# CITY OF HOLLY HILL, FLORIDA

## CITY COMMISSION

## MINUTES ● JUNE 11, 2019

| City Commission Chamber | Regular City Commission Meeting | 7:00 PM |
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**CITY HALL**
**1065 RIDGEWOOD AVENUE**
**HOLLY HILL, FL 32117**

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

## 1. CALL TO ORDER

a. Roll Call

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Chris Via | Mayor | Present | |
| John Penny | District 1 - Commissioner | Present | |
| Penny Currie | District 2 - Commissioner | Present | |
| John C. Danio | District 3 - Commissioner | Present | |
| Roy Johnson | District 4 - Commissioner | Present | |

b. Invocation
Commissioner Danio led the invocation.

c. Pledge of Allegiance
Mayor Via led the Pledge of Allegiance to the Flag.

## 2. POSITIVITY AWARD - NONE

## 3. PUBLIC COMMENTS

The following individuals spoke to the Mayor and City Commissioners:

Lynne Smith, 107 7th Street, Holly Hill, mentioned that there is good progress being made at the boat ramp construction at Sunrise Park; the channel is now marked and it was asked of her who is responsible for putting or the markings on that? Is it the city to the contractor or is it the waterway folks because of the boats passing through there and the potential danger for that.

Commissioner Penny stated most channel markers are not illuminated.

Mr. Forte stated he doesn't know, he will have to find out.

Mrs. Smith stated since President Trump released the aide money, any chance of the city getting its FEMA money faster?

Mr. Forte stated staff is still fighting for that every month.

Mrs. Smith stated and her standard monthly, they are now six months into the sign compliance on US1. Have any people applied for the sign grant?

Mr. Forte stated, no. They have until July 8th he believes. He doesn't suspect anybody, at this point, will but the day after that deadline date they will be given notices to appear if they are not in compliance.

Jim Schultz, 117 Harvard Drive, Ormond Beach, shared his concerns about mumps in the Alachua County; fluoride issues.

Heidi Heller, 460 Ridgewood Avenue, Holly Hill, stated she noticed the tarring going on, on the condo complexes, the north west corner of LPGA and Center Avenue and she is thinking maybe the city had something to do with it and she's glad to see it. Thank you.

Necolen Green, 722 North Flamingo Avenue, Holly Hill, stated appreciates the water work that is being done over there in the neighborhood but there are some complaints from some of the people pertaining to the drainage ditches, driveways are not being put back exactly the way they were, hers is shorter than before, her irrigation system got tore up and she's having to redo that, and one of her neighbors on her street has a brand new concrete driveway that she didn't pay for. She feels if they are going to replace one driveway with concrete, they should replace the whole street with concrete. The house whose driveway was replaced is 712 North Flamingo Avenue.

Mr. Forte stated he's been speaking with a lot of the residents both on Flamingo and Lakewood with regards to the contractor. The superintendent on the job site is probably not the best person to have as a contact for the residents. Mr. Forte mentioned he has been talking to Walt Smyser about it. Anybody who's driveway was removed is supposed to be replaced with a "like" driveway. If there was nothing in place of a driveway, the contractor has the ability if a private property owner wants to pay the contractor to do a driveway while they're there, they can do that. He was informed about this other driveway that became concrete and it has nothing to do with the city. If the contractor wanted to do this woman a favor, it has nothing to do with the city's contract. It did not come out of city funds. It had nothing to do with the city's contract, nothing to do with the city's money. This guy wanted to be nice to this woman, he can't help that. He can't help what a private contractor does with a private citizen outside the four corners of the city's contract. He has no control over that.

## 4. APPROVAL OF MINUTES

1.

Minutes - May 28, 2019 Regular City Commission and CRA Meeting

(Requested by Valerie Manning, City Clerk)

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Penny Currie, District 2 - Commissioner |
| **SECONDER:** | John C. Danio, District 3 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 11th day of June, 2019, in Holly Hill

5. **CONSENT AGENDA - ITEMS ( 1 - 5 )**

Mayor Via asked if there was anyone in the audience who wished to speak on any item on the Consent Agenda or if any member of the Commission would like to pull an item for further discussion. There was no one.

1. 2019-R-35 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager, in Coordination with the Pickleball Daytona at Holly Hill, to Apply to the Racing and Recreational Facilities District for a Grant in the Amount of $50,000 for the Construction of the Public Amenities Located at the Pictona Facility; Providing for Severability; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)

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| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | John C. Danio, District 3 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2019-R-35**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER, IN COORDINATION WITH THE PICKLEBALL DAYTONA AT HOLLY HILL, TO APPLY TO THE RACING AND RECREATIONAL FACILITIES DISTRICT FOR A GRANT IN THE AMOUNT OF $50,000 FOR THE CONSTRUCTION OF THE PUBLIC AMENITIES LOCATED AT THE PICTONA FACILITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER, IN COORDINATION WITH THE PICKLEBALL DAYTONA AT HOLLY HILL, TO APPLY TO THE RACING AND RECREATIONAL FACILITIES DISTRICT FOR A GRANT IN THE AMOUNT OF $50,000 FOR THE CONSTRUCTION OF THE PUBLIC AMENITIES LOCATED AT THE PICTONA FACILITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** Through a public-private partnership the Pickleball Daytona at Holly Hill is building 24 courts, 8 of which will be covered, at Hollyland Park, Holly Hill; and

**WHEREAS,** a Healthy Living program has been developed by city staff and will start in September 2018 being facilitated and coordinated with the YMCA, Florida Health Care

Plans and Halifax Hospital; and

**WHEREAS,** Pickleball Daytona at Holly Hill will operate the not-for-profit facility called Pictona (a contraction of PICkleball + DayTONA). Pictona will have outstanding amenities including a restaurant called the “Kitchen,” and a clubhouse featuring locker rooms, a player shop, lounge, game room for table tennis, a senior center and other recreational games which will host a variety of social events and physical activities; and

**WHEREAS,** Pickleball Daytona at Holly Hill will offer instructional programs for all age groups as well as recreational and competitive play, including tournaments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill does hereby authorize the City Manager, in coordination with the Pickleball Daytona at Holly Hill club, to apply for a grant to the Racing and Recreational Facilities District in the amount of $50,000.

**SECTION 2.** That the City Commission of the City of Holly Hill does hereby support the development of Pictona and all the associated amenities.

**SECTION 3. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 11th day of JUNE, 2019.**

Enacted and approved this 11th day of June, 2019, in Holly Hill

2. –2019-R-36 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, to Approve and Award the Agreements with Tetra Tech, Inc., Thompson Consulting Services, and Rostan Solutions, LLC, for Emergency Debris Monitoring Services; Authorizing the City Manager to Execute the Agreements; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

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| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | John C. Danio, District 3 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2019-R-36**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, TO APPROVE AND AWARD THE AGREEMENTS WITH TETRA TECH, INC., THOMPSON CONSULTING SERVICES, AND ROSTAN SOLUTIONS, LLC, FOR EMERGENCY DEBRIS MONITORING SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, TO APPROVE AND AWARD THE AGREEMENTS WITH TETRA TECH, INC., THOMPSON CONSULTING SERVICES, AND ROSTAN SOLUTIONS, LLC FOR EMERGENCY DEBRIS MONITORING SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City has issued a Joint Procurement Request for Proposal (RFP) with the Cities of South Daytona and New Smyrna Beach to seek qualified contractors to provide Emergency Debris Monitoring Services for the three cities; and

**WHEREAS,** seven firms submitted qualifications and cost for this work; and

**WHEREAS,** an Evaluation Committee met in a properly noticed public meeting and reviewed the qualification of the submitting firms and upon final review recommend that Tetra Tech, Inc., Thompson Consulting Services, and Rostan Solutions, LLC be issued contingency contracts for Emergency Debris Monitoring Services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into agreements and award contingency contracts to Tetra Tech, Inc., Thompson Consulting Services, and Rostan Solutions, LLC for Emergency Debris Hauling & Disposal Services.

**SECTION 2. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 11th day of JUNE, 2019.**

Enacted and approved this 11th day of June, 2019, in Holly Hill

3. –2019-R-37 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, to Approve and Award the Agreement and Authorize Execution with Crowder Gulf, Ceres Environmental Services, and Philips & Jordan, Inc., for Emergency Debris Hauling & Disposal Services; Authorizing the City Manager to Execute the Agreement; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

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| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | John C. Danio, District 3 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

**RESOLUTION**
**2019-R-37**
**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, TO APPROVE AND AWARD THE AGREEMENT AND AUTHORIZE EXECUTION WITH CROWDER GULF, CERES ENVIRONMENTAL SERVICES, AND PHILIPS & JORDAN, INC., FOR EMERGENCY DEBRIS HAULING & DISPOSAL SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, TO APPROVE AND AWARD THE AGREEMENT AND AUTHORIZE EXECUTION WITH CROWDER GULF, CERES ENVIRONMENTAL SERVICES, AND PHILIPS & JORDAN, INC., FOR EMERGENCY DEBRIS HAULING & DISPOSAL SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the City has issued a Joint Procurement Request for Proposal (RFP) with the cities of South Daytona and New Smyrna Beach to seek qualified contractors to provide Emergency Debris Hauling & Disposal services for the three cities; and

**WHEREAS,** eleven firms submitted qualifications and cost for this work; and

**WHEREAS,** an Evaluation Committee met in a properly noticed public meeting and reviewed the qualifications of the submitting firms; and

**WHEREAS,** the Evaluation committee unanimously recommend Crowder Gulf, Ceres Environmental Services, and Philips & Jordan, Inc., be issued contingency contracts for

Emergency Debris Hauling & Disposal services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:**

**SECTION 1.** The City Commission of the City of Holly Hill does hereby authorize the City Manager to enter into agreements with and issue contingency contracts for Emergency Debris Hauling & Disposal Services per the terms and conditions of RFP 19-PW-16 and sign all necessary agreements with Crowder Gulf, Ceres Environmental Services and Philips & Jordan, Inc.

**SECTION 2. SEVERABILITY.** If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its adoption.

**APPROVED AND AUTHENTICATED on this 11th day of JUNE, 2019.**

Enacted and approved this 11th day of June, 2019, in Holly Hill

4.

Hydra Service Purchase Authorization

(Requested by Stella Gurnee, Finance)

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | John C. Danio, District 3 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 11th day of June, 2019, in Holly Hill

5.

SunTrust Deposit Account Resolution and Authorization for Business Entities

(Requested by Stella Gurnee, Finance)

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| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | John C. Danio, District 3 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 11th day of June, 2019, in Holly Hill

## 6. REGULAR AGENDA

1.

Request for Lien Reduction for 903 Magnolia Avenue

(Requested by Joseph Forte, City Manager)
**Mayor Via opened public participation. No one spoke.**

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | John Penny, District 1 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 11th day of June, 2019, in Holly Hill

2.

Request for Lien Reduction for 928 Avondale Avenue

(Requested by Joseph Forte, City Manager)
**Mayor Via opened public participation. No one spoke.**

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|---|---|
| **RESULT:** | **APPROVED [UNANIMOUS]** |
| **MOVER:** | Roy Johnson, District 4 - Commissioner |
| **SECONDER:** | Penny Currie, District 2 - Commissioner |
| **AYES:** | Via, Penny, Currie, Danio, Johnson |

Enacted and approved this 11th day of June, 2019, in Holly Hill

## 7. PUBLIC HEARINGS - NONE

## 8. COMMUNICATIONS

A. City Manager & Staff Comments

Mr. Forte gave an update on the Pickleball at Hollyland Park. Staff is probably going to close the park beginning June 17th. What he would like to do between now and the following Monday is open up the buildings that are on the property for both the Police Chief and the Fire Chief to do some training exercises in those vacant buildings. They will have all of next week to do some kind of training and then the following Monday, June 24th the Pickleball contractors will start to put up the chain link fence to section off that property and would like to get that posted as a construction site/no trespassing. There comes some complications with this and he will get with the Chamber of Commerce and the Historic Society tomorrow because they're going to lose their parking during this construction period. Rose, Rentha and Dean will probably be able to pull into the driveway and make a quick right and park on the old Chamber slab but the parking in the rear of those buildings are not going to be there anymore during the construction period. People will have to park at City Hall and walk across the street in order to get to the Chamber and the Historic Society. Moving forward as the construction starts, they will have team meetings twice a month which will be here at City Hall so they can be updated on everything going on with the facility. Staff is still working towards the Racing and Recreational Facilities District grant for some of the amenities that the city is building, staff is still going to apply for an ECHO grant, although the timing on that is not going to be favorable to the project. The city still has Teresa Rand that's working on other fundraising activities. It's certainly moving forward and there's a lot of enthusiasm and he just wanted the Commission know what's happening for now.

B. City Attorney Comments
Not present at tonight's meeting.

C. City Commission Comments
Commissioner Johnson mentioned that the city still has some room for development; encouraged people to become a member of the Rotary Club and the Daytona Beach Regional Chamber of Commerce can contact Jim Cameron.

Commissioner Penny informed the upcoming annual fundraiser for Urban Surf 4 Kids being held on June 22nd. Asked if staff can look into the intersection of 10th Street and US1 due to accidents and possibly putting up a RIGHT TURN ONLY sign or something.

Commissioner Currie thanked Police Officers Knight and Culver for engaging with the community recently and all the officers that are doing that.

Jim Cameron from the Daytona Beach Regional Chamber of Commerce informed the Mayor and Commissioners that they are starting their process for developing their 2020 Legislative Session recommendations. Please note that next year's session will start January 14, 2020. They will be going up there for Volusia Days at The Capital January 15th and 16th. Committee week starts up in Tallahassee in September 2019 and he's guessing the Volusia Delegation will meet in October/November 2019 to hear recommendations from Volusia County.

D. Mayor's Comments
Mayor Via mentioned that himself and Mr. Forte went to MG on The Halifax for a Q&A update about what's going on in the city; attended the Elected Officials Roundtable meeting today; congratulated and thanked Officers Knight and Culver for their heartfelt extra duties to the community; informed the Commissioners that the city received a Certificate of Appreciation for hosting the Child Abuse Prevention Month.

## 9. ADJOURNMENT

The meeting adjourned at approximately 7:45 PM.

Valerie Manning

Valerie Manning, City Clerk,CMC 6/11/2019

Chris Via

Chris Via, Mayor 6/11/2019