CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES ● JUNE 13, 2023

City Commission Chamber	Regular City Commission Meeting	6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Excused	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by City Commissioner John Penny
Commissioner Penny led the invocation.

Commissioner Penny made a motion to ***EXCUSE COMMISSIONER CURRIE FROM THE MEETING TONIGHT DUE TO HEALTH ISSUES****, seconded by Commissioner Danio.*

Mayor Via opened public participation. No one spoke.

PASSED, 4-0.

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag.

2. PRESENTATION - MID YEAR BUDGET REVIEW FY23

1.

Mid Year Budget Review FY 2023

(Requested by Michele Moore, Finance)
Michele Moore, Finance Director went over the Mid-Year Budget Report for FY2023 with the Mayor and City Commissioners.

RESULT:	**NO VOTE NEEDED**

3. PUBLIC COMMENTS

The following individuals spoke to the Mayor and City Commissioners:

Mike Chuven, Holly Hill; Gabriel Baker, Holly Hill; Lois Carter, Holly Hill; Kera Sensor, Holly Hill; and Jim Legary, Holly Hill.

4. APPROVAL OF MINUTES

1.

Minutes - May 23, 2023 - Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)
Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John C. Danio, District 3 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Danio, Johnson
EXCUSED:	Currie

Enacted and approved this 13th day of June, 2023, in Holly Hill

5. CONSENT AGENDA - ITEMS (1 - 3)

Mayor Via asked if there was anyone in the audience who wished to speak on any item on the Consent Agenda or if any member of the Commission wished to pull an item for further discussion. There was no one.

1. 2023-R-30 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the Sole Source Upgrade of the Filter Control Panel at the Water Treatment Plant by Roberts Water Technologies, Inc., and Authorizing the City Manager to Approve a Purchase Order in the Amount of $51,626.00; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Danio, Johnson
EXCUSED:	Currie

RESOLUTION
2023-R-30
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE SOLE SOURCE UPGRADE OF THE FILTER CONTROL PANEL AT THE WATER TREATMENT PLANT BY ROBERTS WATER TECHNOLOGIES, INC., AND AUTHORIZING THE CITY MANAGER TO APPROVE A PURCHASE ORDER IN THE AMOUNT OF $51,626.00; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING A CONTRACT WITH ROBERTS WATER TECHNOLOGIES, INC., AS A SOLE SOURCE PROVIDER TO UPGRADE THE FILTER CONTROL PANEL AT THE WATER TREATMENT PLANT IN THE AMOUNT OF $51,626 AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the water filter controller interface at the City of Holly Hill Water Treatment Plant is malfunctioning and needs to be replaced due to it being obsolete; and

WHEREAS, the filter controls and interfaces for the City of Holly Hill Water Treatment Plant are proprietary to Roberts Water Technologies, Inc.; and

WHEREAS, by Section 30-71 of the Holly Hill Code of Ordinances, "Where there is a single source, where standardization is determined to be in the best interest of the city, or where solicitation of bids is otherwise deemed to be inappropriate, the purchase of supplies, equipment and contractual services may be made by negotiation without regard to the cost negotiated contracts with a cost in excess of $25,000.00 must be approved by the City Commission prior to execution by the city"; and

WHEREAS, Roberts Water Technologies, Inc., has submitted a proposal for $51,626.00 to perform this project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. Roberts Water Technologies, Inc., is hereby determined to qualify as a sole source contractor pursuant to the City's Code of Ordinances.

SECTION 2. The City Manager is authorized to issue a purchase order to Roberts Water Technologies, Inc., to provide the required equipment, field instrumentation and field service in an amount of $51,626.00.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. That the Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of JUNE, 2023.

Enacted and approved this 13th day of June, 2023, in Holly Hill

2.

Approve the State Highway Lighting, Maintenance, and Compensation Agreement Work Order (FY23/24) and Authorize the City Manager to Execute the Same.

(Requested by Antoine Khoury, Public Works)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Danio, Johnson
EXCUSED:	Currie

Enacted and approved this 13th day of June, 2023, in Holly Hill

3.

River to Sea Transportation Planning Organization (TPO) Funding Agreement for FY2023-2024

(Requested by Valerie Manning, City Clerk)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Danio, Johnson
EXCUSED:	Currie

Enacted and approved this 13th day of June, 2023, in Holly Hill

6. REGULAR AGENDA

1. –2023-R-31 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Approving the FY2023/2024 CDBG Annual Plan Application as Submitted; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)
Mayor Via opened public participation. No one spoke.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Danio, Johnson
EXCUSED:	Currie

RESOLUTION
2023-R-31
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE FY2023/2024 CDBG ANNUAL PLAN APPLICATION AS SUBMITTED; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, APPROVING THE FY2023/2024 CDBG ANNUAL PLAN APPLICATION AS SUBMITTED; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Volusia County qualifies as an urban entitlement community and receives funds directly from the U.S. Department of Housing and Urban Development's Community Block Grant Program; and

WHEREAS, The City of Holly Hill is a participating City in the Community Development Block Grant program and is anticipated to receive $94,857 in grant funds to carry out community development activities; and

WHEREAS, staff has selected the Sunrise Park North Playground Replacement as the fiscal year 2023-2024 CDBG Project; and

WHEREAS, due to the timeline of the grant process, these projects have been submitted to Volusia County Community Assistance as a placeholder contingent upon City Commission Approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission of the City of Holly Hill approve the FY2023/2024 CDBG Annual Plan Applications as submitted.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 13th day of JUNE, 2023.

Enacted and approved this 13th day of June, 2023, in Holly Hill

2.

Request for Lien Reduction - 1016 Cherokee Ranch

(Requested by Joseph Forte, City Manager)

Mr. Walker briefly went through the staff report as follows. The City has received a request for a Reduction of Lien "code enforcement liens" that have been placed on the real property located at 1016 Cherokee Ranch Road. The property is owned by Lucienne Gazler. The request for a lien reduction is being submitted by Stephanie Imperato who has provided proof of Power of Attorney for Ms. Glazer since Ms. Glazer has been diagnosed with dementia. The property violations were presented to the Special Master on May 12, 2022. Based upon the Findings of Fact, Conclusions of Law the property was found to be in violation of section 114-727, maintenance requirements with regard to the property fence. Since the property remained non-compliant until May 15, 2023, the property accrued fines which have total $16,900.00 plus administrative costs. The POA representing the property owner was informed the City Manager would recommend a reduction in the lien to the City Commission in the amount indicated below. The City Manager is making the following recommendation as compensation to release the lien for which the POA has agreed. It is staff's recommendation to reduce the lien to $2,212.72 to be paid no later than July 14, 2023. Failure to pay will result in the lien not being reduced or released with no option for another request and the city may file a foreclosure on the property.

Mayor Via opened public participation. No one spoke.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Danio, Johnson
EXCUSED:	Currie

Enacted and approved this 13th day of June, 2023, in Holly Hill

7. PUBLIC HEARINGS - NONE

8. COMMUNICATIONS

A. City Manager Comments
Mr. Walker mentioned that Mr. Forte wanted him to ask the Mayor and City Commissioners for some direction as to whether or not they would like him to move forward in hiring a CRA (Community Redevelopment Agency) consultant for a CRA extension. **There was some discussion amongst them and there was *CONSENSUS* for Mr. Forte to move forward with hiring a consultant.**

B. City Attorney Comments
None.

C. City Commission Comments
Commissioner Penny reminded everyone that this Thursday Dueling Pianos will be playing at Pictona at 7:30 PM and it's a free concert; he brought up the parking and asked the Mayor and Commissioners what they thought about allowing there to be free parking. He wasn't sure if they decided at the last meeting when they were talking about the fees at the last meetings, if they decided not to charge them for parking. ***There was CONSENSUS to not charge for parking for this event.*** The other discussion Commissioner Penny brought up and mentioned that perhaps it will call for a future workshop and that is to see about getting a Pictona slogan for the city. For example, maybe have some fiberglass pickleball paddles and balls placed around the city as some kind of marketing strategy.

Commissioner Danio stated he thinks the slogan idea is great; he won't be here for the next City Commission meeting on June 27th; it's nice to see a few new faces at the meeting tonight and thanked them for coming.

Commissioner Johnson stated that the PACE Center for Girls for Volusia/Flagler counties will be hosting their annual breakfast at Embry-Riddle University on Friday, June 16, 2023 at 8:30 AM. The tickets are free but reservations are recommended. You can visit the Embry-Riddle website for more information. Commissioner Johnson that these Code Enforcement lien reductions that they have been getting are only to help those individuals come into compliance and it's a good thing; mentioned the need for LPGA to be 4-laned.

D. Mayor's Comments
Mayor Via mentioned the Calle Grande arches and said that he has noticed that there are some new signage over there but they don't look like the County's. He knows that some of that is private property, some is the County's and there is an area that belongs to the city. Mayor Via asked if Mr. Walker knew if they were the city's. Mr. Walker stated he will take a look into tomorrow morning. Mayor Via mentioned that it was nice to see new faces attend the meeting tonight and reminded the citizens that himself and the Commissioners are always available and their contact information is on the city's website, name, address and phone numbers. They can contact them at any time regarding any issues or concerns.

9. ADJOURNMENT

The meeting adjourned at approximately 7:15 PM.

Valerie Manning, City Clerk,CMC 6/13/2023

Chris Via, Mayor 6/13/2023