CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● JUNE 24, 2025

City Commission Chamber	Regular City Commission Meeting	6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
John Penny	Mayor	Present	
Debra Snow	City Commissioner	Present	
Penny Currie	City Commissioner	Present	
Jeffrey DeLanoy	City Commissioner	Present	
Roy Johnson	City Commissioner	Present	

b. Invocation by City Commissioner Debra Snow
Commissioner Snow led the invocation.

c. Pledge of Allegiance
Mayor Penny led the Pledge of Allegiance to the Flag.

2. PRESENTATIONS

1.

Proclamation - Retirement - Dennis Stout - 34 Years of Service to Public Works Department

(Requested by Valerie Manning, City Clerk)

RESULT:	NO VOTE NEEDED

2.

Holly Hill Police Department - Swearing-In Ceremony - Alton Ogden and Daniel Walker

(Requested by Valerie Manning, City Clerk)

RESULT:	NO VOTE NEEDED

3. PUBLIC COMMENTS

The following individuals came forward to speak to the Mayor and City Commissioners: Jim Legary, Holly Hill and Robert Spurway, Holly Hill.

4. APPROVAL OF MINUTES

1.

Minutes - June 10, 2025 Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Jeffrey DeLanoy, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

Enacted and approved this 24th day of June, 2025, in Holly Hill

5. CONSENT AGENDA - ITEMS (1 - 2)

Mayor Penny asked if there was any member from the audience that wished to speak on any item on the Consent Agenda or if any member of the Commission wished to pull an item for further discussion. There was no one.

1. 2025-R-47 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Rejecting a Formal Bid Received from AG Pifer in the Amount of $337,744.14 for the Provision and Installation of a 40’ X 100’ Metal Building and Approving the Purchase and Installation of a Replacement 40’ X 100’ Metal Building from Viking Steel Structures in the Amount of $76,935.19, and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Josef Grusauskas, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Roy Johnson, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

RESOLUTION
2025-R-47
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, REJECTING A FORMAL BID RECEIVED FROM AG PIFER IN THE AMOUNT OF $337,744.14 FOR THE PROVISION AND INSTALLATION OF A 40’ X 100’ METAL BUILDING AND APPROVING THE PURCHASE AND INSTALLATION OF A REPLACEMENT 40’ X 100’ METAL BUILDING FROM VIKING STEEL STRUCTURES IN THE AMOUNT OF $76,935.19, AND

AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, REJECTING A FORMAL BID RECEIVED FROM AG PIFER IN THE AMOUNT OF $337,744.14 FOR THE PROVISION AND INSTALLATION OF A 40' X 100' METAL BUILDING AND APPROVING THE PURCHASE AND INSTALLATION OF A REPLACEMENT 40' X 100' METAL BUILDING FROM VIKING STEEL STRUCTURES IN THE AMOUNT OF $76,935.19, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the 100' x 40' Quonset Hut housing City vehicles and equipment was destroyed during Hurricane Milton; and

WHEREAS, a formal Invitation for Bid to provide and install a replacement building occurred with one bid received from AG Pifer in the amount of $337,744.14; and

WHEREAS, the City Purchasing Policy Section 2.30 allows the City Commission to reject bids when it is deemed in the City's best interest to do so; and

WHEREAS, the City Purchasing Policy Chapter 8 allows the City Commission to waive the formal bidding procedure when it is determined that materials, equipment or services are not obtainable through the normal bid procedures; and

WHEREAS, the City Purchasing Policy Chapter 8 states that should the bidding procedure be waived, every attempt should be made to obtain three written quotations; and

WHEREAS, three written proposals for the provision and installation of a replacement 100' x 40' steel building were received with Viking Steel Structures the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission reject the formal bid received from AG Pifer in the amount of $337,744.14 for the provision and installation of a 40' x 100' metal building.

SECTION 2. That the City Commission of the City of Holly Hill approve the purchase and installation of a 40' x 100' steel building from Viking Steel Structures in the amount of $76,935.19 and authorize the City Manager to execute the same.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. That this Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 24th day of JUNE, 2025.

Enacted and approved this 24th day of June, 2025, in Holly Hill

2.

River to Sea Transportation Planning Organization (TPO) Funding Agreement for FY2025-2026

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Roy Johnson, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

Enacted and approved this 24th day of June, 2025, in Holly Hill

6. REGULAR AGENDA

1. –2025-R-48 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving Joint Project Grant with Volusia County and the City for the Stormwater Evaluation and Pipe Lining of the Needed Pipes and a Budget Fund Appropriation for Cost Share for Project Fund in the FY 2025/26 Budget and Authorizing the City Manager to Execute the Same; Providing for Severability; and Providing for an Effective Date.

(Requested by Josef Grusauskas, Public Works)
Mayor Penny opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, City Commissioner
SECONDER:	Penny Currie, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

RESOLUTION
2025-R-48
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING JOINT PROJECT GRANT WITH VOLUSIA COUNTY AND THE CITY FOR THE STORMWATER EVALUATION AND PIPE LINING OF THE NEEDED PIPES AND A BUDGET FUND APPROPRIATION FOR COST SHARE FOR PROJECT FUND IN THE FY 2025/26 BUDGET AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING JOINT PROJECT GRANT WITH VOLUSIA COUNTY AND THE CITY FOR THE STORMWATER EVALUATION AND PIPE

LINING OF THE NEEDED PIPES AND A BUDGET FUND THE COST SHARE FOR PROJECT FUND APPROPRIATION IN THE FY2025/26 BUDGET AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; PROVIDING SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City operates a stormwater utility to maintain the health and well-being of the community roads and infrastructure; and

WHEREAS, the City desires to refurbish steel stormwater pipes to extend their useful life and to create and protect vulnerable transportation routes and infrastructure; and

WHEREAS, The City applied for and has been award a CDBG-DR joint project grant of with Volusia County, FL with the County funding 75% of the project through a County Development Block Grant - Disaster Recovery known as the Volusia Transform 386 grant;

WHEREAS, The received notice of award for the joint Volusia Transform 386 grant on February 12, 2025.

WHEREAS, The City has adequate reserves to fund the 25% cost allocation match for infrastructure improvements to be included in the FY2025/26 Capital budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill approves joint project grant agreement of $5,441,573.00 for the refurbishment of steel stormwater pipes to extend their useful life and to create and protect vulnerable transportation routes and community infrastructure and authorizes the City Manager to execute the same.

SECTION 2. That the City Commission of the City of Holly Hill approves the inclusion of the Volusia Transform 386 grant funding match of $1,360,393.00 to be included in the FY 2025/26 stormwater capital 5 year budget plan to fund the City portion of the stormwater pipe refurbishment project and authorizes the City Manager to execute the same.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 24th day of JUNE, 2025.

Enacted and approved this 24th day of June, 2025, in Holly Hill

2. –2025-O-3089 Ordinance

SECOND READING - an Ordinance of the City of Holly Hill, Florida, Amending and Restating, Chapter 42, Pensions and Retirement; Article III, Firefighters' Pension Plan, Section 42-69 Vesting Providing for Codification; Providing for Severability of

Provisions; Repealing All Ordinances in Conflict Herewith and Providing an Effective Date.

(Requested by Joseph Forte, City Manager)
Mayor Penny opened public participation. No one spoke.

RESULT:	**APPROVED AT 1ST READING [UNANIMOUS]**	**Next: 7/8/2025 6:00 PM**
MOVER:	Penny Currie, City Commissioner	
SECONDER:	Debra Snow, City Commissioner	
AYES:	Penny, Snow, Currie, DeLanoy, Johnson	

3. 2025-O-3090 Ordinance

SECOND READING - an Ordinance of the City of Holly Hill, Florida, Adopting a New Section 58-133 (Prohibiting Smoking and Vaping at Publicly Owned Parks and Recreation Facilities Within the City; Providing for Severability; and Providing for an Effective Date.

(Requested by Joseph Forte, City Manager)
Ryan Helmes, Tobacco Free Volusia/Civic Communications spoke.

Mayor Penny opened public participation.

Jim Legary, Holly Hill and Danielle Latona, Holly Hill.

Mayor Penny closed public participation.

RESULT:	**APPROVED AT 1ST READING [UNANIMOUS]**	**Next: 7/8/2025 6:00 PM**
MOVER:	Roy Johnson, City Commissioner	
SECONDER:	Penny Currie, City Commissioner	
AYES:	Penny, Snow, Currie, DeLanoy, Johnson	

4. 2025-O-3091 Ordinance

SECOND READING - an Ordinance of the City of Holly Hill, Florida, Amending Chapter 66 (Traffic and Vehicles), Article III (Bicycles), Division 1 (Generally) to Prohibit Electric Bikes, Mobility Devices and Motorized Scooters from Sidewalk; Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.

(Requested by Byron Williams, Police)
Mayor Penny opened public participation.

Robert Spurway, Holly Hill.

Mayor Penny closed public participation.

RESULT:	**APPROVED AT 1ST READING [UNANIMOUS]**	**Next: 7/8/2025 6:00 PM**
MOVER:	Penny Currie, City Commissioner	
SECONDER:	Debra Snow, City Commissioner	
AYES:	Penny, Snow, Currie, DeLanoy, Johnson	

5. –DOC-2025-4

Adoption of City Commission Goals and Objectives

(Requested by Joseph Forte, City Manager)
Mayor Penny opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Debra Snow, City Commissioner
SECONDER:	Roy Johnson, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

Enacted and approved this 24th day of June, 2025, in Holly Hill

7. PUBLIC HEARINGS

1.

719 Walker Street - Special Exception

(Requested by Brian Walker, Board of Planning and Appeals)
Mr. Walker stated the applicant is seeking special exception approval to continue and expand the use of the property as a daycare facility with early learning programs such as Head Start. The property is zoned R-5 (Two-Family Residential District). The subject property is located on the south side of Walker Street approximately 550 feet east of Ashley Place, and is more specifically known as 719 Walker Street. Mr. Walker went through some of the background history, which is included in the agenda packet. The subject property is approximately 3.5 acres in size and currently serves as the long standing location of YOU THRIVE, a non-profit agency dedicated to helping families and children through a variety of programs such as Preschool Head Start, Early Head Start, School Readiness, and VPK. It contains a playground and provides daycare services for the community. The applicant has demolished the current facilities which were built in 1969, and is looking to replace them with a new 49,192 square foot facility that will enable them to expand their services to the community. An elevation and floor plan are also attached within the agenda packet. Staff recommends approval of the requested special exception as per Sec. 114-667 and approval of the request for signage as permitted in Chapter 110 of the land development regulations, for property zoned R-5 (Two-Family Residential District) located on the south side of Walker Street approximately 550 feet east of Ashley Place, and more specifically known as 719 Walker

Street.

Mayor Penny opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Penny Currie, City Commissioner
SECONDER:	Roy Johnson, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

Enacted and approved this 24th day of June, 2025, in Holly Hill

2.

510 LPGA - Special Exception

(Requested by Brian Walker, Board of Planning and Appeals)

Mr. Walker stated the applicant is seeking special exception approval to allow outdoor sales of motor vehicles on a parcel in the CC-1 (Commercial Corridor) zoning district. The subject property is located on the north side of LPGA Boulevard between Graham Avenue and Jarecki Avenue, and is more specifically known as 510 LPGA Boulevard. Mr. Walker went through the background history for this special exception, which is also included in the agenda packet. The subject property is approximately 1/2 acre in size and is currently vacant. The applicant desires to build a jeep dealership with outdoor sales and has provided additional information regarding their business and this request, within the agenda packet. The property is within the redevelopment overlay and outdoor sales of motor vehicles is permitted only by special exception subject to the provisions of Section 114-705 of the Land Development Regulations of Holly Hill. Staff recommends approval of the requested special exception to allow outdoor sales of motor vehicles on a parcel in the CC-1 zoning district within the redevelopment overlay, located on the north side of LPGA Boulevard between Graham Avenue and Jarecki Avenue and more specifically known as 510 LPGA Boulevard.

Dan Wilson, owner of Wilson's 4 X 4 spoke.

Mayor Penny opened public participation.

Elijah Miller, Holly Hill; Chris Via, Holly Hill; and Gilles Blais.

Mayor Penny closed public participation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Roy Johnson, City Commissioner
SECONDER:	Jeffrey DeLanoy, City Commissioner
AYES:	Penny, Snow, Currie, DeLanoy, Johnson

Enacted and approved this 24th day of June, 2025, in Holly Hill

8. COMMUNICATIONS

A. City Manager Comments

Mr. Forte mentioned that the Charter Review Committee met today and we would like to schedule a joint workshop with the Commission for August for sometime during the day.

B. City Attorney Comments

None.

C. Mayor's Comments

Mayor Penny mentioned Spectrum News13, Maureen McCann who visited the Holly Hill Historic Society on June 17th to talk about the weather and hurricanes. It was a good turnout.

D. District City Commission Comments

Commissioner Snow mentioned the WiseOcean Kids Concert event that was held at Sica Hall on Saturday, June 14th and really enjoyed it. She is looking forward to having that event again in the future.

Commissioner DeLanoy stated that he thinks Wilson's 4 X 4 is going to be a good thing for that location at 510 LPGA Blvd.

Commissioner Johnson mentioned that there is a TPO meeting tomorrow if anyone had anything they wanted him to bring up.

E. Mayor's Conclusion Comments

None.

9. ADJOURNMENT

The meeting adjourned at approximately 7:10 PM.

Valerie Manning

Valerie Manning, City Clerk,CMC 6/24/2025

John Penny, Mayor 6/24/2025