



CITY OF HOLLY HILL, FLORIDA

CITY COMMISSION

MINUTES • MAY 28, 2024

City Commission Chamber

Regular City Commission Meeting

6:00 PM

CITY HALL
1065 RIDGEWOOD AVENUE
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448

1. CALL TO ORDER

a. Roll Call

Attendee Name	Title	Status	Arrived
Chris Via	Mayor	Present	
John Penny	District 1 - Commissioner	Present	
Penny Currie	District 2 - Commissioner	Present	
John C. Danio	District 3 - Commissioner	Present	
Roy Johnson	District 4 - Commissioner	Present	

b. Invocation by Commissioner Roy Johnson

c. Pledge of Allegiance

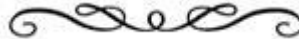
2. PRESENTATION - MID-YEAR BUDGET REVIEW FY2024

There was no vote needed; just a presentation by the Finance Director Michele Moore.

1. -1-2024

Mid Year Budget Review FY 2023-2024

(Requested by Michele Moore, Finance)



3. PUBLIC COMMENTS

The following individuals spoke to the Mayor and City Commissioners:

Jim Legary, Holly Hill; Cindy Mitchell, Holly Hill; Jody Roberts, Holly Hill.

4. APPROVAL OF MINUTES

1.

Minutes - May 14, 2024 - Regular City Commission Meeting

(Requested by Valerie Manning, City Clerk)

Mayor Via opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Penny, District 1 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 28th day of May, 2024, in Holly Hill



5. CONSENT AGENDA - ITEMS (1 - 4)

Mayor Via asked if there was anyone in the audience that wished to speak on any item on the Consent Agenda or if any member of the City Commission wished to pull an item for further discussion. There was no one.

1. -2024-R-33 Resolution

A Resolution of the City of Holly Hill, Florida, Adopting an Amendment to the 2018 City of Holly Hill Personnel Rules and Regulations; Providing for Severability; Providing for Conflicting Resolutions; and Providing for an Effective Date.

(Requested by Valerie Manning, City Clerk)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2024-R-33

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING AN AMENDMENT TO THE 2018 CITY OF HOLLY HILL PERSONNEL RULES AND REGULATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY OF HOLLY HILL, FLORIDA, ADOPTING AN AMENDMENT TO THE 2018 CITY OF HOLLY HILL PERSONNEL RULES AND REGULATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Holly Hill adopted the 2018 Personnel Rules and Regulations to continue to provide consistent guidelines for Employees; and

WHEREAS, from time to time Personnel Rules and Regulations require amendments to insure they remain up to date with current law, along with providing clarifications and modifications where appropriate; and

WHEREAS, the representatives of each of the City's Collective Bargain Units and Department Heads have all reviewed the proposed 2024 amendment to the 2018 Personnel Rules & Regulations and have offered no objections or additional changes to this final amended document.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission hereby adopts the 2024 amendment to the 2018 City of Holly Hill Personnel Rules and Regulations, attached hereto for reference.

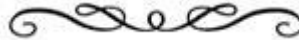
SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or application hereof, is for any reason held invalid or unconstitutional by any Court, such portion or application shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions or application hereof.

SECTION 3. REPEAL. That all resolutions made in conflict with this Resolution are hereby repealed.

SECTION 4. EFFECTIVE DATE. That this Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of MAY, 2024.

Enacted and approved this 28th day of May, 2024, in Holly Hill



2. -2024-R-34 Resolution

A Resolution of the City Commission of the City of Holly Hill, Volusia County, Florida, Amending the Adopted Budget for the City of Holly Hill for the Fiscal Year 2023 - 2024; and Providing for Severability; and Providing for an Effective Date.

(Requested by Michele Moore, Finance)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

**RESOLUTION
2024-R-34**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2023 - 2024; AND PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, VOLUSIA COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE CITY OF HOLLY HILL FOR THE FISCAL YEAR 2023-2024; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City of Holly Hill, by Resolution 2023-R-52, adopted an operating budget for Fiscal Year 2023 - 2024; and

WHEREAS, The City of Holly Hill, Resolution 2023-R-59, Resolution 2023-R-68, Resolution 2023-R-69, Resolution 2024-R-4, and Resolution 2024-R-9 amended the operating budget for Fiscal Year 2023-2024; and

WHEREAS, the budget adjustment increase revenues and expenditures in total pursuant to itemizations contained in Exhibit "A", which is attached hereto and incorporated herein; and

WHEREAS, the budget adjustments will allow the City of Holly Hill to adjust the Fiscal Year 2023-2024 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

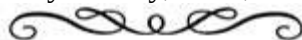
SECTION 1. AMENDED BUDGET. The City Commission of the City of Holly Hill amends the Fiscal Year 2023-2024 budget by revising the budget in total pursuant to itemizations contained in Exhibit "A", which is attached hereto and incorporated herein.

SECTION 2. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 3. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of MAY, 2024.

Enacted and approved this 28th day of May, 2024, in Holly Hill



3. -2024-R-35 Resolution

A Resolution of the City Commission of the City of Holly Hill, Florida, Authorizing the City Manager to Execute the First of the (1) One-Year Extensions to Agreement RFP 19-PW-16 with Phillips & Jordan, Inc., Crowder Gulf Joint Venture, Inc., and Ceres

Environmental Services, Inc., for Emergency Debris Hauling and Authorizing the City Manager to Execute the First of the (1) One-Year Extensions to Agreement RFP 19-PW-15 with Tetra Tech, Inc., Rostan Solutions, LLC and Thompson Consulting Services, LLC for Emergency Debris Monitoring; Providing for Severability; and Providing for an Effective Date.

(Requested by Antoine Khoury, Public Works)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

RESOLUTION

2024-R-35

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST OF THE (1) ONE-YEAR EXTENSIONS TO AGREEMENT RFP 19-PW-16 WITH PHILLIPS & JORDAN, INC., CROWDER GULF JOINT VENTURE, INC., AND CERES ENVIRONMENTAL SERVICES, INC., FOR EMERGENCY DEBRIS HAULING AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST OF THE (1) ONE-YEAR EXTENSIONS TO AGREEMENT RFP 19-PW-15 WITH TETRA TECH, INC., ROSTAN SOLUTIONS, LLC AND THOMPSON CONSULTING SERVICES, LLC FOR EMERGENCY DEBRIS MONITORING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST OF THE (1) ONE-YEAR EXTENSIONS TO AGREEMENT RFP 19-PW-16 WITH PHILLIPS & JORDAN, INC., CROWDER GULF JOINT VENTURE, INC., AND CERES ENVIRONMENTAL SERVICES, INC., FOR EMERGENCY DEBRIS HAULING AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST OF THE (1) ONE-YEAR EXTENSIONS TO AGREEMENT RFP 19-PW-15 WITH TETRA TECH, INC., ROSTAN SOLUTIONS, LLC AND THOMPSON CONSULTING SERVICES, LLC FOR EMERGENCY DEBRIS MONITORING; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the current agreements for emergency debris hauling and emergency debris monitoring are set to expire on June 11, 2024; and

WHEREAS, it is of paramount importance to have debris hauling and monitoring agreements in place in the event that disaster strikes; and

WHEREAS, the City of Holly Hill retains the sole right to determine whether renewal options should be granted; and

WHEREAS, all debris haulers from agreement RFP 19-PW-16 and all debris monitors from agreement RFP 19-PW-15 have agreed to the first of the (1) one-year extensions with no price increases.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLY HILL, FLORIDA:

SECTION 1. That the City Commission does hereby approve the first of the (1) one-year extensions to agreement RFP 19-PW-16 with Phillips & Jordan, Inc., Crowder Gulf Joint Venture, Inc., and Ceres Environmental Services, Inc., for emergency debris hauling.

SECTION 2. That the City Commission does hereby approve the first of the (1) one-year extensions to agreement RFP 19-PW-15 with Tetra Tech, Inc., Rostan Solutions, LLC and Thompson Consulting Services, LLC. for emergency debris monitoring.

SECTION 3. SEVERABILITY. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED on this 28th day of MAY, 2024.

Enacted and approved this 28th day of May, 2024, in Holly Hill



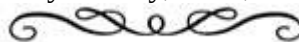
4.

Increase the Annual Limit of Clog Dog Services

(Requested by Antoine Khoury, Public Works)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 28th day of May, 2024, in Holly Hill



6. REGULAR AGENDA

1.

Request for a Lien Reduction - 909 Oleander Avenue

(Requested by Joseph Forte, City Manager)

Mayor Via opened public participation. No one spoke.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Roy Johnson, District 4 - Commissioner
SECONDER:	John C. Danio, District 3 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 28th day of May, 2024, in Holly Hill



7. PUBLIC HEARINGS

1. ~~2024-O-3078~~ Ordinance

SECOND READING - an Ordinance of the City of Holly Hill, Florida, Creating Separation Requirements and Adding Definitions; Amending Sections 114-353 and 114-593 and 78-14 of the City Code; Providing for Codification; Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.

(Requested by Brian Walker, Board of Planning and Appeals)

Mayor Via opened public participation.

Jim Legary, Holly Hill; Arthur Byrnes, Holly Hill; Laura Depass, Holly Hill.

RESULT: **APPROVED AT 1ST READING [UNANIMOUS]** **Next: 6/11/2024 6:00 PM**
MOVER: Penny Currie, District 2 - Commissioner
SECONDER: John Penny, District 1 - Commissioner
AYES: Via, Penny, Currie, Danio, Johnson



2. -DOC-2024-5

990 Alabama Avenue Storage Facility - Special Exception

(Requested by Brian Walker, Board of Planning and Appeals)

Ex parte communications:

Mayor Via informed the City Commissioners that he had spoken to the owner over a year ago and hasn't spoken to him since; recently spoke to a neighbor. No other member of the City Commission had any ex parte communications pertaining to this special exception.

Mayor Via opened public participation.

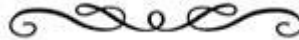
Jerry Bishop, Holly Hill; Jody Roberts, Holly Hill; Glen Brown, Holly Hill; Susan Blank.

Mayor Via closed public participation.

Harry Newkirk, P.E., President/CEO for Newkirk Engineering spoke briefly and answered questions for clarification of the City Commissioners and questions from the public.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Penny Currie, District 2 - Commissioner
SECONDER:	Roy Johnson, District 4 - Commissioner
AYES:	Via, Penny, Currie, Danio, Johnson

Enacted and approved this 28th day of May, 2024, in Holly Hill

**8. COMMUNICATIONS****A. City Manager Comments**

None.

B. City Attorney Comments

None.

C. City Commission Comments

Commissioner Penny informed the Mayor and City Commissioners that they raised \$4,300 for the reading program at the Holly Hill school from Copper Bottom; Assistant Principal Mr. Zablo will be leaving and going to Port Orange Elementary and Principal Voges will be retiring and the new Holly Hill School Principal will be Ms. Dietz. There are still spots available to read to the kids on Tuesday and Thursday, June 10th and August 1st from 9:00 AM - 11:00 AM.

Commissioner Currie mentioned that she would be in favor of putting up a 3-way stop sign on Alabama, per the request of the citizen who came forward to speak during public comments.

Mayor Via stated for the record, he doesn't agree with that.

Commissioner Danio enjoyed the Memorial Day Remembrance at City Hall.

Commissioner Johnson enjoyed the Memorial Day Remembrance as well; it was nice that it took place in front of the Veterans Memorial monument; briefly read several fatalities that have taken place in District 5, information he received from the TPO.

D. Mayor's Comments

Mayor Via mentioned that Mr. Forte, Mr. Walker, Mr. Cox and himself went to a CRA meeting in Deland, joined by the County Manager; FDOT will take over LPGA up to Nova Road in the future.

9. ADJOURNMENT

This meeting adjourned at approximately 8:05 PM.


Valerie Manning, City Clerk, CMC 5/28/2024


Chris Via, Mayor 5/28/2024