CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● AUGUST 12, 2025

City Commission Chamber	Regular City Commission Meeting	6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
John Penny	Mayor	Excused	
Debra Snow	City Commissioner	Present	
Penny Currie	City Commissioner	Present	
Jeffrey DeLanoy	City Commissioner	Present	
Roy Johnson	City Commissioner	Present	

b. Invocation by City Commissioner Jeffrey DeLanoy
Commissioner DeLanoy led the invocation.

c. Pledge of Allegiance
Vice-Mayor Johnson led the Pledge of Allegiance to the Flag.

2. PRESENTATION - HHPD SWEARING-IN OFFICER STILLMAN ILLERA

Vice-Mayor Johnson asked for a motion to EXCUSE Mayor Penny from tonight's meeting.

Commissioner Snow made a motion to ***EXCUSE Mayor Penny from the regular City Commission meeting,*** *seconded by Commissioner Currie.*

Vice-Mayor Johnson opened public participation. No one spoke.

PASSED, 4-0.

3. PUBLIC COMMENTS

The following individuals came forward to speak:

Jim Legary, Holly Hill and Jim Cameron, Holly Hill.

4. APPROVAL OF MINUTES

1.

Minutes - July 22, 2025 - Budget Workshop, July 22, 2025 Regular City Commission Meeting and August 5, 2025 Joint Workshop for LPGA Blvd., Study Presentation

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Debra Snow, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

Enacted and approved this 12th day of August, 2025, in Holly Hill

5. CONSENT AGENDA - ITEMS (1 - 5)

Vice-Mayor Johnson asked if there was anyone in the audience that wished to speak on any of the items on the Consent Agenda or if any member of the Commission wished to pull an item for further discussion.

Jim Legary, Holly Hill spoke on Consent Agenda Item #2, Resolution 2025-R-57 Lease Agreement Extension with the Volusia/Flagler YMCA.

1. 2025-R-56 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Pedestrian and Bicycle Safety High Visibility Enforcement Program Award 2025-2026, Project Number: 433144-1-8404; Setting Forth Revenues and Expenditures; Providing for Severability; and Providing for an Effective Date.

(Requested by Byron Williams, Police)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-56
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PEDESTRIAN AND BICYCLE SAFETY HIGH VISIBILITY ENFORCEMENT PROGRAM AWARD 2025-2026, PROJECT NUMBER: 433144-1-8404; SETTING FORTH REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PEDESTRIAN AND BICYCLE SAFETY HIGH VISIBILITY ENFORCEMENT PROGRAM AWARD 2025-2026, PROJECT NUMBER: 433144-1-8404; SETTING FORTH REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill Police Department applied for a $5,000.00 High Visibility Enforcement grant (HVE) from the Institute of Police Technology and Management (IPTM); and

WHEREAS, The City of Holly Hill Police Department was awarded $5,547.82 to apply to overtime hours; and

WHEREAS, HVE grant begins upon execution and ends May 8, 2026; and

WHEREAS, the purpose of the HVE grant is to implement effective high visibility education in areas with highest traffic crashes resulting in serious or fatal injuries to pedestrians and bicyclists; and

WHEREAS the goal of the HVE grant is to mitigate crashes by increasing awareness of and compliance with traffic laws on Florida's roads; and

WHEREAS, the City of Holly Hill City Commission desires to set forth and appropriate certain revenues and expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The grant award funds are hereby appropriated as set forth in Composite Exhibit 'A' attached hereto.

SECTION 2 SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or apart of this Resolution.

SECTION 3 EFFECTIVE DATE. The Budget item adopted in the preceding section shall govern the expenditures relating to operations and projects for the City during the current fiscal year effective October 1, 2024 through September 30, 2025. Fiscal year October 1, 2025 through September 30, 2026 is included in the budget for the upcoming year. This

Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

2. –2025-R-57 Resolution

Lease Agreement Extension with the Volusia/Flagler YMCA

(Requested by Joseph Forte, City Manager)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-57
LEASE AGREEMENT EXTENSION WITH THE VOLUSIA/FLAGLER YMCA

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A ONE YEAR LEASE AGREEMENT EXTENSION BETWEEN THE CITY AND THE VOLUSIA/FLAGLER YMCA; ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill desires to continue its relationship with the Volusia/Flagler YMCA to provide recreational programs at the FACILITY located at 1046 Daytona Avenue; and

WHEREAS, the YMCA has a nationally recognized reputation and long-term history of providing quality community recreation programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission approve a one year continuation of the attached agreement dated September 2024 and the City Manager is hereby authorized extend the lease agreement, under the same terms and conditions, so that the Volusia/Flagler YMCA may continue to perform as a recreation provider at the Daytona Avenue FACILITY.

SECTION 2. That the term of this agreement shall commence on October 1, 2025 and shall continue for a period of (1) one year, expiring on September 30, 2026.

SECTION 3. SEVERABILITY. If any section or portion of a section of this

Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

3. -2025-R-58 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Five-Year Contract with Axon Enterprise, Inc., to Include the Upgrade of Body Worn Camera System and Taser Package, and Authorizing the Citiy Manager to Execute Any Necessary Purchasing Agreements; Setting Forth Revenues and Expenditures; Providing for Severability; and Providing for an Effective Date.

(Requested by Byron Williams, Police)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-58
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE FIVE-YEAR CONTRACT WITH AXON ENTERPRISE, INC., TO INCLUDE THE UPGRADE OF BODY WORN CAMERA SYSTEM AND TASER PACKAGE, AND AUTHORIZING THE CITIY MANAGER TO EXECUTE ANY NECESSARY PURCHASING AGREEMENTS; SETTING FORTH REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE FIVE-YEAR CONTRACT WITH AXON ENTERPRISE, INC., TO INCLUDE THE UPGRADE OF BODY WORN CAMERA SYSTEM AND TASER PACKAGE, AND AUTHORIZING THE CITIY MANAGER TO EXECUTE ANDY NECESSARY PURCHASING AGREEMENTS; SETTING FORTH REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill Police Department has a five-year contract with Axon Enterprise, Inc., as it pertains to Body Worn Cameras (BWCs) with cloud-based data storage and a secondary contract with Axon Enterprise, Inc., for Tasers; and

WHEREAS, the contract with Axon Enterprise, Inc., for BWCs will expire September 30, 2025; and

WHEREAS, Axon Enterprise, Inc., now offers a bundle package, combining both the BWC package and the Taser package; and

WHEREAS, this package includes upgrades for both devices, as well as, additional programs such as auto-redaction and auto-tagging; and

WHEREAS, the funding for year one (1) is included in the tentative budget for FY26; and

WHEREAS, this is a five-year contract, with the first year's cost of $33,757.45, with the following years 2-5 cost of $88,761.92, ending September 30, 2030.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City Commission of Holly Hill approve the five-year contract with Axon Enterprise, Inc., including the upgrades of both BWC to Body 4s, and Taser 7s to Taser 10s.

SECTION 2 SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or apart of this Resolution.

SECTION 3 EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

4. –2025-R-59 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Piggyback of Volusia County Master Agreement 24-B-61LS with Sunoco LP, Approving a Change Order in the Amount of $19,000 to Purchase Order 250214 Between the City of Holly Hill and Sunoco LP and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Josef Grusauskas, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-59
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF VOLUSIA COUNTY MASTER AGREEMENT 24-B-61LS WITH SUNOCO LP, APPROVING A CHANGE ORDER IN THE AMOUNT OF $19,000 TO PURCHASE ORDER 250214 BETWEEN THE CITY OF HOLLY HILL AND SUNOCO LP AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE PIGGYBACK OF VOLUSIA COUNTY MASTER AGREEMENT 24-B-61LS WITH SUNOCO LP, APPROVING A CHANGE ORDER IN THE AMOUNT OF $19,000 TO PURCHASE ORDER 250214 BETWEEN THE CITY OF HOLLY HILL AND SUNOCO LP AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, diesel fuel is needed to provide for use in diesel engines, as well as, the backup generator for the Public Works Department; and

WHEREAS, Sunoco LP has an active Master Agreement 24-B-61LS with Volusia County for the purchase of diesel fuel which the City of Holly Hill may piggyback; and

WHEREAS, the city has an active purchase order with Sunoco LP but requires additional funding to ensure that the city has an adequate supply of diesel during hurricane season; and

WHEREAS, adequate budgets are available within the divisional funds to pay for a change order in the amount of $19,000 to provide for an additional diesel fuel.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the Commission of the City of Holly Hill approve the piggybacking of Volusia County Master Agreement 24-B-61LS with SUNOCO LP.

SECTION 2. That the Commission of the City of Holly Hill approve a change order to purchase order 250214 in the amount of $19,000 between the City of Holly Hill and Sunoco LP, and authorize the City Manager to execute the same.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

5.

TEAM Volusia Annual Agreement

(Requested by Joseph Forte, City Manager)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

Enacted and approved this 12th day of August, 2025, in Holly Hill

6. REGULAR AGENDA

1. –2025-R-60 Resolution

A Resolution of the City of Holly Hill, Florida, Relating to State Legislative Services; Approving an Agreement with Doug Bell from the Firm Metz, Husband, & Daughton, PA., for State Legislative Appropriations Services in the Amount of $45,000.00 Per Year for a One Year Period Paid in Monthly Installments; Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)
Vice-Mayor Johnson opened public participation.

Jim Cameron, Holly Hill.

Vice-Mayor Johnson closed public participation.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Jeffrey DeLanoy, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-60
A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RELATING TO STATE LEGISLATIVE SERVICES; APPROVING AN AGREEMENT WITH DOUG BELL FROM THE FIRM METZ, HUSBAND, & DAUGHTON, PA., FOR STATE LEGISLATIVE APPROPRIATIONS SERVICES IN THE AMOUNT OF $45,000.00 PER YEAR FOR A ONE YEAR PERIOD PAID IN MONTHLY INSTALLMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RELATING TO STATE LEGISLATIVE SERVICES; APPROVING AN AGREEMENT WITH DOUG BELL FROM THE FIRM METZ, HUSBAND, & DAUGHTON, PA., FOR STATE LEGISLATIVE APPROPRIATIONS SERVICES IN THE AMOUNT OF $45,000.00 PER YEAR FOR A ONE YEAR PERIOD PAID IN MONTHLY INSTALLMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Doug Bell has extensive experience serving as a lobbyist for other municipalities and has served the City of Holly Hill well since 2022; and

WHEREAS, the City of Holly Hill desires to continue its engagement with Doug Bell to provide assistance with legislative appropriations services. The engagement letter attached hereto provides for continuing services with a rumination clause upon 30 days' notice by either party; and

WHEREAS, the Holly Hill City Manager recommends that it is in the best interest of the City of Holly Hill to continue this engagement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Ratification of the engagement letter is hereby approved.

SECTION 2. The approved compensation, as budgeted, shall not exceed $45,000.00 plus expenses paid in monthly installments beginning October 1, 2025.

SECTION 3. EFFECTIVE DATE. That this Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

2. –2025-R-61 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Renewing the Waste Management Agreement Pursuant to Section 2 of the Agreement with Waste Pro of Florida, Inc., for a Period of 10 Years Beyond the Current Expiration and Renewal Period Ending September 30, 2027; Authorizing the Mayor and City Manager to Execute the Agreement for Solid Waste and Recycling Collection and Disposal Services with Waste Pro of Florida, Inc., Providing for Severability; Providing for Conflicting Resolutions; and Providing an Effective Date.

(Requested by Joseph Forte, City Manager)
Vice-Mayor Johnson opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-61
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, RENEWING THE WASTE MANAGEMENT AGREEMENT PURSUANT TO SECTION 2 OF THE AGREEMENT WITH WASTE PRO OF FLORIDA, INC., FOR A PERIOD OF 10 YEARS BEYOND THE CURRENT EXPIRATION AND RENEWAL PERIOD ENDING SEPTEMBER 30, 2027; AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE AGREEMENT FOR SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL SERVICES WITH WASTE PRO OF FLORIDA, INC., PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, RENEWING THE WASTE MANAGEMENT AGREEMENT PURSUANT TO SECTION 2 OF THE AGREEMENT WITH WASTE PRO OF FLORIDA, INC., FOR A PERIOD OF 10 YEARS BEYOND THE CURRENT EXPIRATION AND RENEWAL PERIOD ENDING SEPTEMBER 30, 2027; AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE AGREEMENT FOR SOLID WASTE AND RECYCLING COLLECTION AND DISPOSAL SERVICES WITH WASTE PRO OF FLORIDA, INC., PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City's current Contract for Solid Waste and Recycling Collection and Disposal Services with Waste Pro is due to expire on September 30, 2027; and

WHEREAS, Waste Pro and the City of Holly Hill have negotiated renewal terms and conditions of their Agreement; and

WHEREAS, Waste Pro is willing to agree to the terms and conditions outlined in the newly written Agreement Amendment #2; and

WHEREAS, Waste Pro provides the same or similar services to adjoining local governments. The City's experience is that the City is able to obtain more efficient and cost-effective services when the City contracts with the same provider servicing the adjoining local government.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Pursuant to **Section 2, TERMS OF CONTRACT; OPTION TO RENEW** of the Waste Pro sign and dated August 23, 2017 , the City Commission authorizes the Mayor and City Manager to execute a Amendment 2 of the Agreement with Waste Pro of Florida, Inc., a copy attached hereto.

SECTION 2. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12nd day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

3. –2025-R-62 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving a Budget Amendment Request Reallocating $100,000 from the Completed City Hall Parking Lot Resurfacing Project to the Riverside Park Pier Repair, Approving a Budget Amendment Request Budgeting $100,000 from Prior Year Carryover to the Riverside Park Pier Repair, Awarding a Purchase Order to Gator Dock & Bridge for the Materials Required to Repair the Riverside Park Pier at a Cost of $117,194 and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing an Effective Date.

(Requested by Josef Grusauskas, Public Works)
Vice-Mayor Johnson opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Debra Snow, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-62
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT REQUEST REALLOCATING $100,000 FROM THE COMPLETED CITY HALL PARKING LOT RESURFACING PROJECT TO THE RIVERSIDE PARK PIER REPAIR, APPROVING A BUDGET AMENDMENT REQUEST BUDGETING $100,000 FROM PRIOR YEAR CARRYOVER TO THE RIVERSIDE PARK PIER REPAIR, AWARDING A PURCHASE ORDER TO GATOR DOCK & BRIDGE FOR THE MATERIALS REQUIRED TO REPAIR THE RIVERSIDE PARK PIER AT A COST OF $117,194 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT REQUEST REALLOCATING $100,000 FROM THE COMPLETED CITY HALL PARKING LOT RESURFACING PROJECT TO THE RIVERSIDE PARK PIER REPAIR, APPROVING A BUDGET AMENDMENT REQUEST BUDGETING $100,000 FROM PRIOR YEAR CARRYOVER TO THE RIVERSIDE PARK PIER REPAIR, AWARDING A PURCHASE ORDER TO GATOR DOCK & BRIDGE FOR THE MATERIALS REQUIRED TO REPAIR THE RIVERSIDE PARK PIER AT A COST OF $117,194 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, the Riverside Park Pier was severely damaged during Hurricane Milton; and

WHEREAS, a proposal has been received from the sole source provider of the pier for the provision of replacement materials; and

WHEREAS, The City Commission finds that this purchase qualifies as a sole source and that the City has followed its purchasing policy for a sole source purchase; and

WHEREAS, budget amendments are needed to fund the Riverside Park pier replacement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill approve a budget amendment request reallocating $100,000 from the completed City Hall Parking Lot

Resurfacing Project to the Riverside Park Pier repair project.

SECTION 2. That the City Commission of the City of Holly Hill approve a budget amendment request budgeting $100,000 in prior year carryover to the Riverside Park Pier repair project.

SECTION 3. That the City Commission of the City of Holly Hill award a purchase order with Gator Dock & Bridge for the materials required to repair the Riverside Park Pier at a cost of $117,194.

SECTION 4. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

4. 2025-R-63 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving a Budget Amendment Request in the Amount of $99,061.54 to Provide for Change Orders Needed for the Riverside Park Bulkhead Replacement Project, Approving Change Order #3 in an Amount Not to Exceed $76,931 to Allow for Modifications to the Bulkhead and Provide for an Existing 42” Stormwater Outfall and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Josef Grusauskas, Public Works)
Vice-Mayor Johnson opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jeffrey DeLanoy, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

RESOLUTION
2025-R-63
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT REQUEST IN THE AMOUNT OF $99,061.54 TO PROVIDE FOR CHANGE ORDERS NEEDED FOR THE RIVERSIDE PARK BULKHEAD REPLACEMENT PROJECT, APPROVING CHANGE ORDER #3 IN AN AMOUNT NOT TO EXCEED $76,931 TO ALLOW FOR MODIFICATIONS TO THE BULKHEAD AND PROVIDE FOR AN EXISTING 42” STORMWATER OUTFALL AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE

CITY OF HOLLY HILL, FLORIDA, APPROVING A BUDGET AMENDMENT REQUEST IN THE AMOUNT OF $99,061.54 TO PROVIDE FOR CHANGE ORDERS NEEDED FOR THE RIVERSIDE PARK BULKHEAD REPLACEMENT PROJECT, APPROVING CHANGE ORDER #3 IN AN AMOUNT NOT TO EXCEED $76,931 TO ALLOW FOR MODIFICATIONS TO THE BULKHEAD AND PROVIDE FOR AN EXISTING 42" STORMWATER OUTFALL AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND AN EFFECTIVE DATE.

WHEREAS, the City Commission approved an agreement with Gregori Construction for the replacement of the bulkhead serving Riverside Park in the amount of $700,111.50 on January 28, 2025 through Resolution 2025-R-7.

WHEREAS, due to the age of the bulkhead and utilities in the area of construction, unforeseen conditions have been discovered that require change order to remedy; and

WHEREAS, a budget amendment is needed to fully fund the Riverside Park Bulkhead Replacement Project change orders; and

WHEREAS, Change Order #3 to allow for modifications to the bulkhead in order to provide for an existing 42" stormwater outfall has a cost not to exceed $76,931; and

WHEREAS, staff recommend the approval of the budget amendment and change order #3 in order to fully fund the needs of the Riverside Park Bulkhead Replacement Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill approve a budget amendment request in the amount of $99,061.54 to provide for change orders needed for the Riverside Park Bulkhead Replacement Project.

SECTION 2. That the City Commission of the City of Holly Hill approve Change Order #3 in an amount not to exceed $76,931 to allow for modifications to the new seawall to provide for a 42" stormwater outfall.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 12th day of AUGUST, 2025.

Enacted and approved this 12th day of August, 2025, in Holly Hill

5. –DOC-2025-6

Request for Lien Reduction - 1511 Center Avenue

(Requested by Joseph Forte, City Manager)
Vice-Mayor Johnson opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Jeffrey DeLanoy, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

Enacted and approved this 12th day of August, 2025, in Holly Hill

6.

Request for a Lien Reduction - 563 10Th Street

(Requested by Joseph Forte, City Manager)
Vice-Mayor Johnson opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Snow, Currie, DeLanoy, Johnson
EXCUSED:	Penny

Enacted and approved this 12th day of August, 2025, in Holly Hill

7. PUBLIC HEARINGS - NONE

8. COMMUNICATIONS

A. City Manager Comments

Mr. Forte mentioned on September 4th the Crimestoppers banquet is being held at the Speedway and typically there are seats available for the Mayor and City Manager. He is unable to attend and he hasn’t been able to get in touch with Mayor Penny yet to see if he’s able to attend. If he’s not, there will be at least one, possibly two seats available. If anybody on the Commission would like to attend let him now and he will get those seats filled. He would like to get those seats filled and show support of our officer that’s being nominated.

Commissioner Snow stated she would like to go.

Vice-Mayor Johnson stated I will go if Mayor Penny can’t go, depending on my health condition, of course.

B. City Attorney Comments

None.

C. Mayor's Comments

Vice-Mayor Johnson mentioned the annual Florida League of Cities conference starting this Thursday morning. The Ormond Beach Chamber of Commerce is holding their After Hours at Pictona if anyone is interested in attending. He will most likely attend on behalf of Mayor Penny since he is out of town.

Commissioner Snow reminded Vice-Mayor Johnson about appointing someone to be the voting delegate for Holly Hill for Thursday's conference.

Commissioner Snow nominated Commissioner Currie.

Commissioner Currie stated she would be good with nominating Commissioner Snow and she will attend with Commissioner Snow.

Commissioner Snow stated yes, she would be glad to do it. Commissioner Snow withdrew her motion to nominate Commissioner Currie.

*Commissioner Currie made a motion to **NOMINATE COMMISSIONER SNOW AS THE CITY'S VOTING DELEGATE FOR THE FLORIDA LEAGUE OF CITIES,** seconded by Commissioner DeLanoy.*

Vice-Mayor Johnson opened public participation. No one spoke.

PASSED, 4-0.

Vice-Mayor Johnson stated he knows that they did a workshop on LPGA Blvd., and it seemed like it was going south because of the pricing and he doesn't think anyone on this Commission is in favor of taking people's property by imminent domain. He spoke with Mr. Forte and believes if they hold another workshop and plan it out just right, I've got a lot of great ideas of how it can work and not take anybody's property on the north side of LPGA Blvd.

D. District City Commission Comments

Commissioner DeLanoy stated he thinks everybody that works here puts their heart into it. He knows that the city's Code Enforcement does a great job. He just has some concerns with some people that are hit hard but he understands all the comments that were made by the Commission and Mr. Forte. It is the way it is. Some people just don't care. On the other hand, there are that few that have come here, he's worked here 13 years and he's been out there in the field and sees people trying, there are different situations.

Commissioner Currie appreciates everyone coming out. She doesn't leave any meeting taking anything personal.

Commissioner Snow mentioned she was at the Holly Hill Elementary school for the first day of school with Chief Williams, Dr. Castelli from the School Board, the Principals, and teachers for the Red Carpet First Day of School and seeing all the kids faces smiling was great to see. It was a wonderful day and a nice privilege to go.

E. Mayor's Conclusion Comments
None.

9. ADJOURNMENT

The meeting adjourned at approximately 7:10 PM.

Valerie Manning

Valerie Manning, City Clerk 8/12/2025

John Penny, Mayor 8/12/2025