CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

AGENDA ● JULY 24, 2018

City Commission Chamber	Regular City Commission Meeting	7:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

City Commission Chamber
City Hall
1065 Ridgewood Avenue
Holly Hill, FL 32117

CITY COMMISSION MEMBERS

Mayor
John Penny

District 1 - Commissioner
Arthur J. Byrnes

District 3 - Commissioner
John C. Danio

District 2 - Commissioner
Penny Currie

District 4 - Commissioner
Chris Via

CITY MANAGER
Joseph Forte

CITY CLERK
Valerie Manning

1. CALL TO ORDER

a. Roll Call
b. Invocation
c. Pledge of Allegiance

2. POSITIVITY AWARD - MADDEN'S ACE HARDWARE

1. Madden's Ace Hardware

   (Requested by Valerie Manning, City Clerk)

3. PRESENTATIONS

1. Legislative Update from Representative Patrick Henry, Distict 26

   (Requested by Valerie Manning, City Clerk)

2. Presentation by CCFAW Representative for Trap Neuter Release (TNR) Program

   (Requested by Valerie Manning, City Clerk)

4. PUBLIC COMMENTS

5. APPROVAL OF MINUTES

1. Minutes - June 28, 2018 - Workshop on Pickleball in Hollyland Park Discussion

   (Requested by Valerie Manning, City Clerk)

6. CONSENT AGENDA - ITEM (1)

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. Is there anyone in the audience who wishes to speak on any item on the Consent Agenda?

1. Resolution Resolution 2018-R-42 A Resolution of the City of Holly Hill, Florida, Authorizing the Continuation of the Memorandum of Understanding by and Between the City of Holly Hill, Florida, and Concerned Citizens for Welfare (CCFAW) a Trap/Neuter/Return (TNR) Program for Control of the Free Roaming Cat Population; and Providing for Severability; Providing and Allowing for Budgetary Concerns; and Providing for an Effective Date.

   (Requested by Valerie Manning, City Clerk)

7. REGULAR AGENDA

1. Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019

   (Requested by John McKinney, Finance)

8. PUBLIC HEARINGS

Please silence any cell phone, pager or noise making device as not to interrupt the meeting. Staff will introduce each item for consideration, with comments and recommendations. The applicant or appellant and supporters will be heard first. Those in opposition to the request will be heard next. Comments should be restricted to pertinent information regarding the agenda item under discussion. Out of courtesy to others, we ask that speakers keep their comments brief and try to limit these comments to information not previously discussed. Speakers should state their name and address clearly for the record. The City Clerk's office is required to retain any documents, photographs, drawings, etc. that are shown to the City Commissioners in support of a position. The City Commission may ask questions of speakers or of staff members. The Mayor will then ask the City Commission to make a recommendation or motion. Once a motion has been made and seconded, discussion will be closed to the floor. Following City Commission discussion, a vote will be taken. During voting, Commissioners who do not cast objecting votes are considered to have voted in support of the motion.

1. Resolution Resolution 2018-R-43 A Resolution of the City of Holly Hill, Florida, Relating to the Provision of Code Repairs and Nuisance Abatement Services in the City; Establishing the Assessment to be Levied Against Each Specifically Benefited Property in the City for the Fiscal Year Commencing October 1, 201; Imposing Code Assessments Against Specifically Identified Properties Located Within the City; Approving the Assessment Roll for Such Fiscal Year and Directing Delivery Thereof to the Tax Collector; Providing for Severability; and Providing an Effective Date.

   (Requested by John McKinney, Finance)

2. Resolution Resolution 2018-R-44 A Resolution of the City of Holly Hill, Florida, Setting the Proposed Stormwater Utility Fee at $8.00 Per Equivalent Residential Unit; Establishing the Equivalent Residential Unit for Non-Residential and Multi-Family Properties; Providing for Severability; Providing for Conflicting Resolutions; and Providing an Effective Date.

   (Requested by John McKinney, Finance)

3. Ordinance FIRST READING - Ordinance 3007 An Ordinance of the City of Holly Hill, Florida, Amending the Comprehensive Plan by Amending the Future Land Use Map to Designate the Parcel Identified as 320 10Th Street as General Commercial; Providing for Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date. AND FIRST READING - Ordinance 3008 An Ordinance of the City of Holly Hill, Florida, Amending the Land Development Regulations by Amending the Official Zoning Map to Designated the Property at 320 10Th Street as More Specifically Described in Attachment "A" from B-4 Highway Business District to CC-1 Commercial Corridor District; Providing for Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.

   (Requested by Brian Walker, City Planner)

9. COMMUNICATIONS

A. City Manager & Staff Comments

   a. Lift Station #1 Rehabilitation (17WW01) Change Order #1 - Final

      (Requested by Antoine Khoury, Public Works)

B. City Attorney Comments
C. City Commission Comments
D. Mayor's Comments

10. ADJOURNMENT

Website Address – www.hollyhillfl.org (City Clerk)

NOTICE – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441

Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.

City Commission
1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

Meeting: 07/24/18 07:00 PM
Department: City Clerk
Category: Presentation
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 2109

POSITIVITY AWARD (ID # 2109)

Madden's Ace Hardware

This months Positivity Award was chosen by City Commissioner Arthur J. Byrnes, District 1.

HOLLY HILL
F L O R I D A

POSITIVITY AWARD

Thank You for Making Our Community Positively Awesome!

MADDEN'S ACE HARDWARE

261 Ridgewood Avenue

July 24, 2018

John Penny, Mayor

City Commission
1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

PRESENTATION (ID # 2105)

Meeting: 07/24/18 07:00 PM
Department: City Clerk
Category: Presentation
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:
DOC ID: 2105

Legislative Update from Representative Patrick Henry, Distict 26

DISCUSSION:

Representative Patrick Henry, District 26 would like to give a Legislative update to the Mayor and City Commissioners.

City Commission
1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

Meeting: 07/24/18 07:00 PM
Department: City Clerk
Category: Presentation
Prepared By: Valerie Manning
Initiator: Valerie Manning
Sponsors:

PRESENTATION (ID # 2108)

DOC ID: 2108

Presentation by CCFAW Representative for Trap Neuter Release (TNR) Program

At the July 10, 2018 City Commission meeting, the Mayor and City Commissioners asked if a representative from Concerned Citizens for Animal Welfare (CCFAW) could come and give a brief presentation on the TNR program.

Pat Mihalic from CCFAW will be giving a brief presentation.

STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

City Commission
Agenda Item

MEETING DATE:	**July 24, 2018**
FROM:	**Valerie Manning**
SUBJECT:	**Minutes - June 28, 2018 - Workshop on Pickleball in Hollyland Park Discussion**
NUMBER:	**(ID # 2104)**
APPLICANT:	
PLANNER:	

DISCUSSION:

Workshop on the next steps for Pickleball in Hollyland Park.

FISCAL ANALYSIS:

N/A

STAFF RECOMMENDATION:

Approve minutes from June 28, 2018 workshop.

COMMISSION GOAL:

N/A

MOTION:

Approve as submitted by staff.

- Minutes - June 28, 2018 - Pickleball in Hollyland Park Discussion (PDF)

CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● JUNE 28, 2018

Large Conference Room	**Work Session**	**3:00 PM**

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

2. PICKLEBALL IN HOLLYLAND PARK DISCUSSION

1.

Pickleball in Hollyland Park Discussion

(Requested by Valerie Manning, City Clerk)
Mr. Forte met with the Mayor and City Commissioners to give them an update on the Pickleball in Hollyland Park. Also attending the workshop is Doug McClintock, who is Rainer and Julie Marten's attorney representative. Mr. Forte informed them that staff has learned some things since their last workshop session as he met with the Pickleball Association folks and wanted to give a little update and continue to seek direction from the Mayor and City Commission as they move forward. Mr. Forte stated one of the things they did was the title search and it came back saying that the only item on that property that needs to be addressed is a $150,000 ECHO grant and that's for the concession stand and the shade structures that are over there. In one of the designs that is being proposed, the concession stand remains in tack and the shade structures can be relocated from where they currently are to over the viewing areas of some of the Pickleball places. Staff has not contacted ECHO yet but if the city is able to reuse those items, he thinks they should be okay. Mr. Forte mentioned a couple of things that did come up. One, they will probably have to sub-divide the property because the property that Hollyland Park sits on is connected to the Public Works property. They would have to isolate that parcel out so that they could move forward with just the Pickleball being associated with a new parcel and that's something that the City Planner can do. The city will need to do a survey and that's going to cost money. Mr. Forte briefly discussed a few of the other things that he wanted to get the Commission caught up to date on is as they move forward with this, there's an estimate of about $4 million dollars to construct this park. It's not a scientific or engineer estimate yet, it's just a ballpark. The city's contributions is, the request is for $1 million to go into, what they will call, the civil site work and the public amenities portion of it. That's what keeps the city eligible to use Community Redevelopment Area (CRA) funds and the Pickleball group would be paying the $3 million dollars and then anything that goes over that amount, it would fall on their shoulders. Mr. Forte stated part of the discussion with the Pickleball group was that Attorney Simpson sent a letter and

Attachment: Minutes - June 28, 2018 - Pickleball in Hollyland Park Discussion (2104 : Minutes)

met with the folks over at the Property Appraisers Office and talked with them about the Pickleball group being declared a 501(c)(3), a tax-exempt status. So far it looks like the door is open for them to be able to do that with the exception of the restaurant. If the restaurant is selling alcohol they're really not a non-profit purpose for that and that portion of the project may be made deemed to be a for-profit portion and would have to pay taxes on that. The Pickleball group would operate the Pickleball court, the clubhouse and the restaurant and then the city would be responsible for operating the Senior Center and then the other outdoor Senior activities; they're not really Senior activities. Anybody can play some of the other activities that will be out there. They are estimating that the utility cost would be about $60,000 a year on the property that would be owned by the city as part of the city's participation in this. Mr. Forte mentioned they talked about partnering with the Hosseini family for their mosaic development out there to see if they would be interested in offering free memberships to their new residents in exchange for a contribution, anywhere from ICMI Homes towards the facility or towards the Senior Center. Mr. Forte stated he did meet with Rainer earlier this week and talked about some other ideas he had for the Senior Center and that's still worth exploring. Rainer has a lot of really good ideas on how to capitalize on this being a Senior Activity Center, which is what they want to call it now. He mentioned to Rainer that the population over the age of 65 is growing in the area so it's rather important that the city try to take advantage of this while they can. Mr. Forte mentioned the article that he sent to the Mayor and Commissioners on Pickleball in Naples, FL. Mr. Forte stated he wants to make this facility in Hollyland Park very, very attractive and not only for tournaments but for routine and regular play. Mr. Forte stated one of the things they left off with on one of their discussions was the alcohol. The need for the Pickleball Group to have an alcohol license at the park, especially in the restaurant. Staff did some research and there's a general ordinance that says there's no drinking in public places and that includes the parks. It doesn't specifically say you can't have alcohol in a public park but staff assumes that's part of that ordinance. Mr. Forte stated what staff can do is, instead of going out and redoing this ordinance, they can write into the Planned Unit Development (PUD) Agreement that alcohol would be permitted, consumed and purchased at the restaurant in the park as part of this development. The Commission has the right to make special conditions and the conditions would be permitted in the PUD Agreement. In the PUD Agreement it will be spelled out that there will be a restaurant and that the restaurant will serve a certain type of food, and they will have to get a State license to sell alcohol and there's that whole percentage of food to alcohol ratio that would be in the PUD Agreement and it will be just beer and wine. Mr. Forte stated one of the things that staff will have to bring back to the City Commission is and he will do this on July 24th at the City Commission meeting, is the Community Redevelopment Area (CRA) in bringing forward a report on the Overhead to Underground Project. Staff got a little nervous this week about being running short on funding for that. If they run short on funding for that, that limits the amount of funding that they can use for this Pickleball project but he doesn't think it's as bad as he thought because staff has been setting some money aside for that. If they do move forward with this Pickleball project, the Commission needs to understand that ties up their money for a while. As the revenues are coming in, those revenues are paying down their actual annual services, whether it's the Law Enforcement, Economic Development, and Debt Service. All those items are pretty much are going to

Attachment: Minutes - June 28, 2018 - Pickleball in Hollyland Park Discussion (2104 : Minutes)

be consumed by the revenue that comes in. Even moving forward with Phase 2 of the Overhead to Underground project, they may need to seek alternative funding for that. When staff starts to prepare for the July 24th workshop session on the CRA, staff will have a lot more detail on that. Mr. Forte stated he is looking for some direction from the Mayor and Commissioners to proceed or not. If so to proceed, to go ahead and work on getting the survey done. If the city does the survey it will probably be approximately $6,000 expense, move forward with the PUD Agreement, which would allow for the alcohol in the restaurant, plus all the other details that would be involved in that, there's an expense that would come out for Attorney Simpson's time, as well as, the folks on the Association side that want to get involved. The city wouldn't be paying for the Association folks but they have their own time they have to put in. Mr. Forte asked if they had any questions they might have and see if they want to march forward in the direction that they are going. **The Mayor and City Commissioners are *in favor* and *CONSENSUS* in *moving forward* with the Pickleball Project.**

At this time, the Commissioners spoke briefly and there were ***no major objections with the project and moving forward*** and Attorney Simpson clarified some things with his visit he had with the Property Appraiser in that the Property Appraiser was very excited and happy to help and work with the city and the only hesitation was the restaurant, beer and wine. But if that becomes something that they can't exempt out then they carve that part out separately so it doesn't make the whole thing taxable, just that portion of it. Attorney Simpson told the Property Appraiser staff will work with them on getting them all the documents to review and bring the property appraisers in early on to try and make sure they keep this tax exempt the best they can. They were thinking about doing an Economic Development Incentive Agreement or something like that. Something very similar to the document the city did with Fountainhead for the CRA expenditure of the money going into the public improvements.

Mr. Forte stated to sum up the process of moving forward, he has ***CONSENSUS*** from the Commission authorizing staff to begin working on the PUD Agreement, getting the survey, which would probably be borne of the city for the property being subdivided, the Pickleball group will get the general preliminary site plan of what the Pickleball group wants to build to the city, and the city will work on the funding agreement.

Attorney Simpson informed the Commissioner once the PUD is in place and then the Commission approves the budget, the funding falls into place. Attorney Simpson asked Mr. McClintock whether a lease or an operating agreement is a better way to go?

Mr. McClintock stated well, Rainer's always been talking about a lease.

Attorney Simpson stated, right.

Mr. McClintock stated they haven't really…

Attorney Simpson stated thought about it one way or the other?

Mr. McClintock stated, no. They haven't talked about that internally one way or the other, the pros and cons. What do you think?

Attorney Simpson stated the only thing he's thinking of is with the Property Appraiser. He doesn't know if an operating agreement would be better. One thing the Property Appraiser indicated, he said, it would be good if all improvements go back to the city at the end of the arrangement, which they have already talked about and that's true.

Attachment: Minutes - June 28, 2018 - Pickleball in Hollyland Park Discussion (2104 : Minutes)

3. ADJOURNMENT

The workshop adjourned at approximately 4:45 PM.

Attachment: Minutes - June 28, 2018 - Pickleball in Hollyland Park Discussion (2104 : Minutes)

STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

City Commission
Resolution

MEETING DATE: **July 24, 2018**
FROM: **Valerie Manning**
SUBJECT: **Resolution 2018-R-42 A Resolution of the City of Holly Hill, Florida, Authorizing the Continuation of the Memorandum of Understanding by and Between the City of Holly Hill, Florida, and Concerned Citizens for Welfare (CCFAW) a Trap/Neuter/Return (TNR) Program for Control of the Free Roaming Cat Population; and Providing for Severability; Providing and Allowing for Budgetary Concerns; and Providing for an Effective Date.**
NUMBER: **(ID # 2099)**
APPLICANT:
PLANNER:

DISCUSSION:

A review of the program, as proposed by Concerned Citizens for Animal Welfare (CCFAW), demonstrates that local TNR efforts are proving effective in our community.

The current MOU is set to expire in September 2018.

FISCAL ANALYSIS:

This is a budgeted expenditure not to exceed $10,000 annually.

STAFF RECOMMENDATION:

Authorize the City Manager to continue the TNR program in the City of Holly Hill with Concerned Citizens for Animal Welfare (CCFAW) and sign the MOU for FY2018-2019.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

APPROVE RESOLUTION 2018-R-42, AUTHORIZING THE CONTINUATION OF THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF HOLLY HILL, FLORIDA, AND CONCERNED CITIZENS FOR ANIMAL WELFARE (CCFAW) RENEWING A TRAP/NEUTER/RETURN (TNR) PROGRAM FOR THE CONTROL OF THE FREE ROAMING CAT POPULATION; AND PROVIDING FOR SEVERABILITY; PROVIDING AND ALLOWING FOR BUDGETARY CONCERNS.

ATTACHMENTS:

- TNR Program with COHH FY2018-2019 (PDF)
- TNR FEE SCHEDULE - Redinger Clinic (PDF)

HISTORY:

07/10/18 **City Commission** **PULLED BY CITY MANAGER**
Next: 07/24/18

Resolution No. (ID # 2099)

RESOLUTION 2018-R-42 A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CONTINUATION OF THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF HOLLY HILL, FLORIDA, AND CONCERNED CITIZENS FOR WELFARE (CCFAW) A TRAP/NEUTER/RETURN (TNR) PROGRAM FOR CONTROL OF THE FREE ROAMING CAT POPULATION; AND PROVIDING FOR SEVERABILITY; PROVIDING AND ALLOWING FOR BUDGETARY CONCERNS; AND PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 2018-R-42

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CONTINUATION OF THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF HOLLY HILL, FLORIDA, AND CONCERNED CITIZENS FOR ANIMAL WELFARE (CCFAW) RENEWING A TRAP/NEUTER/RETURN (TNR) PROGRAM FOR THE CONTROL OF THE FREE ROAMING CAT POPULATION; PROVIDING FOR SEVERABILITY; PROVIDING AND ALLOWING FOR BUDGETARY CONCERNS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City recognizes that many free roaming cats are often deemed unadoptable and unfortunately euthanized; and

WHEREAS, by partnering with the Concerned Citizens for Animal Welfare (CCFAW), cat colonies can be safely maintained; and

WHEREAS, Trap/Neuter/Return programs have been operating in Holly Hill which have demonstrated promising cost savings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The City Commission supports the continued memorandum of understanding partnership with the Concerned Citizens for Animal Welfare (CCFAW) in order to better serve the animals, particularly feral cats, while providing the savings of tax dollars.

SECTION 2. **SEVERABILITY** If any section or portion of a section of this

Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. **EFFECTIVE DATE** This Resolution shall take effect immediately upon adoption by the City Commission.

APPROVED AND AUTHENTICATED on this 24th day of JULY, 2018.

HOLLY HILL TNR PROGRAM
CITY OF HOLLY HILL RESPONSIBILITES
FY2018-2019

1. The City of Holly Hill TNR Program only includes the cat spay or neuter, rabies and distemper shots, ear tipping and pain medications. The City of Holly Hill pays an additional charge if the cat is pregnant.

   Note: Holly Hill only pays for flea medication if the cat is infested with fleas and the cat must be treated prior to surgery.
2. The City of Holly Hill does NOT pay for feline leukemia/fiv tests; feline leukemia shots; microchipping; worming; flea medications (unless required to do surgery); or any other veterinary costs that are not related to the spay or neuter under the TNR Program.

   Note: CCFAW does not provide these tests orprocedures.
3. It isthe responsibility of the caregiver to trap and transport the cat to and from the veterinarian or spay-neuter clinic.
4. It is the responsibility of the caregiver to monitor the cat after surgery and to assess its condition for release.
5. Once the cat is fixed it is returned by the caregiver to the colony. ***RELOCATION DOES NOT WORK WITH FREE ROAMING OR FERAL CATS.***
6. It is the responsibility of the caregiver to provide food and/or shelter for the cats intheir colony.
7. Caregivers who do not follow the rules set down by the City of Holly Hill and/or CCFAW will be eliminated from the program.

<u>NOTES</u>:

(a) The ears of all free-roaming or feral cats are tipped in accordance with the accepted procedure from the Alley Cat Allies website.

(b) If the caregiver is going to put the cat up for adoption they must notify CCFAW that the ear is not to be tipped. The caregiver must also reaffirm this with the clinic when the cat is dropped off for surgery.

(c) CCFAW and/or the City of Holly Hill are not responsible if ear tipping information is not given to the veterinarian prior to surgery.

(d) If the caregiver traps kittens or cats that are adoptable it is up to the caregiver to foster and then find homes for these animals.

(e) The City of Holly Hill and/or CCFAW do not take cats or kittens for adoption.

(f) CCFAW can post the cats or kittens on Facebook and on Adopt-A-Pet to help get them adopted.

Attachment: TNR Program with COHH FY2018-2019 (2099 : Trap/Neuter/Return (TNR) Program - Continuation of Program)

(g) If CCFAW has room in the kitten cages at PetSmart or if one of the other rescues that we work with has room at their venue we could consider letting the caregiver bring the kittens each adoption day and then pick them up the same day if they are not adopted.

(h) Adoption rules and regulations set forth by CCFAW do apply to any cat or kitten adopted at one of CCFAW or its affiliates venues.

City of Holly Hill, FL

____
Joseph A. Forte, City Manager

Date: ____________________

CCFAW Representative

Pat Mihalic
Pat Mihalic
CCFAW

Attachment: TNR Program with COHH FY2018-2019 (2099 : Trap/Neuter/Return (TNR) Program - Continuation of Program)

TNR FEE SCHEDULE

PROCEDURE	REDINGER FEE	
CAT SPAY	$35.00	
CAT NEUTER	$22.00	
PREGNANT CAT	$10.00	
RABIES & DISTEMPER SHOTS	$15.00	
*EAR TIPPING	$.00	
*PAIN SHOT	$.00	
*FLEA MEDICATION	$.00	
*EUTHANASIA	SEE BELOW	

***EAR TIPPING – The cats left ear is tipped in accordance with the method used by Alley Cat Allies. The Alley Cat Allies website at www.alleycat.org provides detailed information on proper ear tipping procedures.**

***PAIN SHOT – Redinger Clinic includes the pain shot in the cost of surgery**

***FLEA MEDICATION – Flea medication is used if the cat has fleas that would interfere with proper surgery procedures.**

EUTHANASIA – If the cat has a life threatening condition please call CCFAW so they can notify the caregiver that the cat must be euthanized. We do not euthanize FIV cats unless the cat is not fit to return to the colony.** ***Euthanasia Fee Schedule: Cat is euthanized for the cost of the surgery with no cremation fee.

***EXAMINATION – After the cat is anesthetized an examination is performed on the cat to determine if the cat is fit for surgery and can be returned to the wild. If the veterinarian determines that the cat has minor conditions that should be attended to before returning to the wild (abscesses; scabies; wounds; etc.) they should call CCFAW for payment authorization for the procedure.**

Notes:

1. **The Cities of Port Orange, Edgewater and Holly Hill DO NOT pay for feline leukemia/fiv tests; feline leukemia shots; microchipping; worming; flea medications (unless required to do surgery); or any other veterinary costs that are not related to the spay or neuter under the TNR Program.**

2. **If the cat is adoptable it is the responsibility of the caregiver to pay for a feleuk/fiv test. CCFAW must be called to authorize the test if they are paying the cost. The Redinger clinic charges $18.00 for the test.**

3. **CCFAW must approve any additional procedures requested by the caregiver that are not covered under the TNR program. CCFAW will pay for additional procedures as long as approval is given by a resprsentative of CCFAW (Cheryl Robel, Pat Mihalic, Bob Belt or Julie Ozburn).**

4. **If the veterinarian cannot reach CCFAW they can use their own judgment as to how to proceed with any necessary procedure not covered by the TNR program. CCFAW will guarantee payment of necessary procedure authorized by the veterinarian.**

5. **CCFAW is providing the TNR fee schedule to all municipalities who adopt the program.**

6. **CCFAW Contact Information: Telephone: Pat Mihalic @ 386-405-1559 ~ Cheryl Robel @ 386-760-2324; Email: ccfaw@ccfaw.org**

STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

City Commission
Agenda Item

MEETING DATE: **July 24, 2018**
FROM: **John McKinney**
SUBJECT: **Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019**
NUMBER: **(ID # 2106)**
APPLICANT:
PLANNER:

DISCUSSION:

In conjunction with the Notice of Proposed Property Taxes (TRIM Notice) pursuant to Section 200.069, F.S., the City Commission must authorize advertisement of the maximum millage rate for the upcoming budget year. The current operating millage rate is $6.8949 per $1,000 assessed taxable value; the current taxable value is $629,544,862. The current year rolled-back millage rate is $6.2911 per $1,000 assessed value. With the current year rolled-back rate, the preliminary ad valorem taxes for the Fiscal Year 2019 would be $3,769,058 at 95%.

FISCAL ANALYSIS:

N/A

STAFF RECOMMENDATION:

None

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

MOTION:

For the City Commission to authorize the Holly Hill Operating Maximum Millage to be advertised as part of the 2018 TRIM Notice.

- Certified Taxable Value (PDF)
- DR-420 Holly Hill (PDF)
- DR-420 MM Holly Hill (PDF)

Reset Form | Print

DR-420
R. 5/12
Rule 12D-16.
Florida Administrative C
Effective 11

FLORIDA DEPARTMENT OF REVENUE

CERTIFICATION OF TAXABLE VALUE

Year : 2018	County : VOLUSIA
Principal Authority : HOLLY HILL	Taxing Authority : HOLLY HILL OPERATING

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	$	568,979,442	(1
2.	Current year taxable value of personal property for operating purposes	$	58,098,041	(2
3.	Current year taxable value of centrally assessed property for operating purposes	$	3,564,009	(3
4.	Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)*	$	630,641,492	(4
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	$	1,096,630	(5
6.	Current year adjusted taxable value *(Line 4 minus Line 5)*	$	629,544,862	(6
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	$	574,410,698	(7
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☑ YES ☐ NO	Number 1	(8
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, *Certification of Voted Debt Millage* forms attached. If none, enter 0	☐ YES ☑ NO	Number 0	(9

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge
	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date : 6/29/2018 3:13 PM

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy *(If prior year millage was adjusted then use adjusted millage from Form DR-422)*	0.0000	per $1,000	(1
11.	Prior year ad valorem proceeds *(Line 7 multiplied by Line 10, divided by 1,000)*	$	0	(1
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value *(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)*	$	0	(1
13.	Adjusted prior year ad valorem proceeds *(Line 11 minus Line 12)*	$	0	(1
14.	Dedicated increment value, if any *(Sum of either Line 6b or Line 7e for all DR-420TIF forms)*	$	0	(1
15.	Adjusted current year taxable value *(Line 6 minus Line 14)*	$	629,544,862	(1
16.	Current year rolled-back rate *(Line 13 divided by Line 15, multiplied by 1,000)*	0.0000	per $1000	(1
17.	Current year proposed operating millage rate	0.0000	per $1000	(1
18.	Total taxes to be levied at proposed millage rate *(Line 17 multiplied by Line 4, divided by 1,000)*	$	0	(1

Continued on page 2

Attachment: Certified Taxable Value (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

19.	TYPE of principal authority (check one)	☐ County ☑ Municipality	☐ Independent Special District ☐ Water Management District	(1
20.	Applicable taxing authority (check one)	☑ Principal Authority ☐ MSTU	☐ Dependent Special District ☐ Water Management District Basin	(2
21.	Is millage levied in more than one county? (check one)	☐ Yes	☑ No	(2

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP **STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. *(The sum of Line 13 from all DR-420 forms)*	$ 0	(2
23.	Current year aggregate rolled-back rate *(Line 22 divided by Line 15, multiplied by 1,000)*	0.0000 per $1,000	(2
24.	Current year aggregate rolled-back taxes *(Line 4 multiplied by Line 23, divided by 1,000)*	$ 0	(2
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. *(The sum of Line 18 from all DR-420 forms)*	$ 0	(2
26.	Current year proposed aggregate millage rate *(Line 25 divided by Line 4, multiplied by 1,000)*	0.0000 per $1,000	(2
27.	Current year proposed rate as a percent change of rolled-back rate *(Line 26 divided by Line 23, **minus 1**, multiplied by 100)*	0.00 %	(2

First public budget hearing	Date :	Time :	Place :

S I G N H E R E	**Taxing Authority Certification**	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :	Date :
	Title : Joe Forte, City Manager	Contact Name and Contact Title : John McKinney, Finance Director
	Mailing Address : 1065 Ridgewood Ave	Physical Address : 1065 Ridgewood Ave
	City, State, Zip : Holly Hill, FL 32117	Phone Number : 386-248-9426 / Fax Number : 386-248-9458

Instructions on page 3

Attachment: Certified Taxable Value (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

"Principal Authority" is a county, municipality, or independent special district (including water management districts).

"Taxing Authority" is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

· DR-420TIF, Tax Increment Adjustment Worksheet
· DR-420DEBT, Certification of Voted Debt Millage
· DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check "Yes" if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check "Yes" if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 day of certification. Send one copy to the tax collector. "Depend special district" (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will the governing body of a single county or a single municipality.
- The district has a budget that requires approval through affirmative vote or can be vetoed by the governing boc of a single county or a single municipality.

"Independent special district" (ss. 200.001(8)(e) and 189.40 (3), F.S.) means a special district that is not a depende special district as defined above. A district that includes mor than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

"Non-voted millage" is any millage not defined as a "voted millage" in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increme values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.

Attachment: Certified Taxable Value (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

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FLORIDA Department of Revenue

R. 6/10
Rule 12D-16.002
Florida Administrative C...
Effective 11...

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2018	County : VOLUSIA
Principal Authority : HOLLY HILL	Taxing Authority : HOLLY HILL OPERATING
Community Redevelopment Area : Holly Hill	Base Year : 1995

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	$ 283,270,124	(1)
2.	Base year taxable value in the tax increment area	$ 88,342,219	(2)
3.	Current year tax increment value *(Line 1 minus Line 2)*	$ 194,927,905	(3)
4.	Prior year Final taxable value in the tax increment area	$ 258,087,605	(4)
5.	Prior year tax increment value *(Line 4 minus Line 2)*	$ 169,745,386	(5)

SIGN HERE

Property Appraiser Certification — I certify the taxable values above are correct to the best of my knowledge

Signature of Property Appraiser : Electronically Certified by Property Appraiser

Date : 6/29/2018 3:13 PM

SECTION II: COMPLETED BY TAXING AUTHORITY **Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.**

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	0.00 %	(6a)
6b.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 6a)* ***If value is zero or less than zero, then enter zero on Line 6b***	$ 0	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	$ 0	(6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	$ 0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per $1,000	(7b)
7c.	Taxes levied on prior year tax increment value *(Line 5 multiplied by Line 7b, divided by 1,000)*	$ 0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value *(Line 7a divided by Line 7c, multiplied by 100)*	0.00 %	(7d)
7e.	Dedicated increment value *(Line 3 multiplied by the percentage on Line 7d)* ***If value is zero or less than zero, then enter zero on Line 7e***	$ 0	(7e)

SIGN HERE

Taxing Authority Certification — **I certify the calculations, millages and rates are correct to the best of my knowledge**

Signature of Chief Administrative Officer :	Date :
Title : Joe Forte, City Manager	Contact Name and Contact Title : John McKinney, Finance Director
Mailing Address : 1065 Ridgewood Ave	Physical Address : 1065 Ridgewood Ave
City, State, Zip : Holly Hill, FL 32117	Phone Number : 386-248-9426 / Fax Number : 386-248-9458

Attachment: Certified Taxable Value (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420*, Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.

  Section.163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.

  Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each ta increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately sei the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Sectic
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopmen trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculati other than a specific proportion. Do not complete both Lines 6 and 7.

Attachment: Certified Taxable Value (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

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FLORIDA DEPARTMENT OF REVENUE

CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/1
Rule 12D-16.
Florida Administrative C
Effective 11

Year : 2018	County : VOLUSIA
Principal Authority : HOLLY HILL	Taxing Authority : HOLLY HILL OPERATING

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	$		568,979,442	(1
2.	Current year taxable value of personal property for operating purposes	$		58,098,041	(2
3.	Current year taxable value of centrally assessed property for operating purposes	$		3,564,009	(3
4.	Current year gross taxable value for operating purposes *(Line 1 plus Line 2 plus Line 3)*	$		630,641,492	(4
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	$		1,096,630	(5
6.	Current year adjusted taxable value *(Line 4 minus Line 5)*	$		629,544,862	(6
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	$		574,410,698	(7
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☑ YES	☐ NO	Number 1	(8
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, *Certification of Voted Debt Millage* forms attached. If none, enter 0	☐ YES	☑ NO	Number 0	(9

SIGN HERE	**Property Appraiser Certification**	I certify the taxable values above are correct to the best of my knowledge
	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date : 6/29/2018 3:13 PM

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy *(If prior year millage was adjusted then use adjusted millage from Form DR-422)*	6.8949	per $1,000	(1
11.	Prior year ad valorem proceeds *(Line 7 multiplied by Line 10, divided by 1,000)*	$	3,960,504	(1
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value *(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)*	$	0	(1
13.	Adjusted prior year ad valorem proceeds *(Line 11 minus Line 12)*	$	3,960,504	(1
14.	Dedicated increment value, if any *(Sum of either Line 6b or Line 7e for all DR-420TIF forms)*	$	0	(1
15.	Adjusted current year taxable value *(Line 6 minus Line 14)*	$	629,544,862	(1
16.	Current year rolled-back rate *(Line 13 divided by Line 15, multiplied by 1,000)*	6.2911	per $1000	(1
17.	Current year proposed operating millage rate	0.0000	per $1000	(1
18.	Total taxes to be levied at proposed millage rate *(Line 17 multiplied by Line 4, divided by 1,000)*	$	0	(1

Continued on page 2

Attachment: DR-420 Holly Hill (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

19.	TYPE of principal authority (check one)	☐ County ☑ Municipality	☐ Independent Special District ☐ Water Management District	(1
20.	Applicable taxing authority (check one)	☑ Principal Authority ☐ MSTU	☐ Dependent Special District ☐ Water Management District Basin	(2
21.	Is millage levied in more than one county? (check one)	☐ Yes	☑ No	(2

DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP **STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. *(The sum of Line 13 from all DR-420 forms)*	$ 3,960,504	(2
23.	Current year aggregate rolled-back rate *(Line 22 divided by Line 15, multiplied by 1,000)*	6.2911 per $1,000	(2
24.	Current year aggregate rolled-back taxes *(Line 4 multiplied by Line 23, divided by 1,000)*	$ 3,967,429	(2
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. *(The sum of Line 18 from all DR-420 forms)*	$ 0	(2
26.	Current year proposed aggregate millage rate *(Line 25 divided by Line 4, multiplied by 1,000)*	0.0000 per $1,000	(2
27.	Current year proposed rate as a percent change of rolled-back rate *(Line 26 divided by Line 23, **minus 1**, multiplied by 100)*	-100.00 %	(2

First public budget hearing	Date : 9/10/2018	Time : 7:00 PM EST	Place : City Hall 1065 Ridgewood Ave. Holly Hill, Florida 32117

S I G N H E R E

Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions either s. 200.071 or s. 200.081, F.S.	
Signature of Chief Administrative Officer :		Date :
Title : Joe Forte, City Manager	Contact Name and Contact Title : John McKinney, Finance Director	
Mailing Address : 1065 Ridgewood Ave	Physical Address : 1065 Ridgewood Ave	
City, State, Zip : Holly Hill, FL 32117	Phone Number : 386-248-9426	Fax Number : 386-248-9458

Instructions on page 3

Attachment: DR-420 Holly Hill (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

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FLORIDA DEPARTMENT OF REVENUE

MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/1
Rule 12D-16.
Florida Administrative C
Effective 11

Year: **2018**		County: VOLUSIA		
Principal Authority : HOLLY HILL		Taxing Authority: HOLLY HILL OPERATING		
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	☐ Yes	☑ No	(1
	IF YES, STOP *STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.*			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	6.2911	per $1,000	(2
3.	Prior year maximum millage rate with a majority vote from ***2016*** Form DR-420MM, Line 13	11.1775	per $1,000	(3
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	6.8949	per $1,000	(4
	If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
	Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	$	574,410,698	(5
6.	Prior year maximum ad valorem proceeds with majority vote ***(Line 3 multiplied by Line 5 divided by 1,000)***	$	6,420,476	(6
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	$	0	(7
8.	Adjusted prior year ad valorem proceeds with majority vote ***(Line 6 minus Line 7)***	$	6,420,476	(8
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	$	629,544,862	(9
10.	Adjusted current year rolled-back rate ***(Line 8 divided by Line 9, multiplied by 1,000)***	10.1986	per $1,000	(1
	Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation ***(Enter Line 10 if adjusted or else enter Line 2)***	10.1986	per $1,000	(1
12.	Adjustment for change in per capita Florida personal income ***(See Line 12 Instructions)***		**1.0147**	(1
13.	Majority vote maximum millage rate allowed ***(Line 11 multiplied by Line 12)***	10.3485	per $1,000	(1
14.	Two-thirds vote maximum millage rate allowed ***(Multiply Line 13 by 1.10)***	11.3834	per $1,000	(1
15.	Current year proposed millage rate	0.0000	per $1,000	(1
16.	**Minimum vote required to levy proposed millage:** (Check one)			(1
☑	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equ to the majority vote maximum rate. ***Enter Line 13 on Line 17.***			
☐	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. ***Enter Line 15 on Line 17.***			
☐	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***			
☐	d. Referendum: The maximum millage rate is equal to the proposed rate. ***Enter Line 15 on Line 17.***			
17.	The selection on Line 16 allows a maximum millage rate of ***(Enter rate indicated by choice on Line 16)***	10.3485	per $1,000	(1
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	$	630,641,492	(1

Continued on page 2

Attachment: DR-420 MM Holly Hill (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

Taxing Authority : HOLLY HILL OPERATING			R. 5/12 Page 2
19.	Current year proposed taxes ***(Line 15 multiplied by Line 18, divided by 1,000)***	$ 0	(1
20.	Total taxes levied at the maximum millage rate ***(Line 17 multiplied by Line 18, divided by 1,000)***	$ 6,526,193	(2
	DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP	**STOP HERE. SIGN AND SUBMIT.**	
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage . ***(The sum of all Lines 19 from each district's Form DR-420MM-P)***	$ 0	(2
22.	Total current year proposed taxes ***(Line 19 plus Line 21)***	$ 0	(2
	Total Maximum Taxes		
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage ***(The sum of all Lines 20 from each district's Form DR-420MM-P)***	$ 0	(2
24.	Total taxes at maximum millage rate ***(Line 20 plus Line 23)***	$ 6,526,193	(2
	Total Maximum Versus Total Taxes Levied		
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	☐ YES ☑ NO	(2

S I G N H E R E			
	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Title : Joe Forte, City Manager	Contact Name and Contact Title : John McKinney, Finance Director	
	Mailing Address : 1065 Ridgewood Ave	Physical Address : 1065 Ridgewood Ave	
	City, State, Zip : Holly Hill, FL 32117	Phone Number : 386-248-9426	Fax Number : 386-248-9458

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

Instructions on page 3

Attachment: DR-420 MM Holly Hill (2106 : Maximum Millage - Holly Hill Operating Fiscal Year 2018 - 2019)

STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

City Commission
Resolution

MEETING DATE: **July 24, 2018**
FROM: **John McKinney**
SUBJECT: **Resolution 2018-R-43 A Resolution of the City of Holly Hill, Florida, Relating to the Provision of Code Repairs and Nuisance Abatement Services in the City; Establishing the Assessment to be Levied Against Each Specifically Benefited Property in the City for the Fiscal Year Commencing October 1, 201; Imposing Code Assessments Against Specifically Identified Properties Located Within the City; Approving the Assessment Roll for Such Fiscal Year and Directing Delivery Thereof to the Tax Collector; Providing for Severability; and Providing an Effective Date.**
NUMBER: **(ID # 2112)**
APPLICANT:
PLANNER:

DISCUSSION:

On April 24, 2018 the City Commission adopted Ordinance No. 3003 (Assessment Ordinance) and on February 27, 2018 City Resolution No. 2018-R-13 (Initial Assessment Resolution) authorizes imposition of special assessments, sometimes referred to as non-ad valorem assessments, to fund the costs associated with code repairs and nuisance abatement services. The approval of this Resolution is necessary to submit the tax rolls in a timely fashion as required by Florida Statutes.

FISCAL ANALYSIS:

The estimated code assessment revenue for the 2018 tax roll is $8,800. The rate of assessment is for the cost of demolition of property.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 2018-R-43.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #2: Enhance City aesthetics through beautification and maintenance of city property and public rights of way, consistent enforcement of zoning and property maintenance codes, and development of reasonable design standards and a corresponding process which is applicable to all new developments and business improvements in the city.

MOTION:

APPROVE RESOLUTION 2018-R-43, RELATING TO THE PROVISION OF CODE REPAIRS AND NUISANCE ABATEMENT SERVICES IN THE CITY; ESTABLISHING THE ASSESSMENT TO BE LEVIED AGAINST EACH SPECIFICALLY BENEFITED PROPERTY IN THE CITY FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018; IMPOSING CODE ASSESSMENTS AGAINST SPECIFICALLY IDENTIFIED PROPERTIES LOCATED WITHIN THE CITY; APPROVING THE ASSESSMENT ROLL FOR SUCH FISCAL YEAR AND DIRECTING DELIVERY THEREOF TO THE TAX COLLECTOR; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

ATTACHMENTS:

- Exhibit A (PDF)

Resolution No. (ID # 2112)

RESOLUTION 2018-R-43 A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RELATING TO THE PROVISION OF CODE REPAIRS AND NUISANCE ABATEMENT SERVICES IN THE CITY; ESTABLISHING THE ASSESSMENT TO BE LEVIED AGAINST EACH SPECIFICALLY BENEFITED PROPERTY IN THE CITY FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 201; IMPOSING CODE ASSESSMENTS AGAINST SPECIFICALLY IDENTIFIED PROPERTIES LOCATED WITHIN THE CITY; APPROVING THE ASSESSMENT ROLL FOR SUCH FISCAL YEAR AND DIRECTING DELIVERY THEREOF TO THE TAX COLLECTOR; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2018-R-43

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, RELATING TO THE PROVISION OF CODE REPAIRS AND NUISANCE ABATEMENT SERVICES IN THE CITY; ESTABLISHING THE ASSESSMENT TO BE LEVIED AGAINST EACH SPECIFICALLY BENEFITED PROPERTY IN THE CITY FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018; IMPOSING CODE ASSESSMENTS AGAINST SPECIFICALLY IDENTIFIED PROPERTIES LOCATED WITHIN THE CITY; APPROVING THE ASSESSMENT ROLL FOR SUCH FISCAL YEAR AND DIRECTING DELIVERY THEREOF TO THE TAX COLLECTOR; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. AUTHORITY. This Resolution is adopted pursuant to City Ordinance No. 3003 (Assessment Ordinance), City Resolution No. 2018-R-13 (Initial Assessment Resolution), sections 166.021, 166.041 and 197.3632, Florida Statutes, and other applicable provisions of law.

SECTION 2. FINDINGS. It is hereby ascertained, determined and declared as follows:

(A) The City Commission of Holly Hill, Florida (the "City") adopted the Assessment

Ordinance, which authorizes the imposition of special assessments, sometimes referred to as non-ad valorem assessments, to fund the costs associated with code repairs and nuisance abatement services.

(B) Pursuant to the Assessment Ordinance, the City Commission adopted the Initial Assessment Resolution which approved the imposition of a city-wide special assessment to collect public funds expended to repair code violations and to abate nuisances on property located within the City limits.

(C) The imposition of a code assessment is an equitable and efficient method of allocating and apportioning the cost of repairs of code violations and nuisance abatements as only the property benefited by the repair or nuisance abatement will be levied an assessment and only the public funds expended related to the property are levied as an assessment on that property.

(D) The City Commission desires to continue its code assessment program within the City using the tax bill collection method for the Fiscal Year beginning on October 1, 2018 ("Fiscal Year 2018-19").

(E) Pursuant to the provisions of the Assessment Ordinance, the City is required to adopt an annual assessment resolution each year during its budget adoption process to approve the code assessment roll for the forthcoming Fiscal Year.

(F) The code assessment for each parcel included on the code assessment roll for Fiscal Year 2018-19 does not exceed the amount public funds expended on each parcel to correct the code violation or abate a nuisance.

SECTION 3. APPROVAL AND CERTIFICATION OF ASSESSMENT ROLL FOR FISCAL YEAR 2017-18.

(A) For Fiscal Year 2018-19, the code assessed cost to be assessed is approximately $8,800 as outlined in attached Exhibit “A”.

(B) Actual expenditures were used in preparation of the assessment roll for Fiscal Year 2018-19 and are hereby approved.

(C) It is hereby ascertained, determined and declared that each parcel of assessed property within the City has benefited by the code assessment as the public funds expended on each parcel to repair code violation or abate public nuisances and the funds expended is hereby levied as an assessment on each parcel that directly benefited by the expenditure. Adoption of this annual assessment resolution constitutes a legislative determination that all parcels assessed derive special benefits, as set forth in the Initial Assessment Resolution, from the expenditure of public funds to repair code violations or abate public nuisances on each parcel and a legislative determination that the code assessments are fairly and reasonably apportioned among the properties that receive the special benefits.

(D) The method for computing code assessments described in the Initial Assessment Resolution is hereby approved.

(E) The code assessments for repairs of code violations and abatement of nuisances in the amounts set forth in the assessment roll for Fiscal Year 2018-19, as herein approved, are hereby levied and imposed on all parcels of assessed property described in the assessment roll.

(F) Code assessments shall constitute a lien upon the assessed property which is equal in rank and dignity with the liens of all state, county, district or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles and claims, until paid.

(G) The code assessment roll as herein approved shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Assessment Ordinance. The assessment roll, as delivered to the Tax Collector, shall be accompanied by a Certificate to Non-Ad Valorem Assessment Roll in substantially the form attached hereto as Appendix "A".

(H) A copy of the code assessment roll shall be maintained in the office of the City Manager and shall be available for inspection by the public. Such code assessment roll is incorporated herein by reference.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 5. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 6. That this Resolution shall become effective immediately upon its adoption.

The within and foregoing Resolution was read before the City Commission of the City of Holly Hill, Florida, at its regular meeting held in commission chambers at City Hall, 1065 Ridgewood Avenue, Holly Hill, Florida, on the 24th day of July, A.D. 2018.

APPROVED AND AUTHENTICATED on this 24th day of JULY, 2018.

APPENDIX "A"

FORM OF CERTIFICATE TO
NON-AD VALOREM ASSESSMENT ROLL

I HEREBY CERTIFY that, I am the City Manager of the City of Holly Hill, Florida, (the "City") and an authorized agent of the City; as such I have satisfied myself that all property included or includable on the non-ad valorem assessment roll for code violation repair and nuisance abatement services (the "Non-Ad Valorem Assessment Roll") for the City is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Non-Ad Valorem Assessment Roll will be delivered to the Volusia County Tax Collector by September 15, 2018.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Volusia County Tax Collector and made part of the above described Non-Ad Valorem Assessment Roll this 24th day of July, 2018.

HOLLY HILL, FLORIDA

By: ______________________________________ Joseph A. Forte,
City Manager

[To be delivered to Tax Collector prior to September 15, 2018]

Exhibit "A"

Auth	#Units	Rate	Amount	AltKey
0203	1.00	5,000.00	$5,000.00	3219121
0203	1.00	3,800.00	$3,800.00	3473515

STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

City Commission
Resolution

MEETING DATE: **July 24, 2018**
FROM: **John McKinney**
SUBJECT: **Resolution 2018-R-44 A Resolution of the City of Holly Hill, Florida, Setting the Proposed Stormwater Utility Fee at $8.00 Per Equivalent Residential Unit; Establishing the Equivalent Residential Unit for Non-Residential and Multi-Family Properties; Providing for Severability; Providing for Conflicting Resolutions; and Providing an Effective Date.**
NUMBER: **(ID # 2110)**
APPLICANT:
PLANNER:

DISCUSSION:

In April 2010, the City of Holly Hill adopted the special assessment method of collecting stormwater fees.

In order to follow the statutory process, the City must adopt a rate annually by Resolution to provide to the property appraiser for collection purposes.

FISCAL ANALYSIS:

Per City Commission direction at the July 11, 2018 budget workshop, the stormwater assessment of $7.00 per month or $84.00 annually is to be increased to $8.00 per month or $96.00 annually.

This will be an increase of $12.00 annually. The stormwater rate has not been increased since 2015. Residential Properties will be assessed $96.00 annually. Commercial properties are based on the Equivalent Residential Unit calculation performed for each parcel.

STAFF RECOMMENDATION:

Approve an assessment of $8.00 per month per Equivalent Residential Unit or $96.00 annually to be advertised as part of the TRIM notice as a non-ad valorem special assessment.

COMMISSION GOAL:

Goal #1: Develop and maintain a sound and sustainable financial plan for the city that establishes sufficient reserves for all funds, ensures (whenever possible) that user fees pay for services rendered, provides a realistic capital improvement program, and encourages public/private sector partnerships and intergovernmental partnerships.

Goal #4: Provide proficient public health and safety services in terms of police and fire protection, water, storm water, waste water and solid waste management and disaster preparedness with a focus on intergovernmental collaboration, private sector partnerships, and utilization of technologies and proven innovations.

MOTION:

APPROVE RESOLUTION 2018-R-44, SETTING THE PROPOSED STORMWATER RATE FOR COLLECTION THROUGH THE NON-AD VALOREM SPECIAL ASSESSMENT PROCESS.

Resolution No. (ID # 2110)

RESOLUTION 2018-R-44 A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, SETTING THE PROPOSED STORMWATER UTILITY FEE AT $8.00 PER EQUIVALENT RESIDENTIAL UNIT; ESTABLISHING THE EQUIVALENT RESIDENTIAL UNIT FOR NON-RESIDENTIAL AND MULTI-FAMILY PROPERTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION 2018-R-44

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, SETTING THE PROPOSED STORMWATER UTILITY FEE AT $8.00 PER EQUIVALENT RESIDENTIAL UNIT; ESTABLISHING THE EQUIVALENT RESIDENTIAL UNIT FOR NON-RESIDENTIAL AND MULTI-FAMILY PROPERTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission has determined, due to the amount of stormwater maintenance required to preserve retention areas and canals in good condition, that it is in the best interest of the City of Holly Hill to set the stormwater utility fee at $8.00 per equivalent residential unit (ERU) per month or $96.00 per equivalent residential unit (ERU) per year; and

WHEREAS, for non-residential and multi-family properties, the City Commission has determined, based on the recommendation of the City Engineer, that the single-family equivalent unit should be 2,050 square feet.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The proposed stormwater utility fee is hereby set at $8.00 per equivalent residential unit (ERU) per month or $96.00 per equivalent residential unit (ERU) per year.

SECTION 2. For non-residential and multi-family properties the single-family equivalent unit shall be 2,050 square feet.

SECTION 3. A Public Hearing will be held on September 10, 2018 to set the Final Rate.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 5. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 6. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 24th day of JULY, 2018.

STAFF REPORT
CITY OF HOLLY HILL, FLORIDA

City Commission
Ordinance

MEETING DATE:	**July 24, 2018**
FROM:	**Brian Walker**
SUBJECT:	**FIRST READING - Ordinance 3007 An Ordinance of the City of Holly Hill, Florida, Amending the Comprehensive Plan by Amending the Future Land Use Map to Designate the Parcel Identified as 320 10Th Street as General Commercial; Providing for Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date. AND FIRST READING - Ordinance 3008 An Ordinance of the City of Holly Hill, Florida, Amending the Land Development Regulations by Amending the Official Zoning Map to Designated the Property at 320 10Th Street as More Specifically Described in Attachment "A" from B-4 Highway Business District to CC-1 Commercial Corridor District; Providing for Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.**
NUMBER:	**(ID # 2102)**
APPLICANT:	**Brian Walker**
PLANNER:	

Title

10th Street (320) Small Scale Future Land Use Map Amendment and Rezone - Consider a Small Scale Future Land Use Map Amendment from Parks and Open Space to General Commercial and a Rezone from B-4 (Highway Business District) to CC-1 (Commercial Corridor District) for 0.765 acres, located on the north side of 10th Street, approximately 220 feet west of Ridgewood Avenue and more particularly known as 320 10th Street; (Z2018-01 CPA) (Z2018-02 RZ) (Robin Hanger, Applicant) District 1 - Currie (Brian Walker, City Planner).

Background

The Applicant is requesting a Small Scale Future Land Use Map Amendment from Parks and Open Space to General Retail Commercial and a Rezone from B-4 (Highway Business District) to CC-1 (Commercial Corridor District) for 0.765 acres, in order to expand his business of trailer sales, service and inventory storage. The site is currently used as a church and bible school. Prior to its current use, the site served as the location for uses such as an auto detailing facility and child daycare business and has been used for commercial purposes for approximately 40 years. Property Appraiser records indicate the property was developed with a 2000 square foot commercial structure in 1973.

The subject property is located within the city's Community Redevelopment Area (CRA) and is surrounded on the north, east and south, by properties with active commercial uses and CC-1 (Commercial Corridor) zoning designations. Although the parcel abuts Holly Land Park to the west and has a Parks and Open Space FLU, the property is not a part of the park system. Having been a commercially used property for several decades, there is no intention for the parcel ever to become part of the park system.

The Future Land Use (FLU) and zoning designations surrounding the subject property are as follows:

East - General Commercial FLU and CC-1 (Commercial Corridor District) zoning

West - Parks and Open Space FLU and R-2 (Low-Medium Density Single-Family Residential) zoning

North - Parks and Open Space FLU and CC-1 (Commercial Corridor) zoning

South - 10th Street, General Commercial FLU and CC-1 (Commercial Corridor District) zoning

The applicant is requesting a change to the future land use map and a change to the current zoning so that the future land use and corresponding zoning pattern allow the actual and proposed usage of the property. The current commercial use is permitted as a special exception in the B-4 zoning category but not within the current FLU. Without the requested FLU amendment and rezone the current use will continue to be legal non-conforming but the proposed use will not be permitted. The zoning cannot be changed unless the future land use map is changed as well since the zoning must be consistent with the comprehensive plan and the future land use map.

Site Analysis

Floodplain Impacts:
Based on the 2007 FIRM map, there are no floodplains on the subject property.

Wetland Impacts:
Based on preliminary aerial photo and County wetland map analysis, there are no wetlands on the subject property.

Utilities:
The site is located in the Holly Hill utility service area and is served by sanitary sewer and potable water. The site has been built-out and used commercially for over 40 years so no additional impacts to water and sewer and expected.

Transportation/Traffic:
The subject site currently accesses onto 10th Street, which is classified as a collector roadway and does not have improvements programmed in the City's five (5) year Capital Improvement Program.

Sidewalks:
There is an existing sidewalk along 10th Street.

Buffers:
Buffers and landscaping shall be required in accordance with Chapter 98, of the Land Development Regulations of Holly Hill.

Consistency with the Comprehensive Plan
A review of the goals, objectives and policies of the comprehensive plan was conducted to determine if the proposed amendment to the future land use map is consistent with these goals, objectives and policies. The proposed revision is consistent with the comprehensive plan with particular note of the following policies:

- Future Land Use Element Policy 1.1.5 requires development to be consistent with all aspects of the comprehensive plan. The subject property has been established in the area as a commercial property for over 40 years. It is served by the full range of public services and the proposed amendment will not result in any level of service impacts not already generated by the property.
- Policy 1.1.3 - the proposed CC-1 (Commercial Corridor) zoning district is consistent with the proposed future land use map designation of general commercial.
- The Future Land Use Element Policy sets a maximum development intensity level of 1.95 FAR for commercial sites not abutting Ridgewood Avenue. The subject site is developed within this intensity level.

Consistency with the Land Development Regulations
The requested CC-1 (Commercial Corridor) zoning classification will recognize the long-standing use of the property as a commercial business site and is consistent with the surrounding zoning and trend of development in the area. The CC-1 district regulations are intended to promote a relatively intense mix of uses along Ridgewood Avenue, including general retail, wholesale commercial, light industrial and limited residential uses, that are compatible and functionally related so as to enhance the economy of the area.

Staff finds the requested General Commercial future land use and CC-1 zoning classification to be consistent with the Comprehensive Plan and compatible with the trend of development in the area.

Board of Planning and Appeals Recommendation
On July 2, 2018, the Board of Planning and Appeals voted unanimously to recommend approval of the requested Future Land Use Map amendment and Rezone.

Staff Recommendation
Adopt the proposed Ordinance enacting a Small Scale Future Land Use Map Amendment from Parks and Open Space to General Retail Commercial and a Rezone from B-4 (Highway Business District) to CC-1 (Commercial Corridor District), for 0.765 acres, located on the north side of 10th Street, approximately 220 feet west of Ridgewood Avenue and more particularly known as 320 10th Street.

ATTACHMENTS:

- Application and Related Docs (PDF)
- Maps (PDF)

- Rezone Ordinance (PDF)
- Land Use Ordinance (PDF)
- Survey (PDF)
- Review Criteria (PDF)
- Legal Desciption (PDF)
- Facility Demand Comparison (PDF)

Ordinance No. (ID # 2102)

FIRST READING - ORDINANCE 3007 AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE COMPREHENSIVE PLAN BY AMENDING THE FUTURE LAND USE MAP TO DESIGNATE THE PARCEL IDENTIFIED AS 320 10TH STREET AS GENERAL COMMERCIAL; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. AND FIRST READING - ORDINANCE 3008 AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS BY AMENDING THE OFFICIAL ZONING MAP TO DESIGNATED THE PROPERTY AT 320 10TH STREET AS MORE SPECIFICALLY DESCRIBED IN ATTACHMENT "A" FROM B-4 HIGHWAY BUSINESS DISTRICT TO CC-1 COMMERCIAL CORRIDOR DISTRICT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 3007

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE COMPREHENSIVE PLAN BY AMENDING THE FUTURE LAND USE MAP TO DESIGNATE THE PARCEL IDENTIFIED AS 320 10th STREET AS GENERAL COMMERCIAL; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Volusia County, Florida, has adopted a comprehensive plan pursuant to, and in compliance with 163.3161 et. Seq., Florida Statutes; and

WHEREAS, the City Commission has reviewed the future land use designation for the parcel described in Attachment “A” and determined that it is necessary to amend its Future Land Use Map through the small-scale amendment as herein provided in order to more effectively implement its adopted comprehensive plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION

OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The Future Land Use Map for the City of Holly Hill, is hereby amended to designate the parcel at 320 10th Street identified as having parcel number 4242-62-05-0160 as described in Attachment "A" as General Commercial.

SECTION 2. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. That all ordinances made in conflict with this Ordinance are hereby repealed.

SECTION 4. That this Ordinance shall become effective immediately upon its adoption.

SECTION 5. That this Ordinance shall be posted at City Hall as required by law.

SECTION 6. That this Ordinance shall become effective upon completion of the appeal period for comprehensive plan amendments allowed by Florida law and upon issuance of the certificate of consistency by the Volusia Growth Management Commission.

APPROVED AND AUTHENTICATED on this 24th day of JULY, 2018 for first reading.

ATTACHMENT "A"

Legal Description

A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, as recorded in Map Book 6, Page 166, Public Records of Volusia County, Florida, being also described as the unnumbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street): on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records

in Deed Book "C", page 699); and on the North by North line of said Avondale Park.
ALSO: That vacated 40 foot strip of land formerly First Street lying West of Lots 9 to 16, Block E, Avondale Park, Plat 2, as per map in Map Book 6, page 166, Public Records of Volusia County, Florida, EXCEPT the Easterly 20 feet thereof adjacent to Lots 10 and 11.

The following is the Legal Description from Volusia County Property Appraisers Website and also shows on the property tax billing:
VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF W VAC STATE ST OF BLK 3 AVONDALE PARK HOLLY HILL PER OR 4005 PG 3763 PER OR 7417 PG 2991

FUTURE LAND USE REGULATIONS ORDINANCE

ORDINANCE 3008

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA, AMENDING THE LAND DEVELOPMENT REGULATIONS BY AMENDING THE OFFICIAL ZONING MAP TO DESIGNATE THE PROPERTY AT 320 TENTH STREET AS MORE SPECIFICALLY DESCRIBED IN ATTACHMENT A FROM B-4 HIGHWAY BUSINESS DISTRICT TO CC-1 COMMERCIAL CORRIDOR DISTRICT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Volusia County, Florida, has adopted a comprehensive plan pursuant to, and in compliance with 163.3161 et. Seq., Florida Statutes; and

WHEREAS, the City Commission, as authorized by 163.3202, Florida Statutes, has enacted and does enforce the Land Development Regulations, based on, related to, and as a means to implement its adopted comprehensive plan; and

WHEREAS, the City Commission has determined that it is necessary to amend its Land Development Regulations as herein provided in order to more effectively implement its adopted comprehensive plan; and

WHEREAS, the City Commission has determined that the proposed amendment to the Land Development Regulations is consistent with its adopted comprehensive plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. The Official Zoning Map of the City of Holly Hill is hereby amended to designate the property described in Attachment "A" as CC-1 Commercial Corridor District.

SECTION 2. Development of the property described in Attachment "A" shall conform to the Land Development Regulations of Holly Hill.

SECTION 3. This Ordinance shall become effective following approval of the future land use map amendments designated as Z-2018-01 by the Florida Department of Economic Opportunity and certification of the same amendment by the Volusia Growth Management Commission.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 5. That all ordinances made in conflict with this Ordinance are hereby repealed.

SECTION 6. That this Ordinance shall be posted at City Hall as required by law.

APPROVED AND AUTHENTICATED on the 24th day of JULY, 2018 for first reading.

ATTACHMENT "A"

A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, as recorded in Map Book 6, Page 166, Public Records of Volusia County, Florida, being also described as the unnumbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street): on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records in Deed Book "C", page 699); and on the North by North line of said Avondale Park.

ALSO: That vacated 40 foot strip of land formerly First Street lying West of Lots 9 to 16, Block E, Avondale Park, Plat 2, as per map in Map Book 6, page 166, Public Records of Volusia County, Florida, EXCEPT the Easterly 20 feet thereof adjacent to Lots 10 and 11.

The following is the Legal Description from Volusia County Property Appraisers Website and also shows on the property tax billing:

VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF

W VAC STATE ST OF BLK 3 AVONDALE PARK HOLLY HILL PER OR 4005 PG 3763

PER OR 7417 PG 2991

REZONE/ FUTURE LAND USE AMENDMENT

1065 Ridgewood Avenue, Holly Hill, Florida 32117
Phone: (386) 248-9424 Fax: (386) 248-9498

Date Received: 1/30/18 Application ID: ______ Received By: ______

PROJECT INFORMATION:
PROJECT NAME: Car Shop Trailer Sales the Rezone & FLU Amendment
PARCEL ID #(S): 4242620501 60
LOCATION: 320 10th St.
EXISTING USE(S): Church
PROPOSED USE(S): Service Repair & Storage for trailers
TOTAL ACREAGE: 0.765
WATER PROVIDER: City SEWER PROVIDER: City
PRIVATE WELL N/A PRIVATE SEPTIC N/A
CURRENT ZONING: B-4 PROPOSED ZONING: CC-1
CURRENT FUTURE LAND USE: Parks/Open Space PROPOSED FUTURE LAND USE: Gen. Retail Com

APPLICANT INFORMATION:
Name: Robin D. Hanger E-Mail: Robin@BestPriceTrailers.com
Address: 950 Ridgewood Ave. Holly Hill, FL Phone: 386-566-1505
Company: Car Shop Trailer Sales, LLC Fax: 386-258-2114
☑ Owner ☐ Agent for Owner ☐ Attorney for Owner

OWNER INFORMATION:
Name: Same E-Mail: ______
Address: ______ Phone: ______
Fax: ______

CONSULTANT INFORMATION:
Name: N/A E-Mail: ______
Address: ______ Phone: ______
Company: ______ Fax: ______

WHO SHOULD ALL COMMUNICATION BE DIRECTED TO?
______ APPLICANT ✓ OWNER ______ CONSULTANT

APPLICATION TYPE(S)/FEE(S)*

LAND USE AMENDMENT

- ☐ LARGE SCALE FUTURE LAND USE AMENDMENT (>10 ACRES) $3,000.00
- ☒ SMALL SCALE FUTURE LAND USE AMENDMENT (≤10 ACRES) $2,000.00

REZONE (NON-PD)

- ☒ STRAIGHT REZONE $1,200

REZONE (PD)

- ☐ PD REZONE $2,000
- ☐ PD AMENDMENT $1,250

***THERE MAY BE ADDITIONAL PASS-THROUGH FEES FOR REVIEWS DONE BY REVIEWERS OUTSIDE OF THIS AGENCY. ALL FEES ARE DUE AT THE TIME OF APPLICATION SUBMITTAL.**

ATTACHMENT CHECKLIST

REQUIRED SUBMITTALS

- ☑ COPY OF PRE-APPLICATION COMMENTS. IF YOU HAVE NOT HAD A PRE-APPLICATION MEETING TO DISCUSS THIS PROJECT PLEASE CONTACT THE CITY PLANNER TO ARRANGE AN APPOINTMENT AT 386-248-9492.
- ☐ A CD OF ALL ITEMS SUBMITTED
- ☑ APPLICATION
- Done ☑ APPLICATION FEE
- Done ☑ PROOF THAT TAXES ARE CURRENT
- ☑ PROPERTY APPRAISER'S PROPERTY INFORMATION PRINTOUT
- ☑ OWNERSHIP DISCLOSURE FORM (ADD'L DOCUMENTATION MAY REQUIRED IF OWNER IS A TRUST OR CORPORATION)
- N/A ☐ OWNER'S AUTHORIZATION FORM, IF APPLICABLE (ADD'L DOCUMENTATION REQUIRED IF OWNER IS A TRUST OR CORPORATION)
- ☐ 2 CURRENT SIGNED AND SEALED BOUNDARY SURVEYS
- Done ☑ LEGAL DESCRIPTION IN MS WORD FORMAT (EMAIL THIS TO THE CITY PLANNER)
- N/A ☐ SCHOOL CAPACITY REVIEW – *IF PROPOSING OVER 10 RESIDENTIAL UNITS* (*CONTACT SCHOOL BOARD PLANNING & BUSINESS SERVICES AT 386-734-7190 FOR APPLICATION*)
- N/A ☐ TRAFFIC IMPACT ANALYSIS FOR PROJECTS GENERATING OVER 1000 TRIPS PER DAY ACCORDING TO RATES PUBLISHED BY THE INSTITUTE OF TRANSPORTATION ENGINEERS "TRIP GENERATION MANUAL" (LATEST EDITION)
- N/A ☐ DRAFT DEVELOPMENT ORDER IN MS WORD FORMAT (*PD REZONE ONLY – CONTACT THE CITY PLANNER*)

Applicant's Signature: Robin D. Hanger ________ 1/30/18
(Signature) *(Date)*

Robin D. Hanzel
(Print)

Applications must be complete to initiate the preview process. For questions please contact the City Planner at (386) 248-9424, fax (386) 248-9498 or email at bwalker@hollyhillfl.org

CITY OF HOLLY HILL
APPLICATION & AFFIDAVIT

Ownership Disclosure Form

The owner of the real property associated with this application is a (check one)

☐ Individual ☐ Corporation ☐ Land Trust

☐ Limited Liability Company ☐ Partnership

☐ Other(describe)

1. List all **natural persons** who have an ownership interest in the property, which is the subject matter of this petition, by name and address.

NAME	ADDRESS	PHONE NUMBER

(Use additional sheets for more space.)

2. For each **corporation,** list the name, address, and title of each officer; the name and address of each director of the corporation; and the name and address of each shareholder who owns two percent (2%) or more of the stock of the corporation. Shareholders need not be disclosed if a corporation's stock are traded publicly on any national stock exchange.

NAME	TITLE OR OFFICE	ADDRESS	% OF INTEREST

(Use additional sheets for more space.)

3. In the case of a **trust,** list the name and address of each trustee and the name and address of the beneficiaries of the trust and the percentage of interest of each beneficiary. If any trustee or beneficiary of a trust is a corporation, please provide the information required in paragraph 2 above..

Trust Name:

NAME	TRUSTEE OR BENEFICIARY	ADDRESS	% OF INTEREST

(Use additional sheets for more space.)

4. For **partnerships,** including limited partnerships, list the name and address of each principal in the partnership, including general or limited partners. If any partner is a corporation, please provide the information required in paragraph 2 above.

NAME	ADDRESS	% OF INTEREST

(Use additional sheets for more space.)

5. For each **limited liability company,** list the name, address, and title of each manager or managing member; and the name and address of each additional member with two percent (2%) or more membership interest. If any member with two percent (2%) or more membership interest, manager, or managing member is a corporation, trust or partnership, please provide the information required in paragraphs 2, 3 and/or 4 above.

Name of LLC: Car Shop Trailer Sales LLC

NAME	TITLE	ADDRESS	% OF INTEREST
Robin D. Hanger	Managing Member	~~[illegible]~~ 950 Ridgewood Ave. Holly Hill	100%

(Use additional sheets for more space.)

6. In the circumstances of a **contract for purchase,** list the name and address of each contract purchaser. If the purchaser is a corporation, trust, partnership, or LLC, provide the information required for those entities in paragraphs 2, 3, 4 and/or 5 above.

Name of Purchaser: ____________________

NAME	ADDRESS	% OF INTEREST

Date of Contract: ____________

Please specify any contingency clause related to the outcome of the consideration of the application.

6. As to any type of owner referred to above, a change of ownership occurring subsequent to this application, shall be disclosed in writing to the Planning and Development Director prior to the date of the public hearing on the application.

7. I affirm that the above representations are true and are based upon my personal knowledge and belief after all reasonable inquiry. I understand that any failure to make mandated disclosures is grounds for the subject rezone, future land use amendment, special exception, or variance involved with this Application to become void. I certify that I am legally authorized to execute this Application and Affidavit and to bind the Applicant to the disclosures herein.

1/30/18
Date

Robin D Hanger
Owner, Agent, Applicant Signature

STATE OF FLORIDA
COUNTY OF Volusia

Sworn to (or affirmed) and subscribed before me by Robin D Hanger on this 30th day of January, 20 18.
Owner, Agent, Applicant Name

Elizabeth M Nelson
Signature of Notary Public

ELIZABETH M NELSON
Notary Public - State of Florida
Commission # FF 201240
My Comm. Expires Feb 27, 2019
Bonded through National Notary Assn.
NOTARY PUBLIC STATE OF FLORIDA

Print, Type or Stamp Name of Notary Public

Personally Known X OR Produced Identification ____________

Type of Identification Produced ____________________

Attachment: Application and Related Docs (2102 : Tenth Street FLU Amendment and Rezone (320))

January 31, 2018

Property Address: 320 10th Street Holly Hill FL

Hanger Robin D Tr Land Trust Agreement 1704

Legal Description

A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, as recorded in Map Book 6, Page 166, Public Records of Volusia County, Florida, being also described as the unnumbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street): on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records in Deed Book "C", page 699); and on the North by North line of said Avondale Park.

ALSO: That vacated 40 foot strip of land formerly First Street lying West of Lots 9 to 16, Block E, Avondale Park, Plat 2, as per map in Map Book 6, page 166, Public Records of Volusia County, Florida, EXCEPT the Easterly 20 feet thereof adjacent to Lots 10 and 11.

The following is the Legal Description from Volusia County Property Appraisers Website and also shows on the property tax billing:

VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF

W VAC STATE ST OF BLK 3 AVONDALE PARK HOLLY HILL PER OR 4005 PG 3763

PER OR 7417 PG 2991

For additional information please see reverse side.

Pay online at volusia.county-taxes.com

Phone: 386-736-5938
Email: Revenue@volusia.org

VOLUSIA COUNTY
REAL ESTATE ANNUAL TAX BILL

TAX YEAR: 2017

RETURN WITH PAYMENT

Make payment to: VOLUSIA COUNTY
Mail payment to:
VOLUSIA COUNTY REVENUE DIVISION
123 W Indiana Ave Room 103
DeLand FL 32720

PAY IN U.S. FUNDS DRAWN ON A U.S. BANK

PARCEL: 424262050160 **ALT KEY:** 3207114

HANGER ROBIN D TR
LAND TRUST AGREEMENT 1704
950 RIDGEWOOD AVE
HOLLY HILL FL 32117-3520

PROPERTY ADDRESS:
320 10TH HOLLY HILL

PLEASE PAY ONLY ONE AMOUNT		
Nov 30, 2017	4%	$201.60
Dec 31, 2017	3%	$203.70
Jan 31, 2018	2%	$205.80
Feb 28, 2018	1%	$207.90
Mar 31, 2018	0%	$210.00
TAXES BECOME DELINQUENT APRIL 1		

1000000000000000000000000320711420170000002100000000000000002

LAND TRUST AGREEMENT 1704
320 10TH ST
HOLLY HILL, FL 32117

1002
63-1403/631
139

Nov 1 2017
Date

PAY to the order of County of Volusia $201.60

Two HundredOne Dollars + 60/100 Dollars

Photo Safe Deposit® Details on back

CenterState BANK
Port Orange Office

Prop Taxes

ALT Key 3207114
For SHORT Parcel 424262050160

MP

⑆063114030⑆ 1127909⑈ 1002

Harland Clarke

COLONIAL CLASSIC®

Chret 1.
moved $300
to cover
taxes

Volusia County FLORIDA

Volusia County Property Appraiser

Larry Bartlett, J.D.

Parcel Information: 4242-62-05-0160 **2018 Working Tax Roll** **Last Updated: 01-30-2018**

Owner Name and Address

Alternate Key	3207114	**Parcel Status**	Active Parcel (Real Estate)
Short Parcel ID	4242-62-05-0160	**Mill Group**	203 Holly Hill
Full Parcel ID	42-14-32-62-05-0160	**2017 Final Mill Rate**	21.43030
Created Date	27 DEC 1981		
Property Class	72 Private Schools & Colleges		
Ownership Type	Trust	**Ownership Percent**	100
Owner Name	HANGER ROBIN D TR		
Owner Name/Address 1	LAND TRUST AGREEMENT 1704		
Owner Address 2	950 RIDGEWOOD AVE		
Owner Address 3	HOLY HILL FL		
Owner Zip/Postal Code	32117		
Situs Address	320 10TH ST HOLLY HILL 32117		

Legal Description

VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF W VAC STATE ST OF BLK 3 AVONDALE PARK HOLLY HILL PER OR 4005 PG 3763 PER OR 7417 PG 2991

Sales History

Book Page	Sale Date	Sale Instrument	Qualified Unqualified	Improved	Sale Price
7417 2991	06/2017	Warranty Deed	Qualified Sale	Yes	155,000
4005 3763	05/1995	Warranty Deed	Qualified Sale	Yes	160,000
3076 1383	12/1987	Warranty Deed	Qualified Sale	Yes	130,000
1625 0507	07/1973	Quit Claim Deed	Unqualified Sale	Yes	100
1753 0083	04/1973	Warranty Deed	Qualified Sale	Yes	10,000
1537 0347	01/1973	Quit Claim Deed	Unqualified Sale	Yes	100

History of Values

Year	Land	Bldg(s)	Misc. Impr.	Just Value	School Assessed	Non-School Assessed	School Exemption	School Taxable	Non-School Exemption	Non-School Taxable
2017	100,089	43,241	1,899	145,229	145,229	145,229	145,229	0	0	0
2016	100,089	39,815	1,956	141,860	141,860	141,860	141,860	0	0	0

Display Value History

Land Data

Code	Land Use Type	Frontage	Depth	No. Units	Unit Type	Rate	Depth	Loc	Shp	Phy	Just Value
7200	SCHOOL PVT	0.0	0.0	33363.00	SQUARE_FEET	3.00	100	100	100	100	100,089

Neighborhood C2709 HOLLY HILL INDUSTRIAL I1 & I2

Total Land Classified 0

Total Land Just 100,089

Building Characteristics

Building Number: 82219 **(Building 1 of 1)**

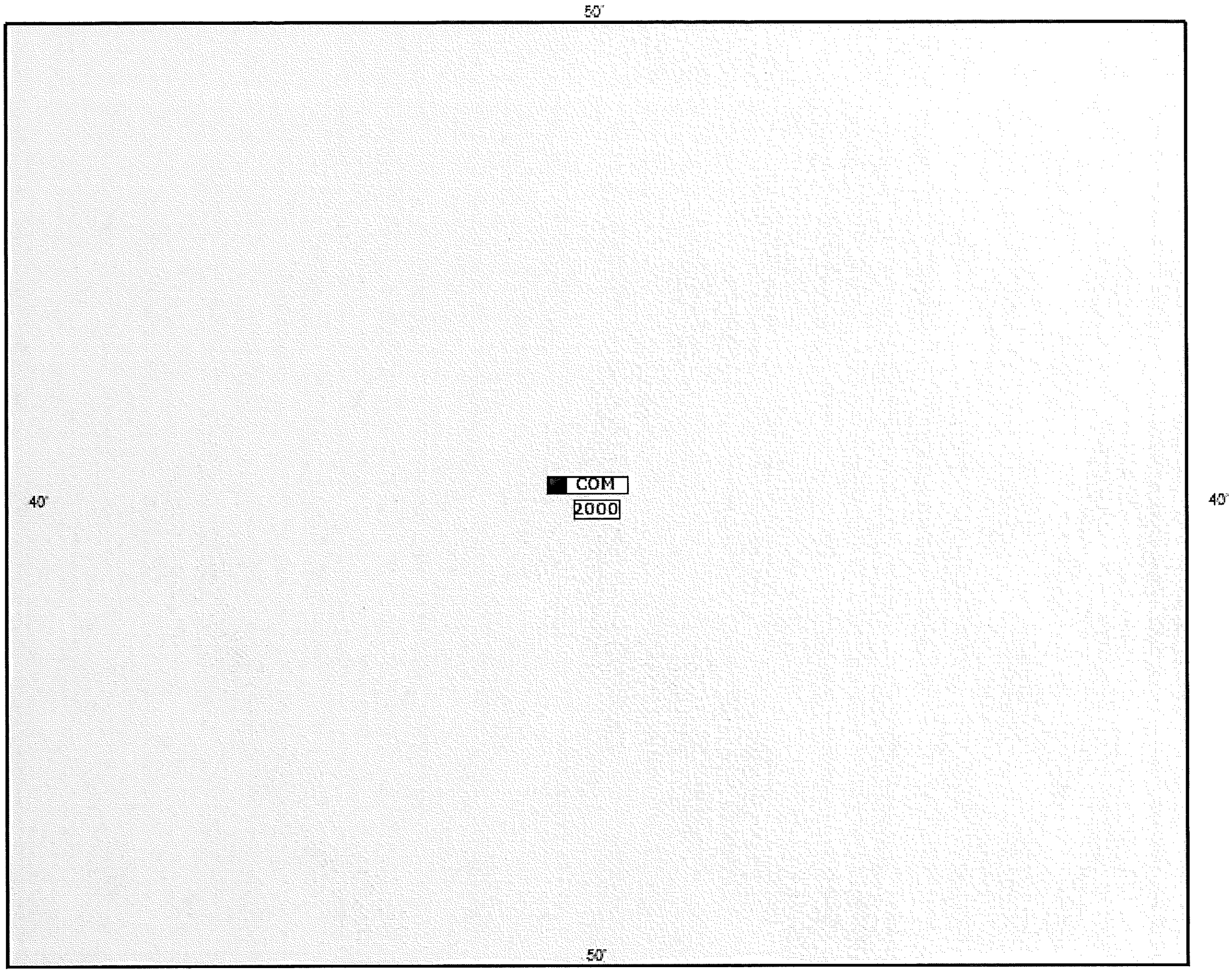
Bldg. No.	Property Type	Structure Type	Perimeter	Year Built	Quality Grade	Phys. Depr.	Func. Obs.	Loc. Obs.	Next Review
82219	Commercial	Wood, Open Steel	180	1973	300	30%	0%	0%	2999

Section Number	Avg. Wall Height	Number Stories	Year Built	Bsmnt%	Ground Floor Area	Interior Finish	Sect%	Sprinkler	A/C
001	16.00	1	1973	0.00	2000	Warehouse (48C)	100.00	No	Yes

Exterior Wall Type	Area%
55 ASFM (Steel Frame Metal Bldg)	100%

Building Refinements

Description	Number of Units	Unit Type
Baths, 3-Fixture	1	UB



Miscellaneous Improvements

Improvement Type	Number of Units	Unit Type	Life	Year In	Grade	Length	Width	Depr. Value
PVC PAVING CONCRET	440	SF	15	2008	1	0	0	567
FEN FENCE CHAIN LK	350	LF	15	1973	2	0	0	678
FEN FENCE CHAIN LK	520	LF	15	1973	1	0	0	671

Parcel Notes (Click button below to display Parcel Notes)

Display Notes

Planning and Building

Permit Number	Permit Amount	Date Issued	Date Complete	Construction Description	Occupancy Number	Occupancy Bldg
13-205	4,200	11-21-2012		DEMO EXISTING STRUCT		0
98 0062	10,000	05-20-1998		ADDITIONS/ALTERATION		0

Display Permits

Total Values

Land Value	100,089	**New Construction Value**	0
Building Value	44,323	**City Econ Dev/Historic**	0
Miscellaneous	1,916		
Just Value	146,328	**Previous Just Value**	145,229
School Assessed	146,328	**Previous School Assessed**	145,229
Non-School Assessed	146,328	**Previous Non-School Assessed**	145,229
Exemption Value	146,328	**Previous Exemption Value**	145,229
Additional Exemption Value	0	**Previous Additional Exemption Value**	0
School Taxable	0	**Previous School Taxable**	0
Non-School Taxable	0	**Previous Non-School Taxable**	0

MapIT | PALMS | Map Kiosk

MapIT: Your basic parcel record search including lot dimensions.

PALMS: Basic parcel record searches with enhanced features.

Map Kiosk: More advanced tools for custom searches on several layers including parcels.

Click Here for Tax Bill Info

Account Number:	11279098
Capture Date:	November 07, 2017
Item Number:	5258052888628
Posted Date:	November 07, 2017
Posted Item Number:	305454
Serial Number:	1002
Amount:	201.60

CenterState

LAND TRUST AGREEMENT 1704
ROBIN D HANGER TRUSTEE
929 STATE AVE
HOLLY HILL FL 32117

LAND TRUST AGREEMENT 1704
320 10TH ST
HOLLY HILL, FL 32117

1002
63-1403/631
139

Nov 1 2017
Date

PAY to the order of COUNTY OF VOLUSIA $201.60
TWO HUNDREDONE DOLLARS + 60/100 Dollars

Photo Safe Deposit® Details on back

CenterState BANK prop Taxes

ALT Key 3207114
For SHORT PARCEL 4242620501(60

⑆063114030⑆ 11279098⑈ 1002

Harland Clarke COLONIAL CLASSIC®

Opex07 201711062367000060 582

DO NOT WRITE, STAMP, OR SIGN BELOW THIS LINE

Volusia County Revenue Division

The Daytona Beach Tag/Tax Office is temporarily located at the West Concourse of the Ocean Center, 101 N. Atlantic Ave, Daytona Beach, FL 32118. The DeLand, Orange City, and New Smyrna Beach Offices are open.

386-736-5938
Revenue@volusia.org

TaxSys® Search

424262050160 | Search

Property tax | Business tax | ✔ Property tax AND Business tax

Advanced search

HANGER ROBIN D TR — Real Estate at 320 10TH, HOLLY HILL

Owner address *2017 Annual bill*

HANGER ROBIN D TR
LAND TRUST AGREEMENT 1704
950 RIDGEWOOD AVE
HOLY HILL, FL 32117

Get Bills by Email

Apply for the 2018 Installment Payment Plan

PAID 2017-11-07 $201.60
Effective 2017-11-06
Receipt #Lockbox-17-00003335
Print Receipt

Account number **424262050160** / Alternate Key 3207114
Parcel details - Full bill history - Property Appraiser - GIS

VISA | MasterCard | AMERICAN EXPRESS Cards | DISCOVER NETWORK | e-check

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Help - Contact us - Terms of service - Revenue Division home

Attachment: Application and Related Docs (2102 : Tenth Street FLU Amendment and Rezone (320))

Volusia County FLORIDA

Volusia County Revenue Division
123 W Indiana Avenue Room 103
DeLand FL 32720

VOLUSIA COUNTY TAX BILL
NOTICE OF AD VALOREM AND NON-AD VALOREM ASSESSMENTS
2017 Paid Real Estate

PROPERTY ADDRESS: 320 10TH
LEGAL DESCRIPTION: VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF W VAC STATE
See Additional Legal on Tax Roll

Volusia County County of Volusia
Paid By $201.60
11/07/2017
Effective Date 11/06/2017
Receipt # Lockbox-17-00003335

3207114

HANGER ROBIN D TR
LAND TRUST AGREEMENT 1704
950 RIDGEWOOD AVE
HOLY HILL, FL 32117

PARCEL:	424262050160
ALTERNATE KEY:	3207114
MILLAGE CODE:	203
TAX YEAR:	2017

WALK-IN CUSTOMERS
PLEASE BRING ENTIRE NOTICE

PAY IN U.S. DOLLARS DRAWN FROM A U.S. BANK.

PLEASE PAY ONLY ONE AMOUNT

If Postmarked By	Nov 30, 2017				
Please Pay	$0.00				

PLEASE RETAIN TOP PORTION FOR YOUR RECORDS

AD VALOREM TAXES

TAXING AUTHORITY	MILLAGE	ASSESSED VALUE	EXEMPTION	TAXABLE VALUE	TAX AMOUNT
COUNTY	6.65200	145,229	145,229	0	0.00
VOLUSIA FOREVER	0.09050	145,229	145,229	0	0.00
VOLUSIA ECHO	0.20000	145,229	145,229	0	0.00
VOLUSIA FOREVER I&S 2005	0.10950	145,229	145,229	0	0.00
VOLUSIA COUNTY MOSQUITO CONTROL	0.18800	145,229	145,229	0	0.00
PONCE INLET PORT AUTHORITY	0.09290	145,229	145,229	0	0.00
SCHOOL	6.52000	145,229	145,229	0	0.00
HOLLY HILL	6.89490	145,229	145,229	0	0.00
ST JOHNS WATER MANAGEMENT DIST	0.27240	145,229	145,229	0	0.00
FLORIDA INLAND NAVIGATION DIST	0.03200	145,229	145,229	0	0.00
HALIFAX HOSPITAL AUTHORITY	0.37810	145,229	145,229	0	0.00
TOTAL MILLAGE RATE:	21.43030			TOTAL TAXES:	$0.00

NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	TELEPHONE	RATE PER UNIT	AMOUNT
HOLLY HILL STORMWATER	386-248-9433		210.00
		TOTAL ASSESSMENTS:	$210.00
		TOTAL COMBINED TAXES AND ASSESSMENTS:	$210.00

For additional information please see reverse side.

Pay online at volusia.county-taxes.com

Phone: 386-736-5938
Email: Revenue@volusia.org

RETURN WITH PAYMENT

VOLUSIA COUNTY TAX BILL
2017 Paid Real Estate

TAX YEAR:	2017

Make payment to: VOLUSIA COUNTY
Mail payment to:
VOLUSIA COUNTY REVENUE DIVISION
123 W Indiana Avenue Room 103
DeLand FL 32720
PAY IN U.S. FUNDS DRAWN ON A U.S. BANK

PARCEL: 424262050160 **ALT KEY:** 3207114

HANGER ROBIN D TR
LAND TRUST AGREEMENT 1704
950 RIDGEWOOD AVE
HOLY HILL, FL 32117

PROPERTY ADDRESS:
320 10TH, HOLLY HILL

PLEASE PAY ONLY ONE AMOUNT

If Postmarked By	Please Pay
Nov 30, 2017	$0.00

TAXES BECOME DELINQUENT APRIL 1

Public Site
Paid 11/07/2017 Receipt # Lockbox-17-00003335 $201.60 Effective Date 11/06/2017

Subject Parcel - B-4 (Highway Business District) Zoning

Attachment: Maps (2102 : Tenth Street FLU Amendment and Rezone (320))

Subject Parcel - Parks and Open Space Future Land Use

Aerial


RIDGEWOOD AV
HARTFORD AV
Subject Parcel
0
10TH ST
10th Street
10TH ST
10TH ST
10TH ST
CARSWELL AV
S STATE AV
RIDGEWOOD AV
FEC RR

Aerial

View of Property Looking North

Across the Street (south of) the Subject Property

Standing in Front of the Subject Parcel Looking West

Standing in Front of the Subject Parcel Looking East

Attachment: Maps (2102 : Tenth Street FLU Amendment and Rezone (320))

The subject property abuts and is located behind (to the west) of these businesses on Ridgewood Avenue.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING, THE LAND DEVELOPMENT REGULATIONS, BY AMENDING THE OFFICIAL ZONING MAP TO DESIGNATE THE PROPERTY AT 320 TENTH STREET AS MORE SPECIFICALLY DESCRIBED IN ATTACHMENT A FROM B-4 HIGHWAY BUSINESS DISTRICT TO CC-1 COMMERCIAL COORIDOR DISTRICT; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Volusia County, Florida, has adopted a comprehensive plan pursuant to, and in compliance with 163.3161 et. Seq., Florida Statutes; and

WHEREAS, the City Commission, as authorized by 163.3202, Florida Statutes, has enacted and does enforce the Land Development Regulations, based on, related to, and as a means to implement its adopted comprehensive plan; and

WHEREAS, the City Commission has determined that it is necessary to amend its Land Development Regulations as herein provided in order to more effectively implement its adopted comprehensive plan, and

WHEREAS, the City Commission has determined that the proposed amendment to the Land Development Regulations is consistent with its adopted comprehensive plan,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF HOLLY HILL, FLORIDA:

<u>Section 1.</u> The Official Zoning Map of the City of Holly Hill is hereby amended to designate the property described in Attachment A as CC-1 Commercial Corridor District .

<u>Section 2</u>. Development of the property described in Attachment A shall conform to the

Attachment: Rezone Ordinance (2102 : Tenth Street FLU Amendment and Rezone (320))

Land Development Regulations of Holly Hill.

Section 3 This ordinance shall become effective following approval of the future land use map amendments designated as Z-2018-01 by the Florida Department of Economic Opportunity and certification of the same amendment by the Volusia Growth Management Commission.

Section 4. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

Section 5. That all ordinances made in conflict with this Ordinance are hereby repealed.

Section 6 That this Ordinance shall be posted at City Hall as required by law.

ATTACHMENT A

A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, as recorded in Map Book 6, Page 166, Public Records of Volusia County, Florida, being also described as the unnumbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street): on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records in Deed Book "C", page 699); and on the North by North line of said Avondale Park.

ALSO: That vacated 40 foot strip of land formerly First Street lying West of Lots 9 to 16, Block E, Avondale Park, Plat 2, as per map in Map Book 6, page 166, Public Records of Volusia County, Florida, EXCEPT the Easterly 20 feet thereof adjacent to Lots 10 and 11.

The following is the Legal Description from Volusia County Property Appraisers Website and also shows on the property tax billing:

VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF

W VAC STATE ST OF BLK 3 AVONDALE PARK HOLLY HILL PER OR 4005 PG 3763

PER OR 7417 PG 2991

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF HOLLY HILL, FLORIDA AMENDING, THE COMPREHENSIVE PLAN, BY AMENDING THE FUTURE LAND USE MAP TO DESIGNATE THE PARCEL IDENTIFIED AS 320 TENTH STREET AS GENERAL COMMERCIAL; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Holly Hill, Volusia County, Florida, has adopted a comprehensive plan pursuant to, and in compliance with 163.3161 et. Seq., Florida Statutes; and

WHEREAS, the City Commission has reviewed the future land use designation for the parcel described in Attachment A and determined that it is necessary to amend its Future Land Use Map through the small scale amendment as herein provided in order to more effectively implement its adopted comprehensive plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF HOLLY HILL, FLORIDA:

Section 1. The Future Land Use Map for the City of Holly Hill, is hereby amended to designate the parcel at 320 Tenth Street identified as having parcel number 4242-62-05-0160 as described in Attachment A as General Commercial.

Section 2. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

Section 3. That all ordinances made in conflict with this Ordinance are hereby repealed.

<u>Section 4.</u> That this Ordinance shall become effective immediately upon its adoption.

<u>Section 5.</u> That this Ordinance shall be posted at City Hall as required by law.

<u>Section 6.</u> That this Ordinance shall become effective upon completion of the appeal period for comprehensive plan amendments allowed by Florida law and upon issuance of the certificate of consistency by the Volusia Growth Management Commission.

ATTACHMENT A

Legal Description
A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, as recorded in Map Book 6, Page 166, Public Records of Volusia County, Florida, being also described as the unnumbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street): on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records in Deed Book "C", page 699); and on the North by North line of said Avondale Park.
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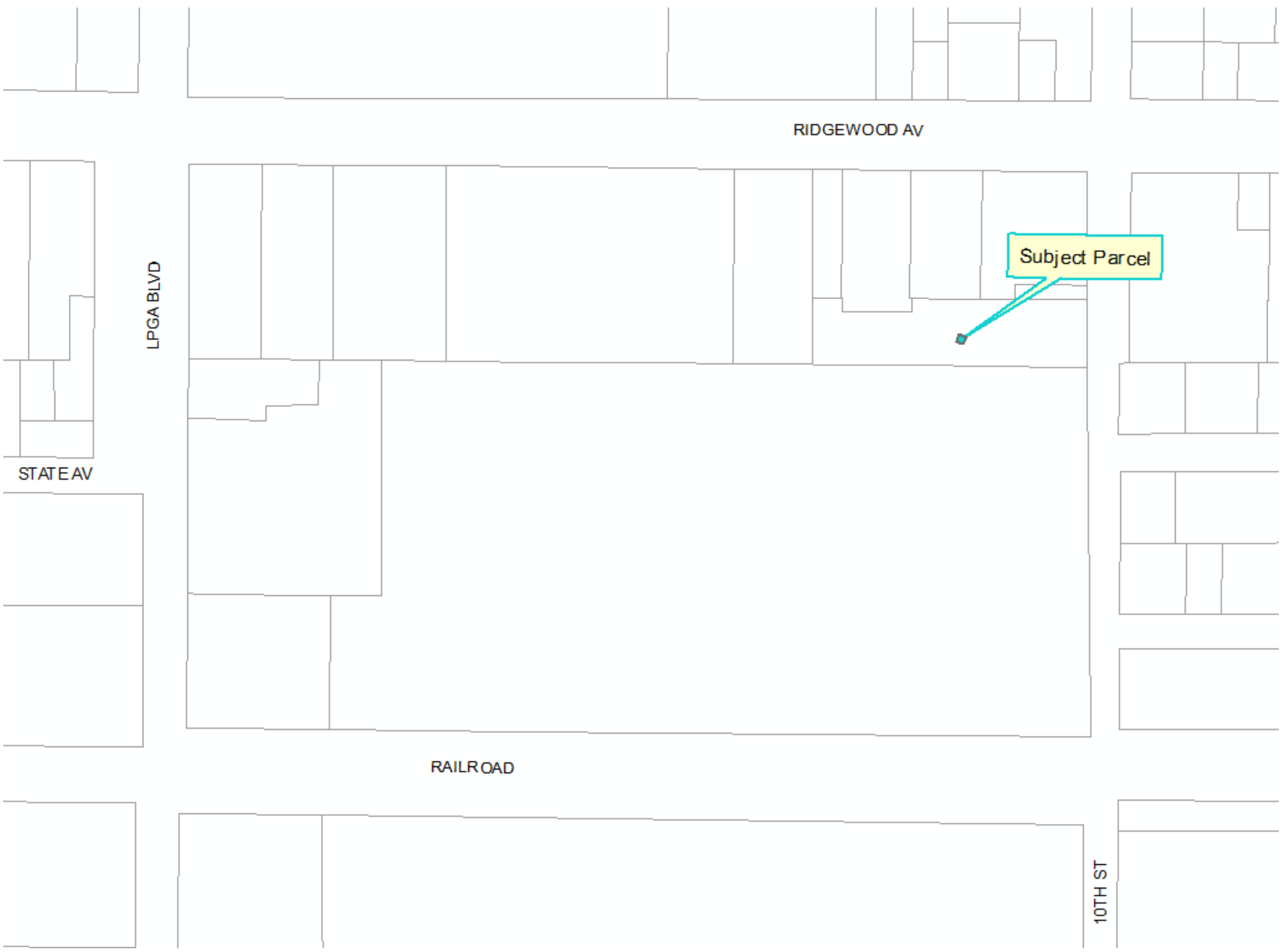
PER OR 7417 PG 2991



Attachment: Land Use Ordinance (2102 : Tenth Street FLU Amendment and Rezone (320))

Sheet 2 of 2

LEGAL DESCRIPTION:
A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, according to the plat thereof as recorded in Map Book 6, page 166, Public Records of Volusia County, Florida, being also described as the un-numbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street); on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records in Deed Book "C" page 699; and on the North by North line of said Avondale Park. Also: That vacated 40-foot strip of land formerly First Street lying West of lots 9 to 16, Block E, Avondale Park, Plat 2, according to the plat thereof as recorded in Map Book 6, page 166, Public Records of Volusia County, Florida, EXCEPT the Easterly 20 feet thereof adjacent to lots 10 and 11.

GENERAL NOTES:
1. Field survey completed 3-6-2018.
2. Bearing basis assumed: S65°20'35"W along the northerly right of way of 10th Street.
3. Underground utilities were not located, except as shown.
4. No title search has been performed by or provided to **MYER LAND SURVEYING, INC.**
5. Dimensions shown are feet and decimals thereof.
6. Underground foundation, if any, not located.

GENERAL LEGEND:

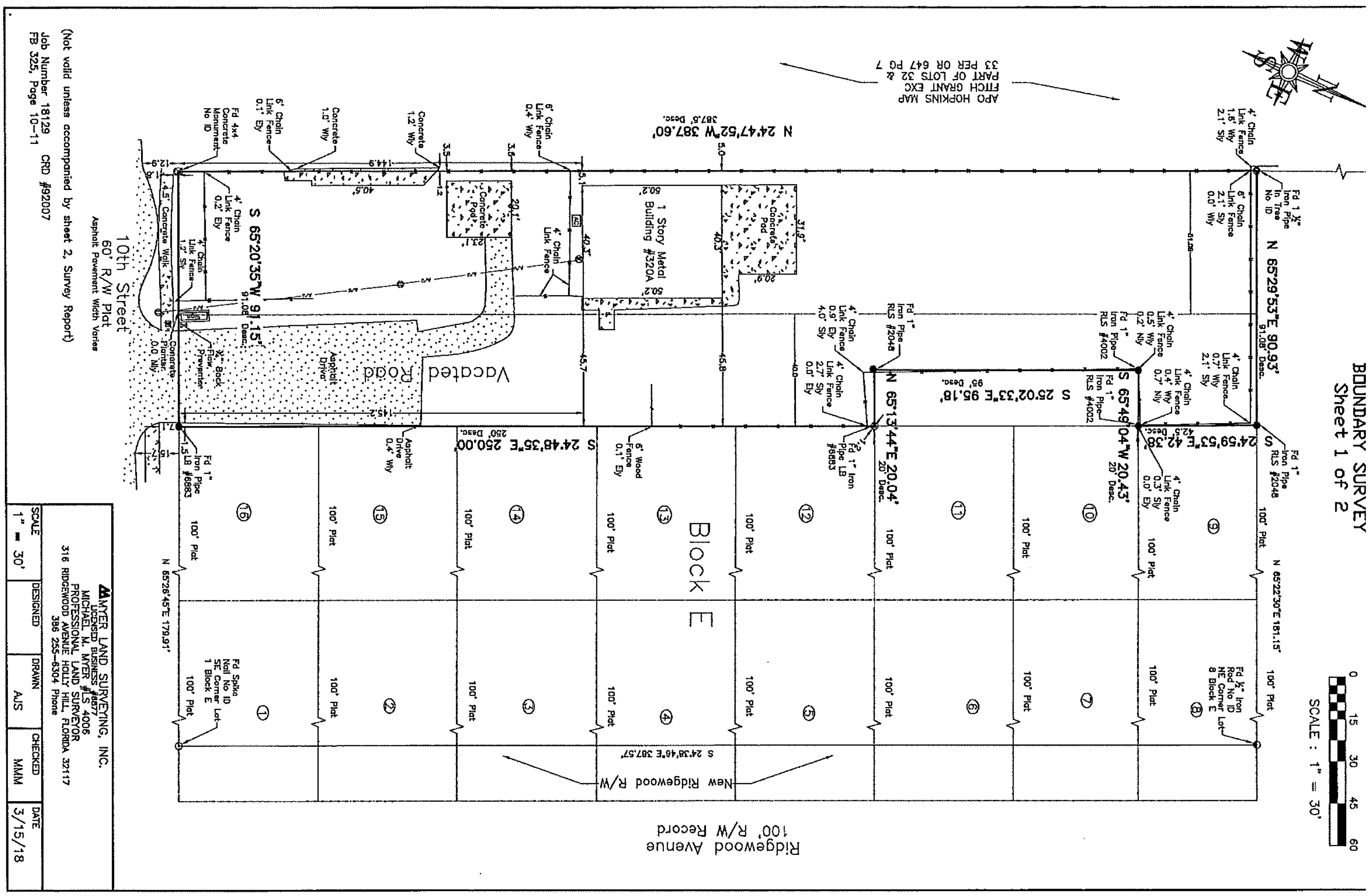
A	Arc length	ND	Nail and disc
A\C	Air conditioning pad	NGVD	National Geodetic Vertical Datum
A\U	Aerial utilities	OR	Official Records
BM	Benchmark	P	Pool pump
C	Cable TV service	PC	Point of curve
CALC	Calculation	PCC	Point of compound curve
CB	Catch basin	PCP	Permanent control point
CL	Centerline	POB	Point of beginning
CLF	Chain link fence	POC	Point of commencement
CM	Concrete monument	PP	Pinched pipe
CMP	Corrugated metal pipe	PRC	Point of reverse curve
CONC	Concrete	PT	Point of tangent
CR	Cable riser	PVC	Polyvinyl chloride
D	Delta	R	Radius
DESC	Description	R&C	Rod and cap
(E)	Electric meter	RCP	Reinforced Concrete Pipe
E(LY)	East(erly)	REC	Recovered
EMT	Electrical metal tubing	RLS	Registered land surveyor
FD	Found	R\W	Right of Way
FLD	Field	(S)	Utility services
(G)	Gas meter	S(LY)	South(erly)
FPL	Florida Power and Light	T	Telephone service
FPLS	Florida Professional Land Surveyor	TYP	Typical
		(U)	Utility pole
ID	Identification	(V)	Valve
IP	Iron pipe		
L	Light pole	[W]	Water meter
LB	Licensed business	W(LY)	Westerly
MAG	Magnetic	WF	Wooden fence
N(LY)	North(erly)		

(This Survey Report is not valid unless signed, embossed with signatory's seal and accompanied by Map of Boundary Survey, Job No. 18129)
MICHAEL M. MYER, PSM LS4006 (Copyright reserved)

Report and map of survey are exclusively prepared for the benefit of:
Robin Hagger

Job No. 18129 CRD 92007
FB 325 pp 10, 11

Digitally signed by
Michael Myer
Date: 2018.03.15 16:56:00
-04'00'



Attachment: Survey (2102 : Tenth Street FLU Amendment and Rezone (320))

REZONE AND COMPREHENSIVE PLAN AMENDMENT REVIEW CRITERIA

Address: 320 10th Street

The Land Development Regulations of Holly Hill include provisions in Chapter 82, Article V, Division 5, Section 83-372 and 374 that require the Board of Planning and Appeals and City Commission to consider the following criteria in its review of each application. The following summarizes the criteria and response in support of the proposed amendment and rezone.

(1) Whether it is consistent with all adopted elements of the comprehensive plan.
A review of the goals, objectives and policies of the comprehensive plan was conducted to determine if the proposed amendment to the future land use map is consistent with these goals, objectives and policies. The proposed revision is consistent with the comprehensive plan with particular note of the following policies:

- Future Land Use Element Policy 1.1.5 requires development to be consistent with all aspects of the comprehensive plan. The subject property has been established in the area as a commercial property for over 30 years. It is served by the full range of public services and the proposed amendment will not result in any level of service impacts not already generated by the property.
- Policy 1.1.3 - the proposed CC-1 (Commercial Corridor) zoning district is consistent with the proposed future land use map designation of general commercial.
- The Future Land Use Element Policy sets a maximum development intensity level of 1.95 FAR for commercial sites not abutting Ridgewood Avenue. The subject site is developed within this intensity level.

(2) Its impact upon the environment or natural resources.
The site has been built out for many years and has served as the location for many different types of businesses. The proposed amendment and rezone will not create any new impacts to the environment or natural resources. Based on a review of the property there are no endangered or threatened wildlife on the subject property.

(3) Its impact upon the economy of any affected area.
The proposed amendment and rezone are supportive of the economic development initiatives of the City of Holly Hill. They are being proposed in order to support the expansion of an existing business. The subject property and existing business are both located within the City's Community Redevelopment Area.

(4) Its impact upon any existing necessary governmental services such as schools, sewage disposal, solid waste or transportation systems.
The site has been built out for many years and has served as the location for many different types of businesses. The site will have no new impacts to any governmental services.

(5) Any changes in circumstances or conditions affecting the area.
The site has been built out for many years and has served as the location for many different types of businesses. The proposed land use amendment, rezone and use will not cause a change to the area.

(6) Any mistakes in the original classification.
The property owner is not aware of any mistakes in the original classification of the property.

(7) Its effect upon the use or value of the affected area.
The property will be used to expand an existing business.

(8) Its impact upon the public health, welfare, safety or morals.
The expansion of local business that has served the community for many years will benefit the overall Holly Hill community.

Legal Description

A 51 foot (51.08 actual per plat) strip West of Block E, Avondale Park, Plat 2, as recorded in Map Book 6, Page 166, Public Records of Volusia County, Florida, being also described as the unnumbered Lot in said Avondale Park, being bounded on the East by the West line of First Street (now called State Street): on the West by the West line of said Avondale Park; (Being also the West line of Lots 7, 8, and 9, Block 8, of the Fleming map, as recorded in the Public Records in Deed Book "C", page 699); and on the North by North line of said Avondale Park.

ALSO: That vacated 40 foot strip of land formerly First Street lying West of Lots 9 to 16, Block E, Avondale Park, Plat 2, as per map in Map Book 6, page 166, Public Records of Volusia County, Florida, EXCEPT the Easterly 20 feet thereof adjacent to Lots 10 and 11.

The following is the Legal Description from Volusia County Property Appraisers Website and also shows on the property tax billing:

VACATED STREET W OF BLK E EXC THAT PORTION W OF LOTS 10 & 11 & 51 FT STRIP OF

W VAC STATE ST OF BLK 3 AVONDALE PARK HOLLY HILL PER OR 4005 PG 3763

PER OR 7417 PG 2991

Facility Demand Comparison

The following summarizes the difference in the demand for services based on the currently adopted future land use and the proposed amendment. Keep in mind that the property has served as a commercial property for over 40 years and the use has been consistent with that expected in a general commercial FLU rather than the adopted parks and open space FLU.

Public Facility / Service	Current Adopted FLU Demand	Proposed FLU Demand
Potable Water	268 gallons	268 gallons
Sanitary Sewer	321 gallons	321 gallons
Storm-water	Maintain 1^{st} inch on-site	1^{st} inch on-site with 10% of pre-development flow rate and volume, pre-post development for 100 yr. flood
Transportation	0.145 avg. daily trips	7 average daily trips
Solid Waste Collection	19 lbs.	19 lbs.

The City has adequately served the commercial uses on the site for over 40 years. There is adequate capacity.

City Commission
1065 Ridgewood Ave
Holly Hill, FL 32117

SCHEDULED

Meeting: 07/24/18 07:00 PM
Department: Public Works
Category: City Manager Comments
Prepared By: Beth Wrenn
Initiator: Antoine Khoury
Sponsors:
DOC ID: 2103

CITY MANAGER COMMENTS (ID # 2103)

Lift Station #1 Rehabilitation (17WW01) Change Order #1 - Final

DISCUSSION:

The Lift Station #1 Rehabilitation (17WW01) Project was bid by the City of Holly Hill on March 12, 2017 and bids were opened on April 20, 2017. The low bid of $510,000.00 was submitted by Hinterland Groups (Contractor) who was awarded the project May 23, 2017.

Change order #1 has been submitted to reduce the contract price by $4,000.00 making the new price $506,000.00 and to increase the contract time by 65 days making the final completion date May 9, 2018.

Construction is complete for this project. This deductive change order reflects the actual quantities of work installed and resulting costs. The contract time reflects the actual time to Final Completion.

The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order.

The change in price and/or delivery date described, is considered to be fair and reasonable and has been mutually agreed upon in full agreement and final settlement of all claims arising out of the modification including all claims for delays and disruptions resulting from, caused by, or incident to such modifications and change orders.

It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original contract other than matters expressly provided herein.

- Change Order #1 (PDF)

CHANGE ORDER FORM

Project: ***LIFT STATION #1 REHABILITATION***
BID # 17WW01
CITY OF HOLLY HILL

CHANGE ORDER NO. 1 - Final

DATE OF ISSUANCE: 5-23-18 CONTRACTOR: Hinterland Group, Inc.

EFFECTIVE DATE: 5-23-18 ENGINEER: QLH, a Mead & Hunt Co.

OWNER'S PROJECT PO: 170246

The following changes are hereby made to the Contract Documents:

CHANGE IN CONTRACT PRICE: Original Contract Price $510,000.00	CHANGE IN CONTRACT TIMES: Original Contract Times Substantial Completion: February 2, 2018 Final Completion: March 5, 2018 days or dates
Net changes from previous Change Orders $0	Net change from previous Change Orders 0 Days
Contract Price prior to this Change Order $510,000.00	Contract Times prior to this Change Order Substantial Completion: February 2, 2018 Final Completion: March 5, 2018 days or dates
Net Increase (decrease) of this Change Order $(4,000.00)	Net Increase (decrease) of this Change Order 65 Days
Contract Price with all approved Change Orders $506,000.00	Contract Times with all approved Change Orders Substantial Completion: April 8, 2018 Final Completion: May 9, 2018 days or dates

Attachment: 17WW01 Change Order 1-Final (2103 : Lift Station #1 Rehabilitation (17WW01) Change Order #1 - Final)

CHANGES ORDERED:

I. GENERAL: This change order is necessary to cover changes in the work to be performed under this Contract.

The change in price and/or delivery date described, is considered to be fair and reasonable and has been mutually agreed upon in full agreement and final settlement of all claims arising out of the modification including all claims for delays and disruptions resulting from, caused by, or incident to such modifications and change orders.

II. REQUIRED CHANGES:

CONTRACT PRICE: The contract is hereby reduced by $4,000.00.

CONTRACT TIME: The contract days are hereby increased by 65 days.

III. JUSTIFICATION:

CONTRACT PRICE: Construction is complete for this project. This deductive change order reflects the actual quantities of work installed and resulting costs.

CONTRACT TIME: Construction is complete for this project. Contract days reflect the actual time to Final Completion.

IV. PAYMENT: Final Payment to be adjusted according to this change order.

V. APPROVAL AND CHANGE AUTHORIZATION:

Acknowledgments:

The aforementioned change, and work affected thereby, is subject to all provisions of the original contract not specifically changed by this Change Order; and,

The change in price and/or delivery date described, is considered to be fair and reasonable and has been mutually agreed upon in full agreement and final settlement of all claims arising out of the modification including all claims for delays and disruptions resulting from, caused by, or incident to such modifications and change orders.

It is expressly understood and agreed that the approval of the Change Order shall have no effect on the original contract other than matters expressly provided herein.

RECOMMENDED BY:

QLH, a Mead & Hunt Company
(Engineer)

By: ______________ 7|3|18
(Authorized Signature) (Date)

Brad Blais, P.E., Project Manager

ACCEPTED BY:

Hinterland Group, Inc.
(Contractor)

______________ 5/23/18
(Authorized Signature) (Date)

CHASE ROBERTS, PM

Hinterland Group, Inc.
CORPORATE SEAL
June 26, 2006
FLORIDA

APPROVED BY:

____
(Owner)

By: ______________ 7-3-2018
(Authorized Signature) (Date)