00	50.00	-
5,001 - 10,000 SQ. FT. (INITIAL)	60.00	60.00	-
10,001 - 15,000 SQ. FT. (INITIAL)	100.00	100.00	-
15,001 - 20,000 SQ. FT. (INITIAL)	120.00	120.00	-
20,001 - 30,000 SQ. FT. (INITIAL)	150.00	150.00	-
EACH ADDITIONAL 10,000 SQ. FT.	8.00	8.00	-
1ST REINSPECTION	40.00	40.00	-
2ND REINSPECTION	50.00	50.00	-
3RD AND SUBSEQUENT REINSPECTIONS	160.00	160.00	-
(NOTE: 3RD AND SUBSEQUENT INSPECTION FEES PER FLORIDA STATE STATUTE 553.80(2)(c))			
FIRE INSPECTION FEES FOR BLDG PERMITS			
INITIAL INSPECTION FEE	40.00	40.00	-
RE-INSPECTION FEE-SECOND	50.00	50.00	-
RE-INSPECTION FEE-THIRD AND SUBSEQUENT	160.00	160.00	-
(NOTE: 3RD AND SUBSEQUENT INSPECTION FEES PER FLORIDA STATE STATUTE 553.80(2)(c))			
PLUMBING PERMIT FEES			
PLUMB-MIN FEE-RESIDENTIAL	30.00	30.00	-
PLUMB-MIN FEE-ALL OTHER	60.00	60.00	-
PLUMB - BACKFLOW DEVICE	5.00	5.00	-
PLUMB - SEPTIC/DF UP TO 1000 G	6.00	6.00	-
PLUMB - WATER SERVICE PIPING	10.00	10.00	-
PLUMB - STORMWATER	250.00	250.00	-
PLUMB - SOLAR WATER HEAT SYS	10.00	10.00	-
PLUMB - POOL DRAIN & PIPE RESD	30.00	30.00	-
PLUMB - POOL DRAIN & PIPE COMM	60.00	60.00	-
PLUMB - FIRE SPRINKLER TO CITY WATER	30.00	30.00	-
PLUMB - FIRE SPRINKLER HEAD (EACH)	0.50	0.50	-
PLUMB - SEWER PER HOUSE	10.00	10.00	-
PLUMB - EACH FIXTURE	5.00	5.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
OTHER SPECIAL FEATURES (ICE MACHINES, COFFEE URNS, ETC.)	5.00	5.00	-
PLUMB - METER RESET	10.00	10.00	-
PLUMB-REPAIR OR ALTERATION OF DRAINAGE OR VENT PIPE	10.00	10.00	-
REPAIR OF DRAINAGE OR VENT PIPE, 1-5 EA.	5.00	5.00	-
REPAIR OF DRAINAGE OR VENT PIPE, Over 5 EA.	2.00	2.00	-
BUILDING PERMIT RE-INSPECTION FEES			
RE-INSPECTION FEE-FIRST	40.00	40.00	-
RE-INSPECTION FEE-SECOND	50.00	50.00	-
RE-INSPECTION FEE-THIRD AND SUBSEQUENT	160.00	160.00	-
(NOTE: 3RD AND SUBSEQUENT INSPECTION FEES PER FLORIDA STATE STATUTE 553.80(2)(c))			
PUBLIC WORKS RE-INSPECTION FEES			
RE-INSPECTION FEE-FIRST	40.00	40.00	-
RE-INSPECTION FEE-SECOND	50.00	50.00	-
RE-INSPECTION FEE-THIRD AND SUBSEQUENT	160.00	160.00	-
(NOTE: 3RD AND SUBSEQUENT INSPECTION FEES PER FLORIDA STATE STATUTE 553.80(2)(c))			
WASTEWATER TAP FEES			
WW TAP-CAT.1 EXISTING LATERAL - INSPECTION ONLY	50.00	50.00	-
WW TAP-CAT.2 SHALLOW < 4' DEEP LATERAL	Cost + 5%	Cost + 5%	
WW TAP-CAT.3 DEEP > 4' LATERAL	Cost + 5%	Cost + 5%	
WW TAP-CAT.4 EXTEND LATERAL FROM CLOSEST MANHOLE	Cost + 5%	Cost + 5%	
WATER TAP FEES			
WATER TAP FEE - 3/4"	Cost + 5%	Cost + 5%	
WATER TAP FEE - 1"	Cost + 5%	Cost + 5%	
WATER TAP FEE - 1 1/2"	Cost + 5%	Cost + 5%	
WATER TAP FEE - 2"	Cost + 5%	Cost + 5%	
WATER TAP FEE - 3"	Cost + 5%	Cost + 5%	
WATER TAP FEE - 4"	Cost + 5%	Cost + 5%	
WATER METER SET FEES			
INSIDE CITY:			
WATER METER SET - 3/4"	500.00	500.00	-
WATER METER SET - 1"	625.00	625.00	-
WATER METER SET - 1 1/2"	1,050.00	1,050.00	-
WATER METER SET - 2"	1,450.00	1,450.00	-
WATER METER SET - 2" (HIGH FLOW)	2,160.00	2,160.00	-
WATER METER SET - 3" (HIGH FLOW)	2,300.00	2,300.00	-
WATER METER SET - 4" (HIGH FLOW)	3,600.00	3,600.00	-
OUTSIDE CITY:			
WATER METER SET - 3/4"	625.00	625.00	-
WATER METER SET - 1"	781.25	781.25	-
WATER METER SET - 1 1/2"	1,312.50	1,312.50	-
WATER METER SET - 2"	1,812.50	1,812.50	-
WATER METER SET - 2" (HIGH FLOW)	2,700.00	2,700.00	-
WATER METER SET - 3" (HIGH FLOW)	2,875.00	2,875.00	-
WATER METER SET - 4" (HIGH FLOW)	4,500.00	4,500.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
GAS PERMIT FEES			
GAS - PER OUTLET (1-4)	2.00	2.00	-
GAS - PERMIT RESIDENTIAL	30.00	30.00	-
GAS - PERMIT COMMERCIAL	60.00	60.00	-
GAS - EA ADDTNL OUTLET, OVER 4	3.50	3.50	-
MECHANICAL PERMIT FEES			
MECHANICAL-SINGLE FAMILY-RESIDENTIAL	30.00	30.00	-
MECHANICAL-ALL OTHER	60.00	60.00	-
PLUS EQUIP. CHANGE-OUT (NO DUCTWORK)	5.00	5.00	-
DUCTWORK ONLY	Valuation	Valuation	
MECH - 0 - 3 TONS	65.00	65.00	-
MECH - 3+ - 10 TONS, INITIAL FEE	65.00	65.00	-
MECH - 3+ - 10 TONS PER TON	11.00	11.00	-
MECH - 10+ - 25 TONS, INITIAL FEE	142.00	142.00	-
MECH - 10+ - 25 TONS PER TON	9.00	9.00	-
MECH - 25+ - 50 TONS, INITIAL FEE	277.00	277.00	-
MECH - 25+ - 50 TONS, PER TON	5.50	5.50	-
MECH - 50+ TONS, INITIAL FEE	414.00	414.00	-
MECH - 50+ TONS PER TON	4.50	4.50	-
SIGN PERMIT FEES			
ANNUAL SIGN RENEWAL FEE	25% OF ORIGINAL PERMIT FEE	25% OF ORIGINAL PERMIT FEE	
SIGN - NON-ILLUMINATED-1ST 5 SQ. FT.	10.00	10.00	-
SIGN - NON-ILLUMINATED-EACH SQ. FT.	0.25	0.25	-
SIGN - ILLUMINATED-1ST 5 SQ. FT.	25.00	25.00	-
SIGN - ILLUMINATED-EACH SQ. FT.	0.25	0.25	-
TEMPORARY SIGN-PER DAY	1.00	1.00	-
MISC. BUILDING & ZONING FEES			
ALCOHOL LICENSE (PER DAY, PER EVENT)	25.00	25.00	-
BUILDING PERMIT - RESIDENTIAL FENCE	50.00	50.00	-
BUILDING PERMIT - RESIDENTIAL SHED	50.00	-	(50.00)
BUILDING PERMIT - RESIDENTIAL WATER HEATER	50.00	50.00	-
BUSINESS USE OF FOOD TRUCK	25.00/Year	75.00/Year	50.00
COMMERCIAL STOCKING PERMIT	100.00	100.00	-
DEMOLITION - COMM OR RESIDENTIAL (PER STRUCTURE)	50.00	50.00	-
FOOD TRUCK ANNUAL PERMIT	125.00/Year	-	(125.00)
FUEL STRG TANK/PUMP PERMIT (PER PUMP)	50.00	50.00	-
GARAGE SALE PERMIT	5.00	5.00	-
LETTER OF AUTHORIZATION (Allows for usage of building in limited circumstances when life-safety, health and structural requirements have been met. Not operating for public. Only valid for 90 day maximum)	500.00	500.00	-
LOW VOLTAGE SYSTEM LABEL	55.00	55.00	-
METER RESET FEE	10.00	10.00	-
MOBILE HOME PERMIT (Set-up)	250.00	250.00	-
MOVING PERMIT (HOUSE MOVING)	200.00	200.00	-
ROOF - NEW OR REPLACEMENT	50.00	50.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
OR ROOF - NEW OR REPL (GREATER OF) PER SQUARE	2.00	2.00	-
SIDEWALK PER LINEAR FT	13.00	13.00	-
SPECIAL EVENT PERMIT - CITY RECOGNIZED	N/A	N/A	-
BASE FEE (PER EVENT)	200.00	200.00	-
OTHER CITY CHARGES (SEE GENERAL GOV'T CHARGES)	Based on Event	Based on Event	-
SPECIAL EVENT PERMIT - INDEPENDENT	N/A	N/A	-
SMALL EVENT - 50 PEOPLE OR LESS	50.00	50.00	-
LARGE EVENT - OVER 50 PEOPLE	150.00	150.00	-
OTHER CITY CHARGES (SEE GENRAL GOV'T CHARGES)	Based on Event	Based on Event	-
TENT PERMIT	50.00	50.00	-
TREE REMOVAL PERMIT, FIRST TREE	30.00	60.00	30.00
TREE REMOVAL PERMIT, EACH ADDITIONAL TREE	5.00	10.00	5.00
PASS-THROUGH FEES			
(ACTUAL CONSULTANT COSTS AS APPLICABLE)			
LEGAL NOTICES	Actual Cost	Actual Cost	-
ADVERTISING	Actual Cost	Actual Cost	-
LEGAL REVIEW AND OPINION	Actual Cost	Actual Cost	-
PLAN REVIEW-BUILDING, ELECTRICAL, GAS, MECHANICAL, PLUMBING OR ENGINEERING (INCLUDING STORMWATER)	Actual Cost	Actual Cost	-
INSPECTIONS-BUILDING, ELECTRICAL, GAS, MECHANICAL, PLUMBING OR ENGINEERING (INCLUDING STORMWATER)	Actual Cost	Actual Cost	-
RE-INSPECTIONS-BUILDING, ELECTRICAL, GAS, MECHANICAL, PLUMBING OR ENGINEERING (INCLUDING STORMWATER)	Actual Cost	Actual Cost	-
CODE ENFORCEMENT			
MISC.			
SPECIAL MASTER	250.00	250.00	-
SPECIAL MASTER (PER DAY)	500.00	500.00	-
SPECIAL MASTER (ONE TIME FINE)	5,000.00	5,000.00	-
CODE FINE (CLASS I)	50.00	50.00	-
CODE FINE (CLASS I)-REPEAT OFFENSE	100.00	100.00	-
CODE FINE (CLASS II)	100.00	100.00	-
CODE FINE (CLASS II)-REPEAT OFFENSE	200.00	200.00	-
CODE FINE (CLASS III)	250.00	250.00	-
CODE FINE (CLASS III)-REPEAT OFFENSE	500.00	500.00	-
LICENSES OR REGULATED TRADEWORK BY A CONTRACTOR, PERFORMED WITHOUT A PERMIT(FIRST OFFENSE)	250.00	250.00	-
LICENSES OR REGULATED TRADEWORK BY A CONTRACTOR, PERFORMED WITHOUT A PERMIT(EACH SUBSEQUENT OFFENSE)	500.00	500.00	-
CITY CLERK			
MISCELLANEOUS CHARGES FOR COPIES			
SINGLE-SIDED COPIES, UP TO 8 ½" X 14"	0.15	0.15	-
DOUBLE-SIDED COPIES, UP TO 8 ½" X 14"	0.20	0.20	-
SINGLE-SIDED COPIES, UP TO 11" X 17"	0.50	0.50	-
DOUBLE-SIDED COPIES, UP TO 11" X 17"	0.75	0.75	-
LARGER SIZE COPIES	Actual Cost	Actual Cost	-
DUPLICATION			

Attachment: FY 2022-2023 Proposed City-wide Fee Schedule (2022-R-56 : Fiscal Year 2023 Fee Resolution and Previously Approved Water &

City Wide Fee Schedule - Effective October 1, 2022

FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
CERTIFIED COPY OF A PUBLIC RECORD - IN ADDITION TO COPY COST	\$1.00 Per Page	\$1.00 Per Page	
DUPLICATE DVD	2.00	2.00	-
FACSIMILE TRANSMISSION - PER FAXED PAGE	1.00	1.00	-

NOTE: ADDITIONAL CHARGES WILL BE ADDED TO COVER THE COST OF POSTAGE AND

§119.07(1)(b), Florida Statutes, provides: "If the nature or volume of public records requested to be inspected, examined, or copied is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved, or both, the agency may charge, in addition to the actual cost of duplication, a special service charge, which shall be reasonable and shall be based on the cost incurred for such extensive use of information technology resources or the labor cost of the personnel providing the service that is actually incurred by the agency or attributable to the agency for the clerical and supervisory assistance required, or both."

UTILITIES

UTILITY DEPOSIT RATES

RESIDENTIAL UTILITY DEPOSITS ARE BASED ON CREDIT SCORE AS VERIFIED BY APPROVED PROVIDER:

GREEN

WATER	50.00	50.00	-
SEWER	50.00	50.00	-
SOLID WASTE	50.00	50.00	-

YELLOW

WATER	75.00	75.00	-
SEWER	75.00	75.00	-
SOLID WASTE	75.00	75.00	-

RED

WATER	100.00	100.00	-
SEWER	100.00	100.00	-
SOLID WASTE	100.00	100.00	-

DEFINITIONS OF GREEN, YELLOW, AND RED ARE LISTED BELOW:

GREEN LIGHT - MINIMAL DEPOSIT REQUIRED. BASED ON THE INFORMATION PROVIDED, THE APPLICANT HAS A GOOD CREDIT SCORE AND POSES A LOW CREDIT RISK.

YELLOW LIGHT - DEPOSIT REQUIRED. BASED ON THE INFORMATION PROVIDED, THE APPLICANT HAS AN AVERAGE CREDIT SCORE AND POSES A MODERATE CREDIT RISK.

RED LIGHT - MAXIMUM DEPOSIT REQUIRED. BASED ON THE INFORMATION PROVIDED, THE APPLICANT HAS A POOR CREDIT SCORE OR EXCHANGE HITS AND POSES A HIGH CREDIT RISK, **OR IF THEY REFUSE CREDIT CHECK.**

DEPOSIT OF \$150 REQUIRED FOR PROPERTY MANAGEMENT COMPANIES OR LANDLORDS IN LIEU OF FULL DEPOSIT TO RECEIVE SERVICES WHILE PREPARING PROPERTY FOR NEW TENANTS.

NON-RESIDENTIAL UTILITY DEPOSITS ARE BASED ON AN AMOUNT EQUAL TO TWICE THE ESTIMATED AVERAGE MONTHLY BILL

ADDITIONAL DEPOSITS

IN THE EVENT THE UTILITY SERVICE IS DISCONNECTED 2 OR MORE TIMES FOR NON-PAYMENT OR HAS RECEIVED 2 OR MORE

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
WATER/SEWER UTILITY RATES			
WATER			
WATER FIXED MONTHLY CHARGES			
INSIDE CITY:			
WATER RESIDENTIAL 3/4" METER-MONTHLY	9.32	9.83	0.51
WATER RESIDENTIAL 1" METER-MONTHLY	9.32	9.83	0.51
WATER RESIDENTIAL 1 1/2" METER-MONTHLY	31.05	32.76	1.71
WATER RESIDENTIAL 2" METER-MONTHLY	49.69	52.42	2.73
WATER RESIDENTIAL 3" METER-MONTHLY	135.10	142.53	7.43
WATER RESIDENTIAL 4" METER-MONTHLY	232.92	245.73	12.81
WATER RESIDENTIAL 6" METER-MONTHLY	496.90	524.23	27.33
WATER RESIDENTIAL 8" METER-MONTHLY	869.57	917.40	47.83
WATER RESIDENTIAL 10" METER-MONTHLY	1,304.37	1,376.11	71.74
WATER RESIDENTIAL MULTI UNIT (PER UNIT-MONTHLY)	8.81	9.29	0.48
WATER NON-RESIDENTIAL 3/4" METER-MONTHLY	9.32	9.83	0.51
WATER NON-RESIDENTIAL 1" METER-MONTHLY	15.53	16.38	0.85
WATER NON-RESIDENTIAL 1 1/2" METER-MONTHLY	31.05	32.76	1.71
WATER NON-RESIDENTIAL 2" METER-MONTHLY	49.69	52.42	2.73
WATER NON-RESIDENTIAL 3" METER-MONTHLY	135.10	142.53	7.43
WATER NON-RESIDENTIAL 4" METER-MONTHLY	232.92	245.73	12.81
WATER NON-RESIDENTIAL 6" METER-MONTHLY	496.90	524.23	27.33
WATER NON-RESIDENTIAL 8" METER-MONTHLY	869.57	917.40	47.83
WATER NON-RESIDENTIAL 10" METER-MONTHLY	1,304.37	1,376.11	71.74
WATER NON-RESIDENTIAL MULTI UNIT (PER UNIT-MONTHLY)	8.81	9.29	0.48
OUTSIDE CITY:			
		-	-
WATER RESIDENTIAL 3/4" METER-MONTHLY	11.65	12.29	0.64
WATER RESIDENTIAL 1" METER-MONTHLY	11.65	12.29	0.64
WATER RESIDENTIAL 1 1/2" METER-MONTHLY	38.82	40.95	2.13
WATER RESIDENTIAL 2" METER-MONTHLY	62.11	65.52	3.42
WATER RESIDENTIAL 3" METER-MONTHLY	168.87	178.16	9.29
WATER RESIDENTIAL 4" METER-MONTHLY	291.15	307.17	16.01
WATER RESIDENTIAL 6" METER-MONTHLY	621.12	655.29	34.16
WATER RESIDENTIAL 8" METER-MONTHLY	1,086.97	1,146.75	59.78
WATER RESIDENTIAL 10" METER-MONTHLY	1,630.46	1,720.13	89.68
WATER RESIDENTIAL MULTI UNIT (PER UNIT-MONTHLY)	11.01	11.62	0.61
		-	-
WATER NON-RESIDENTIAL 3/4" METER-MONTHLY	11.65	12.29	0.64
WATER NON-RESIDENTIAL 1" METER-MONTHLY	19.41	20.48	1.07
WATER NON-RESIDENTIAL 1 1/2" METER-MONTHLY	38.82	40.95	2.13
WATER NON-RESIDENTIAL 2" METER-MONTHLY	62.11	65.52	3.42
WATER NON-RESIDENTIAL 3" METER-MONTHLY	168.87	178.16	9.29
WATER NON-RESIDENTIAL 4" METER-MONTHLY	291.15	307.17	16.01
WATER NON-RESIDENTIAL 6" METER-MONTHLY	621.12	655.29	34.16
WATER NON-RESIDENTIAL 8" METER-MONTHLY	1,086.97	1,146.75	59.78
WATER NON-RESIDENTIAL 10" METER-MONTHLY	1,630.46	1,720.13	89.68

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
WATER NON-RESIDENTAL MULTI UNIT (PER UNIT-MONTHLY)	11.01	11.62	0.61
WATER VOLUMETRIC RATES (ALL RATES SHOWN ARE FEE PER 1,000 GALLONS)			
WATER INSIDE CITY:			
		-	-
WATER RESIDENTAL 0 TO 2,000 GALLONS	4.43	4.67	0.24
WATER RESIDENTAL 2,001 TO 5,000 GALLONS	8.85	9.34	0.49
WATER RESIDENTAL 5,001 TO 10,000 GALLONS	10.18	10.74	0.56
WATER RESIDENTAL 10,001 TO 15,000 GALLONS	11.06	11.67	0.61
WATER RESIDENTAL OVER 15,000 GALLONS	11.95	12.61	0.66
		-	-
WATER MULTI UNIT RESIDENTAL 0 TO 2,000 GALLONS	4.43	4.67	0.24
WATER MULTI UNIT RESIDENTAL 2,001 TO 5,000 GALLONS	8.85	9.34	0.49
WATER MULTI UNIT RESIDENTAL 5,001 TO 10,000 GALLONS	10.18	10.74	0.56
WATER MULTI UNIT RESIDENTAL 10,001 TO 15,000 GALLONS	11.06	11.67	0.61
WATER MULTI UNIT RESIDENTAL OVER 15,000 GALLONS	11.95	12.61	0.66
		-	-
WATER NON-RESIDENTAL 0 TO 2,000 GALLONS	8.85	9.34	0.49
WATER NON-RESIDENTAL 2,001 TO 5,000 GALLONS	8.85	9.34	0.49
WATER NON-RESIDENTAL 5,001 TO 10,000 GALLONS	10.18	10.74	0.56
WATER NON-RESIDENTAL 10,001 TO 15,000 GALLONS	10.18	10.74	0.56
WATER NON-RESIDENTAL OVER 15,000 GALLONS	10.18	10.74	0.56
WATER MULTI UNIT NON-RESIDENTAL 0 TO 2,000 GALLONS	4.43	4.67	0.24
WATER MULTI UNIT NON-RESIDENTAL 2,001 TO 5,000 GALLONS	8.85	9.34	0.49
WATER MULTI UNIT NON-RESIDENTAL 5,001 TO 10,000 GALLONS	10.18	10.74	0.56
WATER MULTI UNIT NON-RESIDENTAL 10,001 TO 15,000 GALLONS	11.06	11.67	0.61
WATER MULTI UNIT NON-RESIDENTAL OVER 15,000 GALLONS	11.95	12.61	0.66
		-	-
WATER OUTSIDE CITY:			
		-	-
WATER RESIDENTAL 0 TO 2,000 GALLONS	5.54	5.84	0.30
WATER RESIDENTAL 2,001 TO 5,000 GALLONS	11.06	11.67	0.61
WATER RESIDENTAL 5,001 TO 10,000 GALLONS	12.73	13.43	0.70
WATER RESIDENTAL 10,001 TO 15,000 GALLONS	13.83	14.59	0.76
WATER RESIDENTAL OVER 15,000 GALLONS	14.94	15.76	0.82
		-	-
WATER MULTI UNIT RESIDENTAL 0 TO 2,000 GALLONS	5.54	5.84	0.30
WATER MULTI UNIT RESIDENTAL 2,001 TO 5,000 GALLONS	11.06	11.67	0.61
WATER MULTI UNIT RESIDENTAL 5,001 TO 10,000 GALLONS	12.73	13.43	0.70
WATER MULTI UNIT RESIDENTAL 10,001 TO 15,000 GALLONS	13.83	14.59	0.76
WATER MULTI UNIT RESIDENTAL OVER 15,000 GALLONS	14.94	15.76	0.82
		-	-
WATER NON-RESIDENTAL 0 TO 2,000 GALLONS	11.06	11.67	0.61
WATER NON-RESIDENTAL 2,001 TO 5,000 GALLONS	11.06	11.67	0.61
WATER NON-RESIDENTAL 5,001 TO 10,000 GALLONS	12.73	13.43	0.70
WATER NON-RESIDENTAL 10,001 TO 15,000 GALLONS	12.73	13.43	0.70
WATER NON-RESIDENTAL OVER 15,000 GALLONS	12.73	13.43	0.70
		-	-
WATER OUTSIDE MULTI UNIT CITY NON-RESIDENTAL 0 TO 2,000 GALLONS	5.54	5.84	0.30

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
WATER OUTSIDE MULTI UNIT CITY NON-RESIDENTIAL 2,001 TO 5,000 GALLONS	11.06	11.67	0.61
WATER OUTSIDE MULTI UNIT CITY NON-RESIDENTIAL 5,001 TO 10,000 GALLONS	12.73	13.43	0.70
WATER OUTSIDE MULTI UNIT CITY NON-RESIDENTIAL 10,001 TO 15,000 GALLONS	13.83	14.59	0.76
WATER OUTSIDE MULTI UNIT CITY NON-RESIDENTIAL OVER 15,000 GALLONS	14.94	15.76	0.82
SEWER			
SEWER FIXED MONTHLY CHARGES			
SEWER INSIDE CITY:			
SEWER RESIDENTIAL 3/4" METER-MONTHLY	13.37	14.10	0.74
SEWER RESIDENTIAL 1" METER-MONTHLY	13.37	14.10	0.74
SEWER RESIDENTIAL 1 1/2" METER-MONTHLY	44.55	47.00	2.45
SEWER RESIDENTIAL 2" METER-MONTHLY	71.29	75.21	3.92
SEWER RESIDENTIAL 3" METER-MONTHLY	193.81	204.47	10.66
SEWER RESIDENTIAL 4" METER-MONTHLY	334.15	352.53	18.38
SEWER RESIDENTIAL 6" METER-MONTHLY	712.87	752.08	39.21
SEWER RESIDENTIAL 8" METER-MONTHLY	1,247.52	1,316.14	68.61
SEWER RESIDENTIAL 10" METER-MONTHLY	1,871.28	1,974.21	102.92
SEWER RESIDENTIAL MULTI UNIT (PER UNIT-MONTHLY)	12.63	13.32	0.69
SEWER NON-RESIDENTIAL 3/4" METER-MONTHLY	13.37	14.10	0.74
SEWER NON-RESIDENTIAL 1" METER-MONTHLY	22.27	23.50	1.22
SEWER NON-RESIDENTIAL 1 1/2" METER-MONTHLY	44.55	47.00	2.45
SEWER NON-RESIDENTIAL 2" METER-MONTHLY	71.29	75.21	3.92
SEWER NON-RESIDENTIAL 3" METER-MONTHLY	193.81	204.47	10.66
SEWER NON-RESIDENTIAL 4" METER-MONTHLY	334.15	352.53	18.38
SEWER NON-RESIDENTIAL 6" METER-MONTHLY	712.87	752.08	39.21
SEWER NON-RESIDENTIAL 8" METER-MONTHLY	1,247.52	1,316.14	68.61
SEWER NON-RESIDENTIAL 10" METER-MONTHLY	1,871.28	1,974.21	102.92
SEWER NON-RESIDENTIAL MULTI UNIT-MONTHLY (PER UNIT-MONTHLY)	12.63	13.32	0.69
SEWER OUTSIDE CITY:			
SEWER RESIDENTIAL 3/4" METER-MONTHLY	16.71	17.63	0.92
SEWER RESIDENTIAL 1" METER-MONTHLY	16.71	17.63	0.92
SEWER RESIDENTIAL 1 1/2" METER-MONTHLY	55.69	58.76	3.06
SEWER RESIDENTIAL 2" METER-MONTHLY	89.11	94.01	4.90
SEWER RESIDENTIAL 3" METER-MONTHLY	242.26	255.59	13.32
SEWER RESIDENTIAL 4" METER-MONTHLY	417.69	440.66	22.97
SEWER RESIDENTIAL 6" METER-MONTHLY	891.09	940.10	49.01
SEWER RESIDENTIAL 8" METER-MONTHLY	1,559.40	1,645.17	85.77
SEWER RESIDENTIAL 10" METER-MONTHLY	2,339.11	2,467.76	128.65
SEWER RESIDENTIAL MULTI UNIT-MONTHLY (PER UNIT MONTHLY)	15.79	16.66	0.87
SEWER NON-RESIDENTIAL 3/4" METER-MONTHLY	16.71	17.63	0.92
SEWER NON-RESIDENTIAL 1" METER-MONTHLY	27.84	29.37	1.53
SEWER NON-RESIDENTIAL 1 1/2" METER-MONTHLY	55.69	58.76	3.06
SEWER NON-RESIDENTIAL 2" METER-MONTHLY	89.11	94.01	4.90
SEWER NON-RESIDENTIAL 3" METER-MONTHLY	242.26	255.59	13.32

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
SEWER NON-RESIDENTAL 4" METER-MONTHLY	417.69	440.66	22.97
SEWER NON-RESIDENTAL 6" METER-MONTHLY	891.09	940.10	49.01
SEWER NON-RESIDENTAL 8" METER-MONTHLY	1,559.40	1,645.17	85.77
SEWER NON-RESIDENTAL 10" METER-MONTHLY	2,339.11	2,467.76	128.65
SEWER NON-RESIDENTAL MULTI UNIT-MONTHLY (PER UNIT MONTHLY)	15.79	16.66	0.87
SEWER VOLUMETRIC RATES (ALL RATES SHOWN ARE FEE PER 1,000 GALLONS)			
SEWER INSIDE CITY:			
SEWER RESIDENTAL 0 TO 2,000 GALLONS	3.44	3.63	0.19
SEWER RESIDENTAL OVER 2,000	10.41	10.98	0.57
SEWER RESIDENTAL MULTI UNIT 0 TO 2,000 GALLONS	3.44	3.63	0.19
SEWER RESIDENTAL MULTI UNIT OVER 2,000	10.41	10.98	0.57
SEWER NON-RESIDENTAL 0 TO 2,000 GALLONS	10.41	10.98	0.57
SEWER NON-RESIDENTAL OVER 2,000	10.41	10.98	0.57
SEWER NON-RESIDENTAL MULTI UNIT 0 TO 2,000 GALLONS	3.44	3.63	0.19
SEWER NON-RESIDENTAL MULTI UNIT OVER 2,000 GALLONS	10.41	10.98	0.57
SEWER RESIDENTAL 0 TO 2,000 GALLONS	4.30	4.54	0.24
SEWER RESIDENTAL OVER 2,000	13.01	13.72	0.72
SEWER RESIDENTAL MULTI UNIT 0 TO 2,000 GALLONS	4.30	4.54	0.24
SEWER RESIDENTAL MULTI UNIT OVER 2,000	13.01	13.72	0.72
SEWER NON-RESIDENTAL 0 TO 2,000 GALLONS	13.01	13.72	0.72
SEWER NON-RESIDENTAL OVER 2,000	13.01	13.72	0.72
SEWER NON-RESIDENTAL MULTI UNIT 0 TO 2,000 GALLONS	4.30	4.54	0.24
SEWER NON-RESIDENTAL MULTI UNIT OVER 2,000 GALLONS	13.01	13.72	0.72
SEWER OUTSIDE CITY NON-RESIDENTAL OVER 2,000	13.01	13.72	0.72
SEWER OUTSIDE CITY NON-RESIDENTAL MULTI UNIT 0 TO 2,000 GALLONS	4.30	4.54	0.24
SEWER OUTSIDE CITY NON-RESIDENTAL MULTI UNIT OVER 2,000 GALLONS	13.01	13.72	0.72
FIRE LINE SPRINKLERS			
1" FIRE LINE SPRINKLER - INSIDE CITY	2.31	2.44	0.13
2" FIRE LINE SPRINKLER - INSIDE CITY	4.58	4.83	0.25
4" FIRE LINE SPRINKLER - INSIDE CITY	9.16	9.66	0.50
6" FIRE LINE SPRINKLER - INSIDE CITY	18.30	19.31	1.01
8" FIRE LINE SPRINKLER - INSIDE CITY	36.64	38.66	2.02
10" FIRE LINE SPRINKLER - INSIDE CITY	73.24	77.27	4.03
12" FIRE LINE SPRINKLER - INSIDE CITY	146.47	154.52	8.06
1" FIRE LINE SPRINKLER - OUTSIDE CITY	2.87	3.03	0.16
2" FIRE LINE SPRINKLER - OUTSIDE CITY	5.73	6.04	0.32
4" FIRE LINE SPRINKLER - OUTSIDE CITY	11.48	12.11	0.63
6" FIRE LINE SPRINKLER - OUTSIDE CITY	22.89	24.15	1.26
8" FIRE LINE SPRINKLER - OUTSIDE CITY	45.78	48.29	2.52
RENEWAL/REPLACEMENT			
RENEW/REPLACE SEWER - INSIDE CITY	3.00	3.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
RENEW/REPLACE WATER - INSIDE CITY	3.00	3.00	-
RENEW/REPLACE SEWER - OUTSIDE CITY	3.75	3.75	-
RENEW/REPLACE WATER - OUTSIDE CITY	3.75	3.75	-
MISC./REPLACEMENT FEES			
ACCOUNT FEES:			
ADMINISTRATIVE FEES	25.00	25.00	-
COLLECTIONS ADMINISTRATIVE FEE	35.00	35.00	-
DELINQUENT ACCOUNT FEE	30.00	30.00	-
<u>LATE PAYMENT PENALTY</u>			
<u>(APPLIES TO ALL WATER, SEWER, TRASH, RENEWAL & REPLACEMENT CHARGES AND UTILITY TAXES)</u>	15%	15%	-
COLLECTION AGENCY PERCENTAGE	35%	35%	-
RETURNED CHECK CHARGE - CHECKS UP TO \$50.00	25.00	25.00	-
RETURNED CHECK CHARGE - CHECKS \$50.01 - \$300.00	30.00	30.00	-
RETURNED CHECK CHARGE - CHECKS \$300.01 - \$800.00	40.00	40.00	-
RETURNED CHECK CHARGE - CHECKS > \$800.00	5% of Face Amt.	5% of Face Amt.	-
SUSPENDED ACCOUNT FEE	15.00	15.00	-
SUSPENDED ACCOUNT FEE - REACTIVATION	15.00	15.00	-
SUSPENDED ACCOUNT FEE - AFTER HOURS AND WEEKEND/HOLIDAYS	100.00	100.00	-
OTHER MISC/REPLACEMENT FEES:			
POOL-FILL READING	10.00	-	(10.00)
TEMPORARY TURN-ON	25.00	25.00	-
BRASS BODY WATER METER	Actual Cost+Labor	Actual Cost+Labor	-
BROKEN HARD LOCK	35.00	35.00	-
BROKEN SOFT LOCK	30.00	30.00	-
BROKEN MASTER LOCK	45.00	45.00	-
METER BENCH TEST	75.00	75.00	-
BROKEN VALVE	Actual Cost+Labor	Actual Cost+Labor	-
METER COUPLING 3/4"	Actual Cost+Labor	Actual Cost+Labor	-
BALL VALVE 1"	Actual Cost+Labor	Actual Cost+Labor	-
BALL VALVE 3/4"	Actual Cost+Labor	Actual Cost+Labor	-
LABOR CHARGE PER HOUR	N\A	N\A	-
METER BOX	Actual Cost+Labor	Actual Cost+Labor	-
ADDITIONAL METER CHECK AT LOCATION	20.00	20.00	-
OVERTIME CHARGE	52.00	52.00	-
PULLED/SET METER	Labor Cost/1 Hr. Min.	Labor Cost/1 Hr. Min.	-
RADIO READ HEAD	Actual Cost+Labor	Actual Cost+Labor	-
METER COUPLING 1"	Actual Cost+Labor	Actual Cost+Labor	-
METER RISER 7"	Actual Cost+Labor	Actual Cost+Labor	-
METER RISER 9"	Actual Cost+Labor	Actual Cost+Labor	-
REUSE WATER	Cost as per contract	Cost as per contract	-
	all locations	all locations	-
BOOT DAMAGED, STOLEN	26.00	26.00	-
HYDRANT RENTAL -			
METER DEPOSIT	1,700.00	1,700.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
MONTHLY USAGE RATES: (ALL RATES SHOWN ARE FEE PER 1,000 GALLONS)			
WTR 0-2,000 GALLONS	8.85	9.34	0.49
WTR 2,001-5,000 GALLONS	8.85	9.34	0.49
WTR 5,001-10,000 GALLONS	10.18	10.74	0.56
WTR 10,001-15,000 GALLONS	10.18	10.74	0.56
WTR > 15,000 GALLONS	10.18	10.74	0.56
LOST METER (ASSUMED GALLONS PER DAY)	500GL/DAY	500GL/DAY	
SOLID WASTE COLLECTION			-
RESIDENTIAL			-
RESIDENTIAL Toter	23.01	25.01	2.00
EXTRA RESIDENTIAL Toter	8.90	25.01	16.11
EXTRA RESIDENTIAL Toter Deposit	30.00	30.00	-
BULK RATE PER CUBIC YARD	8.30	8.30	-
COMMERCIAL			
Commercial Containers			
2 YARD			
PU/WK - 1	79.92	79.92	-
PU/WK - 2	159.84	159.84	-
PU/WK - 3	239.76	239.76	-
PU/WK - 4	319.68	319.68	-
PU/WK - 5	399.60	399.60	-
PU/WK - 6	479.52	479.52	-
XPU	19.98	19.98	-
4 YARD			
PU/WK - 1	159.84	159.84	-
PU/WK - 2	319.68	319.68	-
PU/WK - 3	479.52	479.52	-
PU/WK - 4	639.36	639.36	-
PU/WK - 5	799.20	799.20	-
PU/WK - 6	959.04	959.04	-
XPU	39.96	39.96	-
6 YARD			
PU/WK - 1	239.76	239.76	-
PU/WK - 2	479.52	479.52	-
PU/WK - 3	719.28	719.28	-
PU/WK - 4	959.04	959.04	-
PU/WK - 5	1,198.80	1,198.80	-
PU/WK - 6	1,438.56	1,438.56	-
XPU	59.94	59.94	-
8 YARD			
PU/WK - 1	319.68	319.68	-
PU/WK - 2	639.36	639.36	-
PU/WK - 3	959.04	959.04	-
PU/WK - 4	1,278.72	1,278.72	-
PU/WK - 5	1,598.40	1,598.40	-
PU/WK - 6	1,918.08	1,918.08	-
XPU	79.92	79.92	-
T96 CARTS			
PU/WK - 2	34.39	34.39	-

Attachment: FY 2022-2023 Proposed City-wide Fee Schedule (2022-R-56 : Fiscal Year 2023 Fee Resolution and Previously Approved Water &

City Wide Fee Schedule - Effective October 1, 2022

FEE TYPE		FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
Commercial Containers - Deposit				
2 YARD				
	PU/WK - 1	159.84	159.84	-
	PU/WK - 2	319.68	319.68	-
	PU/WK - 3	479.52	479.52	-
	PU/WK - 4	639.36	639.36	-
	PU/WK - 5	799.20	799.20	-
	PU/WK - 6	959.04	959.04	-
4 YARD				
	PU/WK - 1	319.68	319.68	-
	PU/WK - 2	639.36	639.36	-
	PU/WK - 3	959.04	959.04	-
	PU/WK - 4	1,278.72	1,278.72	-
	PU/WK - 5	1,598.40	1,598.40	-
	PU/WK - 6	1,918.08	1,918.08	-
6 YARD				
	PU/WK - 1	479.52	479.52	-
	PU/WK - 2	959.04	959.04	-
	PU/WK - 3	1,438.56	1,438.56	-
	PU/WK - 4	1,918.08	1,918.08	-
	PU/WK - 5	2,397.60	2,397.60	-
	PU/WK - 6	2,877.12	2,877.12	-
8 YARD				
	PU/WK - 1	639.36	639.36	-
	PU/WK - 2	1,278.72	1,278.72	-
	PU/WK - 3	1,918.08	1,918.08	-
	PU/WK - 4	2,557.44	2,557.44	-
	PU/WK - 5	3,196.80	3,196.80	-
	PU/WK - 6	3,836.16	3,836.16	-
T96 CARTS				
	PU/WK - 2	75.00	75.00	-
ROLL-OFF RESIDENTIAL (PER PULL)				
	20 YARD (DISPOSAL COST NOT INCLUDED)/PULL	258.19	258.19	-
	30 YARD (DISPOSAL COST NOT INCLUDED)/PULL	258.19	258.19	-
	40 YARD (DISPOSAL COST NOT INCLUDED)/PULL	258.19	258.19	-
ROLL-OFF COMMERCIAL (PER PULL) 2 PULL MINIMUM PER MONTH				
	20 YARD (DISPOSAL COST NOT INCLUDED)/PULL	258.19	258.19	-
	30 YARD (DISPOSAL COST NOT INCLUDED)/PULL	258.19	258.19	-
	40 YARD (DISPOSAL COST NOT INCLUDED)/PULL	258.19	258.19	-
DISPOSAL COST	Actual	Actual		
DISPOSAL COST - GREEN	Actual	Actual		
DISPOSAL COST - C&D	Actual	Actual		
DISPOSAL COST - MIXED DEBRIS	Actual	Actual		

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
ROLL-OFF RESIDENTIAL/COMMERICAL - DEPOSIT			
20 YARD	516.38	516.38	-
30 YARD	516.38	516.38	-
40 YARD	516.38	516.38	-
MISC COMMERCIAL CONTAINER CHARGES			
CASTER/WHEELS	10.00	10.00	-
LOCKING LID	15.05	15.05	-
20YD TRASH COMPACTOR	516.38	516.38	-
30YD TRASH COMPACTOR	516.38	516.38	-
40YD TRASH COMPACTOR	516.38	516.38	-
RESET DUMPSTER	68.49	68.49	-
STORMWATER			
STORMWATER UTILITY FEE			
CHARGES PER EQUIVALENT RESIDENTIAL UNIR (ERU) WILL BE EIGHT DOLLARS (\$8.00) PER MONTH, (\$96.00 ANNUALLY)			
POLICE FEES			
MISC.			
REPORTS	1.00	1.00	-
FINGERPRINTS - RESIDENT	5.00	5.00	-
FINGERPRINTS - NON-RESIDENT	-	7.00	7.00
DVD	1.00	1.00	-
BODY WORN CAMERA VIDEO	\$0.90 PER MINUTE	\$0.49 PER MINUTE	\$-0.41 PER MINUTE
VEHICLE EQUIPMENT CHECK	4.00	4.00	-
GOLF CART REGISTRATION	25.00	25.00	-
FALSE ALARMS-4TH OCCURRENCE IN 365 DAYS	50.00	50.00	-
FALSE ALARMS-5TH OCCURRENCE IN 365 DAYS	75.00	75.00	-
FALSE ALARMS-6TH & GREATER IN 365 DAYS	100.00	100.00	-
TRESPASS TOWING FEE APPLICATION/PERMIT	25.00	25.00	-
TRESPASS TOWING FEE ANNUAL INSPECTION	25.00	25.00	-
ANIMAL CONTROL			
EUTHANASIA REQUEST BY OWNER	100.00	100.00	-
TRAP SET-UP/RECOVERY FEE (FIVE DAYS WITH BAIT)	20.00	20.00	-
DEAD ANIMAL REMOVAL - PRIVATE PROPERT	30.00	30.00	-
NEUTERED MALE DOG - EACH	5.00	5.00	-
NEUTERED MALE CAT - EACH	5.00	5.00	-
SPAYED FEMALE DOG - EACH	5.00	5.00	-
SPAYED FEMALE CAT - EACH	5.00	5.00	-
UNALTERED PERMIT - EACH	25.00	25.00	-
FIRE PROTECTION FEES			
FALSE ALARMS			
FALSE ALARMS-4TH & GREATER OCCURRENCE IN 365 DAYS	100.00	100.00	-
LIFT ASSIST FEE	300.00	300.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
GENERAL GOVERNMENT			
LIEN SEARCH	25.00	25.00	-
LABOR/HOUR - CITY EMPLOYEE	Actual cost + 35%	Actual cost + 35%	
EQUIPMENT - CITY OWNED EQUIPMENT	FEMA Rate Schedule	FEMA Rate Schedule	
MATERIAL - PURCHASED BY CITY	Actual Cost	Actual Cost	
NOTE: LIEN REDUCTIONS/MODIFICATIONS			
Pursuant to Section 70-35 the city manager or his/her designee			
PARKS & RECREATION			
FACILITY/FIELD RENTALS			
SICA HALL			
SICA HALL - 1 ROOM (BASE RATE INCLUDES 2 HOURS)	90.00	90.00	-
SICA HALL - 1 ROOM (PER EACH ADDITIONAL HOUR)	45.00	45.00	-
SICA HALL - 2 ROOMS (BASE RATE INCLUDES 2 HOURS)	160.00	160.00	-
SICA HALL - 2 ROOMS (PER EACH ADDITIONAL HOUR)	80.00	80.00	-
SICA HALL - 3 ROOMS (BASE RATE INCLUDES 2 HOURS)	200.00	200.00	-
SICA HALL - 3 ROOMS (PER EACH ADDITIONAL HOUR)	100.00	100.00	-
SICA HALL - ALCOHOL FEE	100.00	100.00	-
SICA HALL DEPOSIT (REFUNDABLE)	100.00	100.00	-
SET-UP/BREAKDOWN (PER USE)	30.00	30.00	-
CLEAN UP (NO REFUND OF DEPOSIT)			
CLUBHOUSE			
CLUB HOUSE (BASE RATE INCLUDES 2 HOURS)	50.00	50.00	-
CLUB HOUSE (EACH ADDITIONAL HOUR)	25.00	25.00	-
CLUB HOUSE DEPOSIT	50.00	50.00	-
CLEAN UP (NO REFUND OF DEPOSIT)			
CENTENNIAL PARK			
LARGE PAVILION (BASE RATE INCLUDES 3 HOURS)	30.00	30.00	-
LARGE PAVILION (EACH ADDITIONAL HOUR)	10.00	10.00	-
LARGE PAVILION DEPOSIT	25.00	25.00	-
HOLLYLAND PARK – BALL FIELDS			
FIELD PERMIT:			
DEPOSIT	50.00	50.00	-
WITHOUT LIGHTS (MINIMUM 2 HOURS)	10.00	10.00	-
WITH LIGHTS (MINIMUM 2 HOURS)	15.00	15.00	-
MARKED FIELD (PER STAFF HOUR)	25.00	25.00	-
FIELD DRAGGED (PER STAFF HOUR)	25.00	25.00	-
SUNRISE PARK			
LARGE PAVILION (BASE RATE INCLUDES 3 HOURS)	30.00	30.00	-
LARGE PAVILION (EACH ADDITIONAL HOUR)	10.00	10.00	-
SMALL PAVILION (BASE RATE INCLUDES 3 HOURS)	30.00	30.00	-
SMALL PAVILION (EACH ADDITIONAL HOUR)	10.00	10.00	-
GAZEBO (BASE RATE INCLUDES 3 HOURS)	30.00	30.00	-
GAZEBO (EACH ADDITIONAL HOUR)	10.00	10.00	-
ROSS POINT PARK			
BASE RATE INCLUDES 3 HOURS	180.00	180.00	-
EACH ADDITIONAL HOUR	60.00	60.00	-
DEPOSIT (REFUNDABLE)	100.00	100.00	-
RIVERSIDE PARK			
BASE RATE INCLUDES 3 HOURS	180.00	180.00	-

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FEE TYPE	FY2021-22 CURRENT	FY2022-23 PROPOSED	CHANGE
EACH ADDITIONAL HOUR	60.00	60.00	-
DEPOSIT (REFUNDABLE)	100.00	100.00	-



City Commission

1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

CITY MANAGER COMMENTS (ID # 3843)

7.A.a

Meeting: 08/09/22 06:00 PM

Department: City Clerk

Category: City Manager Comments

Prepared By: Valerie Manning

Initiator: Valerie Manning

Sponsors:

DOC ID: 3843

Payroll and Holiday Calendar FY2022-2023

DISCUSSION:

Each year the City Commission authorizes the annual holiday calendar, which includes the staff recommended floating holiday, as well as, acknowledges the annual payroll dates.

FISCAL ANALYSIS:

N/A

STAFF RECOMMENDATION:

Approve payroll and holiday calendar as submitted by staff.

COMMISSION GOAL:

N/A

MOTION:

APPROVE THE ATTACHED CALENDAR FOR FY 2022-2023.

		2022-2023 PAYROLL CALENDAR				
PAY		PAY PERIOD		PAY PERIOD		PAYDAY
PERIOD #		BEGIN		END		
21		26-Sep-22		09-Oct-22		13-Oct-22
22		10-Oct-22		23-Oct-22		27-Oct-22
23		24-Oct-22		06-Nov-22		10-Nov-22
24		07-Nov-22		20-Nov-22		24-Nov-22
25		21-Nov-22		04-Dec-22		08-Dec-22
26		05-Dec-22		18-Dec-22		22-Dec-22
1		19-Dec-22		01-Jan-23		05-Jan-23
2		02-Jan-23		15-Jan-23		19-Jan-23
3		16-Jan-23		29-Jan-23		02-Feb-23
4		30-Jan-23		12-Feb-23		16-Feb-23
5		13-Feb-23		26-Feb-23		02-Mar-23
6		27-Feb-23		12-Mar-23		16-Mar-23
7		13-Mar-23		26-Mar-23	*	30-Mar-23
8		27-Mar-23		09-Apr-23		13-Apr-23
9		10-Apr-23		23-Apr-23		27-Apr-23
10		24-Apr-23		07-May-23		11-May-23
11		08-May-23		21-May-23		25-May-23
12		22-May-23		04-Jun-23		08-Jun-23
13		05-Jun-23		18-Jun-23		22-Jun-23
14		19-Jun-23		02-Jul-23		06-Jul-23
15		03-Jul-23		16-Jul-23		20-Jul-23
16		17-Jul-23		30-Jul-23		03-Aug-23
17		31-Jul-23		13-Aug-23		17-Aug-23
18		14-Aug-23		27-Aug-23	*	31-Aug-23
19		28-Aug-23		10-Sep-23		14-Sep-23
20		11-Sep-23		24-Sep-23		28-Sep-23
HOLIDAYS						
1		Thursday	24-Nov-22		Thanksgiving	
2		Friday	25-Nov-22		Friday after Thanksgiving	
3		Friday	23-Dec-22		Floating Holiday	
4		Monday	26-Dec-22		Christmas Day (Observed)	
5		Monday	2-Jan-23		New Year's Day (Observed)	
6		Monday	16-Jan-23		Martin Luther King Day	
7		Friday	7-Apr-23		Good Friday	
8		Monday	29-May-23		Memorial Day	
9		Tuesday	4-Jul-23		Independence Day	
10		Monday	4-Sep-23		Labor Day	
	*	No insurance deductions				