CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● JUNE 25, 2019

City Commission Chamber	Regular City Commission Meeting	7:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation
Commissioner Danio let the invocation.

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag.

2. POSITIVITY AWARD - NONE

3. PUBLIC COMMENTS

Rentha Flowers, President of the Holly Hill Historic Preservation Society, Inc., came forward to ask about a portlet at Hollyland Park for people that may be walking back and forth and can't get to the one in the park during construction of the Pickleball project. There was consensus from the Commission and Mr. Forte that one was not going to be placed out front. Ms. Flowers encouraged everyone that would like to become a member of the Society, that she had brochures with her.

Commissioner Penny asked if Ms. Flowers could inform her board members not to send out group emails to the Mayor and City Commissioners anymore because of it being considered a Sunshine Law violation if more than one Commissioner or the Mayor responds to it. Commissioner Penny asked if she could let the board members know to email them individually.

4. APPROVAL OF MINUTES

1.

Minutes - June 11, 2019, Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 25th day of June, 2019, in Holly Hill

5. CONSENT AGENDA - ITEMS (1 - 3)

Mayor Via asked if anyone in the audience wished to speak on any item on the Consent Agenda or if any member of the Commission had anything they would like to further discuss on the Consent Agenda.

Heidi Heller, 460 Ridgewood Avenue, Holly Hill had some questions about the agreement and it's services and wanted to know if it was going to generate taxes if something else went in there besides the YMCA.

1. 2019-R-38 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving a Contract with Danus Utilities, Inc., for the Award of the Base Bid and Alternate 1 in the Amount of $261,130.00, for the "Rehabilitation of Lift Station #13 (CDBG)" and Authorizing the City Manager to Award and Execute the Agreement with Danus Utilities, Inc.; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2019-R-38
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A CONTRACT WITH DANUS UTILITIES, INC., FOR THE AWARD OF THE BASE BID AND ALTERNATE 1 IN THE AMOUNT OF $261,130.00, FOR THE "REHABILITATION OF LIFT STATION #13 (CDBG)" AND AUTHORIZING THE CITY MANAGER TO AWARD AND EXECUTE THE AGREEMENT WITH DANUS UTILITIES, INC.; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A CONTRACT WITH DANUS UTILITIES, INC., FOR THE AWARD OF THE BASE BID AND ALTERNATE 1 IN THE

AMOUNT OF $261,130.00, FOR THE "REHABILITATION OF LIFT STATION #13 (CDBG)" AND AUTHORIZING THE CITY MANAGER TO AWARD AND EXECUTE THE AGREEMENT WITH DANUS UTILITIES, INC."; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, During an evaluation of the City's lift stations it was determined that Lift Station #13, located at 397 Dubbs Drive, is in need of refurbishment; and

WHEREAS, This lift station is over 50 years old and has not had any significant upgrades or improvements in that time; and

WHEREAS, This lift station is located within the eligible improvement area of the Community Development Block Grant (CDBG); and

WHEREAS, This lift station was approved by the City Commission as the City's FY 2018-2019 CDBG Project; and

WHEREAS, as low responsive/responsible bidder, Danus Utilities, Inc., has submitted a base bid and alternate 1 in the amount of $261,130.00 to the City of Holly Hill to rehabilitate Lift Station #13: and

WHEREAS, the City's consultant and City staff have evaluated and find the proposal to rehabilitate Lift Station #13 to be acceptable.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Approve a contract with Danus Utilities, Inc. and authorize the City Manager to award and execute a contract with Danus Utilities, Inc., for $261,130.00 for the "Rehabilitation of Lift Station #13 (CDBG)."

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 25th day of JUNE, 2019.

Enacted and approved this 25th day of June, 2019, in Holly Hill

2. –2019-R-39 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Sign a One Year Lease Agreement Extension Between the City of Holly Hill and the Volusia/Flagler YMCA; Establishing the Terms of This Agreement; Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2019-R-39
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A ONE YEAR LEASE AGREEMENT EXTENSION BETWEEN THE CITY OF HOLLY HILL AND THE VOLUSIA/FLAGLER YMCA; ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO SIGN A ONE YEAR LEASE AGREEMENT EXTENSION BETWEEN THE CITY OF HOLLY HILL AND THE VOLUSIA/FLAGLER YMCA, ESTABLISHING THE TERMS OF THIS AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill desires to continue its relationship with the Volusia Flagler YMCA in order to provide recreational programs at the recreational facility located at 1046 Daytona Avenue; and

WHEREAS, the YMCA has a nationally recognized reputation and long-term history of providing quality community recreation programs; and

WHEREAS, the City of Holly Hill and the Volusia Flagler YMCA entered into a three agreement on June 1, 2010 and approve a three extension to the lease agreement on January 8, 2003 and another three year extension on September 27, 2016; and

WHEREAS, the City of Holly Hill and the Volusia Flagler YMCA wish to extend this agreement for one additional year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Manager is hereby authorized to sign the lease agreement, attached hereto, so that the Volusia Flagler YMCA may continue to perform as a recreation provider at the Daytona Avenue facility.

SECTION 2. That the term of this agreement shall commence on October 1, 2016 and end on September 30, 2019.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 25th day of JUNE, 2019.

Enacted and approved this 25th day of June, 2019, in Holly Hill

3. –DOC-2019-2

Employee Benefits Insurance Agent of Record Services

(Requested by Valerie Manning, City Clerk)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	Penny Currie, District 2 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 25th day of June, 2019, in Holly Hill

6. REGULAR AGENDA

1. –2019-R-40 Resolution

A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Amending the Adopted Budget for the City of Holly Hill for the Fiscal Year 2018-2019; Providing for Severability; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION
2019-R-40
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2018-2019; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2018-2019; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill, by Resolution 2018-R-64, adopted an operating budget for Fiscal Year 2018-2019; and

WHEREAS, the budget adjustment decreases revenues and expenditures in total pursuant to itemizations contained in Exhibit "A", which is attached hereto and incorporated herein; and

WHEREAS, the budget adjustments will allow the City of Holly Hill to adjust the Fiscal Year 2018-2019 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Amended Budget: The City Commission of the City of Holly Hill amends the Fiscal Year 2018-2019 budget by revising the budget in total pursuant to itemizations contained in Exhibit "A", which is attached hereto and incorporated herein.

SECTION 2. Effective Date. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 25th day of JUNE, 2019.

Enacted and approved this 25th day of June, 2019, in Holly Hill

7. PUBLIC HEARINGS - NONE

8. COMMUNICATIONS

A. City Manager & Staff Comments

Mr. Forte stated he would like to get their authorization to allow Mr. Khoury to negotiate with the paving contract to reduce the fees based on the different types of resurfacing material.

Commissioner Penny made a motion to ***APPROVE allowing Mr. Khoury to negotiate with the paving contract to reduce the fees based on the different types of resurfacing material****, seconded by Commissioner Currie.*

Mayor Via opened public participation. No one spoke.

PASSED, 5-0

Mr. Forte stated not too long ago he came to the Commission and asked if he could hire a company, Universal Engineering to do the city's inspections for the building department and the city brought on Mike Garrett who is a former building official from Daytona Beach and he's been working part-time, 2.5 days a week catching the city up on the building official items. The city is still struggling to find a building official to fill that spot. Right now, they have a vacant accountant position in the Finance Department that staff is having a hard time filling as well and staff would like to bring on a temp position for about three months to catch up on what they have fallen behind on in the Finance Department. It might not be very apparent to the Commission but his perspective, three years ago he had Kurt here and they went through two hurricanes and then Kurt left and then John was here for 14 months and then John left and now they have Stella. Going through three Finance Directors and two hurricanes and there's a little bit of a turnover in the department, it's been a little bit of a challenge. He would like to get the Commissioner's approval to hire a temp position. It will probably be for three months. He doesn't see it going longer but it might depending on whether or not they can fill that position. They have lapsed salaries that will cover the cost for that. In the meantime, he would like to get their approval to proceed with doing that.

Commissioner Currie made a motion to ***APPROVE hiring a Temporary Position for 3 to 6 months time frame or whatever is needed for the Finance Department,*** *seconded by Commissioner Danio.*

Mayor Via opened public participation.

Kimberly Dibble, 824 Lakewood Drive, Holly Hill, stated she applied for the job this afternoon.

Mayor Via closed public participation.

Mr. Forte stated even if they hired someone tomorrow, he thinks they will still needs this temp to help them get caught up. He wouldn't change that direction. Mr. Forte mentioned they will be meeting with the Pickleball group for updates every two weeks. Today was their second meeting. When there is a Commission meeting, there will be a Pickleball construction update meeting so he will be able to give the Commission a quick briefing. Today, things are moving forward and they are getting things lined up, the property has been fenced off. The Police Department did a little bit of training last week and the Fire Department is doing a little bit more extensive training this week. They've been working with the Daytona Beach and running some people through some drills. Diane from Hometown News came by this morning to do a nice write up.

B. City Attorney Comments
None

C. City Commission Comments
Commissioner Penny reminded everyone about the next VLC dinner on July 25th in Lake Helen. It's a very small venue and if you plan to go, you need to RSVP as soon as possible. Complimented Commissioner Danio on his invocation tonight. He always does

a good job.

Commissioner Currie attended Crime Stoppers dinner, it was a nice event. Congratulations to Sergeant Hutchinson for receiving the Crime Stoppers of the Year award for Holly Hill. Attended the Urban Surf 4 Kids First Responders dinner, Lynne and Dennis Smith do so much for our community but you also do so much for other communities, thank you for everything that you do. That was a lot of work for that event. Commissioner Currie continues to emphasize on our Code Enforcement going out into the community in what needs to be done to improve our community. Mentioned the sales tax issue; the Commissioners are very transparent about what's been going on or what was going on pertaining to that and they continue to do.

Commissioner Danio glad to see all the dust settle at the old middle school property. Things are improving and glad to see that. He won't be at the next meeting because he will be on vacation with his family.

Commissioner Johnson mentioned the sales tax issue and was sure that it could have possibly passed if the County would have waited to put it on the 2020 ballot and more people would have been able to come out and vote. Asked about the underground to overhead project and Mr. Forte gave them an update and mentioned that the demolition for the Pickleball project will start tomorrow or Thursday. Just so they know, the playground equipment is unusable and can't be relocated. That's going to be disposed of.

D. Mayor's Comments

Mayor Via mentioned the possibility of creating a volunteer board and maybe calling it the Positivity Board, which is when the Positivity Award would be given out. He wanted to see if there was any interest from the other Commissioners.

Commissioner Danio suggested doing the Positivity Award once in a while since it is hard to find people because a lot of have chosen already. The problem with creating a board there's a possibility of it disbanding and then they have to try and fill those spots.

Commissioner Penny thinks it's an admirable idea if volunteers want to do this but he thinks it's a bad idea to call it a city board. If it's a city board, they will be required to keep minutes, there are attendance requirements, which has gotten all the boards in the past in trouble.

Commissioner Currie said it's a good idea but having the additional board has always created an issue of finding people that want to fill those boards and right now they may have two or three that want to fill that board but in two or three years their life may change to where they can't be involved with it then the Commission is struggling to find people. With the pension boards, there have been times where it's been hard to get people to apply. She isn't in favor of creating a board but will support a volunteer group.

Mayor Via brought up speed tables/bumpers to see where the Commissioners were at with it. Mayor Via referenced a post that was on Facebook pertaining to this and how he was called out on it/tagged. Listening to previous Commissions, there are probably more "no" for speed tables than "yes" but he wanted to see where this Commission was at with them.

Commissioner Currie mentioned that she knows what the Mayor is speaking about because she belongs to the same group that tagged him. There's a lot of misinformation on that thread. She did not make any comments because of the Sunshine Law. Commissioner Currie shared some information she had with her about the speed tables/speed bumps.

Commissioner Penny mentioned this comes up every so often and he relies on the Police Department and he's asked Chief Aldrich about this several times and the layperson thinks it's a traffic calming device and it's not and he relies on the facts of the speed trailer.

There was ***consensus*** to allow the Police Department to start writing tickets for speeders, especially within the neighborhoods but Mr. Forte will get some more details before anything is posted on social media or website informing the public.

9. ADJOURNMENT

The meeting adjourned at approximately 8:00 PM.

Valerie Manning

Valerie Manning, City Clerk,CMC 6/25/2019

Chris Via

Chris Via, Mayor 6/25/2019